



**CENTRE FOR DISTANCE & ONLINE EDUCATION  
UNIVERSITY OF JAMMU, JAMMU  
(NAAC Accredited A<sup>++</sup> University)**

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**SHORT e-TENDER  
DOCUMENT FOR THE SETTING UP OF  
END-TO-END SOLUTION-BASED DIGITAL  
STUDIO (01 NO.) ON A TURNKEY BASIS AT  
CDOE, UNIVERSITY OF JAMMU  
ON  
e-PROCUREMENT PORTAL  
([www.jktender.gov.in](http://www.jktender.gov.in))**

**TENDER DOCUMENT No.-CDOE/Adm/26/2410**

**Dated:28.01.2026.**

**Issued by  
DIRECTOR  
CENTRE FOR DISTANCE & ONLINE EDUCATION (CDOE)  
UNIVERSITY OF JAMMU  
JAMMU - 180006**

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**SECTION-1**

**Notice Inviting e-Tender (NIT)  
TENDER FOR**

**SETTING UP OF END-TO-END SOLUTION-BASED DIGITAL  
STUDIO (01 NO) ON A TURNKEY BASIS AT CDOE, UNIVERSITY  
OF JAMMU**

**No.- CDOE/Adm/26/2410**

**Dated:28.01.2026**

**NOTICE INVITING e-TENDER**

**Director, Centre for Distance & Online Education (CDOE) on behalf of the University of Jammu invites e-Tenders on [www.jktenders.gov.in](http://www.jktenders.gov.in) in two parts (Technical and Financial) from eligible Vendors across India for Setting up of End-to-End Solution Based Digital Studio ( 01 No.) ON A TURNKEY BASIS at Centre for Distance & Online Education, University of Jammu, Jammu. Notice Inviting Tender (NIT) is available at [www.jktender.gov.in](http://www.jktender.gov.in), [www.distanceeducationju.in](http://www.distanceeducationju.in) & [www.jammuuniversity.ac.in](http://www.jammuuniversity.ac.in). Manual bids shall not be accepted under any circumstances.**

<b>Nature of Work</b>	<b>“Setting up of End-to-End Solution Based Digital Studio (01 No) at Centre for Distance &amp; Online Education, University of Jammu</b>
<i>Estimated cost</i>	99 Lacs
<i>Period of Contract</i>	Within 45 days after allotment of work
<i>Earnest Money Deposit</i> (EMD to be submitted in offline mode only)	Rs 5,00,000/- (Rupees Five Lacs only).
<i>Date of Publishing e-tender</i>	28.01.2026 12.30 PM
<i>Pre Bid Meeting.</i>	30.01.2026 03.00 PM
<i>Starting Date &amp; Time of submission of Tender</i>	28.01.2026 01.00 PM
<i>Last Date and Time of submission of Tender</i>	03.02.2026 03.00 PM
<i>Last Date and Time to submit Hard copy of required document as per NIT in the sealed envelope at Room No. 06, Main Building, Centre for Distance &amp; Online Education, University of Jammu</i>	
<i>Date and Time of opening of Technical Bid</i>	04.02.2026 10.00AM
<i>Date &amp; Time of the Opening of the Financial Bid</i>	
<i>Cost of Tender Document</i>	₹1180.00 (including GST)
<i>Bid validity</i>	90 days from the date of opening of the Technical Bid.

**NOTE: IF THERE IS ANY DIFFERENCE IN DATE AND TIME MENTIONED ABOVE OR ANYWHERE IN THE TENDER DOCUMENT, THE ABOVE DATES BE TREATED AS FINAL.**

Interested bidders may view and download the tender document containing the detailed terms & conditions from the website [www.jktenders.gov.in](http://www.jktenders.gov.in)

A non-refundable A/c payee demand draft of **₹1180/- (Including GST)** as the cost of the tender document from a nationalized bank in favour of the DIRECTOR, CENTRE FOR DISTANCE & ONLINE EDUCATION, payable at Jammu required to be submitted along with all required documents on or before the last date notified in the bid.

Bidders should regularly visit the website **www.jktenders.gov.in**, **www.distanceeducationju.in** & **www.jammuuniversity.ac.in** to stay updated.

**Note:**

- 1) The Civil/ Electrical work shall be monitored by the University Works Department on behalf of the Centre for Distance & Online Education (CDOE).
- 2) The equipment shall be verified by the Technical Verification Committee constituted for this purpose.

## **Section-2**

### **ELIGIBILITY CRITERIA:-**

The minimum pre-qualification criteria for the bidder to be eligible is as follows:

The bidder must be an Indian-registered Company/ Firm with an average annual turnover of Rs. 10 crores in the last three financial years (2024-25, 2023-24 & 2022-23). The bidder should be a single company (no consortium is allowed). The Company/ Firm should have a minimum of 05 years of working experience related to the establishment of Digital audio-video recording studio on turnkey basis (supply, installation, and commissioning of equipment, civil, electric, and furniture work etc.) in a government/ public/ private organization/educational institution etc., out of which minimum two projects should have been satisfactorily executed in the Higher Educational Institutions (HEIs). The company/firm should not have been blacklisted by any Central Government/State Government/ PSU/ Autonomous bodies. The bidder should provide Manufacturer Authorization Form (MAF) for major equipment.

### **Checklist**

S.No	Pre-Qualification Criteria	Supporting Documents to be attached	Page No.
1.	Brief profile of Company/ Firm	Max. 10 pages.	
2.	The bidder must be an Indian registered company/firm.	Certificate of Incorporation.	
3.	The bidder must have a valid GST Registration and a PAN number allotted by the respective authorities.	Copies of PAN & GST certificates.	
4.	The company/ firm should have a minimum of 5 years of working experience in establishing digital audio-video recording studios on a turnkey basis (supply, installation, and commissioning of equipment, civil, electrical and furniture work, etc.) executed in Govt/ Private/Public/ Educational Institution. Out of which a minimum of 02 projects must be executed in Higher Educational Institutions (HEIs).	The related experience certificate must be attached along with copies of the work orders and the project completion certificate from the organisation where the work was executed.	
5.	The bidder should not have been blacklisted by any Central Government/State Government/ PSU/ Govt Bodies/ Autonomous Bodies/ HEIs, etc., with regard to a similar nature of the work executed by it in the last three years as on the last date of submission of bid.	The bidder shall furnish an undertaking on a Rs. 100 notarized affidavit.	
6.	The Bidder should have an average Annual turnover of Rs 10 crore in the last three Financial years (FY 2022-23, 2023-24 & 2024-25).	Audited/certified financial statements by a chartered accountant or firm on a single page for the last three years.	
7.	Self-Declaration/ other Certificate required in the tender document.	A copy of the same must be attached.	
8.	Number of technical staff employed in the company for the related work.	List of the technical manpower/employees be attached.	
9.	EMD of Rs 5,00,000/- (Rupees Five Lacs only)	A scanned copy should be uploaded.	
10.	Tender Fee of Rs 1180/- (including GST)	A scanned copy of the demand draft should be attached	
11.	OEM/MAF Certificate for all the major equipment	Authorization Certificate from OEM/MAF	

## **Section-3**

### **IMPORTANT INSTRUCTIONS**

- 1) Tender cost of Rs. 1180/- (including GST) as applicable in the shape of a bank draft in favour of the DIRECTOR, CENTRE FOR DISTANCE & ONLINE EDUCATION, payable at Jammu, has to be submitted along with all required documents on or before the last date notified in the bid
- 2) The vendor must be an Indian-registered company. No consortium is allowed.
- 3) The vendor must have a valid GST registration and PAN number allotted by the respective authorities (copies of the certificates must be uploaded).
- 4) The company should have a minimum of 5 years of work experience related to the establishment of Digital-cum-Audio-Video Recording studios on a turnkey basis (Supply, installation, and commissioning of equipment, with civil, electric, and furniture work, etc.).
- 5) The company should have executed a similar nature of work (establishments of Audio & Video recording studio with related Civil, Electrical works, etc.) in a government / public/ private organization /educational institution etc., out of which a minimum of two projects should have been satisfactorily executed in the HEIs. (Scanned copies of work experience are mandatory; failing which, the tender shall be straightaway rejected.)
- 6) Scanned copy of earnest money in the shape of CDR/FDR amounting to Rs. 5 lacs. **The EMD amount of unsuccessful bidders shall be returned without interest after finalization of the tender and that of the successful bidder's EMD be kept with the University and returned after receiving the Performance Security.**
- 7) The Vendor should have an Average Turnover of 10 crores for the last three financial years. Audited/certified financial statements by a chartered accountant or firm on a single page for the last three years.
- 8) Duly notarized Affidavit on Rs. 100/- Non-Judicial Stamp Paper *inter alia* stating that the firm is not black-listed by any Central Government/State Government/ PSU/ Govt Bodies/ Autonomous Bodies/ HEIs etc. has to be submitted. The stamp paper purchase date and the notarization date shall be within the period of the starting date and last date for the uploading of the Technical Bid. It is further clarified that the undertaking shall not be considered in any manner.
- 9) A brief profile of the Company, along with the number and list of the technical manpower/employees required for the related work, should be submitted.
- 10) The vendor must be the OEM/exclusive authorized distributor of the OEM/ a company having experience & dealing with such nature of work of establishment of Recording-cum-Digital Studios on a turnkey basis (self-declaration of being the OEM/ authorization certificate from OEM/Manufacturer Authorization Form (MAF) for major equipment shall be attached)
- 11) Time extension: A suitable time extension shall be granted in case of an increase in the scope of work and in the event of a delay beyond the control of the contractor, and the same shall be determined by the Department.
- 12) Safety: The Contractor shall be responsible for the safety of all activities at the site of work.

## **SUBMISSION OF BIDS**

- (i) Bidders should log on to the website well in advance for bid submission so that he/she uploads the bid well in time i.e. on or before the bid submission time. Bidders will be responsible for delay, if any, due to other issues.
- (ii) Bidders should prepare the Tender EMD as per the instructions specified in the NIT/tender document. The details should tally with the details available in the scanned copy and the date should be entered during bid submission time; otherwise, the uploaded bid will be rejected.
- (iii) While submitting the bids online, the Bidders shall read the terms & conditions of **the e-procurement Portal** and accept the same in order to proceed further to submit their bids.
- (iv) The Bidders shall submit EMD through FDR/CDR in favour of the Director, Centre for Distance & Online Education payable at Jammu. The hard copy of FDR/CDR should be attached along with hard copy of tender document and be sent through Speed Post/Registered Post or Courier within the stipulated time to Room No. 06, Main Building, Centre for Distance & Online Education, University of Jammu-180006.
- (v) Bidders shall digitally sign and upload the required bid documents one by one as indicated in the tender document, along with a scanned copy of the demand draft.
- (vi) Bidders shall submit their bids through the online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock).  
**The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the Bidders at the eleventh hour.**
- (vii) All the documents being submitted by the Bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bid is maintained using the secured Socket Layer 128 bit encryption technology.

## **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed in the Pre-bid meeting to resolve all such queries on Pre Bid Meeting scheduled for 30.01.2026.
- 2) In case of a technical query not resolved by the JK Tender Portal Helpdesk, you may contact Nodal Officer, e-Procurement, CDOE at: 9469213599.

## **Section-4**

### **INSTRUCTIONS TO THE BIDDERS**

1. **Preparation and Submission of Bids:** The bidder should download the bid documents from e-procurement Portal ([www.jktenders.gov.in](http://www.jktenders.gov.in)) and upload the bid online in two parts viz. Technical Bid, and Financial Bid within the due date and time.
2. **Technical Bid:** The bidders are required to upload the scanned copies of all documents as asked for in the Technical Bid Form.
3. **Only those documents which are relevant shall be treated as part of the bid document. Non-readable documents shall not be treated as part of the bid document.**
4. **While uploading the bids through the online e-tendering system, bidders should ensure that all necessary information is correctly uploaded as per the eligibility criteria. The uploading of false/misleading information may result in a 10% penalty on the EMD.**
5. **Last Date for Uploading of Tender**
  - a. Online bids complete in all respects must be uploaded on or before the last date and time specified in the Notice Inviting Tender (NIT).
  - b. CDOE may, at its own discretion, extend the last date for uploading the tender.
6. **EMD**
  - a. **The Bidder shall pay online EMD of Rs. 5 lacs.**
  - b. **The EMD amount of unsuccessful Bidders shall be returned without interest after finalization of the tender and that of the Successful Bidder's EMD shall be kept with the University and returned after receiving the Performance Security.**
7. **Evaluation of the Bid:** Each proposal would be evaluated against the 70-30 criteria: 70% weightage will be given to the Technical proposal and 30% to the Financial proposal.
  - (i) **Technical Evaluation:** The Technical proposal submitted by each Agency shall be assessed as per the evaluation criteria given below, and the agency that secured at least 60% score shall be declared technically qualified. The technical proposal shall be assigned a technical score (TS) out of 70.

<b>S.No</b>	<b>Particulars</b>	<b>Max Score</b>	<b>Awarded Score</b>
1.	Firm/ Company having sufficient technical expertise/ manpower.	10	
2.	Experience of the company/firm of similar work Less than 5 years = 0 score, 5 years = 06 score. An additional 01 score for every completed year.	10	
3.	Total number of projects completed on a turnkey basis for setting up digital AV Studio in Govt/Private/Public/Autonomous organization/ Education Institution. Less than 5 completed projects=0 score, 05 completed Projects=06 score; Additional 01 score for each completed project; each ongoing project=0.5 score	10	
3.	Number of projects completed for setting up the Digital Studio in HEI's. Less than 02 completed projects=0; 02 Completed Projects=06 score, Additional 01 Completed Project=01 score	10	
4.	Annual Average Turnover of 10 Crores. Less than 10 Crores =0 Score, turnover=10crores=10 Scores and 01 score for an additional 01 crores or part thereof	10	
5.	Technical Presentation	20	
	<b>Total</b>	<b>70</b>	

**Agencies with a score of 42 and above, out of 70, shall be declared as technically qualified, while those with a score less than 42 shall be declared as technically disqualified.**

(ii) **Financial Evaluation:** The Financial bid of only that bidder who has been found to be technically qualified (i.e., TS more than 42) will be opened. The financial proposal shall be assessed against the evaluation criteria as given below. Based on this criterion, each of the financial proposals shall be assigned a score out of 30. The total cost of the project shall be taken into account for the calculation of the Financial Score.

**FS=30\*(FL/F)**

- FS is the Financial Score.
- FL is the value of the lowest Financial Bid.
- F is the Price quoted in the bid under consideration.

Note:- Preference will be given to agencies having set up/ Digital studio in HEIs

#### **8. Bid Validity**

- a) All the Bids shall be valid for a period of 90 days from the date of opening of the Technical Bid.
- b) A bid valid for a shorter period shall be declared as non-responsive.
9. The bidders shall submit hard copy of tender document along with demand draft as mentioned in the Notice Inviting Tender (NIT) depicting their firm's name on imprint page in sealed envelope to **Room No. 06, Main Building, Centre For Distance & Online Education, University of Jammu-180006 or through Speed Post/Registered Post or Courier** on or before last date of bid submission as mentioned in the Notice Inviting Tender. The University will not be responsible for the delay in the delivery of the Tender document by the Postal Department. **The tender without submission of the same shall summarily be rejected and no representation in this regard shall be entertained by the University.**
10. **Any of the conditions not fulfilled by the bidders at any stage will result in the disqualification of the bid.**
11. **PRE-BID MEETING.** In order to provide clarification to any doubt regarding terms and conditions, scope of work and any other matter given in the tender document, a pre-bid meeting will be called.
12. Kindly fill in all the details in **Annexure-I (Technical Bid Form)** and **Annexure-II (Financial Bid Form)** and then upload on the JK tender Portal. After the Offer Letters and acceptance, they have to submit Performance Security as stated in **Annexure-III** along with the signed and stamped copy of **Annexure-IV (Terms & Conditions)**, which is a pre-requisite for entering into an Agreement with CDOE (in duplicate) on Rs. 100/- non-judicial stamp paper as given at **Annexure-V**. The University reserves the right to extend the contract for a further period of one year or more as per the exigencies on the same rates. All the Terms and Conditions are at the sole discretion of the Competent Authority of CDOE.
13. The Firm needs to quote the rates (as mentioned in BOQ)
14. **The University of Jammu will accept the tender assessed on Qualification-Based Selection (QBC) and may reject any tender or any part of the tender without assigning any reason thereof.**

## Section 5

ANNEXURE-I

### TECHNICAL BID SUBMISSION FORM

S.no	Name of the Firm	M/S	
1.	Address of the Firm along with Telephone/ Mobile No., Email ID, Website address, etc.		
2.	Name, Designation and Telephone/ Mobile No., Email ID, Website Address, etc., of Proprietor/ Director/ Partner		
3.	Details of EMD:	Amount - Rs.-5,00,000/- DD No. _____ Dated: _____ Bank: _____	
4.	Registration certificate of the Firm.	(Upload scanned copy)	
5.	Details of GST Registration Certificate	(Upload scanned copy)	
6.	Details of PAN Card	(Upload scanned copy)	
7.	Annual Turnover of Rs. 10 crores for Financial Years (2022-23,2023-2024,2024-2025) (Attach scanned copy of audited balance sheet, Profit & Loss Account along with Turnover certificate duly signed by the Chartered Accountant.	(Upload scanned copy)	
8.	The company/Firm should have a minimum of 05 Years of working experience related to the establishment of Digital-cum Recording studio on a turnkey basis. Out of which at least 2 projects be completed in HEIs	Total experience (in Years)	(Upload scanned copy)
9.		How many similar projects have been completed till date	
10.		How many Digital A-V recording studios have been set up till date in the HEIs	
11.	Does the firm have the authorized permission of OEM/ MAF for all the major equipment?	Yes/No (Upload all the authorization letter/MAF from the OEM of major equipment.)	
12.	Upload a signed and stamped copy of Annexure I	(Upload scanned copy)	
13.	Self-Declaration Certificate	(Upload scanned copy)	
14.	Make and Model of each equipment along with detail Specification/Brochure be attached.	(Upload scanned copy)	

**Section-6**  
**DECLARATION**

1. I/ We hereby declare that the information furnished above is true and based on available documentary evidence. In case any of the information furnished above, either in full or in part, is found to be incorrect at any stage, our bid may be cancelled, or if a contract has been awarded, the same shall stand terminated.
2. That the firm has carefully read and understood the tender document and **agrees with all the terms and conditions** of the tender.

(Authorized Signatory)  
Full Name and Designation  
Official Seal

## Section-7

### SCOPE OF WORK

<b>A: - Internal studio works for Digital studio (Estimated size: VOB room (20*15) feet and production control room (PCR) (8*20) feet (A sketch of the space to be modified is attached as Annex-.....))</b>			
S.No	Description	Qty.	Unit
<b>1</b>	<b>Acoustics Treatment</b>		
1.1	<p><b>Supply and fixing of acoustic treatment of walls, ceiling and floors</b></p> <p><b>Supply &amp; fixing of low-frequency acoustic treatment (up to 4'-0" height from FFL):</b></p> <p>First GI channel framing will be done for proper support. Then 48 kg/m<sup>3</sup> density Rockwool will be filled inside the framing. After that, 12 mm thick HDHMR wooden slats will be fixed on top. The entire work will be done neatly and as per the acoustic requirements.</p> <p><b>Supply &amp; fixing of acoustic treatment for mid &amp; wide band frequencies (above LFA) up to false ceiling:</b></p> <p>First, the GI channel framework will be installed for strong support and long life. 48 kg/m<sup>3</sup> density Rockwool will be filled inside the framework. Then 8 mm HDHMR sheet will be fixed and perforated as per acoustic design. After perforation, gripper will be fixed for fabric support. On the perforated HDHMR board, 12 mm thick PU foam of 28 density will be pasted. Final finishing will be done with high-quality acoustic fabric (cloth to be used as per design and colour selection approved by CDOE), having approx. 80,000 absorption cycle durability. Entire work will be completed neatly as per acoustic requirements.</p>	950	Sq. ft.
1.2	Creation of a partition wall with acoustics and look-through glass.	1	No.
<b>2</b>	<b>False Ceiling</b>		
2.1	<b>Supply &amp; Fixing of Acoustic Ceiling:</b>	460	Sq. ft.
3	<b>Flooring</b>		
3.1	<p><b>Supply &amp; Fixing of flooring:</b></p> <p>Supplying and fixing 500×500 mm carpet tiles made of 100% BCF polypropylene yarn, level loop pile, solution dyed, machine tufted on 1/10th gauge with approx. 3 mm pile height and 5 mm total thickness, 450 GSM pile weight, with bitumen + felt backing, including surface preparation, cutting, laying and all complete as per approved specifications.</p>	460	Sq. f t.
<b>4</b>	<b>Doors &amp; Window</b>		
4.1	<b>Supply &amp; fixing of acoustic single-leaf door:</b>	2	No.

	brass hinges for long life and high durability. The complete door will be installed neatly with proper acoustic sealing for effective sound insulation.		
4.2	Hydraulic door closer	2	No.
4.3	<b>Supply and fixing of soundproof observation window</b> of size 4x3 with 18 mm MDF frame and two clear glass layers (ModiFlot/Asahi/Saint Gobain or equivalent) installed at an angle for acoustic performance. Glass edges sealed with silicone and EPDM/neoprene gasket. Frame cavity filled with silica gel for moisture absorption. All joints sealed airtight with absorbent wool and epoxy sealant. MDF frame treated with anti-termite and protective coating before installation	1	No.
4.4	Anti-termite treatment	1	Job
<b>5</b>	<b>Technical Furniture</b>		
5.1	The anchor table shall be made from 18 mm thick MR-grade plywood or HDHMR board, finished with high-quality laminate on all visible surfaces. Edges shall be sealed with matching edge banding, and all joints shall be properly aligned and secured for a durable, smooth, and professional finish. The Table must be flexible for mobility.	1	No.
5.2	The production table shall be made from 18 mm thick MR-grade plywood or HDHMR board, finished with high-quality laminate on all visible surfaces. Edges shall be sealed with matching edge banding, and all joints shall be properly aligned and secured for a durable, smooth, and professional finish	1	No.
5.3	Standard professional revolving chairs	8	No.
5.4	Standard Sofa set (3+2 seater with center table)	1	Set
5.5	The VOB table shall be made from 18 mm thick MR-grade plywood or HDHMR board, finished with high-quality laminate on all visible surfaces. Edges shall be sealed with matching edge banding, and all joints shall be properly aligned and secured for a durable, smooth, and professional finish	1	No.
<b>6</b>	<b>Electrical</b>		
6.1	Supply and fixing LED Studio Ceiling Panel Lights of size 600x600 mm, make Philips / Havells / Syska / Bajaj or equivalent, with a 6000K cool white color temperature. The fittings shall be recessed type, suitable for grid or gypsum ceilings, and designed to deliver uniform, glare-free illumination ideal for studio applications. Fixtures shall include all necessary wiring and accessories, drivers, and mounting arrangements, complete in all respects	1	Job
6.2	Supply and fixing MCB Junction Boxes of approved make — Legrand / Havells / Schneider / Anchor or equivalent. The junction boxes shall be of suitable size and construction to accommodate the required number of MCBs and electrical wiring and connections safely. All boxes shall be complete with cover plates, bus bars, terminals, and necessary mounting accessories, and shall be installed in proper alignment and level as per site requirements	1	Job
6.3	Air conditioner unit with stabilizer (1.5 ton)	4	No.
6.4	Conduit and piping etc.	1	Job
6.5	Light grid for studio light	1	No.
6.6	Providing and fixing of Chroma made up of ply and a carpet of green color to be pasted on.	1	No.

#### **B:- Equipment for Digital studio**

S.No	Description	Qty	Unit
------	-------------	-----	------

1.1	Broadcast Quality 1" 4K Remote Camera for Indoor Shoot Single 1" Exmor RS CMOS Sensor UHD. 4K (3840 x 2160) up to 30p 4K HDR with Hybrid Log-Gamma (HLG) 3G-SDI Output, 2.4/5 GHz Live Streaming <b>(Sony/Canon/Equivalent)</b>	1	No.
1.2	4K PTZ Camera : Minimum 4K UHD (3840×2160) at 30fps or 60fps. • Optics: 12x to 20x Optical Zoom • AI Functionality: AI Auto-Tracking • Connectivity: versatile outputs including USB 3.0, HDMI, and 3G-SDI. • Power: Support for PoE • White Balance/Exposure: Manual control or intelligent auto to prevent color casts (yellow/blue) and brightness fluctuations, YouTube. • Dynamic Range (WDR):	2	No.
1.3	Tripod without TP Load Payload Upto 6KG Tube Section 3; Material Aluminium Alloy; Load Capacity 10kg; Folded Length 84cm; Maximum Height 170cm; Minimum Height 53cm; Bowl Diameter 75mm; Weight 5.1kg	2	No.
1.4	Wall box	1	No.
<b>2</b>	<b><u>Teleprompter System</u></b>		
2.1	19" On-Camera Prompter System, lightweight design; molded hood and glass PTZ mount Prompting Software with MOSS support Includes license key, hand & foot control	1	No.
2.2	Desktop with i7 Processor, 8GB Ram, 1 TB HDD, 18.5" Display, HDMI interface for Extended output.	1	No.
2.3	Tripod Kit For Teleprompter Payload Upto 20KG Max Payload 20Kg ; Tilt Drag 0-7; Pan Drag 0-7; Counter Balanced 0-7; Balance Step Button 1 Step Tilt Range .+ 90°C / -75°C; Bowl Diameter 100mm; Temperature Range .- 40°C/.+60°C; Height Range 690-1780mm; Weight 7.87kg/6.87kg; Spirit Level Bubble with led light ; Material Aluminium / CF; Tripod Stages 2	1	No.
<b>3</b>	<b><u>Production Control Room Setup</u></b>		
3.01	2 M/E 4K/HD video production switcher with Control Panel (compatible with all cameras) Total Video Inputs: 20; Total Video Outputs: 12 SDI Rates: 1.5G, 3G, 6G, 12G; 1080p60 Live Switcher Redesigned Buttons and Layout Streaming Support, USB & M.2 Recording Total Audio Inputs: 2 x balanced 1/4 inch Jack, 1 x 5 pin XLR Talkback. Total Audio Outputs: 1 x 5 pin XLR Talkback. Webcam Output: 1 x USB-C supporting 720p or 1080p at PGM frame rate. Total Multi Views: 2 x 12G-SDI	1	No.
3.02	Digital Audio Mixer: Touchscreen & 17 Motorized Faders 16 Analog XLR/TRS Combo Mic/Line Inputs 2 Analog RCA Pin Stereo Line Inputs 16 Analog XLR Outputs Per-Channel EQ /Comp & 8 FX Processors Recallable D-PRE Microphone Preamps Expandable Up to 40 Input Channels 34x34 Recording to Computer via USB 2.0	1	No.
3.03	Studio Monitor 5-Inch Two-Way Powered Studio Monitor LF DRIVER SIZE - 203mm (5") HF DRIVER SIZE - 25mm (1"), 45 W LF plus 25W HF bi-amp system for high-performance 70W power amplification	1	Pair

3.04	Wireless lavalier microphone Bodypack Transmitter UHF Receiver; Lavalier Microphone; Antenna-Switching Diversity Reception; Automatic Frequency Management; Selectable UHF Frequencies; Up to 10 Compatible Channels Integrated Antennas; 2 x AA Batteries are Included	3	No
3.05	Wireless handheld microphone Mic Capsule with HH Transmitter; UHF Receiver; Antenna-Switching Diversity Reception; Automatic Frequency Management; Remote Channel for Easy Setup; Selectable UHF Frequencies; Up to 10 Compatible Channels; Integrated Antennas; Includes Mic Clamp and 2 AA Batteries	2	No
3.06	Earpiece for an anchor Closed-back, on-ear for effective isolation. Frequency Response: 100 Hz – 8 kHz (minimum). Nominal Impedance: ~200 Ohms per side. Sensitivity: ≥ 95 dB SPL (at 1 mW). Maximum Input Power: Minimum 500 mW. Earpads: Soft replaceable cushions for extended-wear comfort.	2	No
3.07	PODCAST microphone Optimized for Podcasting & Broadcasting; End-Address, XLR Mic Tailored for Speech; Dynamic Capsule Minimizes Room Noise; Internal Pop Filter Reduces Plosives; Integrated Shockmount Reduces Vibrations; Rugged Solid-Brass Construction	2	No
3.08	Professional headphone	2	No
3.09	Condenser microphone	1	No
3.10	4 channel audio interface	1	No
3.11	8-way Intercom/communication and tally light system Rack-mountable 8-way wired intercom system, selectable talk, broadcast to all or mute, 2x 15Pin DSub sockets for Tally A & B, built-in speaker, (inc. 1x LP-1 Gooseneck Light, 1x MC-2 Gooseneck Mic, 4 sets Beltpack set)	1	No
3.12	PCR Multi viewer Monitor: 55" 4k	2	No
<b>4</b>	<b><u>Video Monitoring Systems</u></b>		No
4.01	Fold back monitor for video: 55" 4k	1	No
4.02	Studio Monitor 5-Inch Two-Way Powered Studio Monitor LF DRIVER SIZE - 203mm (5") HF DRIVER SIZE - 25mm (1") 45W LF plus 25W HF bi-amp system for high-performance 70W power amplification	1	No
<b>5</b>	<b><u>Video Recorder and Player</u></b>		
5.01	4K SSD Recorder with SDI Video Inputs: 1 SDI Video Outputs: 2 SDI Monitor Outputs: 1 SDI Rates:270Mb, 1.5G, 3G, 6G, 12G. HDMI 2.0 Video Inputs:1 HDMI 2.0 Video Outputs: 1 Built-in Speaker: Mono Screen: 2.2 inch LCD. Timecode Connections: 1 x XLR In, 1 x XLR Out.	1	No
5.02	SSD Drive Reader Cable	1	No
<b>6</b>	<b><u>Live Streaming and Production Software</u></b>		
6.01	Vmix Software with Hardware and Deck link Duo 8		
<b>7</b>	<b><u>Playout Automation</u></b>		

7.01	All In Machine with Single Port HD-SDI Playout, 1port HD-SDI Ingest Live Input and Unlimited layer of Graphics, NDI Input and NDI Output Processor- Intel I9 or AMD Ryzen 9 or above , RAM; 32GB or more Graphics Card; 8GB, Win 11 pro; 480 GB SSD for OS And 1TB SSD for Data 1 X Key board, Mouse, Monitor 24"inch	1	No
<b>8</b>	<b><u>4k (UHD) Interactive Display Panel</u></b>		
8.01	85" UHD interactive Display Native Resolution 3840 x 2160 (16:9)- UHD Viewing Angle 178° Vert., 178° Hor. Screen Treatment 4mm tempered glass with 5H treatment done with OPS	2	No
<b>9</b>	<b><u>96 TB Central Storage Server Solution</u></b>		
9.01	2U/12bay, cloud-integrated storage, supports NAS single controller including 4x1G iSCSI ports +2x host board slot(s), 2x4GB, 2x(PSU+FAN Module), 8 x 12 TB SATA ENT HDD Enterprise 3.5" SATA 6Gb/s HDD, 7200 RPM, 2x 10 Gig port	1	No
<b>10</b>	<b><u>Online Editing Set Up</u></b>		
10.1	Apple M4 chip with 10-core CPU, 10-core GPU, 16-core Neural Engine 60.96cm (24") 4.5K Retina display Standard glass 16GB unified memory 512GB SSD storage Four Thunderbolt 4 ports Gigabit Ethernet Magic Mouse Magic Keyboard with Touch ID - US English	1	No
10.2	Editing Software	1	No.
<b>11</b>	<b><u>Security System (Camera)</u></b>		
11.1	4 X CCTV with DVR with 2 TB HDD	1	Set
<b>12</b>	<b><u>Smoke Detector</u></b>		
12.1	Smoke Detector X 4	1	Set
<b>13</b>	<b><u>Redundant Power Supply</u></b>		
13.1	10 KVA online UPS including rack & interconnecting connector with 90 minutes backup for each.	2	No.
13.2	Rack and Link connecting cables	2	No.
13.3	15KVA Servo	1	No.
<b>14</b>	<b><u>Studio Lights</u></b>		
14.1	LED Light 1 X 1 Panel of 150 watt with safely chain Input Voltage : 230 VAC- 50 HZ ; Wattage : 150 Watt; Lens/ Diffiuser: Diffuser; Beam Angle: 120 Degree ; Controls: Manual & DMX ; TLCI & CRI : Above 95 , IP Rating : IP 20	12	No.
14.2	DMX Digital Console	1	No.
14.3	DMX Cables	1	Lot.
<b>15</b>	<b><u>Equipment for Central Apparatus Room (CAR)</u></b>		
15.1	Pluse synchronize Generator Reference Output x6, Analog Black Burst or Tri-Level Sync, on BNC connectors 625/25 PAL, 525/29.97 NTSC, 1080PsF23.98, 1080PsF24, 1080i50, 1080i59.94 720p50, 720p59.94 Dip Switch Format Selection	1	No
15.2	Digital Glues		
	De mux (De embedder)	6	Nos
	Mux (embedder)	1	No
	DA (Video distribution amplifier)	3	Nos
15.4	3G/HD/SD SDI to HDMI Converter (3G supported, up to 1080 50P/59.94P/60P) (Reclock & Equalizer) 1x 3G/HD/SD-SDI Input to 1x HDMI output w/embedded audio Converter. Audio Input: 2x SDI audio embedded Audio Output: 2x RCA (stereo pair), 2x HDMI audio embedded	4	No

16	<b><u>System Installation Material</u></b>		
16.1	Installation Material Including Video Cables, MNC connectors, Audio line cable, Audio connectors, Power cable, IEC power cable, HDMI Cables, MDU's, CAT 6 cable, Network switches, Network rack other misc. Cables and connectors	1	Lot
17	<b><u>System Commissioning, Installation, Training and Support</u></b>		
17.1	Required support during pre- and post- project activities including testing and commissioning of all installed components & facility. Functional validation via a minimum 10 minute test recording session using all integrated systems (camera, audio, lights, switching, editing, steaming etc). Submission of the detailed workflow/installation drawings, systems components installation report, systems components testing reports, and systems commissioning report. System support during dry runs, pre-launch & post launch report.	1	Job
17.2	<b>Training:-</b> On site comprehensive training to CDOE staff including. A: Initial Training: 4 Days B: Follow-up Training: 3 days after one month. C: Bi-Annual Refresher: 2 days on half yearly basis for 2 years	1	Job
17.3	<b>Completion Responsibility.</b> A. The bidder is responsible for the completeness of the studio setup. B. Any missing items required for operational completeness shall be supplied and installed without additional cost to CDOE C. Completion certificate will be issued only after successful installation, testing and training.	1	Job

Name of the Bidder/ Bidding Firm Company:												
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## PRICE SCHEDULE

(This BQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl No.	Item Description	Item Code	Make	NUMBER #	Units	Estimated Rate in INR (Other Currency in in Rs. P)	BASE RATE IN FIGURES TO be entered by the Bidder (If applicable in Percentage)	GST %	GST Amount in Rs. P	HSN SAC Code	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT including taxes in Rs. P	NUMBER #
1	Establishment and commission of Digital Studio Recording Studio on Turnkey Basis (Supply and installation of equipments, electric and furniture work and along with civil work etc.) For Item 1 more detail kindly refer Page no 12 Section 7 under Scope of Work of Main Tender Document.			1,000 Nos	0.00 INR	0.00	0.00	0.00	0.00	0.00	0.00 INR Zero Only	0.00 INR Zero Only	13

Total in Figures

Quoted Rate in Words

INR Zero Only

## **Section-9**

### **Annexure-III**

## **Centre For Distance & Online Education UNIVERSITY OF JAMMU JAMMU-180006**

### **OTHER TERMS & CONDITIONS FOR SETTING UP OF END TO END SOLUTION BASED DIGITAL STUDIO (01 NO) ON TURNKEY BASIS**

1. **PERFORMANCE SECURITY DEPOSIT** of Rs. 5 lacs in the form of CDR/FDR from a scheduled commercial bank in favour of the Director, CDOE should be furnished.
  - a) The Performance Security Deposit can be forfeited by the order of the Director, CDOE, University of Jammu, in the event of any breach or non-observance of any of the terms and conditions of the contract. On the expiry of the contract, such portion of the said security as may be considered by the Director, CDOE, sufficient to cover an incorrect or excess payment made on the bills of the vendor, shall be retained by the University until the final settlement.
  - b) The security deposit shall be released by the University only after completion of the contract period. No interest will be paid on the Security Deposit.
  - c) Acceptance of the offer shall be communicated in writing.
  - d) The terms and conditions of this agreement shall be applicable to all jobs, i.e., setting up of 01 Digital Studio, which shall be assigned by the Director, CDOE, as per its requirements from time to time.
2. **Comprehensive on-site Warranty:** Minimum Three (03) years of comprehensive on-site warranty for all active and passive equipment from the date of successful installation.
3. **CONTRACT PERIOD:** The Contract (as also the schedule of rates finalized) shall be initially valid for a period of 60 days from the date of Notification. The same may be extended further for a period of one year or more as per the exigency at the sole discretion of the Competent Authority Director, CDOE on the same Terms & Conditions and rates in writing.

## Annexure-IV

### **TERMS AND CONDITIONS OF CONTRACT**

1. **PARTIES:** The Parties to the Contract are the Firm through its authorized signatory and CDOE through the Registrar, University of Jammu, Jammu
2. **ADDRESS OF THE CONTRACTOR AND NOTICES AND COMMUNICATION ON BEHALF OF CDOE:** Any notice, approval, consent and or other notification required or permitted to be given hereunder shall be in writing in English and shall be delivered personally to the address specified below or to such other address as may, from time to time, be given by each party to the other party in writing and in the manner herein before provided.
  - a) The Director  
Centre for Distance & Online Education (CDOE)  
University of Jammu  
Jammu  
180006
  - b) \_\_\_\_\_ (VENDOR)  
(Name & Designation of the Authorized signatory),  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. **EXERCISE OF THE POWER OF CDOE:** Any communication or notice on behalf of CDOE in relation to the Contract may be issued to the Contractor either by registered post or by email or by hand delivery against acknowledgement at the option of the Director, CDOE. The posting of the letter shall be deemed to be served on the Contractor.
2. **RESPONSIBILITY OF THE CONTRACTOR FOR EXECUTING THE CONTRACT:**  
The Contractor shall execute the Contract in all respects in accordance with the terms and conditions therein.
3. (a) **Subletting of Assignment:** The Contractor shall not sublet, transfer, or assign the Contract or any part thereof in any manner whatsoever to any third party. If found guilty, the security deposit will be forfeited, and the firm will be blacklisted.

(b) **Change in a Firm:**

- i) If the Contractor is a partnership firm, the firm shall furnish the Partnership Deed to CDOE and undertaking that no new partners shall be introduced in the firm during the term of the Contract, except with the prior consent in writing of CDOE which may be

granted only upon execution of a written undertaking by the new partners to perform the Contract and accept all the liabilities incurred by the firm under the Contract from the date of commencement of Contract.

ii) If on the death or retirement of any partner of the Contractor firm, the said partnership firm is dissolved before the complete performance of the Contract, in such a case, the Contractor shall have no claim whatsoever to any compensation against CDOE. However, in case the Contractor fails to stand by its obligation as undertaken herein, CDOE shall have the right to recover all losses suffered on that account based on the terms and conditions agreed to herein.

iii) If the Contract is not determined as provided in sub-clause (ii) above notwithstanding the retirement or death of a partner of the firm the remaining partners shall continue to remain liable under the Contract for acts of the firm until a copy of the public notice given by him under section-3 of the Partnership Act has been sent by him to CDOE by registered post.

(c) **Consequence of Breach:** Should the Contractor or the Contractor firm or any partner of the Contractor firm commit breach of any or either of the conditions (a) or (b), it shall be lawful for CDOE to cancel the Contract at the risk of and cost of the Contractor and in that event the provisions of the Agreement, shall be applicable. The decision of CDOE as to any matter concerning or arising out of this Sub-Clause or on any question whether the Contractor or the Contractor firm or any of partners of the Contractor firm has committed a breach of any of the conditions in the sub-clause contained shall be final and binding on the Contractor and the Contractor shall not raise any objection thereto at any point of time.

#### 4. PRECAUTIONARY MEASURES:

- a) All the jobs shall be carried out in a workman like manner with clarity and efficiency.
- b) The Contractor shall take every care to see that the work or any portion thereof does not fall into the unauthorized hands. Care shall be taken to execute the work under secure conditions. (A certificate granted by the officer authorized by CDOE and who was present on the occasion that these precautions were taken should be sent after the completion of the work.)

5. **INFORMATION AS TO WORK IN HAND:** The Contractor shall whenever called upon to do so, give full particulars and information with regard to any work in hand and shall also permit any employee of CDOE connected with the work to inspect the Contractor's premises at all reasonable times to verify the statements. The Contractor shall give all assistance and information as may be required to do so by CDOE and give detailed explanations of the cause of non-delivery of any work in arrear.

6. The Vendor shall be required to submit a Performance Security Deposit of **Rs 5 Lacs only** in the form of CDR/FDR in favour of Director, CDOE. This has to be obtained from nationalized banks or bank floated by public financial institutions (such as J&K Bank, HDFC Bank, ICICI Bank, Axis Bank, IDBI Bank etc.) the validity of which may be kept as 60 months + 2 (two) months. The EMD Deposit shall be released by the University after completion of the Contract period + 2 months.

#### 7. DELIVERY

- a) The Contractor shall deliver the allotted work in accordance with the conditions of the Contract at the time/times and at the place/places and in the manner as specified in the acceptance letter or supply order. The Contractor shall comply with the instructions of the Director, CDOE issued from time to time.
- b) **Time for Completion of the Order:** The time specified in the Job Order for completion of the order shall be strictly adhered to and time in this respect shall be deemed to be the essence of the Contract. If the time schedule is not adhered to and the delivery of the job is delayed for reasons beyond the vendor's control/genuine reasons, the Director, CDOE should be informed immediately with supporting documents to corroborate the reasons for delay. The Director, CDOE shall at their option and discretion either (a) cancel the job order and/or (b) order recovery from the vendor as agreed liquidated damages by way of penalty, including issuance of a Warning Letter.

If at any time after the acceptance of the tender, the Director, CDOE shall for any reason whatsoever do not require the whole or part of the job to be carried out, the Director, CDOE, as the case may be, shall be entitled to give a notice in writing to this effect to the vendor, who shall have no right to claim for any payment of compensation or otherwise, whatsoever, on account of any profit or advantage which he/she might have derived from the execution of the job, if executed to full but which they did not derive in consequence of such foreclosure.

If such a foreclosure is done before the vendor has commenced the work he/she shall not be entitled to any compensation whatsoever. If however, the Vendor had commenced the work before such foreclosure the Director, CDOE, as the case may be, shall decide the sum that may be paid to the Vendor as charges of compensation for the work already done and the decision in this regard shall be final and binding on the Vendor. However, the Contract may be terminated by Director, CDOE at any time.

## 8. PENALTY:

- (a) In the event of the Contractor failing to :
  - i) Observe or perform any of the conditions of the work as set out herein.
  - ii) Execute the work in good workman like manner and to the satisfaction of the Director, CDOE.

It shall be lawful for the Director CDOE in his discretion to remove or withhold any part of the work until such time as he/she may be satisfied that Vendor is able to do and shall duly observe the said conditions and in the latter event, to reject or remove as the case may require any work executed otherwise than in a good and workman like manner to the satisfaction of & by time fixed by the Director CDOE and in both or either of the events aforesaid, to make such arrangements as he/she may think fit for the reproduction of the work in lieu of that so rejected or remove as aforesaid on the account and at the risk of the Contractor.

Provided further that if in either event any excess cost be incurred by CDOE by reason of the difference between the prices paid and the accepted rates certified by the CDOE Authorities whose certificate shall be final, CDOE may charge the amount of such excess cost to the vendor and the same may at any time be deducted from any sum or sums then due or which at any time thereafter may become due to the Vendor under this or any other Contract or from the security deposit or may be demanded by him to be paid within seven days to the credit of CDOE.

**9. INSOLVENCY AND BREACH OF CONTRACT:** The Director, CDOE may at any time by notice in writing summarily terminate the Contract without compensation to the Contractor in any of the following events that is to say:

- (a) If the Contractor being an individual or if a firm, any partner thereof, shall at any time be adjudged insolvent or shall have a Receiver appointed on the business or any order for administration of his estate made against him or shall take any proceeding for composition under Insolvency Act for the time being in force or make any conveyance or assignments of his effects or enter into any arrangement or with this conditions or suspend payment or if the firm be dissolved under the Partnership Act, or
- (b) If the Contractor being a company is wound up voluntarily or by the order of a court or a Receiver, Liquidator or Special Officer or Administrator appointed by the debenture holders or circumstances shall be arisen which entitled the court or debenture holders to appoint a Receiver, Liquidator or Manager, Special Officer or Administrator, or
- (c) If the Contractor commits any breach of the Contract not herein specifically provided for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue hereafter to the purchaser/ CDOE and provided also that the Contractor shall be liable to pay CDOE for any extra expenditure CDOE is thereby put to and the Contractor shall under no circumstances be entitled to any gain or re-purchase.

**10. PROCEDURE FOR SUBMISSION OF BILLS AND PAYMENT:** After the completion of work. The Bill in Triplicate prepared on the basis of the accepted Schedule of Rates shall be submitted by the Firm to Director, CDOE as the case may be, for releasing, initially, 80% payment by enclosing following documents.

- i) Representative specimens of the Work done,
11. GST/TDS would be applicable as per the Government of India rule stipulated from time to time.
12. All legal disputes would be settled in the jurisdiction of Jammu Courts.

**DIRECTOR**

*(On Non-Judicial Rs. 100/- Stamp Paper)*

**AGREEMENT**

This “**Agreement**” (Here – in – after referred to as the “**Agreement**”) is executed on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at Jammu.

**BY**

**&**

**BETWEEN**

**Centre for Distance & Online Education on behalf of University of Jammu**, a State University established by Jammu and Kashmir University Legislature Act, 1969(Act No. XXIV of 1969) having its Headquarters at University of Jammu (180006) {Here – in – after for the sake of brevity referred to as “**CDOE**”, which expression unless excluded by or repugnant to the context or meaning hereof, shall include its Successor (s), Administrator (s) or Permitted Assignee (s)}, being represented through its Authorized Signatory, \_\_\_\_\_, Registrar (JU) of the **FIRST PART**.

**AND**

\_\_\_\_\_, a \_\_\_\_\_, incorporated under the provisions of the \_\_\_\_\_, having its Registered Office at \_\_\_\_\_

{Here – in – after for the sake of brevity referred to as “**FIRM**”, which expression unless excluded by or repugnant to the context or meaning hereof, shall include its Successor (s), Administrator (s) or Permitted Assignee (s)}, being represented herein through its Authorized Signatory, \_\_\_\_\_ duly authorized vide \_\_\_\_\_ (The Firm has to furnish the certificate of authorized signatory of the **SECOND PART**).

**HERE-IN-AFTER**, individually referred to as the “**Party**” and collectively referred to as the “**Parties**”

**WHEREAS**, JU is a State University established by an act of the Legislature with a view to democratizing education and disseminating knowledge through novel techniques and methodologies for the benefit of a large section of society within the country, especially the weaker and disadvantaged groups.

**WHEREAS**, Contractor \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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(Details of the Contractor).

**AND WHEREAS**, the Centre for Distance & Online Education, henceforth referred to as CDOE, JU, in the course of its activities, grants a contract to the Firm for setting up an End-to-End Solution-based Digital Studio.

**THAT**, the Firm has been selected/approved for award of contract (Here – in – after referred to as the “Contract”), for a period of ..... Months in accordance with the letter No.\_\_\_\_\_ dated \_\_\_\_\_.

**AND THAT**, the Firm and CDOE desire to define their respective rights and obligations with respect to the contract and its execution;

**NOW THEREFORE, IN VIEW OF THE FOREGOING PROMISES AND IN FURTHER CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED, THE PARTIES HERETO AGREE AS GIVEN UNDER:**

**(1). EFFECTIVE DATE & TIME:**

The contract shall remain in force for a period of ..... Months with effect from the date of Notification of the Empanelment i.e. from \_\_\_\_\_ and extendable further by Three more years (year to year basis based on performance of the Firm & institutional requirements) at the sole discretion of the Competent Authority on the same Terms, Conditions and rates.

**(2). TERMS & CONDITIONS STATED IN THE CONTRACT FOR PRINTERS:**

- (i). The Parties have further agreed that the contract shall be executed in accordance with the Terms and Conditions as laid down in the contract for Firm as Annexure – IV (As stated in the e-tender, enclosed herewith) to this Contract. Annexure – IV is part and parcel of this contract in addition to the covenants agreed to herein.
- (ii). The Parties have read and understood the contents and implications of the Terms and Conditions stated in the contract for Firm in Annexure – IV and having agreed to the contents thereof have signed each page of the Annexure – IV contract, apart from signing this Agreement.

**(3). DISPUTE RESOLUTION AND JURISDICTION :**

In case of any dispute, the same shall be resolved by mutual discussions between the parties within a period of 30 days, failing which, only the regular Courts at Jammu will have jurisdiction to adjudicate upon the matter.

In case of any dispute between the parties, the matter shall be governed by Arbitration and Conciliation Act,1996. The decision of the Arbitrator shall be final and binding upon the parties. However, the Courts at Jammu alone shall have the Jurisdiction to entertain & adjudicate upon any dispute/s.

**(4). FORCE MAJEURE:**

- (i). Neither CDOE nor Firm shall be liable to each other for failing or delay in the performance of any of its obligations under this AGREEMENT or the time over to the extent such failure or delay is caused by riots, civil commotion, war, hostilities between nations, government laws, orders or regulations, embargoes, actions by the government or any agency thereof, acts of God, storms, fires accidents, strikes, sabotages, explosions, or other similar or different calamities beyond the reasonable control of the respective Parties.
- (ii). In the event that either party is, wholly or in part, prevented from or hindered in carrying out or observing any of the terms or conditions of this agreement for any cause set forth in Clause 4 (i), such party shall give written notice to the other party by the most expeditious means as soon as possible after occurrence of the cause relied on, giving full particulars of the reason for such prevention, or hindrance, and the Parties shall in good faith consult each other and take necessary measures for the resolution of the affairs so prevented or hindered.

**(5). AMENDMENT OF THE AGREEMENT:**

- (i). The obligations of CDOE and Firm have been outlined in this Agreement. However, during the operation of the Agreement, circumstances may arise which may call for alterations or modifications of this Agreement. These modifications/alterations will be mutually discussed and endorsed in the form of an “Appendix or Addendum to the Agreement”. These modifications / alterations will be mutually discussed and agreed upon in writing and shall be effective only if executed by the respective duly authorized representatives of each of the Parties hereto;
- (ii). No Amendment for change hereof or addition hereto shall be effective or binding on either of the parties hereto unless set in writing and executed by the respective duly authorized representatives of each of the parties hereto;

**(6). INDEMNITY CLAUSE:**

The Firm has agreed to bear the responsibility for any third party claims, demands, proceedings, prosecutions, or actions against CDOE, arising out of and as a result of any callous, negligent, deficient action or omission by any employee of Firm and has undertaken to keep CDOE indemnified against all losses and damages suffered including expenses incurred by CDOE while defending the claim in any court as a result of any such claim, demands, proceedings, prosecutions or actions.

**(7). REPRESENTATIONS AND WARRANTIES :**

The Parties hereby represent and warrants to each other that:

- (a). It is duly established and existing under the laws of the jurisdiction stated against its name in this Agreement and has the power and authority to sign this Agreement;
- (b). It has the requisite legal power and authority to enter into this Agreement, perform and comply with its duties and obligations under this Agreement ;
- (c). That this Agreement constitutes legal, valid and binding obligations enforceable against it in accordance with the terms hereof and has been signed by the Parties without any force, fraud or coercion ;
- (d). That the execution, delivery, and performance of this Agreement has been duly authorized by all requisite actions and will not constitute a violation of:
  - (i). Any statute, judgment, order, decree or regulation of any court, Governmental Instrumentality or arbitral tribunal applicable or relating to itself, its assets or its functions; or
  - (ii). Any other documents or to the best of its knowledge any indenture, contract or agreement to which it is a party or by which it may be bound.
- (e). That there are no actions, suits or proceedings pending or, to the best knowledge threatened against it before any court, Governmental Instrumentality or arbitral tribunal that restrain it from performing its duties and obligations under this Agreement; and
- (f). That no representation or warranty made herein contains any untrue statement.

**(8). CONFIDENTIALITY:**

Parties undertake to treat this Agreement and each of the terms as confidential. Neither party shall disclose to any third party the existence or the terms of this Agreement without the prior written consent of the other parties. The obligations undertaken here to shall not apply to any information obtained which is or becomes published or is otherwise generally available to the public other than in consequence of any willful or negligent act or omission of either of the Parties here to or any of their or its employees and such obligations shall survive the termination of the Agreement.

**(9). SEVERABILITY:**

Any law restraining the validity and enforceability of any provision of this Agreement shall not affect the validity or enforceability of the remaining provisions here of and this Agreement shall be deemed as not containing the invalid provisions. The remaining provisions of this Agreement shall remain in full force and effect, unless the invalid or unenforceable provision comprises an integral part of or otherwise is inseparable from the remaining Agreement. In such a case, the parties to this Contract shall attempt to agree on a provision which is valid and enforceable and similar to the original provision.

**(10). WAIVER:**

Neither the Parties shall be deemed to have waived any right under this Agreement unless such party shall have delivered to the other party a written waiver signed by an authorized officer of the waiving party. Any delay or failure to exercise any right and remedy under this Agreement shall not operate as a waiver thereof, complete or partial of the exercise of any right of remedy and shall not prevent any party to exercise further any other right and remedy. The right and remedy herein provided are cumulative and not exclusive of any provided by law.

**(11). NOTICES:**

Any notice, approval, consent and or other notification required or permitted to be given hereunder shall be in writing in English and shall be personally delivered, or transmitted by registered airmail with postage fully paid, or transmitted by telex or facsimile (With postage prepaid airmail confirmation) to the address specified below or to such other address as may, from time to time, be given by each party to the other party in writing and in the manner herein before provided :

(a). The Director (CDOE),  
(Name & Designation of the Authorized Signatory),  
Centre For Distance & Online Education  
University of Jammu  
Jammu  
Pin:180006

(b). \_\_\_\_\_ (Firm),  
(Name & Designation of the Authorized Signatory),  
\_\_\_\_\_,  
\_\_\_\_\_,  
\_\_\_\_\_,  
\_\_\_\_\_

Any notice, approval, consent and other notification required or permitted to be given hereunder shall be deemed to have been given on the date of receipt when personally delivered, on the date seven (7) days after having been posted when transmitted by registered airmail or on the date of transmission with confirmed answer back, when transmitted by telex or facsimile.

**(12). APPLICABLE LAW:**

This Agreement shall be governed, construed, and enforced in accordance with the laws of India.

**(13). HEADINGS:**

The headings used in this Agreement are inserted for convenience reference only, and shall not affect the interpretation of the respective clauses and paragraphs of this Agreement.

**(14). MATTERS NOT PROVIDED IN THE AGREEMENT:**

If any doubt arises as to the interpretation of the provisions of this Agreement or as to matters not provided therein, the Parties to this Agreement shall consult each other for each issue/doubt and resolve such doubts in good faith.

**(15). SURVIVAL OF RIGHTS AND OBLIGATIONS:**

Termination of this Agreement for any cause shall not release a Party from any liability which at the time of termination has already accrued to another Party or which thereafter may accrue in respect of any act or omission prior to such termination.

**(16). NO PARTNERSHIP:**

Nothing in this Agreement shall be deemed to constitute or create an association, trust, partnership or joint venture between the Parties nor constitute any Party the agent of any other Party for any purpose.

**(17). FURTHER ACTS AND ASSURANCES:**

Each of the Parties agrees to execute and deliver all such further instruments and to do and perform all such further acts and things as shall be necessary and required to carry out the provisions of this Agreement and to consummate the transactions contemplated hereby.

**(18). INTERPRETATION:**

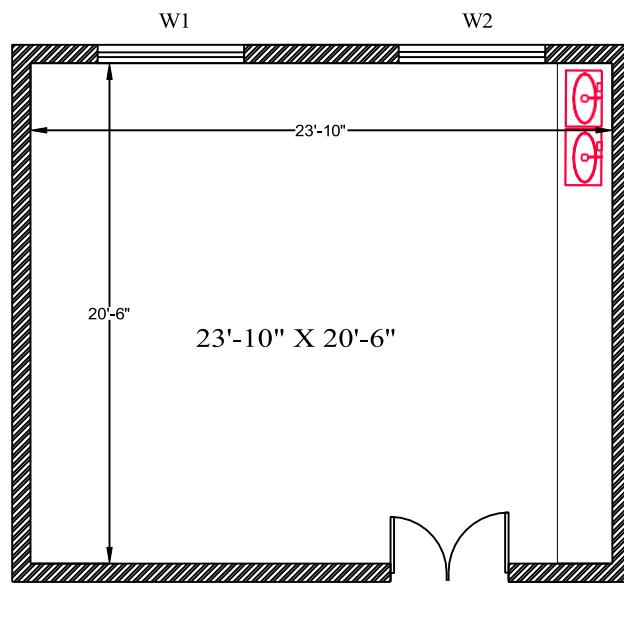
- (a). This Agreement has been executed in the English Language only and only English Language shall be the controlling language for relation thereof. No translation, if any, of this Agreement into another language shall be of any force or effect in the interpretation of this Agreement or in determination of the intent of either of the Parties hereto.
- (b). This Agreement has been executed in two parts. Each of the parts is to be treated as original and primary evidence of the understanding arrived at between the Parties.
- (c). This Agreement together with the General Conditions of Contract for Firm's constitutes the whole, and only Agreement signed between the Parties with respect to the subject matter described herein.

This agreement is signed on the date appended herein at Jammu.

**IN WITNESS WHEREOF**, the parties hereto have caused this MoU to be made in English and executed by their respective duly authorized signatories on this day and year first above written.

**SIGNED, SEALED AND DELIVERED BY :**

For and on behalf of CDOE :    _____ Registrar, University of Jammu	For and on behalf of Firm :    _____ Authorized Signatory.
Dated :	Dated :
Place :	Place :
In the presence of : (Representatives from CDOE, Jammu	In the presence of : (Representatives from Firm)
(1). Name _____ Address : _____ _____ _____ _____	(1). Name _____ Address : _____ _____ _____ _____
(2). Name _____ Address : _____ _____ _____ _____	(2). Name _____ Address : _____ _____ _____ _____



ROOM PLAN  
FLOOR AREA:- 488.583 SQ FT