

# UNIVERSITY OF JAMMU


NOTIFICATION 01 OF 2026

DATE: 07-05-2026.

**Subject: UNIVERSITY REGULATIONS**

It is notified that the 89<sup>th</sup> meeting of the University Council held on 16<sup>th</sup> January, 2026 at Lok Bhavan, Jammu approved the following Regulations:-

(i)	Adoption of the Policy for Inclusion of Persons with Disabilities in consonance with the provision of Rights of Persons with Disabilities Act 2016 (published in the Gazette of India, dated December, 28,2016) in the University of Jammu ( <b>Annexure-I</b> ) shall be incorporated as a new Chapter-XXXVII-K, Volume-I in the University Calendar, 2010 ( <b>Resolution No. 89.14</b> ).				
(ii)	Inclusion of Two Year B.Ed. Programme and all Master's Degree Programmes offered/to be offered by the University of Jammu as per UGC guidelines for Pursuing Two Academic Programmes Simultaneously which are not enlisted in the scheme shall be incorporated in <b>Chapter-V, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.15</b> ).				
(iii)	Amendment in the clause a, b and e of Statute 'M' titled 'Appointment and Eligibility of Examiners' of the Regulations governing the Degree of Bachelor of Science in Paramedical Science shall be incorporated in <b>Chapter-XLVII-E, Volume-II</b> in the University Calendar, 2010 ( <b>Resolution No. 89.16</b> ) which reads as under: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 50%; text-align: center;">Existing</th> <th style="width: 50%; text-align: center;">Amended</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <b>M: <u>Appointment and Eligibility of Examiners</u></b>                      No person shall be appointed as an examiner in any of the subjects of the Professional examinations leading to the award of the degree unless:                     <ol style="list-style-type: none"> <li>a) He/She has at least Five years Teaching experience in the subject concerned in a college affiliated to a recognized university as a Faculty members</li> <li>b) If of the rank of an Associate professor or equivalent and above, with the requisite qualification and experience as given in above sub-clause</li> </ol>                     Provided that when an associate Professor or equivalent and above are not available an Assistant Professor                 </td> <td style="vertical-align: top;"> <b>M: <u>Appointment and Eligibility of Examiners</u></b>                      No person shall be appointed as an examiner in any of the subjects of the Professional examinations leading to the award of the degree unless:                     <ol style="list-style-type: none"> <li>a) He/She has at least Five years Teaching experience in the subject concerned in a college affiliated to a recognized university as a Faculty members</li> <li>b) If of the rank of an Associate professor or equivalent and above, with the requisite qualification and experience as given in above sub-clause</li> </ol>                     Provided that when an Associate Professor or equivalent and above are not available, the minimum teaching experience of the                 </td> </tr> </tbody> </table>	Existing	Amended	<b>M: <u>Appointment and Eligibility of Examiners</u></b> No person shall be appointed as an examiner in any of the subjects of the Professional examinations leading to the award of the degree unless: <ol style="list-style-type: none"> <li>a) He/She has at least Five years Teaching experience in the subject concerned in a college affiliated to a recognized university as a Faculty members</li> <li>b) If of the rank of an Associate professor or equivalent and above, with the requisite qualification and experience as given in above sub-clause</li> </ol> Provided that when an associate Professor or equivalent and above are not available an Assistant Professor	<b>M: <u>Appointment and Eligibility of Examiners</u></b> No person shall be appointed as an examiner in any of the subjects of the Professional examinations leading to the award of the degree unless: <ol style="list-style-type: none"> <li>a) He/She has at least Five years Teaching experience in the subject concerned in a college affiliated to a recognized university as a Faculty members</li> <li>b) If of the rank of an Associate professor or equivalent and above, with the requisite qualification and experience as given in above sub-clause</li> </ol> Provided that when an Associate Professor or equivalent and above are not available, the minimum teaching experience of the
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	<p>with requisite Qualification and Experience in the subject may be appointed as Examiner.</p> <p>e) The external Examiner shall ordinarily be an in-service teacher in the subject or an allied subject from any College affiliated to a recognized University (other than Jammu University) Post Graduate Institute.</p>	<p>examiners should be three years as Assistant Professor/ Lecturer or above in Medical College along with Post graduate degree (M.D) in Board Specialties. For Super specialized branches, it should be as consultant with a minimum of Three years of experience in the concerned specialty after super specialization.</p> <p>In case of non-availability of MD/Consultant in a Board Specialty/Super-Speciality, Examiners with M.Sc. Degree in concerned Specialty and having minimum Three year of Teaching experience in a Paramedical College in the concerned Specialty after obtaining M.Sc. Degree can be appointed as Examiners.</p> <p>e) The External Examiners shall be appointed from the Universities other than the University of Jammu and its affiliated Colleges.</p>
(iv)	<p>1. Admission of Orphan Children in every academic programme at both Under Graduate and Post Graduate level to support orphan children under PM CARE for Children scheme by creating two supernumerary seats (one for male and one for female) in Main Campus, Offsite Campuses and Affiliated Colleges.</p> <p>2. Adoption of the guidelines for students admitted under Orphan Children and PM CARES category from the Academic Session 2024-2025 onwards (<b>Annexure-II</b>) already incorporated in the Brochure (<b>Resolution No. 89.21</b>).</p> <p>already incorporated in the JUET Brochure, 2024-2025.</p>	
(v)	<p>Implementation of the Policy for Refund of Admission Fee for the PG/UG Programmes of the University of Jammu Main Campus, Offsite Campuses and Affiliated Colleges from the Academic Session 2024-25 and onwards as per UGC Guidelines issued vide D.O. No. F2-71/2022/Cp-11 (C1145466) dated 12.06.2024 (<b>Annexure-III</b>) shall be incorporated in <b>Chapter-XXXVIII, Volume-II</b> in the University Calendar, 2010 (<b>Resolution No. 89.24</b>).</p>	
(vi)	<p>Adoption of Regulation of National Commission for Indian System of Medicine (Minimum Essential Standards, Assessment and Ration for Postgraduate Institutions and Minimum Standards for Postgraduate Education in Ayurveda) Regulation-2024 (<b>Annexure-IV</b>) shall be implemented in toto (<b>Resolution No. 89.32</b>).</p>	

*Handwritten signature/initials*

(vii)	Adoption of S.O. 511 regarding "Jammu and Kashmir Professional Engineering Colleges (Selection and Admission) Rules, 2024" issued by the Government of Jammu and Kashmir, Higher Education Department, Civil Secretariat, J&K vide notification No. HED-PC/32/2023-04(72178430)dated 15 <sup>th</sup> October, 2024 to be adopted in the University of Jammu for implementation in University Institute of Engineering and Technology (UIET), Kathua Campus, University of Jammu and all Private Engineering Colleges affiliated with the University of Jammu, from the Academic Session 2025-26 onwards ( <b>Annexure-V</b> ) shall be implemented in toto ( <b>Resolution No. 89.34</b> ).						
(viii)	<p>i) Adoption of revised percentages as per Rule 15 of S.O. 176, for Ph.D admission from Session March, 2025 onwards, along different sets of categories (ST and OBC) under already notified Reservation Policy for Ph.D. admissions which stands approved as part of the Ph.D. Statutes 2024.</p> <p>ii) Continuation of the reservation rules (percentages) as adopted at (i) across disciplines for admission to Ph.D. programmes at the University in the interest of parity, uniformity and fairness, and in sync with the P. G. Admission shall be incorporated in <b>Chapter-LVIII, Volume-II</b> in the University Calendar, 2010 (<b>Resolution No. 89.36</b>).</p>						
(ix)	<p>Adoption of amended/modified guidelines of the grant of Duty leaves to the Teachers as have been devised by the University Grants Commission (UGC) shall be incorporated in <b>Chapter-XXVII, Volume-I</b> in the University Calendar, 2010 (<b>Resolution No. 89.39</b>) which reads as under:</p> <table border="1" data-bbox="395 1220 1321 1872"> <thead> <tr> <th data-bbox="395 1220 858 1265">Existing</th> <th data-bbox="858 1220 1321 1265">Amended/Modified</th> </tr> </thead> <tbody> <tr> <td data-bbox="395 1265 858 1321">Duty leave may be granted for:</td> <td data-bbox="858 1265 1321 1321">Duty leaves upto 30 days in an academic year may be granted for the following</td> </tr> <tr> <td data-bbox="395 1321 858 1872"> <p>a) Attending conferences, congresses, symposia and seminars on behalf of the University or with the permission of the University;</p> <p>b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor;</p> <p>c) Working in another Indian or foreign university, any other agency institution or organization, when so deputed by the university and for the University;</p> <p>d) Working on a delegation or committee appointed by the Govt. of India, State Govt., the UGC, a</p> </td> <td data-bbox="858 1321 1321 1872"> <p>a) Attending Orientation programme Refresher Course, Research Methodology Workshop, Faculty Induction Programme, Conference, Congresses, Symposia and Seminar, as a delegate nominated by the university or with the permission of the university/college;</p> <p>b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor;</p> <p>c) Working in another Indian or foreign university, any other</p> </td> </tr> </tbody> </table>	Existing	Amended/Modified	Duty leave may be granted for:	Duty leaves upto 30 days in an academic year may be granted for the following	<p>a) Attending conferences, congresses, symposia and seminars on behalf of the University or with the permission of the University;</p> <p>b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor;</p> <p>c) Working in another Indian or foreign university, any other agency institution or organization, when so deputed by the university and for the University;</p> <p>d) Working on a delegation or committee appointed by the Govt. of India, State Govt., the UGC, a</p>	<p>a) Attending Orientation programme Refresher Course, Research Methodology Workshop, Faculty Induction Programme, Conference, Congresses, Symposia and Seminar, as a delegate nominated by the university or with the permission of the university/college;</p> <p>b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor;</p> <p>c) Working in another Indian or foreign university, any other</p>
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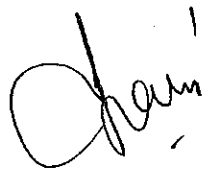
	<p>sister university or any other academic body;</p> <p>e) For performing any other duty for the university as may be prescribed by the University Council as qualified for Duty Leave.</p>	<p>agency institution or organization, when so deputed by the university and for the University;</p> <p>d) Working on a delegation or committee appointed by the Govt. of India, State Govt., the UGC, a sister university or any other academic body;</p> <p>e) For performing any other duty assigned to him/her by the university/college.</p> <p>i) The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.</p> <p>ii) The leave may be granted on full pay, provided, that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.</p> <p>iii) Duty leave may be combined with earned leave, half pay leave or extraordinary leave, or Casual leave.</p> <p>iv) Duty leave should be given also for attending meetings in the UGC, DST, etc. where a teacher is invited to share his/her expertise with an academic body, government agency or NGO.</p>
(x)	Adoption of guidelines with regard to the Constitution of Jammu University Animal Welfare Club ( <b>Annexure-VI</b> ) shall be incorporated as a new <b>Chapter -XXXVII-L, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.40</b> ).	
(xi)	Adoption of By-Laws & institution of Late Sh. S. D. Rohmetra Memorial Gold Medal (1 for girl topper and 1 for boy topper) in the Master's Degree Programme in Journalism and Mass Communication, University of Jammu ( <b>Annexure-VII</b> ) shall be incorporated in <b>Chapter-XI, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.44</b> ).	
(xii)	Adoption of Guidelines on Malaviya Mission Teacher Training Programme (MMTTP) in the University of Jammu formulated and approved by the Ministry of Education Government of India ( <b>Annexure-VIII</b> ) shall be implemented in toto ( <b>Resolution No. 89.45</b> ).	

(xiii)	Adoption of guidelines for introduction of Ph.D Programme in Engineering at GCET/MIET (Autonomous College/Institute) /UIET ( <b>Annexure-IX</b> ) shall be incorporated in <b>Chapter-LVIII, Volume-II</b> in the University Calendar, 2010 ( <b>Resolution No. 89.48</b> ).
(xiv)	Adoption of the UGC Guidelines for Higher Educational Institutions to offer Apprenticeship Embedded Degree Programme (AEDP), 2025 in the University of Jammu from the Academic Session 2026-27 ( <b>Annexure-X</b> ) shall be implemented in toto ( <b>Resolution No. 89.53</b> ).
(xv)	Adoption of revised guidelines governing award of University Research Scholarship to Ph.D. scholars ( <b>Annexure-XI</b> ) shall be incorporated in <b>Chapter-XI(II), Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.54</b> ).
(xvi)	Adoption of guidelines of "Earn While Your Learn Scheme" for all the students of the University of Jammu ( <b>Annexure-XII</b> ) shall be incorporated as a new <b>Chapter -XXXVII-M, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.60</b> ).
(xvii)	Implementation of Dual Degree Programme as per revised UGC guidelines: 1) A candidate may pursue an academic programme of Centre of Distance and Online Education (ODL/Online) simultaneously with another academic programme from any UGC recognised University. 2) Relaxation to the condition with respect to submission of Migration Certificate for the registration in University of Jammu for such students who are pursuing their one degree from any UGC recognised University other than University of Jammu and simultaneously wish to take admission in any other programme run by CD&OE, University of Jammu. shall be incorporated in <b>Chapter-V, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.66</b> ).
(xviii)	Adoption of Local Fund and its guidelines for maintenance and utilization in the Office of Dean Research Studies ( <b>Annexure-XIII</b> ) shall be incorporated in <b>Chapter-XXIV-D, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.68</b> ).
(xix)	Adoption of amended guidelines of the Dr. S. N. Khosla Memorial Scholarship/Award ( <b>Annexure-XIV</b> ) shall be incorporated in <b>Chapter-XI, Volume-I</b> in the University Calendar, 2010 ( <b>Resolution No. 89.70</b> ).

(xx)

Amendment in Regulations governing Maintenance & Utilization of Auditorium and Infrastructure fund of the University shall be incorporated in **Chapter-XXVII-D, Volume-I** in the University Calendar, 2010 (**Resolution No. 89.79**) which reads as under:

Existing	Amended
<p>1. These Regulations shall be called Regulations of "Auditorium and Infrastructure Fund of the University"</p> <p>2. <u>Objective of Fund:</u> to develop the infrastructure to cater to the academic &amp; co-curricular needs of the ever increasing number of students in the University.</p> <p>3. <u>Creation of Fund:</u></p> <p>a. Fund will be raised out of contributions/donations made by individuals/agencies/organizations etc. engaged in the field for promotion of academic research and value based civil society.</p> <p>b. Overhead charges of the various projects sanctioned in favour of faculty members/departments of the University by various agencies viz UGC, CISR and DBT etc.</p> <p>4. <u>Utilization of Fund:</u></p> <p>a. For development of infrastructure of Central Facilities/support system.</p> <p>b. Infrastructure development of the Post-graduate where budgetary provision is not provided or is inadequate to meet their prior permission of the Vice-Chancellor.</p> <p>c. Departments shall be allowed utilization of 15% of the overhead money of each project received from the funding agencies with prior permission of the Vice-Chancellor.</p> <p>d. Any other purpose for the development of the University as determined by the Vice-Chancellor.</p> <p>e. For Strengthening university's</p>	<p>1. These Regulations shall be called Regulations of "Auditorium and Infrastructure Fund of the University"</p> <p>2. <u>Objective of Fund:</u> to develop the infrastructure to cater to the academic as well as co-curricular Activities of the University.</p> <p>3. <u>Creation of Fund:</u></p> <p>a. Fund will be raised out of contributions by the University Departments, offsite Campuses and donations made by agencies/organizations etc. and Infrastructure development fee (as decided by the committee from time to time) realized from the students admitted in various departments and affiliated colleges of the University as prescribed by the University.</p> <p>b. Out of the total overhead grant of project, 50% shall be retained by the PI and out of remaining 50%, only 25% of the University share of the overhead grant of a project shall be deposited in the Infrastructure Fund of University and 25% in the University's Research Fund.</p> <p>c. Any other sources as approved by the Vice-Chancellor</p> <p>4. <u>Utilization of Fund:</u></p> <p>a. For development of infrastructure of Central Facilities/support system.</p> <p>b. Infrastructure development of the Post-graduate where budgetary provision is not provided or is inadequate to meet the requirements.</p> <p>c. Any other development</p>



	<p>research and academic networking and extension activities.</p> <p>5. <u>Governance of Fund:</u> The Fund shall be governed by a committee comprising the following:</p> <ol style="list-style-type: none"> <li>Vice-Chancellor</li> <li>Dean Academic Affairs</li> <li>Registrar</li> <li>One Member of Syndicate to be nominated by the Vice-Chancellor.</li> <li>Joint Registrar.</li> </ol> <p>6. <u>Maintenance of Accounts and its reconciliation:</u></p> <ol style="list-style-type: none"> <li>The accounts of the "Auditorium &amp; Infrastructure Fund" shall be operated under the signature of the Joint Registrar. The accounts shall be maintained by the official(s) who may be assigned the job on payment of honorarium @Rs. 300/- per month.</li> <li>A separate account shall be opened in the J&amp;K Bank under the head "Auditorium and Infrastructure Fund" and the reconciliation shall be made quarterly.</li> </ol>	<p>work, academic activities and co-curricular activities as approved by the Fund Committee.</p> <p>d. For Strengthening University's research and academic networking and extension activities.</p> <p>5. <u>Governance of Fund:</u> The Fund shall be governed by a committee comprising the following:</p> <ol style="list-style-type: none"> <li>Vice-Chancellor (Convener)</li> <li>Dean Academic Affairs</li> <li>Dean Research Studies</li> <li>Dean, Planning &amp; Development</li> <li>Registrar</li> <li>One Member of Syndicate to be nominated by the Vice-Chancellor.</li> <li>Finance Officer</li> <li>Joint Registrar/Deputy Registrar/ Asstt. Registrar (Finance).</li> </ol> <p>6. <u>Maintenance of Accounts and its reconciliation:</u></p> <ol style="list-style-type: none"> <li>The accounts of the "Infrastructure Fund" shall be operated under the signature of the Finance Officer.</li> <li>A separate account shall be opened in the J&amp;K Bank under the head "Infrastructure Fund" and the reconciliation shall be made quarterly.</li> </ol>
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No: Coord/JU/89-UC/Reg/26/183-282.

Baba Saheb Ambedkar Road,  
Jammu (Tawi) - 180 006.

Date: 07-05-2026.

6/5/26  
REGISTRAR

*(Signature)*

Copy to:

1. Financial Commissioner (Additional Secretary to Govt.), Finance Dept. (Financial Advisor Universities), Civil Secretariat, Jammu.
2. Additional Chief Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Chief Minister's Secretariat, Jammu.
3. Principal Secretary to Hon'ble Lt. Governor (Chancellor of the University), Lok Bhavan, Jammu.

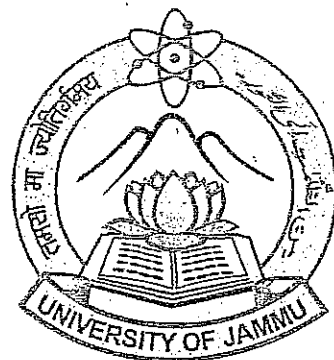
(vii)

4. Commissioner/Secretary to Govt., Higher Education Department, J&K Govt., Civil Secretariat, Jammu.
5. Commissioner Secretary to Planning and Development & Monitoring Dept., J&K Govt., Civil Secretariat, Jammu.
6. OSD to the Hon'ble Education Minister, Higher Education Dept., Civil Secretariat, Jammu.
7. Deputy Secretary/Under Secretary/Private Secretary to Hon'ble Lt. Governor (Chancellor of the University), Lok Bhavan, Jammu.
8. All members of the University Council/Syndicate, University of Jammu.
9. Spl. Secretary to Vice-Chancellor, University of Jammu/ Kashmir.
10. Sr. P.A. to Dean Academic Affairs, University of Jammu.
11. Sr. P.A. to Dean Research Studies, University of Jammu.
12. Sr. P.A. to Dean Planning & Development, University of Jammu.
13. Deans of the Faculties of the University of Jammu.
14. Dean Students Welfare/Placement Cell, University of Jammu.
15. Sr. P.A. Controller of Examinations, University of Jammu/Kashmir.
16. All Rectors/Directors Campuses, University of Jammu.
17. Coordinator Campuses, University of Jammu.
18. Sr. P.A. to Director, CDC/DLL/DDE/DIQA.
19. Sr. P.A. to Finance Officer, University of Jammu
20. Principals of all affiliated Colleges of the University.
21. I/c Librarian, Dhanvantri Library, University of Jammu.
22. All Branch Officers of the Registry.
23. Director, Centre for IT Enabled Services & Emerging Technologies with the request to get it uploaded on the University Website .
24. Guard file.

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Annexure-I



Policy for

**'Inclusion of Persons with Disabilities'**

**UNIVERSITY OF JAMMU**

(13 pages)  
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9/6

## I. Preamble:

Government of India became the signatory and ratified the Convention of the United Nations on the Rights of Persons with Disabilities (UNCRPD), in which inclusive education has been conceptualized as “a process of systemic reform embodying changes and modifications in content, teaching methods, approaches, structures and strategies in education to overcome barriers with a vision serving to provide all students of the relevant age range with an equitable and participatory learning experience and environment that best corresponds to their requirements and preferences” (United Nations, 2016).

To give effect to the United Nations Convention, the Rights of Persons with Disabilities (RPWD) Act, 2016 (*Annexure 1*) was enacted replacing the earlier Act, the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995. Section 16, 17, and 18 of its Chapter III (Education) pertains to the duty of the educational institutions and specific measures to promote and facilitate inclusive education and adult education respectively. Also, Section 19 of Chapter IV (Skill Development and Employment) of the Act encompasses provisions of imparting vocational training and self-employment. Moreover, the provisions such as reservation in employment and admissions at educational institutions have also been mentioned and adherence to these provisions/directions has been emphasized. Hence, with the emergence of the Act, it has become imperative for the HEIs to comply with such provisions to safeguard the interest of the persons with disabilities.

National Education Policy (NEP) 2020 also envisages that education is the foremost primary measure to achieve economic and social mobility, inclusion, and equality. It highlights the corresponding changes required in curriculum, pedagogies, continuous assessment, and student support systems to ensure quality inclusive education. NEP acknowledges that students from socio-economically disadvantaged groups (SEDGs) including persons with disabilities need help and support to make an effective transition to higher education wherein there is a need for incorporating high-quality support centres with adequate funds and academic resources to carry out these effectively and efficiently. Thus, as per NEP (2020), the HEIs are required to adopt measures to make the admission process and curriculum inclusive as well as develop technology tools for better participation and learning outcomes. Enabling Higher Education environments must facilitate that all students who experience disability have the

right to access and participate in education, the ability to learn, and the right to exercise their voice, choice, and control in managing their own educational experiences. Their right to develop to their fullest potential and to be an active, valued citizen in the community and their right to an appropriate and adequate allocation of resources to access and participate meaningfully in education need to be fully protected. Ensuring equal participation and inclusion of persons with disabilities in all activities are the priority goals of the nation.

With the aim of improving the participation and learning experiences of persons with disabilities in HEIs, University Grants Commission (UGC) also came up with a comprehensive 'Accessibility Guidelines and Standards for Higher education Institutions and Universities' in 2022. These guidelines highlight the need for reorienting and accelerating the higher education delivery in India.

## II. Definitions/ Key Terms

(i) **Person with disability:** The Rights for Persons with Disabilities (RPwD) Act 2016 defines a person with disability as, "a person with long term physical, mental, intellectual or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others"

(ii) **A student with benchmark disability:** A student with benchmark disability is a person with not less than forty percent of a specified disability, as certified by the certifying authority.

Twenty-one types of disabilities as have been covered under the RPWD Act. These are 1. Blindness 2. Low- vision 3. Leprosy Cured persons 4. Hearing Impairment (deaf and hard of hearing) 5. Locomotor Disability 6. Dwarfism 7. Intellectual Disability 8. Mental Illness 9. Autism Spectrum Disorder 10. Cerebral Palsy 11. Muscular Dystrophy 12. Chronic Neurological conditions 13. Specific Learning Disabilities 14. Multiple Sclerosis 15. Speech and Language disability 16. Thalassemia 17. Hemophilia 18. Sickle Cell disease 19. Multiple Disabilities including deafblindness 20. Acid Attack victim 21. Parkinson's disease

(iii) **Student with special needs:** A student with special needs is a person without a benchmark disability however has a special need that requires to be met e.g., a person with attention deficit hyperactivity disorder (ADHD) or mild hearing impairment.

(iv) **Reasonable accommodations:** Reasonable accommodations refer to the modifications made in the curriculum transaction (e.g., learning objectives, teaching-learning methods, teaching-learning material, evaluation, etc.) without compromising the essence of the course requirements.

### III. Scope of 'Inclusion of Persons with Disabilities' Policy:

The disability policy is applicable to the students and research scholars with disability pursuing different courses both at the main campus of University of Jammu as well at its offsite campuses. It also pertains to employees of University of Jammu who have disability and special needs, and can benefit from reasonable accommodations made by the university to improve physical and curriculum accessibility from them.

### IV. Need for 'Inclusion of Persons with Disabilities' Policy:

University of Jammu is a premier university established in 1969. It is a NAAC accredited A+ university and holds rank 52 among Indian universities in the NIRF ranking of 2022. The University constantly endeavours to become an innovative knowledge institution with capacity to meet the knowledge challenges of 21st century and contribute towards transformation of Jammu and Kashmir into a peaceful and prosperous state with balanced socio-cultural and economic development. University of Jammu is committed towards creating an accessible and inclusive ecosystem for all students including those with disabilities. The University envisions to create a disabled friendly campus/ barrier free environment and providing reasonable accommodations based on dual principles of "Inclusion and Accessibility". It is constantly working towards ensuring that students with disabilities receive equal treatment and opportunities in all aspects of campus life and are not placed at any substantial disadvantage in their access to services, assessment and teaching. It recognizes that students with disabilities are not mere passive recipients of care but are equal partners and action leaders in education and society both. The Disability Policy of University of Jammu is a reflection of its resolve to create a dynamic and inclusive system for all learners including those with disabilities.

**V. Policy Statement:** The purpose of this Policy is to:

1. Strive towards empowerment of persons with disabilities by ensuring equal opportunity, protection of rights and full participation.
2. Promote and foster an ecosystem which encourages positive, informed and unprejudiced attitudes towards people with disability.
3. Creating a universally accessible campus where programs, processes, services and environments are disabled friendly and inclusive.
4. Offer training, guidance, information and support to students with disabilities so that they become personally independent, socially competent, vocationally skilled, responsible decision-makers, and self-advocates, and above all contributing citizen of the country.

**VI. Governing Principles:**

1. University of Jammu supports the principle of universal access for all students, including those with a Disability, to its services and facilities. The University strives to ensure that no students are disadvantaged in their participation in any aspect of university life as a result of a Disability.
2. The University commits to the provision of a study environment where students will not be subject to discrimination, harassment or victimization because of a Disability.
3. University of Jammu firmly believes in the human rights of persons with disabilities. It ensures that PwDs have the same rights as the rest of the community; and promotes recognition and acceptance of these rights within the campus community.

**VII. Affirmative Action for implementation of 'Inclusion of Persons with Disabilities' Policy:**

**1. Admission:** Total five percent seats in all the university programmes will be reserved for persons with disabilities. The university will ensure the representation of all the types of

disabilities listed in Rights of Persons with Disabilities (2016) and as per government regulations from time to time.

## *2. Disclosure of Disability:*

- A candidate desirous of availing reservation benefit at the time of admission to a University program shall have to produce relevant disability certification to be verified by a committee constituted by the Vice Chancellor, University of Jammu for the purpose. However, an individual with a disability who does not seek to take the benefit of reservation is not obliged to disclose their disability at any time.
- Additionally, evidence of a disability may be required for appropriate academic/ infrastructure adjustments and accommodations to be provided at the University.

## *3. Universal Accessibility in Built Infrastructure:*

- Guidelines of the nationwide flagship campaign - Sugamya Bharat Abhiyan along with 'Harmonised Guidelines and Space Standards for Barrier-Free Built Environment for persons with Disability and Elderly Persons' (2016), Ministry of Urban Development to achieve universal access and enablement for persons with disabilities through infrastructure ecosystems involving built environment, transportation, and Information & Communication technologies will be followed at the University of Jammu.
- Academic buildings and learning space such as classrooms, lecture theatres, seminar rooms, tutorial rooms, laboratories of all kinds, along with all interactive spaces (both indoor and outdoor), auditoriums, hostels, washrooms, cafeteria/mess area will be made accessible to all students, staff, and faculty members with disabilities.
- Accessibility audits of the main campus and offsite campuses of University of Jammu will be conducted at regular intervals and recommended changes shall be implemented as deemed appropriate.
- All safety protocols needed for students with disabilities, including fire safety and for constructions/modification on campus are to be followed.

#### 4. Curriculum, Teaching and Learning Systems:

- University of Jammu is committed to make reasonable adjustments to teaching learning process but without compromising the academic standards or inherent academic requirements of the course, or giving a student an undue academic advantage.
- The University will work on designing accessible curriculum based on both or either accommodation (a specific tool or a device or a strategy designed to support the needs of persons with disabilities), and adaptation and modification (changes in the level or method of instruction that a student receives as a result of his or her specific disability), as deemed suitable.
- As per need, the University will authorize its faculty to bring modifications or adaptations in the teaching learning process in terms of volume of work, time, support, level of difficulty, participation and physical adaptation.

5. **Examination Systems:** University of Jammu refers to UGC Notification F.No. 6-2/2013 (SCT) dated 14 January 2019 for the following provisions related to conduct written examinations for persons with benchmark disabilities as per the guidelines issued on 29th August 2018 by DoEPwD of Ministry of Social Justice and Empowerment.

- Facility of Scribe/Reader/Lab Assistant will be allowed to any persons with benchmark disabilities as defined under section 29(r) of RPwD Act, 2016 and has limitations in writing including that of speed if so desired by him/her (Blindness, Locomotor Disability [both arms affected and cerebral palsy]).
- Persons with benchmark disabilities will be given as far as possible, the option for choosing the mode for taking an examination, i.e., in Braille, or the computer or in large print or even by recording the answers as the examining bodies can easily make use of technology to convert question paper in large print, e-text, or Braille, can also convert the Braille text in English or regional languages.
- Compensatory time (i.e., extra/additional time) will not be less than 20 minutes per hour of examination for the candidates who are allowed to use Scribe/Reader/Lab Assistant.
- Candidates will be allowed to use assistive devices like talking calculators in examination (in a case where calculators are allowed), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and AAC devices like communication chart and electronic devices.

- Proper sitting arrangements (preferable on the ground floor) shall be made before the commencement of the examination to avoid confusion or distraction during the day of the examination. Examination centre also should be accessible to persons with disabilities.
- Where ever feasible the examining body will also provide reading materials in Braille or e-text or on a computer having suitable screen reading software for open book examination. Similarly, whenever online examination is held these will be in accessible format i.e., websites, question papers and all other study materials will be accessible as per the international standards laid down in this regard.
- Alternate objective questions in lieu of descriptive questions will be provided for candidates with hearing disabilities in addition to the existing policy of giving alternate questions in lieu of questions requiring visual inputs for candidates with visual disabilities.

(For details, the complete guideline may be referred at UGC website or [https://www.ugc.ac.in/pdfnews/7348678 Guidelines Exam-Divyangjan-JAN-2019.pdf](https://www.ugc.ac.in/pdfnews/7348678_Guidelines_Exam-Divyangjan-JAN-2019.pdf)) (Annexure 2)

#### 6. Accessibility of Library resource:

- University of Jammu will ensure that the library services (both at the central level as well as at the departmental level) is as per the needs of users with disability by providing them with well-structured library building ensuring barrier-free accessibility, reading material in alternative formats, assistive technologies, besides having the provision of sensitizing the existing staff to support the readers with disability in the libraries.
- The library shall provide helping hands, adjustable furniture, self-service circulation stations, accessible toilets, signages for easy movements to assist the reader with a physical disability.
- For those with visual impairment service of magnifiers, digital accessible information system, digitized catalogue, web-braille system, screen readers and screen magnifiers support with appropriate software such as JAWs, NVDA, Kurzweil etc., large-print books, scanners, converting documents via OCR reader, alternate format services, talking notice boards, provision of tactile maps at

conspicuous places, accessible websites and digital libraries (Sugamya Pustakalaya) will be made available.

**7. Inclusive Campus Life:**

- University of Jammu shall ensure that its leadership at all levels is involved to counteract common biases against persons with disabilities while creating an inclusive campus climate.
- Apart from academic support the University is also committed to accessibility in culture, leisure and sports activities as well. It will promote, support and organize inter-college and inter-university, inter-institution activities involving persons with disabilities.
- Persons with disabilities shall be encouraged and given opportunities to participate in and travel for international university / academic exchange programs. For undertaking travel, reasonable accommodation, accompanying person/carer support where needed and other specific support sought by persons with disabilities will be included as part of the program and be funded.

**8. Grievance Redressal Mechanism (GRM):** Pursuant to University Grants Commission (Redress of Grievances of Students) Regulations, 2019 notified vide its Gazette Notification on May 06, 2019, a Students Grievance Redressal Committee (SGRC) at the university will be formulated. The University will ensure an active and accessible grievance handling mechanism for persons with disabilities. Information about the GRM will be provided on the University website.

**9. Governance and Monitoring of Accessibility and Inclusive Practices:** Disability Initiatives Cell shall be responsible for ensuring that accessible and inclusive system is available at University of Jammu. The activities of the cell shall be governed and monitored by the Office of Vice Chancellor, University of Jammu. Also, an expert Advisory Committee for Disability Initiatives notified vide University order no: Estab/22/30205-304 dated: 04-02-2022 shall forward suggestions/recommendations as and when required.

### VIII. Students' responsibilities:

- *Self-identification and Providing Required Documentation:* A student/ scholar admitted to the University for pursuing any course shall have to self-identify with the Office of Coordinator, Disability Initiatives Cell, University of Jammu. The student shall also be required to provide comprehensive professional documentation of their disability to the said office.
- *Informing the concerned Offices if requesting for accommodations:* Students with disabilities desirous of availing reasonable accommodation need to self-identify and present a written request to the Office of Coordinator, Disability Initiatives Cell, University of Jammu, who will then recommend the same if deemed appropriate to the concerned Head of the Department/ Director.
- *Timely Action:* It's the student's responsibility to request for necessary accommodations, academic adjustments, and/or auxiliary aids and services in a timely manner. Students should alert the Office of Coordinator, Disability Initiatives Cell immediately in case there are any concerns about their accommodations.
- *Active participation:* Students are expected to be an active participant in their dialogues with the office for accommodations or any other assistance. They should respond to all communication from the Office of Coordinator, Disability Initiatives Cell as and when requested.

### IX. Responsibilities of Disability Initiatives Cell, University of Jammu:

Disability Initiatives Cell of University of Jammu shall be responsible for implementing accessibility and inclusive practices to empower the students with disabilities and would also serve as a resource centre to provide rehabilitation services. The following shall be the responsibilities of the Disability Initiatives Cell:

- Creating provisions for making admission process accessible, so that aspiring students with disabilities are aware about the University being disabled friendly and accessible.
- Serving as a single point of contact office that is equipped to assist differently abled students in matters related to admission, reservation, fee concession, examination procedures, services available, accommodations and any other related issue.

- Making rigorous efforts to promote and foster culture of inclusion in all the courses, programs and events to be conducted inside/ on the University campus.
- Creating a database of students with disabilities at the University in order to build up a sound network and collaboration with them, and also providing them counselling for better learning support.
- Establishing coordination with government and non-government or other funding agencies with an aim to provide financial support and other resources required for inclusion and educational empowerment of the students with disabilities.
- Conducting accessibility audit of the various offices and departments of the University and suggest measures for converting them into fully accessible buildings as per the guidelines of the Accessible India campaign (Sugamya Bharat Abhiyan) of Department of Empowerment of Persons with Disabilities (DEPwD), Ministry of Social Justice and Empowerment, GOI.
- Developing and strengthening collaborations with reputed National agencies/ organizations/ institutes working for the welfare and rehabilitation of persons with disabilities through having MOUs and exchange activities.
- Conducting skill development training programmes for PwDs to sensitize and increase their employability potential according to their interest, qualifications and nature of disability.
- Organizing/ conducting sensitization activities such as seminars/ workshops/ conferences/exhibitions/special lectures/debates for all members of the university fraternity and general community on a regular basis for creating awareness about the needs of persons with disabilities and other contemporary issues concerning disabled.
- Liaising with other offices of the University entrusted with the responsibility of procuring assistive devices and other special equipment to augment educational services for differently abled persons.
- Promoting and strengthening voluntary effort for assisting persons with disabilities as buddies, in their academic pursuits such as providing amanuensis/ scribes during exams, recording and scanning of books, sign language, use of assistive devices and technologies etc.

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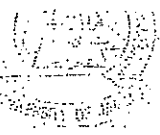
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## NOTIFICATION

(24/GEN/July/17)

It is hereby notified for the information of all concerned that the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the adoption of the following guidelines for students admitted under Orphan Children and PM CARES category from Academic Session 2024-25 onwards:

### I. Students admitted under Orphan Children category

The expenditure incurred for admission and continuance of study of students admitted under Orphan children in the Main Campus, Offsite campuses and affiliated colleges shall pay the following fees.

- i. Admission fee : Rs.10.00
- ii. Examination fee : Rs.10.00
- iii. Hostel Fee : Rs.10.00
- iv. Students availing hostel accommodation shall pay Mess Fees as per actual.

### II. Students admitted under PM CARES category

For the students admitted under PM CARES, the following guidelines will apply as mentioned by the Govt. of India on the Website of PM CARES.

#### **A) Eligibility:**

All children who have lost

- i. Both parents or
- ii. Surviving parent or
- iii. Legal guardian/adoptive parents/ single adoptive parent due to COVID 19 pandemic, starting from 11.03.2020 the date on which WHO has declared and characterized COVID-19 as pandemic till 31.12.2021, shall be entitled to benefits under this scheme.
- iv. Child should not have completed 18 years of age on the date of death of parents

#### **B) Entitlements:**

##### **i. Support for Boarding & Lodging**

- a) Efforts will be made by the District Magistrate with the assistance of Child Welfare Committee (CWC) to explore the possibility of rehabilitating the child within her/his extended family, relatives, kith or kin.
- b) If the extended family, relatives, kith or kin of the child are not available/ not willing / not found fit by CWC or the child (aged 4-10 years or above) is not willing to live with them, the child should be placed in foster care, after due diligence as prescribed under the Juvenile Justice Act, 2015 and rules made thereof as amended from time to time.
- c) If the Foster family is not available / not willing/ not found fit by CWC, or the child (aged 4-10 years or above) is not willing to live with them, the child should be placed in age appropriate and gender appropriate Child Care Institution (CCI).

- d) Children more than 10 years old, not received by extended families or relatives or foster families or not willing to live with them or living in child care institutions after the demise of parents, may be enrolled in Netaji Subhash Chander Bose Awasiya Vidyalyaya, Kasturba Gandhi Balika Vidyalyaya, Eklavya Model Schools, Sainik School, Navodaya Vidyalyaya, or any other residential school by the District Magistrate, subject to the respective scheme guidelines.
- e) It may be ensured that the siblings stay together, as far as possible.
- f) For non-institutional care, financial support at the prevailing rates prescribed under the Child Protection Services (CPS) Scheme shall be provided to Children (in account with guardian). For child in institutional care, a maintenance grant at the prevailing rates prescribed under the Child Protection Services (CPS) Scheme shall be given to Child Care Institutions. Any provision for subsistence support under the State scheme may also be provided additionally to the children.

**C) Assistance for Higher Education:**

- a) The child will be assisted in obtaining education loan for Professional courses/ Higher Education in India.
- b) Under circumstances where beneficiary is unable to avail interest exemption from extant Central and State Government scheme, then the interest on the educational loan will be paid from PM CARES for Children Scheme.
- c) As an alternative, scholarship as per the norms will be provided to the beneficiaries of the PM CARES for Children Scheme from the schemes of Ministry of Social Justice and Empowerment, Ministry of Tribal Affairs, Ministry of Minority Affairs and Department of Higher Education. Beneficiaries will be assisted through National Scholarship portal for availing such entitlements. The scholarship awarded to the beneficiaries will be updated on the PM CARES for Children portal.

**D) Health Insurance:**

- a) All children will be enrolled as a beneficiary under Ayushman Bharat Scheme (PM-JAY) with a health insurance cover of Rs.5 lakhs.
- b) It shall be ensured that the child identified under PM CARES for Children scheme receives benefits under PM JAY.

**E) Financial Support:**

- a) The lump sum amount will be transferred directly in the post office account of beneficiaries upon opening and validation of the account of the beneficiaries. A pro-rata amount will be credited upfront in the account of each identified beneficiary such that the corpus for each beneficiary becomes Rs.10 lakhs at the time of attaining 18 years of age.
- b) Children will receive monthly stipend once they attain 18 years of age, by investing the corpus of Rs.10 lakhs. The beneficiary will receive stipend till they attain 23 years of age.
- c) They will receive an amount of Rs.10 lakh on attaining 23 years of age

No. F. Acd/1/24/6956-705

Dated: 19-07-2024

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor please.
2. The Dean Academic Affairs
3. All Heads of the Teaching Department
4. The Registrar/Controller of Examinations/Director, CDC
5. Finance Officer
6. Chief Accounts Officer

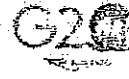
DEAN ACADEMIC AFFAIRS

*M. K. S.*  
*Sumit*  
 19/7/24  
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 19/7/24

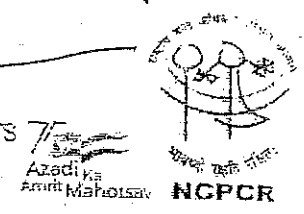
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प्रियंक कानूंगो  
Priyank Kanoongo  
अध्यक्ष  
Chairperson



भारत सरकार  
GOVERNMENT OF INDIA  
राष्ट्रीय बाल अधिकार संरक्षण आयोग  
NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS  
नई दिल्ली-110 001  
New Delhi - 110 001



F.No. 26020/05/2023/NCPCR/IJ/DD12184  
Dated: 14/12/2023

To,  
Vice Chancellor,  
Sir/Madam,

DAA / D CP  
18/12

Annexure - II

20/12/2023

The National Commission for Protection of Child Rights (hereinafter referred to as NCPCR) is a statutory body constituted under Section 3 of the Commission for Protection of Child Rights (CPCR) Act, 2005 to protect the child rights and other related matters.

2. The Commission wishes to highlight a commendable initiative recently undertaken by the University of Delhi, which could serve as an exemplary model for fostering higher education opportunities for orphan children.

3. The University of Delhi, through Resolution E.C. No. 61 dated 03.02.2023, has taken a laudable step by allocating two supernumerary seats (one male and one female) in every academic program at both undergraduate and postgraduate levels to support orphan children. Furthermore, the University has committed to covering their admission and ongoing academic expenses, including hostel charges, utilizing the University Welfare Fund or College Student's Welfare Fund. A copy of the University of Delhi's resolution is enclosed herewith for your kind perusal.

AR (AA)  
put up  
22/12

4. The profound impact of such an initiative cannot be overstated, especially in providing vital opportunities for orphan children aspiring to pursue higher education. We believe that initiatives like these exemplify the spirit of inclusivity and commitment to education. Encouraging universities to follow suit would significantly contribute to fostering a more equitable academic environment.

5. We earnestly encourage your esteemed institution to consider adopting a similar resolution, thereby opening avenues for orphan children to access higher education. By emulating such measures, your university can make a substantial difference in the lives of these deserving children.

6. Your support and commitment for promoting educational inclusivity will undoubtedly leave a lasting positive impact. We eagerly await the possibility of your university championing this noble cause.

With Regards,

Yours sincerely,

14.12.23  
(Priyank Kanoongo)

DEC (AA)  
DAA  
21/12/23

Vice-Chairman  
2006-07  
19/12/2023

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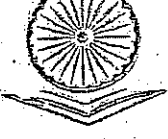
EXISTING			AMENDMENT																																						
<p><b>14. REFUND OF FEE:</b></p> <p>If a student having been admitted to a programme discontinues, deduction of fee deposited shall be as under:</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Percentage of Refund of Fees*</th> <th>Point of time when notice of withdrawal of admissions is received in the HEI</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>100%</td> <td>15 Days or more before the formally notified last date of admission</td> </tr> <tr> <td>2.</td> <td>90%</td> <td>Less than 15 days before the formally notified last date of admission</td> </tr> <tr> <td>3.</td> <td>80%</td> <td>15 days or less after the formally notified last date of admission</td> </tr> <tr> <td>4.</td> <td>50%</td> <td>30 days or less, but more than 15 days, after the formally notified last date of admission</td> </tr> <tr> <td>5.</td> <td>0%</td> <td>More than 30 days after the formally notified last date of admission</td> </tr> </tbody> </table> <p><b>Note:</b></p> <p>(a) In case of (1) above not more than 5% of the fees paid by the student, subject to a maximum of Rs.1000 (Rupees One Thousand only), will be deducted as processing charges.</p> <p>(b) The last date of admission shall be the date of admission as permitted to the appellants in the meeting of the Appellate Committee.</p>			S.No	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admissions is received in the HEI	1.	100%	15 Days or more before the formally notified last date of admission	2.	90%	Less than 15 days before the formally notified last date of admission	3.	80%	15 days or less after the formally notified last date of admission	4.	50%	30 days or less, but more than 15 days, after the formally notified last date of admission	5.	0%	More than 30 days after the formally notified last date of admission	<p><b>14. REFUND OF FEE:-</b></p> <p>If a student having been admitted to a programme discontinues he/she shall be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice:-</p> <p>i) Notwithstanding anything contained in any guidelines/prospectus/notification/schedule, a full refund of fees shall be made by the University on account of all cancellations of admissions of students <u>upto 30<sup>th</sup> September, 2024 and with a deduction of Rs. 500/- as a processing fee, upto 31<sup>st</sup> October, 2024.</u></p> <p>ii) For any admission schedule extending/commencing beyond/after 31<sup>st</sup> October, 2024, the Refund of fees and Non-Retention of original certificates shall apply as below:-</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Percentage of Refund of Fees</th> <th>Point of time when notice of withdrawal of admission is received in the HEI</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>100%</td> <td>15 days or more before the formally notified last date of admission</td> </tr> <tr> <td>2.</td> <td>90%</td> <td>Less than 15 days before the formally notified last date of admission</td> </tr> <tr> <td>3.</td> <td>80%</td> <td>15 days or less after the formally notified last date of admission</td> </tr> <tr> <td>4.</td> <td>50%</td> <td>30 days or less, but more than 15 days, after formally notified last date of admission</td> </tr> <tr> <td>5.</td> <td>00%</td> <td>More than 30 days after formally notified last date of admission</td> </tr> </tbody> </table> <p><b>Note:</b></p> <p>(a) In case of (1) above not more than 5% of the fees paid by the student, subject to a maximum of Rs.1000 (Rupees One Thousand only), will be deducted as processing charges.</p> <p>(b) The last date of admission shall be the date of admission as permitted to the appellants in the meeting of the Appellate Committee.</p> <p>(c) Refund shall be refunded to an eligible student <u>within 15 (fifteen) days</u> from the date of receiving a written application from the student.</p> <p>(d) This refund policy shall remain in force until UGC notify any fresh Refund Policy.</p>			Category	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the HEI	1.	100%	15 days or more before the formally notified last date of admission	2.	90%	Less than 15 days before the formally notified last date of admission	3.	80%	15 days or less after the formally notified last date of admission	4.	50%	30 days or less, but more than 15 days, after formally notified last date of admission	5.	00%	More than 30 days after formally notified last date of admission
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23/07/2024

MUG 08  
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एन-विश्वान विमुक्तये

आचार्य मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary



सत्यमेव जयते



आज़ादी का  
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II) (C-114546)

12<sup>th</sup> June, 2024 / 22 ज्यून, 1946

Subject: Fee Refund Policy 2024-25

आदरणीय महोदय/महोदय,

The University Grants Commission receives many representations/complaints from students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

2. Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.
3. The Commission has considered the matter in its 580<sup>th</sup> meeting held on 15 May 2024, and after considering the relevant factors decided, the following fee refund policy for the academic session 2024-25:

- a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
- b. It shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein and to all higher education institutions affiliated to a University.
- c. These guidelines would also be applicable to organizations, consortiums, committees, associations, etc., constituted for the purpose of conducting counselling or processing admissions and collecting fees on behalf of participating HEIs, and the HEI concerned will be responsible for refund fees.
- d. For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

Cont...

बहादुरशाह जफर मार्ग, नई दिल्ली-110002 | Bahadur Shah Zafar Marg, New Delhi-110002  
दूरभाष (Ph.): 011-23236288/23239337 | सम्पर्क सूत्र (ई-मेल) (E-mail) : secy.ugc@nic.in

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e. This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.

4. It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023, wherein "delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time" has been defined as one of the grievances.

5. The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2024-25 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

6. Any HEI violating the provisions of UGC Fee Refund Policy 2024-25 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

सादर,

भवदीय,



(मनिष जोशी)

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।

MD/ME

Annexure - IV

THE NATIONAL COMMISSION FOR INDIAN SYSTEM OF MEDICINE

NOTIFICATION

New Delhi, the 1st October, 2024

F. No. BOA/2-1/2024.—In exercise of the powers conferred under section 55 of the National Commission for Indian System of Medicine Act, 2020 (14 of 2020), the National Commission for Indian System of Medicine hereby makes the following regulations, namely:—

1. Short title and commencement.— (1) These regulations may be called the National Commission for Indian System of Medicine (Minimum Essential Standards, Assessment and Rating for Postgraduate Institutions and Minimum Standards for Postgraduate Education in Ayurveda) Regulations, 2024.

(2) Save as otherwise provided, they shall come into force on the date of their publication in the Official Gazette.

CHAPTER-I  
Preliminary

2. Definitions.— (1) In this regulations, unless the context otherwise requires,—

- (a) "Act" means the National Commission for Indian System of Medicine Act, 2020 (14 of 2020);
- (b) "Annexure" means an Annexure annexed to these regulations;
- (c) "Appendix" means an Appendix appended to these regulations;
- (d) "applicant" means an authority representing a society or trust or University or any legal person but does not include the Central Government;
- (e) "assessment" of an Institution means, the act of verifying the availability of minimum essential standards as provided in these regulations in terms of the infrastructure, human resources and functionality of an institution and its attached teaching hospital every year;
- (f) "attached teaching hospital" means an Ayurveda hospital that offers standard healthcare services, attached to an Ayurveda Medical Institution for the purpose of teaching and training to the students of Ayurveda system of medicine;
- (g) "Doctor of Medicine" (MD), means a Postgraduate degree awarded in accordance with these regulations;
- (h) "Doctorate of Medicine" (DM), means a super-speciality degree awarded in accordance with these regulations;
- (i) "extended permission" means permission extended to fully established Ayurveda medical institutions fulfilling the criteria for extended permission status as laid down in these regulations. The institutions with extended permission are allowed to participate in the counselling process for admitting students to Postgraduate programmes, in accordance with the sanctioned student intake capacity. Such institutions, may get annual permission from the MARBISM, after assessment at any time in the academic session;
- (j) "functionality of the Ayurveda hospital" means an attached teaching hospital which shall remain open round the clock, shall be ready to treat or attend any type of patients at any point of time with its human resources and infrastructure and fulfilling all the minimum essential standards as provided in these regulations; that offers clinical training to medical students and provides medical services at outpatient departments, in-patient departments and public health, including consultation, diagnosis, including clinical and investigational, treatment including surgical, procedural, medical and maternity, preventive, palliative and rehabilitative health care, medical advice, counselling, nursing care, medicine dispensing, public outreach activities with proper documentation and hospital management system and whose related expenses are reflected in official bank account of the hospital;

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- (k) "functionality" of the Institute means, an Ayurveda institution fulfilling all the minimum essential standards as determined by the Commission that offers teaching and training to students of Ayurveda as per the course curriculum and syllabus provided by the Commission by establishing educational ecosystem and shall be ready to impart education over and above the minimum essential standards as determined by the Commission.

*Explanation.*—For the purposes of this clause "educational ecosystem" means an ecosystem where in all the stake holders of the institution, all the Departments and other units of the institution function in coordination and collaboration with each other to provide comprehensive education to students in an academic environment;

- (l) "fully established institute" means the institute with either extended permission or yearly permission from the year after second renewal of permission;
- (m) "letter of intent" means the preliminary approval along with conditions and timelines issued by the MARBISM to the applicant through the procedure provided in these regulations to establish a new Ayurveda medical institute, or to start any new Postgraduate programme recognised by the Commission or to increase student intake capacity in existing Postgraduate programmes;
- (n) "letter of permission" means the approval granted to the applicant by the MARBISM through the procedure determined in these regulations to establish Ayurveda medical institution or to start any new Postgraduate programme recognised by the Commission or to increase student intake capacity in existing programme and to admit the students as per the sanctioned intake capacity provided by the MARBISM;
- (o) "MARBISM" means the Medical Assessment and Rating Board for Indian System of Medicine;
- (p) "MES-UG" means the National Commission for Indian System of Medicine (Minimum Essential standard, Assessment and Rating for Undergraduate Ayurveda colleges and Attached Teaching hospitals) Regulations, 2024;
- (q) "Master of Surgery" (MS), means a Postgraduate degree awarded in accordance with these regulations;
- (r) "minimum essential standards" means the mandatory minimum requirements in terms of infrastructure, human resources, functionality, quality and standards that are essential;
- (s) "Ph.D" means, Doctor of Philosophy degree, or Postgraduate doctoral degree, awarded or granted to a research work carried out for not less than three years duration (after postgraduation), either in the subject concerned or in inter-disciplinary or intra-disciplinary or trans-disciplinary or multi-disciplinary research areas;
- (t) "PGNET" means Post-Graduate National Entrance Test;
- (u) "Postgraduate education" includes Postgraduate Degree programmes (MD and MS), Postgraduate doctoral degree (Ph.D), and Postgraduate super-speciality degree programme (Doctorate of Medicine-DM);
- (v) "Postgraduate Degree" in Ayurveda includes 'Ayurveda Vachaspati (MD Ayurveda) and Ayurveda Dhanvantari (MS Ayurveda)', granted or awarded to the programme of three years' duration after graduation;
- (w) "rating" of Postgraduate department means a score or measurement of how good a Postgraduate department is; rating of a fully established Postgraduate department through a rating procedure carried out by the MARBISM or any designated rating agency based on the standards and parameters laid down by the Board of Ayurveda. Rating shall be on the basis of infrastructure, human resources and functionality over and above the minimum essential standards provided in these regulations;
- (x) "renewal of permission" means permission for renewal granted by the MARBISM to a new Postgraduate institution or department or speciality or establishment under section 29 of the Act through the procedure provided in these regulations for the academic years, after the issuance of a letter of permission for admitting students as per the sanctioned intake capacity provided by the MARBISM, and such renewal of permission shall

- be mandatory until it attains the fully established institution or department or speciality status.
- (y) "sanctioned intake capacity" means number of seats sanctioned by the MARBISM to a Postgraduate programme for admission of students based on the infrastructure, human resources and functionality of the institute or department and the attached teaching hospital;
- (z) "stand-alone Postgraduate institute" means a teaching institute with attached teaching hospital dedicated for running Postgraduate programme only;
- (aa) "Super Speciality Degree" means a three years super speciality programme, Doctorate of Medicine (DM) awarded, after completion of super speciality training in a particular subject after postgraduation;
- (bb) "yearly permission" means permission given to fully established medical institutions every year or Postgraduate departments that are not fulfilling the criteria for extended permission status as laid down in these regulations, and participate in the counseling process for admitting students to Postgraduate programmes as per the sanctioned intake capacity only after obtaining permission from the MARBISM every year.
- (2) The words and expressions used herein and not defined but defined in the Act, rules or regulations made thereunder shall have the same meanings as respectively assigned to them in the Act, rules or regulation.

## CHAPTER-II

### General Considerations

3. General considerations.— (1) Every institute shall have to maintain minimum essential infrastructural standards, qualified and skilled human resources with a functional ecosystem as specified in these regulations.
- (2) The academic hierarchy of the Postgraduate Degrees shall be in the descending order from DM to Ph.D to MD or MS.
- (3) (a) Professor of Practice shall be appointed on part time basis by the institute in the concerned subject as provided in these regulation; such Professor shall not be provided with the unique teacher code by MARBISM;
- (b) On and from the date of publication of these regulations, the Postgraduate Diploma programme shall stand abolished and students already admitted in these programme shall continue and complete the course as per the provisions of previous regulations;
- (c) The seats in existing Postgraduate Diploma programmes duly permitted by MARBISM shall be converted to MD or MS seats in the parent department in the ratio of 2:1. For two Postgraduate Diploma seats one Postgraduate Degree seat shall be sanctioned, subject to the availability of Postgraduate guides and Postgraduate student ratio, that is., 1:3 for Professor; 1:2 for Associate Professor and 1:1 for Assistant Professor.
- (4) (a) The institutions shall install online systems such as Learning Management Systems; Hospital Information Management System (compatible with Ayushman Bharat Health Account, Health Professional Registry and Unique Health Identification number); Aadhaar Enabled Biometric Attendance System or iris recognition or face recognition attendance system and the like as directed by the Commission for marking attendance of Teaching staff, non-teaching staff, hospital staff and Postgraduate students;
- (b) Closed Circuit Television and any other systems as directed by the Commission from time to time, shall be installed and shall be aligned or interface to the Central server as designated by the Commission and shall provide real time data or relevant data to the Commission and its autonomous Boards as required;
- (c) the biometric attendance data shall be made available to the concerned regulatory body or the Commission or the Autonomous Boards of the Commission on real time basis throughout the year through any agency as assigned by the Commission;

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- (d) the Commission or Autonomous Boards shall have the authority to access and analyse online attendance data;
- (e) the authentication of the patients shall be made through the Ayushman Bharat Health Account number;
- (5) Teachers shall be accommodated in respective departments with adequate space and privacy in separate room for each teacher. Minimum area shall be 15, 13 and 10 sq.mt. for Professor, Associate Professor and Assistant Professor respectively. Open seating arrangement for multiple teachers in the common hall or department shall not be permitted. Every teacher shall be provided with a computer or laptop, printer and internet facility.
- (6) The departments and their Associated units shall have proper ventilation and lighting, with good interiors. Internal partitions shall be good enough to prevent cross disturbance and with good ambience. Each Postgraduate department shall accommodate teaching staff and non-teaching staff, departmental library, departmental computer, printer, internet and e-display facility for display of video, images, charts, information and the like.
- (7) There shall be hostels for girls and boys separately, preferably single accommodation along with a mess facility within the campus provided with adequate furniture, reading room, recreational facility and security services. In case, if the hospital is located in a separate campus, the hostels shall be within the hospital campus.
- (8) Each institute shall ensure that all the stakeholders of the institution, departments, sections, and units of the institution, function in coordination and collaboration with each other to provide a comprehensive educational ecosystem to the Postgraduate students for pursuing their studies, training, and research work in an appropriate academic environment.
- (9) In order to maintain the quality standards, the instruments, equipment, chemicals, reagents, furniture, electronic appliances, etc. with Bureau of Indian Standards certification may be used to the extent of availability.
- (10) Annual intake capacity for any Postgraduate Degree programme shall not be more than twelve seats per year, subject to availability of student and Postgraduate guide ratio, that, is 3:1 for Professor; 2:1 for Associate Professor and 1:1 for Assistant Professor.

### CHAPTER-III

#### Postgraduate Degree Programmes

4. On and from the date of publication of these regulations, there shall be eighteen Postgraduate Degree programmes in Ayurveda. The list of Postgraduate specialities, nomenclature of Postgraduate Degree programmes, nomenclature of Postgraduate specialists, Postgraduate Departments that conducts the Postgraduate programmes shall be as detailed in the Table -1.

Table-1  
Nomenclature of Postgraduate Degrees, Postgraduate Specialists and Postgraduate Departments

Serial Number	Post Graduate Specialty	Nomenclature of Postgraduate Degree Program	Nomenclature of the Postgraduate Specialist including Equivalent Modern Terminology	Department Conducting Postgraduate Programme
(1)	(2)	(3)	(4)	(5)
I. Ayurveda Vachaspati (MD Ayurveda):				
1.	Ayurveda Samhita and Siddhanta (Compendium and Basic Principles)	MD (Samhita and Siddhanta)	Samhitist	Samhita Siddhanta and Sanskrit
2.	Ayurveda-Biology	MD (Ayurveda Biology)	Ayurveda-Biologist	Ayurveda Biology
3.	Rachana Sharira (Human	MD (Rachana Sharira)	Sharira Rachana Tajna	Rachana Sharira

	Anatomy)		(Ayurveda Anatomist)	
4.	Kriya Sharira (Human Physiology)	MD (Kriya Sharira)	Sharira Kriya Tajna (Ayurveda Physiologist)	Kriya Sharira
5.	Dravyaguna Vijnana (Ayurveda Pharmacology)	MD (Dravyaguna Vijnana)	Dravyaguna Tajna (Ayurveda Pharmacologist-Herbal)	Dravyaguna Vigyana
6.	Rasashastra and Bhaishajya Kalpana (Pharmaceutics and Clinical Pharmacy)	MD (Rasashastra and Bhaishajya Kalpana)	Rasashastra and Bhaishajya Kalpana Tajna (Ayurveda Pharmaceutical Expert)	Rasashastra evum Bhaishajya Kalpana
7.	Roganidana - Vikritivijnana (Pathology and Laboratory Diagnosis)	MD (Roganidana - Vikritivijnana)	Roganidana Tajna (Ayurveda Pathologist)	Roganidana evum Vikritivijnana
8.	Agad Tantra and Vidhi Vaidyaka (Clinical Toxicology and Medical Jurisprudence)	MD (Agada Tantra and Vidhi Vaidyaka)	Agada, Tantra Tajna (Ayurveda Clinical Toxicologist)	Agada Tantra
9.	Swasthavritta and Yoga (Public Health, Lifestyle Management and yoga)	MD (Swasthavritta and Yoga)	Swasthavritta Tajna (Ayurveda Expert - Public Health, Lifestyle Management and Yoga)	Swasthavritta evum Yoga
10.	Kaumarabhritya (Pediatrics)	MD (Kaumarabhritya)	Kaumarabhritya Tajna (Ayurveda Pediatrician)	Kaumarabhritya
11.	Kayachikitsa (Internal Medicine)	MD (Kayachikitsa)	Kayachikitsa Tajna (Ayurveda Specialist - General Medicine)	Kayachikitsa
12.	Panchakarma (Procedural Management)	MD (Panchakarma)	Panchakarma Tajna (Panchakarma Specialist)	Panchakarma
13.	Manasaroga and Manovijnana (Ayurveda Psychology and Psychiatry)	MD (Manasaroga and Manovijnana)	Manasaroga Tajna (Ayurveda Psychiatrist)	Manasaroga
14.	Rasayana and Vajikarana (Rejuvenative and Reproductive Medicine in Ayurveda)	MD Rasayana and Vajikarana	Rasayana and Vajikarana Tajna (Ayurveda Specialist - Rejuvenative and Reproductive Medicine)	Rasayana and Vajikarana
II. Ayurveda Dhanvantari (MS Ayurveda):				
15.	Stree Roga - Prasuti Tantra (Ayurveda Gynaecology and Obstetrics)	MS (Stree Roga - Prasuti Tantra)	Stree Roga and Prasuti Tantra Tajna (Ayurveda Gynaecologist and Obstetrician)	Stree Roga - Prasuti Tantra
16.	Shalya Tantra (Ayurveda Surgery)	MS (Shalya Tantra)	Shalya Tantra Tajna (Ayurveda Surgeon)	Shalya Tantra
17.	Shalakya - Netra Roga Chikitsa (Ayurveda Ophthalmology)	MS (Shalakya Tantra - Netra)	Shalakya - Netra Roga Tajna (Ayurveda Ophthalmologist)	Shalakya Tantra
18.	Shalakya - Karna, Naasa and Mukha Roga Chikitsa (Ayurveda Oto-Rhino-Laryngology)	MS (Shalakya Tantra - Karna, Naasa and Mukha)	Shalakya - Karna, Naasa and Mukha Roga Tajna (Ayurveda ENT Specialist)	
Note 1:- The nomenclature, namely Prasuti and Stree roga awarded before publication of these regulations and Stree Roga - Prasuti Tantra in these regulations are same and equal.				
Note 2. The nomenclature namely Mano Vijnana and Manasaroga awarded before publication of these regulations and Manasaroga and Manovijnana in these regulations are same and equal.				

- (2) The nomenclature and equivalent modern terminologies of the Postgraduate Degree programmes under the Indian Medicine Central Council (Postgraduate Ayurveda Medical Education) Regulations, 2016 shall be continued as it is for the batches admitted before the publication of these regulations.
- (3) From the academic session 2025-26 and onwards the existing Shalaky Postgraduate departments shall opt either Shalaky-Netra or Shalaky-KNM (Karna, Naasa and Mukha) and the Postgraduate teachers shall be provided unique teacher code accordingly. In case of availability of staff adequately as provided in these regulations, both the Postgraduate programmes may be opted. In such case the teachers shall be bifurcated into two Postgraduate programmes and issued unique teacher code accordingly. The intake capacity either single department or both the departments shall be sanctioned as per the availability of Postgraduate guides for the respective programmes for that academic sessions.

However, in any case the total sanctioned intake capacity shall not exceed the total intake capacity specified in letter of permission.

#### CHAPTER-IV

#### Minimum Essential Standards for Postgraduate Institution where Undergraduate Programme is in Existence

5. General.— (1) To run a Postgraduate Degree programme along with an undergraduate programme, there shall be an independent Postgraduate department in the concerned subject.
- (2) The college or institution conducting both undergraduate programme and Postgraduate programmes shall fulfil all minimum essential standards in terms of infrastructure (constructed area, equipment and instruments), human resources and functionality as provided in MES-UG, and additional requirements as provided in these regulations for the concerned Postgraduate department or programme.
- (3) In case of any action taken against undergraduate institution under clause (f) of sub-section (1) of section 28 of the Act by MARBISM, similar action shall be applicable to the corresponding Postgraduate department or programme.
- (4) If any Postgraduate department fails to maintain the minimum essential standards provided in these regulations, MARBISM may deny permission for admission in the concerned Postgraduate Degree programme or may take such measures as per clause (f) of sub-section (1) of section 28 of the Act.
6. Additional requirements for Postgraduate education.— In addition to the requirement provided under the MES-UG the following shall be maintained additionally for the Postgraduate departments, namely:—
- (1) Postgraduate Seminar Halls; (a) There shall be one seminar hall for each Postgraduate speciality or programme having minimum constructed area of 18 square feet per student (all students of three years of particular department or programme) and with adequate furniture;
- (b) one common seminar hall or auditorium with 20% of additional seating capacity (6.5 square feet per student) to the total strength of Postgraduate scholars (all three batches of all Postgraduate specialities or programme) of the Ayurveda Postgraduate teaching institution;
- (c) postgraduate seminar halls shall be Information Communication Technology (ICT) enabled with suitable seating arrangement;
- (d) there shall be sufficient lockers for all Postgraduate scholars in the respective specialty or department.
- (2) Central Library: (a) Additional seating arrangements as per the Postgraduate intake capacity (1:2, one seat for every two Postgraduate students of yearly intake capacity) shall be provided in the central library. The minimum norms and standards for Central Library shall be as provided in MES-UG;

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- (b) a minimum of 200 additional books for each Postgraduate department shall be made available. These additional books shall be specific to the Postgraduate department. There shall be at least 10 per cent. of yearly addition of books;
- (c) in addition to the journals provided in MES-UG, a minimum of four journals (indexed) specific to each Postgraduate speciality shall be made available.
- (3) Departmental Library: a minimum of 100 books shall be made available for each Postgraduate departmental library.
- (4) Digital Library: Additional computer systems for Postgraduate students in the ratio of 1:5 i.e., one computer for five students (total annual intake capacity of all Postgraduate programme) shall be provided. Software or Computer Programme such as Grammarly, plagiarism check, statistical programs, citation or bibliography maker or generator and the like shall be made available in digital library.
- (5) There shall be additional mannequins or simulators and other teaching technology for training of clinical skills shall be made available in Yogya-Clinical Skill Laboratory or Simulation Laboratory and the details are as provided in Schedule-VI of these regulations.
7. Department wise minimum essential standards.- (1) The minimum required area for each Postgraduate department shall be as provided in schedule-I of these regulations. In addition to the minimum essential standards provided for respective departments in MES-UG, the infrastructural facilities in respect to each Postgraduate department as provided below and as detailed in Schedule II. of these regulations shall be made available, namely:—
- (a) department of Integrative Health and Translational Research: (i) every Postgraduate institute (respective of the Postgraduate programmes being conducted, shall establish this department. Central Research Laboratory, Quality Testing laboratory, Animal house, Clinical Research Cell and plagiarism scrutiny cell as applicable shall function under this department;
- (ii) research committees such as institutional research committee, institutional ethics committee for human subjects, institutional animal ethics committee and the like shall also function under this department;
- (iii) this department shall also co-ordinate guide allotment process; alternate guide arrangement in case of emergencies, research monitoring and the like activities.
- (b) postgraduate department of Samhita and Siddhanta – Language lab for Sanskrit shall be made available. Additional computer systems to the existing undergraduate language laboratory shall be added, so that the total number of computer systems and Postgraduate scholars (sanctioned intake capacity per year) shall be in the ratio of 1:1;
- (c) postgraduate department of Rachana Sharira: 3D virtual dissection table and e-dissection software shall be made available. This department also facilitates practice of surgical techniques through Cadaveric surgery for the Postgraduate scholars of Shalya, Shalakaya and Stree Roga - Prasufi Tantra;
- (d) postgraduate department of Kriya Sharira: digital spirometry, personality assessment scales, trichoscope, digital skinfold calliper, auto measuring tool for height, weight, and BMI; naadi recording equipment (advance model) along with relevant software, accessories and the like shall be made available;
- (e) postgraduate department of Ayurveda-Biology: Molecular biology laboratory (schedule-VII of these regulations) and the like shall be made available;
- (f) postgraduate department of Dravyaguna Vijnana: Pharmacognosy laboratory, phytochemistry laboratory, Green House and the like shall be made available;
- (g) postgraduate department of Rasashastra and Bhaishajyakalpana: petrographic microscope programmeable

- muffle furnace and the like shall be made available;
- (h) postgraduate department of Roganidana-Vikritivijana: Immunology laboratory, histopathology laboratory and the like shall be made available;
- (i) postgraduate department of Agada Tantra: Poision detection facility; exclusive out-patient department and additional in-patient department beds in the ratio of 4:1 (four beds for one student), seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy shall be not less than eighty per cent. in Agada Tantra In-patient Department;
- (j) postgraduate department of Swasthavritta and Yoga: exclusive out-patient department, departmental vehicle for field visits, Nutrition laboratory with advance facilities, Panchakarma facility to administer ritusodhana and rejuvenation procedures to healthy individuals with day care facility;
- (k) postgraduate department of Kaumarabhritya: (i) exclusive out-patient department; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity), Kaumara-panchakarma facility seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy shall be not less than eighty per cent. in Kaumarabhritya in-patient department;
- (ii) Breast Feeding area:- Demarcated area for breast feeding adjacent to OPD shall be made available;
- (iii) Play area:- Demarcated area for play alongwith suitable play items shall be made available;
- (iv) Neonatal Intensive Care Unit (NICU):- as per schedule-XIII of these regulations;
- (v) Navajata Abhyanga and snana Unit with necessary equipments (Tub, Baby holder);
- (vi) Pediatric and neonatal Procedure room with necessary equipment's, materials and medications for common pediatric procedures like Intravenous cannulation, naso-gastric tube insertion, stabilization, medication and other possible related procedures;
- (vii) Child development clinic: - Each institute with Postgraduate department shall adapt at least two schools with schooling from nursery to 10th standard. The institute shall run child development clinic to assess health, growth and psychological development periodically. At-least two such assessments shall be done per year with proper health records of the child.
- (l) postgraduate department of Kayachikitsa: exclusive out-patient department; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity), seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy shall be not less than eighty per cent. in Kayachikitsa in-patient department;
- (m) postgraduate department of Panchakarma and Upakarma: exclusive out-patient department; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy of not less than eighty per cent. in Panchakarma in-patient department;
- (n) postgraduate department of Stree Roga - Prasuti Tantra: exclusive two out-patient departments one each for Stree Roga - Prasuti Tantra, exclusive operation theatre to carry out Stree Roga - Prasuti Tantra related surgeries; procedure room or minor Operation Theatre to perform procedures like yonidhvana, yoni pichu and the like; Additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy of not less than eighty per cent. in Stree Roga - Prasuti Tantra in-patient department.; a minimum of 20 deliveries per month shall be the minimum requirement;

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- (o) postgraduate department of Shalya Tantra: exclusive out-patient department attached with minor operation theatre; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduates seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy of not less than eighty per cent. in Shalya Tantra in-patient department. Major operation theatre, Minor operation theatre and anushastra karma facility shall be common for both undergraduate and Postgraduate departments;
- (p) postgraduate department of Shalaky-Netra Roga Chikitsa: exclusive ophthalmic out-patient department having equipped with advance diagnostic facilities; exclusive ophthalmic Operation Theatre with operating microscope; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Separate in-patient department, separate kriyakalpa-netra facility. Average bed occupancy shall be not less than eighty per cent. in Shalaky-Netra beds;
- (q) postgraduate department of Shalaky-Karna, Naasaa and Mukha Roga Chikitsa: exclusive Out-patient department having equipped with advance diagnostic facilities; exclusive Operation Theatre for Ear Nose-Throat surgeries; Kriyakalpa facility; additional in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy shall be not less than eighty per cent. in Shalaky-Kantha Nasa and Mukha beds;
- (r) postgraduate department of Manasaroga and Manovijnana: exclusive Out-patient department; cubicles for counselling; de-addiction facility; Electro Encephalo Gram (EEG); In-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. The in-patient department facility shall be with proper safety measures. Average bed occupancy shall be not less than eighty per cent. in Manasaroga in-patient department;
- (s) postgraduate department of Rasayana and Vajikarana: exclusive out-patient department; procedure room, laboratory for carrying out retopariksha and the like, trinocular microscope with videography equipment and Light Emitting Diode display, in-patient department beds in the ratio of 4:1 (four beds per Postgraduate seat intake capacity); procedure room to perform vajikarana related procedures such as uttarbasti and the like; seating arrangement in the ward; accommodation for night duty Postgraduates shall be made available. Average bed occupancy shall be not less than eighty per cent. in Rasayan and Vajikarna in-patient department;
- (t) there shall be Central Research Laboratory for carrying out various research experiments by Postgraduate scholars as well as teaching faculty. The minimum infrastructure, facilities, equipment, instruments and human resources and the like shall be as provided in Schedule-I, III, and X of these regulations;
- (u) quality testing laboratory (separately or attached to central research laboratory) shall be made available in case of postgraduation in Dravyaguna and or Rasashastra & Bhaishajyakalpana. The minimum infrastructure, facilities, equipment, instruments and human resources and the like shall be as provided in Schedule-I and IV of these regulations;
- (v) approved animal house and animal experimentation laboratory shall be made available in case of postgraduation in the departments of Dravyaguna; Rasashastra and Bhaishajya Kalpana; Agada Tantra; Samhita and Siddhanta. The minimum infrastructure, facilities, equipment, instruments and human resources and the like shall be as provided in Schedule-I, V and X of these regulations;
- (w) there shall be Clinical Research Cell in the hospital to co-ordinate the clinical research activities of the institutions. The cell shall contain an office with furniture to accommodate research co-ordination staff as well as facilities for document storage, reserach medicines and the like. This cell shall also facilitate randomization of research subjects, blinding of trial durgs, research audit, research drug audit and the like research related activities. The minimum required staff for this cell shall be as provided in Schedule- X of these regulations;

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(x) there shall be Plagiarism Scrutiny Cell in every Postgraduate institution. There shall be a coordinator (an Associate Professor of any Postgraduate department), and shall be provided computer, printer, internet and suitable software programme for checking Plagiarism.

8. Minimum essential requirement of human resources.— (1) There shall be minimum of one Professor, one Associate Professor or Reader and one Assistant Professor or Lecturer for each Postgraduate department or programme except for the department of integrative health and translational research. The minimum required teaching staff shall be as provided in Schedule-VIII of these regulations.

(2) Professor cum head of the department may be common for both undergraduate and Postgraduate departments of the concerned subject, provided the Professor is possessing Postgraduate Degree in the concerned subject. In case if the Professor of undergraduate department is not possessing Postgraduate Degree in concerned subject, an additional Professor with Postgraduate qualification and experience as provided in these regulations shall be required for Postgraduate speciality or Programme.

(3) Associate Professor or Reader, Assistant Professor or Lecturer shall be exclusive for Postgraduate departments and in addition to the teaching staff provided for the concerned undergraduate department as laid down in the MES-UG.

(4) Department of Integrative Health and Translational Research: there shall be a minimum of one full time regular Professor (Postgraduate Degree holder in Swasthavritta and Yoga preferably with Ph.D) and a biostatistician, biochemist, microbiologist and pharmacologist shall be appointed on part time basis.

(5) For the Postgraduate departments of Manasaroga evam Manovijnana, Rasayana evam Vajikarana and Ayurveda Biology in which departments there is no undergraduation, in such departments there shall be minimum of one Professor, one Associate Professor or reader and one assistant Professor or Lecturer exclusively for respective Postgraduate programme shall be appointed.

(6) In the event of the availability of more than one Professor in a Postgraduate department, the position of head of the department shall be given to each Professor for a period of three years on a rotation basis.

(7) The qualification and experience of teaching staff shall be as provided under regulation 30 of these regulations.

(8) Part-time teachers shall attend a minimal of thirty hours per month with atleast four hours per visit, preferably on fixed days.

(9) Duplication of the faculties between the undergraduate department and Postgraduate department or programmes shall not be accepted in any case.

(10) Each institute shall provide non-teaching staff additionally as provided in Schedule-X of these regulations in the concerned department in which Postgraduate programmes are conducted.

(11) Qualifications and experience for non-teaching staff shall be as per the Schedule-X of these regulations.

(12) Additional hospital staff for Postgraduate programmes shall be as provided in Schedule-XII of these regulations.

9. Time lines to comply minimum essential standards by Postgraduate institutions established before notification of these regulations.— (1) Separate Postgraduate departments shall be established in the departments in which Postgraduate programmes are conducted within twelve months period from the date of notification of these regulations.

(2) The timeline provided in Table-2 is the maximum and no relaxation shall be given thereafter.

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Table-2

Time lines to comply minimum essential standards by Postgraduate institutions established before notification of these regulations

Serial Number	Standard or Unit or Section or Facility	Time Line (from the date of publication of these regulations in Official Gazette)
(1)	(2)	(3)
1.	Creation of Postgraduate departments	12 months
2.	Central Research Laboratory, instruments, equipment and Human Resources	1 month
3.	Quality testing Laboratory, instruments, equipment and Human Resources	1 month
4.	Clinical Research Cell and Human Resources	18 months
5.	Animal house and animal experimentation laboratory and Human Resources	18 months
6.	Plagiarism scrutiny cell	6 months
7.	OPDs for PG Specialities (as applicable)	12 months
8.	Teaching staff	12 months
9.	Department wise equipment and instruments	6 months

Note 1: The above-mentioned time lines are for developing physical infrastructure and acquiring equipment or instruments. However, constitution of committees and functions of various units or cells shall be started within a month.

Note 2: The Medical Institutions fully established or under establishment before the publication of these regulations may continue with same infrastructure and Human resources, except for the standards provided in Table-2 which shall be fulfilled as per the time line provided in Table. The time lines provided in the said Table are maximum and no relaxation shall be provided thereafter.

## CHAPTER-V

## Minimum essential standards of stand-alone Postgraduate Institutions

10. Land requirement.- (1) The minimum required land to establish a stand-alone Postgraduate institution or college or centre shall be as provided in Table-3

Table-3  
Minimum Required Land

Serial Number	Area category	Minimum Required Land (in acres)
(1)	(2)	(3)
1.	Tier I or Mega and Metro cities *	\$
2.	Tier II cities, North-eastern States, Hilly areas and notified tribal areas	3.5
3.	Any other area except the areas provided in Serial Number 1 and 2	5.0

\* Mega and Metro cities: Greater Mumbai, Delhi, Kolkata, Chennai, Bangalore, Hyderabad, Ahmedabad, Pune, Surat as per census of India in force.

\$ for the land requirements the following conditions need to be adhered;

(a) The land required in Mega and Metro cities shall be calculated on the basis of required constructed area as provided in these regulations and municipal corporation by-laws.

(b) The built-up area has to be approved by the concerned development authority as per the latest building

bye-laws (development controls) in those cities.

- (c) A copy of certified building by-laws shall be made available by the applicant institution.
- (d) Copy of the approved plan from local statutory body and the completion plan along with completion certificate from the same body, shall be provided.
- (e) The provisional occupancy certificate shall be considered only for three consecutive academic years;
- (f) Thereafter only completion certificate and completion plan shall be considered for continuance of approval.

- (2) The land shall be, not more than two pieces and the distance between the two pieces shall not be more than five kilometres.
- (3) If the plots are separated by a road or canal or rivulet but connected with a bridge shall be treated as one piece of land.
- (4) Applicant shall either own or possesses the land on lease for not less than thirty years, in the name of applicant body and the same shall be renewed before expiry of lease.
- (5) In case of institutions having lease agreement for land, the institute shall not be granted permission for admission for the last three years of lease period unless the institute submit a notarised affidavit every year mentioning the lease shall be renewed before the expiry of the lease and subsequently submit the renewed lease agreement before expiry of lease period.
- (6) Fully established functioning Ayurveda hospital having NABH accreditation, (at least entry level) with minimum of sixty (60) beds, having average bed occupancy not less than 60 per cent. and established with all minimum essential standards as laid down in MES-UG for sixty bedded hospitals shall be the minimum requirement.

11. The Campus in general.- (1) The campus designated for stand-alone Postgraduate institution and attached teaching hospital shall have proper approach road, well-constructed compound wall with proper arrangements for security.

- (2) The campus designated for stand-alone Postgraduate institution shall accommodate,—
  - (a) institute of Postgraduate Studies;
  - (b) attached teaching hospital;
  - (c) canteen;
  - (d) hostels.
- (3) All the buildings shall have all relevant permissions from concerned authorities.
- (4) There shall be fire safety, sewage treatment plant, pollution control facilities, disaster management measures, and the like with proper permission or approval from concerned authorities.
- (5) Institute must provide a barrier-free environment for the independence, convenience, and safety of the physically challenged persons.
- (6) The campus shall have an appropriate layout plan for free vehicular movement and demarcated parking area.
- (7) The parking area shall be labeled or marked for higher officials, employees, and students.
- (8) The campus shall have adequate water supply, proper drainage system and electricity supply including power back-up system.
- (9) The Central Workshop, Information Technology Cell, college website, Biometric Attendance System, Closed Circuit surveillance system, Official Contact Details, Official Bank Account Details and the like shall be as provided in MES-UG.

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12. Minimum essential standards for institute of Postgraduate studies.- (1) Minimum constructed area required for various units of administration sections shall be as provided in Table- 4

Table-4  
Sub-Units of Administration Section and the Specifications

Serial Number	Unit	Minimum Required Area (square meters)
(1)	(2)	(3)
1.	Head of the Postgraduation Institution (Director or Dean or Principal) Office including anteroom and attached toilet	50
2.	Personal Assistant to head of the institution	10
3.	Pantry	05
4.	Visitors lounge for visitors to head of the institute	10
5.	College Office (seating arrangement to superintendent, clerks, accountants, record room and visitors lounge for office visitors)	50
6.	College Council meeting hall	30
7.	Central store	30
Total		185

Note: The Medical Institutions fully established or under establishment before the publication of these regulations may continue with same infrastructure, except for the infrastructural standards provided in Table - 5 which shall be fulfilled as per the time line provided in Table-5.

- (2) The minimum essential standards required for each Postgraduate department and their Associated units shall be as detailed below:
- (a) the minimum constructed area required for each Postgraduate department and their Associated units shall be as provided in Schedule-II attached to these regulations;
- (b) the department of Integrative Health and Translational Research is the mandatory department and it shall be established in all Postgraduate institutions;
- (c) seating arrangements and other facilities for teaching staff in each Postgraduate department shall be as provided in sub-regulation (6) regulation 3.
- (3) (a) There shall be one seminar hall for each Postgraduate speciality or programme to accommodate all students of three years, having constructed area at the rate of 18 square feet per student with adequate seating arrangement;
- (b) one common seminar hall or auditorium to accommodate all three batches of all Postgraduate specialities or programmes with twenty per cent. of additional seating capacity at the rate of 6.5 square feet per student;
- (c) postgraduate seminar halls shall be information communication technology (ICT) enabled with suitable seating arrangement.
- (4) There shall be sufficient lockers for all Postgraduate scholars in the respective specialty or department.
- (5) (a) The area of the central library shall not be less than one hundred and fifty square metres, and the minimum number of books and other specifications, requirements, library functioning and facilities in the central library shall be as provided in the MES-UG for sixty student intake capacity;
- (b) a minimum of two hundred additional books for each Postgraduate department shall be made available;

- these additional books shall be specific to the Postgraduate specialty or programme or department; there shall be yearly addition of books;
- (c) in addition to ten common research journals a minimum of four journals specific to each Postgraduate subject or speciality shall be made available in the central library;
- (d) departmental Library with minimum of one hundred books shall be made available in each Postgraduate department.
- (6) digital library shall have the total constructed area not less than forty square metres and computer systems for Postgraduate students in the ratio of 1:5 that is, one computer system for five students of annual intake capacity shall be installed. Software or programmes such as plagiarism check, statistical programs, citation or bibliography maker or generator etc. shall be made available in the digital library.
- (7) Yoga-Clinical Skill Laboratory or Simulation Laboratory shall have the facilities as provided in Schedule-VI of these regulations.
- (8) (a) Examination or Multipurpose or Yoga Hall having area of two square metres per Postgraduate student with additional area of twenty per cent. of the total Postgraduate students of three years, with appropriate seating arrangement shall be made available;
- (b) the multi-purpose hall shall be used for conducting of programmes such as meetings, seminars, conferences, examinations, yoga training and shall be provided with audio-visual facility, closed-circuit television and toilet facility.
- (9) Every stand-alone Postgraduate institute shall have a Central Research Laboratory with advance research facilities for carrying out various research experiments by students. The minimum equipment and instruments for Central Research Laboratory shall be as provided in Schedule-III of these regulations.
- (10) Quality Testing Laboratory with the minimum equipment and instruments as provided in Schedule-IV of these regulations shall be made available in case of Postgraduate programme in Dravyaguna and Rasashastra evam Bhaishajyakalpana.
- (11) (a) Animal House and Animal Experimentation Laboratory as provided in Schedule-V of these regulations shall be made available in case of Postgraduate Degree programme in Dravyaguna, Rashashastra evam Bhaishajyakalpana, Agadtantra and Ayurveda Samhita evam Siddhanta;
- (b) in case, the college is located in university campus and if the animal house is located in the same campus as a common facility, in such case the same facility may be utilised for Ayurveda college.
- (12) (a) Clinical Research Cell in the hospital shall be made available to co-ordinate the clinical research activities of the institutions. The Cell shall contain an office with furniture to accommodate research co-ordination staff as well as facilities for document storage, Research medicines and the like;
- (b) the Cell shall also facilitate randomization research subjects and blinding of trial drugs, conduct research audit, research drug audit and the like research related activities. The minimum required staff for this cell shall be provided in Schedule-XI of these regulations.
- (13) (a) Plagiarism Scrutiny Cell shall be made available in every Ayurveda Postgraduate teaching institution, that function under the department of Integrative Health and Translational Research. There shall be a Coordinator appointed out of any of the faculty member at the level of Associate Professor and above from any Postgraduate department;
- (b) the Cell shall be provided computer, printer, internet and suitable software programme for checking plagiarism.

- (14) (a) Each stand-alone Postgraduate institution shall have attached hospital having minimum sixty in-patient beds, that shall fulfil all the minimum essential standards in terms of infrastructure, human resources, functionality, facilities including equipment and instruments and the like as provided in MES-UG;
- (b) in addition to the facilities available in the hospital, department wise essential requirements in those departments in which Postgraduate programmes are being conducted shall be made available as detailed in regulations 7 and 8.
- (15) Canteen facility shall be made available with adequate space and seating arrangements in accordance with total student strength of the institute.
- (16) Hostel accommodation separately for girls and boys preferably single accommodation shall be made available. There shall be mess facility, adequate furniture, reading room, recreational facility and security services. In case if the hospital is located in a separate campus, the hostels shall be within the hospital campus.
- (17) Adequate facilities shall be provided for conduction of co-curricular and extra-curricular activities as under, namely:—
- physical educational facility;
  - recreational facility;
  - club activities such as fine-arts club, sports club, science club, language club, journal club, Photography club, animal lover club and other clubs as per the requirement;
  - Student amenities like transportation, Bank or Automated Teller Machine, playground for both indoor and outdoor games, gymnasium or fitness centre, cafeteria and the like are to be made available;
  - adequate number of toilets at appropriate and easily accessible places separately for male and female students shall be provided;
  - sanitary napkin dispenser and incinerator shall be provided in female toilets;
  - common room with accommodation capacity of minimum twenty per cent. of total annual intake capacity for male and female students separately with adequate area, furniture and attached toilet facilities shall be provided;
  - each institute shall establish a herbal garden with an area of two thousand and five hundred square metres within the institute campus and shall accommodate minimum of two hundred and fifty medicinal plant species labelled with Quick Response Codes;
  - closed-circuit television shall be installed at biometric attendance system area, classrooms, library, digital library, practical laboratories, clinical skill or simulation laboratory, corridors, multi-purpose hall and other areas as required by the institution.
- (18) Human Resource Development Cell shall be established in each institute and function as laid down in MES-UG and the area required for the Human Resource Development Cell shall not be less than fifty square metres.
- (19) The college council shall be established and function as per the specifications prescribed in MES-UG. The space for the college council room shall be a minimum of thirty square metres with adequate seating arrangements and records-keeping facilities.
- (20) Each institute shall establish Student Support and Guidance Cell to support, guide, and encourage the students in academic, scholastic, social, emotional, personal, and career developments. It shall be constituted and function as per the university guidelines; if such guidelines are not available, it shall be as per the institution policy and procedures. The room for the Student Support and Guidance Cell shall be provided with space not less than twenty square metres with proper seating arrangements including a record-keeping facility and other related facilities.
- (21) Each institute shall establish Grievance Redressal Cell to address the grievances of the students. The committee shall be constituted and function as per the institution's policies and procedures. The room allotted for the Student Support and Guidance Cell can be utilised by the Grievance Redressal Cell for their meetings and maintaining related records.

- (22) Each institute shall have a Committee Against Sexual Harassment constituted and functioning as per the institution's policies and procedures for the creation of a safe, equitable and inclusive campus environment. The committee shall create awareness about sexual harassment and shall deal with complaints or grievances pertaining to sexual harassment, sexual misconduct and sexual assault committed by the students, staff, and visitors on campus. It is the responsibility of the committee to ensure that the confidential procedures are followed. The room allotted for the Student Support and Guidance Cell can be utilised by the Committee Against Sexual Harassment Committee for their meetings and maintaining related records.
- (23) Each institute shall have an internal quality assurance cell for planning, guiding, and monitoring quality assurance and quality enhancement activities of the institute. The constitution and function of the cell shall be as laid down in MES-UG. A room with a minimum space of thirty square metres with proper seating arrangements and record-keeping facilities shall be provided;
- (24) (a) Two common rooms for non-teaching staff one for males and one for females, shall be provided with adequate furniture, seating arrangements, attached toilets, drinking water and refreshment facilities;
- (b) adequate number of toilets at appropriate and easily accessible places for teaching staff and non-teaching staff shall be provided in each floor of the building;
- (c) there shall be separate toilet facility for male and female staff;
- (d) sanitary napkin dispenser and incinerator shall be provided in female toilets.
13. Minimum Requirement of Human Resources. - (1) Minimum requirement of Teaching Staff, non-teaching staff shall be as detailed in schedule-IX and XI of these regulations respectively.
- (2) Qualification and experience of teaching staff shall be as provided in regulation 30 of these regulations.
14. Time lines to comply minimum essential standards by stand-alone Postgraduate institutions established before publication of these regulations.—(1) The stand-alone Postgraduate institutions established before publication of these regulations shall comply these regulations as detailed in Table-5.
- (2) The timeline provided in Table-5 is the maximum and no relaxation shall be given thereafter.

Table-5  
Time lines to comply minimum essential standards by stand-alone Postgraduate institutions established before notification of these regulations

Serial Number	Standard or Unit or Section or Facility	Time Line from the date of publication of these regulations in official gazette
(1)	(2)	(3)
1.	Central Workshop or Maintenance cell	18 months
2.	Digital Library	18 months
3.	Information Technology Cell	6 months
4.	Central Research Laboratory	1 month
5.	Quality testing Laboratory	1 month
6.	Clinical Research Cell	18 months
7.	Animal house and animal experimentation laboratory	18 months
8.	Plagiarism scrutiny cell	6 months
9.	Yogya – Clinical Skill or Simulation Lab	18 months
10.	Human Resource Development Cell	18 months
11.	College Council Meeting Room	18 months
12.	Students Council Room	18 months
13.	Academic Committee	1 month
14.	Student Support, Career guidance and placement cell	18 months
15.	Grievance redressal cell	18 months
16.	Committee Against Sexual Harassment (CASH)	1 month
17.	Internal Quality assurance Cell (IQAC)	18 months

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18.	Co-Curriculum and extra-curricular activity, Hospital	18 months
19.	Screening OPD	1 month
20.	Medical Record Room	18 months
21.	Visha Chikitsa OPD	1 month
22.	Visha Chikitsa Ward	1 month
23.	Clinical Classrooms	24 months
24.	Ward attached procedural rooms	24 months
25.	Anushastra karma section	18 months
26.	Kriyakalpa (Shalakyā)	18 months
27.	Yoga Hall	24 months
28.	Pathya Diet Centre	18 months
29.	Doctors Lounge	24 months
30.	Hospital Staff Room	24 months
31.	Hospital Meeting Hall	24 months
32.	Garbhsanskāra	18 months
33.	Pharmacovigilance cell	18 months
Other new standards or additions or expansions		
34.	Construction	18 months
35.	Department wise equipment and instruments	06 months
36.	Human resources	12 months
<p>Note 1: the above-mentioned time lines are for developing physical infrastructure and acquiring equipment or instruments. However, constitution of committees and functions of various units or cells shall be started within a month.</p> <p>Note 2: The Medical Institutions fully established or under establishment before the publication of these regulations may continue with same infrastructure, except for the infrastructural standards provided in Table-5 which shall be fulfilled as per the time line provided in the Table-5.</p>		

#### CHAPTER-VI

#### Inspection or Visitation or Assessment

15. (1) The *suo-moto* inspection, visitation, or assessment of Postgraduate departments where undergraduate programme is in existence and stand-alone Postgraduate medical institutions shall be carried out by the MARBISM every year under section 28 of the Act.
- (2) In case of Postgraduate institutions where an undergraduate programme is in existence, the inspection, visitation, or assessment shall be carried out either simultaneously or separately at different time having exclusive visitors or inspectors or assessors for Postgraduate departments.
- (3) The Postgraduate institution shall be inspected, visited, or assessed individually by MARBISM. The assessment shall be carried out Postgraduate department or programme wise.
- (4) Fully established Postgraduate departments shall be categorised into two categories, based on the following criteria, namely:—
  - (a) extended permission; and
  - (b) yearly permission.
- (5) Fully established Postgraduate department or specialty under section 28 that has been permitted by MARBISM consecutively for the preceding three years shall be considered under "Extended Permission" category.
- (6) Postgraduate department or specialty under the category of "extended permission" is eligible to participate in the counseling process and admit students every year as per the sanctioned student intake capacity without obtaining permission from the MARBISM, unless otherwise denied by MARBISM as a result of *suo-moto* visitation or assessment. The provision of "extended permission" status shall not be applicable for the

Postgraduate departments or specialties under the following conditions, namely:—

- (a) if the Postgraduate department or specialty acted upon by MARBISM under clause (f) of sub-section (1) of section 28 of the Act;
  - (b) if there are any pending legal issues or disciplinary actions against the Postgraduate department, specialty, or institution;
  - (c) if the college or institute violated the provisions of regulations on admission of Postgraduate students as provided in these regulations and violated the counseling and admission guidelines issued by the Commission from time to time;
  - (d) if the Postgraduate departments are under section 29 of the Act; however, in case of multiple Postgraduate programmes in a single department, the Postgraduate programme that is already in extended category shall be continued in extended permission status;
  - (e) if the institution has not deposited the annual inspection or visitation fee for the year of extended permission.
- (7) Fully established Postgraduate departments or specialties under section 28 that are not fulfilling the criteria provided in sub-regulation (4) and the Postgraduate departments under section 29 shall be categorised under the "Yearly Permission" category.
- (8) the Postgraduate department or specialty of Postgraduate medical institutions under the "yearly permission" category shall participate in counseling process and admit students every year only after receiving permission for admission from the MARBISM.
- (9) (a) Inspection, visitation, or assessment carried out by the MARBISM shall be for continuation of extended permission or granting of yearly permission or for taking such measures under clause (f) of sub-section (1) of section 28 of the Act;
- (b) all the medical institutes, irrespective of category, either extended permission or yearly permission, shall keep uploading real time or periodical datum on the Commission online portal in the format provided by MARBISM;
- (c) all the Institutes, shall deposit the annual inspection or visitation fee of rupees one lakh per Postgraduate programme along with digitization fee of rupees fifty thousands per postgraduate programme with applicable taxes within the time period in to the bank account of the Commission;
- (d) for the Postgraduate departments or specialties categorised under the 'Extended Permission' category, the institutes shall submit an affidavit as per the format and period of submission provided by MARBISM;
- (e) the MARBISM shall conduct inspection, visitation or assessment, in the manner and mode as decided by the MARBISM, every year at any time during the academic year to assess the fulfilment of the minimum essential standards;
- (f) the period of assessment shall be of twelve months that is from preceding month of visitation, inspection or assessment; the data disclosed by the institute under clause (b) for the said twelve-month period shall be taken up for the assessment;

*Illustration:* If an institution is being assessed, inspected or visited in the month of August 2024, then the period of assessment shall be from August 1, 2023, to July 31, 2024;

- (g) after assessment, MARBISM shall communicate the decision of the assessment, inspection, or visitation to the institutions under "Yearly Permission" category, ordinarily sixty days before the counselling for admission every year;

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- (h) if the Postgraduate department or specialty under the "Extended Permission" category did not receive any communication from MARBISM ordinarily sixty days before the commencement of counseling process of Ayush Admissions Central Counseling Committee for admission for that particular academic year, then it is presumed that the Postgraduate department or specialty holds its status of extended permission for that particular academic year and shall be allowed to participate in counseling and admission processes as per the provisions of the relevant regulations;
- (i) (i) during the process of assessment or visitation or inspection if any deficiency found either in the documents or in the data or in the fulfilment of minimum essential standards or in the functionality of Postgraduate department or specialty of the Postgraduate institutes under the 'Extended Permission' category and based on this, observation if MARBISM initiates any action due to non-fulfilment of minimum essential standards under clause (f) of sub-section (1) of section 28 of the Act, such decision shall be communicated by MARBISM to the respective college or institute ordinarily sixty days before the commencement of counseling for admission by Ayush Admissions Central Counseling Committee;
- (ii) in such case, the extended permission status shall stand withdrawn for such Postgraduate department or specialty and all rules and regulations related to the 'Yearly Permission' category shall be applicable; such institutes may attain 'Extended Permission' status only after fulfilling the conditions provided in this regulation;
- (j) MARBISM shall have the power to re-visit the Institutions at any time and any number of times during the academic year for assessment, inspection or visitation;
- (k) (i) the institutes seeking permission for not admitting students consecutively for three academic sessions or the Postgraduate department, specialty, or institute that has been denied permission to admit students consecutively for three academic sessions by MARBISM, shall be treated as deemed to be closed and MARBISM shall recommend the closure of such institutions to the Commission;
- (ii) if such institute or Postgraduate department would like to restart, it shall undergo the process of new establishment under section 29 of the Act.
- (l) (i) the provision to "rectify the defects" shall not be applicable to the existing fully established Institutions;
- (ii) these are the minimum essential standards, no chance to "rectify the defects" shall be given to the fully established existing medical institutions or Postgraduate departments under section 28.

#### CHAPTER-VII

#### Minimum standards of education of Postgraduate Degree programme, Doctor of Medicine (M.D.) and Master of Surgery (M.S.)

#### 16. Postgraduate Degree programmewise specific competencies—

- (1) Ayurveda Samhita evum Siddhanta:
- ability to read and understand the Samhitas;
  - ability to apply Tantra yukthies appropriately;
  - ability to understand and apply Anukta and Leshokta;
  - ability to understand commentaries and apply appropriately in understanding Samhita;
  - ability to establish principles described in Samhitas, considering them as hypothesis and generate a proof on the contemporary scientific lines; and
  - the Postgraduate in Samhita evum Siddhanta shall be the specialist in the 'Critical Appraisal of Samhita and its application in clinical practice.
- (2) Ayurveda-Biology:
- ability to understand and apply knowledge of Ayurveda Biology, Ayurinformatics and Ayurgenomics;
  - ability to establish ayurveda fundamental principles on the lines of advance scientific methods or parameters;

- (c) ability to demonstrate principles of Ayurveda through experiments of molecular biology, biotechnology, genetics etc.;
- (d) ability to understand and demonstrate molecular mechanisms in physiological and pathological process;
- (e) ability to understand and demonstrate Bija and Bija dosha on the lines of genetics;
- (f) ability for genetic counselling; and
- (g) the Postgraduate in Ayurveda-Biology shall be the specialist in Ayurveda-Biology, Ayurinformatics and Ayurgenomics.

## (3) Rachana Sharira:

- (a) detailed understanding of structure of Human body;
- (b) ability to dissect the human body systematically;
- (c) ability to understand Sapta dhatu in terms of tissues of human body;
- (d) ability to locate Marma in human body;
- (e) ability to demonstrate surgical anatomy;
- (f) ability for embalming and preparation of organs and sections of specimens for anatomy museum;
- (g) ability for plastination of organs;
- (h) ability to understand and demonstrate advance anatomy aids like 3D anatomy table and other e-dissection software;
- (i) the Postgraduate in Rachana Sharira shall be the specialist of 'Rachana Sharira'.

## (4) Kriya Sharira:

- (a) ability to understand and demonstrate physiological functions of human body in detail;
- (b) ability to assess and demonstrate Ayurvedic physiological entities like Prakrit, Saara, Samhanana, Dosha, KshayaVridhi and other Ayurvedic physiological concepts in detail;
- (c) ability to conduct and demonstrate physiological tests and experiments;
- (d) the Postgraduate in Kriya Sharira shall be the specialist of 'Kriya Sharira'.

## (5) DravyagunaVijnana:

- (a) ability to understand and demonstrate Rasapanchaka;
- (b) ability to identify and authenticate Vanaspatikdravya (medicinal plants);
- (c) ability to conduct and demonstrate pharmacognosy experiments;
- (d) ability to apply Grahya and Agrahya lakshana including quality control issues of raw drugs (herbal);
- (e) ability to clear controversy and suggest substitute drugs;
- (f) ability to define Ayurveda pharmacological properties for new herbs;
- (g) ability to conduct and demonstrate pharmacological experiments including animal studies;
- (h) knowledge of tissue culture, bio-informatics, network pharmacology, stem cell experiments etc., and other emerging area related to dravyaguna;
- (i) the Postgraduate in DravyagunaVijnana shall be the specialist of 'Identification and Biological Actions of Herbs'.

## (6) Rasashastra evum Bhaishajy Kalpana:

- (a) fundamental and applied knowledge in Rasashastra and Bhaishajya Kalpana in detail;
- (b) ability to understand the processes described in Rasashastra in the light of chemistry & chemical technology;
- (c) classical and contemporary knowledge on drug manufacturing including newer dosage forms and drug development;
- (d) ability to identify the need and areas of research in Rasashastra and Bhaishajyakalpana;
- (e) familiar with the drug standardisation and quality control as well as quality assurance methods and related equipment;
- (f) knowledge of standard databases pertaining to drug and ability for preparation of drug dossier; Familiar with drugs & cosmetic and other relevant acts;
- (g) knowledge of pharmacovigilance along with its need, scope and objectives;
- (h) ability to authenticate raw materials of Rasashastra;
- (i) understanding and application of material and operational management, clinical pharmacy and pharmacy practice;

- (j) the Postgraduate in Rasashastra and Bhaishajyakalpana shall be the specialist in 'Ayurvedic Pharmaceutics and Pharmaceuticals'.
- (7) Roganidana - Vikritivijnana:
- ability to understand samprapti and Pancha lakshana nidana;
  - ability for understand basic pathology, systemic pathology and pathological process and interpret or apply in Ayurveda perspective;
  - ability to carry-out appropriate investigations, biochemical, microbiological, imaging techniques, histopathology and the like for confirmation of clinical diagnosis;
  - Postgraduates of Roganidana-Vikritivijnana are authorized to sign and authenticate diagnostic investigations or tests to the extent of teaching and training;
  - Postgraduates of Roganidana-Vikritivijnana are authorized to establish and manage diagnostic laboratory with the diagnostic facilities to the extent of teaching and training;
  - the Postgraduate in Roganidana-Vikritivijnana shall be the specialist of 'Pathology and Laboratory Diagnosis'.
- (8) Agad Tantra evum Vidhi Vaidyaka:
- ability to diagnose poisonous conditions and its medical management;
  - ability to identify dushivisha, garavisha in present context and suggest remedial measures;
  - ability to deal with the clinical conditions and their complications caused due to poisons and allergens;
  - ability to deal with Medical Jurisprudence;
  - the Postgraduate in Agada Tantra shall be the specialist of 'Visha Chikitsa & Medical Jurisprudence'.
- (9) Swasthavritta evum Yoga:
- ability for Lifestyle Management (Dinacharya, Ritucharya) as per ayurveda in clinical practice;
  - ability to administer Yoga for healthy and diseased individuals;
  - ability for Dietetic practices;
  - ability for Public Health measures;
  - the Postgraduate in Swasthavritta evum Yoga shall be the specialist of 'Lifestyle Management & Public health'.
- (10) Kaumarabhritya:
- ability to manage clinical conditions in general in children up to the age of 18 years;
  - ability to understand 'normal child';
  - implementation of immunization schedule including Swarnaprashan;
  - ability to administer Panchakarma procedures in children up to the age of 18 years;
  - he or she shall be the specialist in 'Management of 'Balroga'.
- (11) Kayachikitsa:
- ability to diagnose clinically;
  - interpret and correlate diagnostic investigational reports and arrive to diagnosis and treat the patient accordingly;
  - ability to give appropriate treatment in acute & chronic clinical conditions;
  - ability to manage clinical conditions in general & the referrals in particular;
  - ability to ascertain the fitness for Panchkarma, Shalya, Shalakya, Stree roga- Prasuti Tantra procedures and give certificate for the same;
  - ability to advise appropriate investigations, biochemical, microbiological, imaging techniques, biopsy and the like for confirmation of the diagnosis for the benefit of the patients;
  - the Postgraduate in Kayachikitsa shall be the specialist of 'Kayachikitsa'.
- (12) Panchakarma evum Upakarma:
- ability to identify disease conditions appropriate for any of the Panchakarma or upakarma;
  - ability to select, plan and administer panchakarma procedures suitable to the clinical condition;
  - ability to certify the fitness for Panchakarma;
  - ability to administer Panchakarma Procedures;

- (e) ability to manage complications of Panchakarma procedures;
- (f) the Postgraduate in Panchakarma shall be the specialist of 'Panchakarma Procedural Management'.

## (13) Stree roga - Prasuti Tantra:

- (a) ability to Manage gynaecological conditions;
- (b) ability to perform gynaecological & obstetric surgeries as per the teaching & training, and other therapeutic procedures like Uttarabasti etc., related to the speciality;
- (c) ability for antenatal care and conduction of deliveries;
- (d) ability to conduct diagnostic tests related to the speciality;
- (e) ability to undertake conception and contraception measures as per teaching & training received;
- (f) the Postgraduate in Streeroga - Prasuti Tantra shall be the specialist of 'Streeroga - Prasuti Tantra'.

## (14) Shalya Tantra:

- (a) ability to Perform surgeries as per the teaching & training received;
- (b) ability to diagnose surgical conditions and suggesting and carrying our necessary diagnostic tests specific to the speciality and interpret the results of diagnostic tests;
- (c) ability to perform surgeries as listed below:-
  - (i) Lekhana or Chhedana of Dushta Nija Vrana (Debridement or fasciotomy or Curettage);
  - (ii) bhedana of Vidradhi (Incision and Drainage of abscess), Gudavidradhi, Stana vidradhi (Perianal abscess, breast abscess, Axillary abscess, cellulitis, etc.);
  - (iii) sandhan Karma (all types of skin Grafting i.e., SSG, EEG, Cross Flaps) Karma Pali Sandhan (ear lobe repair), etc;
  - (iv) chhedan Karma of Granthi, Arbuda, (Excision of simple cyst, Sebaceous cyst, Dermoid cyst, mucosal cyst, retention cyst etc. or benign tumours (lipoma, fibroma, schwannomata of Non-vital Organs);
  - (v) chhedan Karma of Sira-Snayu Kotha. (Excision or amputation of gangrene);
  - (vi) sadyo-vrana management (traumatic wound management):
    - (A) sivan karma (all types of suturing, Haemostatic ligatures);
    - (B) sandhan Karma of Sira-Kandara-Snayu (Ligation and repair of tendon and muscles):
      - (I) Pranashta Shalya Nirharan (Removal of metallic and non-metallic foreign bodies from non vital organs);
      - (II) Bhagna Chikitsa- Aanchhan- Pidan – Sankshep – Kusha Bandhan (close reduction, immobilization, splints or cast);
      - (III) Correction of Sandhimoksha (reduction of dislocation and subluxation);
      - (IV) Udara roga chikitsa, or Dakodar Visravan (Laparotomy or paracentesis);
      - (V) Arsha – Kshara karma, Chhedan (various methods of haemorrhoidectomy, rubber band Ligation, Sclerotherapy, IRC, Radio frequency or Laser ablation, etc.);
      - (VI) Parikartika, Sanniruddha Guda (Fissure in Ano – Anal Dilatation, Sphincterotomy, Anoplasty)
      - (VII) Bhagandara Chhedan, Ksharsutra (Fistulectomy, Fistulotomy);
      - (VIII) Nadvirana Chhedan, Ksharsutra (Excision of pilonidal sinus);
      - (IX) Guda-bhransha- Sandhan Karma (various Rectopexies);
      - (X) Ashmari- Nirharan (suprapubic cystostomy or cystolithotomy);
      - (XI) Mutragraha or Mutrakrichha- Mutramarg Vivardhan (Urèthral Dilatation, meatotomy);
      - (XII) Niruddha Prakash (Phimosis), Parivartika (Paraphimosis Circumcision.);
      - (XIII) Vriddhi Roga Chikitsa, Sandhan Karma (Congenital or Inguinal or Umbilical or Epigastric or Femoral or Incisional Hernia, Herniotomy, Herniorrhaphy, Hernioplasty);
      - (XIV) Mutra vriddhi-Vedhan (Hydrocele Eversion of Sac);
      - (XV) Intercostal Drain for thoracic trauma;
      - (XVI) Ligation of Haemangioma, Vascular ligation, Ligation of varicocele, varicose veins or stripping surgery;
      - (XVII) Stan Granthi or Arbuda Chhedan. Excision of benign lesions, cyst or tumour of breast, Lump biopsy;
      - (XVIII) Ashukari Udarshool shastra karma-Udarpatan (Exploratory laparotomy);
      - (XIX) Foreign body removal from stomach (Pyloromyotomy);

- (XX) Use of Advanced Nadiyantra for strotodarshanarth-kriyasaukarya. (Video proctoscopy, Sigmoidoscopy);
  - (XXI) Ileostomy, colostomy, Resection anastomosis in emergency;
  - (XXII) Sigmoidoscopic biopsies, polypectomy;
  - (XXIII) UnddukapuchhaShothshastrakarma (Appendicectomy);
  - (XXIV) Vedhan-Visravan of AbhyantarVidradhi (appendicular abscess etc.);
  - (XXV) Pittashmari Nirharan-chhedan (Cholecystectomy);
  - (XXVI) Laryngeal Mask Airway, Intubation, Bag or Mask Ventilation;
  - (XXVII) Supra-pubic Cystostomy;
  - (XXVIII) Supra-pubic Cystolithotomy;
  - (XXIX) Excision of Calcified Plaque Peyronie's Disease;
  - (XXX) Orchidopexy;
  - (XXXI) Orchiectomy;
  - (XXXII) Varicocele High Ligation;
  - (XXXIII) Spermatocele, Chylocele, Pyocele, Haematocele Drainage.
- (d) ability to Manage surgical complications;
  - (e) ability to perform anushashtra karma and to manage their complications;
  - (f) ability to perform parasurgical procedures and to manage their complications;
  - (g) ability to perform diagnostic surgeries;
  - (h) the Postgraduate in Shalya Tantra shall be the specialist of 'Shalya Tantra & Shalya Chikitsa'.

## (15) Shalakya - Netra:

- (a) ability to diagnose and manage clinical conditions related to eye;
- (b) ability to operate advance diagnostic tools related to ophthalmology;
- (c) ability to perform routine and advance diagnostic procedures related to ophthalmology and interpret the results;
- (d) ability to perform various therapeutic procedures related to eye;
- (e) ability to perform surgeries related to speciality to the extent of teaching and training;
- (f) ability to perform surgeries as listed below:
  - (i) Vartmagataroga (Diseases of Eyelids): -
    - (A) vatahatvartma shastra karma (surgery for ptosis i.e. sling surgery);
    - (B) vartmavikruti- shastra karma (Ectropion & Entropion - correction surgery);
    - (C) lagana-bhedan & lekhan shastra karma (Chalazion - Incision and drainage or curettage);
    - (D) vartma arbud chhedan karma (Benign Lid tumour - Excision Surgery).
  - (ii) Shuklagata Rog:
    - (A) Arma - Chhedana Shastrakarma (pterygium- excision & conjunctival limbal autograph or amniotic membrane graft).
  - (iii) Krishnagat Rog:
    - (A) Ajakajat - Chhedan Karma (Iris Prolapse-excision surgery).
  - (iv) Sarvagata Rog:
    - (A) Adhimantha - Bhedan Shastrakarma (Glaucoma-trabeculectomy).
  - (v) Nayanabhighat (Trauma to eye): Bhroo, Vartma, Shukla manadal, Krushna mandalabhighat - Sandhan Shastrakarma. (Injury to the eye brow, lid, conjunctiva, sclera and cornea- trauma repair surgery);
  - (vi) Tiryaknetra: Prakruta Netrasthapan Shastrkarma (Squint surgery- Esotropia, Exotropia, Horizontal muscle resection and recession);
  - (vii) Puyalas: - Bhedan or Chhedana shastr karma (Dacrocystitis- DCT or Dacryocystorhinostomy [DCR]);
  - (viii) Linganaash (Kaphaj) Shastrakarma- cataract surgery- cataract extraction with IOL implantationsurgery:-
    - (A) intracapsular cataract extraction (ICCE);
    - (B) extra capsular cataract extraction (ECCE);
    - (C) small incision cataract surgery (SICS);
    - (D) phacoemulsification;
    - (E) Types of IOL: - PCIOL; ACIOL; Iris Fixated IOL.

- (ix) Sthanika sangyahan (Local Anaesthesia) in eye. (ophthalmology): - peribulbar; retrobulbar; parabulbar; intra Cameral.
- (g) the Postgraduate in Shalakya-Netra shall be the specialist of 'Netra Rogachikitsa'.
- (16) Shalakya – Karna, Naasaa, evum Mukha Roga:
- (a) ability to diagnose and manage clinical conditions related to karna, naasa and Mukha (KNK);
- (b) ability to operate advance diagnostic tools related to karna, naasa and Mukha;
- (c) ability to perform routine and advance diagnostic procedures related to karna, naasa and Mukha and interpret the results;
- (d) ability to perform various therapeutic procedures related to karna, naasa and Mukha to the extent of teaching and training;
- (e) ability to perform surgeries related to speciality to the extent of teaching and training;
- (f) ability to perform surgeries as listed below:
- (i) Karnapali sandhan shastrakarma (torn ear lobule- lobuloplasty);
- (ii) Karnasrava or Ashukarimadhya karnashoth – Bhedan shastrakarma (acute suppurative otitis media or glue ear or secretory or serous otitis media- Myringotomy);
- (iii) Knowledge of Jirna Madhya karna Shothashastra karma (Chronic Suppurative Otitis Media- safe-tympanoplasty unsafe- mastoidectomy).
- (g) Nasa (Nose):
- (i) Nasanaha or Nasajavanika vakrata – shastrakarma (deviated nasal septum surgery- septoplasty or SMR);
- (ii) Nasarsh – Chhedan Shastrakarma (Nasal polyp-polyoectomy);
- (iii) FESS surgery – Functional endoscopic sinus surgery;
- (iv) nasavikruti – nasa sandhan (deformed nose –rhinoplasty).
- (h) Mukha roga-
- (i) Gala Roga (Throat diseases): -
- A. Pharynx:
- I. Ashukari Gilayu vrudhi – Bhedana Shastra karma (peritonsillar abscess – Quincy) – incision and drainage;
- II. Jirna Gilayu shotha – Gilayu Nirharana Shastrakarma (Chronic Tonsillitis – Tonsillectomy).
- B. Oshthagat – Oshthabhed – Sandhan Karma (hare lip repair).
- (ii) the Postgraduate in Shalakya-KNM shall be the specialist of 'Karna, Naasa and MukhaChikitsa'.
- (17) Manasaroga and Manovijnana:
- (a) ability to diagnose and manage Manasaroga;
- (b) ability to conduct counselling;
- (c) ability to manage de-addiction cases and centre;
- (d) ability to conduct specialised investigations related to the speciality;
- (e) the Postgraduate in Manasaroga and Manovijnana shall be the specialist of 'ManasarogaChikitsa'.
- (18) Rasayana & Vajikarana:
- (a) ability to diagnose and manage infertility;
- (b) ability to diagnose and manage sexual dysfunctions;
- (c) ability to undertake measures for Susantaan;
- (d) ability to select and administer Rasayana-urjaskara in respect to health promotion and rejuvenation;
- (e) ability to conduct the diagnostic procedures like doppler for varicocele, penile doppler study, Retopariksha, computer aided semen analysis (CASA), cervical mucus examination, post coital test, sperm function tests, etc., related to speciality and interpret results;
- (f) ability to administer therapeutic procedures like uttarabasti (both male and females), intra uterine insemination etc., related to the speciality;
- (g) the Postgraduate in Rasayana & Vajikarana shall be the specialist of rejuvenation and reproductive medicine.

17. Medium of Instruction.— The medium of instruction shall be Sanskrit or Hindi or English or any recognised

regional language included under 8<sup>th</sup> Schedule to the Constitution. In case of Postgraduation department is admitting students from different States, in such case, common language such as Sanskrit, Hindi or English shall be adopted.

18. Mode of admission in to Postgraduate Degree programme.- (1) Eligibility criteria for admission in to Postgraduate programme shall be the following, namely:—
- (a) a graduate of Ayurvedacharya - Bachelor of Ayurvedic Medicine and Surgery from a recognized Institution;
  - (b) registered medical practitioner, registered in State or Union territory or Central register;
  - (c) qualified in Postgraduate National Entrance Test.
- (2) There shall be a uniform entrance examination namely, Postgraduate National Entrance Test for admission in to Postgraduate Degree programmes in each academic year and shall be conducted by an authority designated by the Commission: Provided that the said Postgraduate National Entrance Test shall not be applicable for foreign national candidates.
- (3) Temporary registration shall be required for the entire duration of Postgraduate programme in case of admission in State or Union territory other than the State or Union territory of permanent registration.
- (4) In order to be eligible for admission to Postgraduate degree programme for an academic year, it shall be necessary for a candidate to obtain minimum of marks at 50<sup>th</sup> percentile in the 'Postgraduate National Entrance Test' held for the said academic year:
- Provided that in respect of—
- (a) candidates belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, the minimum marks shall be at 40<sup>th</sup> percentile;
  - (b) candidates with benchmark disabilities specified under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), the minimum marks shall be at 40<sup>th</sup> percentile.
- (5) The seat matrix for admission in the Government, Government-aided Institution and Private Institution shall be fifteen per cent. for All-India Quota and eighty-five per cent., for the State and Union territory quota:
- Provided that,—
- (a) the All-India Quota for the purpose of admission in all the deemed universities (both Government and private established under central act) shall be hundred per cent.;
  - (b) the university and institute which are already having more than fifteen per cent. All-India Quota seats shall continue to maintain that quota;
  - (c) five per cent. of the sanctioned intake capacity in Government and Government-aided Institution shall be filled up by candidate with disability in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 (49 of 2016).
- (6) The designated authority for counselling of State and Union territory quota for admissions to Postgraduate programme in all Ayurveda Educational Institutions in the States and Union territories including institutions established by the State Government, University, Trust, Society, Minority Institution, Corporation or Company shall be the respective State or Union Territory in accordance with the relevant rules and regulations of the concerned State or Union territory, as the case may be.
- (7) Online counselling for admission to Postgraduate Programmes for hundred percent of seats in Deemed Universities established by Government, Private deemed universities established under central act and the National institutes shall be conducted by the authority designated by the Commission.
- (8) Online counselling for admission to postgraduate Programmes for seats under All-India Quota of Government and Government aided institutions shall be conducted by the authority designated by the Commission.
- (9) All seats including management quota except foreign nationals shall be admitted through online counselling. Direct admission by any means other than online counselling shall be considered invalid.
- (10) The institutions shall submit the list of students admitted in the format provided by the Commission on or before 6

pm on the cut-off date for admissions provided by the Commission for verification. Failing which a penalty upto rupees one lakh per day shall be imposed by MARBISM on recommendation by the examination cell.

- (11) The counselling authorities shall submit the data of allotted students in the format, mode and timeline as provided by the Commission.
- (12) (a) No authority or institution shall admit candidate to the Postgraduate programme in contravention to the criteria or procedure laid down in these regulations;
- (b) any admission made in contravention of the criteria or procedure shall be invalid and the same shall be cancelled by the Commission.

19. Annual student intake capacity and student-guide ratio.—(1) Annual student intake capacity in each Postgraduate Degree programme shall not be more than twelve seats in a academic year.

(2) Subject to availability of student-Postgraduate guide in the ratio of 3:1, for three students for one Professor; in case of Associate Professor 2:1 two students for one Associate Professor; and in case of Assistant Professor the ration is 1:1 one student for one Assistant Professor.

20. Duration of course and attendance.— (1) The student shall have to undergo study for a period of three years including examination or assessment process.

- (2) The student shall have to attend minimum eighty per cent. of total academic activities to become eligible for appearing in the University examination such as lectures, practical or clinical, online and offline workshops, seminars, journal clubs, clinical case presentations, group discussions and the like as scheduled by the respective Postgraduate department or institution.
- (3) The student shall have to attend the hospital, department or laboratories and other duties as assigned during the course of study.
- (4) The maximum duration for completion of the course shall not exceed six years from the date of commencement of the academic course as per the academic calendar issued by the Commission for that particular batch.
- (5) The below provided Leave policy shall be applicable for Postgraduate scholars:
- (b) casual leaves up to 12 per academic year;
- (c) academic activities such as attending seminar, workshops, training programme, orientation programme, symposium including days of travelling shall be considered as 'on duty';
- (d) maternity, paternity and other leaves as per respective State Government or contract rules as applicable.
- (6) Acquiring requisite attendance shall be the responsibility of the Postgraduate students:

Provided that, in case of deficiency of attendance, the duration of the course shall be extended proportionately.

(7) There shall be no provision for vacation or preparatory holidays in Postgraduate Degree programme.

21. Pattern of study and subjects.— (1) (a) the programme shall be for three years structured into six semesters;

(b) the Postgraduate programme shall ordinarily start on the first working day of August every year;

(c) the Postgraduate programme shall start with an orientation programme (common and specialty-specific) as determined by the Commission from time to time.

- (2) (a) each semester shall be of six months of duration;
- (b) the Notional learning hours in each semester shall not be less than 750 hours that are devoted to teaching, practical or clinical training, experiential learning and carrying out dissertation research activities;
- (c) the method of teaching and training shall be detailed in the curriculum and syllabus;

- (d) there will be mandatory core subjects and electives in each semester as detailed in Table-6.
- (3) (a) 750 Notional Learning Hours are structured in to 25 credits of 30 hours each;  
 (b) the total Notional learning hours of the Postgraduate programme shall not be less than 4500 hours (750\*6) divided in to 150 credits (25\*6) for the entire duration of the programme;  
 (c) each credit will have teaching, practical training and experiential learning in the form of 1:2:3 such credit will have 5 hours of teaching, 10 hours of practical training and 15 hours of experiential learning.
- (4) (a) the core subjects will be taught in the form of modules;  
 (b) each module may contain one or more credits;  
 (c) at the end of each module students have to undergo formative assessment.
- (5) (a) there will be two categories of electives namely :-  
 (i) Domain Specific Electives; and  
 (ii) Capacity Enhancement Electives.  
 (b) student have to qualify one elective from Domain Specific and one elective from capacity enhancement category in each semester;  
 (c) a student has to qualify minimum of 12 electives (6 domain specific and 6 capacity enhancement) during the entire Postgraduate programme;  
 (d) elective courses shall be conducted online within the timeframe as provided by the Commission in the course curriculum.
- (6) (a) at the end of every module there will be assessment;  
 (b) at the end of each semester, "Semester Grade Point Average (SGPA)" will be calculated;  
 (c) acquiring 60% of SGPA will be the eligibility criteria for appearing summative assessment;  
 (d) first semester SGPA for first assessment; second semester SGPA for second assessment and cumulative SGPA of 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> semesters will be considered for third summative assessment.
- (7) (a) considering the present assessment structure and to facilitate the students for conduction of dissertation research, clinical exposure, industrial exposure and other outside postings summative assessment has been proposed at the end of 1<sup>st</sup>, 2<sup>nd</sup> and 6<sup>th</sup> semester;  
 (b) semester 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> have been kept as one block period so that above activities may be performed without interruption;  
 (c) the entire Postgraduate programme structure shall be as provided in the Table-6.

Table-6  
Semester wise subjects and activities

Serial Number	Course	Number of Credits
(1)	(2)	(3)
Semester-1 (1-6 months)		
1.	Sanskara Orientation Program – Common	3
	Specific to Speciality	1
2.	Research Methodology (modules)	9
3.	Biostatistics (modules)	8
4.	Elective – Domain Specific	2
	Elective – Capacity Enhancement	2
Sub Total		25
Summative Assessment-1		
Semester-2 (7-12 months)		
5.	Synopsis	5
6.	Applied Basics of Concerned Speciality (modules)	16
7.	Elective – Domain Specific	2

	Elective – Capacity Enhancement	2
	<b>Sub Total</b>	<b>25</b>
<b>Summative Assessment-2</b>		
<b>Semester-3 (13-18 months)</b>		
8.	Dissertation Activity	5
9.	Mandatory Core Subjects (Modules)	16
10.	Elective – Domain Specific	2
	Elective – Capacity Enhancement	2
	<b>Sub Total</b>	<b>25</b>
<b>Semester-4 (19-24 months)</b>		
11.	Dissertation Activity	5
12.	Mandatory Core Subjects (Modules)	16
13.	Elective – Domain Specific (any one)	2
	Elective – Capacity Enhancement (any two)	2
	<b>Sub Total</b>	<b>25</b>
<b>Semester-5 (25-30) months)</b>		
14.	Dissertation Activity	5
15.	Mandatory Core Subjects (Modules)	16
16.	Elective – Domain Specific	2
	Elective – Capacity Enhancement	2
	<b>Sub Total</b>	<b>25</b>
<b>Semester-6 (31-36 months)</b>		
17.	Dissertation Activity	5
18.	Mandatory Core Subjects (Modules)	16
19.	Elective – Domain Specific	2
	Elective – Capacity Enhancement	2
	<b>Sub Total</b>	<b>25</b>
	<b>Grand Total</b>	<b>150</b>
<b>Summative Assessment-3</b>		

22. Examination and assessment.- (1) Assessment shall be carried out in terms of formative assessment and summative assessment.

(2) The Postgraduate Degree course shall have three summative assessments or examinations conducted by the University.

(3) The University shall conduct summative examinations as detailed below:—

- first summative assessment at the end of the first semester for first semester syllabus;
- second summative assessment at the end of second semester for the second semester syllabus; and
- third summative assessment at the end of sixth semester for the third, fourth, fifth, and sixth semester syllabus.

(4) Before appearing for the second summative assessment at the end of second semester, it is mandatory for the student to submit the synopsis within specified period.

(5) Before appearing for the third summative assessment at the end of the sixth semester,- (a) the students shall have been passed all core subjects of the first and second semesters of the Postgraduate Degree programme;

- the student shall have been qualified the number of electives as provided in the curriculum;
- the student shall have submitted the dissertation;
- the student shall have published at least one preprint out of the dissertation in preprint repository servers such as bioRxiv or medRxiv or publish or get accepted minimum one research paper in anyone of the reputed indexed (UGC-CARE, PubMed, Web of Science, Science Citation Index or Scopus); research journals; and
- the student shall have been presented at least one paper in a National or international level seminar.

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- (6) The university shall conduct summative examinations ordinarily in the months of January and July every year.
- (7) Formative assessments (modular based) shall be carried out by the concerned Postgraduate department at the end of each module as provided in the curriculum.
- (8) Securing a minimum of 60 per cent. of the Semester Grade Point Average (SGPA) shall be the eligibility criteria for appearing in summative assessments conducted by the university as provided below-
- minimum sixty per cent. Semester Grade Point Average of the first semester for appearing in the first summative assessment;
  - minimum sixty per cent. Semester Grade Point Average of the second semester for appearing in the second summative assessment;
  - average of third, fourth, fifth and sixth semesters 'Semester Grade Point Average' shall be minimum sixty per cent. to become eligible for appearing in the third summative assessment conducted by the University; and
  - the ineligible students due to the shortage of Semester Grade Point Average as provided in (a), (b) and (c) shall become eligible for appearing in subsequent examination only after acquiring the required Semester Grade Point Average by attending the teaching and training of the same semester in such case the duration of the programme shall be extended proportionally.
- (9) The total number of subjects or papers for summative assessment and distribution of marks shall be as provided in the Table -7.

Table-7  
Summative Assessments, Semester, Subjects, Number of Papers and Distribution of Marks

Subjects	Semester	Number of Papers	Maximum Marks	
			Theory	Practical or Clinical including Viva-Voce
(1)	(2)	(3)	(4)	(5)
Research Methodology	First	One	100	----
Biostatistics	First	One	100	----
Applied Basics of the Specialty	Second	One	100	200
Specialty specific subject	Sixth	Four	400	400

- (10) The calculation method of Semester Grade Point Average for each semester shall be as follow- Step 1:  
Calculation of Module Grade Point (MGP):—

$$\frac{(\text{Number of Notional learning hours attended in a module}) \times (\text{Marks obtained in the modular assessment})}{(\text{Total number of Notional learning hours in the module}) \times (\text{Maximum marks of the module})} \times 100$$

Step 2: Calculation of Semester Grade Point Average for each subject: Average of all Module Grade Points in a Semester

- (11) For being declared successful:—
- in the first and second summative examinations, the student shall have to secure minimum fifty per cent. in theory and fifty per cent. in practical or clinical, including viva-voce, wherever applicable;
  - in third summative examinations, the student shall have to secure aggregate of fifty percent of all papers and a minimum of forty percent in each paper of theory examinations and fifty percent in practical or clinical including viva-voce.

- (12) A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and

seventy-five per cent., and above marks shall be awarded distinction in the subject.

- (13) A student fails in any component (either in theory or practical or clinical or both) in any of the summative assessments, the student shall have to appear all component of the examinations.
- (14) The failed students shall appear for subsequent examinations conducted every six months by the University.
- (15) The Postgraduate Degree shall be conferred after the dissertation has been accepted and the student has passed the third summative assessment
- (16) There shall be no provision for grace marks in postgraduate examinations

23. Appointment of examiners.- (1) For each subject in semester-I and semester-II, the summative examination or assessment shall be conducted by two examiners, one of whom shall be an external examiner from any other medical institution or University and the other from the same institution as the internal examiner.

- (2) There shall be double valuation for theory answer-scripts of the first and second summative assessments and the implementation of double valuation system shall be as per the guidelines issued by the Commission.
- (3) The sixth semester or third summative assessment or examination shall be conducted by a team of four examiners as detailed below:—  
 (a) two external examiners from other Universities out of which at least one shall be from other state;  
 (b) two internal examiners shall be from the same institution or same university out of which at least one shall be from same institution.
- (4) The theory answer-scripts of third summative assessment shall be evaluated by all four examiners, and the average of all four evaluations shall be considered as the final mark, and similarly the practical or clinical examinations including viva-voce shall be conducted by all four examiners and the average marks of all four examiners shall be considered as final mark of practical or clinical including viva-voce.
- (5) There shall not be any provision for reevaluation of the answer-scripts.

24. Eligible Postgraduate examiner.— (1) A Postgraduate teacher with a minimum of five years of Postgraduate teaching in the concerned specialty and who has guided at least one Postgraduate dissertation and the dissertation has been accepted shall be considered eligible as a Postgraduate examiner for theory evaluation, conducting practical or clinical including viva voce.

- (2) The eligible Postgraduate examiner shall also be eligible for evaluation of the synopsis, and dissertation.
- (3) Same examiner shall not be appointed as examiner at same examination centre for not more than three consecutive examinations.

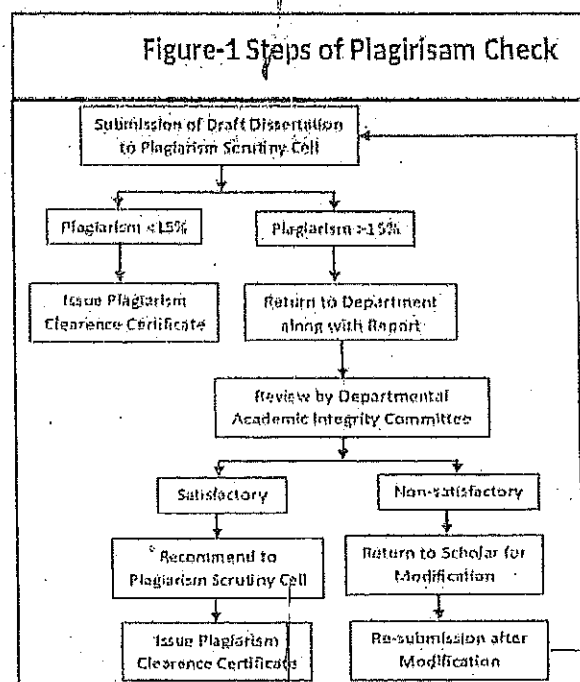
25. Dissertation.- (1) Each Postgraduate student shall carry out a dissertation work on research topic under the supervision of an eligible Postgraduate guide of the department and submit dissertation in partial fulfilment for the award of degree of postgraduation.

- (2) (a) every Postgraduate institute shall have an approved Postgraduate guide allotment policy, and the policy shall facilitate fair allotment of Postgraduate guides for dissertation activities;  
 (b) the institute shall notify thrust areas of research as provided for the respective Postgraduate department, specialty, or programme in these regulations for each approved Postgraduate guide, and he or she shall continue guiding allotted Postgraduate students in the same areas of research;  
 (c) the guide allotment shall be within the student-guide ratio in the department as provided in these regulations;  
 (d) in case of inter-departmental, inter-disciplinary and trans-disciplinary research, a co-guide with minimum Postgraduate Degree shall be co-opted from the concerned or collaborative specialty or unit;



- (e) co-guide shall not be allowed from the same department;
- (f) co-guide shall be allowed from other department only in case collaborative research activity;
- (g) co-guide shall be a Postgraduate in the concerned speciality of collaborative research activity.
- (3) (a) the dissertation shall be innovative and translational addition to the science and helpful for the promotion of the Ayurveda system; and  
 (b) the topic shall be within the scope of the subject speciality and shall be from the thrust areas of the research of the respective department as provided in these regulations.
- (4) (a) the synopsis developed as per the specifications shall be subjected to departmental review; after departmental review, the completed synopsis shall be submitted to the head of the respective department;  
 (b) the head of the department shall forward all synopsis of the department to the head of the institution;  
 (c) the head of the institution in turn forwards all the synopsis to the institutional research committee for review and approval;  
 (d) corrections or modifications suggested by the aforesaid committee shall be forwarded to the respective heads of departments;  
 (e) the synopsis corrected or modified by incorporating the suggestions shall be re-submitted by the student to the respective heads of departments and from the head of the department to the head of the institute;  
 (f) the head of the institute shall forward the synopsis that requires ethical clearance (clinical studies or animal studies) to the respective Institutional Ethics Committees for human subjects or the Institutional Animal Ethics Committee for animal studies, as the case may be;  
 (g) corrections or modifications suggested by the aforesaid committees shall be forwarded to the respective departments;  
 (h) the synopsis corrected or modified by incorporating the suggestions of the concerned committee by the student shall be re-submitted to the respective departmental head, who in turn forwards it to the head of the institute;  
 (i) submission of synopsis at all stages shall be in soft copy; one hard copy of the final synopsis duly signed by the student, guide, head of the department and head of the institute shall be retained in the concerned department.
- (5) (a) soft copy of the synopsis, completed in all aspects and obtaining approval from relevant institutional research and ethics committees, shall be forwarded to the University by the head of the institute on or before the last working day of the 9<sup>th</sup> month of the Postgraduate Degree programme during the semester-II for registration;  
 (b) submission of synopsis within the prescribed time is a mandatory criterion to appear for the second semester summative examination conducted by the University;  
 (c) if the student fails to submit the title of the dissertation and synopsis within the period provided under clause (a), his term for the second semester of the Postgraduate Degree programme shall be extended for six months, and the synopsis shall be submitted before appearing for the second summative examination. Failing which he or she shall not be eligible to appear for the second summative examination, and the second semester shall be extended for another six months and so on;  
 (d) once the student submitted the synopsis, it is mandatory for the institutes to complete the approval process in stipulated time;  
 (e) Institutes shall not charge any additional fees for synopsis approval process.
- (6) (a) upon receipt of the dissertation title and synopsis, the University shall register the title of the dissertation and synopsis by allotting registered number;  
 (b) the University shall intimate the registered list of dissertation titles and synopsis to the concerned Postgraduate institute and display the same on the University website; the same shall be displayed on the respective college website by the institute;  
 (c) once the title of the dissertation is registered by the University, the student shall not be allowed to change the title of the dissertation without the permission of the University.
- (7) (a) dissertation research activity shall be started only after registration of title and synopsis by the University;  
 (b) after receiving the registration notification from the University, the student, under the guidance of the respective guide, prepares a calendar of events of research activity and submits it to the head of the

- department; the same shall be verified by the institutional research committee while reviewing the progress of the study;
- (c) the institutional research committee shall periodically monitor the dissertation activity in terms of:-
- (i) progress of research activity with respect to the calendar of research activity submitted by the scholar;
  - (ii) quality of research and adherence to the methods and standards as per the approved synopsis.
- (8) (a) on completion of research or dissertation activity with the recommendation of a guide through the head of the department, pre-submission of the dissertation shall be arranged from the 30<sup>th</sup> to the 32<sup>nd</sup> month of the Postgraduate Degree programme, wherein the institutional research committee reviews the entire study;
- (b) the institutional research committee may approve or suggest corrections or modifications, and the same shall be communicated to the student through the head of the department;
- (c) after incorporating the modifications or corrections suggested by the institutional research committee the draft dissertation shall be forwarded by the student to the plagiarism scrutiny cell as provided in the regulation 27 through the guide and head of the department;
- (d) after plagiarism checking, if the plagiarism scrutiny cell finds the plagiarism is within the permissible limits of not more than fifteen per cent., the plagiarism scrutiny cell shall issue a plagiarism clearance certificate in Annexure-I;
- (e) in case, the plagiarism is more than fifteen per cent. the draft dissertation shall be referred back to the concerned department with a plagiarism check report;
- (f) the plagiarism check report shall be reviewed by the departmental academic integrity committee comprising the head of the department as chairman of the committee, one faculty member from the concerned department, and one faculty member from another department and if satisfied, the committee shall recommend to the plagiarism scrutiny cell in Annexure-II to issue a plagiarism clearance certificate; if the committee is not satisfied, the student shall be directed to modify and resubmit the draft dissertation to plagiarism scrutiny cell;
- (g) the resubmitted draft dissertation shall undergo the same process specified in clause (f);
- (h) the final dissertation, with certificates including a plagiarism clearance certificate, shall be submitted to the head of the institute through the head of the department in soft copy, between 31st and 32nd month of the Postgraduate Degree programme;
- (i) one hard copy of the dissertation signed by the student, guide, head of the department, and head of the institute shall be retained in the department; and
- (j) the plagiarism related procedures are specified in Figure- 1,-



- (9) The format and specifications in terms of pages, words, font type, line spacing, shall be as per the guidelines provided in the curriculum specified by the Commission.
- (10) (a) all the dissertations approved by the institutional research review committee, institutional research committee, or institutional scientific committee, as the case may be, shall be forwarded in soft copy to the University by the head of the institute;
- (b) dissertations shall be submitted to the University during the 33rd month of the Postgraduate Degree programme during the sixth semester and the 33rd month shall be counted from the month of commencement of the course as per the academic calendar issued by the Commission;
- (c) the head of the institute shall notify the dates for the below-provided events well in advance, namely:—
- dates for pre-submission;
  - date of submission of the dissertation to the department;
  - date of submission by departments to the head of the institution; and
  - date of submission by the head of the institute to the affiliated university;
- (d) no student shall be allowed to submit the dissertation before the thirty-first month of the course or programme and the student shall continue his or her regular study at the institution after the submission of the dissertation to complete three years of the course.
- (11) (a) the dissertation shall be evaluated or assessed by three examiners;
- (b) the evaluation results of the dissertation shall be declared in terms of Accepted or Rejected as provided in the Table-8.

Table-8  
Evaluation of Dissertation and Results

Evaluator-I	Evaluator-II	Evaluator-III	Results and Remarks
(1)	(2)	(3)	(4)
Accepted	Accepted	Accepted	Accepted
Accepted	Accepted	Rejected	Accepted
Accepted	Rejected	Rejected	Referred to the Fourth Evaluator (If accepted by the fourth evaluator, then the dissertation shall be considered accepted. If rejected, then the dissertation shall be considered rejected and need resubmission of dissertation)
Rejected	Rejected	Rejected	Rejected (Need resubmission of the dissertation)

- (12) Submission of the dissertation shall be the pre-requisite for the students to appear in the third university summative examination conducted at the end of the sixth semester. In the event of a delay in submission by the student, the student shall not be eligible to appear in third summative assessment or examination until submission of the dissertation.
- (13) In case of a delay in the evaluation process of the dissertation, the examination results of those students shall be withheld until the approval of their dissertation.
- (14) All the approved dissertations shall be displayed either as titles or as complete dissertations on the institutional website, the university website, and other related databases such as Shodhaganga.
- (15) Once the portal for synopsis as well as the dissertation management system of the National Commission for Indian System of Medicine is operational, the process of synopsis submission and approval, research progress monitoring, dissertation submission and evaluation, and the like shall be through the Commission portal.
26. Postgraduate guide eligibility.- (1) A Postgraduate teacher after three years of Postgraduate teaching shall be eligible to guide Postgraduate students of respective speciality for dissertation work provided:

- (a) undergone postgraduate guide orientation programme "Scientific Writing, Publication Ethics and Research Integrity" conducted by Commission or by any designated agency or any other equivalent programme as recommended by the Commission from time to time.
- (b) the affiliating university issued Postgraduate guide approval letter.
- (2) The maximum number of students including Postgraduate students and Postgraduate doctoral students such as Doctor of Philosophy and Doctorate of Medicine to be guided by a Postgraduate guide shall not exceed ten at any given point of time.
- (3) Co-guide if required shall be a Postgraduate in the concerned research area of collaboration.
- (4) The teaching staff engaged on contractual basis shall not be eligible to guide the students for their dissertation.
- (5) A deputed teacher shall not be allotted students to guide postgraduation dissertation unless the duration of the deputation is not less than three years from the date of allotment of students for guiding.
27. Research committees.- (1) All Postgraduate institutes shall constitute the below provided research committees as per requirement,-
- (a) every Postgraduate institute shall constitute Institutional Research Committee. There shall be a common Institutional Research Committee upto five Postgraduate programmes. In case of postgraduation programme more than five, there shall be two institutional Research Committees, namely:-
- (i) institutional Research Committee for Conceptual and Experimental Studies;
- (ii) institutional Research Committee for Clinical Studies.
- (b) the committee shall perform the activities, namely:—
- (i) screen the dissertation proposals and monitor dissertation or research activities;
- (ii) ensure that the selected topics are within the listed thrust areas of research as provided by the Commission in these regulations;
- (iii) in case of inter-disciplinary or trans-disciplinary studies, ensure the co-guide from the collaborating department, institute, or organisation;
- (iv) all activities of the Institutional Research Committee, shall be coordinated by the Department of Integrative Health and Translational Research;
- (v) the composition of the committee shall be as provided in Table -9.

Table-9  
Composition of the Institutional Research Committee

Serial Number	Name of the officials	Designation
(1)	(2)	(3)
1	Head of the Institution	Chairman
2	Postgraduate Coordinator or Dean-Postgraduate studies or Dean-Research	Member
3.	Heads of Postgraduate Departments	Members
4	Biostatistician	Member
5	Two external members (one from basic sciences and one from medical sciences) from Research Councils or other Medical or Ayurveda or Pharmacy institutions	Members
6	Head of the Department of Integrative Health and Translational Research	Member secretary

Note: 1. Representation from each Postgraduate department shall be ensured.  
2. The external members shall be experts in relevant fields of Postgraduate departments.

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- (2) Every Postgraduate institute shall constitute institutional research committee (IRC) and institutional Ethics committee (IEC) for human subjects as per Central Council for Research in Ayurvedic Sciences (CCRAS) or Indian Council of Medical Research (ICMR), norms.
- (3) Institutional Animal Ethics Committee for Animal Studies; Institutional Animal Ethics Committee shall be constituted as per the Committee for Purpose of Control and Supervision of Experiments on Animals guidelines and should be approved by the Committee for the Purpose of Control and Supervision of Experiments on Animals.
- (4) All the constituted committees shall have clearly defined Standard Operating Procedures. The committees apart from reviewing and approving the research proposals shall also monitor the studies and ensure the adherence to standards of research.

28. Areas of Research.- (1) Areas of Research listed below under each department or speciality shall be the thrust areas of research for that concerned speciality. The dissertation topics shall be relevant to any one of the thrust areas of research provided for that particular speciality. This facilitates longitudinal research in selected areas and may lead to translational research and innovation. A guideline may be issued by the Commission from time to time to incorporate the newer emerging areas of research.

(2) The same shall be adopted by all Postgraduate institutes or colleges—

(a) Ayurveda Sahita and Siddhanta:

- (i) critical analysis of different commentaries;
- (ii) compilation and comparison of literature available on a particular concept in different Samhita and creation of hypothesis and its validation;
- (iii) review and assessment of Manuscripts;
- (iv) validation of basic concepts or hypothesis with the help of different scientific tools;
- (v) development of demonstrative methods or techniques for fundamental principles of Samhitas;
- (vi) development of tools or scores or methods for assessment of different Ayurvedic concepts;
- (vii) applications of ancient tools such as tantrayukti etc. to understand Ayurvedic texts;
- (viii) critical study of research methodology used to understand Indian Knowledge with special reference to Samhitas and creating instrumentation or tools for the same;
- (ix) applications of Pramana;
- (x) development of Research Methods for Ayurveda;
- (xi) use of mathematical thinking, computational thinking for understanding basic principles of Ayurveda; and
- (xii) development of Samhita based Teaching methods, Teaching technology and Teaching tools for Ayurveda.

(b) Rachana Sharira:

- (i) clinical applications of unique Ayurvedic concepts such as Marma, Kala, Srotas, Anguli and Anjali Pramana;
- (ii) understanding Garbha-Sharira in the context of contemporary embryology;
- (iii) mrita Sharira Samshodhan (as per Sushruta) and Mrita Sharira Samrakshana (preservation method of human cadaver);
- (iv) studies related to applied anatomy in relation to surgical anatomy, Panichakarma, Anushastra karma, kriyakalpa etc.;
- (v) studies related to dhatus and tissues, Srotas, controversial organs like kloma etc.;
- (vi) histological studies of dhatus; and
- (vii) development of teaching methods, teaching technology and teaching tools for Rachana Sharira.

(c) Kriya Sharira:

- (i) elucidation of Dhatu-Poshana theories;
- (ii) association between maintenance of health and process of AharaParinama;
- (iii) Understanding Dosha – Dhatu – Mala in the context of contemporary sciences and advanced techniques like multi-omics;

- (iv) exploring concepts of Mana and Indriya and their role in cognition;
- (v) role of Srotas-Vichara in understanding functions of various systems in human body;
- (vi) development and validation of scales or instruments or tools for various concepts like Agni, Koshta, Sara, Samhanana, Prakriti etc.;
- (vii) application of prakriti in various professions; and
- (viii) development of teaching methods, teaching technology and teaching tools for Kriya Sharir.
- (d) Ayurveda-Biology:
- (i) exploring ayurveda fundamentals in terms of contemporary scientific tools;
- (ii) studies on fundamental principles of ayurveda on the lines of biological tools;
- (iii) integration of fundamental principles and biological process of human body in physiological and pathological state;
- (iv) development of demonstrative and assessment tools for guna;
- (v) studies on bija in terms of genes;
- (vi) exploration and validation of bijadusti;
- (vii) studies related to atulyagotriya;
- (viii) Application of mathematical thinking and computational thinking in Ayurveda;
- (ix) dhatu concepts on the lines of stem cells; and
- (x) development of teaching methods, teaching technology and teaching tools for Ayurveda-Biology.
- (e) Dravyaguna Vigyan:
- (i) development of tools to estimate or assess Rasapanchaka;
- (ii) determination of Rasa, Guna, Veerya, Vipaka and Prabhava of new drugs;
- (iii) Traditional vis-à-vis conventional methods of drug identification;
- (iv) clinical Pharmacology: Aushada Prayoga (Marga or Gamitwa, Kalpana, Matra, Anupana, Sevan Kala etc.)-experimental studies;
- (v) agrya Sangraha- Experimental studies;
- (vi) anuktha Dravya, abhavapratidinidhi Dravya, ethnopharmacology;
- (vii) addition of new drugs:
- (viii) in silico studies- Network pharmacology;
- (ix) quality, safety and efficacy testing (experimental) using Charakokta Bhashaja Pariksha;
- (x) good cultivation, collection practices and storage practices;
- (xi) pharmacovigilance of Ayurveda, Siddha and Unani drugs;
- (xii) efficacy testing: in vitro or animal;
- (xiii) Effect of new cultivation technologies on the medicinal properties of medicinal and aromatic plants;
- (xiv) Pharmacoepidemiology; and
- (xv) development of teaching methods, teaching technology and teaching tools for Dravyaguna.
- (f) Rasa Shastra and Bhaishajya Kalpana:
- (i) advanced methods of Bhasma Nirmana (Shodhana and Marana procedures);
- (ii) characterization of different Bhasma;
- (iii) safety and efficacy evaluation of different Bhasma;
- (iv) stage-wise understanding chemistry and chemical technology of Rasa-Bhasma preparations;
- (v) creation of new Rasaushadhis and Bhasmas. Hypothesis and experimentation including mathematical modeling;
- (vi) exploring concept of Bhaishajya Kala through experimental studies;
- (vii) exploring new dosage forms through experimental studies;
- (viii) establishment of Bhasma Pariksha and development of technique and technology for Bhasma pariksha including advanced microscopy and image processing;
- (ix) development of pharmaceutical technology; and
- (x) development of teaching methods, teaching technology and teaching tools for Rasashastra and Bhaishajya kalpana.



- (g) Agadatantra evum Vidhi Vaidyaka:
- (i) contemporary approaches to Garavisha and Dushi visha –food adulterations;
  - (ii) concept of Viruddhahar and the time taken for its adverse effects on health by using biochemical parameters;
  - (iii) JanapadodhvansaVyadhi in context of air pollution, water pollution, soil pollution, etc. and their management;
  - (iv) chaturvinshati Upakrama (24 management procedures) and their practical utility;
  - (v) management of food poisoning;
  - (vi) general and Emergency medical management of poisoning – Ayurvedic aspects;
  - (vii) diagnosis and management of dermatological manifestations of Visha or contact poisons - Ayurvedic aspects;
  - (viii) experimental and clinical studies on different Agada;
  - (ix) experimental studies on herbal or mineral chelating agents; and
  - (x) development of teaching methods, teaching technology and teaching tools for Agadatantra.
- (h) Swasthavritta and Yoga:
- (i) relevance of Dinacharya, Ratricharya and Ritucharya in Health Promotion;
  - (ii) development of objective parameters for determination of Ritu and Desha;
  - (iii) clinical impact of suppressible and non-suppressible urges;
  - (iv) conceptual and clinical studies of Diet and Nutrition in Ayurveda;
  - (v) concept of Bala and Ojas in relation to health& creation of objective parameters for the same along with the tools or scales;
  - (vi) role of Ritusodhana and Rasayana in promotion of health and prevention of diseases;
  - (vii) scope of Rasayana in Geriatrics and Reproductive and Child Health;
  - (viii) role of Swasthavritta in communicable and non-communicable diseases and life style disorders;
  - (ix) integration of Ayurveda and Yoga – as preventive as well as curative aspects for management of various lifestyle disorders;
  - (x) epidemiological surveys to understand prevalence of diseases as defined by Ayurveda e.g., obesity ≠ BMI as per Ayurveda;
  - (xi) epidemiological studies to understand prevalence of Doshas in the prevalent diseases;
  - (xii) relationship between Nidra and various lifestyle or psycho-somatic disorders or immunity;
  - (xiii) Development of Ayurveda based fitness parameters;
  - (xiv) development of assessment scales like assessment of Nidra etc; and
  - (xv) development of teaching methods, teaching technology and teaching tools for Swasthavritta and yoga.
- (i) Roganidana - Vikritivijnana:
- (i) understanding of Samprapti of diseases in Nidana Sthana of different classics in contemporary context;
  - (ii) ama- understanding the concept; its impact and developing objective parameters for its assessment;
  - (iii) shotha-understanding the concept, objective parameters including different inflammatory markers, recent advances and its association with Samprapti;
  - (iv) newer etiological factors and their impact e.g., continental food, commuting ways etc;
  - (v) understanding concept of Avarana and developing diagnostics for avarana;
  - (vi) understanding Shatkriyakala in different diseases;
  - (vii) application of concepts like Upadrava and Arishta in prognosis and development of objective parameters;
  - (viii) development of tools for Deha Bala, Roga Bala, Agnibala and Chetas Bala;
  - (ix) development of diagnostic tools based on Ayurvedic principles;
  - (x) development of methodology for interpretation or study of contemporary diagnostic test reports in terms of ayurveda principles; and
  - (xi) development of teaching methods; teaching technology and teaching tools for Roganidana.
- (j) Panchakarma:
- (i) development of instruments or equipment for Panchakarma - possible modifications;
  - (ii) defining endpoints of Panchakarma procedures and its objective parameters;

- (iii) applications of Panchakarma in preventive health, promotive health, curative health, rehabilitative health and geriatric health;
- (iv) elucidating mechanisms of the procedures;
- (v) contemporary modifications in procedures;
- (vi) standardisation of panchakarma and upakarma procedures;
- (vii) biochemical parameters to ascertain the effect of different shodhana procedures;
- (viii) exploration and establishment of various medicinal preparations explained for panchakarma;
- (ix) development of fitness system of each procedure and SOPs for procedures;
- (x) development of integrative approach with physiotherapy, sports medicine etc.; and
- (xi) development of teaching methods, teaching technology and teaching tools for Panchakarma.

## (k) Kayachikitsa:

- (i) emergency management of the acute clinical conditions;
- (ii) ayurvedic medical management of terminally ill patients;
- (iii) infections with respect to strengthening of host, strotas, dhatu, mala and the like;
- (iv) clinical management of systemic diseases or disorders like nervous system, musculoskeletal system, cardiovascular system, gastro-intestinal system, urogenital system etc;
- (v) palliative care;
- (vi) degenerative conditions;
- (vii) genetic diseases or disorders;
- (viii) metabolic diseases;
- (ix) geriatric problems;
- (x) Gastrointestinal tract (GIT) disorders;
- (xi) neurological conditions;
- (xii) auto-immune disorders;
- (xiii) endocrine disorders;
- (xiv) Noncommunicable diseases (NCDs) prevention;
- (xv) vyadharana Rasayana; and
- (xvi) development of teaching methods, teaching technology and teaching tools for Kayachikitsa.

## (l) Shalya Tantra:

- (i) development of instruments or equipment for different procedures;
- (ii) standardization of different procedures;
- (iii) standardisation of surgical procedures;
- (iv) modifications in existing surgical practices;
- (v) exploration and establishment of classical procedures not in practice;
- (vi) exploration of new methods, technology etc. for various Anushastra karmas;
- (vii) expansion of scope of ksharasutra; and
- (viii) development of teaching methods, teaching technology and teaching tools for shalya tantra.

## (m) Shalakyata Tantra- Netra:

- (i) development of instruments or equipment for different procedures;
- (ii) development of diagnostic technology;
- (iii) standardization of different procedures;
- (iv) standardisation of surgical procedures;
- (v) modifications in existing surgical practices;
- (vi) exploration and establishment of classical procedures not in practice;
- (vii) exploration of new methods, technology, tools etc. for various kriyākalpa procedures; and
- (viii) development of teaching methods, teaching technology and teaching tools for Shalakyata-Netra.

## (n) Shalakyata Tantra- Karna, Nasa and Mukha Roga:

- (i) development of instruments or equipment for different procedures;
- (ii) development of diagnostic technology;
- (iii) standardization of different procedures;

- (iv) standardisation of surgical procedures;
- (v) modifications in existing surgical practices;
- (vi) exploration and establishment of classical procedures not in practice;
- (vii) exploration of new methods, technology, tools etc. for various kriyakalpa procedures; and
- (viii) development of teaching methods, teaching technology and teaching tools for Shalakyā-Karna Nasa and Mukha.
- (o) Kaumarabhritya:
- (i) growth and development;
- (ii) parameters of 'normal child' in India;
- (iii) recurrent infections;
- (iv) nutrition, malnutrition and childhood obesity;
- (v) general immunity, dietary allergies;
- (vi) stanyadushti and diseases occurring in infants;
- (vii) gadget addiction, Behavioural problems;
- (viii) autism, attention deficit hyperactivity disorder (ADHD) etc;
- (ix) cerebral palsy;
- (x) vaccine adjuvants;
- (xi) svarnaprashan and other samskaras;
- (xii) medhya Rasayana & cognitive functions;
- (xiii) kaumara panchakarma
- (xiv) prakriti, saara etc. assessment in children
- (xv) genetic, congenital diseases & congenital anomalies;
- (xvi) anaemia, worm infestation etc.; and
- (xvii) development of teaching methods, teaching technology and teaching tools for Balaroga.
- (p) Streeroga - Prasuti Tantra:
- (i) female Infertility;
- (ii) issues related to fallopian tubes;
- (iii) preconceptional care;
- (iv) prenatal, natal and post-natal care;
- (v) endometriosis and other uterine disfunctions;
- (vi) menstrual irregularities, ovulatory issues, Polycystic Ovary Syndrome or Polycystic Ovarian Disease;
- (vii) intra Uterine Growth Retardation;
- (viii) anaemia in pregnancy, Gestational Diabetise, eclampsia etc,
- (ix) speciality related endocrine problems;
- (x) cervicitis, leucorrhoea etc.
- (xi) premenstrual syndrome;
- (xii) Menopausal syndrome;
- (xiii) female sexual dysfunctions;
- (xiv) ante natal care;
- (xv) garbhāsanskara; and
- (xvi) development of teaching methods, teaching technology and teaching tools for Stree Roga - Prasuti Tantra.
- (q) Manasaroga evum Manovijnana:
- (i) development of assessment scales for satva, kaya and other Manobhavas;
- (ii) Manasarogas and its Ayurvedic management;
- (iii) establishing Samprapti and Sampraptighataka for the newly emerging mental conditions;
- (iv) developing counselling techniques;
- (v) studies related to Management of Manasaroga;
- (vi) studies related to Manasikaswashthya, Nidra etc; and
- (vii) development of teaching methods, teaching technology and teaching tools for Manasaroga evum Manovijnana.

## (r) Rasyana and Vajikarana:

- (i) development of assessment scales for various vajikarana bhava;
- (ii) studies related to Retopariksha, cervical mucus, post coital tests;
- (iii) studies related to management of infertility, sexual dysfunctions;
- (iv) studies related to Susantaan (in collaboration with Stree Roga - Prasuti Tantra)
- (v) standardisation of procedures like Uttarbasti etc.;
- (vi) exploring various unexplored Vajikarana drugs and formulations;
- (vii) intra uterine insemination and role of prajasthapana drugs;
- (viii) collaborative studies with techniques of invitro fertilisation and role of vajikarana;
- (ix) exploration of various panchakarma procedures for Vajikarana issues (in collaboration with panchakarma department); and
- (x) development of teaching methods, teaching technology and teaching tools for Rasayana and Vajikarana.

(3) only one student per year out of all Postgraduate departments shall be allowed to select dissertation topic in the thrust area of "development of teaching methods, teaching technology and tools for teaching".

29. Stipend for Postgraduate students.— For Postgraduate students belonging to the Central Government, State Government, and Union territory Institutions, the stipend shall be paid on par with other medical systems under the respective Governments and there shall be no discrepancy between medical systems.

30. Qualifications and experience of the Postgraduate teaching faculty.- (1) Possessing Postgraduate Degree in the concerned specialty or subject obtained from a recognised University, and included in Second Schedule of Indian Medicine Central Council Act, 1970 (48 of 1970) or recognised under section 35 and section 36 of the Act.

(2) A valid registration with concerned State Board or Council or a valid Central or National registration certificate issued by the Board of Ethics and Registration for Indian System of Medicine; however, the registration certificate is not applicable for the teachers of non-medical qualifications.

(3) For the post of Professor.- (a) teacher having ten years of regular teaching experience in Postgraduate teaching in the concerned subject or five years of teaching experience in Postgraduate teaching as Associate Professor on regular basis in the concerned subject; or

(b) total ten years of research experience as full-time researcher after possessing Postgraduate Degree qualification in the concerned subject on regular appointment in Research Institutions or Councils of Central Government or State Government or Union Territory Administration or University or National institutes or Research Laboratories having accreditation by National Accreditation Board for Testing and Calibration Laboratories (NABL), provided on fulfilling the below determined criteria:

- (i) qualified in the National Teachers Eligibility Test conducted by the Commission; and
- (ii) minimum five research papers published in indexed journals (indexed in UGC-CARE, PubMed, Web of Science, Science Citation Index, Scopus); or two published books or manuals relevant to Ayurveda; or
- (iii) investigator for any major research project with a duration of the project three years and above.

(4) for the post of Associate Professor: (a) total teaching experience of five years as regular teacher in Postgraduate teaching in the concerned subject; or

(b) total five years of research experience as full-time researcher after possessing Postgraduate Degree qualification in the concerned subject on regular appointment in Research Institutions or Councils of Central Government or State Government or Union Territory Administration or University or National institutes or Research Laboratories having accreditation by National Accreditation Board for Testing and Calibration Laboratories (NABL), provided on fulfilling the below determined criteria:

- (i) qualified in the National Teachers Eligibility Test conducted by the Commission; and
- (ii) minimum three research papers published in indexed journals (indexed in UGC-CARE, PubMed, Web of Science, Science Citation Index, Scopus); or one published book or manual relevant to Ayurveda;

- or  
(iii) investigator for any research project with a duration of the project not less than three years.
- (5) Research experience shall not be considered for appointment as a teaching faculty in the Postgraduate departments of Shalya Tantra, Shalakya -Netra, Shalakya- Karna Nasa and Mukha; and Streeroga - Pasuti Tantra.
- (6) For holding the post of Assistant Professor a person shall have been qualified in the National Teachers Eligibility Test conducted by the Commission.
- (7) Qualifying in National Teachers Eligibility Test is mandatory irrespective of cadre who would like to enter in to Teaching profession in Ayurveda.
- (8) The actual research experience acquired during a regular full-time Doctor of Philosophy programme, from the date of joining to the date of submission of the thesis and not more than three years shall be considered as teaching experience and Ph.D seat allotment letter, proof of joining to full-time Ph.D programme and proof of submission of thesis to the University shall be considered as evidence in this regard.
- (9) Department of Integrative Health and Translational Research, there shall be a minimum of one full time regular Professor having Postgraduate Degree holder in Swasthavritta and Yoga preferably with Ph.D and a biochemist, microbiologist, pharmacologist and Biostatistician shall be appointed on part time basis.
- (10) (a) Temporary appointments or contractual appointments shall not be allowed. However, in case of Government Institutions contractual appointments may be allowed with following conditions, namely:—  
 (i) shall be as stop gap arrangement;  
 (ii) shall not be more than two years for a particular post in particular department;  
 (iii) shall be qualified in National Teachers Eligibility test.  
 (b) temporary promotion or promotion without salary benefits in accordance to respective cadre shall not be allowed.
- (11) Qualification and experience for the post of head of the institution, Principal or Dean or Director shall be of the same qualification and experience prescribed for the post of Professor in these regulations with minimum three years of administrative experience viz. vice principal or head of the department or deputy medical superintendent or medical superintendent:  
 (a) shall have been attended, the capacity building programme on 'Educational Administration' conducted by the Commission or any other equivalent programme approved by the Commission or shall attend within six months period from the date of joining as head of the institution;  
 (b) the successful completion of the orientation programme on educational administration is a mandatory requirement for holding the post of the head of the institution;  
 (c) failing which, the incumbent shall not be considered for the post of head of the institution by MARBISM.
- (12) (a) Every eligible teacher as per these regulations shall be provided unique teacher code by MARBISM;  
 (b) the procedure of obtaining unique teacher code and the details on withdrawal of unique teacher code shall be as per the provisions in the MES-UG.
- (13) Age of superannuation of the teacher:—The age of superannuation of teachers shall be as per the order of the Central, State, or Union territory administration and retired teachers fulfilling the eligibility norms may be re-employed up to the age of sixty-five years as full-time regular teachers.
- (14) Attendance of teacher:—(a) each teacher shall have not less than seventy-five per cent. of attendance during the working days of every calendar year or assessment year as applicable.  
 (b) the attendance shall be calculated in terms of Teacher days.  
*Explanation.*—For the purposes of these regulations, "Teacher Days" means total number of days, a full-time regular teacher attended or performed duty in twelve-month period, in the college and its teaching hospital wherein appointed, based on the attendance system implemented by the Commission.

- (15) the regulations on relieving and replacement of teaching staff, deputation of teaching staff and experience of consultants and teaching staff before issuing of Letter of Permission shall be as per the provisions provided in the MES-UG.
- (16) each teaching faculty shall undergo "Medical Education Technology or Quality Improvement Programme or Faculty Development Programme" once in three years.
31. Tuition Fee.-The tuition Fee as laid down and fixed by the respective Fee Fixation Committee or Fee Regulatory Committee or Governing Committee constituted by the State government or Union territory administration or University shall be charged only for three years of course period and no tuition fee shall be charged for extended duration of the study in case of failing in examination or by any other reasons.
32. Course Commencement and cut-off date of admission.- (1) The first year Postgraduate programme shall ordinarily starts from first working day of August every year and the cut-off date of admission in Postgraduate Degree programme shall be ordinarily on the 31st July of each academic session or as laid down by the Commission from time to time.
- (2) Each institute shall conduct the academic activities or events as per the academic calendar laid down in Table-10.

Table-10  
Tentative Academic Calendar for Postgraduate Degree Programmes  
(Doctor of Medicine-MD or Master of Surgery-MS)  
(Total Duration of the Programme - 36 Months)

Serial Number	Academic Activity or Event	Timelines
(1)	(2)	(3)
1	Programme Commencement	First Working Day of August
2	Postgraduate Orientation Programme	Fifteen to twenty Working Days
3	Guide Allotment for Postgraduate Dissertation Activity	October (third month)
4	First Summative Assessment by the University	Third or fourth week of January (sixth month) (at the end of first semester)
5	Submission of Synopsis	April (ninth month)
6	Second Summative Assessment by the University	Third or fourth week of July (twelfth month) (at the end of second semester)
7	First Progress Review	Eighteenth month (January)
8	Second Progress Review	Twenty fourth month (July)
9	Third Progress Review	Thirtieth month (January)
10	Pre-Submission of Dissertation Work	January-March (thirtieth to thirty-second months)
11	Submission of Dissertation	January-March (thirtieth to thirty-second months)
12	Submission of Dissertation to the University by the Head of the Institution	April (thirty-third month)
13	Third Summative Assessment by the University	Third or fourth week of July (thirty-sixth month) (at the end of sixth semester)

Note:- Last day of third summative assessment (theory or practical or clinical as the case may be) may be treated as last working day of the programme.

#### CHAPTER VIII

#### Starting of New Postgraduate Programmes (Doctor of Medicine-MD or Master of Surgery-MS) and Increase in Student Intake Capacity in Existing Postgraduate Programmes

33. Starting of New Postgraduate Programmes, etc.—(1) Starting of a new medical institution or increase student intake capacity or starting of any Postgraduate programme shall be after obtaining permission in writing from the

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MARBISM in response to an application in this regard.

(2) The starting of new medical institutions, the starting of Postgraduate Degree programmes and the increase in student intake capacity shall be as per section 29 of the Act.

34. General considerations.— (1) The last date for the receipt of application for new schemes shall be as displayed by the MARBISM on the Commission website every year.

(2) Applications shall be submitted by a person university, society, trust, or any other body (but does not include the Central Government).

(3) Applications shall be submitted online or offline as provided by the MARBISM from time to time shall be submitted for starting a new Postgraduate programme or for increase in intake capacity.

(4) Applications shall be submitted along with the prescribed application fee and processing fee as provided in Table-11 of these regulations.

(5) There is no provision for withdrawal of applications after the last date.

(6) In case of withdrawal of application before the last date, the application fee shall not be refunded.

(7) Any document in the local language shall be submitted in a transcript of Hindi and or English;

(8) It is understood that, before submission of the application, the applicant should have gone through and understood the Act and the concerned regulations.

35. Pre-requisites.—(1) An essentiality certificate from the respective State government or Union territory administration shall be submitted at the time of application in the prescribed format annexed to these regulations, for establishing a Postgraduate medical institution or starting of new Postgraduate programmes or increase in the seats or student intake capacity (Annexure-III).

(2) The consent of affiliation from the respective university clearly mentioning the academic year or years of affiliation in the prescribed format (Annexure-IV)

(3) The radial distance between any two Ayurveda medical colleges run by the same trust, society or university shall not be less than twenty-five kilometres.

(4) (a) in case of a stand-alone Postgraduate institution, at the time of submission of an application, proposal, or scheme, it shall have a fully functional sixty-bed Ayurveda hospital that has been completed a minimum of twenty-four months (i.e., two years of functionality) of existence after establishment with proper registration;

(b) the hospital shall have fulfilled all the minimum essential standards in terms of infrastructure, human resources, functionality, facilities, including equipment and instruments and the like as provided in the MES-UG at the time of submission of an application.

(5) The following shall be considered for the two years of functionality of the hospital:

(a) bank transactions depicting the salary of consultants and other hospital staff in a nationalised bank in an independent account in the name of the hospital;

(b) the bank transactions indicating the functionality of the hospital, such as periodic purchases of medicines and hospital consumables, payment of relevant taxes, hospital income, and the like;

(c) well documented (physical or electronic as prescribed by MARBISM) hospital records, including patient attendance in Out-Patient Departments and In-Patient Departments, documents showing maintenance of the hospital, and renewal of the necessary permissions from local or concerned authorities;

(d) the hospital shall have at least entry-level National Accreditation Board for Hospitals certification at the time of application.

36. For making application to start Postgraduate Degree programme in an undergraduate college.— The college shall fulfil the following:—

- (1) fully established undergraduate college or institution under section 28 of the Act;
- (2) the undergraduate college with intake capacity of hundred (100), one hundred fifty (150), two hundred (200) and rated grade 'A' or 'B' by MARBISM shall be eligible to start Postgraduate programme.

37. Department wise eligibility: (1) The undergraduate departments in which Postgraduate programme is proposed shall fulfil the following eligibility criteria:—

- (a) no deficiency in terms of infrastructure, human resources and functionality in the departments in which Postgraduate programme is proposed shall have been observed by MARBISM during the last three academic session including the year of application;
- (b) the department has not been acted upon by MARBISM under the clause (f) of sub section (1) of section 28 the Act;
- (c) the in-patient bed occupancy shall not be less than eighty per cent. in the departmental inpatient wards in which postgraduation programme is proposed; and
- (d) minimum of twenty deliveries per month for the department of Stree Roga - Prastui.

38. Eligibility for making an application to establish for Stand-alone Postgraduate institute.— (1) For making an application under these regulations, a person or society or trust or university or institute or any other body shall be eligible if,—

- (a) the applicant's objectives shall be to impart education in the Indian System of Medicine or Ayurveda;
- (b) the minimum required land and other specifications shall be as provided in regulation 10 in these regulations;
- (c) in case of institutions having lease agreement for land, the institute shall not be granted permission for admission for the last three years of lease period unless the institute submits a notarised affidavit every year mentioning the lease shall be renewed before the expiry of the lease and subsequently submits the renewed lease agreement before expiry of lease period;
- (d) fully established functioning Ayurveda hospital having at least entry-level accreditation of the National Accreditation Board for Hospitals (NABH) with sixty beds having bed occupancy not less than sixty per cent. and established with all minimum essential standards provided for teaching hospital attached to under-graduate college or institution with sixty student intake capacity as provided in the MES-UG;
- (e) able to produce documentary evidences in support of additional financial resources, staff, space, equipment and other infrastructure as per the Commission norms;
- (f) furnishes an affidavit that, the land and buildings designated for Postgraduate departments shall be maintained exclusively for the Postgraduate departments or Speciality and no other courses or colleges or programmes shall be conducted;
- (g) furnishes an affidavit that the only those students who qualified in Postgraduate National Entrance Test shall be admitted through Central or State or Union territory online counselling strictly on the merit basis except foreign nationals;
- (h) furnishes an affidavit that the nomenclature of Postgraduate Degree and teacher-student ratio shall be maintained as per the specifications laid down in these regulations, shall be in a position to establish infrastructure and manpower in such manner as provided in these regulations.

39. Eligibility for making an application for increase in student intake capacity in the existing Postgraduate programmes.—(1) For making an application, a person or society or trust or university or institute or any other body shall be eligible if,—

- (a) the Postgraduate department or specialty having rated grade "A" or "B" in the rating process carried out by the MARBISM or designated authority at the time of submission of application or proposal or scheme;
- (b) fulfilled the pre-requisites provided in the sub-regulation (1) and (2) under regulation 35 of these regulations;
- (c) furnishes an affidavit that Postgraduate National Entrance Test qualified students only shall be admitted only through Central or State or Union territory online counselling strictly on the merit basis except foreign nationals, Government of India sponsored candidates;

- (d) furnishes an affidavit that the teacher-student ratio shall be maintained as per the specifications laid down in these regulations for increasing number of seats;
- (e) shall be in a position to establish infrastructure and manpower in such manner as provided in these regulations.

40. Method of application.- (1) Applicant fulfilling the pre-requisite and eligibility criteria as provided in these regulations, may submit the application or proposal or scheme as per the mode (online or offline or both) and timeline as provided by the MARBISM from time to time.

(2) Individual applications for each Postgraduate/specialty or programme shall be submitted.

(3) Non-refundable Application fee and Processing fee with applicable taxes as shown in Table-11 shall be paid through online mode (National Electronic Fund Transfer or Real Time Gross Settlement) to the Commission account in favour of "National Commission Fund for Indian System of Medicine".

Table-11  
Application Fee and Processing Fee for establishment of Postgraduate programmes and increase in intake capacity

Particulars (1)	Fee Details	
	Application Fee (2)	Processing Fee (3)
To start Postgraduate Degree programme in existing undergraduate college	Rs.2,00,000/- per Postgraduate programme	Rs.10,00,000/- per Postgraduate programme
To start stand-alone Postgraduate Institution	Rs.2,00,000/-	Rs.10,00,000/- per Postgraduate programme
To start additional Postgraduate Degree programme	Rs.2,00,000/- per Postgraduate programme	Rs.10,00,000/- per Postgraduate programme
To increase student intake capacity	Rs.2,00,000/- per postgraduate programme	Rs.5,00,000/- per seat

(4) Application with all necessary documents as provided in these regulations shall be submitted within the time frame and mode (online or offline or both) as provided by the MARBISM from time to time.

41. Processing of application.- All the received applications shall be subjected to scrutiny by the MARBISM as per the following criteria:

- (1) Applicant eligibility;
- (2) Pre-requisites;
- (3) Fulfilment of Minimum Essential Standards as provided in these regulations;
- (4) Application fee and Processing fee with applicable taxes;
- (5) Supportive documents;
- (6) Hospital data;
- (7) Transactions in official bank accounts (separate account for hospital and college) in nationalised banks;
- (8) Any other as provided by the MARBISM from time to time.

42. Issue of letter of intent.- (1) After the scrutiny, the applications shall be grouped under following categories namely:-

- (a) The applications fulfilling minimum essential standards and other requisites;
- (b) The applications with shortcomings;
- (c) The applications with non-rectifiable shortcomings;

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- (a) The applications fulfilling minimum essential standards and other requisites:
- (i) such institutes shall be inspected or visited by the MARBISM.
  - (ii) the MARBISM shall verify the data submitted by the institute along with the application and the observations made by the visitors during the inspection or visitation and if found satisfied, the institute will be issued Letter of Intent under Section 29 of the Act;
  - (iii) in case any shortcomings noticed during inspection or visitation, the same shall be communicated and an opportunity shall be given for rectification except for the shortcomings provided in item (a) of sub- clause (v) of the regulations;
  - (iv) the compliance report along with necessary supporting documents submitted by the institutes that have been given an opportunity for rectification, will be subjected for scrutiny for the shortcomings provided;
  - (v) if found satisfied the application is approved and Letter of Intent will be issued; and
  - (vi) if not found satisfied or the compliance report if not received within the due date as provided by the MARBISM the application shall be disapproved and rejected;
- (b) The applications with shortcomings: (i) The applications found with shortcomings will be communicated to the applicant for rectification;
- (ii) the compliance report along with supporting documents submitted by the institutions within the provided duration, will be scrutinised once again by the MARBISM; if found satisfactory, the institution shall be inspected or visited;
  - (iii) the MARBISM will examine the compliance report submitted by the college and the observations made by the visitors; if found satisfactory, the institute shall be issued Letter of Intent; if not found satisfactory the application shall be disapproved and rejected.
- (c) The applications with non-rectifiable shortcomings: However, shortcomings of serious nature like deficiencies in minimum essential standards as provided in these regulation such as functionality of the hospital, land availability or dispute of land, insufficient time duration of functioning hospital, non-availability of essentiality certificate from state government, non-availability of consent of affiliation from the university, deficiency in constructed area of college and hospital etc. an opportunity to rectify the defects shall not be given and such applications shall stand disapproved.
- (2) The relaxation policy applicable to the existing colleges shall not be applicable for new applications unless otherwise provided by the MARBISM; and
- (3) Letter of Intent issued shall be valid for that particular academic session only.
43. Issue of letter of permission.- (1) The institutes that have received Letter of Intent shall submit the compliance report by fulfilling all the minimum essential standards; details of teaching staff, non-teaching staff and hospital staff appointed as provided in these regulations and security deposit to the Commission within the duration as provided by the MARBISM.
- (2) the security deposit shall be—
- (a) for starting of a new Postgraduate course or programme: rupees fifty lakhs per programme;
  - (b) for increase in number of seats: rupees five lakhs per seat:
- Provided that it shall not apply to the colleges or institutes governed by Central or State or Union territory if they give an undertaking to provide funds in their plan budget regularly till requisite facilities are fully provided as per time bound programme indicated by them.
- (3) The security deposit amount shall be returned to the college or institution account without interest after three years of commencement of concerned Postgraduate programme provided there shall not be any financial grievance pending against the college or institute or pending penalty amount due to disciplinary action taken by the MARBISM or the Commission.
- (4) The applicant shall be communicated either approval or disapproval of the application or proposal or scheme

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by the MARBISM within six months from the last date of submission of application or proposal or scheme.

(5) The MARBISM shall be the authority to transform the above-mentioned system for application, verification, assessment and rating through Artificial Intelligence based online system for transparency.

44. Appeal.—(1) Under section 29 of the Act, aggrieved applicants may prefer an appeal in the following situations in the manner provided below:—

- (a) in case of denial of permission by the MARBISM, or no order is passed within six months of submitting a scheme, the aggrieved applicant may prefer first appeal to the Commission within fifteen days of communication of disapproval or within fifteen days after lapse period of six months as the case may be;
- (b) the first appeal may be submitted by online or offline mode or as provided by the Commission from time to time;
- (c) upon receipt of appeal, the Commission shall examine the appeal and the aggrieved applicant shall be given an opportunity for hearing;
- (d) in case if the Commission found that, the applicant is fulfilling all the minimum essential standard requirements, the Commission may direct the MARBISM to consider the application;
- (e) in case if the applicant is not fulfilling the minimum essential standards, the Commission shall disapprove and reject the application;
- (f) in any case the Commission shall communicate the decision to the applicant within fifteen days of receipt of the appeal.
- (g) in case of disapproval by the Commission or no order has been passed by the Commission within fifteen days from the date of receipt of such an appeal, the aggrieved applicant may prefer a second appeal to the Central Government (Ministry of Ayush) within seven days.

45. Renewal of permission.— (1) Letter of Permission issued once shall be valid for that particular academic session and shall be renewed on yearly basis until the institute achieves fully established status as provided in Table-12.

Table-12  
Permission and Category of Postgraduate Department or Programme

Serial Number	Section of NCISM Act, 2020	Permission or Renewal of Permission	Category	Batch
(1)	(2)	(3)	(4)	(5)
1	29	Letter of Intent	Under consideration	No admission
2		Letter of Permission		
3		First Renewal of Permission		
4		Second Renewal of Permission		
5	28	Extended Permission or Yearly Permission	Fully Established Postgraduate Department or Specialty. Entitled for Rating	Fourth batch

- (2) The institutes issued Letter of Permission shall submit the compliance (Postgraduate department or specialty or programmewise) in respect to the fulfilment of minimum essential standards as provided in these regulations. The compliance report shall be submitted by the institution prior to six months to the expiry of Letter of Permission.
- (3) The MARBISM shall conduct inspection or visitation and examine the compliance report submitted by the college and the observations made by the visitors during inspection or visitation and on fulfilment of minimum essential standards, the institute shall be issued the first renewal of permission.
- (4) The same method followed for first renewal shall be followed for second renewal of permission.
- (5) After second renewal, the Postgraduate department or specialty shall be treated as 'Fully Established Postgraduate department or specialty' under section 28 of the Act 2020, unless otherwise acted upon by the MARBISM as per the clause (f) of sub-section (1) of section 28 of the Act.
- (6) In case of non-fulfilment of minimum essential standards and not attaining annual targets at any phase of

establishment of the institution, in such case the MARBISM shall deny permission for admission for a particular Postgraduate department or specialty for that particular academic session.

(7) The fully established Postgraduate department or specialty is eligible for rating by the MARBISM.

#### CHAPTER-IX

##### Rating of Postgraduate Departments in Postgraduate Medical Institutions where Undergraduate Course is in Existence and Stand-Alone Postgraduates Institutions

- 46.(1) The Postgraduate department possessing "extended permission" status either in undergraduate college or stand-alone Postgraduate medical institution shall be rated every year.
- (2) In case of Postgraduate institutions where undergraduate course is in existence, the rating shall be carried out for fully established undergraduate institution and fully established Postgraduate departments separately.
- (3) Fully established Postgraduate departments shall be rated individually (Postgraduate department or specialty or program wise rating).
- (4) The following Postgraduate institute or Postgraduate department or specialty shall not be eligible for rating:
- undergoing establishment under section 29 of the Act;
  - categorised under the "yearly permission" category;
  - denied permission by MARBISM;
  - measures taken by the MARBISM under clause (f) of sub section (1) of section 28 of the Act.
- (5) The rating process shall be carried out by the MARBISM, or by any designated agency through the procedure based on the key areas and standards (qualitatively and quantitatively) determined by Board of Ayurved.
- (6) The Postgraduate departments or specialties shall be rated based on the standards maintained by the institutions over and above the minimum essential standards provided in these regulations.
- (7) The data uploaded periodically (on or before tenth of every month for the data pertaining to preceding month) by the institutions (self-disclosure) on the Commission's online platform shall be considered for rating and other purposes.
- (8) The proportion of weightage between online data verification and physical verification or assessment for rating shall be in ratio of 70:30 (that is seventy per cent online data verification and thirty per cent physical verification or assessment).
- (9) After the assessment for rating, the individual Postgraduate department or specialty or programme under the extended permission category shall be graded into Grade 'A', Grade 'B', Grade 'C', or Grade 'D' based on the assessment score obtained by the Postgraduate department or specialty.
- (10) The result of the rating process shall be made available on the Commission's web site or in the public domain before the commencement of counselling for admission.
- (11) The Postgraduate department awarded Grade 'A' is entitled to charge five percent development fee over and above the prescribed fee by the concerned fee fixation authority from the students admitted during the years of possessing Grade 'A'.
- (12) To start any new Postgraduate programme, all existing Postgraduate programmes shall have been rated 'A' or 'B'.
- (13) The Postgraduate departments having grades of 'A' or 'B' shall only be eligible to apply for an increase in student intake capacity.

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- (14) Any Postgraduate department or programme of any grade, if acted upon by MARBISM under clause (f) of sub section (1) of section 28 of the Act, shall be deemed to have been withdrawn the grade, and no communication will be sent for the withdrawal of the grade, if such college, institute, or department continues to use the grade, such institutes shall be subjected to disciplinary action by the MARBISM under clause (f) of sub section (1) of section 28 of the Act.
- (15) Medical institutions or Postgraduate departments shall be graded based on the rating score obtained by the institute, as provided in Table-13

Table-13  
Rating Score and Grades

Rating Score (1)	Grade (2)
75 and above	A
50-74	B
25-49	C
Up to 24	D
Others: Not Eligible for Rating	

- (16) Annual rating fee as detailed in Table-14 shall be paid along with applicable taxes through online (National Electronic Fund Transfer or Real Time Gross Settlement) to the Commissions for account within the period prescribed by the MARBISM.

Table-14  
Fee for Rating of Ayurvedic Institutions

Institution (1)	Amount of fee (in rupees) as per undergraduate intake capacity and number of Post Graduate Programmes			
	Upto 5 (2)	6-10 (3)	11-15 (4)	16-20 and above (5)
Postgraduate departments in undergraduate institution	Rs.1,00,000/-	Rs. 2,00,000/-	Rs. 3,00,000/-	Rs. 4,00,000/-
Stand-alone Post Graduate institution	Rs.3,50,000/- (2,50,000*+1,00,000)	Rs.4,50,000/- (2,50,000*+2,00,000)	Rs.5,50,000/- (2,50,000*+3,00,000)	Rs.6,50,000/- (2,50,000*+4,00,000)
* for 60 bedded hospital in standalone Postgraduate institutions				

#### CHAPTER- X

#### Minimum essential standards for Postgraduate Doctoral Degree (Ph.D.) Doctorate of Philosophy

47. General consideration.- (1) Ph.D. programme shall be for a minimum duration of three years and a maximum of six years. Extension beyond the above limits will be governed by the relevant clauses as stipulated in the Statute or Ordinance of the degree awarding Institutions or Universities, but shall not be more than two years.
- (2) Women candidates and Persons with Disabilities (more than 40% disability) may be allowed a relaxation of two more years for a Ph.D. in the maximum duration. In addition, women candidates may be provided Maternity Leave or Child Care Leave for up to 240 days once in the entire duration of Ph.D.
- (3) The Ph.D. programme shall be a full-time research programme.
- (4) Ph.D. programme shall not be recognised in case if
- The Ph.D scholar and the Ph.D supervisor are at different places during the research period;
  - the working place of Ph.D scholar and the research place registered for Ph.D are different.
- (5) Those who have registered for Ph.D. programme before notification of these regulations shall continue with the

provisions prevailed at the time of their registration.

- (6) Admission to Ph.D. shall be through the entrance examination conducted by the university.
- (7) The research place for Ph.D. programme shall be an Ayurveda institute having independent Postgraduate department or a research laboratory or national institutes of Institutes of national Importance or research centres of Central Council for Research in Ayurvedic Sciences. An undergraduate teaching institute shall not be considered as a research place for Ph.D programme
- (8) For inter-disciplinary, trans-disciplinary and multi-disciplinary research, a Postgraduate institute of the concerned subject recognised by the concerned university or an Institute of National Importance or any centre of excellence established by a state or central government or a research institute run by the state or central government or research institutes of autonomous organisations established by state or central governments and the like shall be considered as a research place.
- (9) Ph.D awarded for research work carried out either in the concerned subject or in discipline or intra-disciplinary or inter-disciplinary or trans-disciplinary or multi-disciplinary research areas shall be considered equal.

#### CHAPTER-XI

##### Minimum essential Standards and Minimum Standards of Education for Institution or Department offering Super Speciality Programme - (DM Ayurveda)

48. General considerations.— Super speciality Programme (DM Ayurveda) are intended to produce super specialists with deep understanding in Ayurveda classics with updated knowledge in contemporary sciences in relevant speciality area, who can conduct relevant diagnostic tests and interpret the results of diagnostic tests; diagnose precisely, able to analyse amshamasa kalpana; administer medical as well as procedural management; able to plan, suggest and administer preventive, promotive, palliative, rehabilitative care related to speciality, but on the lines of holistic health care; able to identify, assess and manage complications (related to speciality); able to communicate effectively with the patients; able to lead the medical teams in conducting diagnostic tests or procedures; administering therapeutic or surgical or para-surgical procedures and able to conduct public awareness activities.

- (1) Structure of the DM programme:- (a) The DM programme shall be of three years duration;
- (b) the DM programme shall be based on super speciality training for diagnosis and treatment;
- (c) the DM programme shall include dissertation and case studies as mentioned in these regulations in addition to the training;
- (d) the pattern of the training, thesis work, and case studies shall be such that the candidate shall develop all competencies required to practice as a super specialist of Ayurveda in a concerned subjects or speciality or diagnosis and treatment.
- (2) Super Speciality programme (DM Ayurveda) shall be conducted in exclusive department as shown in Table -15. Various DM programmes and the respective departments shall be as shown in Table-15.

Serial Number	Name of the Programme	Department	Nomenclature of the Specialist
(1)	(2)	(3)	(4)
1.	DM Manasaroga (Ayurveda Psychiatry)	Manasaroga evam Manovijnana	Manasaroga Visheshajna (Ayurveda Psychiatrist)
2.	DM Vajikarana (Reproductive Medicine and Epigenetics in Ayurveda)	Vajikarana	Vajikarana Visheshajna (Reproductive Medicine Specialist and Epigenecist in Ayurveda)
3.	DM Asthi and Sandhi (Orthopedics and Arthrology in Ayurveda)	Asthi and Sandhi	Asthi and Sandhi Roga Visheshajna (Orthopedist and Arthrologist in Ayurveda)
4.	DM Arbuda Vijnana (Ayurveda Oncology)	Arbuda Vijnana	Arbuda Visheshajna (Ayurveda Oncologist)

5.	DM Jara Chikitsa (Ayurveda Gerontology)	Rasayana	Jara Chikitsa Visheshajna (Ayurveda Gerontologist)
6.	DM Yakrit Vikara (Ayurveda Hepatology)	Yakrit	Yakrit Roga Visheshajna (Ayurveda Hepatologist)

- (3) Eligibility Criteria for Admission in to Super Specialty Programmes: Postgraduate Degree holders of Ayurveda as detailed in Table-16 for respective super speciality programme shall be eligible for admission in to DM Ayurveda programme.

Table-16  
Eligibility Criteria for Admission in to Super Specialty Programmes (DM Ayurveda)

Serial Number	Name of the Super Specialty	Prior Requirement for Admission
(1)	(2)	(3)
1.	DM Manasaroga (Ayurveda Psychiatry)	MD Manasaroga evum Manovijnana MD Kayachikitsa MD Swasthavritta & Yoga MD Kaumarabhritya
2.	DM Vajikarana (Reproductive Medicine and Epigenetics in Ayurveda)	MD Rasayana and Vajikarana MD Kayachikitsa MD Panchakarma MS Stree Roga - Prasuti Tantra
3.	DM Asthi and Sandhi (Orthopedics and Arthrology in Ayurveda)	MD Kayachikitsa MS Shalya Tantra MD Panchakarma
4.	DM Arbuda (Ayurveda Oncology)	MD Kayachikitsa MS Shalya Tantra MD Panchakarma MD Agada Tantra
5.	DM Jara Chikitsa (Ayurveda Gerontology)	MD Kayachikitsa MD Panchakarma MD Swasthavritta & Yoga
6.	DM Yakrit Vikara (Ayurveda Hepatology)	MD Kayachikitsa MD Panchakarma MD Kaumarabhritya MD Agada Tantra

49. Mode of admission in to super-specialty programmes.- (1) Admission into super speciality programme shall be on the basis of merit obtained in the entrance examination conducted by the Commission from time to time. The reservation policy in this shall be as specified in regulation 18 (4) of these regulations.

(2) The annual intake capacity for all super speciality programme (DM Ayurveda) shall be maximum of four seats subject to availability of student teacher ratio as provided in these regulations 52.

(3) Minimum requirements for starting of super speciality programmes:

- fully established Postgraduate institute (either existing in undergraduate college or stand-alone Postgraduate college) under section 28 of the Act;
- obtained permission to admit the students consecutively for the last five preceding academic sessions;
- rated 'A' grade by MARBISM consecutively for the last three preceding academic sessions.

(4) Department wise minimum requirements:

- DM Manasaroga (Psychiatry in Ayurveda):-
  - the institutes having independent Manasaroga Out-patient department functioning for not less than two years shall be eligible to start Manasaroga super speciality programme;

(ii) it shall be under an exclusive department of Manasaroga evum Manovijnana. The minimum required teaching staff and other facilities shall be:

- (A) Fulltime Regular Teachers: (I) One Professor and one Associate Professor shall be required for the super speciality programme in Manasaroga.
- (II) for the post of Professor: DM Manasaroga with minimum 5 years of teaching experience in super speciality programme in Manasaroga or MD Manasaroga evam Manovijnana or MD Kayachikitsa or MD Panchakarma with minimum 10 years of Postgraduate teaching, out of which 5 years of teaching shall be in Manasaroga Postgraduation shall be required.
- (III) for the post of Associate Professor: MD Manasaroga evam Manovijnana or MD Kayachikitsa or MD Panchakarma with minimum 5 years of Postgraduate teaching, out of which at least two years of teaching in Manasaroga Postgraduation or DM Manasaroga shall be required.
- (B) In case of non-availability of teachers with DM Manasaroga: out of two teachers one teacher shall be MD Manasaroga evam Manovijnana or MD Kayachikitsa and another from MD Panchakarma.
- (C) Part-time Teachers:  
 (I) Clinical Psychologist with Postgraduation in clinical psychology;  
 (II) Psychiatrist with MD or DM in Psychiatry or Mental illness.
- (D) Exclusive Manasa Out-patient department; De-addiction centre; In-patient department facility with ten beds; a minimum of two well equipped panchakarma therapy rooms; EEG; facility for daiva-vyapashraya chikitsa (spiritual therapy); facility for satwavajay chikitsa (yoga, meditation room and counselling facility) shall be required.
- (E) Other staff: Panchakarma therapists (two male and two female), EEG technician, yoga demonstrator, office assistant and MTS.

b. DM Vajikarana (Reproductive Medicine & Epigenetics in Ayurveda):-

(i) Institute with established Vajikarana Out-patient department for not less than two years shall be eligible to start Vajikarana super specialty programme. It shall be under an exclusive department of Vajikarana. The minimum required teaching staff and other facilities shall be:

(A) Fulltime Regular Teachers: - (I) One Professor and one Associate Professor shall be required for the super speciality programme in DM Vajikarana.

(II) For the post of Professor:- DM Vajikarana with minimum 5 years of teaching experience in super speciality programme in Vajikarana or MD Rasayana & Vajikarana with minimum 10 years of teaching experience or MD Kayachikitsa or MD Panchakarma with minimum 10 years of Postgraduate teaching, out of which 5 yrs of teaching shall be in Rasayana & Vajikarana Postgraduation or MS Stree Roga - Prasuti Tantra with 10 years of Postgraduate teaching shall be required.

(III) For the Post of Associate Professor:- MD Rasayana & Vajikarana with minimum 5 years of teaching experience or MD Kayachikitsa or MD Panchakarma with minimum 5 years of Postgraduate teaching, out of which at least 2 yrs of teaching shall be in Rasayana & Vajikarana Postgraduation or MS Stree Roga - Prasuti Tantra with 5 years of Postgraduate teaching or DM Vajikarana shall be required.

(B) In case of non-availability of teachers with DM Vajikarana: out of two teachers one shall be MD Rasayana & Vajikarana or MD Kayachikitsa or MD Panchakarma and one shall be MS Stree Roga - Prasuti Tantra.

(C) Part-time Teachers:-

- (I) Gynaecologist & Obstetrician;  
 (II) Specialist in Reproductive Medicine or Urologist;

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- (III) Specialist in Medical Genetics.
- (D) separate OPD one each for male partner evaluation and one for female partner evaluation; retopariksha laboratory with CASA (computer aided semen analysis); trinocular microscope with videography equipment and display unit, facility to carryout sperm function tests, cervical mucus examination; post coital test, a minimum of two well equipped panchakarma rooms for panchakarma; procedural room for uttaravasti, intrauterine insemination and the like procedures; IPD facility with 10 beds; penile doppler for varicocele diagnosis shall be required;
- (E) other staff: Panchakarma therapists (two male and two female), lab technician, nursing staff in procedural room, office assistant and MTS.
- c. DM Asthi and Sandhi (Orthopedics and Arthrology in Ayurveda):-(i) Institute with established Asthi & Sandhi OPD for not less than two years shall be eligible to start super specialty programme in Asthi and sandhi. It shall be under an exclusive department of Asthi and sandhi. The minimum required teaching staff and other facilities shall be:
- (ii) Fulltime Regular Teachers:- (I) One Professor and one Associate Professor shall be required for the super speciality programme DM Asthi & Sandhi.
- (II) For the post of Professor: DM Asthi & Sandhi with minimum 5 years of teaching experience in super speciality programme in Asthi & Sandhi or MD Kayachikitsa or MD Panchakarma or MS Shalya Tantra with minimum 10 years of Postgraduate teaching shall be required.
- (III) For the Post of Associate Professor: MD Kayachikitsa or MD Panchakarma or MS Shalya Tantra with minimum 5 years of Postgraduate teaching or DM Asthi & Sandhi shall be required.
- (iii) In case of non-availability of teachers with DM asthi & Sandhi: out of two teachers one shall be MD Kayachikitsa or MD Panchakarma and another shall be MS Shalya Tantra.
- (iv) Part-time Teachers:-
- (I) One Orthopaedist;
- (II) One physiotherapist with MPT qualification.
- (v) Separate OPD for asthi & Sandhi; a minimum of two well equipped panchakarma rooms; anusankar karma facility; IPD facility with 10 beds;
- (vi) Other staff: Panchakarma therapists (two male and two female), nursing staff in procedural room, office assistant and MTS.
- d. DM Arbuda (Ayurveda Oncology):- Institute with established Arbuda OPD for not less than two years shall be eligible to start super specialty programme in DM Arbuda. It shall be under an exclusive department of Arbuda. The minimum required teaching staff and other facilities shall be:
- (ii) Fulltime Regular Teachers:- (I) One Professor and one Associate Professor shall be required;
- (II) For the post of Professor:- DM Arbuda with minimum 5 years of teaching experience in super speciality programme in Arbuda or MD Kayachikitsa or MD Panchakarma or MS Shalya Tantra with minimum 10 years of Postgraduate teaching shall be required;
- (III) For the Post of Associate Professor:- MD Kayachikitsa or MD Panchakarma or MS Shalya Tantra with minimum 5 years of Postgraduate teaching or DM Arbuda shall be required.
- (iii) In case of non-availability of teachers with DM Arbuda: out of two teachers one shall be MD Kayachikitsa or MD Panchakarma and another shall be MS shalya Tantra.

- (iv) Part-time Teachers:-  
 (I) Agada Tantra Specialist with MD Agada Tantra;  
 (II) One Medical Oncologist.
- (v) Separate OPD for Arbuda; a minimum of two well equipped panchakarma rooms; anushastra karma facility; IPD facility with 10 beds;
- (vi) Other staff: Panchakarma therapists (two male or two female), nursing staff in procedural room, office assistant and MTS.
- e. DM Jara Chikitsa (Ayurveda Gerontology):- Institute with established Jara Chikitsa OPD for not less than two years shall be eligible to start super specialty programme in DM Jara Chikitsa. It shall be under an exclusive department of Rasayana. The minimum required teaching staff and other facilities shall be:
- (i) Fulltime Regular Teachers: (I) One Professor and one Associate Professor shall be required for the super speciality programme DM Jara Chikitsa;
- (II) For the post of Professor:- DM Jara Chikitsa with minimum 5 years of teaching experience in super speciality programme in Jara Chikitsa or MD Rasayana and Vajikarana or MD Kayachikitsa or MD Panchakarma with minimum 10 years of Postgraduate teaching shall be required;
- (iii) For the Post of Associate Professor :- MD Rasayana and Vajikarana or MD Kayachikitsa or MD Panchakarma with minimum 5 years of Postgraduate teaching or DM Jara Chikitsa shall be required.
- (iv) In case of non-availability of teachers with DM Jara Chikitsa: out of two teachers one shall be MD Rasayana and Vajikarana or MD Kayachikitsa and another shall be MD Panchakarma.
- (v) Part-time Teachers:-  
 (I) Physiotherapist;  
 (II) Yoga Demonstrator;
- (vi) Separate OPD for Jara Chikitsa; a minimum of two well equipped panchakarma rooms; yoga and physiotherapy facility; IPD facility with 10 beds;
- (vii) Other staff: Panchakarma therapists (two male and two female), nursing staff in procedural room, office assistant and MTS.
- f. DM Yakrit Vikara (Hepatology in Ayurveda):- Institute with established Yakrit Vikara OPD for not less than two years shall be eligible to start super specialty programme in DM Yakrit Vikara. It shall be under an exclusive department of Yakrit. The minimum required teaching staff and other facilities shall be:
- (i) Fulltime Regular Teachers:- (I) One Professor and one Associate Professor shall be required for the super speciality programme DM Yakrit Vikara.
- (II) For the post Professor:- DM Yakrit Vikara with minimum 5 years of teaching experience in super speciality programme in Yakrit Vikara or MD Kayachikitsa or MD Panchakarma with minimum 10 years of Postgraduate teaching shall be required.
- (III) For the Post of Associate Professor:- MD Kayachikitsa or MD Panchakarma with minimum 5 years of Postgraduate teaching or DM Yakrit Vikara shall be required.
- (ii) In case of non-availability of teachers with DM Yakrit Vikara: out of two teachers one shall be MD Kayachikitsa and another shall be MD Panchakarma.
- (iii) Part-time Teachers:-

- (I) MS-Shalya Tantra;
- (II) One Hepatologist or Gastro-enterologist or Internal Medicine specialist.
- (iv) Separate OPD for Yakrit Vikara, a minimum of two well equipped panchakarma rooms; anushastra karma facility; IPD facility with 10 beds;
- (v) Other staff: Panchakarma therapists (two male and two female), nursing staff in procedural room, office assistant and MTS.
50. Dissertation activity.— (1) All the scholars of super speciality programme (DM Ayurveda) shall have to conduct clinical research and submit a dissertation.
- (2) The synopsis for the dissertation shall be submitted during first three months of the programme and the final dissertation shall be submitted between 25<sup>th</sup> and 30<sup>th</sup> month of the programme.
- (3) The dissertation shall be evaluated by three examiners.
- (4) There shall be open defence for dissertation.
- (5) Submission of dissertation shall be the pre-requisite for appearing in university examination.
- (6) Acceptance of dissertation shall be the pre-requisite for announcing the results of university examinations.
- (7) The dissertation shall have "super speciality" component.
51. Case studies.— (1) Apart from dissertation, each scholar of super speciality shall submit a minimum of thirty case studies pertaining to the speciality.
- (2) Each case shall be studied in detail for history, examination, interpretation of clinical findings and investigations, construct the pathophysiology or panchalakshana nidana of that particular patient with the help of classical knowledge, analyse amshaamsha kalpana and discuss the treatment administered in the context of pathophysiology and clinical outcome.
52. Student Guide Ratio for super speciality programme shall be 2:1 for Professor (two students for Professor) and 1:1 for Associate Professor or reader.
53. Examination.— at the end of third year during 36<sup>th</sup> month of the programme there shall be university examination. Number of papers and marks shall be as detailed in Table-17.

Table-17

S.No	Examination	Number of papers	Marks	Passing criteria
(1)	(2)	(3)	(4)	(5)
	Theory	4	400 (4*100)	Aggregate of 200 with paper minimum 40%
	Practical/ Clinical	-	300	
	Viva	-	100	Aggregate of 200

54. Pass criteria.- Obtaining 50% and above marks independently in theory and practical (clinical and viva-voce) examination shall be criteria to declare pass. 65% and above shall be declared as first class and 75% and above shall be declared as distinction.
55. Examiners.- Professors of concerned super speciality programme shall be the eligible examiners. There shall be two examiners (one internal and one external). There shall be double valuation for theory examination and there shall not be revaluation.

56. Log book.- every student of super speciality shall maintain a logbook of all activities related to the concerned super speciality, attended or participated or organised by the scholar.
57. Starting of Super-speciality (DM Ayurveda) Programmes.- (1) Starting of super speciality programme shall be as per section 29 of the Act.
- (2) Super speciality programme may be started in an undergraduate college having postgraduation or stand- alone Postgraduate college.
- (3) Super speciality programme shall be permitted in the colleges rated 'A' grade consecutively for at least three years including the year of application.
- (4) Concerned speciality OPD (as provided in these regulations for each super speciality programme) shall be functioning for not less than twenty-four months.
- (5) Application for starting of super speciality programme shall be in prescribed form, online or offline as provided by MARBISM from time to time.
- (6) Application along with Annexures and requisite fee shall be submitted during the period as displayed by MARBISM in Commissions website.
- (7) A separate application for each super speciality programme shall be submitted.
- (8) The application fee (rupees two lakhs per application) and processing fee (rupees five lakhs per programme) shall be paid into the official bank account of the Commission through NEFT or RTGS payment mode.
- (9) The scrutiny of applications, issue of LOI, LOP, LOR and appeal process shall be same as to that of starting of Postgraduate programme as detailed in Chapter-VIII

## CHAPTER-XII

### Discipline Maintenance

58. General considerations.— (1) Compliance with the regulations, directions, instructions and adherence to the time-line issued by the MARBISM or National Commission for Indian System of Medicine shall be the responsibility of the institutions.

(2) Non-compliance action includes the following, namely:—

- non-compliance with regulations, notifications, circulars, guidelines, and any other types of communication issued by Autonomous boards or National Commission for Indian system of Medicine from time to time;
- any activities of the institutions, that are not in accordance with the objectives of Postgraduate Ayurveda medical education and practices like exploitation of students on fees, mal practices of attendance etc;
- non-fulfilment of infrastructure, human resources, clinical material, practical material, research facilities and other institutional functionality etc that are not in accordance with these regulations;
- non-cooperation or any sort of disturbance to inspection or visitation process for assessment and rating or any other activities of the MARBISM or the National Commission for Indian System of Medicine;
- providing falsified information or fabricated data or information or evidence to Autonomous boards or to the National Commission for Indian System of Medicine;
- any attempt to influence, pressurise, bribe or threaten assessors or officials of the National Commission for Indian System of Medicine or officials designated by the National Commission for Indian System of Medicine.

(3) For any of the non-compliance as provided in sub-regulation (2) or intentional attempt of non-compliance act or omission by the medical institution, the MARBISM shall either penalise the medical institution or take such

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measures as provided in the clause (f) of sub-section (1) of section 28 of the Act or conduct further enquiry into such incidence, namely:—

- (a) impose monetary penalty not exceeding rupees one crore per every non-compliance committed by the medical institution;
  - (b) issuance of warning;
  - (c) withholding processing of application for any new scheme for that academic year or for a such number of years as may be determined;
  - (d) reducing the number of seats to be admitted by the medical institution in the next academic year;
  - (e) stoppage of admission to one or more of the courses in the next or subsequent academic years;
  - (f) recommending the National Commission for Indian System of Medicine for the withdrawal of recognition;
  - (g) withholding and withdrawal of rating of the medical institutions for a period up to five academic years.
- (4) If any attempt from the institution side to pressurise the MARBISM or the Commission through individuals or agency shall lead to immediate halt of the processing the application or request by the medical institution or withdrawal of permission, reduction in student intake capacity or monetary penalty.
- (5) The MARBISM or the Commission may also initiate criminal proceedings for furnishing false information or fabrication of false documents as per the criminal law applicable from time to time.
- (6) Where the Commission finds that a Postgraduate Student, who is required to undertake three years of study with physical presence in the concerned institution, is obtaining Postgraduation degree by fraud or misrepresentation or by physically absent without fulfilling the requisite attendance or by providing false information in this behalf either in collusion with respective institution or otherwise or without fulfilling the requirements as specified under these regulations or any such guidelines notified in this regard by the Commission from time to time, such Postgraduate Student shall be penalised with temporary suspension of his Postgraduation studies and temporary suspension of State Registration or National registration for not less than one year and impose a minimum penalty of five lakh rupees; in the event of second conviction temporary suspension of his Postgraduation studies for not less than two years and temporary suspension of State Registration or National registration for not less than two year and impose a minimum penalty of ten lakh rupees, and in the event of third and subsequent conviction there shall be permanent cancellation of his or her admission from Postgraduation studies along with suspension of State or National registration for not less than five years shall imposed.

#### Appendix "A"

(See regulation 18)

SCHEDULE relating to "SPECIFIED DISABILITY" referred to in clause (zc) of section 2 of the Rights of Persons with Disabilities Act, 2016(49 of 2016), provides as under:

#### I. Physical disability.—

- (A) Loco motor disability a person's inability to execute distinctive activities Associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—
- (a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
    - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
    - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
    - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
  - (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle

coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness; defects in muscle proteins, and the death of muscle cells and tissue; (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

(B) Visual impairment—2

(a) "blindness" means a condition where a person has any of the following conditions, after best correction—

(i) total absence of sight; or

(ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

(iii) limitation of the field of vision subtending an angle of less than 10 degree.

(b) "low-vision" means a condition where a person has any of the following conditions, namely:—

(i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or

(ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

(C) Hearing impairment -

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

(D) "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behavior which covers a range of every day, social and practical skills, including—

(a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematic calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour,— "mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of intelligence.

4. Disability caused due to—

(a) chronic neurological conditions, such as—

(i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

(i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male

- children, characterised by loss or impairment of the normal clotting ability of blood so that a minor would may result in fatal bleeding;
- (ii) "thalassemia" means a group of inherited disorders characterized by reduced or absent amounts of haemoglobin.
- (iii) "sickle cell disease" means a hemolytic disorder characterized by chronic anemia, painful events, and various complications due to Associated tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.
5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.
6. Any other category as may be notified by the Central Government from time to time.

## Appendix "B"

(See regulation 18)

## Guidelines regarding admission of students, with "Specified Disabilities" under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), in MD Ayurveda or MS Ayurveda

1. The "Certificate of Disability" shall be issued in accordance with the Rights of Persons with Disabilities Rules, 2017, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), vide number G.S.R. 591 (E), dated the 15<sup>th</sup> June, 2017.
2. The extent of "specified disability" in a person shall be assessed in accordance with the "guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 (49 of 2016)", published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii), vide number S.O. 76 (E), dated the 4th January, 2018.
3. The minimum degree of disability should be 40% (Benchmark Disability) in order to be eligible for availing reservation for persons with specified disability.
4. The term 'Persons with Disabilities' (PwD) is to be used instead of the term 'Physically Handicapped' (PH).

Table

Sl. No.	Disability category	Type of Disabilities	Specified Disability	Disability Range		
				Eligible for MD Ayurveda or MS Ayurveda Course, Not Eligible for PwD Quota	Eligible for MD Ayurveda or MS Ayurveda Course, Eligible for PwD Quota	Not Eligible for MD Ayurveda or MS Ayurveda Course
1.	Physical Disability	(A) Locomotor Disability, including Specified Disabilities (a to f).	(a) Leprosy cured person* (b) Cerebral Palsy** (c) Dwarfism (d) Muscular Dystrophy (e) Acid attack Victims (f) Others*** such as	Less than 40% disability	40-80% disability Persons with more than 80% disability may also be allowed on case to case basis and their function a incompetency will be determined with the aid of assistive devices, if it is being used, to see if it is brought below 80% and whether they possess sufficient motor ability as	More than 80%

			Amputation, Poliomyelitis, etc.		required to pursue and complete the course satisfactorily.	
			<p>* Attention should be paid to loss of sensations in fingers and hands, amputation, as well as involvement of eyes and corresponding recommendations be looked at.</p> <p>** Attention should be paid to impairment of vision, hearing, cognitive function etc. and corresponding recommendations be looked at.</p> <p>*** Both hands intact, with intact sensations, sufficient strength and range of motion are essential to be considered eligible for MD Ayurveda or MS Ayurveda course</p>			
	(B) Visual Impairment (*)	(a) Blindness	Less than 40% disability (i.e. Category 'D (10%)', 'I (20%)' & 'II (30%)')			Equal to or More than 40% Disability (i.e. Category III and above)
		(b) Low vision				
	(C) Hearing impairment@	(a) Deaf	Less than 40% Disability			Equal to or more than 40% Disability
		(b) Hard of Hearing				
		<p>(*) Persons with Visual impairment / visual disability of more than 40% may be made eligible to pursue Post-graduate Programme, MD Ayurveda or MS Ayurveda. Education and may be given reservation, subject to the condition that the visual disability is brought to a level of less than the benchmark of 40% with advanced low vision aids such as telescopes / magnifier etc.</p> <p>@ Persons with hearing disability of more than 40% may be made eligible to pursue Post-graduate Programme, MD Ayurveda or MS Ayurveda. Education and may be given reservation, subject to the condition that the hearing disability is brought to a level of less than the benchmark of 40% with the aid of assistive devices.</p> <p>In addition to this, the individual should have a speech discrimination score of more than 60%.</p>				
	(D) Speech & language disability\$	Organic/ neurological causes	Less than 40% Disability			Equal to or more than 40% Disability
	<p>\$ It is proposed that for admission to MD Ayurveda or MS Ayurveda programme the Speech Intelligibility Affected (SIA) score shall not exceed 3 (Which will correspond to less than 40%) to be eligible to pursue the MD Ayurveda or MS Ayurveda programme. The individuals beyond this score will not be eligible for admission to the MD Ayurveda or MS Ayurveda programme.</p> <p>Persons with an Aphasia Quotient (AQ) upto 40% may be eligible to pursue MD Ayurveda or MS Ayurveda programme but beyond that they will neither be eligible to pursue the MD Ayurveda or MS Ayurveda programme nor will they have any reservation.</p>					
2.	Intellectual disability	(a) Specific learning disabilities (Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental aphasia)#	Less than 40% Disability	# currently there is no Quantification scale available to assess the severity of SpLD, therefore the cut-off of 40% is arbitrary and more evidence is needed.	Equal to or more than 40% disability But selection will be based on the learning competency evaluated with the help of the remediation/ assisted technology/ aids/ infrastructural changes by the Expert Panel	More than 80% or severe nature or significant cognitive/ intellectual disability

			(b) Autism spectrum disorders	Absence or Mild Disability, Asperger syndrome (disability of 40-60% as per ISAA) where the individual is deemed fit for MD Ayurveda or MS Ayurveda programme by an expertpanel.	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation / quota may be considered in future after developing better methods of disability assessment.	Equal to or more than 60% disability or presence of cognitive/intellectual disability and/or if the person is deemed unfit for pursuing MD Ayurveda or MS Ayurveda programme by an expertpanel
3.	Mental behaviour		Mental illness	Absence or mild Disability: less than 40% (under IDEAS)	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/ quota may be considered in future after developing better methods of disability assessment.	Equal to or more than 40% disability or if the person is deemed unfit to perform his/her duties. Standards may be drafted for the definition of "fitness to practice medicine", as are used by several institutions of countries other than India.
4.	Disability caused due to	(a) Chronic Neurological Conditions	(i) Multiple Sclerosis	Less than 40% Disability	40-80% disability	More than 80%
			(ii) Parkinsonism			
		(b) Blood Disorders	(i) Haemophilia	Less than 40% Disability	40-80% disability	More than 80%
(ii) Thalassaemia						
(iii) Sickle cell disease						
5.	Multiple disabilities including deaf blindness		More than one of the above specified disabilities	<p>Must consider all above while deciding in individual cases recommendations with respect to presence any of the above, namely, Visual; Hearing, Speech &amp; Language disability, Intellectual Disability, and Mental Illness as a component of Multiple Disability.</p> <p>Combining Formula as notified by the related Gazette Notification issued by the Govt. of India</p> $\frac{a + b (90 - a)}{90}$ <p>(where a=higher value of disability % and b=lower value of disability % as calculated for different disabilities)</p> <p>Is recommended for computing the disability arising when more than one disabling condition is present in a given individual. This formula may be used in cases with multiple disabilities, and recommendations regarding admission and/or reservation made as per the specific disabilities present in a given individual.</p>		
<p>Note: For selection under PwD category, candidates will be required to produce Disability Certificate before their scheduled date of counselling from one of the disability assessment boards as designated by concerned Authority of Government of India</p>						

## Schedule-I

Additional Constructed Area (minimum) required for Postgraduate Departments in undergraduate college

Serial	Departments and unit	Minimum Required Area (sq.mt.)
(1)	(2)	(3)
1.	Samhita Siddhanta and Sanskrit including Language lab	50
2.	Rachana Sharir Department	50
3.	Kriya Sharir Department	50
4.	Dravyaguna Department	50
5.	Rasashastra and Bhaishajya Kalpana Department	50
6.	Roganidana - Vikritivijnana Department including Immunology laboratory, histopathology laboratory	100
7.	Agada Tantra Department along with Poison testing Facility	50
8.	Swasthavritta and Yoga Department	25
	Nutrition Laboratory	
9.	Kayachikitsa Department	25
10.	Panchakarma Department	25
11.	Shalya Tantra Department	25
12.	Shalakya Tantra-Netra Department	25
13.	Shalakya Tantra-Karna Nasa Mukha Department	25
14.	Stree Roga - Prasuti Tantra Department	25
15.	Kaumarabhritya Department	25
Exclusive departments or units to be established for postgraduation		
16.	Department of Integrative Health and Translational Research	50
	(a) Central Research Laboratory	150
	(b) Quality testing laboratory	100
	(c) Animal house and animal experimentation laboratory	250
	(d) Clinical research cell (shall be located in hospital)	50
17.	Ayurveda-Biology Department including Molecular biology laboratory	150
18.	Manasaroga evam Manovignana	50
19.	Rasayana and Vajikarana	50
<i>Note-</i> Working tables of all the laboratories should be of hard stone or stainless steel and there should be arrangement of proper shelves and running water taps in wash basins.		

## Schedule -II

Minimum constructed area required for Postgraduate departments and other Associated units in Standalone Postgraduate institution

Serial number	Departments or unit	Minimum Constructed Area in Sq. Mt
(1)	(2)	(3)
1.	Integrative Health and Transitional Research	50
	(a) Central Research Laboratory	150
	(b) Quality testing laboratory	100
	(c) Animal house and animal experimentation laboratory	250
	(d) Clinical research cell (shall be located in hospital)	50
2.	Ayurveda Samhita evum Siddhanta including Language laboratory	75
3.	Ayurveda-Biology including Molecular biology laboratory	150
4.	Rachana Sharira including dissection hall	150
5.	Kriya Sharira including physiology laboratory	150

6.	Dravyaguna Vijnana including Phytochemistry laboratory	Pharmacognosy laboratory and	150
7.	Rasashastra and Bhaishajya Kalpana including Teaching Pharmacy		250
8.	Roganidana – Vikritivijnana		50
9.	Agad Tantra and Vidhi Vaidyaka		100
10.	Swasthavritta and Yoga including nutrition laboratory		150
11.	Kaumarabhritya		50
12.	Kayachikitsa		50
13.	Panchakarma		50
14.	Manasaroga evam Manovignana		50
15.	Rasayana and Vajikarana		50
16.	Stree Roga - Prasuti Tantra		50
17.	Shalya Tantra		50
18.	Shalakyā – Netra Roga Chikitsa		50
19.	Shalakyā – Karna, Naasa and Mukha Roga Chikitsa		50

*Note:* The list of instruments, equipment, chemical, reagents etc. in the laboratories and museums of the concerned department shall be as per the concerned schedules specified in MES-UG.

**Schedule –III**  
**Minimum required facilities for Central Research Laboratory**

<b>Phytochemical test facility</b>	
1.	<b>Qualitative</b>
	1.Organic tests
	2.Inorganic tests
	3.Fluorescence analysis of powders
	4.Chromatography
	i. TLC (Thin Layer Chromatography)
	ii. NPST (Namboori Phased Spot Test)
	iii. Column Chromatography
2.	<b>Pharmacognostic</b>
	(a) Authentication
	(b) Macroscopic
	(c) Section microscopy
	(d) Powder microscopy
	(e) Microtome section
	(f) Multiple staining and permanent slide preparation
	(g) Digital microscopy
	(h) Quantitative microscopy (Stomata number, Stomatal Index, Palisade number, Vein islet number)
3.	<b>Microbiological</b>
	(a) Microbial limits
	i. Total bacterial count
	ii. Total Fungal count
	iii. Tests for specific pathogens
	(b)Antimicrobial study (Cup Plate method, MIC and MBC)
	i. Antibacterial
	ii. Antifungal
	(c) Microbial culture
	i. Water
ii. Clinical Swab	

4.	Invitro Studies:
	(a) Antioxidant
	(b) Immunomodulatory
	(c) Antimicrobial
Quantitative	
1.	Flame photometry – Calcium, Sodium, Potassium,
2.	UV – Spectrophotometry
	(a) Phenols, Flavonoids, Carbohydrate, Proteins, Sugar, Iron etc

## Schedule –IV

## Minimum requirements for Quality Testing Laboratory

Serial number	Particulars
(1)	(2)
1.	Florescence inverted Microscope with software
2.	UV-VIS Spectrophotometer
3.	Micro Controller Based Flame Photometer
4.	Rota Evaporator
5.	Stability Chamber
6.	Freeze dryer
7.	Trinocular Microscope with software, camera and projection facility
8.	Polarimeter
9.	Muffle furnace
10.	Orbital Shaking Incubator
11.	Co 2 Incubator
12.	Tablet Disintegration Apparatus
13.	Optic Abbe Refractometer
14.	Friability Test Apparatus
15.	Digital Melting Point Apparatus
16.	Laminar Air Flow
17.	Water still
18.	Rotary Microtome and Microtome Object Holder
19.	Digital pH Meter
20.	Moisture analyzer Balance
21.	Orbital Shaker
22.	Mechanical Stirrer with Hot Plate
23.	Magnetic Stirrer
24.	Dissolution Test Apparatus
25.	Hardness tester
26.	Mohs hardness scale
27.	Tablet counter–small size
28.	Dissolution Test Apparatus
29.	Bulk Density Apparatus
30.	Ostwald's Viscometer
31.	Analytical Balance Digital High precision (0.0001g – 220g)
32.	Incubator
33.	Clarity test apparatus
34.	Humidity Control Oven
35.	Karlfisher Apparatus
36.	Sieve Shaker
37.	Granulating sieve set
38.	Thermometers
39.	Centrifuge

40.	Filtration equipment
41.	Water bath 12 holes
42.	Suction Pump
43.	Sonicator
44.	Heating Mantle different capacity
45.	Distillation Apparatus Glass (Ark Yantra)
46.	Soxhlet apparatus
47.	Rheometer
48.	Nephelo Turbidity meter
49.	Potentiometer
50.	Conductivity meter
51.	Clevenger's apparatus
52.	Glass ware, reagents and chemicals as required

Note :- In case of Postgraduate departments in existing undergraduate college, the instruments or equipment or facilities other than specified in MES-UG shall be made available.

## Schedule -V

## Minimum requirements for animal house and animal experimentation laboratory

Serial Number	Facility and equipment
(1)	(2)
1.	Safety and Toxicity studies facility
2.	Behavioral and Neuro pharmacological studies facility
3.	Anti-convulsive studies facility
4.	Anti-inflammatory and Analgesic studies facility
5.	Anti-asthmatic, Anti-allergic and Anti-histamine studies facility
6.	Immuno-modulatory study facility
7.	Wound healing studies facility
8.	Antidiabetes studies facility
9.	Antiobesity studies facility
10.	Antipyretic studies facility
11.	Assay with Organ/Tissue bath
12.	Organ Protective studies (Cardioprotective, Hepatoprotective, Nephroprotective etc.) facility
13.	Digital Electro convulsimeter
14.	Metabolic cages (as required)
15.	Histamine Chamber
16.	Digital rotarod with software
17.	Digital Actimeter with software (Activity cage)
18.	Plethysmograph

## Schedule -VI

## Minimum essential requirement of Yoga-clinical skill laboratory for Postgraduate departments

Serial number	Name of the mannequin or simulator
(1)	(2)
1.	Computer, internet with printer
A. Common to all departments	
2.	Chest auscultation trainer
3.	Nursing trainer for decubitus
4.	CPR Trainer

5.	Blood sampling
6.	Ryle's tube insertion trainer
7.	Blood transfusion trainer
8.	Oxygen therapy
9.	Urinary catheterization – male
10.	Urinary catheterization – female
B. Roga Nidana	
11.	Chest auscultation trainer
12.	Nursing trainer for decubitus
13.	Spirometry
14.	Blood sampling
15.	Lumber Puncture Trainer
C. Agadatantra	
16.	Documentation and certification of trauma
17.	Diagnosis and certification of death
18.	Legal documentation related to emergency cases
19.	Certification of medico legal cases (for example- age estimation, sexual assault)
20.	Establishing communication in medico legal cases with police, public health authorities, other concerned departments
21.	Autopsy simulator or Digital Autopsy
D. Kayachikitsa	
22.	Injections (intra-muscular, intra-venous, intra-dermal, subcutaneous)
23.	Aerosol therapy or nebulization
24.	Lumber Puncture Trainer
25.	Paracentesis trainer
26.	Plural tapping trainer
27.	Setting up intra-venous infusion and calculation of drip rate – basic life support
E. Shalya Tantra	
28.	Paracentesis trainer
29.	Plural tapping trainer
30.	Early management of trauma and trauma life support
31.	Endotracheal intubation trainer
32.	Cautery – chemical and thermal or electrical
33.	Basic incision and suture trainer
34.	Basic wound care
35.	Basic bandaging including compression bandage
36.	Incision and drainage trainer
37.	Basic fracture and dislocation management trainer
38.	Examination of breast lump
39.	Examination of swelling
40.	Prostate examination trainer
F. Stree Roga - Prasuti Tantra	
41.	Per speculum and per vaginal examination trainer
42.	Birth simulator
43.	Breast examination trainer
44.	Intra uterine contraceptive device insertion and removal trainer
45.	Episiotomy trainer
46.	Intra uterine insemination trainer (same to be used for intra uterine uttaravasti)
47.	Lumber Puncture Trainer
48.	Endotracheal intubation trainer
49.	Obstetric examination trainer
50.	Visual inspection of cervix

G. Shalaky Tantra-Netra Roga.	
51.	Refraction trainer
52.	Visual acuity testing
53.	Digital tonometry
54.	Epilation
55.	Eye irrigation
56.	Instillation of eye medication
57.	Ocular bandaging
58.	Mannequin head (3D model) for training tarpana
H. Shalaky Tantra- Karna Nasa Mukha Roga	
59.	Otoscopy
60.	Mannequin head (3D model) for training Karnapurana
I. Kaumarabhritya	
61.	Neonatal resuscitation
62.	Childs CPR and air way management
63.	Infant auscultation trainer
64.	Setting up paediatric intra-venous infusion and calculating drip rate
65.	Lumber Puncture Trainer
66.	Psychological test batteries for assessing IQ, Autism, ADHD, Concentration, depression, anxiety, Mental retardation.
67.	Full body (Pediatric) mannequin and 3D head mannequin for practicing/performing Panchakannas like nasya, pichu, abhyanga, basti, veshthana, lepa
J. Panchakarma	
68.	Full body mannequin (for demonstration of abhyanga, udvartana, utsadana, lepa, patrapottalisweda, sthanikavasti)
69.	Enema trainer for vasti administration
70.	Catheterization (male and female) for uttaravasti
K. Manasroga	
71.	Psychometric scales and tools
L. Rasayan and Vajikaran	
72.	Catheterization (male and female) for uttaravasti
Note:- In case of Postgraduate departments in existing undergraduate college the mannequins and simulators other than specified in MES-UG shall be made available in respective Postgraduatedepartments.	

## Schedule-VII

## Minimum essential requirements for molecular biology laboratory

Serial Number	Equipment, Instruments, Chemicals and Reagents
(1)	(2)
<b>I. Equipment and Instruments</b>	
1.	Micropipettes (Different capacities)
2.	Realtime PCR machine
3.	UV Spectrophotometer
4.	High speed centrifuge (high volume)
5.	High speed centrifuge (small volume)
6.	UV transilluminator
7.	Horizontal gel electrophoresis system (Power supply for gel )
8.	Water bath with temperature controller
9.	37-degree incubator
10.	Trinocular Microscope
11.	Water purifier (Millipore water system)

12.	Laboratory Hood/ culture Hood
13.	Weigh balance
14.	Vortex mixture
15.	Thermomixer
16.	Refrigerator
17.	Vaccum concentrator
18.	Nutator, Rocking platforms, Orbital shaker
19.	Imaging systems (Chemiluminescence, fluorescence, phosphoimages)
20.	Autoclave
21.	Sterile room with laminar
22.	- 20 degree Celsius freezer
II. Consumables: - Glassware, Chemicals, reagents, kits and other accessories as required	
Note: The items specified in this schedule are minimum essential requirements. However, the department shall maintain all requirements as per the need of the syllabus, teaching, training, and research.	

## Schedule -VIII

## Minimum Essential requirement of Teaching Staff for Postgraduate departments in undergraduate college

Serial Number	Postgraduate Department	Professor	Associate Professor	Assistant Professor	Professor of practice or Part time teachers
(1)	(2)	(3)	(4)	(5)	(6)
1.	Samhita and Siddhanta	One	One	One	-
2.	Rachana Sharira	One	One	One	-
3.	Kriya Sharira	One	One	One	-
4.	Ayurveda-Biology	One	One	One	One (M.Sc. Bioinformatics)
5.	Dravyaguna Vijnana	One	One	One	-
6.	Rasashastra and Bhaishajya Kalpana	One	One	One	One each (M.Pharm-Pharmaceutics, M.Sc-Chemistry)
7.	Roganidana - Vikritivijnana	One	One	One	One each (MD-Pathology, MD-Radiodiagnosis)
8.	Agada Tantra	One	One	One	-
9.	Swasthavritta and Yoga	One	One	One	One each (MPH and M.Sc Dietitics)
10.	Kaumarabhritya	One	One	One	One (M.Sc Clinical Psychology)
11.	Kayachikitsa	One	One	One	One (MD-General Medicine)
12.	Panchakarma and Upakarma	One	One	One	One (MPT-Physiotherapy)
13.	Stree Roga - Prasuti Tantra	One	One	One	One (MS-Gynaecology and

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					Obstetrics)
14.	Shalya Tantra	One	One	One	One each (MS-General Surgery, MD-Anaesthesia)
15.	Shalakya-Netra Roga Chikitsa	One	One	One	One (MS-Ophthalmology)
16.	Shalakya-Karna, Naasaa and Mukha Roga Chikitsa		One	One	One (MS-ENT)
17.	Manasaroga evam Manovijnana	One	One	One	One (MD-Psychiatry or M.Sc Clinical Psychology)
18.	Rasayana and Vajikarana	One	One	One	One (MS-Urology or MS- Gynaecology and obstetrics)
19.	Integrative Health and Translational Research	One			One each (M.Sc-Biochemistry, M.Sc-Microbiology, M.Pharma- Pharmacology, M.Sc- Biostatistics)

*Note 1:* Professor cum Head of the Department specified in column (3) may be common for both undergraduate and Postgraduate departments except sr. no. 4, 17,18 and 19 wherein exclusive Professor shall be available.

*Note 2:* Professor of practice means a person having a minimum of ten years of experience in the field other than teaching in Ayurveda medical colleges, like a person from an industry or research institute, a technical consultant, a renowned practitioner.

*Note 3:* Higher Faculty shall compensate lower faculty, but lower faculty shall not compensate higher faculty.

### Schedule -IX

Minimum Essential requirement of Teaching Staff for departments in standalone Postgraduate institute

Serial Number	Postgraduate Department	Professor	Associate Professor	Assistant Professor	Professor of practice or Part time teachers
(1)	(2)	(3)	(4)	(5)	(6)
1.	Sambhita and Siddhanta	One	One	One	One (MA- Sanskrit)
2.	Rachana Sharira	One	One	One	
3.	Kriya Sharira	One	One	One	
4.	Ayurveda-Biology	One	One	One	One (M.Sc. Bioinformatics)
5.	Dravyaguna Vijnana	One	One	One	
6.	Rasashastra and Bhaishajya Kalpana	One	One	One	One each (M.Pharma- Pharmaceutics and M.Sc-Chemistry))
7.	Roga Nidana – Vikritivijnana	One	One	One	One each (MD-Pathology, MD- Radiodiagnosis)

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8.	Agada Tantra	One	One	One	One (Medicolegal expert)
9.	Swasthavritta and Yoga	One	One	One	One each (MPH and M.Sc Dietitics)
10.	Kaumarabhritya	One	One	One	One (M.Sc Clinical Psychology)
11.	Kayachikitsa	One	One	One	One (MD-General Medicine)
12.	Panchakarma and Upakarma	One	One	One	One (MPT-Physiotherapy)
13.	Stree Roga - Prasuti Tantra	One	One	One	One (MS-Gynaecology and Obstetrics)
14.	Shalya Tantra	One	One	One	One each (MS-General Surgery, MD-Anesthesia)
15.	Shalaky-Netra Roga Chikitsa	One	One	One	One (MS-Ophthalmology)
16.	Shalaky-Karna. Naasaa and Mukha Roga Chikitsa	One	One	One	One (MS-ENT)
17.	Manasaroga evam Manovijnana	One	One	One	One (MD-Psychiatry or M.Sc Clinical Psychology)
18.	Rasayana and Vajikarana	One	One	One	One (MS-Urology or MS- Gynaecology and obstetrics)
19.	Integrative Health and Translational Research	One	-	-	One each M.Sc-Biochemistry, M.Sc- Microbiology, M.Pharma- Pharmacology, M.Sc-Biostatistics)

Note 1: Professor of practice means a person having a minimum of ten years of experience in the field other than teaching in Ayurveda medical colleges, like a person from an industry or research institute, a technical consultant, a renowned practitioner.

Note 2: In-case the institute is not conducting the Postgraduate programmes in the department of Rachana Sharira, Dravyaguna and Rasa Shastra & Bhaishajya Kalpana the teacher on part-time basis shall be appointed

Note 3: Higher Faculty shall compensate lower faculty, but lower faculty shall not compensate higher faculty.

#### Schedule -X

Minimum Essential Requirements of Non-Teaching Staff for Postgraduate departments in undergraduate college

(In addition to the non-teaching staff in undergraduate departments as per student intake capacity specified in MES-UG)

Serial number	Department	Required Non-Teaching Staff	Required Numbers
(1)	(2)	(3)	(4)
1.	Ayurveda Samhita evum Siddhanta including Language laboratory	Multitasking Staff	1

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2.	Ayurveda-Biology		
	(a) Department	Multitasking Staff	1
3.	(b) Molecular biology laboratory	Lab Technician (B.Sc. Biotechnology)	1
		Lab Attendant	1
		Multitasking Staff	1
4.	Rachana Sharira	Multitasking Staff	1
5.	Kriya Sharira	Multitasking Staff	1
5.	Dravyaguna Vijnana	Lab Technician (B.Sc. Botany)	1
		Lab Attendant	1
		Multitasking Staff	1
6.	Rasashastra and Bhaishajya Kalpana	Multitasking Staff	1
7.	Roganidana - Vikritivijnana including Immunology laboratory, histopathology laboratory	Lab Technician (DMLT)	1
		Multitasking Staff	1
8.	Agad Tantra ad Vidhi Vaidyaka	Multitasking Staff	1
9.	Swasthavritta and Yoga	Lab Technician (B.Sc. Home science)	1
		Multitasking staff	1
		Multitasking Staff	1
10.	Kaumarabhritya	Multitasking Staff	1
11.	Kayachikitsa	Multitasking Staff	1
12.	Panchakarma	Multitasking Staff	1
13.	Manasaroga evam Manovijnana	EEG Technician	1
		Multitasking Staff	1
14.	Rasayana and Vajikarana	Lab Technician	1
		Multitasking Staff	1
15.	Stree Roga – Prasuti Tantra	Multitasking Staff	1
16.	Shalya Tantra	Multitasking Staff	1
17.	Shalakyā – Netra Roga Chikitsa	Optometrist	1
		Multitasking Staff	1
18.	Shalakyā – Karna, Naasa and Mukha Roga Chikitsa	Technician (audiometry)	1
		Multitasking Staff	1
19.	Department of In Integrative Health and Translational Research		
	(a) Central Research Laboratory	In-Charge (Faculty member of any department well-versed with laboratory and analytical equipment)	1
		Lab Technician (B.Sc. Chemistry or B.Sc. Botany)	1
	(b) Animal house and experimentation Laboratory	In-Charge (Faculty member of department of Rasashastra and Bhaishajya Kalpana or Dravyaguna or Agadtantra)	1
		Lab Technician (B.Sc. Zoology)	1
Clinical Research Coordinator (BAMS with		1	

(c) Clinical Research Cell	Post graduation degree or Diploma in Clinical Research or MPH)	
	Clerk	1
	Multitasking Staff	1

Note: (1) Additional staff like sweeper, attendant, data entry operator, security guards, electrician, plumber, carpenter, driver, cook, multi-tasking staff, etc may be appointed by outsourcing based on the requirement.

## Schedule-XI

Minimum essential requirements of non-teaching staff for departments in standalone Postgraduate institutes

Serial Number	Category of staff	Minimum requirement
(1)	(2)	(3)
A. Information technology cell including digital library		
1.	Information Technology Officer (Bachelor of Technology or Bachelor of Engineering in Computer Science or Master of Computer Application)	1
2.	Information Technology Assistant (Bachelor of Science in Computer Application or Diploma in Computer Science)	1
3.	Multi-tasking staff	1
B. Administrative section		
4.	Personal Assistant or Personal Secretary to Principal (graduation with secretarial training)	1
5.	Office Superintendent (graduation with five years of administrative experience)	1
6.	Clerical Staff (graduation with computer knowledge)	2
7.	Accountants (Bachelor of Commerce or Master of Commerce with computer knowledge)	1
8.	Multi-tasking staff	2
C. Central library		
9.	Librarian (Master of Library and Information Science or Bachelor of Library and Information Science with five years of Library experience)	1
10.	Assistant Librarian (Bachelor of Library and Information Science)	1
11.	Library Attendant (minimum 10 <sup>th</sup> standard pass)	1
12.	Multi-tasking staff	1
D. Yogya – Clinical Skill or Simulation laboratory		
13.	In-charge (Bachelor of Ayurvedic Medicine and Surgery graduate with training or orientation on handling of mannequins and simulators)	1
14.	Clerk (graduation with computer knowledge)	1
15.	Multi-tasking staff	1
E. Human resource development cell		
16.	In-charge (Bachelor of Ayurvedic Medicine and Surgery with Master of Business Administration in Human Resource Management)	1
17.	Clerk (graduation with computer knowledge)	1
18.	Multi-tasking staff	1

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F. Ayurveda Samhita Siddhant		
19.	Clerk (graduate with computer knowledge)	1
20.	Multi-tasking staff	1
G. Rachana Sharira		
21.	Clerk (Graduate with computer knowledge)	1
22.	Cadaver lifter	1
23.	Attendant cum museum keeper	1
24.	Multi-tasking staff	1
H. Kriya Sharira		
25.	Lab Technician (Diploma in Medical Laboratory Technology)	1
26.	Clerk (graduate with computer knowledge)	1
27.	Lab Attendant (minimum 10 <sup>th</sup> Standard pass)	1
28.	Multi-tasking staff	1
I. Dravyaguna including Herbal Garden		
29.	Lab Technician (B.Sc Botany)	1
30.	Clerk (Graduate with computer knowledge)	1
31.	Lab Attendant (minimum 10 <sup>th</sup> standard)	1
32.	Museum and Herbarium Keeper	1
33.	Gardener	1
34.	Multi-tasking staff	1
J. Rasashastra and Bhaishajya Kalpana including teaching pharmacy		
35.	Instructor (Bachelor of Ayurvedic Medicine and Surgery)	1
36.	Clerk (graduate with computer knowledge)	1
37.	Lab Attendant cum Museum Keeper (Minimum 10 <sup>th</sup> standard pass)	1
38.	Multi-tasking staff	1
K. Roga Nidana -- Vikritivijnana		
39.	Lab Technician Diploma in Medical Laboratory Technology (DMLT)	1
40.	Clerk (Graduate with computer knowledge)	1
41.	Lab Attendant cum Museum Keeper (Minimum 10 <sup>th</sup> standard)	1
42.	Multi-tasking staff	1
L. Agada Tantra		
43.	Lab Technician (12 <sup>th</sup> standard with Chemistry)	1
44.	Clerk (Graduate with computer knowledge)	1
45.	Lab Attendant cum Museum keeper	1
46.	Multi-tasking staff	1
M. Swasthavritta and Yoga		
47.	Lab Technician (B.Sc Home-science)	1
48.	Clerk (Graduate with computer knowledge)	1
49.	Lab Attendant cum Museum Keeper (Minimum 10 <sup>th</sup> standard)	1
50.	Yoga Instructor with Master of Science Yoga or Bachelor of Ayurvedic Medicine and Surgery with Diploma in Yoga or Bachelor of Naturopathy and Yogic Sciences (In case of two instructors, one male and one female shall be appointed)	1
51.	Multi-tasking staff	1
N. Kayachikitsa		
52.	Clerk (Graduate with computer knowledge)	1
53.	Multi-tasking staff	1
O. Panchakarma		
54.	Clerk (graduate with computer knowledge)	1
55.	Multi-tasking staff	1

P. Shalya Tantra		
56.	Clerk (graduate with computer knowledge)	1
57.	Multi-tasking staff	1
Q. Shalaky Tantra-Netra Roga		
58.	Clerk (graduate with computer knowledge)	1
59.	Multi-tasking staff	1
R. Shalaky Tantra- Karna Nasa Mukha Roga		
60.	Clerk (graduate with computer knowledge)	1
61.	Multi-tasking staff	1
S. Stree Roga - Prasuti Tantra		
62.	Clerk (graduate with computer knowledge)	1
63.	Multi-tasking staff	1
T. Kaumarabhritya		
64.	Clerk (graduate with computer knowledge)	1
65.	Multi-tasking staff	1
U. Ayurveda-Biology		
66.	Lab Technician (B.Sc. Biotechnology)	1
67.	Lab Attendant	1
68.	Clerk (graduate with computer knowledge)	1
69.	Multi-tasking staff	1
V. Rasayana and Vajikarana		
70.	Lab Technician (DMLT)	1
71.	Multi-tasking staff	1
W. Manasaroga evam Manovijnana		
72.	EEG Technician	1
73.	Multi-tasking staff	1
X. Integrative Health and Translational Research		
74.	Lab Technician for Central Research Laboratory (B.Sc. Chemistry or B.Sc. Botany or BAMS)	1
Quality Testing Laboratory		
75.	(a) In-charge (Faculty member of department of Rasa Shastra and Bhaishajya Kalpana or Dravyaguna)	1
	(b) Analytical Chemist (Bachelor of Pharmacy or Bachelor of Pharmacy in Ayurveda)	1
	(c) Pharmacognosist	1
	(d) Lab attendant (Minimum 10 <sup>th</sup> standard pass)	1
	(e) Clerk (graduate with computer knowledge)	1
	(f) Multi-tasking staff	1
76.	Clinical Research Coordinator (BAMS with Post graduation degree or diploma in Clinical Research or MPH)	1
77.	Lab Technician in Animal House and experimentation laboratory (B.Pharma)	1
78.	Clerk (graduate with computer knowledge)	1
79.	Multitasking Staff	1
Y. Internal Quality Assurance Cell		
80.	Coordinator (MBA in Quality Management)	1
81.	Clerk (graduate with computer knowledge)	1
82.	Multi-tasking staff	1
Z. Co and extra-Curricular activities		
83.	Physical Education Instructor (minimum Bachelor in Physical Education)	1
84.	Multi-tasking staff	1

AA. Student support career guidance and placement Cell		
85.	Councillor for counselling (part time)	1
BB. Central Workshop or Maintenance Cell		
86.	Site Engineer (Bachelor of Engineering or Bachelor of Technology preferably in civil)	1
87.	Electrician	1
88.	Plumber	1
89.	Carpenter	1
90.	Multi-tasking staff	1
CC. Store (College)		
91.	Clerk (graduate with computer knowledge)	1
92.	Multi-tasking staff	1
Note: (1) Services of electrician, plumber, gardener, attendant or peon, maintenance staff, Multi-tasking staff and the like may be obtained by outsourcing.		

**Schedule- XII**  
**Minimum Essential Requirements of Hospital Staff**

Serial number	Department	Required Staff	Required Numbers
(1)	(2)	(3)	(4)
1. Department wise requirement			
1.	Swasthvritta	Panchakarma therapists	Four (Two males and Two females)
2.	Kaumarabhritya	Panchkarma therapists	Four (Two males and Two females)
		Pediatric Physiotherapist, Occupational Therapist, Speech Therapist	One each
3.	Stree Roga - Prasuti Tantra (OT and Procedural Room)	OT Nurse	Two
		Ayah	Two
4.	Shalaky-Netra Roga OT	OT Nurse	One
		Ayah	One
5.	Shalaky-Netra Roga Kriyakalpa room	Therapists	Two
6.	Shalaky-Karna, Naasaa and Mukha OT	OT Nurse	One
7.	Shalaky-Karna, Naasaa and Mukha Kriyakalpa room	Therapist	One
8.	Rasayana and Vajikarana procedural room	Nurse and Ayah	One each
2. Additional Hospital staff requirement in general			
9.	Nursing staff		One for every ten beds
			1:1 for ICU beds
10.	Clinical Registrar or Senior Resident or Resident Doctor		One for every twenty beds
11.	Ayah		One for every twenty beds
Note: 1. In case of Postgraduate departments in an undergraduate college minimum hospital staff requirements shall be in addition to the hospital staff specified as per intake capacity as per MES-UG			
2. In case of standalone Postgraduate departments, minimum hospital staff requirement shall be in			

- addition to the hospital staff specified for sixty intake capacity as per MES-UG.
3. Post Graduate Students may be appointed as Clinical Registrar or Senior Resident or Resident Doctor provided the students shall be paid stipend or salary.
  4. Security guards, electrician, plumber, sanitation workers, washer man, gardener, driver, housekeeping staff, cook, maintenance staff, multipurpose worker, if additionally needed, may be obtained by out-sourcing.

## Schedule-XIII

## Postgraduate department-wise minimum essential standards

Note: 1 In case of Postgraduate departments in an undergraduate college minimum requirement shall be in addition to the standards specified as per intake capacity as per MES-UG.

Note: 2 In case of standalone Postgraduate departments, minimum requirement shall be in addition to the standards specified for sixty intake capacity as per MES-UG.

Note: 3 Departmental library, computers, printers and internet facility, seating arrangement for non-teaching staff, E-display facility to display e-content (videos, images, information and the like) shall be required for each department

Serial number	Standard or requirement	Required number
(1)	(2)	(3)
A. Samhita and Siddhanta		
1.	Language lab, Computer systems	1:1 as per sanctioned intake capacity
B. Rachana Sharira		
1.	3D virtual dissection table	One
C. Kriya Sharira		
1.	Digital spirometry	One
2.	Personality assessment scales	As required
3.	Trichoscope	One
4.	Digital skinfold caliper	One
5.	Auto measuring tool for height, weight, and BMI	One
6.	Naadi recording equipment	One
D. Ayurveda-Biology		
1.	Molecular biology laboratory	As per Schedule-VII
E. Dravyaguna Vijnana		
1.	Spectrophotometer	One
2.	High-Performance Liquid Chromatography (HPLC)	One
3.	Gas Chromatography-Mass Spectrometry (GC-MS)	One
4.	Nuclear Magnetic Resonance (NMR) Spectrometer	One
5.	Ultraviolet-Visible (UV-VIS) Spectrophotometer	One
6.	Centrifuge	One
7.	Rotary Evaporator	One
8.	Trinocular Microscope with projection system and software	One
9.	Digital pH Meter	One
10.	Autoclave	One
11.	Mortar and Pestle	One
12.	Freeze Dryer (Lyophilizer)	One
13.	Incubator	One
14.	Shaker	One
15.	Water Bath	One
16.	Fraction Collector	One
17.	Microbalance	One
18.	Homogenizer	One

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19.	Heating Mantle	One
20.	Digital Thermometer	One
21.	Consumables	As required
F.	Agadatantra	As per MES UG
G.	Swasthvrita and Yoga	As per MES UG
H.	Rasashastra and Bhaishajyakalpana	
1.	Petrographic microscope	One
2.	Programmable muffle furnace	One
I.	Roga Nidana and Vikritivijnana	
1.	Chemiluminescence	one
2.	Histopathology facility	As required
J.	Stree Roga - Prasuti Tantra :- OPD	
1.	Weighing machine	One
2.	Stadiometer	One
3.	Sims's speculum	Five
4.	Thermometer	Two
5.	Cusco's speculum	Five
6.	Examination Table	One
7.	Lamp stand	One
8.	Torch	Two
9.	X-Ray Viewing Box	One
10.	BP Apparatus	Two
11.	Stethoscope	Two
12.	Sponge holding Forceps	Four
13.	Anterior Vaginal wall Retractor	Four
14.	Pulse oximeter	One
15.	Fetal Doppler	One
16.	Glucometer	One
17.	Consumables	As Required
K.	Stree Roga - Prasuti Tantra :- Major OT	
1.	Long Artery Forceps	Ten
2.	Short Artery Forceps	Ten
3.	Allis Tissue Forceps	Ten
4.	Uterus Holding Forceps	Two
5.	Kochers Forceps	Eight
6.	Babcocks Forceps	Eight
7.	Green Armytage Haemostatic Forceps	Six
8.	Ovum Forceps	Six
9.	Punch Biopsy Forceps	Two
10.	Lanes Tissue Forceps	Four
11.	Uterine Dressing Forceps	Four
12.	Sponge Holding Forceps	Four
13.	Tissue Dissecting Forceps(Plain & Toothed ) Different Sizes	Ten
14.	Vectis Forceps	Two
15.	Anterior Vaginal Wall Retractor	Six
16.	Doyens Retractor	Two
17.	Deaver's Retractor	Two
18.	Landons Bladder Retractor	Two
19.	Cuscos self retaining bivalve vaginal speculum	Six
20.	Sims Speculum	Six
21.	Auvards Self Retaining Posterior Vaginal Wall Retractor	Two

22.	Sharmans Curette	Four
23.	Uterine Curette	Four
24.	Electro cautery	One
25.	Flushing Curette	Four
26.	Hegars Dilator set	Two
27.	Das Dilators set	Two
28.	Hawkin- Ambler Dilator	Two
29.	Long Straight Scissors	Five
30.	Mayos Scissors	Five
31.	Metzenbaums Scissor	Five
32.	Bonney Scissor	Two
33.	Karmans Plastic Suction Cannula	Two
34.	Manual Vaccume Aspiration Syringe	Two
35.	Ventouse Cups	Two
36.	Mtp Suction Machine	Two
37.	Vulsellum – Single Toothed, Multiple Toothed	Four
38.	Uterine Sound	Two
39.	Bladder Sound	Two
40.	HSG Cannula	Four
41.	Ayres Spatula and Cytobrush	As required
42.	Laryngoscope	Two
43.	Et Tube	Four
44.	Ambu Bag	Two
45.	Fully Automatic OT Table – Head up and Head low facility	one
46.	Suction Machine	Two
47.	OT Light	One
48.	Boyel's Apparatus	One
49.	Multichannel monitor with ECG, BP, HR, Pulse oxymeter	One
50.	X- ray View Box	One
51.	Blood Pressure Apparatus	Two
52.	Torch	Two
53.	Pulse oximeter	One
54.	Glucometer	One
55.	Weighing Machine	One
56.	Stretcher with Trolley	One
57.	Consumables	As required
L. Stree Roga - Prasuti/Tantra :- Procedure Room		
1.	Cuscos self retaining bivalve vaginal speculum	Five
2.	Sims Speculum	Five
3.	Long artery Forcep	Five
4.	Sponge holding Forceps	Two
5.	Anterior Vaginal wall Retractor	Six
6.	Hegars Dilator	As Required
7.	Vulsellum	Four
8.	Dhoopan Apparatus/ Hot Plate Induction Stove	Two
9.	Spot Light	Two
10.	Agnikarma shalaka	As Required
11.	Examination Table	Two
12.	Light Source	Two
13.	Uterine Sound	Two
14.	Consumables:	As Required
M. Stree Roga - Prasuti/Tantra :- Labor Room		

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1.	Labour table with lithotomy bars	One
2.	Shadowless Lamp	Two
3.	Anesthesia Trolley	One
4.	Electrocautery	One
5.	Oxygen Cylinder and Mask	Two
6.	Blood Pressure Apparatus	Two
7.	Sterilizer	Two
8.	Autoclave	Two
9.	Baby Tray	As required
10.	Phototherapy Unit	One
11.	Radiant Warmer	One
12.	Suction Machine (Neonatal)	One
13.	Dressing Tray	One
14.	Patient Trolley	Two
15.	Normal Delivery Set (Artery Forceps or Clamp, Sponge Holding Forceps, Episiotomy Scissor, Needle Holder, Straight Scissor, Curved Scissor)	As Required
16.	Vaccum Extractor	Two
17.	Low Cavity Forceps	Two
18.	Kocher's forceps	Four
19.	Sims's speculum	Five
20.	Cusco's speculum	Two
21.	MTP Suction Curette	Five
22.	Light Source	Assorted
23.	Heat Source	Assorted
24.	Oxytocin Infusion Pump	Two
25.	Bladder Sound	Four
26.	Cardiocotography (CTG) Machine	One
27.	Fetal Doppler	One
28.	Fetoscope	One
29.	Resuscitation Kit	Two
30.	Instrument Trolley	Two
31.	Suction Apparatus with suction tube	One
32.	Stitch Removal Scissor	Two
33.	Pulse oximeter	As required
34.	Blunt and sharp curettes	As required
35.	Endotracheal Tubes	As required
36.	Cord Cutting appliances	As required
37.	Weighing (Paediatric)	One
38.	Infantometer	One
39.	Fetoscope	As required
40.	Nebulizer	As required
41.	Fumigator	One
42.	Cheattle Forcep's	Two
43.	Consumables	As required
N.. Shalya Tantra :- OPD		
1.	X-Ray view Box	One
2.	BP apparatus	One
3.	Stethoscope	Four
4.	Torch	Two
5.	Examination Table	One
6.	Thermometer	Four

7.	Weight and height measuring stand	One
8.	Measuring tape	One
9.	Knee hammer	Two
O. Shalya Tantra : OPD attached Examination room cum minor OT		
1.	Electric sterilizer (boilers)	Two
2.	Portable OT light	One
3.	Lithotomy table	One
4.	Foot step	One
5.	Instrument trolley	One
6.	IV stand	Two
7.	Autoclave	One
8.	Thermal cautery machine-small	One
9.	Dressing drums - different sizes	Four
10.	Instrument tray -- different sizes	Four
11.	Needle holding forceps (big- medium-small)	Four
12.	Cheatele's forceps - different sizes	Four
13.	Mosquito artery forceps -- different sizes	Six
14.	Artery forceps (curved & straight) -- different sizes	Six
15.	Tissue dissecting forceps (plain & toothed) -- different sizes	Four
16.	Sinus forceps -- different sizes	Four
17.	Sponge holding forceps -- different sizes	Two
18.	Allis forceps -- different sizes	Four
19.	Stitch removal scissors	Two
20.	Punch biopsy forceps	Two
21.	Metzenbaum scissors -- different sizes	Two
22.	Mayo's scissors -- different sizes	Two
23.	Scissors straight (Tailor)	Two
24.	Pulse oximeter	One
25.	Proctoscopes with or without illumination (large-medium-small)	Six
26.	Probes -- different sizes	Assorted
27.	Anal dilators -- different sizes	Assorted
28.	Sim's speculum -- different sizes	Two
29.	Bivalve anal speculum	Two
30.	Emergency light	One
31.	Fire Extinguisher	One
32.	Vertical BP instrument	One
33.	Fumigator	One
34.	Venesection set	Two
35.	Trash cart (fully equipped)	One
36.	Consumables	Assorted
P. Shalya Tantra :- Major Operation Theatre		
1.	Spot light (Shadow less ceiling fitted)	One
2.	Spot light (Standing)	One
3.	Hydraulic operation table	One
4.	Boyle's apparatus	One
5.	Multi-parameter monitor	One
6.	Suction machine - Electrical or manual	One
7.	High pressure autoclave-horizontal/vertical	One
8.	Nitrous oxide cylinder	One
9.	Electric sterilizer (boilers)	Two
10.	Dressing drums - different sizes	Ten

11.	Artery forceps (curved & straight) – different sizes	Fifteen
12.	Tissue dissecting forceps (plain & toothed) – different sizes	Ten
13.	Babcock tissue forceps – different sizes	Eight
14.	Kocher's forceps – different sizes	Six
15.	Sinus forceps – different sizes	Six
16.	Sponge holding forceps – different sizes	Eight
17.	Allis forceps – different sizes	Eight
18.	Right angle cholecystectomy forceps – different sizes	Six
19.	Stone holding forceps	Four
20.	Punch biopsy forceps	Two
21.	Maggles forceps	Assorted
22.	Stitch removal scissors	Five
23.	Metzenbaum scissors – different sizes	Five
24.	Mayo's scissors – different sizes	Five
25.	Scissors straight (tailor)	Four
26.	BP handle of different size	Assorted
27.	Skin grafting knife with handle	Assorted
28.	Abdominal retractors	Six
29.	Proctoscopes with or without illumination (large-medium-small)	Six
30.	Fistula probes – different sizes	Assorted
31.	Sim's speculum – different sizes	Assorted
32.	Bivalve anal speculum	Two
33.	Sigmoidoscope -rigid/flexible	One
34.	Barron pile's gun	Two
35.	Laryngoscope- paediatric/adult	Two
36.	Urethral dilators set	One
37.	Ambu bag	Two
38.	Endotracheal Tube	Assorted
39.	Bone cutter	Two
40.	Gigli saw	Assorted
41.	Scoop	Two
42.	Periosteum elevator	Two
43.	Bone cutter	Two
44.	Bone nebular	Two
45.	Bone chisel	One
46.	Bone osteotome	One
47.	Bone holding forceps	Two
48.	Gigli saw	Two
49.	Scoop	One
50.	Periosteum elevator	Two
51.	Orthopaedic drill (battery operated)	One
52.	K-wire Set	One
53.	Bone mallet	One
54.	Screw driver	Two
55.	Hook retractor	Four
56.	Consumables	As required
Q.	Shalya Tantra :- Minor Operation Theatre	
1.	X-Ray View Box	One
2.	Vertical BP instrument	One
3.	Stethoscope	Two
4.	OT table	One

5.	Electric sterilizer (Boilers)	Two
6.	Portable OT light	One
7.	Instrument trolley	One
8.	Autoclave	One
9.	Thermal cautery machine-small	One
10.	Dressing drums - different sizes	Four
11.	Instrument tray – different sizes	Four
12.	Needle holding forceps (big- medium-small)	Four
13.	Cheate's forceps - different sizes	Four
14.	Mosquito artery forceps – different sizes	Six
15.	Artery forceps (curved & straight) – different sizes	Six
16.	Tissue dissecting forceps (plain & toothed) – different sizes	Four
17.	Sinus forceps – different sizes	Four
18.	Sponge holding forceps – different sizes	Two
19.	Allis forceps – different sizes	Four
20.	Stitch removal scissors	Two
21.	Punch biopsy forceps	Two
22.	Metzenbaum scissors – different sizes	Two
23.	Mayo's scissors – different sizes	Two
24.	Scissors straight (tailor)	Two
25.	BP handle of different size	Assorted
26.	Kidney tray S.S. – different sizes	Assorted
27.	Pulse oximeter	One
28.	Proctoscopes with or without illumination (large-medium-small)	Six
29.	Probes – different sizes	Assorted
30.	Sim's speculum – different sizes	Two
31.	Emergency light	One
32.	Fire extinguisher	One
33.	Fumigator	One
34.	Suction machine - Electrical or manual	One
35.	Venesection set	One
36.	Nebulizer	One
37.	Trash cart (fully equipped)	One
38.	Consumables	Assorted
R. Shalya Tantra :- Anu Sastra Unit		
1.	Examination and dressing table	One
2.	Portable OT light	One
3.	Stethoscope	Two
4.	Vertical BP Apparatus	One
5.	Electric sterilizer (boilers)	Two
6.	Instrument trolley	One
7.	Autoclave	One
8.	Thermal cautery machine-small	One
9.	Dressing drums - different sizes	Four
10.	Instrument tray – different sizes	Four
11.	Needle holding forceps (Big- medium-small)	Four
12.	Cheate's forceps - different sizes	Four
13.	Mosquito artery forceps – different sizes	Six
14.	Artery forceps (curved & straight) – different sizes	Six
15.	Tissue dissecting forceps (plain & toothed) – different sizes	Four
16.	Sinus forceps – different sizes	Four

17.	Sponge holding forceps – different sizes	Two
18.	Allis forceps – different sizes	Four
19.	Stitch removal scissors	Two
20.	Punch biopsy forceps	Two
21.	Metzenbaum scissors – different sizes	Two
22.	Mayo's scissors – different sizes	Two
23.	Scissors straight (tailor)	Two
24.	BP handle of different size	Assorted
25.	Kidney tray S.S. – different sizes	Assorted
26.	Pulse oximeter	One
27.	Emergency light	One
28.	Fire extinguisher	One
29.	Fumigator	One
30.	Suction machine - electrical or manual	One
31.	Leech Tank	Two
32.	Agnikarma Shalaka set	Two
33.	Cupping set	Two
34.	Venesection set	One
35.	Trash cart (fully equipped)	One
36.	Consumables	Assorted
S.	Kaumarabhritya :-OPD	
1.	Pediatric ENT Kit	One
2.	Caliper for skinfold thickness	Two
3.	Tape for Mid arm circumference and Head circumference	Two
4.	Magnifying lens for skin examination	Two
5.	Rectal thermometer	Two
6.	Consumables	Five to ten
T.	Kaumarabhritya :-NICU	
1.	Radiant warm with Open care access with multi-channel monitor, time sensor, heat sensor, oxygen and suction facility and adjustable baby tilt	2
2.	Photo therapy unit with two surface expandable to 3 to 4 surfaces	2
3.	Infusion Pump	2
4.	Facility for IV cannulation, blood sampling, drip infusion	As required
5.	CPAP	One
6.	Warm chain box for baby transport	One
U.	Shalakya-Netra Roga :- (OPD)	
1.	Slit Lamp Minimum (3 step to 5 steps with video display system for education of students)	One
2.	Tonometer (Minimum Schwartz minimum I, Applanation I, Additional Air Puff or NCT or Handheld Tonometer are desirable)	One
3.	Auto refractometer	One
4.	Keratometer (with or without auto refractometer)	One
5.	Chair Unit	One
6.	Pachymeter along with Auto refractometer or tonometer or separate	One
7.	Indirect Ophthalmoscope	One
8.	Direct Ophthalmoscope	One
9.	Fundus Photography System	One
10.	3 D OCT	One

11.	Perimeter	One
12.	Yag Laser	One
13.	Green or Yellow Laser	One
14.	Retinoscopy	One
15.	Colour vision chart Digital or Printed Hard Copy	One
V. Shalaky-Netra Roga :- (OT)		
1.	Operating Microscope with co-axial illumination and foot pedal controls (equipped with teaching head microscope, co- assistance head or assist scope).	One
2.	Video camera with screen for live viewing of surgery by Students and theatre staff and the facility to record the operation digitally for later review, training or personal or departmental quality improvement purposes (built in or attached to ophthalmic microscope).	One
3.	Electric Motorised Operating Table Designed for Ophthalmic Surgeries	One
4.	Height Adjustable Surgeon Chair (Hydraulic or Electric Height Adjustable)	One
5.	Operation Theatre Trolley (minimum 2 in Ophthalmic OT with Standard Size)	One
6.	Phacoemulsification System with Anterior Vitrectomy System to manage complications during cataract surgery. (Phacoemulsification System Includes Phaco Probe, Tubing or Cassette, Compatible Phaco Tips, Sleeves, Bolt, Vitrectomy Cutter, Etc)	One
7.	Fogger For Operation Theatre Sterilization	One
8.	Autoclave (Steam & B Class)	One
9.	ETO Machine	One
10.	There should be dedicated separate area Minimum 100 Sq. ft for autoclaving procedures.	One
11.	Drug Trolley Loaded with Essential Emergency and Anaesthesia Medicines	One
12.	Suction Machine (Electric with Foot Pedal)	One
13.	Boyles Machine or Anaesthesia Machine in Ophthalmic OT for GA Cases & Handling Emergencies during, Pre, Post Care ( with Connector and Branch or Pneumatic System).	One
14.	Multipara Monitor (minimum separate 1 in Ophthalmic Operation Theatres and Recovery or IPD)	One
15.	Oxygen and Nitrous Oxide Cylinder's (As per Requirement of Standard Policies of Govt Of India in OPD, IPD & OT Areas)	One
16.	E.T. Tube's of All Standard Sizes, Laryngoscope (Adult & Paediatric), Ambo Bag (Adult & Paediatric) Minimum Each One, etc	One
17.	O.T. Light	One
18.	Complete Cataract Surgery Set (Surgical Instrument Set including S.I.C.S. & or or Phacoemulsification Cataract Surgery Instrument Set, Reusable & Autoclavable as per Standard of Govt of India Norms according to load of cases)	One
19.	Separate Surgical Instrument Set for Pterygium, Trabeculectomy, etc surgeries according to load of	One

	surgeries and as per Government of India Norms and load of cases).	
20.	Separate Surgical Instruments Set's for Infective Cases eg. For DCT, DCR	One
W. Shalaky-Karna, Naasaa and Mukha Roga (OPD)		
1.	Jobson home probe with ring & cotton carrier 7'	As required
2.	Wax hook, with serrated tip, s. s	As required
3.	Vectis, s.s. wire loop with serrated	As required
4.	Vectis with curette, double ended, s. s	As required
5.	Ear currete, mc ewen's with seeker, s. s	As required
6.	Ear dressing forceps – different sizes	Assorted
7.	Cheatele forceps, s.s. 10", 8"	As required
8.	Ent opd unit	As required
9.	Heith's granulation forceps, stout, s. s	As required
10.	Otoscope, with 3 black specula	As required
11.	Ear specula, slotted, 4 size only black	As required
12.	Shea's ear speculla, set of 4, black finish	As required
13.	Henckels granulation forceps, with fenestrated scoop jaws, crocodile	As required
14.	Crocodile action 'grunwalds' type forceps s. s	As required
15.	Audio meter-elcon-mill digital model	As required
16.	Nasal speculum, set of 3 s.s.thudicums	As required
17.	Nasal dressing forceps, Nasal packing forceps	As required
18.	Post nasal mirrors, indian 1,2,3	As required
19.	St. clairthomson's nasal op. speculum s.s. set of 4 sizes 1 1 or 2, 2, 1 or 2 & 3" blades	As required
20.	Head mirror with board-head band with screw	As required
21.	Head light with different types	As required
22.	Electrical transformer 10v regulator	As required
23.	Spare bulbs, 6v-5 amp.	As required
24.	Heith's granulation forceps, stout/s. s	As required
25.	Laryngeal mirrors, indian make	As required
26.	Tongue depressors, set of 3. laci's s.s.	As required
27.	Dressing scissors with different sizes	As required
28.	Punctum dilator	As required
X. Shalaky-Karna, Naasaa and Mukha Roga (OT)		
1.	Eustachiamn catheter	As required
2.	Mastoid retractor	As required
3.	Mastoid gouge	As required
4.	Mallet	As required
5.	Nasal packing forceps	As required
6.	Nasal snare	As required
7.	Ent microscope	As required
8.	Drill machine	As required
9.	Endoscopes – 0 30 and 70 degrees	As required
10.	Monitor	As required
11.	Light source	As required
12.	Camera	As required
13.	Ot table	As required
14.	Chetelforcep	As required
15.	Suction machine	As required
16.	Cautery machine	As required
17.	Adenoid curette	As required

18.	Tonsil holding forcep	As required
19.	Eustechian catheter with stillette – different sizes	As required
20.	Ear specula, set of 4, health's or grubers, ch.pl	As required
21.	Vectis, s.s. wire loop with serrated	As required
22.	Vectis with curette, double ended, s. s	As required
23.	Myringotomes, knife, angled or bayonet shaft, s.s.	As required
24.	Ear dressing forceps with different sizes	As required
25.	Heith's granulation forceps, stout, s. s	As required
26.	Ear specula, slotted, 4 size only black	As required
27.	Shea's ear speculla, set of 4, black finish	As required
28.	Pleasters mastoid retractors – with different sizes	As required
29.	Mollisons mastoid retractor – with different sizes	As required
30.	Either side of the arms, left or right stainless steel (s.s), dull finish	As required
31.	Lemperts, enduralbivaleve speculum, stainless steel (s.s) straight and curved	As required
32.	Endural retractors, 'lemperts' with 2 pairs of side removable blades	As required
33.	Henckels granulation forceps, with fenestrated scoop jaws, crocodile	As required
34.	Mcgee's wire closing forceps, stainless steel (s.s)	As required
35.	Crocodile ear forceps, serrated jaws	As required
36.	wilson's nibbling forceps, stainless steel (s.s)	As required
37.	Crocodile action ear scissors cutting blades, stainless steel (s.s)	As required
38.	Crocodile action 'grunwalds' type forceps stainless steel (s.s)	As required
39.	Gromet inserting forceps stainless steel (s.s)	As required
40.	Mastoid rounders – with different sizes	As required
41.	Zollners or belluccil suction cannula only	As required
42.	Suction tips to fit on above cannula, 16g, 18g, 20g, 22g	As required
43.	Lemperts suction tubes 4 sizes with square thump	As required
44.	Suction needles (cannulas) 12g to 25g 4" long	As required
45.	House's adaptor for suction cannulas	As required
46.	Suction-irrigation combined tube with thumb	As required
47.	All metal box with perforation on side for autoclaving, for all micro	As required
48.	Mallet for chisels & gouses stainless steel (s.s)	As required
49.	Mastoid currettes	As required
50.	Farabeuf elevator, straight or curved	As required
51.	Zollners set of 10 tampanolasty instruments thump grip stainless steel (s.s)	As required
52.	Rack & metal case	As required
53.	Teflon piston cutting jig, stainless steel (s.s)	As required
54.	Straight or curved angle to obtuse angle picks, stainless steel (s.s)	As required
55.	Elevator, rosen's or beales, shea's type stainless steel (s.s)	As required
56.	Shea's single ended currettes, small or large angled shaft, stainless steel (s.s)	As required
57.	Houses double ended currettes small or large size stainless steel (s.s)	As required
58.	Fisch hook stainless steel (s.s)	As required
59.	Shea's depth guage, 3, 4, 4.5, 5 mm stainless steel (s.s)	As required

60.	Double ended knife small or large stainless steel (s.s)	As required
61.	Nasal speculum, set of 3 stainless steel (s.s) thudicums	As required
62.	Killians nasal speculums, self retracting, s.s sizes of blades 2, s1 or 2, s 3 ½	As required
63.	Nasal dressing forceps – with different sizes	As required
64.	Nasal packing forceps, tilleys, 3 1 or 4" shaft	As required
65.	Nasal snare, balances or glegg's, ch. plated (1 pkt. wires)	As required
66.	Post nasal mirrors, indian 1,2,3	As required
67.	Luc,s nasal turbinate forceps, oval or heart shaped s.s	As required
68.	St. clairthomson's nasal op. speculum s.s. set of 4 sizes 1 1 or 2, 2, 1 or 2 & 3" blades	As required
69.	Freer's knife, rounded edges, s.s.	As required
70.	Howrath's elevator with rugine end, s.s.	As required
71.	Freer's (cawthomes) double ended elevator, with rugine end, s.s.	As required
72.	Freer's double ended elevator, s.s.	As required
73.	Killans (nasal) parichondrial elevator, with thumb grip; s.s left or right, short or long blades	As required
74.	Ballangers swivel knife, 4mm, blade s.s.	As required
75.	Killans nasal gouge, bayonet shaft, s.s.	As required
76.	Tilley's "v" shaped gouge, bayonet, s.s.	As required
77.	Mallet, for above standard size	As required
78.	Nasal cautery with light & cautery transformer with pistol grip	As required
79.	Cautery handle & set of 3 cautery points, in case	As required
80.	Hjek's retract for upper lip, (cheek retractor) s.s	As required
81.	Citelli's antrum punch forceps, s.s.	As required
82.	Double ended c.w.l. curette, small or large ring s.s.	As required
83.	Jaws, s.s.	As required
84.	Jansen-struycken septum forceps, cut-through jaws, double,	As required
85.	Actipn, s.s. angle on shaft	As required
86.	Hencle-tilley sphenoidal punch forceps, crocodile action	As required
87.	Heymanturbinectomey scissor	As required
88.	Nasal punch biopsy, cut through jaw	As required
89.	Kilner's skin hook retractor with 1 side 3 prong & flat putti on other	As required
90.	Joseph's rhasp, coarse or fine teeth s.s	As required
91.	Chisel's 3,5,9 mm s.s	As required
92.	Osteotomes, 2,3,4,5 mm s.s	As required
93.	Mallet for chisels & osteotome standard type	As required
94.	Silver nasal, chisels, with guard, straight or curved	As required
95.	Ball & double probe with metal handle	As required
96.	Mcindoe's nasal chisel's curved 5,7,9 mm	As required
97.	Walsham septum forceps – with different shapes	As required
98.	Ash's septum forceps s.s	As required
99.	Nasal suction for sinuscopy	As required
100.	Vidian nasal cautery instruments, consisting	As required
101.	Cottle elevator	As required
102.	Double ball hook	As required
103.	Head mirror with board-head band with screw	As required
104.	Head light	As required
105.	Electrical transformer 10v regulator	As required

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106.	Spare bulbs, 6v-5 amp.	As required
107.	Mouth gag, davis-boyles, with gag frame and set of 5 plain blades, s.s. broad type	As required
108.	Mouth gag, davis-boyles, with gag frame and set of 3 tongue blades, child size s.s.	As required
109.	Mouth gag, davis-boyles, with gag frame and set of 5 slotted type tongue blades, s.s.	As required
110.	Davis-boyles, mouth gag, with gag frame and set of 3 child size slotted blades, s.s.	As required
111.	Davis-boyles, mouth gag, adult or child s.s. (doynes)	As required
112.	Jennings mouth gag, adult or child, s.s.	As required
113.	Draffinbipped with 4 rings, 19" long, ch. plated	As required
114.	Plate with groves to hold drafting, bipod	As required
115.	Tonsil holding forceps, "dennisbrownes", s.s.	As required
116.	Tonsil dissector and pillar retractor, s.s.	As required
117.	Tonsil dissection forceps, – with different sizes	As required
118.	Tonsil artery forceps – with different sizes	As required
119.	Tonsil scissors, – with different sizes	As required
120.	Tonsil snare, "eve's" ch.plated ( 1pkt.wires )	As required
121.	Negus knot tier, s.s	As required
122.	Peritonsillar abscess forces baynot, s.s. 7 1 or 2"	As required
123.	Adenoid curreette – with different types	As required
124.	"yankaners" suction cannula (tube), ch plated	As required
125.	Conchotome, circular, cut-through jaws, s.s.	As required
126.	Tracheal dilating forceps, s.s. trousseau's	As required
127.	Double ended r. angled flat putti type retractor	As required
128.	Tracheostomy tubes, "ch.jacksons" the silver plated sizes	As required
129.	Cricoid hook type retractor, s.s. double ended	As required
130.	Laryngoscopes with sliding panel, adult or child size.	As required
131.	"jackson or negue" type with f.o. carrier ch.plated	As required
132.	Laryngoscopes, anteriercommisure type "negus" or ch.jackson" type f.o. carrier adult or Child size	As required
Y. Manasaroga evam Manovijnana		
1.	EEG	One
2.	De-addiction facility	As required
3.	Assessment scales related to psychology and mental illness	As required
Z. Rasayana and Vajikarana		
1.	Trinocular microscope with videography equipment Foloroscence and Dark field faculty	One
2.	Light Emitting Diode display	One
3.	Computer aided semen analysis (CASA)	One
4.	Centrifuge	One
5.	Incubator	One
6.	Vertex mixer	One
7.	-20 Deep freezer	One
8.	Consumables: - Glassware, Chemicals, reagents, kits and other accessories	As required

SACHIDANAND PRASAD, Secy.

[ADVT.-III/4/Exty./540/2024-25]

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Annexure- I

## DEPARTMENTAL ACADEMIC INTEGRITY COMMITTEE

## Recommendation to issue Plagiarism Clearance Certificate

The Departmental Academic Integrity Committee has reviewed the report on the plagiarism check of the draft dissertation entitled ..... submitted by Dr. .... (research scholar) of ..... batch bearing University registration number ..... under the supervision or guidance of Dr. .... from ..... Department on ..... (date) and found that necessary modifications or corrections were made, and the plagiarism is within the permissible limits. Hence, the Departmental Academic Integrity Committee recommends to issue plagiarism clearance certificate.

Chairman,

Departmental Academic Integrity Committee

(Name and Signature)

Place:

Date:

Annexure-II

## PLAGIARISM SCRUTINY CELL

## Plagiarism Clearance Certificate

This is to certify that the draft dissertation entitled ..... submitted by Dr. .... of ..... batch with university registration number ..... under the guidance of Dr. .... from ..... Department, is free from plagiarism.

Coordinator  
Plagiarism Scrutiny Cell

Place:

Date:

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Annexure-III

**FORM-I**  
(To be issued by State Government/UT)  
**ESSENTIALITY CERTIFICATE FOR THE ESTABLISHMENT OF  
NEW POST-GRADUATE AYURVEDA MEDICAL COLLEGE OR POSTGRADUATE PROGRAMMES OR FOR  
INCREASE IN INTAKE CAPACITY IN EXISTING POSTGRADUATE PROGRAMMES**

Ref. No.....

Dated.....

Serial Number	Basic Details of Applicant															
1	Name of the Applicant															
2	Address															
3	Type of institution (Govt./Aided/Private)															
4	Essentiality Certificate (Tick whichever is applicable)	To Establish a New Postgraduate Ayurveda Medical College (Stand-alone)														
		To start new Postgraduate programmes in undergraduate college														
		To increase in intake capacity in existing Postgraduate programmes														
5	Name and address of the institute															
	Proposed name and address in case of standalone															
	Proposed name and address in case of existing undergraduate college															
6	Proposed postgraduate programmes and proposed intake capacity	<table border="1"> <thead> <tr> <th>Serial number</th> <th>Name of postgraduate programme</th> <th colspan="2">Name of proposed intake capacity</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>2.</td> <td></td> <td colspan="2"></td> </tr> </tbody> </table>			Serial number	Name of postgraduate programme	Name of proposed intake capacity		1.				2.			
		Serial number	Name of postgraduate programme	Name of proposed intake capacity												
		1.														
2.																
7	Proposed increase in intake capacity in existing postgraduate programmes	<table border="1"> <thead> <tr> <th>Serial number</th> <th>Name of existing postgraduate programme</th> <th>Sanctioned intake capacity</th> <th>Proposed intake capacity</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Serial number	Name of existing postgraduate programme	Sanctioned intake capacity	Proposed intake capacity	1.				2.			
		Serial number	Name of existing postgraduate programme	Sanctioned intake capacity	Proposed intake capacity											
		1.														
2.																
<b>To be filled by the certificate issuing authority</b>																
8	Number of Ayurveda institutions already existing in the State	UG:- ----- PG:- -----														
9	Doctors (Registered Medical Practitioners of all Systems) and population ratio in the State															
10	Scope of availability of clinical material (patients) in the proposed area of establishment of Ayurveda Medical college	Poor/Adequate														
11	Registration Number of the hospital															
12	Accreditation of hospital, if any															

**ESSENTIALITY CERTIFICATE**

Essentiality certificate is issued to (name of the applicant) for the establishment of -----  
(name of the proposed Postgraduate college) at ----- (address of the proposed college) with the given below list of postgraduate programmes and sanctioned intake capacity. This certificate is issued in consideration of above details/facts/conditions.

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Serial number	Name of the proposed postgraduate programme	Proposed intake capacity
1.		
2.		

This certificate is valid for two consecutive academic sessions from the date of issue of the certificate.

OR

Essentiality certificate is issued to ----- (name of the applicant) To start new Postgraduation Programme in ----- (name of the existing college where Undergraduate Ayurveda course is running) at ----- (address of the college) with the given below list of postgraduate programmes and proposed intake capacity. This certificate is issued in consideration of above details/facts/conditions.

Serial number	Name of the proposed postgraduate programme	Proposed intake capacity
1.		
2.		

This certificate is valid for two consecutive academic sessions from the date of issue of the certificate.

OR

Essentiality certificate is issued to ----- (name of the applicant) to increase in intake capacity in below mentioned postgraduation programme in ----- (name of the existing college) at ----- (address of the college). This certificate is issued in consideration of above details/facts/conditions.

Serial number	Name of existing postgraduate programme	Sanctioned intake capacity	Proposed increase in intake capacity	Total Intake Capacity
(1)	(2)	(3)	(4)	(3) + (4) =(5)
1.				
2.				

This certificate is valid for two consecutive academic sessions from the date of issue of the certificate.

The Essentiality Certificate is issued on the following term and conditions:

1. College shall admit the students as per the student intake capacity sanctioned by the Medical Assessment and Rating Board for Indian System of Medicine.
2. College shall not conduct any other colleges/courses/programs in the same premises unless otherwise permitted by the Medical Assessment and Rating Board for Indian System of Medicine.
3. College shall maintain all the minimum essential standards in terms of infrastructure, human resources and functionality as specified by National Commission for Indian System of Medicine.
4. College shall admit the students as per the regulation/guidelines/policy framed by National Commission for Indian System of Medicine from time to time.
5. The institute shall abide by the conditions laid down by the Autonomous Boards/National Commission for Indian System of Medicine/Government of India/University.
6. In case of handing over the college to other society/trust, prior NOC shall obtained from the state government/ Union Territory.
7. In case, if the applicant fails to create or maintain infrastructure, human resources and other facilities for the Ayurveda Medical College as per the minimum standards specified by National Commission for Indian System of Medicine, fresh admissions are stopped by the Medical Assessment and Rating Board.
8. In case of denial of permission or issued permanent disapproval to the college by MARBISM due to non-compliance of the college for Minimum Essential Standards as prescribed by the Commission or MARBISM, the State Government shall take over the responsibility of the students who have already been admitted in the College.

(Signature of the Competent Authority)

Office Seal

Date:

110  
Principal  
Jammu Institute of Ayurveda & Research

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**FORM- J**  
**CONSENT OF AFFILIATION**  
(To be issued by Affiliating University)

(Consent of affiliation is the pre-requisite for submission of application for starting of new Ayurvedamedical college/increase intake capacity in existing undergraduate, postgraduate programs/ starting of new postgraduate programs)

Sl.No.	University Details	
1	Name of the University	
2	Address	
3	Type of University	Central/State/Deemed Govt./Deemed-Private/Private State
4	Contact Details	
5	Contact Person (Name & Designation)	
	Mobile Number	
	Mail ID	
6	Year of Establishment	
7	Existing Faculties	
8	Accreditation if any	

**CONSENT OF AFFILIATION**

The university on the basis of local enquiry committee report is agreed upon in principle to issue consent of affiliation to..... (Name of the college)..... with intake capacity of ..... seats/ increase in intake capacity from..... to...../starting of .....programs. The consent of affiliation is issued for the academic year.....

Consent of affiliation is issued on the following conditions:

1. The college shall maintain all the minimum essential standards in terms of infrastructure, human resources and functionality as specified by National Commission for Indian System of Medicine.
2. The college shall admit the students through online counselling process (Central/State/UT) only as specified by National Commission for Indian System of Medicine in concerned regulations.
3. The college shall ensure the conduction of stipulated hours of teaching and training as specified by National Commission for Indian System of Medicine.
4. The colleges shall obtain continuation of affiliation every year at least three months before the commencement of admission process.
5. Prior No Objection Certificate shall be obtained from the present affiliating university in case of change of affiliation to other university/applying for Deemed status.
6. In case of disaffiliation with the present university, the existing batches shall continue with the present university till award of degree.

Registrar  
Signature with seal  
Full Name

Place:

Date:

Note 1: Any question as to the interpretation of these regulations shall be decided by the Commission and its decision shall be final and binding in the matter.

Note 2: If any discrepancy is found between Hindi and English version of the regulations, the English version will be treated as the final

Government of Jammu and Kashmir Annexure-V  
Higher Education Department  
Civil Secretariat, J&K

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Notification

Jammu, the 15<sup>th</sup> October, 2024

S.O. 511 -Whereas the Hon'ble Supreme Court in J.P. Unni Krishnan and others V/s State of Andhra Pradesh and others (AIR, 1993 SC 2178) laid down a scheme for regulating admission to the professional Colleges including Engineering Colleges/Polytechnic Institutions imparting Degree/Diploma and other courses established and/or run by private institutions; and

Whereas, pursuant to the aforesaid directions, the Government decided to frame rules and guidelines for implementing the aforesaid scheme and accordingly vide notification SRO-51 dated 30-01-1997 titled the Jammu and Kashmir Private Technical Institutions (Selection and Admission) Rules, 1997 was notified by the Department of Technical Education for regulating admission in the Professional Colleges including Engineering Colleges/Polytechnic Institutions imparting Degree/Diploma and other courses established and/or run by private institutions; and

Whereas, Professional Engineering Colleges imparting instructions in various disciplines leading to the award of Bachelor's and other degrees fall under the Administrative control of Higher Education Department; and

Whereas, the scheme of Lateral Entry to the 3rd semester of Bachelor's Degree Courses in the Professional Engineering Institutions has also been introduced by most of the Institutions / Universities in the UT/State; and

Whereas, pursuant to the introduction of the scheme of Lateral Entry to the 3rd semester of Bachelor's Degree courses in the Professional Engineering Colleges, the Government decided to issue fresh rules and guidelines for implementing the said scheme and notification SRO-396 dated 14th of December, 2016 titled The Jammu and Kashmir Professional Engineering Colleges (Selection and Admission) Rules, 2016 was notified for regulating admissions in the Professional Engineering Colleges in the UT/State imparting instruction in various Engineering courses; and

Whereas, the Government after considering the rules which are in force at present and also considering the law laid down by Hon'ble Supreme Court in its various judgments particularly judgments dated 31-10-2002, passed in writ petition (Civil) 317 of 1993 titled T.M.A. Pai Foundation & others V/s State of Karnataka & others read with Judgment dated 14-08-2003 passed in writ petition (Civil) 350 of 1993 titled Islamic Academy of Education and other V/s State of Karnataka & others and judgment dated 12-08-2005 passed in Appeal (Civil) 5041 of 2005 titled P.A. Inamdar and others V/s State of Maharashtra & others, decided to review the existing rules and after consultation with various stakeholders has decided to issue fresh rules.

Now, therefore, the Government of Jammu and Kashmir in pursuance to aforementioned Supreme Court Judgments hereby makes the following rules for regulating the admission in the Professional Engineering Colleges in the Union territory of Jammu and Kashmir imparting instructions in various Engineering courses; namely:-

**1. Short title and commencement:** (1) These rules shall be called the Jammu and Kashmir Professional Engineering Colleges (Selection and Admission) Rules, 2024.

(2) They shall come into force from the date of its publication in the official Gazette.

**2. Definitions:** (1) In these rules unless the context otherwise requires:-

(a) "Advertisement Notice" means the notification issued by the Competent Authority, inviting applications from the eligible candidates for permission to appear in the "Common Entrance Test (CET)";

(b) "Application Form" means the form prescribed by the Competent Authority to be submitted by the eligible candidates for appearing in the Common Entrance Examination;

(c) "Available Seats" means the seats, as per the branch-wise intake capacity sanctioned by the Government and All India Council for Technical Education in each Technical Education Institution against which admissions in first semester are to be made;

(d) "BOPEE" means the Jammu and Kashmir Board of Professional Entrance Examination;

(e) "AICTE" means All India Council for Technical Education, Government of India;

(f) "Competent Authority" means the authority constituted by the Government for the purpose of conducting Common Entrance Examination and making selections for admission to various Technical/Professional courses in 1st semester;

(g) "Engineering Courses" means the courses as prescribed from time to time by the Government and shall initially include the following:-

- (i) Bachelor Degree in Engineering Courses;
- (ii) Master Degree in Engineering Courses;
- (iii) Doctoral Degree in Engineering Courses;
- (iv) Post Doctoral Course in Engineering;

(h) "Government" means the Government of Union territory of Jammu and Kashmir;

(i) "Government Engineering College" means a College established and managed by the Government, offering Engineering Courses;

(j) "Information Brochure" means a brochure issued to the candidates along with the application form containing detailed information regarding the colleges offering the courses, number of seats available in each colleges, the pattern of Common Entrance Examination and the mode of selection besides the conditions of eligibility and other relevant information;

(k) "Inter-se-merit" means the order of merit in respect of various classes/ category of candidates;

(l) "ITI" means the certified courses offered by the Industrial Training Institutes;

(m) "Lateral Entry Scheme" means admission in 3rd semester of a Degree in appropriate branch of Engineering/Technology;

(n) "Management Quota" means the seats equivalent to 15% of intake capacity in each course sanctioned by AICTE/UT Government in Private Unaided Engineering Colleges to be filled by the managements of unaided Engineering Colleges on their own subject to the eligibility criteria as prescribed by AICTE/UT Government;

(o) "Merit List" means the list of candidates who appeared in the Common Entrance Examination drawn up by the competent authority in the descending order of their inter-se merit;

(p) "NRI quota" means the quota of seats out of the payment seats to the extent as provided under rule 7 available for selection of Non-Resident Indians/Foreign Students on merit by management of the Private Engineering Colleges;


(q) "Private Engineering College" means a college established/ administered by registered Societies, Public Trusts and Religious or Charitable Trusts offering Engineering courses;

(r) "Supernumerary Seats" means the seats which are over and above the intake capacity approved by the Government/AICTE, from time to time;

(s) "TFW Scheme" means Tuition Fee Waiver Scheme as notified by AICTE;

(t) "UT Quota" means the seats equivalent to 85% of intake capacity in each course sanctioned by AICTE / UT Government in Private Engineering Colleges to be filled simultaneously with available seats in Government Engineering Colleges through Common Entrance Test to be conducted by designated competent authority by the Government for admission in both Government and Private unaided Professional Engineering Colleges; and

(u) "UT" means the Union territory of Jammu and Kashmir.

 3. Application for admission.-(1) The applications for admission to all the available seats in the engineering courses offered by the Government and Private Engineering Colleges for UT/State quota in the Union territory shall be called for by the Competent Authority

(2) Private Engineering College offering the courses covered by these rules shall call for applications separately, individually or collectively for admission in "Management Quota" seats.

(3) The application form prescribed by the Competent Authority shall contain a column or a separate sheet wherein the applicant shall indicate his/her preference for Government Engineering College or Private Engineering Colleges or between the private Institutions as the case may be.

(4) The condition of eligibility for appearing in the Common Entrance Examination shall be same as may be prescribed by the AICTE from time to time.

(5) The Management of Private Engineering College shall not impose or prescribe any further eligibility criteria or condition of admission.

(6) The Competent Authority shall arrange to publish the notification inviting applications for admission in at least two leading dailies of the Union territory (One English and one Vernacular).

4. Conduct of Common Entrance Examination and Selection for Admission.- (1) The Competent Authority viz. Jammu and Kashmir Board of Professional Entrance Examinations (BOPEE) shall conduct a Common Entrance Examination for selection against available seats in Government and Private Engineering Colleges strictly adhering to the admission schedule notified by AICTE in this regard from time to time.

(2) The Competent Authority shall prepare a common merit list on the basis of inter-se merit of the candidates in the common Entrance Examination in the descending order.

(3) The Selection of the candidates for admission to Engineering courses against UT Quota seats in both Government and Private Engineering colleges shall be made strictly on the basis of their merit in the Common Entrance Test.

(4) The Course and College allocation shall be made, as far as possible, in accordance with the descending order of the preferences given by the candidate in his/her application form depending upon the availability of seats as per inter-se merit.

(5) The Course and College allocation once made by the Competent Authority shall be final. The Private Engineering Colleges shall be bound to admit the students so allocated by the Competent Authority.

(6) The selection list so prepared shall be published in at least two leading local dailies of Srinagar and Jammu and it shall also be displayed at the office of Competent Authority in Jammu and Srinagar, besides hosting the same on its official website.

5. Counseling.- (1) There shall be two rounds of centralized counseling conducted by the Competent Authority for selection of candidates out of the merit list prepared on the basis of inter se merit in the entrance examination. The Competent Authority shall also prepare a waiting list of the candidates indicating the marks obtained by them in the Common Entrance Examination.

(2) The said waiting list shall be followed for filling up of casual/dropout vacancies as reported to them by the concerned Principals/Head of the Institutions. The second round of counseling should be over by 10th of July every year and the admission consequent to this shall be allowed till 15th of July every year.

Provided that all the selected candidates must possess the minimum marks prescribed by the AICTE for entrance test conducted by BOPEE.

6. Filling-up of Vacant Seats After the counseling is completed by the Competent Authority and after the date so fixed for filing of seats, if there remains any vacant seat in UT/State quota, the same shall be filled by the Management of concerned private un-aided Engineering Colleges in the following order of preference:-

- i) Merit in UT/State level Entrance Test;
- ii) All India Entrance Test, wherever applicable; and
- iii) Inter-se merit in the qualifying examination at the level of 10+2.

7. Selection of Candidates against Management Quota seats including NRI Seats-(1) The management quota seats shall be filled by the respective management of private engineering colleges in accordance with the following order of preference:-

- i) Merit in UT/State level Entrance Test;
- ii) All India Entrance Test, wherever applicable; and
- iii) Inter-se merit in the qualifying examination at the level of 10+2.

(2) Out of the Management Quota, a maximum of 5% of total sanctioned seats of an institution shall be filled up by the Management of Private Engineering College on their own from amongst Non-Resident Indian (NRI)/Persons of Indian Origin (PIO) / Foreign National Students and other related categories subject to their eligibility as may be prescribed by AICTE. If NRI candidate is not available, then these seats shall be treated as "Management Quota" seats.

8. Eligibility Conditions for the Lateral Entry-(1) Candidate desirous to seek admission under lateral entry scheme must have passed Diploma examination from an AICTE approved Institution with at least 50% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering/Technology.

(2) Candidates undergoing B.Sc Degree, who are seeking admission under lateral entry scheme must have passed B.Sc. final examination from a recognized University, with at least 50% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject:

Provided that the students belonging to B.Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the Engineering program along with the second year subjects.

Provided further that the students belonging to B.Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.

9. Admission Schedule: The Competent Authority shall, so far as it is practicable follow the schedule of admission issued by AICTE from time to time.

10. Selection of Candidates against Lateral Entry Seats: The Management of Private Engineering Colleges shall fill up 10% of the sanctioned intake in each discipline in the 3rd Semester and shall also fill-up the unfilled vacancies of first year. These Lateral Entry Seats shall be filled up by the Management as per provisions of these rules.

11. Structure of Fee Payable. (1) The structure of fee for various Engineering Degree Courses in Government Colleges shall be prescribed by the Government from time to time.

(2) The Fee for various engineering courses in the Private Engineering Colleges for both UT/State quota, Management Quota and NRI Quota shall be fixed by the Fee-Fixation Committee constituted by the Government for the purpose. The said committee shall fix the fee once every 03 years or at such longer intervals as it may think appropriate.

12. Admission under TFW Scheme. Under the Tuition Fee Waiver (TFW) scheme of AICTE, seats upto maximum of 5% of sanctioned intake per course shall be applicable in all the institutions approved by AICTE. These seats shall be supernumerary in nature and will be available to such courses where a minimum of 30% of sanctioned seats in the respective courses are filled up.

13. Reservations: While making selections under UT/State Quota seats, reservation shall be made for members of Scheduled Castes/Schedule Tribes/Backward Classes or any other reserved category or class of persons under the provisions of Jammu and Kashmir Reservation Act, 2004, the Jammu and Kashmir Reservation Rules, 2005 made thereunder.

14. Power to remove difficulty: If any dispute or difficulty arises about the interpretation of any of the provisions of these rules, the decision/interpretation of Higher Education Department, Government of Jammu and Kashmir shall be final and binding.

15. Repeal and saving:-(1) The Jammu and Kashmir Professional Engineering Colleges (Selection and Admission) Rules, 2016 are hereby repealed.

(2) Notwithstanding such repeal, anything done or any action taken under the rules so repealed shall be deemed to have been done or taken under the corresponding provisions of these rules.

By order of the Lieutenant Governor.

Sd/-  
(Dr. Rashmi Singh), IAS  
Commissioner Secretary to the Government

No:- HED-PC/32/2023-04 (7217843)

Dated: 15.10.2024

Copy to the:-

- 1) Commissioner/Secretary to the Government, General Administration Department.
- 2) Administrative Secretary, Skill Development Department.
- 3) Director Archives, Archaeology and Museums, J&K.
- 4) Director Information, J&K.
- 5) Secretary, Board of Professional Entrance Examination, J&K.
- 6) Director Colleges, J&K.
- 7) Registrar all Universities.
- 8) Principals Government College of Engineering and Technology, Jammu/Safapora.
- 9) Principals \_\_\_\_\_ (All Private/Autonomous Engineering Colleges).
- 10) General Manager, Government Press, Jammu/Srinagar.
- 11) i/c Website, Higher Education Department.
- 12) Stock File.

*(Signature)*  
 (Tanvi Gupta) JKAS  
 Under Secretary to the Government  
 15.10.2024

CONSTITUTION OF THE  
JAMMU UNIVERSITY ANIMAL WELFARE CLUB

Article I – Motto, Name, Type, Purpose and Duties of the Club.

- (i) The motto of the club shall be शम् नो भव द्विपदे चतुष्पदे (ऋग्वेद) | "May happiness be to bipedal and quadruped animals".
- (ii) The name of the club shall be "Jammu University Animal Welfare Club"
- (iii) The club shall be a non-statutory body of the University of Jammu created in response to a need identified by the university administration.
- (iv) The purpose of the club shall be to provide the students, faculty, staff members and residents with legal information, organize programs and resources regarding animal welfare in the university campus and to avoid man-animal conflict.
- (v) The duties of the club include to organize awareness programmes to the stakeholders on the campus about animal rights, to prevent disease and provide veterinary treatment to animals, to arrange appropriate shelter and food, to arrange and manage vaccination, to control the animal population through various programmes and to keep liaison with govt. bodies and collaborate with NGO's/other organizations for the welfare of animal through the active participation club members and volunteers.

Article II – Financial rules of the university shall be followed.

Article III – Membership

- (i) The members shall be any scholar enrolled in the university, faculty, officer, staff member or a resident of the campus in effect.
- (ii) The ex-students of the university shall be a member of the club if they are the members of University of Jammu Alumni Association (UJAA).
- (ii) The membership shall be for a period of three years and can be successively renewed.
- (iii) The membership shall be granted on the remittance of prescribed fee and verification of effective affiliation with the University of Jammu.
- (iv) The members shall be assigned responsibilities of event coordinators by the club officers as and when required.

Article IV – Any student on the rolls of the university shall be allowed to get registered as Volunteer for a period of one year, however extendable, if he applies through the head of the concerned department.

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20/11/24  
20/11/24

Article V – Club Officers: A member of good standing shall be appointed as a Club Officer.

(i) Chairperson

Duties:

1. Hold the responsibility of finances
2. Hold General Body and Executive Committee Meetings
3. Propose the purchases of the club
4. Set yearly budget and goals for the club
5. Arrange funds for the club
6. Frame standard operating procedures

(ii) Co-Chairperson

Duties:

1. Fill in for the Chairperson when needed with non-financial powers
2. Organize Animal Welfare programmes and coordinate events
3. Maintain the club bulletin board and social media groups
4. Execute the decision of Executive Committee
5. Assist other officers as necessary

(iii) General Secretary

Duties:

1. Collect membership fee and maintain list of members in good standing
2. Organize meetings and keep a proper record of all activities of the club
3. Keep track of the club's accounts, income, and expenditures
4. Prepare annual budget and audited statement of expenditure
5. Keep correspondence with other offices/bodies

Article VI – Executive Committee Members:

Composition: The following members of the club shall be the constituent members of the Executive Committee

1. Three faculty members from teaching departments
2. One warden from Boys' Hostels
3. One warden from Girls' Hostels
4. Two officers from the administration
5. Two staff members
6. Three research scholars
7. Two ex-student

Duties:

1. Meet regularly for review progress and decision making
2. Recommend the purchase proposals of the club
3. Plan to raise funds and decide membership fee
4. Approve a yearly budget

Article VII – Advisor

- (i) Dean, Faculty of Life Sciences shall be the Advisor in an ex-officio capacity. The

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20/11/2024

Chairperson shall seek advice from the Advisor on various critical issues related to animal welfare, man-animal conflict and apprise the Advisor of the various programmes of the club.

Article VIII – Executive Board

- (i) The Executive Board shall consist of Advisor, Chairperson, Co-Chairperson, General Secretary and Executive members of the club. All the inter and intra club conflicts shall be resolved in the board

Article IX – The Vice-Chancellor shall be the competent authority for all matters pertaining to the club and shall preside over the meetings of the Executive board.

Article X – Method of Selection

- (i) The Chairperson, Co-Chairperson and Secretary of the club shall be appointed by the Vice-Chancellor for a period of three years.
- (ii) The Advisor shall recommend the names of the club officers to the Vice-Chancellor.
- (iii) The members of Executive Committee shall be selected/elected by the General Body by adopting a fare and transparent method.

Article XI – Method of Amending Constitution

- (i) Amendment of the constitution shall be by  $\frac{2}{3}$  votes of the general members either in person or electronically.

Article XII – Disciplinary

- (i) The officers and members of the club shall abide by the disciplinary rule of the University of Jammu.
- (i) Officers and members can be removed by  $\frac{2}{3}$  votes of the members either in person or electronically. The decision shall be submitted to the Vice-Chancellor for further necessary action.

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BY-LAWS

1. The University of Jammu will notify the candidates (Female & Male) scoring highest marks in M.A. Journalism and Mass Communication from University of Jammu in a particular Academic year.
2. Such candidates will be awarded the Gold Medal as a tribute to Late. Sh. S.D. Rohmetra, an Eminent Journalist for contributions in the field of Journalism.
3. The Medals to be awarded shall be named as;
  - i. **SH. S.D. ROHMETRA GOLD MEDAL IN MASTER DEGREE PROGRAMME IN JOURNALISM AND MASS COMMUNICATION TOPPER (FEMALE) GOLD MEDAL**
  - ii. **SH. S.D. ROHMETRA GOLD MEDAL MASTER DEGREE PROGRAMME IN JOURNALISM AND MASS COMMUNICATION TOPPER (MALE) GOLD MEDAL**
4. Gold Medals shall preferably have 5 gms of gold value each.
5. If more than one candidate is bracketed for first position, all will be awarded Gold Medals of equal value within the annual income accrued of the endowment.
6. For this purpose, an endowment fund of Rs.15 lakhs will be deposited by the trustee, which shall be kept in interest bearing account by the University of Jammu in a Nationalised Bank and, the interest accrued thereon shall be utilized for making of the medals.
7. The Medals shall be awarded to the Female and Male students eligible for the purpose at the Annual Convocation of the University. In case, the Annual Convocation is not held for a particular year/ years, the Medals for all such years shall be awarded at the Convocation held next.
8. If for any particular year there happens to be no eligible female or male student in the Programme OR for any reason, medals are not awarded, the annual income of the endowment accrued for the year shall be added to the corpus of the endowment with the University.
9. The intimation as to the award of the Gold Medal with the name of the recipient with the total number of marks obtained shall be sent every year by the Registrar to Mrs. Usha Rohmetra, W/o Late Sh. S.D. Rohmetra, House No.19-C, Ext., Gandhi Nagar, Jammu-180006, J&K or her legal heirs.
10. ~~The endowment shall continue to exist as long as the University exists and shall not be transferred to any other University or body without the written consent of Mrs. Usha Rohmetra, W/o Late Sh. S.D. Rohmetra, House No.19-C, Ext., Gandhi Nagar, Jammu-180006, J&K or her legal heirs.~~

12/11/2014

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**MALAVIYA MISSION TEACHER  
TRAINING PROGRAMME**

**(MMTTP)**

**GUIDELINES**



सत्यमेव जयते

**Ministry of Education  
Government of India**

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## 1. Introduction

The National Education Policy (NEP) 2020 underscores the need for motivated, energized, and capable faculty in Higher Education. The capacity building for teachers at all levels is a key focus. Existing mechanisms, namely UGC-Human Resource Development Centres (HRDCs) and Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching Centres (PMMMMNMTT), have significantly contributed to training faculty. However, continuous professional development is essential due to the dynamic nature of teaching and learning. Hence, the Malaviya Mission Teacher Training Programme (MMTTP) has been re-launched by restructuring existing mechanisms to enhance the capacity and training of teachers/faculty. The mission aims to transform higher education by integrating Indian values and ethos into teaching, research, publications, patents, and institutional development.

India's Higher Education is poised to:

- Adopt transformative and innovative approaches.
- Achieve an augmented Gross Enrolment Ratio (GER) of 50 percent.
- Mitigate state-wise, gender-based, and social disparities in GER
- Emerge as a significant global talent provider, with one in four graduates worldwide being a product of the Indian Higher Education system.
- Attain a position among the top five countries globally in terms of research Output.

## 2. Background of the Scheme:

The Ministry of Education (MoE) seeks to strengthen synergy and integration between HRDCs and PMMMMNMTT Centres to align with NEP 2020 objectives. The scheme establishes 111 Malaviya Mission Teacher Training Centres (MMTTCs). The scheme aims to implement NEP recommendations, focusing on quality teaching, equity, online education, technology use, Indian language promotion, vocational education, and multidisciplinary education.

**Vision:**

To build competencies in faculty for better teaching, learning, research and academic leadership by aligning them with Indian values and updating their knowledge and skills according to the needs of society and NEP 2020.

## 3. Objectives of the Scheme:

The salient objectives of the scheme in alignment with NEP 2020 are:

- Achieving full human potential, developing an equitable and just society, and promoting national development.
- Improving the quality of Education at all levels by infusing quality and excellence in our Teachers, students and teaching-learning.

- To ensure holistic development of the teachers and learners with inculcation of ethics, and human values as enshrined in Indian culture and familiarize them with the Indian Knowledge System (Bharatiya Gyan Parampara.).
- To build respect for the eco-balance and biodiversity existing in nature and adopt Sustainability for life.
- To ensure the role of faculty as active participants in institution and nation building.
- To empower Faculty members as lifelong learners through continuous professional development.

#### 4. Proposed Outcome of the Scheme:

- All Faculty members will get sensitized and oriented on NEP 2020 to make India global knowledge superpower by imparting holistic education, imbibing the ideals of Bhartiya- centric ethics and human values.
- Teachers and Learners will acquire the concept of the Indian Knowledge Systems (Bharatiya Gyan Parampara), integrate in the curriculum and apply it in real life for the advancement and creation of knowledge including in Bharatiya Languages.
- The learners will develop 21<sup>st</sup> Century skills and become reflective practitioners to innovatively generate and apply ideas respecting biodiversity and sustainability.
- The learners shall conduct quality research to solve contemporary problems through innovation and entrepreneurship.
- The learners will develop the capacity to integrate ICT tools into the learning process and become lifelong self-motivated learners.
- The faculty will contribute to institution, society and nation building.

The programmes shall be designed in a manner that the attendee teachers shall be inspired and motivated to do things better through thorough understanding of NEP 2020 both in the formal as well as informal mode of the Programme. In fact, many things could be done outside the timetable which will really contribute to the above outcome. Lot of innovation and usage of local resources are possible for this purpose using the flexible offering. The trainee teachers may also be given reading material and links to videos in advance and lot of hands-on activities conducted during the programme.

#### 5. Structure of MMTTC:

##### 5.1 A. Programme Director MMTTC:

MMTTC shall be headed henceforth by a Programme Director from amongst the senior faculty members of the Host University/Institution to be nominated by the head of the respective HEIs for a period of three years initially which may be extended depending upon their performance. However, the existing Director /Coordinator /regular staff of erstwhile HRDCs shall continue till their superannuation on the terms and conditions of their service at the time of their appointment.

### 5.1 B. Supporting Staff:

Support Staff, as needed, may be hired on a contractual basis in the erstwhile PMMMNMTC Centres, now MMTTC. They can engage/hire three support staff on a contractual basis, with the following details:

Sl. NO	Designation	Monthly Salary	Respective Term
1	Project Assistant	35000	4,20,000
2	Computer Assistant	30000	3,60,000
3	Support Staff	22000	2,64,000
Total			10,44,000

\* Subject to revision as per minimum wages rates as notified by concerned State Government from time to time.

In case of erstwhile HRDCs, no contractual staff shall be hired/engaged, if permanent staff is already appointed / available for the purpose.

#### Structure of Erstwhile HRDCs Staffing pattern:

The erstwhile HRDCs shall conserve its structure for which the academic and non-academic staff engaged prior to the implementation of these guidelines will continue to be governed by the UGC guidelines which prevailed at the time of their appointment. Regular staff of the erstwhile HRDCs will continue till their respective retirement. No new permanent faculty/staff shall be appointed at erstwhile HRDCs after the retirement of the existing staff. Thereafter, the regular faculty members/staff of the host institutions may be given additional responsibility for running the Centre. They will follow MMTTC staff pattern as stated above thereafter.

### 5.2 Functions of MMTTC:

The functions of MMTTC encompass planning, organizing, implementing Faculty Induction Programmes (FIP) for newly appointed college/ university faculty members. Additionally, MMTTC will organize Short Term Programme/ Faculty Development Programme (STP/FDP), Refresher Courses (RC), etc. for serving teachers, researchers, senior administrators, heads of departments, principals, officers, non-teaching staff etc., and orient them on NEP 2020 themes through NEP Orientation and Sensitization programmes.

Specifically, MMTTC will:

- a) Identify resource persons in various fields for MMTPs and share them with UGC and other centres after due vetting for their quality and suitability, familiarizing them with the course philosophy and guidelines. Resource persons will be identified based on a defined procedure, ensuring approval by the Academic Advisory Committee (AAC) of

MMTTC. AAC may meet atleast once in a year. However, in case of new programme/non-availability of the resource persons/experts, Programme Director MMTTC may decide and report to the AAC.

- b) Decide the thrust areas for each programme
- c) Produce specially designed materials for effective implementation of the course/programme.
- d) Plan, organize, monitor, evaluate and submit reports of the course/programme.
- e) Foster a culture of learning and self-improvement among teachers, integrating it into the tertiary- level educational system.
- f) Organize short-term Leadership programmes for decision-makers to facilitate higher education reforms.
- g) Provide opportunities for in-service teachers to exchange experiences and learn from each other through refresher courses.
- h) Establish a forum for serving teachers to stay updated on the latest advances in various subjects and respond to intellectual, research, social and cultural developments.
- i) Develop video lectures and learning resources, uploading them to a common portal provided by UGC.
- j) Provide opportunities for widening knowledge and pursuing research studies.
- k) Introduce new methods and innovations in higher education to encourage participants to develop their innovative instructional methods.
- l) Coordinate research with IUCTE in teaching pedagogy and faculty development.
- m) The MMTTCs can enter into collaboration among themselves and with other HEIs.
- n) Any other responsibility assigned by the UGC/MoE.

The MMTTCs shall have enough flexibility to innovate and make the programmes effective and achieve the desired outcomes.

#### 6. Scope of the Malaviya Mission Teacher Training Programme

The MMTTP will address the needs of teachers in colleges/universities as determined by the UGC through Faculty Induction Programmes/Refresher Courses/Short Term Programme/Faculty Development Programme. The one-week/ Short Term Programme /Faculty Development Programme will cover various themes like Academic Leadership, Research Methodology, Climate Change, Sustainable Development Goals, Net Zero, Entrepreneurship, Indian Knowledge Systems, Gender Studies, Community Based Participatory Research, Teacher Connect, Learner Disabilities, Design Thinking etc.

Additionally, the programme will orient and sensitize faculty members at all levels on NEP 2020 themes through NEP Orientation and Sensitization programme. The Programme will also focus on participation of the faculty members belonging to various categories of Socio-Economically Disadvantaged Groups (SEDGs) including PWDs / Divyang to make it inclusive in line with NEP, 2020.

Enough freedom could be given to the Centres to incorporate and design their respective Programmes apart from the above which will encourage innovation on one hand and differentiation or uniqueness on the other hand.

#### 7. Programmes to be offered by the MMTTCs (Annually)

No.	Type of Programme	Number of Programmes per year per Centre	Mode	Number of Beneficiaries per Programme	Number of Beneficiaries per year per Centre
A	B	C	D	E	F
1	NEP Orientation & Sensitization programme	24	Online	100-200	4800
2	Faculty Induction Programme (24 Days)	1	Residential	40-50	50
3	Faculty Induction Programme (24 Days)	1	Online	60-100	100
4	Short Term Programme (6 days)	2	Residential	40-50	100
5	Short Term Programme (6 days)	3	Online	60-100	300
6	Refresher Course (12 days) Core Subject & Interdisciplinary	2	Residential	40-50	100
7	Refresher Course (12 days) Core Subject & Interdisciplinary	3	Online	60-100	300
	Total	36			5750

#### 7A. Other Programmes

No.	Type of Programme	Number of Programmes per year per Centre	Mode	Number of Beneficiaries per Programme	Number of Beneficiaries per year per Centre
1	Capacity Building on Design & Entrepreneurship	1	Hybrid	50-60	50-60
2	Teacher Connect Programme	12 (or as decided by PAB Chair)	Offline	150-200	150-200
3	Nurturing Future Leadership Programme	25	Offline	30	750
4	Capacity Building Programme on Specific Learning Disabilities	12	Hybrid	210	2400



## 7.1 A) NEP Orientation & Sensitization Programme

### Programme Delivery:

The NEP Orientation & Sensitization programme will be conducted in online mode by all MMTCs. The goal is to reach around 15 lakh faculty members in three years (2023-24 to 2025-26). This aims to provide sensitization and orientation on the eight themes, facilitated by national experts. Upon completion, participants will receive an online certificate.

### Programme Schedule:

The NEP Orientation & Sensitization programme will be of 8 days conducted in two weeks' duration, featuring two live online sessions (90 minutes each) per day. Participants will complete MCQs in the following week, with 5 questions on each of the theme sessions.

The choice of assessment may be made by the resource person, which may not necessarily be only in the MCQ format.

### Responsibilities:

**MMTCs:** Track participant registration, monitor attendance, oversee assessment completion, and certify participants through MMTP Portal (<https://mmc.ugc.ac.in/>)

**Resource Persons:** Deliver a 90-minute presentation/ interaction, share session plan, and 5 MCQs in advance with the MMTCs\*.

\*A centralized technological platform that is a LMS comprising appropriate tools may be developed that can be used for formal and informal interaction, cooperative and collaborative strategies as well as an innovative platform.

### Themes:

- Holistic and Multidisciplinary Education
- Indian Knowledge Systems and Multilingualism
- Academic Leadership, Governance and Management
- Higher Education and Society
- Research and Development
- Skill Development
- Student Diversity and Inclusive Education
- Information and Communication Technology
- Autonomy to the institution and choice to the students
- Curriculum, development, pedagogy and assessment

### Guidelines for Participants:

- Register on the Malaviya Mission Teacher Training portal before the programme.

Further, MMTCs can register participants directly, however, the details of the participants are required to be uploaded on the MMTP portal within a period of two weeks after completion of the programme by the concerned Centre.

- Attendance is compulsory in all sessions.
- An Online certificate will be issued to those who have attended the two weeks programme and qualified the assessment parameters.
- The NEP Orientation and Sensitization Programme shall be considered equivalent to One Week FDP/STP for regularization/ CAS.

#### Eligibility Criteria:

- Faculty members in Central, State, Deemed to be Universities, Private Universities, Institutions of National Importance, Colleges and other HEIs.
- Faculty members from HEIs under various Professional Councils (AICTE, NMC, BCI, INC, PCI, ICAR etc.)
- Contractual, Ad-hoc, Guest faculty Teachers, Tutors and Demonstrators in HEIs, wherever applicable.
- Research Scholars & Research Associates at the Ph.D. or post-doctoral level in HEIs.

#### Financial Norms:

Type of Programme	No. of programmes per year per Centre	Mode	No. of Beneficiaries per Programme	Cost of one Programme per Centre (in Rupees)	Cost of 24 programmes per Centre (in Rupees)
NEP Orientation and Sensitization Programme	24	Online	100-200	36300	8,71,200

#### B) Faculty Induction Programme (FIP)

##### Eligibility Criteria:

The Faculty Induction Programme(FIP) is designed for faculty members in Central, State, Deemed to be Universities, Private Universities, Institutions of National Importance, Colleges and other HEIs. It familiarizes them with curriculum development, teaching-learning methodologies, assessment and evaluation techniques, ICT-enabled teaching-learning, and university rules and regulations etc. For newly appointed teachers, the Faculty Induction Programme(FIP) is mandatory to be completed within one year of appointment.

MMTCs may conduct two FIPs (one residential and one online). The course content and syllabi shall align with UGC GURU DAKSHATA (<https://www.ugc.gov.in/e-book/GURU%20DAKSHTA%20English/mobile/index.html>).

In order to complete all the modules, it will require 144 hours, including some project work and field visits/surveys. The duration of the programme will be of 4 weeks.

**Programme Schedule and Financial Norms:**

Type of Programme	No. of programmes per year per Centre	Mode	No. of Beneficiaries per Programme	Total Cost of programmes per Centre
STP (2-3 Days)	1	Residential	40-50	14,05,800
STP (2-3 Days)	1	Online	60-100	1,68,300

**C) Short Term Programme /Faculty Development Programme:**

The duration of Short Term Programme (STP) will be of 6 working days (36 hours) MMTTC may conduct 5 short term programmes in a year (2 Residential and 3 Online).

**Eligibility Criteria:**

Faculty members working in universities and colleges that are included under Section 2(f) of the UGC Act. The teachers of colleges that do not yet come within the purview of Section 2(f), but have been affiliated to a university for at least three years, will be permitted to participate in the courses. These conditions are applicable only for Residential Training Programmes/Courses.

**Programme Schedule and Financial Norms**

Type of Programme	No. of programmes per year per Centre	Mode	No. of Beneficiaries per Programme	Programme Wise Cost (in rupees)	Total Cost of programmes per Centre
STP/EDP	2	Residential	40-50	379500	7,59,000
STP/EDP	3	Online	60-100	49500	1,48,500

Technology is going to play an important role in teaching-learning process, monitoring, evaluation, analytics etc., therefore every MMTTC may be required to conduct at least one short term programme on ICT applications such as Development of MOOCs, Learning Management Systems, ICT application in assessment and evaluation, Blended learning, e-content development, Open Education Resources etc.

**D) Refresher Course**

The Refresher course will be of two weeks duration, with a minimum of 12 working days and 72 contact hours (six hours a day, six days a week). MMTTC may conduct 5 Refresher Courses in a year (2 Residential and 3 online)

**Eligibility Criteria:**

- (i) Faculty members working in universities and colleges that are included under Section

2(f) of the UGC Act. The teachers of colleges that do not yet come within the purview of Section 2(f), but have been affiliated to a university for at least three years, will be permitted to participate in the courses. These conditions are applicable only for Residential Training Programmes/Courses.

- (ii) For the Refresher course, participation in the FIP is a prerequisite for admission. The teacher may opt for a refresher course after a one-year gap following FIP. For residential RCs, there should be a minimum gap of one year between two refresher courses, though it may be relaxed if an adequate number of participants are not available, or it is essential for the teacher to fulfill eligibility conditions for career advancement as prescribed by UGC from time-to-time.

Refresher course may be conducted in

- Core Subjects/Disciplines
- Multi-Disciplinary / Interdisciplinary/ Transdisciplinary/ Cross disciplinary Areas.
- How to become a better/ effective/ great teacher?

Every Multi-Disciplinary / Interdisciplinary/ Transdisciplinary/ Cross disciplinary course will be equivalent to the Refresher Course in subject/ discipline.

#### Programme Schedule and Financial Norms

Type of Programmes	No. of programmes per year per Centre	Mode	No. of Beneficiaries per programme	Programme Wise Cost (in rupees)	Total Cost of programmes per Centre (in rupees)
Refresher Course	2	Residential	40-50	7,49,100	14,98,200
Refresher Course	3	Online	60-100	89,100	2,67,300

#### E) Teacher Connect Programme

1. A 2-Day Teacher Connect Programme under Malaviya Mission Teachers Training Programme in the light of G20 New Delhi Leaders' Declaration held on 9-10 September 2023 has been conceptualized.

#### Background and Objective

2. One of the fundamental principles of NEP, 2020 inter-alia recognizes teachers and faculties the heart of the learning process. It further recognizes their recruitment, continuous professional development, positive working environment and service conditions as key element to ensure that each faculty member is happy, enthusiastic, engaged, and motivated towards advancing his / her students, institutions, and profession. Ministry of Education to translate the objectives of NEP, 2020 has taken up the recruitment of faculty and teachers in mission mode approach. During the last one year, a large number of faculty / teachers have

been recruited and inducted in HEIs and Schools.

3. Further, to meet the future demand of the country and sustainable life style as embedded in the 'Mission LiFE', the role of faculty and teacher is critical to transform our education systems to respond to these challenges.
4. Accordingly, there is need to sensitize the newly inducted teachers/faculty about the different themes of National Education Policy 2020 and other allied matters like Pedagogy, Assessment, Research & Innovation, Holistic Development of students, Indian Knowledge Systems (IKS), etc.
5. With this objective 2-Day Teacher Connect Programme shall be organized in different parts of the country (zone-wise) through Malaviya Mission Teachers Training Centers. Around 200 newly recruited Faculties and Teachers from Higher Education, School Education and Skilling institutions [participants to be finalized in consultation with D/o School Education & Literacy & M/o Skill Development & Entrepreneurship] would be participating in each programme. As the capacity building is evolving and dynamic in nature in light of emerging areas, there may be need for interventions like, capacity building for teaching-learning, curriculum & pedagogy in multiple Indian languages, training on student wellness, their psychological wellbeing and mental health etc. Hence, the number of programme is to be curated and decided by PAB Chair.
6. NIEPA shall be the knowledge partner to carry out this Programme.

#### Financial Norms

Type of Programmes	No. of programmes per year per Centre	Mode	No. of Beneficiaries per programme	Programme Wise Cost (in rupees)	Total Cost of programmes per Programme (in rupees)
Teacher Connect Programme	12 or as decided by PAB Chair	Residential	200 (for one programme)	25,00,000	3,00,00,000

#### F) Capacity Building for Design and Entrepreneurship

National Education Policy 2020 aims at transforming the education system in the country. It also places a strong emphasis on fostering a culture of innovation; promote an entrepreneurial spirit and provide a conducive environment for students to develop innovative solutions to real-world problems within the education system.

Design thinking is a problem-solving approach that encourages creative and innovative solutions to complex challenges. It focuses on understanding the needs and perspectives of end-users and applying a user-centric, empathetic, and iterative approach to arrive at effective solutions. In the context of education, design thinking encourages educators to create learner-centered curricula, teaching methods, and assessments that cater to individual needs and foster critical thinking, problem-solving, and creativity.

Accordingly, a capacity building Programme for faculty and HEIs is being started on Design and Entrepreneurship under the aegis of Malaviya Mission Teacher Training Programme (MMTTP) to address the key elements of NEP with a specific focus on design and entrepreneurship development.

### Objectives

The objective of this programme is to enhance the capacity of faculty and HEIs for creative transformation with a specific focus towards design and entrepreneurship development.

### Mentors for Participating Institutions

It will be achieved through one-to-one mentoring of faculty and promoting generative dialogue among faculty, student teams and HEI partners by a pool of expert mentors.

Each participating HEI will be assigned a maximum of three mentors for a period of two years. Each mentor will devote about 40 person days to mentor 8-10 faculty members and an equivalent number of student teams from 3<sup>rd</sup> and 4<sup>th</sup> year UG, 2<sup>nd</sup> year PG and advanced years of PhD for one year.

### Eligibility Criteria for Participating Institutes

Public funded HEIs can apply for this Programme as per the following criteria:

1. The public funded HEI must be in the top 200 in the NIRF ranking 2022 & 2023 in any of the NIRF categories.
2. HEI must be enrolled in the National Innovation & Startup Policy (NISP) and allocated funds to the tune of at least 1% of their annual operating expenditure towards student innovation.
3. HEI must have at least 3 academic departments offering UG, PG and PhD Programmes, with potential for developing a multidisciplinary foundation for UG Programmes.

### Responsibilities of Participating Institutes

The participating HEIs are expected to leverage this Programme to intensify their design and entrepreneurship development initiatives by making the following key interventions:

1. Create common slots in the curriculum and academic calendar for UG, PG and PhD Programmes in at least 3 departments (3 hrs per week + 3 days per semester for a hackathon + 3 weeks in a year for field work) from the academic year 2024-25.
2. The common slot of 3 hrs per week may be used to -
  - a. Introduce a sequence of service learning or product design courses, one in each semester for the first and second year UG students, and 1<sup>st</sup> year PG and PhD students. The HEIs may redesign existing courses or create new ones. The courses must strictly follow the pedagogy of learning-by-doing (individual and group), continuous assessment of activities, and promote empathy and discovery of real-world problems.
  - b. Introduce open electives focused on specific domains to encourage promising teams of students in their 3<sup>rd</sup> and 4<sup>th</sup> year UG or 2<sup>nd</sup> year PG or advanced years in PhD to pursue detailed design, prototyping and entrepreneurial activities. Involving PG and PhD

students in the initiative is intended to not only help sharpen research, but also encourage commercialisation and prepare the next generation of faculty.

3. Identify and nominate 25-30 faculty members each year for the mentoring Programme. This cohort of faculty may be motivated and incentivised to -
  - a. Participate in one-to-one mentoring sessions and conversations with expert mentors to enhance capacity for creative transformation.
  - b. Identify and co-mentor 15-20 promising student teams (average size 4) in the 3<sup>rd</sup>/4<sup>th</sup> year UG or 2<sup>nd</sup> year PG or advanced years of PhD. The teams may be encouraged to have a mix of students from different years and branches of study depending on the topic of interest.
  - c. Handle courses in the common slot and facilitate learning-by-doing for approximately 1,400 students from 1<sup>st</sup> and 2<sup>nd</sup> year UG, 1<sup>st</sup> year PG and PhD.
4. Allocate appropriate amount of innovation fund to support the 18-20 promising student teams to pursue product design and entrepreneurship each year, and create the infrastructure to support learning-by-doing.
5. Identify local partners such as industry, government organizations and Non-Governmental Organizations to mobilize additional resources and create learning opportunities for faculty and students.
6. Create a governance structure with adequate leadership to fast-track implementation of the Programme and monitor the progress.

#### Nodal Centre for the Programme

The nodal center for the Programme will be Malaviya Mission Teacher Training Centre, IITDM Kancheepuram which will manage the selection of HEIs and mentors, allocate mentors to HEIs, conduct curated webinars to share best practices and resource material, monitor progress, and disburse honorarium to the mentors. There will be no separate non-recurring or recurring grant given to the HEIs. The Programme will target 50 promising HEIs for a period of two years (2024-26).

#### Financial Norms

The financial requirements of this Programme for 2024-25 to 2025-26 shall be as per the following:

Parameter	Preparation (Jan-Mar 24) (in Rs)	Year - I (2024-25) (in Rs)	Year - II (2025-26) (in Rs)	Programme Total (in Rs)
Number of institutions enrolled	50			
Total number of faculty to be mentored		1,400	1,450	2,850
Total mentors to support all the institutions		150	150	150
Total Mkt fund for 2024-26		10,92,00,000	12,44,10,000	23,36,10,000

#### Seeking Expression of Interest from the Institutes

Interested HEIs may submit a clear and concise proposal for participation in this Programme.

The proposals must clearly articulate the following:

1. Why the HEI wants to participate in this Programme and how it fits with its NEP plans?
2. What specific goals it intends to achieve over 3 to 5 years through this Programme?
3. How it intends to integrate and institutionalize this Programme in its everyday routine?
4. What is the level of readiness of the HEI to implement the key interventions of the Programme including approvals from governing bodies like senate or board and infra?
5. How much funds will be allocated by the HEI to support teams and the sources of funds?
6. Which local industry partners have committed to support this Programme & nature of support?
7. Who will be coordinating the Programme in the HEI? (PI/Co-PI must preferably be in leadership positions and able to implement the desired institutional changes)
8. Provide a list of five mentors from local industry partners, start-up community or retired professionals from industry or senior faculty from other academic institutions. Their consent may be taken and their profiles and contact details may be attached. Mentors must have strong inter-disciplinary expertise, experience in product development and entrepreneurial initiatives, listening skills, ability to mentor faculty and willing to commit 40 days per year (1 day per week during the semester).

#### **Selection Criteria of the HEIs**

Proposals will be evaluated based on the vision, readiness, commitment and credentials of the HEIs and PIs/Co-PIs to leverage this Programme and deliver outcomes in terms of number of faculty mentored, entrepreneurial teams supported and pipeline of students nurtured. The selected institutions will need to sign an MoU with the nodal centre to execute the Programme.

#### **Programme Advisory Council**

There shall be Programme Advisory Council to guide the Nodal Center to be constituted by the MoE.

#### **G) Nurturing Future Leadership Programme**

As India assumes an increasingly prominent role in the world, there is an urgent need to inculcate leadership development in higher educational institutions (HEI) both among students and faculty. Leadership development for faculty members will not only help prepare some of them for educational leadership roles, but also be of intrinsic benefit even to those faculty members uninterested in assuming leadership roles, by helping them excel in their own research and teaching pursuits, and in enabling them to inculcate leadership skills amongst their students, bringing tangible and wide-ranging benefits to the nation.

This need for trained and experienced institutional leaders is also outlined in the National Education Policy (NEP) 2020. It inter-alia stipulates that:

- (i) Faculty excellence will be incentivised by way of appropriate rewards, promotions, recognition and movement into institutional leadership even certification also
- (ii) Presence of outstanding and enthusiastic institutional leaders that cultivate excellence and innovation is the need of the hour

- (iii) Excellent faculty will be identified early and trained through ladder of leadership positions.
- (iv) Outstanding leaders will be identified and developed early, working their way through a ladder of leadership positions.

#### Objective

The objectives of the programme are:

- (i) To build ecosystem to inculcate leadership skills in faculty members at levels early in their career to advance both individual and organizational goals
- (ii) To be a broad-based leadership development programme (for all faculty across all levels)
- (iii) To expand the pool of potential leaders for the range of leadership positions
- (iv) To prepare faculty to contribute effectively and proactively in collective decision-making, shared governance, developing initiatives, problem solving
- (v) Improve Teaching - learning and student engagement.
- (vi) Build leadership qualities in their students.

The programme is envisioned to make "Everyone a Leader" to be able to create an empowered workforce with an open and participative culture.

#### Identification of Host Institutions

The programme will be delivered by the top management institutes in NIRF ranking having expertise in running management / leadership courses with flexibility to add institutions which meet NIRF requirement by PAB Chair.

#### Roles and Responsibilities of Stakeholders

The National Institute of Educational Planning and Administration (NIEPA) would be the coordinating organisation for the programme.

The roles and responsibilities of NIEPA would include:

- (i) Coordination between Ministry of Education and host institutions
- (ii) On-boarding of the shortlisted institutions who would be host institutions

The roles and responsibilities of the host institutions would include:

- (i) Ensuring unique positioning of the Programme to attract faculty members to attend
- (ii) Develop programmes aligned to leadership modules and pedagogy
- (iii) Mobilization and selection of participants
- (iv) Programme delivery
- (v) Assessment and certificate of participation
- (vi) Boarding and lodging for the participants during the course of stay

The roles and responsibilities of the participants' institutions would include:

- (i) Nominating up to 2 faculty in a given course at a given institute for the Programme, having high potential to benefit from the Programme
- (ii) Bearing the cost of travel arrangement for participants nominated for the Programme by them

### Implementation Framework for the Programme

All host institutes can exercise autonomy in creating a selection process for the programme, assigning facilitators, setting syllabi, and developing pedagogical approaches in accordance with the following standardised programme modalities:

- a. **Participants** - Faculty from centrally-funded institutes, Institutes of National Importance, as well as UGC and AICTE recognized universities, colleges, and standalone institutes
- b. **Eligibility for Nomination / Selection** - The participants must be permanent faculty at recognised institutes with at least 3 years of teaching experience
- c. **Batch size** - 30 participants. The first batch shall be completed before 31<sup>st</sup> March 2024.
- d. **Mode of delivery** - 5 Days Residential Programme
- e. **Modules** - Host institutions will have full autonomy to design curriculum and pedagogy of the programme. An illustrative list of modules is as follows:
  - Teamwork
  - Professional Skills
  - Critical Thinking
  - Self-management
  - Conscientious Citizenship
- f. **Pedagogy** - Host institutions can develop their own pedagogical approaches in addition to the following list of suggested pedagogical approaches (based on the concept of learning while doing):
  - International and national case studies
  - AV presentation
  - Group discussion.
  - Role play
  - Management games
  - Debates
  - Interactions with Chairman, Board of Governors of the host institute, and suitable industry leaders
  - Interviews with great teachers, social reformers, and institution builders
  - Complex assignments, and project work would also go a long way.
- g. **Assessment and certificate of participation** - The host institution shall conduct graded pedagogical activities and a final test developed by them. Upon successful completion of the programme, the participant shall be awarded with a certificate from the host institution under the aegis of Malaviya Mission Teacher Training Programme (MMTTP). Assessment is primarily to see effectiveness of the delivery and feedback to the participants.

#### h. Programme Implementation Committee:

There shall be Programme Implementation Committee to guide implementation of the Programme and the same shall be constituted by MoE.

#### Financial Norms

- The programme shall be funded entirely by the Ministry of Education
- In case of more than 2 participants nominated by any institution for a given Programme in one institute, the full cost shall be borne by the participant's institutions for those additional participants.
- The cost of travel (to and from host institution) shall be borne by the participants' institutions.

The cost for conducting one round of NFLP is Rs. 3,75,00,000 per year for training 750 participants at the rate of Rs. 50,000/- training cost per participant.

Mode	Type of Programme/ Activity	No. of days	No. of beneficiaries/ participants	Per participant cost (RS. in thousands)
Offline	Nurturing Future Leadership	5 days	2,250	50.00

\* cost includes all expenses and tax, if any

#### Expected Outputs & Outcomes

Upon successful completion of the programme, the following benefits are envisioned:

- Improvement in the team management, communication skills, and critical thinking of participants
- Dissemination of learnings from the programme to encourage other institutions to organise similar development programmes for their faculty
- Creation of a pool of trained institutional leaders
- Improvement in administration of higher education institutions

#### H) Capacity Building Programme on Specific Learning Disabilities

(i) National Education Policy, 2020 inter alia recognizes learning disabilities among a set of students. This policy is in complete consonance with the provisions of the Rights of Persons with Disabilities Act (RPWD), 2016. As per the RPWD Act, 2016, children with benchmark disabilities have the choice of regular or special schooling. Resource centres and special educators will support the rehabilitation and educational needs of learners with severe or multiple disabilities, as well as assist parents in achieving high-quality home schooling and skilling.

(ii) In the context of equitable and inclusive education, NEP states that the issues of Socio-Economically Disadvantaged Groups (SEDGs) are common and analogous in school and higher education. Broad categories of SEDGs as defined in NEP 2020 includes children with disabilities (including learning disabilities). Accordingly, the issues which are relevant to

school education is also relevant for higher education. Furthermore, there must be continuity across the stages to ensure sustainable reform.

(iii) In order to address the issue, it is essential that the teachers must be aware of teaching student with specific disabilities, including learning disabilities, and should be sensitized towards all underrepresented groups to reverse their underrepresentation as the new education policy aims to provide a quality education system for all students, regardless of their residence, with a particular focus on historically marginalized, disadvantaged, and underrepresented groups.

(iv) To achieve the objectives of National Education Policy 2020 and to overcome with the issue of learning disabilities among students, it is essential that regular capacity building programme on Learning Disabilities should be conducted by engaging resource persons / experts dealing with the various kinds of learning disabilities.

(v) This programme will be anchored through NIEPA, which is one of the MMTTP Center and having expertise in the Educational Planning and Administration.

### **Implementation Plan**

(vi) In line with the recommendations of NEP 2020 generating awareness and knowledge of how to teach children with specific disabilities (including learning disabilities) is to be part of the all type of teacher programme. Accordingly, a Programme has been envisaged to begin with the capacity building of key stakeholders with reference to specific learning disabilities among students. In the first cycle, the Programme shall be implemented over a span of 6 months involving key stakeholders such as Head of Institutions, Head of Departments in each institution, department teams, officials in the D/o Higher Education, Ministry of Education, AICTE, UGC, NTA, NAAC etc. as relevant.

(vii) The implementation will start with orientation Programme with the Heads of Institutions (HoIs) and distinguished stakeholders in online mode. This session will be focused on sensitizing about the concerns of persons with specific learning disabilities, rationale for creating inclusive systems for them, policies and regulatory frameworks, ways to utilize the potential of special students, global best practices, expectations from the Programme and the manner in which it will be navigated.

(viii) Engagement with the Heads of Institutions (HoIs) and other stakeholders shall be sustained for the entire Programme, keeping them in the loop on a regular interval to discuss the progress in online meeting every two months.

(ix) After Orientation Session, session for 'Sensitization of Departments' in which heads and 2 nominees from various departments of HEIs such as admissions department, O/o student-life or campus-life affairs, O/o academic affairs, faculty and examinations cell, IT department and career & placement cell shall be given 2 hours training in online mode.

(x) Training sessions with heads and 2 nominees from various departments of identified educational institutions will be focused on sensitizing about the concerns of persons with specific learning disabilities, rationale for creating inclusive systems for them, policies and

regulatory frameworks, ways to utilize the potential of special students, global best practices, expectations from the Programme and the manner in which it will be navigated.

(xi) After Sensitization of Departments, specialised session namely 'Masterclass for Each Department' of 2 hours by resource persons/experts will be organized with each department separately as identified from the respective educational institutions in an online mode. A total of 5 masterclasses shall be held separately for each department / vertical from the identified educational institutions having at least 3 representatives from each department/ vertical of the institutions, in each masterclass.

(xii) The specialized masterclass shall entail introductory and experience sharing session by expert with the participants, tailor-made presentation to address each department needs, discussion on the full-scale implementation plan and checklists for each department followed by question & answer session.

(xiii) After Masterclass for Each Department, 'Zone-wise In-Person Workshops', which will be in offline mode, involving identified educational institutions divided in 6 zones will be organised to carry out 5 days (including travel) long handholding workshops in each zone. All HEIs of a particular zone will convene at one common institution. During this workshop, the key focus will be on reviewing and finalising full-scale implementation plan, handholding, designing and implementing HEI based intervention strategy. The sessions will be broken down based on the departments.

(xiv) The 5 days long Programme for each zone shall include 2 days for travel and 3 days reserved for workshop to all the participants of the institutions categorized in that particular zone, meeting at a common institution for offline sessions. It will further be divided into half-day department-wise workshops for HEIs in the given zone at the common institution.

(xv) The handholding workshop will include 4-hour session with each department, discussing individual institutions survey results, presentation by institutes on their implementation progress, and charting out an implementation roadmap for each institute, followed by a question & answer session. 2 resource persons / experts shall visit to facilitate these workshops.

(xvi) Institution-wise session namely 'Monitoring of Implementation' shall be organized for the Heads of the Departments (HoDs) and 2 nominees from each Department (i.e., 5 departments in each institution) in the online mode to guide institutions on monitoring the progress and solve problems.

(xvii) Finally, a session on 'Conclusion of Programme' in which the focus shall be on monitoring inclusion, benchmarking and documenting best practices, shall be organised in online mode. This online meeting shall be held zone-wise over a period of three days with the Heads of the Institutions and Heads of the Departments of each institution with an objective to discuss the report presented by each institution and their respective departments of their Programme to scale inclusive interventions nationwide.

(xviii) Post successful completion of this Programme, the same shall be replicated with new set of HEIs over a cycle of 6 months period and continued till the life cycle of the MMTTP Scheme.

## Financial implication and Budget requirement

- (i) Each cycle comprises of around 6 visits of resource persons in the respective zones. The estimated cost for each zone wise in-person workshops comprising of visit of two resource person, printing of resource material and other miscellaneous expenses, comes around 1 lakh.
- (ii) As the programme will be repeated till 2025-26 over a 6 months cycle period, it has been estimated that an amount of Rs. 50 lakh is required to organize Specific Learning Disabilities Programme for the financial years 2023-2024 to 2025-2026.

## I) Academic Leadership Programme

- (i) Training of academic leaders of the vast numbers of institutions of higher education in the country is a critical need, in the light of new dimensions envisaged in NEP 2020. These higher education institutions have to develop Institutional Development Plans and thereby augment their functional competencies in areas of core and conventional activities, as also brace up to the immense external challenges posed by a community of universities world-wide, each aspiring to achieve a tangible status of competence, expressed to some extent in measures of ranking, and more generally in the insistence on improving quality. It is emergent therefore that academic leaders be oriented to the critical tasks they are to perform, and made aware of the responsibilities their roles entail, as also the internal and external challenges they need to handle while on the job.
- (ii) In order to meet the goals of developing effective academic leaders as envisaged in NEP 2020, to evolve a systematic programme on the training needs of top functionaries and institutional heads of IIT, IIIT, IIM, Central University, IISER, NIT, SPA etc. and to provide specialized area trainings in selected issues of critical relevance, and specially with a view to enhancing institutional quality and innovation, it is essential that Academic Leadership Programme be made part of the Malaviya Mission Teacher Training Programme.
- (iii) The Programme aims to fortify participants with the skills to manage the intricacies of helming an educational establishment. Through immersive discussions and hands-on workshops, attendees will gain insights and methodologies to set a distinct direction, formulate and implement strategic agendas, nurture a conducive institutional ambiance, and promote sustained enhancement in sync with national policy goals.
- (iv) This is proposed to be a 5-day Programme with participative sessions, case studies, panel discussions and workshops with agendas to evolve a work plan for each of the Institute with an implementation roadmap.
- (v) Objectives:
  - a) Foundational Leadership: Focusing on self-awareness, common knowledge base, a strong network, and setting priorities for the institute
  - b) Strategic Leadership Development: Cultivating strategic thinking skills, analyzing complex challenges, exploring innovative approaches, and enhancing the capacity for change and transformation.
  - c) Team Building and Stakeholder Engagement: Focusing on developing team leadership and collaboration skills, fostering an inclusive organizational culture, and strengthening

stakeholder management abilities. This module will engage the leaders to know more about as how to create an environment of ownership with collective decision making.

- d) Leadership Excellence: Aimed at Building systems for data driven decision making, developing next line of leadership
  - e) Sustainability: Building systemic linkages with the community, creating systems for financial sustainability,
- (vi) Expected Outcomes:
- a) Visionary Leadership: Attendees will acquire profound understanding of visionary leadership's core and its pivotal role in guiding institutions to excel. The participants will gain a perspective that emphasizes the importance of refined institutional and community goals over personal accomplishments.
  - b) Strategic Planning: Attendees will master strategies to devise and execute solid plans, informed by historical data that resonates with the institution's vision and objectives.
  - c) Decision-Making Excellence: Participants will enhance their decision-making skills by understanding best practices, analyzing real-life case studies, and leveraging data-driven approaches.
  - d) Organizational Culture: Participants will explore the power of cultivating a positive and inclusive organizational culture, fostering innovation, and nurturing collaboration among stakeholders.
  - e) Change Management: Participants will be introduced to the tools and techniques required to lead successful organizational change initiatives.
  - f) Stakeholder Engagement: Participants will discover the art of engaging and building meaningful relationships with diverse stakeholders, including students, staff, parents, and the wider community.
  - g) Resource Mobilization: Participants will be exposed to Institute's economic landscape including familiarization with the emerging practices in resource mobilization such as Endowment Funds, Impact Investment, VGF, PPP and CSR.
  - h) Effective Communication: Participants will master the art of effective communication, enabling them to inspire and motivate others, resolve conflicts, and drive collaboration.
  - i) Personal Growth and Resilience: Participants will experience personal growth as a leader by enhancing self-awareness, emotional intelligence, resilience, and well-being. This at times requires a change from self to Institute.
  - j) Emerging Trends: Participants will get empowered to stay ahead of the curve by exploring emerging trends, innovations, and technologies shaping the future of education and educational Institutions.
  - k) Vision Articulation: Each Participant will be encouraged in collaboration with others to evolve his/her vision depending on specific challenges and Opportunities for his/her institute in alignment with the objectives of NEP '20 and deliberate on the

strategies to realize the vision.

(vii) Intervention Strategies:

- a) **Keynote Speech/s, Stories by Inspirational Leaders:** Leaders and visionaries in the domain of professional higher education will share their experiences, challenges faced, and strategies adopted to become successful institution leaders. Their insights can inspire and motivate the participants.
- b) **Panel Discussions:** Panel discussions will be held on various aspects of institution leadership, such as strategic planning, decision-making, fostering innovation, building a positive organizational culture, resource mobilization and addressing challenges in the education landscape. Experienced leaders, including Directors/ Chairpersons, Vice Chancellors, Rectors from established institutions, will participate in these discussions and share their expertise.
- c) **Case Studies and Best Practices:** Case studies will be discussed highlighting successful institution leadership practices. These case studies will focus on innovative approaches, effective change management, student-centric initiatives, inclusiveness and diversity and community engagement.
- d) **Workshops and Training Sessions:** Interactive workshops and training sessions will be conducted on specific leadership skills and competencies relevant to educational institutions. Topics will include strategic planning, team-building, communication and stakeholder engagement, conflict resolution, data-driven decision-making, and managing organizational change.
- e) **Peer Learning and Networking Opportunities:** Opportunities will be provided for the participants to network and learn from each other through informal sessions, networking breaks, and group activities where institution heads can share their experiences, exchange ideas, and build relationships.
- f) **Personal Development and Self-Reflection:** Programme will be designed to allow time for self-reflection and personal development. Sessions will be offered on mindfulness, self-awareness, and emotional intelligence. Resources and tools will also be provided for self-assessment and setting of personal goals by the participants for their personal and organizational growth.
- g) **Emerging Trends and Technologies:** Some sessions will be dedicated to discuss future trends in education and the impact of emerging technologies on topics like digital transformation, artificial intelligence, personalized learning, and innovative pedagogical approaches. Institution heads will be encouraged to think ahead and consider how these trends can shape their leadership strategies.
- h) **Mentorship and Coaching Opportunities:** This Programme is expected to be followed through with a mentorship or coaching Programme where experienced institution leaders can mentor and guide newer heads of institutions. This will enable ongoing support, advice, and guidance.
- i) Under this Programme the heads of the approx. 200 centrally funded HEIs will be covered in different batches. It has been estimated that an amount of Rs. 2 Crore is

required to organize Academic Leadership Programme for the entire period of the scheme i.e. 2023-2024 to 2025-2026. The programme will be coordinated and implemented by IIT Jammu.

## 8 Residential Courses/Programmes

- i. For residential courses/programmes adequate arrangements must be made by the MMTC to ensure that the residential character of the course is maintained throughout.
- ii. Teachers selected for the programme are to be treated as ON DUTY with full pay and allowances by the sponsoring university/college.
- iii. The number of participants should be 40-50 for the Residential FIP, RC and STP / FDP and may be drawn from HEIs located in nearby areas. This will obviate the travelling long distance and resultant expenditure.
- iv. Punctuality, regularity, participation, and purposefulness should be emphasized.
- v. Successful candidates in UGC-approved programmes will be issued certificates as per UGC prescribed format. The UGC-MMTC may even disallow the issuance of certificates to participants on notified valid grounds such as attendance, qualifying the test etc.
- vi. The ONLINE FIP, RC and STP/FDP, as a means of Flipped Classrooms, and delivered through OER/MOOC platforms by the UGC MMTCs, shall be treated equivalent to the conventional mode for the issuance of certificates.

### 8.1 Permission to Attend Courses/Programmes during the Period of the Teacher's Fellowship

Teachers' fellowships, as well as FIP, RC, STP/FDP courses, are meant for professional development.

A teacher interested in attending these courses/programmes (as prescribed by UGC from time to time) during the period of fellowship should not be denied the opportunity as it supplements his/her professional development. Therefore, the UGC has decided to permit the teacher fellow to attend these course/programmes provided:

- (i) He/she surrenders living expenses for the period he/she is attending the course/programme and agrees to submit to the MMTC an undertaking to this effect through the concerned Research Centre before joining.
- (ii) The course is attended in the subject that is relevant to his/her research.
- (iii) No extension in the teacher fellowship is sought on these grounds.

### 8.2 Assessment and Evaluation Parameters

The Assessment of the Programmes will be as follows:

- A. NEP 2020 Orientation and Sensitization Programme: 2 tests of MCQ (40 + 40 marks) overall response (20 marks)
- B. FIP: As proposed in the FIP/Guru- Dakshta guidelines.

### C. Refresher Course:

- i) **Online RC:** Two tests of MCQs (30 marks each) + ICT-based Micro teaching/ assignments (20 marks) + Overall response (20 marks).
- ii) **Residential Course:** 1 Seminar (20 marks) and 1 Project work (20 marks), one test of MCQs (20 marks) + ICT-based Micro teaching/assignments (20 marks) + Overall response (20 marks) .

### D. Short- Term Programme /Faculty Development Programme:

- i. **Online STP/FDP:** Two tests of MCQs (30 marks each) + ICT-based Micro teaching/ assignments (20 marks) + Overall response (20 marks).
- ii. **Residential Course:** 1 Seminar (20 marks) and 1 Project work (20 marks), one test of MCQs (20 marks) + ICT-based Micro teaching/ assignments (20 marks) + Overall response (20 marks).

### Grading and Certification shall be as follows:

- (i) A+: 85 percent and above
- (ii) A: 70 percent to 84 percent
- (iii) B: 60 percent to 69 percent
- (iv) C: 50 percent to 59 percent
- (v) Those participants who score less than 50 marks will not be given a certificate. Participants have to repeat the course at their own expenditure.

No leave shall be permissible except for emergencies or exceptional case/circumstances where a maximum of 3-day leave may be granted by Programme Director of the MMTTC. Participants who avail such leave will have to compensate the same number of days in the next programme, and such participants may be given a certificate after completion of the course.

**8.2.1 Feedback of the participants:** Participants are required to fill in the feedback form after each programme.

### 8.3 Training of Trainers

Training of Trainers (ToT) through interactive experiential learning is a crucial component of the MMTTP in enhancing the professional development of faculty members, aligning with the objectives outlined in the National Education Policy (NEP) 2020. This approach will ensure that trainers are not only equipped with theoretical knowledge but also gain practical insights and skills through hands-on experiences. This will be a regular feature including sensitization for Programme Directors of MMTTCs. If any additional interesting and useful teaching material is created by any of the MMTTCs, same may be shared with all other MMTTCs for adopting best practices.

The key elements of ToT and its connection to the continuous professional development of teachers in accordance with NEP 2020 are as follows:

#### **A. Experiential and Hands-On Learning:**

ToT sessions should prioritize experiential learning methods, allowing trainers to actively engage in hands-on activities that mirror the learner-centered pedagogies advocated by NEP-2020.

Practical teaching scenarios and simulations should be integrated into the training to enhance trainers' ability to employ innovative and student-centric methodologies.

#### **B. Interactive Learning Approach:**

Emphasize an interactive learning approach to foster critical thinking and engagement. This is especially crucial for online FDPs, where trainers need to master the art of keeping participants engaged virtually.

Incorporate activities such as group discussions, case studies, and collaborative projects to encourage an interactive exchange of ideas.

#### **C. Orientation to Resource Persons:**

Provide an orientation to resource persons, especially in the online mode. This includes training on effective online teaching strategies, utilizing digital resources, and creating an inclusive and interactive virtual learning environment.

Guest sessions from eminent experts involved in the development of NEP-2020 can offer valuable insights and perspectives.

#### **D. Involvement of Eminent Experts:**

Invite eminent experts who played a role in shaping NEP-2020 to share their vision and insights during the ToT sessions.

Guest lectures, panel discussions, and Q&A sessions with these experts can provide a deeper understanding of the policy framework and its implications for teaching practices.

#### **E. Practical Aspects: Creation of (Academic Bank of Credits) ABC ID**

Explain practical aspects relevant to NEP-2020 implementation, such as creating an ABC ID.

Provide step-by-step guidance on how trainers can effectively use ABC credits to facilitate flexible and learner-centric approaches in education.

#### **F. Curriculum for Multiple Entry and Exit:**

Detail the curriculum structure for Multiple Entry and Exit points, as outlined in NEP-2020. Trainers should understand how to design courses that accommodate the diverse learning paths of students, allowing them to enter and exit at different stages.

#### **G. Multidisciplinary Courses:**

Illustrate the concept of multidisciplinary courses, highlighting the integration of various subjects to provide a holistic learning experience.

Trainers should learn how to design and deliver courses that transcend traditional

disciplinary boundaries, fostering a well-rounded education.

#### H. Understanding the NCrF & NHEQF Framework:

Break down the National Credit Framework (NCrF) and National Higher Education Qualification Framework (NHEQF) as per NEP-2020. Trainers should comprehend the framework's levels, credit system, and guidelines for quality assurance.

Provide practical examples of how the NCrF and NHEQF Framework can be applied in course development and assessment.

#### I. Assessment Strategies:

Train trainers on assessment strategies aligned with NEP-2020. This includes formative and summative assessment techniques that support continuous learning and skill development.

Emphasize the importance of assessments that measure not just knowledge acquisition but also critical thinking and practical application of concepts.

#### J. Feedback and Reflection:

Integrate feedback and reflection sessions in the ToT to promote continuous improvement among trainers.

Encourage trainers to reflect on their teaching practices and adapt them in line with the evolving educational landscape and the principles of NEP-2020.

By incorporating these elements into the ToT Programme, educators can ensure that trainers are well-equipped to implement the learner-centric pedagogies recommended by NEP-2020 and effectively contribute to the transformative changes in the higher education system.

### 8.4 Need-based New Courses/Programmes

UGC/MoE shall decide new courses / programmes and themes from time-to-time based on new developments which shall be implemented by MMTTCs, subject to approval of Project Approval Board.

### 8.5 Addition of New MMTTCs

- The Erstwhile PMMMMNMTT Centres are allowed to conduct training programmes under various component as per previously approved Programmes on self-sustainable basis. These Centres will follow the UGC Guidelines of MMTTP and the programmes offered by them shall be considered for Career Advancement Scheme. However, the UGC/MoE will not bear any financial liability in this regard.
- UGC/MoE may discontinue any MMTTC in case of non-performance/poor review with the approval of PAB.
- Based on the review and need, UGC/MoE shall decide to add new MMTTCs with the approval of Project Advisory Board (PAB).

## 9. Incentive for Faculty Members/Non-Teaching Staff

All training/capacity-building programmes for teachers/faculty/ Non-teaching staff in different areas being conducted under Malaviya Mission Teacher Training Programme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme as per UGC Regulations on Minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018 amended from time to time and for Non-Teaching Staff wherever required.

## 10. Monitoring of the Scheme

Monitoring and quality assurance of the Malaviya Mission Teacher Training Programme would be undertaken by a Committee constituted by UGC. Monitoring the progress of the Scheme will be based on the achievement of physical and financial targets by each Centre, on the basis of the report, statement of expenditure and Utilization Certificate etc. The MMTTP Portal (<https://mmc.ugc.ac.in>) is developed by UGC, where all MMTTCs need to upload their activities on a regular basis, and a centralized database will be maintained through the portal, which will have information on the number of Faculty members trained by the various MMTTCs. Each MMTTC will submit the quarterly as well as an annual report to UGC and timely upload the detailed report on the Course/Programme conducted on the portal.

### 10.1 Standing Committee

The UGC shall constitute a Standing Committee to monitor, advise on policy and recommend the courses to be offered in all the MMTTCs. The Standing Committee shall have six members from academics and one officer of UGC who shall be the Bureau Head of the MMTTP. The six members constituting the Standing Committee shall be:

- (i) Chairman of the Committee (may be a Commission member or a Senior Academician at the rank of VC/Director of HEI)
- (ii) Three Senior Academicians (At the level of VC/Former VC/former Director HEI/Professor).
- (iii) Two Programme Directors of MMTTCs.
- (iv) UGC Officer- Bureau Head.

### 10.2 Academic Advisory Committee:

Besides the Standing Committee at the apex level for all MMTTCs, each MMTTC will have an Academic Advisory Committee (AAC) with representatives from universities and colleges including professors of practice or practitioners or industry leaders to advice on its programmes and the selection of resource persons. The Vice-Chancellor/Head of the HEI, at which MMTTC is located, or an Eminent Professor of Practice, will be Chairman of the Committee. All the members of the AAC will be nominated by the Programme Director MMTTC and approved by the Chairman of AAC.

The constitution of the AAC will be as follows:

- (i) Vice-Chancellor/Head of Institution of the Host University/Institution or Eminent Professor of Practice
- (ii) One Vice-Chancellor / Director HEI/ Former VC/Formal Director HEI from outside and one within the state.
- (iii) One UGC nominee
- (iv) Two Programme Directors of MMTTC of which one shall be from outside the state.
- (v) Two eminent Professors/Heads of the Department of the University / HEI Professors of practice or practitioners or industry leaders
- (vi) One Principal / former Principal of affiliated colleges/ Colleges.
- (vii) The Programme Director MMTTC will be the Member Secretary.

The Registrar and Finance Officer will be special invitees.

The term of the Academic Advisory Committee (AAC) shall be two years. The AAC shall meet twice a year. All matters related to the MMTTC, including financial matters, will be placed before the committee.

## 11. Financial Assistance

### 11.1 Infrastructure/Renovation cost

Funds under Non-recurring Head i.e. for smart classrooms, Equipment/Software /Hardware/Furniture and Fixtures etc. will be provided to MMTTCs on a case-to-case basis depending upon their requirement/ usage/availability of funds.

### 11.2 Programme Cost (Residential)

The following items are covered under the programme cost:

- (i) Hospitality for all the participants (TA/DA to be borne by the participants/respective HEI)
- (ii) TA/DA and Honorarium to resource persons.
- (iii) Honorarium to course coordinator
- (iv) Miscellaneous/Contingency expenses

#### 11.2.1 Hospitality for Participants:

Rs.500/ per working day per participant will be paid to the MMTTC for providing hospitality (includes boarding, tea and snacks, and working lunch) and there is no reimbursement of hospitality expenses to participants.

TA incidental charges to outstation participants:

TA/DA will be borne by participants/sponsoring HEI only.

#### 11.2.2 Resource Persons:

Outstation Resource Persons shall be paid TA/DA as per UGC norms. Honorarium to outstation/ local Resource Person shall be paid Rs.5000/- per person per session of 90 minutes

with a maximum honorarium of 10,000/- per day irrespective of number of sessions conducted by the Resource Persons. Outstation Resource Persons must be invited only once in a programme. Local Resource Persons are to be paid maximum Rs 500/- as conveyance charges each way within the Municipal Jurisdiction. Others shall be paid on an actual basis on the production of train/bus tickets/taxi fares as per entitlement.

Resource Persons shall provide a PPT/ Write-up in advance so that selected trainees will come prepared and conduct a highly interactive session with participants with case studies, practical hands on examples, assignments etc and share 5 MCQs in advance with the MMTTCs. However, resource person may evaluate the trainees innovatively through other means as well.

A centralized technological platform that is a LMS comprising appropriate tools may be developed that can be used for formal and informal interaction, cooperative and collaborative strategies as well as an innovative platform

#### Daily Allowance:

The outstation resource person invited for the course shall be paid a daily allowance at the rate of Rs.1000/- per day if the resource person makes his/her own arrangement for his/her stay. If free lodging is provided, a daily allowance will be allowed at the rate of 75% of the said DA. If only Boarding is provided free, the daily allowance shall be @ 50% of the normal rate. If both boarding and lodging are provided free, then 25% of the normal Daily Allowance will be admissible.

#### 11.2.3 Programme Director/Course Coordinator

A lump sum honorarium of a) STP/FDP-Rs.3000/- b) RC- Rs.6000/- c) FIP- Rs 9,000/- will be admissible to the course coordinator (If he/she is not an employee of the MMTTC). However, in special circumstances, more than one Course coordinator may be appointed. The honorarium amount will be equally shared by them.

The course coordinator will not be entitled to draw any honorarium for taking classes in the same course.

#### 11.3 Accounting Procedures:

MMTTC to ensure that grants have been utilized for the purpose for which it was sanctioned and submit the Statement of Expenditure and Utilization Certificate in the prescribed format as stipulated in GFR 2017 or as may be directed.

- a) Separate CNA accounts are to be maintained by each University/Centre with regard to the grants released by the UGC.
- b) The Accounts of the grantee organization shall be open to audit at any time by the Comptroller and Audited General of India or their nominee at their discretion.
- c) The grantee organization shall submit, Utilization Certificate and a Statement of Expenditure audited by a Chartered Accountant and signed by the competent authority of the University stating the expenditure incurred on the approved project and indicating the utilization of the Government grant in the preceding years to the UGC. If the utilization

certificate is not submitted within the prescribed period, the grantee shall arrange to refund immediately the whole amount of the grant received together with interest thereon at the prevailing borrowing rate of the Government of India unless specially exempted by the Government.

- d) The grantee organization will be open to a review by the UGC by appointing a Committee or in any other manner decided by the UGC as and when deemed necessary by the Government.

#### 11.4 Delegation of Financial Powers to the Programme Director, MMTTC:

The Programme Director of the MMTTC will be given financial powers to sanction expenditure up to Rs. 75,000/- at a time following the provisions of the GFR 2017 and DFPR 1978 and instructions/guidelines issued by the Government of India from time -to-time. In addition, he/she shall have the powers to make payments of TA/DA to resource persons and participants of FIP, RC, STP/FDP etc. as per rules. An imprest amount of Rs. 25,000/- shall also be available to the Programme Director MMTTC for meeting contingency expenses.

#### 11.5 Disbursement of Grants

UGC will release grants to the Registrar/Finance Officer of the University or Principal of the College by Designation. In case of institutions like IIT, NIT, IISER etc. where the Director is the Head of the Institution, the grant will be released to the Director of the Institute by Designation.

#### 11.6 Assets and Liabilities

Each MMTTC will prepare a list of facilities, assets, and liabilities that are under its direct control. If, for any reason, the UGC-MMTTC is discontinued, the assets so created in the Centre will be utilized for training of faculty in self-sustained mode only and shall be the property of UGC/MoE.

#### 11.7 Record Keeping

In order to make NEP Orientation and Sensitization Programme, FIP, RC, STP/FDP etc. optimally effective, the MMTTCs will maintain a systematic record of all the participants, their achievements, their professional growth, capacity building, and change in their capabilities as teachers.

Each MMTTC may ensure the maintenance of a course-wise systematic record of resource persons, participants, and a year-wise and subject-wise list of courses conducted.

### 12. Themes and topics of training for Non-teaching staff

Training programmes shall also be conducted for non-teaching staff on the following topics/areas as follows:

#### Psychology In Workflow

Communication Skills - Work Commitment - Professional Competence - Time and Work Management - Ethics and Values

#### Technology in Workflow

MS Office, Mail merge and Mailing, Working on Synchronous and Asynchronous Modes,

Tele- conferencing – Knowledge and Proficiency in Computer Applications

### Higher Education Ecosystem

HEI: Nature and Structure- Role of UGC, AICTE, NMC, and other professional bodies, in providing higher education – Overview: NEP 2020, Accreditation: NAAC, and NBA; Ranking Framework: NIRF. The changing scenario with regard to students and their aspirations as well as the economy, the industry, the wider system of society in general need to be covered.

### Academics

Admissions, Attendance Monitoring, Examination, Evaluation and Results - Noting and Drafting, Curriculum Development, the Pedagogy, the Assessment which includes formative and summative.

- Maintenance of Registers and Rosters – Constitutional Provisions of Reservation – Guidelines for SC/ST/OBC/PWD/EX- SERVICE MEN/EWS, Mandatory committees such as ICC, Grievance redressal, Anti Ragging and SC/ST committees and their role – Co-curricular activities such as social work, sports and cultural activities.

### Establishment

UGC Regulations: Recruitment, Promotion under CAS, Pay Fixation Rules – Enterprise Resource Planning – CCS Rules: Conduct, Pension, Leave - LTC – Samarth Portal – Management: Contract, Construction, Guest House, Hostel, Maintenance etc.

### Finance

Budgeting – Accounts – Public Finance Management System – Central Expenditure Authorization – Public Procurement – GeM, Building Projects – Higher Educational Financial Agency – TA Rules – General Financial Rules – National Pension System.

These could be read by the participants before the session and the actual session could take the practical application with certain case studies or assumed/imaginary situations, including possible challenges.

### Project Management

Project Proposal Management – Intellectual Property Rights – Scholarship/Fellowship Management – Vigilance Manual – RTI Acts. They can also cover the management of research projects to be undertaken by the faculty members in addition to various assignments, activities, and projects.

### 13. Changes/Amendments in guidelines

In future any changes in the guidelines necessitated on account of new courses / Programme in any emerging areas including modification of academic nature, the same can be approved by PAB Chair and subsequently confirmed by PAB.

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Work flow for Ph.D Programme in Engineering at affiliated/Autonomous colleges under University of Jammu

1. The separate Board of Research in Engineering at University level shall be constituted to monitor the cases of Ph.D in Engineering.
2. The college shall constitute the Departmental Research Committee (DRC) in the relevant discipline (to be chaired by Principal/Director of the college) with members as per UGC norms. Besides this Dean Faculty of Engineering, JU and a Professor in the concerned discipline of GCET Jammu shall mandatorily be the members of the DRC of the autonomous college.
3. The admission of Ph. D programme in Engineering at affiliated/Autonomous colleges shall be made through centralized admission/test conducted by Jammu University. The information of number of seats/ vacant slots of eligible and approved supervisor shall be submitted to the University by concerned colleges. The eligibility and selection criteria for the admission will be as per JU Ph.D. regulations. The number of seats shall be decided by the University on the recommendation of the Inspection committee constituted by the University. The composition of the committee shall be as under:
  1. Dean Research Studies, JU - Chairperson
  2. Dean Faculty of Engineering, JU - Member
  3. Subject Expert (Professor of the concerned subject External/Internal) - Member
  4. Faculty of concerned department from GCET Jammu. - Member

The committee will recommend the number of seats on the basis of infrastructure facilities available with the concerned college as per UGC Ph.D. Regulations 2022 applicable from time to time. The condition of running Post Graduate course in the concerned field shall be essential requirement.

4. The fee structure of the Ph.D candidates registered in Engineering at affiliated/Autonomous colleges shall be same and follow the fee structure of University of Jammu for Ph.D admissions.
5. The scholarship/assistance for the registered Ph.D candidates of GCET Jammu shall be provided from University of Jammu as per the existing norms and regulations.
6. Supervisors and co-supervisors approved by the University can guide the Ph.D. scholars. The faculty members of concerned college who are not registered with or approved by the University to act as supervisor shall submit application in prescribed performa for the approval to become registered supervisor of the University. The eligibility of supervisors and co-supervisors and their slots availability shall be as per

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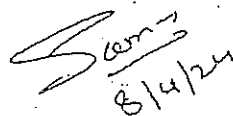
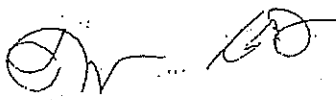
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JU Ph.D. regulations notified from time to time. Additionally, the approved supervisors of GCET Jammu can also act as supervisor/co-supervisor in the relevant disciplines of University of Jammu.

7. The course work shall be conducted as per approved structure of UGC/Approved by BoS in Engineering via regular mode only. The courses and their syllabus can be designed by BoS in Engineering as per UGC norms. Only eligible regular faculty shall be assigned for the course work. The course work examination and course work evaluation shall be conducted by Colleges. The candidate will have to clear courses within the first two semesters as per the guidelines of the UGC. The office of the DRS JU shall be provided a copy of the final result of the course work examination to ensure that the candidate is eligible for the Ph.D registration as per MSP 2022 regulations.
8. The college shall submit Synopsis/Research plan (number of copies to be submitted be ascertained from the office of DRS JU) for Ph.D registration and the recommendations of the DRC to Dean Research Studies, JU for placement in BORS – Engineering for final registration of the candidate.
9. The candidate shall get registered with the University of Jammu as a regular/part-time candidate and can perform all research activities at the college as per the existing terms and conditions laid down in the JU guidelines governing the Ph.D programme.
10. The DRC of the college shall monitor the progress of the candidate once in six months and shall submit to DRS JU the report on the prescribed proforma, including percentage of the work completed by the candidate as per the rules of University of Jammu. Minutes of Meeting of the DRC shall be uploaded in the institute's website from time to time.

The following record shall be submitted by the concerned college to the office of the DRS JU:

- a. Abstract of Thesis
  - b. Publications
  - c. Conference certificates, if any.
  - d. Reports of DRC meetings
  - e. Residency Certificate counter signed by the Principal/Director college
  - f. Publication declaration proforma.
11. The Abstract of the Ph.D thesis alongwith Pre-submission Seminar Report and a comprehensive panel of minimum six (06) subject experts/referees (Professor Level) shall be submitted in a sealed envelope to the Dean, Faculty of Engineering JU for further necessary action as per the existing rules.



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- 12. The college shall have to ensure submission of Ph.D Thesis (06 copies had bound) within three months of Abstract submission to the Controller of Examinations, University of Jammu.
- 13. The Controller of Examinations, University of Jammu shall seek the consent from the experts (as approved by the Competent Authority of the University) for adjudication of the thesis as per the procedure in place at JU.
- 14. The concerned Supervisor(s) of the candidate shall be invited to the meeting of the Ph.D Report Review Committee (in the office of DRS) of JU and the recommendation of this committee shall be communicated to the Competent Authority for the approval of external examiner for the viva-voce examination.
- 15. The University of Jammu shall inform the Principal/Director of the concerned college and Supervisor of the student for the conduct of viva-voce examination and the presence of Dean Faculty of Engineering JU and Professor from the concerned discipline from GCET Jammu shall mandatory.
- 16. A comprehensive report of the viva-voce examination shall be prepared by the college as per the format designed by the DRS JU office and the same shall be submitted under a sealed cover to the Controller of Examinations, University of Jammu.
- 17. The Controller of Examinations, University of Jammu shall invite the Principal/Director/ Supervisor of the concerned college to the Ph.D Degree Award Committee Meeting which shall be chaired by the Vice-Chancellor, University of Jammu for the final award of the degree.

*(Dr. Jyoti Mahajan)*  
 Professor, CSE

*(Dr. SIMNI DUTTA)*  
 Professor, CSE

*(Prof. Subhash Chandra)*  
 Professor ECE

No. ACET/Py/24/243  
 Dt. 08/4/2024

*Sarvesh*  
 8/4/24

Dr. Sarvesh Sharma  
 Principal ACET Jammu  
 Dean, Faculty of Engg, JU  
 Principal  
 GCET, Chak Bhalwal  
 Jammu

ANNEXURE-2

guidelines for Ph.D Programme in Engineering at GCET/ (MIET) Autonomous college/UIET.

1. The separate Board of Research Studies in Engineering and Technology (BORS in Engineering and Technology) at University shall be constituted to monitor the cases of Ph.D in Engineering and Technology ~~and shall be chaired by Dean Research Studies (DRS).~~ *As per Act and Statutes of the Univ.*
2. The concerned college / institution shall constitute Research Advisory Committee (RAC) for each candidate and a Departmental Research Committee (DRC) in the relevant discipline (to be chaired by Principal/Director of the college) with members as per University norms. Further, Professor/s of University of Jammu from relevant discipline/s shall be the nominees of Vice Chancellor / DRS for each college/ institution mandatorily, as members of DRC.
3. BORS in Engineering and Technology shall approve the faculty as supervisor / co-supervisor on the recommendation of DRC of college / institution concerned. Only full time regular teachers of the concerned college / institute with full grade pay as per UGC norms shall act as Supervisor. Further, for 5-7 years a co-supervisor shall be allotted from the relevant field / discipline from University of Jammu.  
  
Also, in exceptional cases, there could be more than one co-supervisor allotted to a scholar on the recommendations of DRC, subject to the approval of Competent Authority.
4. The admission of Ph. D programme in Engineering at GCET/MIET/UIET shall be made as per Jammu University norms. The information of number of seats/ vacant slots of eligible and approved supervisors shall be submitted to the University by the concerned college / institute as per regulations and University norms. The eligibility and selection criteria for the admission will be as per Jammu

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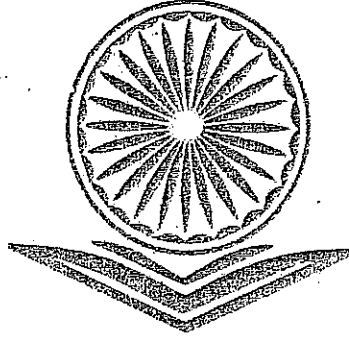
- University Ph.D. regulations, to be adhered to by the concerned college/ institution. The number of vacancies / seats shall be decided by the concerned college as per UGC norms.
5. To begin with, the fee structure of the Ph.D. candidates registered in Ph.D. in Engineering and Technology at GCET/MIET/UIET shall be as per the fee structure of University of Jammu for Ph.D admissions. The component of Registration fee and Examination fee in the total fees, shall be remitted to the University of Jammu as per norms.
  6. The scholarships for the registered Ph.D. scholars, if any, may be provided / arranged by the respective college/ institution.
  7. DRC of the concerned college / institute shall design / develop the syllabus for course work as per University statutes. The course work shall be conducted by respective college/ institute. The result of course work shall be communicated to the office of Dean Research Studies.
  8. The cases of the candidates who qualify for registration shall be submitted by concerned college / institute to the office of Dean Research Studies for consideration, alongwith the Ph.D. synopsis.
  9. The candidates shall get registered with the University of Jammu as whole time / part-time scholars and shall perform all research activities at the college / institute as per the existing terms and conditions laid down in the Jammu University guidelines governing the Ph.D. programme.
  10. The RAC and DRC respectively, of the college/ institute shall monitor the progress of the candidate once in six months and shall submit the same to BORS to be chaired by DRS, Jammu University. The report shall be submitted on the prescribed proforma, including percentage of the work completed by the candidate as per the rules of University of Jammu. Further, Minutes of Meeting of the DRC

shall be uploaded on the college / institute website from time to time, with a copy of the Minutes to be submitted to office of Dean Research Studies.

11. For the purpose of evaluation of Ph.D. thesis, each college / institute shall follow the defined procedure for submission and evaluation of Ph.D. thesis as reflected in University Statutes.
12. The supervisor shall submit panel of Experts to Dean Research Studies duly routed through the Principal/ Director of College / Institute and the Dean, Faculty of Engineering and Technology, University of Jammu and as per existing norms of the University.
13. A comprehensive report of the viva-voce examination shall be prepared and duly signed by Supervisor/ Principal/Director/Expert etc, as per the format of University Examinations, University of Jammu. All incidental expenses and the honorarium shall be borne by the concerned college.
14. Nevertheless, in an area, the infrastructure and the eligibility of the supervisor(s) shall be assessed by a committee / inspection team.
15. The standard notified norms of the Ph.D. programme at University of Jammu from time to time shall apply suo motto, if anything is ambiguous from Point 1 to 14 mentioned above.

ALP  
14/5/2024

UGC GUIDELINES  
FOR  
HIGHER EDUCATIONAL INSTITUTIONS  
TO OFFER  
APPRENTICESHIP EMBEDDED DEGREE PROGRAMME  
(AEDP)



ज्ञान-विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI- 110002  
(2025)

## 1. INTRODUCTION

The National Education Policy (NEP) was released by the Government of India on 29th July 2020. The policy lays emphasis on making education more holistic and effective by integrating general (academic) and vocational education while ensuring the vertical and horizontal mobility of students/learners between academic and vocational streams. The NEP has prioritized the creation of a learning environment that is more "experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based and flexible."

In accordance with the NEP 2020, UGC has framed a new student-centric "Curriculum and Credit Framework for Undergraduate Programmes" (CCFUP) incorporating a flexible choice-based credit system, multiple entry and exit options and a multidisciplinary approach.

Para 16.7 of the NEP makes apprenticeship as crucial to learning in higher educational institutions, as reproduced below:

*".....Different models of vocational education and apprenticeships will also be experimented by higher education institutions....."*

Aligned with the NEP 2020 recommendations and the Sustainable Development Goals (SDGs), the UGC has undertaken various initiatives to enable youth to become more competent, employable and global citizens.

There is a need to bridge the gap between 'what is taught in the class' and 'what is required by industry'. The competencies required by the industry need to be embedded in the university curriculum so that the Education-Employability gap is bridged. Apprenticeship has a considerable role to play in bridging this gap.

World over, apprenticeship is considered the preferred and structured training for exposure to the real working environment. This combines work-based learning with theoretical knowledge of related disciplines. Through apprenticeship, students actively engage with the practical side of their learning.

The apprenticeship programmes in India are evolving to meet the dual objectives of fostering skilled manpower and reducing unemployment among the youth. These programmes are increasingly recognized as a vital component of the education system, contributing to a more dynamic workforce that can propel the nation's economic growth and development. The continued expansion and enhancement of such programmes will play a crucial role in India's strategy to effectively harness its demographic dividend.

**2. DEFINITIONS:** In these guidelines, unless the context otherwise requires-

**a. Academic Session:** means the duration of twelve months beginning either in 'January to February' or in 'July to August', as the case may be, of every calendar year.

**b. Act:** means the University Grants Commission Act, 1956 (3 of 1956).

**c. Apprenticeship Embedded Degree Programme (AEDP):** Programme enabling a student admitted to an undergraduate programme of the Higher Educational Institution, recognized as per the UGC Act, 1956, to pursue apprenticeship training as an integrated component of the degree programme in compliance with these guidelines.

**d. Apprenticeship Rules:** The Apprenticeship Rules, 2019 state that **1.** The employers having four or more workers shall only be eligible to engage apprentices and engagement of apprentices by establishment having thirty or more number of workers shall be

obligatory; 2. The strength of workers shall be calculated on the basis of average strength in the preceding financial year; 3. Within a financial year, each establishment shall engage apprentices in a band of 2.5 per cent. to 15 per cent. of the total strength of the establishment including contractual staff, subject to a minimum of 5 per cent. of the total to be reserved for fresher apprentices and skill certificate holder apprentices; 4. In no month, number of apprentices should be less than 2 per cent of the total strength of the establishment and more than 18 per cent. of the total strength of the establishment subject to the condition that he shall fulfill apprentice months corresponding to minimum 2.5 per cent obligation in a financial year.

The above conditions are as per the Apprenticeship Rules 2019 and the provisions of Apprenticeship Rules, as amended from time to time shall be applicable.

- e. **Apprenticeship Training:** Training in an industry or establishment under a contract of apprenticeship, which consists of a basic training component and on-the-job training (OJT)/practical training at the workplace. Further, as per the Apprentices Act of 1961, Apprenticeship training means a course of training in any industry or establishment undergone in pursuance of a contract of apprenticeship and under prescribed terms and conditions, which may be different for different categories of apprentices.
- f. **BOAT (Board of Apprenticeship Training) & BOPT (Board of Practical Training):** The Regional Boards of Apprenticeship/Practical Training set up by the Government of India at Chennai, Kanpur, Mumbai, and Kolkata as "Autonomous Bodies" to implement the national scheme of apprenticeship training in the respective regions.
- g. **Commission:** means the University Grants Commission

established under the University Grants Commission Act, 1956 (3 of 1956):

- h. Establishment:** As per the Apprentices Act, 1961: **Clause 2(g)** states that "establishment" includes any place where any industry is carried on [and where an establishment consists of different departments or have branches, whether situated in the same place or at different places, all such departments or branches shall be treated as part of that establishment]; **Clause 2(h)** "establishment in private sector" means an establishment which is not an establishment in public sector; **Clause 2(i)** "establishment in public sector" means an establishment owned, controlled or managed by **1.** the Government or a department of the Government; **2.** a Government company as defined in section 617 of the Companies Act, 1956 (1 of 1956); **3.** a Corporation (including a co-operative society) established by or under a Central, Provincial or State Act, which is owned, controlled or managed by the Government; **4.** a local Authority.

The provisions of the Apprentices Act, 1961, as amended from time to time, shall be applicable.

- i. Higher Educational Institution (HEI):** means (i) Universities included under section 2(f) of the UGC Act, 1956 (ii) Deemed to be Universities under section 3 of the UGC Act, 1956 (iii) Institutions funded by Central or State Governments and empowered to award degrees.
- j. Industry:** As per the Apprentices Act, 1961: **Clause 2(k)** states that "industry" means any industry or business in which any trade, occupation or subject field in engineering or non-engineering or technology or any vocational course may be specified as a designated trade or optional trade or both. The amendments in the Apprentices Act, if any, shall be applicable.

- k. **National Credit Framework (NCrF)**: Framework, notified by UGC, encompassing elementary, school, higher and vocational education & training, integrating learning on all dimensions, i.e. academics, vocational skills and experiential learning, including relevant experience and proficiency/ professional levels acquired.
- l. **National Apprenticeship Training Scheme (NATS)**: The National Apprenticeship Training Scheme is one of the flagship programmes of the Government of India for Skilling Indian Youth in Trade disciplines. The National Apprenticeship Training Scheme under the provisions of the Apprentices Act, 1961 offers Graduate and Diploma students practical, hands-on training-based skilling opportunities with a duration ranging from 6 months to 1 year.
- m. **National Apprenticeship Promotion Scheme (NAPS)**: The scheme of the Government of India aimed at promoting apprenticeship training in the country by providing partial stipend support to the apprentices, undertaking capacity building of the apprenticeship ecosystem and providing advocacy assistance to stakeholders.

### 3. OBJECTIVES

- i. To enhance the employability of students pursuing Undergraduate level degree programmes.
- ii. To focus on outcome-based learning in all degree programmes to achieve graduate attributes and desired proficiency levels.
- iii. To promote active linkage between higher educational institutions and industries/establishments.
- iv. To bridge the skill gap in the industries by effectively implementing AEDP in partnership with higher educational institutions and/or Board of Apprenticeship Training (BOAT)/ Board of Practical Training (BOPT).

#### 4. TRIPARTITE AGREEMENT

- i. To enter a Degree Apprenticeship engagement, it shall be mandatory to have a tripartite agreement between the recognized HEI, industry/establishment and the student (apprentice/learner).
- ii. The agreement shall clearly specify the roles and responsibilities of all three parties.

#### 5. SCOPE / APPLICABILITY

- i. The Degree Apprenticeship Guidelines are guided by the fundamental tenets of Apprenticeship as enshrined in the Apprentices Act, 1961, i.e., the training is managed through a contract of Apprenticeship, payment of minimum prescribed stipend to the Apprentice and adherence to the provisions of the Act.
- ii. All Undergraduate (UG) Degree programmes in the disciplines offered by the HEIs, as specified by the UGC under section 22 (3) of the UGC Act, 1956, are eligible to embed apprenticeship into the degree programme, subject to the eligibility as per Point 6 of these Guidelines. Section 22 (3) of the UGC Act, 1956 states, *"...“degree” means any such degree as may, with the previous approval of the Central Government, be specified in this behalf by the Commission by notification in the official Gazette."*
- iii. The AEDP programme falling under the ambit of a statutory or regulatory body/council other than UGC shall be offered with the prior approval of the concerned statutory or regulatory body/council and in compliance with its guidelines.
- iv. An Apprenticeship Embedded Degree Programme shall be treated at par with the regular UG degree programmes specified by the UGC under section 22 (3) of the UGC Act, 1956, for all purposes, including further education and recruitment/employment.
- v. Students graduating from the Apprenticeship Embedded Degree

Programme shall be eligible to take admission in the Master's/Ph.D. programme.

**6. ELIGIBILITY OF HEIs:**

Any Higher Educational Institution may offer an AEDP Programme which fulfils the following conditions:

Having ranked in the University category of the National Institutional Ranking Framework (NIRF) in the latest NIRF rankings.

**OR**

Having a valid grade/score by the National Assessment and Accreditation Council (NAAC)

**OR**

Having a valid basic accreditation by the National Assessment and Accreditation Council (NAAC) and complying with the criteria specified by the Commission from time to time.

**7. IMPLEMENTATION**

- i. The HEIs shall offer the AEDP in compliance with these guidelines.
- ii. The students' apprenticeship training shall be undertaken at the workplace in the identified discipline/trade.
- iii. The HEIs shall have a formal agreement with discipline-specific industry/establishment to provide apprenticeship under AEDP. In case multiple industry/establishments are involved, then, separate agreements are required to be made.
- iv. The HEIs may plan the number of seats for apprenticeship based on the facilities and infrastructure available and the formal agreement with the industry/establishment.
- v. The AEDP shall use standard degree nomenclature as notified by UGC. The mark sheets/transcripts should mention the

credits earned through apprenticeship training and the industry/establishment where the apprenticeship training was undertaken.

- vi. The HEIs may convert their already running programmes into the AEDP and take admission accordingly.
- vii. Admission to AEDP shall be same as admission to regular UG programmes.
- viii. Based on the National Credit Framework (NCrF), provision for Multiple Entry-Multiple Exit should be enabled by the HEIs.
- ix. Embedding apprenticeship will offer a kind of traineeship which shall not be undertaken within the university academic establishment but at the premises of the workplace to get work-based learning in an identified discipline/trade.
- x. The HEIs shall have full flexibility to schedule apprenticeships within the programme duration, as per the best fit of the industry/establishment and itself. However, the apprenticeship shall not be undertaken in the first semester of the AEDP, whereas the last semester of the AEDP shall be dedicated to apprenticeship.
- xi. The spells of apprenticeship shall be scheduled either continuously or at intervals depending upon the requirement and practicality of the discipline concerned. The spell should be of at least one complete semester at a stretch.
- xii. AEDP Learning Outcomes/Graduate Attributes for both academic and apprenticeship components shall be defined with the desired attainment levels. The HEIs shall design an appropriate curriculum in consultation with the industry/establishment and shall get the same approved by its statutory authorities before the launch of the AEDP.
- xiii. Such curriculum/ courses shall be aligned to the National Higher Education Qualifications Framework (NHEQF)/ National Skill Qualification Framework (NSQF).
- xiv. The area of the apprenticeship programme shall be aligned

with the domain of the degree programme.

- xv. The HEIs shall also ensure an appropriate assessment strategy for evaluating the defined learning outcomes of the apprenticeship programme, ensuring adherence with the broad learning outcomes as per the National Higher Education Qualifications Framework (NHEQF)/NSQF, as the case may be.
- xvi. The Apprentice shall ensure that no simultaneous contracts are signed with different industries/establishments.
- xvii. HEIs interested in implementing the AEDP may seek technical assistance from the Board of Apprenticeship/Practical Training (BoAT/BoPT)/Sector Skills Councils/National Council of Vocational Education and Training (NCVET) recognized Awarding Bodies on mutually agreed terms.

**Note:** AEDP programmes being run by the HEIs prior to the notification of these guidelines shall be governed by UGC guidelines for HEIs to offer 'Apprenticeship/Internship Embedded Degree Programme', notified in 2020, till the passing out of the already admitted batches in these AEDP programmes. However, after the notification of these guidelines, any fresh admissions in these programmes shall be as per these guidelines.

#### 8. AEDP DURATION

Sr. No.	Programme	Permissible Apprenticeship Embedding	
		Minimum	Maximum
1.	UG - 3 years	1 Semester	3 Semesters
2.	UG - 4 years	2 Semesters	4 Semesters

**Note:**

1. The total duration of the programme shall not be altered.
2. The apprenticeship spell shall be for at least one whole semester.

3. The permissible apprenticeship embedded duration shall only be for the apprenticeship training.

## **9. CREDIT MECHANISM**

- i. For apprenticeship, the credits would be calculated in terms of duration instead of notional hours. A three-months apprenticeship programme will earn 10 credits.
- ii. The credit assignment to an apprenticeship embedded qualification is subject to the assessment as per the pre-defined learning outcomes/Graduate Attributes.
- iii. The actual hours spent in the industry shall be in accordance with the provisions of the Apprenticeship Rules as amended from time to time, whereas for the calculation of credits, the mechanism at point (i) above shall be applicable.

## **10. STIPEND**

The HEI shall have an option of offering AEDP either through registration on the NATS portal or directly in partnership with the industry/establishment. Based on the option, the stipend will be paid as per the relevant rules/guidelines.

- 10.1 Offering of the AEDP directly in partnership with the industry/establishment: The stipend will be paid by the industry/establishment as per the Apprentices Act, 1961 & Apprenticeship Rules, 1992; as amended from time to time.
- 10.2 Offering of the AEDP through registration on the NATS portal: Stipend will be paid by the government as applicable and as per the agreement signed for the apprenticeship purpose with the BOAT/BOPT.

## **11. PREPARATION OF APPRENTICESHIP PLAN**

An apprenticeship plan shall be developed by the HEIs in collaboration with the industry/establishment. The BOATs/BOPT may also be involved in the development of the plan for onboarding on the National Apprenticeship Training Scheme (NATS) portal. The HEIs may also use

the services of industry/establishment associations/Sector Skill Councils (SSCs)/NCVET Awarding bodies to develop and manage the apprenticeship plan. The apprenticeship plan shall broadly incorporate the following:

- a. Work/Training description in detail.
- b. Duration of the apprenticeship training: clearly defined in months as per the trade requirements.
- c. Training Syllabus: Comprehensive curriculum covering Academic component/theoretical aspects and practical/Apprenticeship details/schedule.
- d. Facilities/Infrastructure/Faculty: Adequate facilities for on-the-job and classroom training. Also, the availability of the faculty/experts including the Professor of Practice, as applicable, ensuring adequacy & appropriateness.
- e. Credit Mechanism as per the NCrf.
- f. Detailed action plan including minimum attendance required.
- g. Expected learning outcomes/ graduate attributes.
- h. Assessment/Evaluation Methodology: Assessment for the apprenticeship component shall be carried out in a semester pattern.
- i. Mechanism to monitor the progress of the apprentice during the apprenticeship period with explicitly/clearly defined processes with timelines.

## **12. ASSESSMENT METHODOLOGY OF THE APPRENTICESHIP COMPONENT OF THE AEDP**

The assessment shall be aimed at assessing the skills/ proficiency of the Apprentice in a work setting as part of the apprenticeship component.

The assessment of apprentices shall be done, provided the students concerned have maintained a satisfactory level of attendance during the apprenticeship period. The HEI concerned shall prescribe the minimum attendance of the apprenticeship in the

industry/establishment. The HEI shall have the flexibility to structure the assessment of the apprenticeship component in partnership with the industry/establishment. The training of the students/apprentices shall be evaluated and the weightage of various components of the assessment shall be mutually decided between the HEI and the industry/establishment as per the following:

- A. Evaluation by industry/establishment (min. 30% - max. 40% weightage).
- B. Evaluation by faculty mentor based on the on-site visit(s) (min. 30% - max. 40% weightage).
- C. Evaluation through seminar presentation and Viva-Voce at the HEI (remaining weightage: min. 20% - max. 40%).

**Note:** For the seminar presentation and Vice-Voce, industry experts may be invited by the HEI.

**A. Evaluation by industry/establishment** (Indicative but not limited to):

The industry/establishment shall assess the candidates based on the following parameters - attendance, discipline and punctuality, familiarity with learning methodologies, skills, application of skills, comprehension and observation, professional ethics, safety and environmental consciousness, communication skills, supervisory skills and general conduct during the period.

**B. Evaluation by faculty mentor** (Indicative but not limited to):

The HEI shall depute one faculty member to mentor and evaluate at least 20-30 students undertaking apprenticeship training. Such mentors will monitor, guide, and counsel the students as and when required. The mentorship mechanism should be detailed in the apprenticeship plan.

**C. Evaluation through seminar presentation and viva-voce at**

the HEI (Indicative but not limited to):

The student will submit a project report and give a seminar/presentation based on his training report before an expert committee to be constituted by the concerned department as per the norms of the HEI. The evaluation shall be based on the following criteria:

- Quality of content/project report presented
- Effectiveness of presentation
- Depth of knowledge and skills
- The delivery of the project outcome, wherever applicable
- Apprenticeship Report
- Attendance records, daily diary and departmental reports

Note:

1. The marks provided by the industry/establishment and the institute shall be averaged to decide the student's final grade.
2. The overall credits assignment and the issue of certificates for the apprenticeship qualification shall be the responsibility of the HEI concerned in collaboration with the industry/establishment.

### **13. ROLE OF STAKEHOLDERS IN THE IMPLEMENTATION OF THE AEDP**

#### **A. BOATs/ BOPT**

- a. To be the focal point in driving the apprenticeship as per the tripartite contract, as applicable.
- b. To enable ties between HEI and industry/establishment.
- c. To ensure adherence to the guidelines related to stipend, training and other mandated compliances, as applicable.

#### **B. HEI**

- a. The academic institution shall take necessary approval from its statutory bodies, such as the Academic Council and Executive Council/Senate, for offering AEDP.

- b. Signing of MoU/Agreement/Letter of Confirmation with the industry/establishment.
- c. Preparation of an Apprenticeship Plan in collaboration with the industry/establishment.
- d. Creating the curriculum along with industry/establishment.
- e. Implementation of theoretical/classroom learning components of the AEDP.
- f. Ensuring the availability of relevant infrastructure and faculty with requisite industry/establishment experience, including Professor of Practice, to deliver AEDP.
- g. Assessment.
- h. Awarding the AEDP qualification.
- i. Credits uploading on the ABC portal.
- j. Do all the necessary activities required to improve the quality of AEDP.
- k. In the event of a default by the Industry, the HEI should consider either moving the students to the conventional programme or to an alternate industry, as per the choice of the students.

### **C. INDUSTRY/ ESTABLISHMENT**

- a. Signing of MoU/Agreement/Letter of Confirmation with the HEI(s).
- b. Preparation of an Apprenticeship Plan in collaboration with the HEI.
- c. Onboarding the student trainee.
- d. Co-creating curriculum/synopsis/written plan of apprenticeship along with the HEI(s).
- e. Delivery and assessment of apprenticeship learning.
- f. Adherence to the guidelines under the AEDP related to the stipend, training and overall outcomes intended for the programme.

### **D. STUDENT/LEARNER/APPRENTICE**

- a. Submit the training report in the prescribed format.
- b. To complete apprenticeship and academic learning as per the curriculum.
- c. To take up the required assessment.
- d. To maintain decorum and discipline during the training as per industry/establishment norms during the apprenticeship period.
- e. The apprenticeship contract shall terminate at the expiry of the apprenticeship training period.

#### **14. POST TRAINING TRACKING**

HEIs are expected to track the outcomes of the pass-outs from such programmes for a period of at least 1 year after the completion of the programme to assess the employment and education pathways pursued by such candidates and contribute to the further development of AEDP.

#### **15. ROLE OF STAKEHOLDERS UNDER THE TRIPARTITE CONTRACT**

##### **Responsibilities of the Industry/Establishment**

- i. To comply with the provisions related to health and safety, compensation for injury and hours of work, leave and holidays, as per the provisions of the 'Apprentices Act, 1961' and 'Apprenticeship Rules, 1992', as amended from time to time.
- ii. To provide the Apprentice with the training as per the approved programme in accordance with the contract and within the overall provisions of the Act.
- iii. To pay stipend as prescribed by the Government, usually on completion of every month through bank transfer, at the latest by the 10<sup>th</sup> of the following month.
- iv. To maintain records of the progress of training and assessments undertaken by each apprentice undergoing apprenticeship

- training in his establishment in such form as required under the course curriculum and as may be prescribed under the Act.
- v. To comply with provisions related to Health and Safety: The provisions of Chapters III, IV and V of the Factories Act, 1948 shall apply in relation to the health, safety and welfare of the apprentices as if they were workers within the meaning of that Act and when any apprentices are undergoing training in a mine, that provisions of Chapter V of the Mines Act, 1952, shall apply in relation to the health and safety of the apprentices as if they were persons employed in the mine. Similar provisions should also be applicable for apprentices working in any such hazardous industry/establishment which may have health, safety and welfare guidelines for employees.
  - vi. To comply with the provisions related to the Hours of Work, Leave and Holidays: The weekly and daily hours of work of an Apprentice while undergoing practical training in a workplace shall be as determined by the industry/establishment subject to compliance with the training duration, as applicable.
  - vii. To provide Compensation for Injury: If personal injury is caused to an Apprentice by accident arising out of and during his training as an Apprentice, his industry/establishment shall be liable to pay compensation which shall be determined and paid, so far as may be, in accordance with the provisions of the Employees' Compensation Act, 1923, subject to the modifications specified in the Schedule.
  - viii. To permit apprentices to attend scheduled academic sessions in between the training period at the HEI campus.

### **Responsibilities of Apprentices**

Conduct and Discipline: The Apprentice shall be governed by the rules and terms & conditions/regulations (applicable to apprentices) in the establishment in which the Apprentice is undergoing training.

### **Responsibilities of the HEI**

- i. To deliver the programme as per the approved curriculum, including the monitoring/management of the apprenticeship component undertaken in partnership with the industry/establishment.
- ii. To have the flexibility to structure the assessment of the apprenticeship component in partnership with the industry/establishment in terms of one final end-term assessment or periodic assessments at the enterprise through industry/establishment/HEI assessors.

#### **16. TERRITORIAL JURISDICTION OF HIGHER EDUCATIONAL INSTITUTIONS FOR OFFERING AEDP**

- I. A HEI established or incorporated by or under a Central Act shall offer AEDP programmes as per the territorial jurisdiction allotted to it under its Act.
- II. A HEI established or incorporated by or under a State Act (Public and Private) shall offer AEDP programmes only within the territorial jurisdiction allotted to it under its Act and not beyond the territory of the state of its location.
- III. An institution Deemed to be a University established as per Section 3 of the UGC Act, 1956 shall offer AEDP Programmes within its headquarters or from those off campuses that are approved by the Government of India through notification published in the Official Gazette.
- IV. No HEI shall offer AEDP programmes or other related activities through franchising arrangements.

#### **17. CONSEQUENCES OF THE VIOLATIONS OF THE GUIDELINES**

If any HEI violates the provisions of these guidelines, the Commission shall constitute an enquiry committee to look into the violations. If the

violations are established by the enquiry committee set up by the Commission, the HEI shall be:—

- a) Debarred from participating in UGC schemes.
- b) Debarred from offering degree programmes.
- c) Debarred from offering ODL and online mode programmes.
- d) Removed from the list of HEIs maintained under Sections 2(f) and 12B of UGC Act 1956.

The HEI shall be subjected to one or more of the above actions. Further, UGC may take additional punitive actions as per the decision of the Commission on a case-to-case basis.

### **18. INTERPRETATION**

In the event of any conflict or inconsistency with respect to these guidelines, the interpretation given by the Commission shall be final and binding.

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<p>i/ For Science/Social Science subject Rs.1500/- p.a. ii/ For other subjects Rs.1000/- p.a.</p>	
<p>3. The scholar shall comply with all statutory requirements prescribed for registration for the Degree' of Ph. D.</p>	<p>3. The scholar shall comply with all statutory requirements prescribed for registration for the Degree of Philosophy in relevant discipline.</p>
<p>4. Regulation No.4 deleted vide U.C.R.No.51 of 24.7.1986</p>	<p>4. To be deleted</p>
<p>5. The selected scholar shall not accept or hold any appointment. paid or otherwise, during the tenure of the award. He may, with the approval of his Supervisor and the Head of the Department concerned, undertake an approved teaching assignment of five to six hours in a week in the University without accepting any additional remuneration.</p>	<p>5. The selected scholar shall not accept or hold appointment, paid or otherwise, during the tenure of the award. He/ she may, with the approval of his / her Supervisor and the Head of the Department concerned may undertake an approved teaching assignment of five to six hours in a week in the University without accepting any additional remuneration.</p>
<p>6. No research scholar shall without the previous permission of the Board of Research Studies concerned join any other course of study or appear at any other examination conducted by the University or a public body.</p>	<p>6. No research scholar shall be allowed to join any other course of study during Ph.D programme.</p>
<p>7. A scholar shall be eligible to get only one scholarship at a time. Before the scholarship is awarded, the scholar shall be required to submit an undertaking to the effect that he/ she is not in receipt of any scholarship or stipend from the State or the Central Government or University Grants Commission or any other agency. Scholars enjoying any other scholarship or stipend shall be required to surrender it forthwith if selected for award of this scholarship.</p>	<p>7.A scholar shall be eligible to get only one scholarship at a time. Before the scholarship is awarded, the scholar shall be required to submit an undertaking to the effect that he/she is not in receipt of any scholarship or stipend from the state or the Central Government or University Grants Commission or any other agency. Scholars availing any other scholarship or stipend shall be required to surrender it forthwith if selected for award of this scholarship and accept the offer of University Research Scholarship.</p>
<p>8. The scholarship shall be sanctioned by the Vice-Chancellor on the recommendation of a Selection Committee to be appointed by the Vice-Chancellor each year. The Head of the Post-graduate. Department concerned shall be Convener. Applications for the research scholarships shall be made by the candidates on the prescribed form Appendix A and shall be forwarded by the Heads of the Departments to the Registrar alongwith the recommendation of the Selection Committee in each case.</p>	<p>8. The scholarship shall be approved by the Vice Chancellor on the recommendations of Departmental Research Committee of each Department / Research Centre through office of Dean research Studies.</p>
<p>9. The names of the scholars provisionally approved 'by the Vice-Chancellor for the award shall be communicated by the Registrar to the Department</p>	<p>9. Order for award of scholarship shall be issued by the office of Dean Research Studies. However, the disbursement of scholarship claim shall be routed through Head of the Department concerned who</p>

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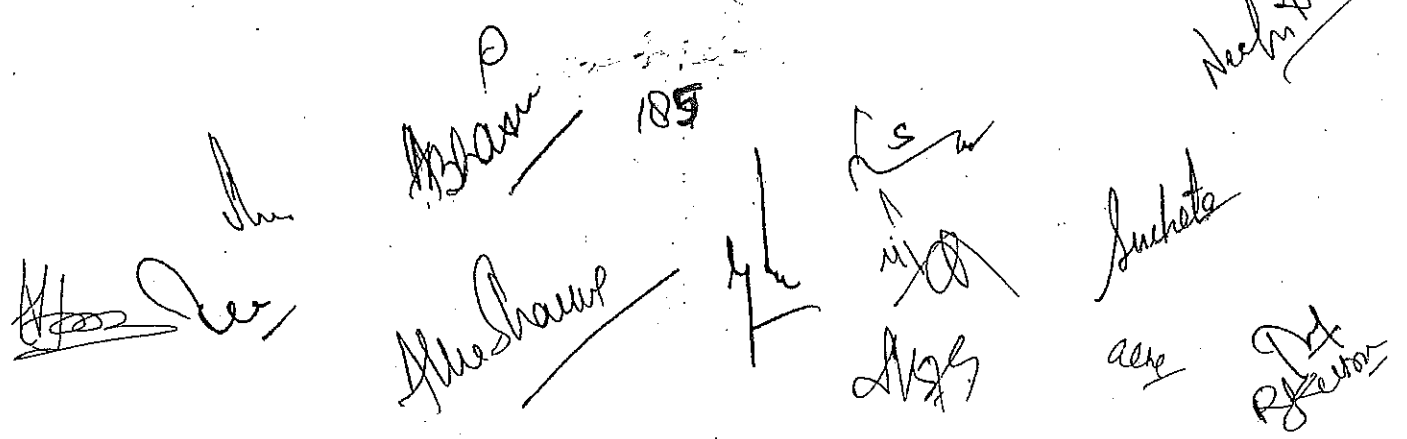
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<p>15. A scholar under this scheme is entitled to enjoy one month's leave in a year in addition to the general holidays with the approval of his/her Supervisor and the Head of the Department. This includes all kinds of leave i.e. casual leave, earned leave, etc. The general holidays do not, however, include the vacations i.e. summer and winter. The year for this purpose is reckoned from the date of award of the scholarship. In extra ordinary circumstances, such as serious illness, etc. leave without remuneration may be granted with the approval of the Vice-Chancellor.</p>	<p>15. A scholar under this scheme is entitled to avail one month's leave in a year in addition to the general holidays with the approval of his/her Supervisor and the Head of the Department. The year for this purpose is reckoned from the date of award of the scholarship. In extraordinary circumstances, such as serious illness, etc. leave without remuneration may be granted with the approval of the Vice Chancellor. The request of the applicant will be routed through office of Dean Research Studies, University of Jammu.</p>
<p>16. The Vice-Chancellor shall be competent to suspend or withdraw a scholarship if it is reported that the progress or conduct of a scholar has not been satisfactory.</p>	<p>16. The Vice Chancellor shall be competent to suspend or withdraw a scholarship if it is reported that the progress or conduct of a scholar has not been satisfactory. Such cases shall be reported by the department through Departmental Research Committee / Research Advisory Committee to the office of Dean Research Studies.</p>
<p>17. "The women awardees may be permitted by the Vice-chancellor, on the recommendation of the Supervisor and the Head of the Department concerned to avail of maternity leave to the extent of three months once during the tenure of Scholarship."</p>	<p>17. The women research scholars may be permitted by the Vice Chancellor, on the recommendation of the Supervisor and the Head of the Department concerned, to avail of maternity leave as admissible under rules once during the tenure of Scholarship.</p>
<p>18. "Prescription of payment of Registration Fee and TA (Three Tier AC or actual bus fare) to scholars of the University who participate in National Seminars/Conferences for the presentation of research paper(s). However, such facility shall be provided to a scholar of the University only once in a financial year.</p>	<p>18. To be deleted</p>


 A collection of handwritten signatures and initials at the bottom of the page. From left to right, there are several signatures, including one that appears to be 'A. Sharma' with '185' written below it, and another that looks like 'Sukanta'. There are also some initials and a signature that might be 'Dr. R. J. ...'.

Guidelines of "Earn While You Learn Scheme" (EWYLS)  
for the students of the University of Jammu

The University syndicate in principle approved the "Earn While You Learn Scheme" for the students of University of Jammu vide Resolution. No 120.57 dt: 09.10.2023 and subsequently a committee was constituted comprising of the following members to formulate modalities w.r.t. Earn-While-You-Learn Scheme as per the UGC Guidelines for Equitable Opportunity to the Socio-Economically Disadvantaged Groups (SEDs) in HEIs; vide order No. F.Acd./1/24/14483-14502 dated 05.03.2024.

1. Dean, Faculty of Education Convener
2. Dean, Faculty of Mathematical Sciences
3. Director, DIQA
4. Joint Registrar (Academics)
5. Assistant Registrar (Academic Affairs) Member Secretary

The committee met on 27.03.2024, 09.08.2024, 14.08.2024, 11.10.2024, 08.11.2024 and prepared the modalities as reproduced below.

**Draft Modalities:**

"Earn and Learn Scheme" has been implemented worldwide. In India, UGC's EWYL Programme was announced in 2004 as part of the comprehensive scheme for universities with potential with excellence. In Madras University, over 100 students doing postgraduate courses, who are financially backward assist various offices and technical work in Madras University along with their studies. Presently, this scheme is operative in many universities in the country.

The scheme has been in operation in the Ministry of Tourism, Government of India since 2012, providing part-time employment to the enrolled students in a college or university, enabling her/him to earn to pay educational expenses. It is available to undergraduate and post graduate students willing to work as trainees in tourism sensitizing entrepreneurs with aspirations of employment in the sector. An aspirant trainee is estimated to be earning over the tenure of the course duration around an amount of Rs.50,000 to Rs.1,00,000.

The Earn-while-You-Learn (EWYL) scheme is a means to help the SEDGs students earn and support their education and acquire skills and capabilities that would enhance their employability. It attempts to mitigate the economic hardships of learning and enhance the learner's adaptability. Both will improve the quality of education and make it a purposeful endeavour. It provides the students opportunities to develop their personality, gain technical skills and build their entrepreneurial ability, which would help them to take up professional assignments relatively quickly. Under this scheme, opportunities for part-time engagement are provided to needy students. The indicative list of such engagement opportunities may include working on research projects with an assistantship, Library assignments, Computer services, Data entry, Laboratory assistance etc.

The effectiveness of any learn-and-earn program depends on its adherence to four foundational pillars: academic rigor, relevant work experience, student financial support and stakeholders' investment in learn-and-earn programs. These pillars are held in place by a

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commitment to ensuring accountability, giving students the opportunity for career exploration and professional development and conferring credentials.

Giving the students an opportunity to acquire work experience while learning is extremely important. There is no doubt that it can provide skills of employability and strengthen students' preparedness to find successful careers and thus the idea is in sync with the essence of the National Education Policy 2020.

There are many benefits for EWYL Scheme. Most important is mitigation of economically backward students hardships in education due to income shortage, inculcation of dignity of labour including values of hard work among students, enhancement of skills adding to employability, strengthening of resourcefulness to take up better jobs in the future, development of personal interest and preference in the fields of learning, reduction of the sense of alienation in the students minds about what they learn and transformation of higher education into a self-directed, personal and life-related enterprise.

What earnings the students make can provide motivation for learning and successfully complete their academic programmes. Students draw insight into the world of work, know career prospects, acquire job skills, develop interpersonal relations, cultivate social skills, enhance employment prospects, increase industrial contacts, improve self-confidence, job knowledge, job-seeking skills, attitudes towards practical reasoning, develop greater maturity and demonstrate competencies.

### Objectives

#### **Guidelines for 'Earn-While-You Learn Scheme'**

Dean Placements, University of Jammu shall be the coordinator EWYL scheme. All students who are directly enrolled in any of the Departments / Centres of the University and who have not been awarded their Degrees / Certificates for which they have been enrolled and who are not receiving any type of scholarships / fellowships are eligible for getting the benefit of the scheme (henceforth termed as 'Candidates').

All Departments / Research Centres / Sections / Campus Libraries/Guest House and Administrative Offices (henceforth termed as 'Hosts') are eligible to get the benefits of the services of the students/scholars under this scheme.

The Dean / Head / Incharge / Co-ordinator of Departments / Centres having eligible students for this scheme should prepare a pool of such candidates (students/scholars) who are not getting any financial assistance and get it approved through the concerned Departmental Affairs Committee (DAC) or equivalent body and subsequently send the list of Candidates to the Co-ordinator, EWYL scheme (Dean Placements in case of University of Jammu) after getting it forwarded by concerned School / Department / Centre/Campus.

The 'Hosts' would send a requisition to the Co-ordinator EWYL scheme (by filling the SERVICE REQUISITION Form).

Each interested Candidate must fill up a CANDIDATE REGISTRATION Form (available on the website) and submit it directly to Co-ordinator EWYL scheme of their respective department. All Candidates must submit a declaration form duly signed by their HOD /Supervisor (in case of Research Scholars) along with this to the effect that he / she has no objection and such activity will not affect academic/research activities of the Candidate.

The Coordinator EWYL i.e, Dean Placement, University of Jammu Office would issue a letter to the suitable Candidates and assign them to one of the Hosts. The Head/Coordinator/Director of the Host will be responsible to ensure that proper delegation of work, training, working space and basic facilities are provided to the Candidates and maintain a mandatory attendance record and send a copy of that record duly signed by the Head as well as the Candidate along with the remuneration bill for the Candidate.

All beneficiaries, Candidates and Hosts must abide by the rules/regulations communicated to them or published in the University Website regarding the Earn While You Learn scheme of this University. The rules/regulations are subject to change from time to time.

### Kinds of Jobs

Under this scheme, the candidates could work in the following areas:

1. Laboratories
2. Library
3. Office
4. Guest House
  - a. In the labs/workshops the candidates can be engaged for being responsible for handling the equipment/machinery, its maintenance and upkeep, storage of equipment and upkeep of Laboratories/Workshops. Senior candidates shall be useful for conduct of practical and jobs training in the Workshops. Similarly, the junior candidates under this scheme would be engaged for library jobs such as cataloguing, arrangement and display of books, repair of damaged books, issue and return of books etc. Presently the libraries are under staffed and due to this, the proper utilization of library is not being achieved by the students and the staff, therefore, the junior candidates may be engaged in the libraries.
  - b. The candidates can also be engaged for performance of various office jobs like preparation of statements, maintenance of service records, compilation and analysis of data, maintenance of students' data, preparation of pay bills on Computer, Store inventory, students' attendance, hostel records etc. Since the candidates are having the knowledge of computers, this skill of theirs can be utilized in positive way thereby increasing the efficiency.
  - c. The above job descriptions are only illustrative and not exhaustive. Other jobs/ areas except menial jobs could be added subsequently based on the feedback from Departments and students.

### Objectives

1. To provide opportunities to students to earn while learning to meet their expenses.
2. To expose the students to the world of work before actual employment.
3. To give students hands on experience to boost confidence to face the world of competition.
4. To instil the students with a sense of belongingness and involvement in the development of the College/Institution.
5. To inculcate in the students values of hard work and dignity of labour.

6. To channelize the energy of the young students in positive activities by setting up of Equal Opportunities Cell for the purpose of sensitization of all stakeholders, policy implementation, monitoring, equalizing access to inclusive quality higher education, ensuring respectful dignity, promoting egalitarian and constitutional values and grievance redressal in Higher Education Institutions.

#### Measures to achieve the objectives:

1. Make admissions processes more inclusive.
2. Make the curriculum more inclusive.
3. Remedial coaching and coaching for competitive examination for candidates from disadvantaged educational backgrounds.
4. Ensure sensitization of faculty, counsellors, and students on the gender-identity issue and its inclusion in all aspects of the HEI, including curricula.
5. Strictly enforce dignity of labour, no-discrimination and anti-harassment rules.
6. Develop a roadmap that contains specific plans for action on increasing participation from SEDGs, including but not limited to the above items.

#### Payment

For doing the above jobs the students shall be paid @ 200 per hour and students would be permitted to work for maximum eight hours per week and this ceiling on working hour is stipulated that the jobs are not pursued at the cost of study. The candidate can thus earn maximum @ 6400 per month while pursuing study in the Institution.

The wages for each of the candidate will be a consolidated amount on an hourly basis for the part-time service they render, a maximum of 08 hours per week, 20 days per month. The payment may be made on an actual basis. However, the payment would be made subject to submission of bills on a monthly cycle. The Candidates must have personal bank account to which payment will be transferred by ECS. The tenure will be decided by the DPO in consultation with the Host. The services of the student will be rendered after class hours or weekends.

#### Selection Procedure

Dean Placements to seek requisition form all departments/HoDs and identify the jobs to be assigned, then the applications from candidates desirous of taking job would be invited immediately on the beginning of the academic session by the Head/Rector/Director after identifying the areas where the candidates are required to be engaged after analysing the exact requirement of the manpower. The Departmental Affairs Committee consisting of HoD and other members of the Department/Centre shall recommend the candidates in order of merit which is to be determined on the basis of last examination result to the Dean Placement. However, in specific cases due weightage may be given to candidate on the basis of participation in co-curricular activities and knowledge and skill in the use of computer/other softwares.

## Funding

The payment of candidates under the scheme would be met out from funds such as wages and student fund etc. available with the Institution/Local fund of the Department. With the introduction of this scheme, it is expected that the staff shortage being faced the University of Jammu would be tackled to a large extent, besides making work oriented and financially independent. This scheme shall be implemented from the ensuing session 2025-26.

In order to keep vigil on the deployment of students and payments to be made to them the following restrictions are required to be imposed:

1. The students should not be deployed in excess of the non-teaching vacant post to be identified for this purpose and the confidential task be not assigned.
2. Enrolment register is to be maintained by the HoD/Rector/Director/Officer concerned which should contain full particulars of the student so enrolled specifying the work to be allocated to him mentioning therein actual hours for which he has to work.
3. The concerned HOD/Branch Officer is to verify the work done and to pay it in accordance of attendance He/she will record certificate on the payment voucher that the student has actually done the work for which remuneration is being paid to him.
4. The HoD is to satisfy himself/herself personally and to verify the above facts before releasing the payment.
5. The Provision for stipend/honorarium should be got made in the Regular Budget and the expenditure should be incurred within the budget available for the Departments/Offices where local fund is unavailable.
6. The HoD has to maintain the entire record and will produce the same for scrutiny as and when desired by the Audit or Representative of the Directorate.

## Important Instructions for Students

All the students (UG/PG/Ph.D.) will be eligible for Earn While You Learn Scheme with conditions that:

1. He/she is not receiving any other scholarships/ fellowships/ stipend/ remunerations at present.
2. He/she has obtained at least 45% marks in the last declared result, and in case of Ph.D. candidate he/she should have published at least one research paper in UGC Care Journal after two years of his/her Ph.D. registration or communicated at least one paper in UGC Care Journal after one year of his/her Ph.D. registration.
3. Candidates' work must be satisfactory, if any time his / her performance is not good he/she would be excluded from the scheme.
4. All the payments will be done in digital mode only.
5. Work allotment to the students will be based on his / her performance in academic / research / skill.
6. All the candidates must follow the values and ethics during the work and have to be in formal dress and as per the directions issued by the controlling office.

Host Department/Centre/School: \_\_\_\_\_  
 Name of Head / Office-in-charge: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Office Address: \_\_\_\_\_

Service Requirement:

Nature of Service	Number of Candidates required	Expected duration of work	Any special preference (department/ skill/ experience etc. of the candidate)
Teaching Assistance (Presentations, helping in practical classes, assisting in tutorials, etc.)			
Administrative Assistance (Data entry, analytical work, program development, organizing events, etc.)			
Library/Laboratory Assistance and Work (Helping in digitization, photography, catalogue related, data entry, training, exhibition, etc.)			
Any other in the Guest House /Hostels for upkeep/Menu updation/ cookery/ upkeep and housekeeping-likewise (Please mention here)			

Declaration:

I declare that I shall judiciously utilize the services and time given by the Candidate(s) and provide them all necessary facilities and support to work or provide their services in my Department/Centre /School /Library/Office and provide them necessary working space. I also agree to remain unbiased and rationally allocate their jobs in tune with their abilities, performances and future professional scopes. I shall not engage the candidates beyond office hours or for more than 20 hours per week for a maximum of 20 days in a month. I agree to maintain their attendance records and forward their remuneration bills on a monthly cycle. I shall immediately bring to the notice of the Dean Placement Office (DPO) in case of any misconduct or grievance in relation to the assigned candidates. I shall be responsible to ensure that their work benefits both the Department as well as the Candidates for future endeavours.

\_\_\_\_\_ forwarded to \_\_\_\_\_  
 HOD/Rector/Director/Officer (with Seal)

*[Signature]* 6 *[Signature]*

NAME: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile: \_\_\_\_\_

Guardian's Name: \_\_\_\_\_

Department/Centre/School: \_\_\_\_\_

Present Academic Program:  M.A.  M.Sc.  M.Phil.  Ph.D. Other \_\_\_\_\_

Name of Academic Program: \_\_\_\_\_

Enrolment Year: \_\_\_\_\_ Program Ends in (Year): \_\_\_\_\_ Current year: \_\_\_\_\_

Category:  General  SC  ST  OBC  PWD

Gender:  Male  Female

Residential Address: \_\_\_\_\_

\_\_\_\_\_

Aadhar Number: \_\_\_\_\_ Any Other ID.: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_ IFSC: \_\_\_\_\_

## Declaration:

I declare that I am not receiving any other scholarships /fellowships /stipend /remunerations at present and I agree to immediately withdraw from this scheme in case any such financial support is obtained by me. I confirm that I have obtained necessary permission from my supervisor/program coordinator to lend my services under this scheme within office hours. I agree to accept the duties assigned to me under this scheme and will work with full integrity, sincerity and care. I shall maintain attendance as required by the host and will report to the Head of the Host Department where my duties will be assigned. I declare that the above information is true to my knowledge and I shall be subjected to disciplinary actions and will refund the entire amount received by me in case any of the information given by me in this form is found false.

\_\_\_\_\_  
Full Signature of Candidate

\_\_\_\_\_  
Forwarded by  
Supervisor/ Program Coordinator/  
HOD (with Seal)

*[Handwritten Signature]* 7 *[Handwritten Signature]*

## Guidelines for Maintenance and Utilisation of Local Fund of the Office of Dean, Research Studies

### 1. Introduction

These rules shall be called "Guidelines of Local Fund of the office of Dean Research Studies". These guidelines shall come into force from the date these are notified.

### 2. Fund Utilization

The local fund of the office of Dean Research Studies shall be utilized for:

- a) Meeting expenditure necessitated for the smooth office functioning & operations of varied nature including Ph.D admissions, any research initiatives, project meetings related expenditure including recruitment of project staff etc, project selection and monitoring committees, any kind of evaluation, conducting Board of Research Studies meetings and/or any other general expenditure.
- b) Expenditure of miscellaneous nature on consumables/refreshments for organizing short-term orientation programs, interactive sessions, guest lectures, brain storming sessions and/or any other initiatives and steps undertaken to develop benchmarks and ensure quality of research in departments of the University of Jammu and offsite campuses.
- c) Meeting expenses related to upgradation, maintainence and repair of infrastructure/equipment for the office of Dean Research Studies.
- d) Hiring of the professional services/outsourcing staff for special office requirements including computing services; whenever needed on part-time short-term basis.
- e) Day to day expenses of the office of Dean Research Studies towards stationary, consumables, miscellaneous expenditure etc., wherever and whenever the grants allocated at the central level shall fall short.
- f) To meet any other essential expenditure other than indicated from point (a) to (e) with the prior approval of the Vice-Chancellor.

### 3. Sources of Fund

The following sources shall constitute the fund:-

- a) Application fee paid by the students for Ph.D admissions every year.
- b) 20% share of the Ph.D admission fee paid by the international students.
- c) All sponsorships/donations/contributions made by departments, alumni and/or any other external sources for organizing events of varied nature listed in the previous section.

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7/11/24

2. *[Signature]*

3. *[Signature]*  
7/11/24

5.

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7/11/24

- d) Any other source which the University may approve from time to time.
- e) Interest earned on Savings Account /Fixed deposit made out of the fund.

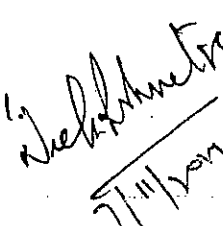
4. Governance of Fund



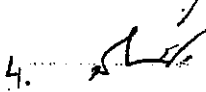
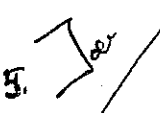

- a) The fund shall be governed by a committee comprising the following:
  - i. Dean Research Studies (Convener)
  - ii. One nominee of Vice Chancellor (Member)
  - iii. Deputy Registrar (Grants) (Member)
  - iv. Assistant Registrar (DRS) (Member)
  - v. Section Officer (DRS) (Member Secretary)
- b) Two/third of the total strength shall form the quorum for the meeting.
- c) The committee shall be notified each financial year.
- d) The committee shall meet as frequently as possible but at least once in a month and/or whenever required.
- e) The Committee shall make recommendations on the relevant proposals for administrative approval of the Competent Authority as specified in these guidelines.
- f) The funds will be utilized & spent as per the prevalent norms of the University following all codal formalities in the matter.


5. Maintenance of Accounts and its Reconciliation

- a) The Dean Research Studies shall be authorized to sign all the cheque/s of Local Fund maintained by the office of Dean Research Studies.
- b) A separate account of the fund shall be opened with the J&K Bank.
- c) Surplus money in the fund which may not be required immediately for expenditure shall be placed in short/long term fixed deposit account or invested in any other scheme which may attract higher returns with the approval of the Competent Authority.
- d) The accounts of local fund shall be checked annually by the Internal Audit Unit of the University or Auditor appointed for the purpose by the University.

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1.  7/11/2024

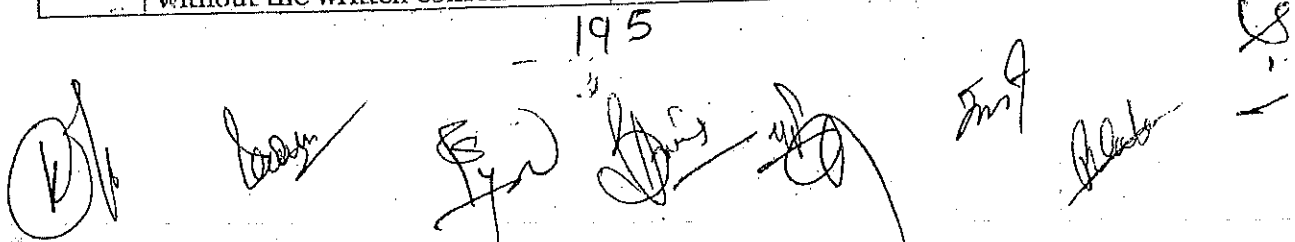
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7.  7/11/24

Revised guidelines for the Dr. S.N. Khosla Memorial Scholarship as approved by the university council vide resolution no 66/1.24 dated 21.04.2006. and subsequently amended vide U.C.R No. 69.30

XXXVI	Dr. S.N. Khosla Memorial Scholarship	
	Existing	AMENDED
01	There shall be two scholarships (Merit-cum-means) on the value of Rs 350/- known as "Dr. S.N. Khosla memorial scholarships" out of the income accruing from the endowment of Rs 1,20,000/- made by Prof. Chanchal Pandoh, plot 263, Rehari colony, Jammu, each year to the candidate of M.Sc (Physics).	There shall be two scholarships each on the value of Rs 10,000/- known as "Dr. S.N. Khosla memorial scholarships" out of the income accruing from the endowment of Rs 1,20,000/- made by Prof. Chanchal Pandoh, Plot 263, Rehari Colony, Jammu, each year to the candidate of M.Sc (Physics). Note 1: The net amount as on today is more than Rs 4,20,000/- (inclusive of interest accrued on the endowment.)
02	One scholarship shall be awarded to M.Sc 1 <sup>st</sup> and 2 <sup>nd</sup> semester candidate on the basis of his/her having passed B.Sc examination in 1 <sup>st</sup> attempt in order of merit and the 2 <sup>nd</sup> scholarship shall be awarded to the candidate of Master Degree program in (physics) 3 <sup>rd</sup> and 4 <sup>th</sup> semester on the basis of 55% marks in order of merit in M.Sc 1 <sup>st</sup> and 2 <sup>nd</sup> semester in the 1 <sup>st</sup> attempt (the percentage of marks is taken together). The scholarship shall be awarded to the candidate w.e.f. the date(s) of their admission to the M.Sc. 1 <sup>st</sup> and 3 <sup>rd</sup> semester to the last date of examination of M.Sc. 2 <sup>nd</sup> and 4 <sup>th</sup> semester, subject to a maximum of one academic year.	Two scholarships, each amounting to Rs 10,000/-, shall be awarded to the male and female toppers of the M.Sc. Physics degree in 1 <sup>st</sup> attempt (the percentage of marks is taken together) for each session.
03	Only those students will be eligible whose family income is less than Rs 5000/-p.m.	To be deleted.
04	The endowment shall continue to exist as long as the university exists and shall not be transferred to any other university or body without the written consent of the	The endowment shall continue to exist as long as the university exists and shall not be transferred to any other university or body without the written

Approved  
Chandah

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	donor or her legal representative (s).	consent of the donor or her legal representative (s).
05	If more than one candidate are bracketed in the merit for the award, the percentage of the particular subject i.e. (physics) in which he/she is undergoing the course shall be taken into consideration.	If more than one male/female candidate is bracketed in the merit for the award, the amount shall be divided equally amongst the male and female students, separately.
06	The intimation to the award of scholarship with the name(s) of the recipient(s) with total No. of marks obtained shall be sent every year by the registrar to the donor or her legal representative(s).	The intimation to the award of scholarship with the name(s) of the recipient(s) with total No. of marks obtained shall be sent every year by the Head, Department of Physics, University of Jammu to the donor or her legal representative(s).
07	The scholarship shall be awarded by the Head of the Department of Physics. At the beginning of each session, the Head of the Department shall invite applications from the eligible candidates, out of which the names of the candidates fulfilling the conditions of award under regulations be recommended to the Vice-Chancellor for his approval.	The scholarship shall be awarded to the candidate(s) at the annual Convocation of the university. OR In case Convocation is not held in a particular year, the scholarship may be awarded to the candidate at a special function to be organized by the Vice-Chancellor.

Approved  
Chandoh

Note 2: Prof Chanchal Pandoh has nominated Prof Ajit Khosla, her son as her legal nominee for all matters concerning to the above referred Scholarship.

Chandoh

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