

UNION TERRITORY OF JAMMU & KASHMIR
UNIVERSITY OF JAMMU, JAMMU
NOTICE INVITING TENDER

Short e-NIT No:01 dated: 29-09-2025

The University of Jammu is inviting short term tender for the procurement/supply of gold medals as per the specification given in B.O.Q., to be awarded to the merit holders of the University. The University aims to obtain the highest quality medals that are both aesthetically pleasing and durable for the following work:

S. No	Name of Work	Cost of document (in `)	Earnest Money (in)	Time Allowed for completion	Time and date of opening of tender
1	Procurement/supply of gold medals as per the specification given below with superior quality of Gold plating, hooks and blue ribbon printed/embossed with University Name & Logo	2000+18% GST= 2360/-	Rs. 60,000	01 week	09-10-2025 at 11:00 a.m.

Position of AA :- **Accorded**

Major Head of Account:- Convocation Head (N-02, H-06)

The Bidding documents Consisting of qualifying information, eligibility criteria, specifications, bill of quantities (B.O.Q.), Set of terms and conditions of contract and other details can be seen/downloaded from the departmental website <http://jktenders.gov.in> as per below schedule:

1	Date of Issue of Tender Notice	29-09-22025
2	Period of downloading of bidding documents	From 29-09-2025 to 08-10-2025, 11:00 a.m.
3	Bid Submission Start Date	29-09-2025
5	Bid Submission End Date	08-10-2025 upto 11:00 a.m.
6	Date & time of opening of Technical Bids (Online)	09-10-2025 at 11:00 a.m.
7	Date & time of opening of Financial Bids (Online)	To be notified after technical bid evaluation is completed

- Bids must be accompanied with cost of Tender document should be deposited/remitted into J&K Bank Ltd, New University Campus Branch bearing A/c No. 0345010100000001, IFSC Code JAKA0CANAAL favouring **Registrar, University of Jammu, Jammu** under proper receipt and the same should be scanned online while submitting the tender failing which the tender shall be straightway rejected. Earnest money/Bid security in shape of **CDR/FDR** pledged to **Registrar, University of Jammu, Jammu**. The CDR/FDR shall be valid for 45 Days beyond the bid validity period. The original instruments in respect of cost of documents, EMD and relevant documents of **L1** be submitted to the **Registrar, University of Jammu, Jammu** at the time of allotment.

2. The electronic bidding system would not allow any late submission of bids after due date and time as per server time. Bidders may modify their bids by uploading their request for modification before the deadline for submission of bids. For this, the bidder need not to make any additional payment towards the cost of tender document. For bid modification and consequential re-submission, the bidder is not required to withdraw his bid submitted earlier. The last modified bid submitted by the bidder within the bid submission time shall be considered as the bid. For this purpose, modification/withdrawal by other means will not be accepted. In online system of bid submission, the modification and consequential- submission of bids is allowed any number of times. The bidders may withdraw his bid by uploading their request before the deadline for submission of bids; however, if the bid is withdrawn, the re-submission of the bid is not allowed. No bid shall be modified or withdrawn after the deadline of submission of bids.
 3. The date and time of opening of Financial-Bids shall be notified on Web Site www.jktenders.gov.in and conveyed to the bidders automatically through an e-mail message on their e-mail address. The **Financial-bids of responsive bidders** shall be opened online in the office of **Registrar, University of Jammu, Jammu**. The date for same shall be intimated separately.
 4. The bids for the work shall remain **valid for a period of 90 days from the date of opening of Technical bids.**
 5. **The earnest money shall be forfeited, If:-**
 - a) Any bidder/tenderer withdraws his bid/tender during the period of bid validity or makes any modifications in the terms and conditions of the bid.
 6. **Instruction to bidders regarding e-tendering process.**
 - 6.1 Bidders are advised to download bid submission manual from the "Downloads" option as well as from "Bidders Manual Kit" on website www.jktenders.gov.in to acquaint bid submission process.
 - 6.2. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000. Bidders can get digital certificate from any approved vendors.
 - 6.3. The bidders have to submit their bids online in electronic format with digital Signature. No financial bid will be accepted in physical form.
 - 6.4. Bids will be opened online as per time schedule mentioned above.
 - 6.5. Bidders must ensure to upload scanned copy of all necessary documents mentioned in NIT and SBD with technical bid online.
 - 6.6. Every participating supplier/contractor to mandatorily disclose the bank account number which is linked with their GSTIN at the time of bid submission. No payments shall be released by the Government department/Agency to any other bank account except the one linked with GST registered number of the successful bidder.
- Note: - Scan all the documents on 100 dpi with black and white option.**
7. The department will not be responsible for any delay in online submission due to any reasons.
 8. Tender cost in shape of Bank Receipts of J&K Bank, New University Campus, Jammu bearing a/c No. 0345010100000001.
 9. Earnest money/Bid security in shape of CDR/FDR pledged to **Office of Registrar, University of Jammu. Correctness of Information on the notarized affidavit which must be notarized between the period of downloading of bidding document** as per the format mentioned in the e-NIT/SBD with the technical documents of the bid
 10. If the contractor fails to start the work within the time mentioned in the award of contract, the contract will automatically stand cancelled after forfeiting the performance security of the contract.

Sd/-
Registrar
University of Jammu
Jammu

Standard Bidding Document

Instructions to Bidder (ITB)

Qualification of the Bidder

All bidders shall upload the following information and documents along with qualification criteria/ qualification information with their bids :-

Eligibility Criteria:

The bidders must fulfill the following eligibility criteria:

1. The bidder must be a registered firm and must have experience in the production and supply of Gold Medals for which the submission of documentation is necessary.
2. The bidder must provide a copy of the registration certificate along with the tender.
3. The bidder must provide details of similar projects completed in the past along with references, if any.
4. The bidder must have a valid GST registration certificate.
5. The successful bidder will be responsible for the production, supply, and delivery of Gold Medals to the University within ten days. The delivery location will be communicated to the successful bidder.
6. The rates quoted be inclusive of engraving, making, packaging and F.O.R, University of Jammu.
7. The rates quoted be inclusive of all taxes or any other charges as applicable.

Note: No document/s which has/have not been uploaded shall be entertained in the form of hard copy. However, in case of any clarification the bidders shall have to produce original documents in support of their claim, if need, arises.

General Conditions of Contract :-

1. The standard terms and conditions of short-term tendering process shall be applicable.
2. **Certificate of Purity:** Certificate of purity for all the medals to be submitted along with the supply.
3. **Hallmark for Medals:** All the medals to be stamped with hallmark testing.
4. The University reserves the **right to reject** any or all tenders without assigning any reason.
6. All material/s should be issued in one consignment. Part Supply is strictly prohibited.
7. **Penalty for delay:** In situation when the delivery of Medals/Items ordered above is delayed, the University of Jammu reserves the right to impose penalty of one percent (1%) of the purchased order amount subject to a maximum of 5% of the value of the order.
8. The supplier shall be responsible for any damage or loss caused during transit.
9. The successful bidder will be required to supply the Gold Medals/Items within ten days of the issuance of the purchase order.
10. The approved rates are valid for three months only or till the ensuing Convocation during the year 2025.

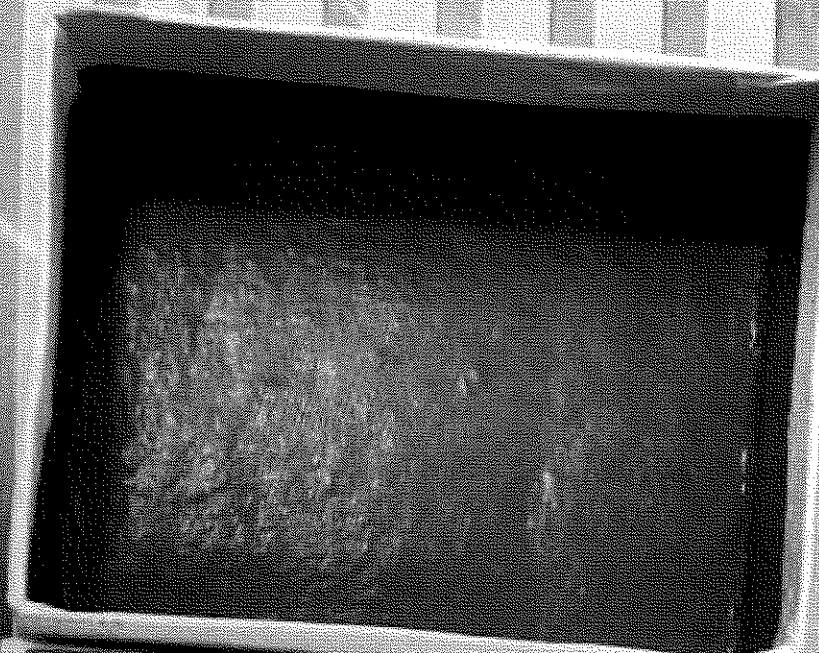
11. In case of dispute arising out of (i) The interpretation of any of the clause /clauses contained in this order (ii) The rejection of the Medals/Items by Jammu University (iii) The cancellation of this order. The decision of the University of Jammu shall be the final, conclusive and binding on the supplier. All legal disputes shall be subject to the Jurisdiction of the courts in Jammu J&K, India.


12. **The quantity may increase/decrease by 15 % at the time of placing the order which shall be binding on the supplier.**

**** Reference photos of medals with ribbon strings and packaging are annexed alongwith.**

**Sd/-
Registrar
University of Jammu
Jammu**







UNIVERSITY OF JAMMU

UNIVERSITY GOLD MEDAL

BABITA

B.Com (Hons)

2020

