

UNIVERSITY OF JAMMU

NOTIFICATION NO. 4 OF 2023

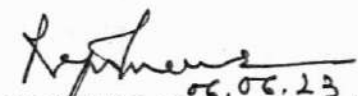
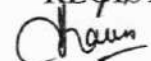
DATED: 07-06-2023.

SUBJECT: UNIVERSITY STATUTES

The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes vide communication No. LGS/1/87th/UC/JU/2023/1760 dated 26th May, 2023 vide Resolution No./s 87.15, 87.16, 87.18, 87.19, 87.20, 87.21, 87.22, 87.28, 87.29, 87.30, 87.31, 87.33, 87.35, 87.36, 87.42, 87.52, 87.53, 87.55, 87.56, 87.57, 87.58, 87.59, 87.61, 87.64, 87.72, 87.78, 87.79, 87.80 & 87.81 passed in the 87th meeting of the University Council held on 21.01.2023, as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/87_UC/Statutes/23/448-547.
Baba Saheb Ambedkar Road,
Jammu (Tawi) - 180 006.
Dated: 07-06-2023.


REGISTRAR


Copy to:

1. Principal Secretary to Hon'ble Lt. Governor (Chancellor of the University), Raj Bhavan, Srinagar.
2. The Advisor to the Hon'ble Lt. Governor, Higher Education Dept., Civil Secretariat, Srinagar
3. Chief Secretary to J&K Govt., (Financial Advisor Universities), Finance Dept., Civil Secretariat, Srinagar.
4. Principal Secretary to Govt. Planning and Development Dept., J&K Govt., Civil Secretariat, Srinagar.
5. Principal Secretary to Govt., Higher Education Department, J&K Govt., Civil Secretariat, Srinagar.
6. Deputy Secretary/Under Secretary/Private Secretary to Hon'ble Lt. Governor (Chancellor of the University), Raj Bhavan, Srinagar.
7. All members of the University Council/Syndicate, University of Jammu.
8. Spl. Secretary to Vice-Chancellor, University of Jammu/ Kashmir.
9. Sr. P.A. to Dean Academic Affairs, University of Jammu.
10. Sr. P.A. to Dean Research Studies, University of Jammu.
11. Deans of the Faculties of the University of Jammu.
12. Dean Students Welfare/Placement Cell, University of Jammu.
13. Sr. P.A. Controller of Examinations, University of Jammu/Kashmir.
14. All Rectors/Directors Campuses, University of Jammu.
15. Coordinator Campuses, University of Jammu.
16. Sr. P.A. to Director, CDC/DLL/DDE/DIQA.
17. Sr. P.A. to Joint Registrar (Finance)
18. Principals of all affiliated Colleges of the University.
19. I/c Librarian, Dhanvantri Library, University of Jammu.
20. All Branch Officers of the Registry.
21. I/c Website to upload Notification on the University website.
22. Guard file.

XIII/ Incorporation of Reservation to the persons with benchmark disabilities for admission in the University of Jammu from session 2020-21 onwards as per the Gazette Notification of the Rights of Persons with Disabilities Act, Government of India vide Resolution No. 87.35, already incorporated in the Brochure, which read as under

EXISTING STATUTE	Amended
<p>Category (xiii) Candidates with disabilities (Orthopedically Handicapped and Blind candidates etc).</p> <p>Candidate suffering a degree of disability of 40% and above and visually impaired candidates are eligible for admission under category (xiii).</p> <p>Certificate of an Orthopaedic Handicapped or visually impaired shall be considered only if it is issued by the Head of the Department of Orthopedics or that of Ophthalmology of a Government Medical College/District Hospital. The Vice-Chancellor, if he so desires, may seek advice in the matter, of a Committee to be appointed by him on the recommendations of the Dean Academic Affairs.</p>	<p>Category (xiii) Persons with Benchmark Disabilities as reflected in the Gazette Notification of the Rights of Persons with Disabilities Act</p> <p>The Certificate of Disability shall be considered only if it is issued by the Competent Authority. The Vice-Chancellor, if he so desires, may seek advice in the matter, of a Committee to be appointed by him on the recommendations of the Dean Academic Affairs.</p>

XIV/ Amendments in the Eligibility criteria as proposed by the Departments of English & Environment Sciences in the Statutes governing admission to the various Academic Programmes of the University of Jammu w.e.f. Academic Session 2021-22 shall be incorporated in Chapters/s-L, Vol-II & XVI, Vol-I of the University Calendar, as approved by the University Council vide Resolution No. 87.36, which reads as under:

EXISTING STATUTES	AMENDED
<p>11. ELIGIBILITY FOR SPECIFIC PROGRAMMES:</p> <p>Notwithstanding anything in the preceding clauses, eligibility conditions prescribed for various programmes of study shall be as under:</p> <p>ENGLISH: For admission to the programme, the first preference will be given to the candidates who have passed/appeared in BA (Hons) in English, the second preference will be given to the candidates who have passed / appeared the qualifying examination with English Literature as</p>	<p>11. ELIGIBILITY FOR SPECIFIC PROGRAMMES:</p> <p>Notwithstanding anything in the preceding clauses, eligibility conditions prescribed for various programmes of study shall be as under:</p> <p>ENGLISH: For admission to the programme, first preference will be given to the candidates who have passed BA (Honors) in English or with English Literature as the main, elective, or additional subject irrespective of whether the</p>

<p>the main, elective, or additional subject irrespective of whether the examination passed is in Arts, Science or Commerce stream.</p> <p>A candidate who has passed/appeared in the qualifying examination without English Literature subject shall also be considered subject to the availability of seats left vacant, if any, provided he/she has scored a minimum of 60% in the qualifying examination.</p> <p>ENVIRONMENTAL SCIENCES: A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination in Science, Forestry, Agriculture, Pharmacy, Medicine, Veterinary Science, Engineering / Technology and must have Biology / Environmental Sciences as one of the elective subject at 10+2 level.</p>	<p>examination passed is in Arts, Science or Commerce stream for at least 4 Semesters.</p> <p>A candidate who has passed/appeared in the qualifying examination without English Literature subject shall also be considered subject to the availability of seats, if any, provided he/she has scored a minimum of 60% in the qualifying examination.</p> <p>ENVIRONMENTAL SCIENCES: A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination in Science, Forestry, Agriculture, Pharmacy, Medicine, Veterinary Science, Engineering / Technology.</p>
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- XV/ Creation of a Separate Faculty for Dental Sciences and nomination of Dean in the University of Jammu** shall be incorporated in **Chapter-II, Vol-I** of the University Calendar, as approved by the University Council vide **Resolution No. 87.42**.
- XVI/ Adoption of Statutes and Scheme for Post Graduate Diploma Programme in Museology and Conservation from the Academic Session 2021-22 onwards** shall be incorporated in **Chapter-LXIX-A, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.52**, given in **Annexure-XI**.
- XVII/ Insertion of Award of Rank Certificate/Gold Medal to the qualified students of Post Graduate Programmes under the CBCS/Non CBCS pattern**, notified vide no. F.Acd/I/21/10712-10791 dated 16.12.2021 in supersession to earlier notification No. F.Acd/I/19/6519-6570 dated 29.11.2019, shall be incorporated in **Chapter-L, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.53**, which reads as under:

"the Rank Certificate/Gold Medal shall be awarded to the qualified students of Post Graduate Programmes under the CBCS/Non CBCS pattern who have scored highest marks in all Semesters in First Attempt. However, in case of only CGPA score mentioned in the marks card, the merit for the award of Rank Certificate/Gold Medal shall be determined by using the conversion formula mentioned in the marks card or as prescribed in the University statutes."

XVIII/ Introduction of Four Year BCA (Data Science) Programme under NEP-2020 from the Academic Session 2022-23 in the Bhandarwah Campus, University of Jammu with the admission Eligibility shall be incorporated in Chapter-XLII-C, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 87.55 which reads as under:

"The programme shall be open to a candidate who has passed in the Higher Secondary School Part-II examination (10+2 Pattern) of the Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto, with atleast 50% marks (45% for SC/ST) in any stream."

XIX/ Revival of the Master Degree Programme in Defence and Strategic Studies under Choice Based Credit System in the Department of Strategic and Regional Studies, University of Jammu from the Academic Session 2022-23 with the following eligibility shall be incorporated in Chapters-L & XVI, Vol-I of the University Calendar, as approved by the University Council vide Resolution No. 87.56:

"A candidate seeking admission in Master Degree Programme in Defence and Strategic Studies must have passed the Bachelor Degree Examination in any stream with not less than 45% marks (40% in case of SC/ST candidates)."

XX/ Change of nomenclature of Master of Business Administration (Hospitality and Tourism) MBA (HT) to Master of Business Administration (Tourism and Travel Management) MBA-TTM from the Academic Session 2023-24 onwards shall be incorporated in Chapters-LV-A & LV-B, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 87.57.

- XXI/**
1. Adoption of Statutes governing the degree of Bachelor of Performing Arts (Vocal, Sitar Instrumental, Violin Instrumental, Tabla Instrumental and Kathak) from the Academic session 2023-24 onwards as given in Annexure-XII.
 2. Change of nomenclature of the Bachelor of Music (B. Music) course to 'Bachelor of Performing Arts (BPA) course from the Academic Session 2023-24 onwards shall be incorporated in Chapter-LXXII, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 87.58.

XXII/ Adoption of the Statutes Governing Four Years Under Graduate Programmes (FYUGP) as per National Education Policy (NEP) 2020 from the Academic Session 2022-23 onwards shall be incorporated in Chapter-XLII-C, Vol-II of the University Calendar, as approved by the University Council vide Resolution No. 87.59 as given in Annexure-XIII.

XXIII/Adoption of change of nomenclature of the Directorate of Distance Education to the Directorate of Distance and Online Education (DD & OE) shall be changed wherever occurred in the University Calendar, as approved by the University Council vide Resolution No. 87.61.

XXIV/Modification of Statutes Governing Administrative and Financial Powers pertaining to Examination Services shall be incorporated in Chapter-XXXVII-E, Vol-I of the University Calendar, as approved by the University Council vide Resolution No. 87.64, which reads as under:

S.No.	Nature of Powers	Existing authority with whom power vest	Officers whom power delegated
1.	To approve the Panels for evaluation/Conduct of Viva-Voce at PG/UG level of Professional programmes only	Vice Chancellor (Statutory)	Dean Academic Affairs (DAA)
2.	To approve the Panels for evaluation/Conduct of Viva-Voce at PG/UG level (Non-Professional) programmes.	Vice Chancellor (Statutory)	Dean Academic Affairs (DAA)
3.	To approve the members of the Flying Squad team for various PG/UG programmes.	Vice Chancellor (Statutory)	Controller of Examinations
4.	To appoint the staff of the Projects constituted for Evaluation of various PG/UG Programmes Answer books.	Vice Chancellor (Statutory)	Controller of Examinations
5.	To constitute the Committees for the moderation of question papers by the respective HODs/Directors for various PG/UG programmes.	Vice Chancellor (Statutory)	Dean Academic Affairs (DAA)

XXV/ Incorporation of qualifications and other eligibility conditions for the post of Assistant Professor in BBA-HM, BBA-HM (Chef) and MBA-HT in School of Hospitality and Tourism Management (SHTM), University of Jammu shall be incorporated in Chapter-III, Vol-I of the University Calendar, as approved by the University Council vide Resolution No. 87.72 as under:

1. ELIGIBILITY FOR THE POST OF ASSISTANT PROFESSOR IN MASTER OF BUSINESS ADMINISTRATION, HOSPITALITY AND TOURISM MANAGEMENT (MBA-HT) in SHTM

Educational Qualification:

- 1) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in Tourism Management/ Tour and Travel Management from an Indian University, or an equivalent degree from an accredited foreign University.
- 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the

UGC, like SLET/SET or who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET: *Provided*, the candidates registered for the Ph.D programme prior to July 11 2009, Shall be governed by the provisions of then existing Ordinances/ Bye- laws/Regulations of the institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ College/Institutions subject to the fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An Open Ph.D Viva-Voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his/her Ph. D work, out of which at least one is in a refereed Journal;
- e) The candidate has presented at least two papers based on his/her Ph.D work in conference/ seminars sponsored/ funded/ Supported by the UGC/ ICSSR/ CSIR or any similar agency.

The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University Concerned.

Note: NET/ SLET/SET Shall also not be required for such Masters Programmes in disciplines for which NET/ SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Or

The Ph.D Degree has been obtained from a foreign university/ institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) The Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

1. ELIGIBILITY FOR THE POST OF ASSISTANT PROFESSOR FOR BACHELOR OF BUSINESS ADMINISTRATION, HOTEL MANAGEMENT (BBA-HM) IN SHTM

Educational Qualifications:

- Bachelor's Degree in Hospitality Management/ Hotel Management/ Hospitality Administration / Culinary Arts/ Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from a recognized University.
- A Master's degree with 55% marks in Hospitality and Tourism Management (HT)/ Hospitality Management/ Hotel Management/ Hospitality Administration from a recognized University/ Institute.
- Ph.D degree in the relevant subject (Hospitality) from a recognized University with reputed publication in UGC-Care/ Scopus indexed/ National and International Journals.

2. ELIGIBILITY FOR THE POST OF ASSISTANT PROFESSOR FOR BACHELOR OF BUSINESS ADMINISTRATION HOTEL MANAGEMENT CHEF (BBA-HM-CHEF) IN SHTM

Educational Qualifications:

- Bachelor's Degree in Hotel Management / Culinary Arts/ Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from a recognized University.

- A Master's degree with 55% marks in Hotel Management from a recognized University/ Institute.
- Ph.D degree in the relevant subject (Specialization in food production) from a recognized University/ Institute.
- A minimum of 5 years experience of Food production department in Hotel industry (industry experience of four / five star category Hotels) / or Teaching experience (after Post-Graduation) in food Production dept in an institute affiliated to National Council for Hotel Management and Catering Technology/UGC/recognized University.

XXVI/ Introduction of Master of Performing Arts (Self Supporting) in the Institute of Music and Fine Arts, University of Jammu with the following disciplines shall be inserted as new **Chapter-LV-E, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.78:**

1. Hindustani Classical Vocal Music
2. Hindustani Classical Sitar Instrument
3. Hindustani Classical Violin Instrument
4. Hindustani Classical Tabla Instrument
5. Indian Classical Dance Kathak

XXVII/ Introduction of the proposed one year PG Diploma course in Cultural and Heritage Tourism (Self Supporting) in Jammu region in the Department of History, University of Jammu shall be inserted as new **Chapter-LXIX-B, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.79.**

XXVIII/ Introduction five year integrated B.Com LLB course at Udhampur Campus, University of Jammu shall be incorporated as new **Chapter-XLII-E, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.80.**

XXIX/ Introduction of Four-Year Integrated Course in Bachelor of Pharmacy (B. Pharma) at Udhampur Campus, University of Jammu shall be incorporated as new **Chapter-XLVII-D, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 87.81, given in Annexure-XIV.**

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M.A. English (Integrated) Programme
STATUTES GOVERNING INTEGRATED PROGRAMME IN
ENGLISH

SESSION 2020 ONWARDS

1. INTRODUCTION

In a globalised society, the English language has assumed a great significance. Consequently a wide gamut of literature is available in English, most created in it as first or second language and some translated into it. English Literature, therefore, has become a repertoire of world culture, knowledge and communication. It has become indispensable for professional competence and growth. In keeping with the requirements of the current global job market, the M.A English (Integrated) Programme aims to strengthen the understanding and broaden the horizon of the students with respect to literatures across the world and also develop a knowledge base that cuts across disciplines. Further it aims to strengthen their self expression, orally as well as in writing, which is invaluable in every aspect of life. The possible avenues for these graduates are Mass Communication, Civil Services, Creative Writing, Teaching, Law, Human Resource Department in MNCs, MBA, Fine Arts and Performing Arts, Tourism, Trade & Hospitality.

2. PROGRAMME and NOMENCLATURE

There shall be an integrated Programme in English (hereinafter referred to as M.A English (Integrated) Programme).

The UG component of MA English (Integrated) Programme shall be deemed to be complete if a student has earned a total of 140 credits in all 26 papers: 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), 2 Skill Enhancement Courses (SEC), 4 papers of Discipline Specific Elective (DSE) and 4 papers of the subject selected as Generic Elective (GE).

The PG component of the MA English (Integrated) Programme shall be deemed to be complete if the candidate has earned 104 credits.

-11-
Merika Selli

The student will have to earn 24 credits from each semester including the Core Courses and Elective Courses (Each course would carry 6 credits) and 8 credits from open/ Swayam Courses.

The term end paper and presentation is compulsory and an external examiner would be mandatory in evaluating the presentation of the student.

3. DURATION

The M.A English (Integrated) Programme shall be of the duration of five academic years, comprising of ten semesters, with an option to exit after completing three years of study (Module I). One academic year shall comprise of two semesters and each semester will have minimum of 90 working days. Examination shall be conducted at the end of each semester.

4. INTAKE, ELIGIBILITY, ADMISSION PROCEDURE and FEE

4.1 INTAKE

The number of seats in the first year of the M.A. English (Integrated) Programme in an academic year shall not exceed thirty (30).

4.2 ELIGIBILITY

Students who have secured at least 50% marks (Without rounding) in 12th class examination of JKBOSE or in any other equivalent examination, will be eligible for English Aptitude Test/JUET

4.3 ADMISSION PROCEDURE

The admission to the M.A English (Integrated) Programme will be through an entrance test, English Aptitude Test /JUET.

STRUCTURE OF ENGLISH APTITUDE TEST/JUET

1. The eligible applicant shall be allowed to appear in the English Aptitude Test/JUET.
2. The composition of the written English Aptitude Test/JUET will be as under:

There shall be 50 objectives/multiple choice answer questions to be answered in 02 hours. The break-up of 50 questions is given below.

SECTION I consisting of 30 questions will be from literary component of XII class syllabus of English (J&K board and CBSE).

SECTION II consisting of 20 questions will be from language skills and grammar.

CONDUCT OF ENGLISH APTITUDE TEST/JUET

The English Aptitude Test/JUET shall be conducted by the Central Admission Committee comprising Dean Academic Affairs, Head and Faculty of the Dept. of English, University of Jammu.

The final merit of the candidates qualifying the English Aptitude Test/JUET shall be calculated on the basis of the composite merit of the written test and marks of 12th Class examination as mentioned below.

- 70% weight age will be given to the marks scored in 12th class or equivalent examination.
- 30% weight age will be given to marks scored in the written test.

4.4 FEE

The fee for admission to the course shall as per the University norms.

5. Academic Calendar for five year M.A. English (Integrated) Programme

Events	Period
Period for Odd Semesters including Admission Examinations	May
Admission to Odd Semesters, classification & Finalization of Time Table	June
Class Work of Odd Semesters	July to November

Commencement and Completion of semester-end Examination of Odd semesters	December
Period for even Semesters including Examinations/Evaluation	January to May

6. Curriculum

M.A English (Integrated) Programme Module – I Semester I-VI Abbreviations used:

- I. Core Course – IENGTC
- II. Ability Enhancement Compulsory Course – AECC
- III. Skill Enhancement Course- SEC
- IV. Elective: Discipline Specific - DSE
- V. Elective : Generic – GE

Semester I

Course	Name of the course	Credits
IENGTC-101	Drama- I	06
IENGTC-102	Poetry- I	06
AECC-1	EVS (The syllabus will be the same as that of the BA programme)	02
GE-1	Economics/ History/ Political Science/ Sociology (The student will choose a core course of B.A. Programme being offered in the corresponding semester- any one of the above mentioned subjects)	06
		Total - 20

Semester II

Course	Name of the course	Credits
IENGTC-201	Non-Fictional Prose	06
IENGTC-202	Novel –I	06
AECC-2	EVS (The syllabus will be the same as that of the BA programme)	02
GE-2	Subject selected in semester I	06
		Total - 20

Semester III

Course	Name of the course	Credits
IENGTC-301	Drama- II	06
IENGTC-302	Poetry- II	06
IENGTC-303	Novel -II	06
SEC-1	Communication Skills- I	02
GE-3	Subject selected in semester -II	06
		Total - 26

Semester IV

Course	Name of the course	Credits
IENGTC-401	American Literature- I	06
IENGTC-402	Women's Writing - I	06
IENGTC-403	Classical European Literature- I	06
SEC-2	Communication Skills- -II	02
GE-4	Subject selected in semester -III to be continued	06
		Total - 26

Semester V

Course	Name of the course	Credits
IENGTC-501	Indian Writing in English-I	06
IENGTC-502	Popular Literature	06
DSE- 1	Detective Literature	06
DSE-2	British Literature: Post WW II	06
		Total - 24

Semester VI

Course	Name of the course	Credits
IENGTC-601	Post-colonial Literature	06
IENGTC-602	Modern European Drama	06
DSE- 3	19 th century British Realism	06
DSE-4	Literature of Indian Diaspora	06
		Total - 24

Semester VII- X
Abbreviations used:

- I. Core Course – IENGTC
- II. Elective Course - CE

Semester VII

Course	Name of the course	Credits
IENGTC-701	Drama- III	06
IENGTC-702	Poetry – III	06
IENGTC-703	Novel-III	06
CE-1	Translation Studies	06
CE-2	Classical European Literature-II	06
		Total- 24

- The candidates will choose any one of the elective courses

Semester VIII

Course	Name of the course	Credits
IENGTC-801	Drama- IV	06
IENGTC-802	Poetry – IV	06
IENGTC-803	Literary Criticism	06
CE-3	Novel-IV	06
CE-4	Indian Writing in English Translation- I	06
		Total- 24

- The candidates will choose any one of the elective courses

Semester IX

Course	Name of the course	Credits
IENGTC-901	Literary Theory- I	06
IENGTC-902	Indian Writing in English –II	06
IENGTC-903	American Literature- II	06
CE-5	Indian Classics in Translation	06
CE-6	Science Fiction	06
		Total- 24

- The candidates will choose any one of the elective courses

Semester X

Course	Name of the course	Credits
IENGTC-1001	Literary Theory- II	06
IENGTC-1002	Post Colonial Literature-II	06
IENGTC-1003	Term end Paper + Presentation	04+02 =06
CE-7	Partition Literature	06
CE-8	Literatures from the Margins	06
		Total- 24

- The candidates will choose any one of the elective courses
- In addition to these, the student shall be required to earn additional eight credits from Open/Swayam Courses to become eligible for the award of the Master's Degree.

7. ELIGIBILITY TO THE SEMESTER-END EXAMINATION

Examination of M.A English (Integrated) Programme shall be open to a regular student who fulfills the following conditions:

- Has attendance not less than 75% of the lectures delivered in the semester and also has the certificate of participation in extension lectures/ in-house seminars and other extension activities from the HOD M.A English (Integrated) Programme of the concerned college in consultation with the teachers concerned.
- Has been a person of good conduct and has performed the work of the class satisfactorily.
- Has paid the prescribed fees. The application on the prescribed form duly filled in and accompanied by the prescribed fees and certificates must be submitted by the candidate in time to be forwarded to the controller of Examinations.
- Last date for receipt of forms and Fees in the University Office For examination to be held in December will be 15 September and for examination to be held in June will be 15 February.
- Whenever the application or fee or both of a candidate is received after the last date prescribed above, he/she shall also pay late fee as per university rules in vogue from time to time.

7.1 Shortage of Attendance

The Head of the University Department/Institution /Principal of college may condone shortage in attendance of a student in a semester for special reasons to be recorded in writing up to five lectures in each course separately. A student whose deficiency in lectures in a course is not condoned by the Head of the Department/ Principal of College or is

not condonable shall not be eligible to appear in the semester examination in that course.

7.2 On duty: Any student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Head of the Institution / Principal of College shall, for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of not exceeding 8 working days in a semester:

- 1) State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co curricular meet.
- 2) Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team.
- 3) Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions.
- 4) Participation in the N.C.C., N.S.S., Bharat Scouts & Guides and National Integration Samitis activities as a member of the recognised institutions.
- 5) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions.
- 6) Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted to the programme.

7.3 Examination

The final examination of M.A English (Integrated) Programme semester I, III, V, VII, & IX shall be conducted in the month of December by the college and of semester II, IV & VI, VIII & X in the month of May by the University of Jammu. The final result will be declared by the University of Jammu.

7.4 Examination Fee

The examination fees payable by each candidate appearing in a semester examination for five year M A English (Integrated) Programme shall be as per University notifications issued from time to time.

8. ADMISSION TO SEMESTER III, V, VII AND IX

Admission of a candidate to III and V, VII and IX semester shall be as under:

- a. Semester III: A candidate who has passed 50% subject (2 papers) of the M.A English (Integrated) Programme of I semester and has appeared in all the subjects prescribed for II Semester.
- b. Semester V: A candidate who has passed 60% subject (3 papers) of M.A English (Integrated) Programme of III semester and has appeared in all the subjects prescribed for IV Semester.
- c. Semester VII: A candidate who has passed 60% subject (3 papers) of M.A English (Integrated) Programme of V semester and has appeared in all the subjects prescribed for VI Semester.
- d. Semester IX: A candidate who has passed 60% subject (3 papers) of M.A English (Integrated) Programme of VII semester and has appeared in all the subjects prescribed for VIII semester.

9. Completion of the Programme

A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or, having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held

subsequently by the University so as to complete the programme within the maximum period of 2 years counted from the date of the completion of the session the student is enrolled in.

10. Admission after a gap

A student who has been on the rolls of the College in the odd semesters of five year M A English (Integrated) Programme and earns eligibility to join the Even Semester of the Programme, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reasons whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the Semester concerned, provided a seat and other facilities for the courses offered by the student are available in the Semester concerned and the student seeks admission within a period of two years from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the Head of the institute/Principal of the college concerned.

11. Eligibility to earn the Degree

In order to be eligible for five year M A English Integrated Degree, a student must pass all courses with not less than C Grade in semester courses provided by the University spread over to not less than ten semesters. However, there is a provision of exit after three years i.e. six semesters. Candidate who has passed all the courses of first six semesters and does not want to continue will be declared eligible for earning the graduation degree.

12. Issuance of Marks Sheet

A Marks Sheet shall be issued to a student in respect of his/her performance in each semester after evaluation of the semester

examination is done. The Marks Sheet shall indicate grade obtained in the internal assessment as well as semester examination in each course.

13. Award of Degree

After a candidate has appeared and passed in all courses-of study offered by him/her in the six semesters and has earned credits of six semester Examinations in accordance with these Statutes, his/her result shall be assessed and he/she shall be declared successful in the three year B A English Honours Degree in the Faculty of Arts. After completion of all ten semesters the candidate shall be declared successful in the five year M A English (Integrated) Programme. He/she shall be awarded a degree stating the grade in which he/she has passed in the following manner:-

Marks	Grade	Grade Point	Description of performance
>90 and <100	O	10	Outstanding
>75 and <90	A ⁺	9	Excellent
>65 and <75	A	8	Very Good
>55 and <65	B ⁺	7	Good
>50 and <55	B	6	Above Average
<40 and >50	C ⁺	5	Average
<36 and >40	C	4	Pass/ Below Average
<20 and >36	D	2	Fail/ Poor
<20	E	0	

14. Examination for Reappear/failure candidates

Reappear/failure candidates shall have to appear in the end Semester Examination as per the syllabi in vogue at the time of examination and fulfillment of other statutory conditions.

15. Reappear for Grade Improvement

A candidate who has passed the M A English (Integrated) Programme and is desirous of improving his/her Grade shall have the option to improve his/her Grade after paying the normal fee prescribed by the University for the purpose up to a period of four years after having passed the Integrated M A English Programme. For this purpose he/she may appear in the consecutive examinations in the courses as per his/her choice. The Grade already earned by the candidate in other courses in which he/she does not re-appear shall be carried forward. The result of such a candidate shall be declared if he/she improves the Grade, otherwise no modification of result will be notified. Such a candidate shall have to return the Graduation Degree and marks sheet, in original, to the University if issued to him/her, in case of a positive change in Grade.

16. Authority to interpret Statutes

The Vice-Chancellor shall interpret and remove any difficulty arising in the application and implementation of these Statutes and shall decide forms and procedures for the same.



**STATUTES AND SCHEME FOR FOUR YEAR INTEGRATED PROGRAMME
LEADING TO B.Sc.B.Ed/B.A. B.Ed. DEGREE OF UNIVERSITY OF JAMMU**

1. Programme:

1.1 The four year B.A.B.Ed/B.Sc.B.Ed integrated programme is designed to provide opportunities for students to extend as well as deepen their knowledge and understanding of teaching profession and also develop research capacities leading to specialization at the secondary education. The four-year integrated programme aims at integrating general studies comprising science (B.Sc.B.Ed), social sciences or humanities (B.A.B.Ed), and professional studies comprising foundations of education, pedagogy of school subjects, and practicum related to the tasks and functions of a school teacher. It maintains a balance between theory and practice, and coherence and integration among the components of the programme, representing wide knowledge base of a secondary school teacher. It is expected to equip the aspirant school teacher with the requisite attitude, skill and knowledge to address the challenges of becoming an effective school teacher. The programme aims at preparing teachers for Upper Primary and Secondary stages of education.

1.2 The four year Integrated B.Sc.B.Ed/B.A.B.Ed. programme shall be offered in composite institutions as defined in clause (b) of NCTE regulations 2, 2014 ('composite institutions' means a duly recognized higher education institution offering undergraduate or post graduate programmes of study in the field of liberal arts or humanities or social sciences or sciences or commerce or mathematics, as the case may be, at the time of applying for recognition of teacher education programmes, or an institution offering multiple teacher education programmes).

2.1 Duration: The B.Sc.B.Ed/B.A. B.Ed programmes shall be of four academic years (eight semesters) including internship (field based experiences and practice teaching). Student teachers shall, however, be permitted to complete the programme within a maximum period of six years (N+2) from the date of admission to the programme. This programme will also be a foundation for those who would like to have a specialization at senior secondary level as desire to go for post-graduation.

2.2 Working Days:

- a) There shall be at least 100 working days per semester excluding the period of examination and admission.
- b) A working day will be of a minimum of six hours adding upto a minimum of thirty hours per week. The institution will ensure the availability of teachers for consultation, mentoring and providing group or individual guidance to student-teachers.
- c) The minimum attendance of student-teachers shall have to be 80% for each course (theory) and 90% for school internship, field based experiences and teaching practice.



3. Intake, Eligibility, Admission Procedure and Fees

- a. There shall be a basic unit of fifty (50) students. Initially two units ^{may} be permitted.

4.1 Eligibility:

(a) Admission to 4 year integrated B.Sc.B.Ed/B.A.-B.Ed. shall be open to such candidate who have passed with 50% aggregate marks in case of General Category and 45% marks in case of reserved categories of SC/ST and Others in the stream of Science/Arts in the senior secondary/ 10+2 or its equivalent, conducted by the CBSE/ Jammu & Kashmir Board of School Education or any other School Board recognized as equivalent thereto.

(b) The reservation for SC/ST/OBC/PWD/EWS and other category shall be as per the rules of the UT administration/University of Jammu.

4.2 Medium of instruction and examination

English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

4.3 Admission Procedure and Fee:

- a. Admission shall be made on merit on the basis of marks obtained in the qualifying examination (i.e. at senior secondary or plus two level or equivalent examination).
- b. At the time of admission to the programme, the candidate must indicate the subject in which he or she proposes to take the B.Sc/B.A. Degree and pedagogy subjects. Admissions shall be on the basis of order of merit and availability of seats.
- c. The fee will be charged as may be approved and notified by the University of Jammu. The institution shall not charge donations, capitation fee etc. from the students.

ACADEMIC CALENDAR OF FOUR YEAR INTEGRATED B.Sc.B.Ed/B.A. B.Ed. PROGRAMME UNDER SEMESTER SYSTEM	
Events	Period
Period for Odd Semesters including Admission & Examinations	15 th May to December
Admission to Odd Semesters, Classification & Finalization of Time Table	June
Class Work of odd Semesters	July to November
Commencement and Completion of Semester-end Examination of Odd Semesters	December
Period for Even Semesters including Admission & Examinations	1 st January to 31 st May

5. Curriculum

The B.Sc.B.Ed/B.A. B.Ed. programme shall consist of content courses at par with those of undergraduate liberal programmes in Science and Arts stream/ Perspectives in Education/ Foundation in Education, supportive courses, pedagogic courses, practicum including school experience and internship in teaching as recommended by the university from time to time. Information and Communication Technology (ICT), gender, yoga education, and inclusive education shall form an integral part of the B.Sc.B.Ed/B.A.B.Ed. curriculum across level.

The content courses of B.Sc-B.Ed will be Maths, Physics, Chemistry, Botany, Zoology, Communicative skills in Modern Indian Languages or Classical Languages and Educational Studies. Content courses of B.A.-B.Ed will be History, Geography, Political Science, Economics, Computer Education, English or Hindi or Modern Indian Languages, Communicative Skills in English and Communicative Skill in Modern Indian Languages or Classical Languages and Educational Studies.

The detailed components of the four year integrated B.Sc.B.Ed/B.A. B.Ed Programmes are as follows:

Theory courses

The programme shall comprise of a) Core Courses in Sciences / Humanities b) Foundational Courses in Educational studies & Pedagogics c) Language & Communication & Development of the self d) Practicum & Internship including Field Experiences

6. Programme Structure

The curriculum and syllabi of Four Year Integrated B.Sc.B.Ed/B.A. B.Ed Programme shall be recommended by the Board of Studies in Education/ Teacher Education and notified by the University of Jammu from time to time.

COURSE STRUCTURE FOR B.A/B.ED 4 YEARS INTEGRATED PROGRAMME

r.No	SEMESTER - I	CREDITS
1	General English	4
2	Psychology/Sociology/Philosophy	4
3	History/ Geography/Political science/ Economics/Computer Education	4
4	Language Hindi/Urdu/Skt /Punjabi/ Dogri	2
5	English.	2
6	Perspectives in Education.	4
7	Psychology of Learning	4
8	Internship	2
		26

.No	SEMESTER – II	CREDITS
1	General English	4
2	Psychology/Sociology/Philosophy	4
3	History/ Geography/Political science/ Economics/Computer Education	4
4	Language Hindi/Urdu/Skt /Punjabi/Dogri.	2
5	English.	2
6	Contemporary Indian Education.	4
7	Environmental Education and Disaster Management.	4
8	Internship	2
		26

S.No	SEMESTER - III	CREDITS
1	General English	4
2	Psychology/Sociology/Philosophy	4
3	History/ Geography/Political science/ Economics/Computer Education	4
4	Language Hindi/Urdu/Skt /Punjabi/Dogri.	2
5	English.	2
6	Languages Competence & Communication skills	4
7	Educational Philosophy	4
		24

S.No	SEMESTER - IV	CREDITS
1	General English	4
2	Psychology/Sociology/Philosophy	4
3	History/ Geography/Political science/ Economics/Computer Education	4
4	Language Hindi/Urdu/Skt /Punjabi/Dogri.	2
5	English.	2
6	Pedagogies & Management of Education	2
7	Pedagogy of English/Hindi/Urdu/Punjabi/Skt	2
8	Pedagogy of Social Sciences	4
		24

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S.No	SEMESTER - V	CREDITS
1	Elementary Education	4
2	Secondary education	4
3	Higher Education	4
4	Teacher Education	4
5	Curriculum Studies	4
6	School Internship (Simulation etc.)	4
		24

S.No	SEMESTER - VI	CREDITS
1	Inclusive Education	4
2	Pedagogics of Language English/Hindi/Urdu/Punjabi/Dogri/Skt.	4
3	Pedagogics of Social Science	4
4	Yoga & Health Education	4
5	Assessment for Learning	4
6	School Internship	4
7		24

S.No	SEMESTER VII	CREDITS
1	Educational Technology & ICT	4
2	Internship cum teaching practice in Languages	4
3	Internship cum teaching practice in Social Science	4
4	School and Society	4
5	Statistics in Education	4
6	Reading and Reflections on Text	2
7	Drama & Art Education	2
		24

S.No	SEMESTER VIII	CREDITS
1	Action Research	4
2	Project work	2
3	Internship cum Practice teaching of Language	4

AS Kumar *R. Ghosh*

4	Internship cum Practice teaching of Social Science	4
5	Experiential Learning (Clay Modeling etc.)	4
6	Guidance and Control	2
7	Value & Peace Education	4
		24

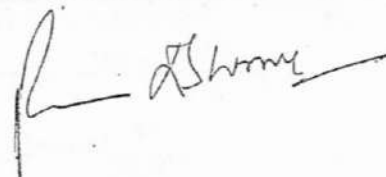
The University shall review the course structure and syllabi for the programme after one academic session in order to rectify anomalies, if any, based on feedback from stakeholders.

7. Programme Implementation

The institutions will have to meet the following specific demands of the professional programme of study:

- (i) The institutions offering Four Year Integrated B.Sc.B.Ed/B.A. B.Ed Programme shall follow a calendar for all activities, including school internship. The school internship and other school related practicum shall be synchronised with the academic calendar of the school.
- (ii) The institution shall make arrangement with sufficient schools for internship as well as other practicum activities required for school engagement. These schools shall preferably be government schools and shall form the basic contact point for all practicum activities and related work throughout the programme of study. The state education administration may allot schools to different TEIs.
- (iii) There shall be a coordinating mechanism between schools, Teacher Education Institutions of the region and Government to ensure consonance with the school academic calendar and to ensure a rational and reasonable distribution of student-teachers in various schools, and consonance with the school calendar, to ensure school support and mutual cooperation.
- (iv) A mechanisms will be developed to involve school teachers of the Internship schools, in process related to school internship. An orientation may be planned at school with the commencement of the Internship programme, where faculty from the institute/college interacts with school teachers.
- (v) The institutions shall organise seminars, debates, lectures and discussion groups for students and faculty on issues related to education.
- (vi) The institutions shall organise inter-institutional interactions for students between various colleges on themes of Educational significance and also participate in such events organized in other institutions.


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- (vii) The institutions shall adopt a participatory teaching approach to help students develop reflective thinking and critical questioning skills etc.
- (viii) The institutions shall facilitate the student teachers to maintain reflective journals, lesson plans and observation records, feedback records, which provide opportunities for reflective thinking.
- (ix) The institutions shall maintain records of planning, observation schedules and feedback and reflective reports prepared by the interns.
- (x) The institution shall provide opportunities for faculty development and also organize academic enrichment programmes for the professional development of faculty. Faculty shall be encouraged to participate in academic pursuits and pursue research, especially in secondary school.

8. Eligibility for Examinations

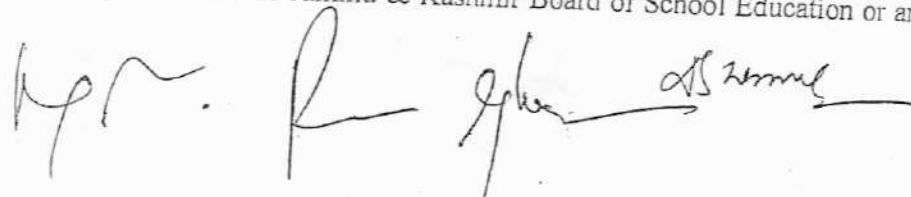
At the end of every semester, Semester/term end examination would be held by the University as per the academic calendar schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as internship cum Teaching Practice, shall be allowed to take examination. A person, so long as he/she is a student of Integrated four year Integrated B.Sc.B.Ed/B.A. B.Ed Programme, shall not be eligible to attend any other course of instruction or appear in any other examination of the University. The concerned Principal of the College/Institution shall issue a certificate in the regard of the fulfillment of the conditions laid out for students and completion of syllabus.

1. There shall be an examination called the semester examination at the end of each semester in the prescribed courses for students having undergone a regular course of study at the institutions offering four year Integrated B.Sc.B.Ed/B.A. B.Ed Programme. Examinations in the 1st, 3rd, 5th & 7th semester courses will be held ordinarily in the month of December and examination in the 2nd, 4th, 6th & 8th semester courses will be held ordinarily in the month of June every year or on such dates as may be approved by the Vice-Chancellor.

2. A semester end examination for the four Year Integrated B.Sc.B.Ed/B.A. B.Ed Programme shall be open to the following categories of persons:

(A) A regular student i.e. a person who has undergone a regular course of study in an institution affiliated to the University of Jammu, offering Four Year Integrated B.Sc.B.Ed/B.A. B.Ed. Programme for the period specified for that course of study by having been on the rolls of the College immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the Principal where he has pursued the course for the examination and has fulfilled the following conditions to be certified by the principal concerned:

- i) he/she has been a person of good conduct;
- ii) has passed the senior secondary/+2 or its equivalent examination in stream of science/Arts/conducted by the CBSE or Jammu & Kashmir Board of School Education or any



other School Board recognized as equivalent thereto.

iii) he/she has attended not less than 80% of the lectures delivered in theory papers including seminars, tutorials etc., in each course taken by him in that semester;

iv) has completed practicals in the science subjects

v) In the case of a internship, he/she has attended not less than 90% of the internship (attendance)

vi) having completed school internship and practice of teaching as per the norms laid down for the same;

vii) he/she has paid the prescribed fees.

(B) Ex-students i.e. persons who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in courses in a semester examination including minimum attendance requirement and having secured D grade in sessional work and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in a examination by submitting his/ her application on the prescribed form along with prescribed fees to reach the controller of examination within the dates fixed for this purpose.

The said candidate has to complete the Course with the all components (theory papers as well as the Internship) in maximum of the 6 years of the enrolment in the programme.

3. The exact date for the external examination Internship & Teaching Practice shall be notified by the Controller of Examinations in consultation with the Principals of the Colleges.

9. Admission to the next Semester

Admission in the II, III, IV, V, VI, VII & VIII Semester courses in Four Year Integrated B.Sc.B.Ed/B.A.B.Ed. programme shall be made on the prescribed forms to be filled up by every student seeking continuation of admission to the next semester.

i) Admission for the II, IV, VI & VIII semesters shall be completed by the Principal concerned within 15 days from the date of termination of the I/III/V/VII semester end examination.

Students shall be eligible for promotion from semester I to II if he/she has:

a) secured pass marks in internal assessment of all the courses (theory/practicals) of the Semester-I.

b) appeared in at least in /two of the papers in the semester end examination of semester -I.

c) fulfilled the statutory requirement of attendance in all the courses of study including school internship of 1st Semester.

A student shall be eligible for admission to IIIrd Semester of Four Year Integrated B.Sc.B.Ed/B.A.B.Ed. Programme if he/she has passed atleast 50% of the courses of the Ist Semester, appeared atleast in two of the courses of the IInd Semester and has secured atleast

D grade in the internal assessment and must have completed the internship of Ist and IInd Semesters.

A student shall be eligible for admission to Vth Semester of Four Year Integrated B.Sc.B.Ed/B.A.B.Ed. Programme if he/she has passed atleast 50% of the courses from the 1st Semester to IIIrd Semester, appeared atleast in two of the courses of the IVth Semester and has secured atleast D grade in the internal assessment

A student shall be eligible for admission to VIIth Semester of Four Year Integrated B.Sc.B.Ed/B.A.B.Ed. Programme if he/she has passed atleast 50% of the courses from the Ist to Vth Semester, appeared atleast in two of the courses of the VIth Semester and has secured atleast D grade in the internal assessment and must have completed the internship cum Teaching Practice component of Vth and VIth Semesters.

ii) Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made. Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

10 Cancellation /Shortage of Attendance & Condoning the shortage

I. The Principal shall be competent to cancel the admission of a student enrolled in B.Sc.B.Ed/B.A.B.Ed. programme in the college affiliated with the University of Jammu, if;

i) The student teacher/ trainee/ intern remains absent without the permission of the Principal for a period of 1 month continuously; or

ii) The student teacher fails to attend the 50% or more of the total lectures delivered in the semester concerned after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her

iii) All these actions if taken need to be vetted by the Competent Body of the University.

In case if the student teacher/ trainee/ intern has a some shortage than the required needed lectures for the eligibility, the Principal in consultation of Managing Committee, may condone shortages of a student in attendance in a semester for special reasons, to be recorded in writing, up to 6 % of the lectures delivered. But the internship part is to be done by the student, for which no condoning is effective. The internship is compulsory. A student, whose deficiency in lectures in a course is not condoned by the principal in consultation of Managing Committee or is not condonable, shall not be eligible to appear in the semester examination in the B.Sc.B.Ed/B.A.B.Ed. course.

II. On Duty

A student who participates in games, cultural and other co-curricular activities, as defined below, with the prior approval of the Principal in consultation of Managing committee

concerned. Such student/students for the purpose of condoning deficiency in attendances incurred by him/her on account of the participation in the inter university /interstate/regional Meet/National Meet, be treated as present on all the working days during the days of his/her absence on such account for a period not exceeding 08 working days in a semester for the theory papers but not for the internship:-

- 1) State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co-curricular meet.
- 2) Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;
- 3) Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;
- 4) Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;
- 5) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and
- 6) Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted there to.

11. EXAMINATIONS:

The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End examination would be held in the following components

a. Theory Papers

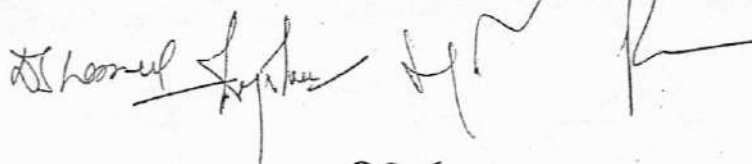
b. Teaching Practice cum Internship.

11.1 Theory examination.

The Theory comprises of the Core subjects and the Content cum Methodology papers irrespective of the weight age of the credits for it. The theory examination will be held as per the University Date-sheet at the designated centers and students need to write the examination as per rules and regulations of the University.

11.2 Internship cum Teaching Practice & Practicum Examinations

It is continuous assessment of the student teacher performance in the classroom and outside the classrooms. In the school internship, 4 weeks are to be devoted to school based related activities and 16 weeks are to be devoted to practice teaching and the other activities of the



school like all the routine work of the full teacher. The trainees are expected to work as full time teachers during this period. The internship taken up in schools would be fully recorded in the form of Reflective Journal (RJ). The Reflective Journal is to be a compendium of all the activities of the student teacher which he/she would perform/enact in the classroom in the practicing school/on a field trip/performing any community service etc. RJ is to be properly recorded and preserved by the student teacher. All the activities performed need to be authenticated by the Principal and the Teacher In charge of the Group/ individual student. All the activities performed during the Internship program from Semester 1 to Semester VIII would be documented in the Reflective Journal. The Activities which can't be documented in writing must be photographed through timed videography (CD/DVD evidence to be appended). On the proper completion and its authentication by the concerned College Faculty, the External Examiners cum Observers would undertake the external evaluation of the students submitted by the University for the award of the Grades. All the activities performed under internship & the science Practicals (Internal & External) are to be documented in a separate Note Book which will be evaluated and awarded with marks which would be converted into Marks/ Grades
There will be a carry on system in the intersemester

12. Scheme of Evaluation

- i. The scheme of evaluation shall be such as is prescribed by the University of Jammu.
- ii. Each theory course may carry a weightage of 40% for internal assessment and 60% for semester end examination.
- iii. All practicum courses, including school internship & science Practicals shall be assessed both externally and internally to the ratio of 60: 40.

Internal Assessment

The basis of Internal Assessment shall be as follows:

- a) Theory: Class test, Individual/group assignments, observation records, Presentations and Student Portfolios.
- b) Practicum: Observation Record/ Reflective Diaries/ Journals/ Administrative records.
- c) Feedback and evaluation report of the faculty, headmaster/cooperating teachers on the overall school involvement of the student-teachers will also be taken into account.

Internal assessment marks are 40. The 5 marks are to be awarded for the attendance percentage which student teacher has earned in proportion to the number of the classes attended for each subject. The attendance record is to be maintained on daily basis and

the Academic Coordination Committee should observe its objectivity as well as malpractices be notified. The other 5 marks are to objectively awarded on the basis of the observations which a teacher educator would do for each student as per procedure. The following activities are to be basis other than many other activities which ACC may authorize the college, to conduct for awarding 5 marks to the student teachers:

i) **Peer Leadership (Behavioural)**: Taking up the challenges of leading others (leading in discussion in classroom, making others to join in the group talk etc, peer reformist) **1mark**

ii) **Social Responsibility (social)**-takes the social cause as the personal responsibility be it the Clean India, Green India, Traffic management , HIV awareness etc. **1mark**

iii) **Technology use in teaching learning**- makes use of the technological intervention in teaching learning process rather the conventional methods of banking on the books which is helpful in the curriculum transaction. **1mark**

iv) **Environment Friendly**- protects the trees and encourages others to do so; involves in the clean water and air campaigns which benefits the society at large..**1mark**

Sr No	Activity	Marks Int	Marks Ext	Total
1	Attendance	05	-----	05
2.	Observation by the Tr Educator	05		05
3	Tests (2 X5marks)	10		10
4	Seminar/ Tutorial/On spot Poster making	10		10
5	Sessional Work /Practicals	10		10

v) **Co curricular Contributor**- Member of the different In house academic activities like member of the Editorial team; a poet /singer/painter/dancer etc./any other such activity which may be helpful in conduct of the teaching in the classroom. Besides to it, 20 marks are meant for the Internals. The internals includes test/ tests and the Tutorial/ seminar/on spot questions etc. It is based upon 1mark answer , which is to be written as a very short answer. The test activity can be held twice in one semester with 5 marks each. The teacher educator will maintain the feedback exhibiting the performance. There is chance to improve upon the score.

The other 10 marks will constitute the activity of semester/tutorial/on spot question etc. activity (involving student teachers application of knowledge and learning of the curriculum). Both of the activities are to be constructed objectively and should be in accordance of the syllabus in hand. The record properly documented is to be shown to each student by the college, if asked, by the ACC for the Inspection purposes or by the student teacher. The proper justification of its value points is to be done very clearly.

Internship cum Teaching Practice

a. Internship cum teaching Practice at the end of every semester , is to be evaluated on the value points. At the end of the IVth semester, the internship of all the four semesters

is to be reflected through Reflective Journal. The Unit-IV in all the subjects for the theory deal with the sessional work which also constitutes internship.

The teacher In charge / teacher Educator would observe the lesson on the Five point scale (Very Satisfactory, Satisfactory, Average, Needs Amendments, Re-teaching)

"Very Satisfactory" is such a delivery of lesson which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are innovative and naturalized adopted to the needs of teaching.

"Satisfactory" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are cost effective and are suited to the needs of teaching.

The "Average" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are not required but are used / enforced upon (out of place) in context of teaching. "Needs Amendments" is such a delivery of lesson where the content and pedagogy match is missing.

The "Re-Teaching" delivery of lesson is to happen when the teaching of the content is wrong/ the pedagogy applied is not as per the requirement of the content. The student teacher's style of teaching lacks confidence in handling the content, methodology as well as the class.

d. The awarding of teaching Practice component 30 lessons + 20 (10 On spot lessons + 08 Observations lessons of the peers + 02 criticism lessons) in each subject is to be done out of 60 marks (internal) out of 100 marks allotted for each subject whereas the 40 Marks are to be awarded by the external Examiners through the ACC after deliberations and Viva Voce.

e. The External Examiners appointed by the Hon'ble Vice Chancellor is to award 40 marks on the basis of

i. Interviewing the student teacher on the basis of the Pedagogy undertaken. 5 Marks

ii. The effectiveness of the technology used.

(RJ reflections in this context are to be properly documented) 5Marks

iii. Delivery of the lesson (innovative ideas used and presentation of lesson) 10 marks

iv. Any report of misbehaviour / use of corporal punishment during teaching (-5Marks) would be deducted, similarly (+5) will be added for positive behaviours.

v. Use of Cost effective /waste material products used as aids / homemade aids (minimum 20 aids) 10 marks.

vi. Social Behaviour and responsibility (to share the resources, helpfulness, courteousness to the students). 5 marks

A candidate for the degree of Four Year Integrated B.A.B.Ed. must have:

a. completed school Internship (field based experiences and practice teaching) of all the eight semesters as given in the syllabus to the satisfaction of the Principal of the College in which the candidate is studying.

b. In no case the candidate is exempted of / relaxation in the Internship. All the candidates pursuing B.Ed program, hereby to be known as "Student Teacher/ Trainees" /Interns of the B.Ed.

c. completed a course of Internship extending over four Semesters to the satisfaction of the Principal of the College in which the candidate is studying.

First Semester(August-November) INT 1 (sessional Activities)					
Activity	Duration	Credits	Marks(50)		
			Internal	External	Total
<u>Visit Cum observation to</u>	2 Weeks	2			
a) Aganwadi (neighbouring centre)	2 Days		5	3	8
b) Nursery School (Observation of 5 Lessons)	2 Days		5	3	8
c) DIET(7 wings)	2days		5	3	8
d) Innovative Centre(Pry & Middle schools)	2 days		5	3	8
e) Pry School(Observation of 5 Lessons)	2days		5	3	8
f) Middle	2 days		5	5	10
Second Semester (Jan-June)INT 2 (Sessional Activities)					
Activity	Duration	Credits	Marks(50)		
			Internal	External	Total
<u>Visit Cum observation to</u>	2 Weeks	2			
a) High schools(Observation of 8 Lessons)	4Days		10	5	15
b) Hr. Secondary schools Observation of 5 Lessons)	4Days		10	5	15
c) SIE	2 days		5	5	10
d) Innovative Centres	2 days		5	5	10

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Activity					
Vth Semester		Duration	Credits	Marks(250)	
Internship cum Teaching Practice		8 wks	10	Internal	External
School Internship (all mentioned activities to be performed)		2wks	2	50	-
					50
VIth Semester					
Internship cum Teaching Practice		8 wks	10	Internal	External
School Internship (all mentioned activities to be performed)		8wks	2	50	-
					50
VII semester Teaching Practice					
Teaching Practice (TP1A) 30 lessons(15 Harbertian& 15 lessons in RCEM) in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2 criticism lessons)		8 wks	4	60	40
Teaching Practice (TP1B) 30 lessons(15 Harbertian & 15 lessons in RCEM) in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2 criticism lessons)					100
VIII semester Teaching Practice					
		Duration	Credits	Marks(250)	
• Teaching Practice (TP2A) 30 lessons (20 on Constructivism & 10 on RCEM) in each subject + 20 lessons (10 On spot lessons + 8 Observation lessons of the peers + 2 criticism lessons)		8 wks	4	60	40
					100
• Teaching Practice (TP2B) 30 lessons(20 on Constructivism & 10 on RCEM in each subject + 20 lessons (10 On spot lessons + 8Observation lessons of the peers +2 criticism lessons)		8 wks	4	60	40
					100

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Observe 30 directed lessons (15 in first semester and 15 in second semesters) as per the schedule to be given by other candidates/ peers and demonstration lessons by the teachers of the institution for honing the self-skills in teaching. Before embarking upon the teaching the students in the real classrooms, the trainee must have attended the demonstration and discussion lessons. He /She should have attended lectures and guidance for the discussion of theory courses, and Completed internship components.

II. Teaching practice (a component of School Internship) of 200 lessons (30 in VIIth and 30 in VIIIth semester in each of the teaching subject(120 lessons in total), along with 80 lessons (40 on spot lesson in VII th & VIIIth semesters(10 in each subject) + 32 observation lessons(8 in each subject in VIIth & VIIIth Semester and 8 criticism lesson in two chosen subjects each in VIIth&VIIIth Semester) taken up for the pedagogical mastery on the content basis distributed over Standards V1 to IX of the recognized elementary / secondary/ higher secondary schools.

III. On spot lessons are the delivery of lessons which are not to be pre-planned by the student teachers but are to be delivered as and when asked to be delivered by the concerned teacher In charge of the Internship. It is to be planned on spot at a short notice. The On spot Lessons are to be delivered by the trainees after having a sufficient on hands experience of teaching in the real classroom situations. The Teacher In charge is to be reasonably satisfied of the performance of the trainee before inducting the trainee for on spot lesson delivery.

IV. The teacher In charge shall document the change reflected in the trainee on the attainment of the pedagogical skill from the time of the initiation into the classroom to on spot delivery of the lesson.

V. The Teacher In charge is /are to ensure the veracity of the content to be delivered as well as the optimal performance of the trainee.

The Teacher In-charge would profusely document in the RJ the evidence and the quantity of change in the teaching style and the methods used, as witnessed in every trainee under his / her mentor ship since the last two sessions (since 3rd semester to 4th semester).

13. Attendance

There will be 800 working days in the entire course spread in eight semesters. The percentage of attendance earned by the student teacher will be awarded in set procedure which as follows:

Above 95% and above = 5

Less than 95 and above 90% = 4

Less than 90% and above 85% = 3

Less than 85% and equal or above to 80% = 2

Signature

Signature

14 Setting of Question Papers

The setting of question papers and evaluation of scripts, etc. shall be followed as per University norms. In case, anything remains unspecified, the same shall be decided in the light of the provisions prescribed in the statutes of other courses of the university or if need, shall be based on national regulatory body.

15 Credits

The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For the Foundational Courses and teaching courses, four hours theory course per week is given four credits and two hours theory course per week is given two credits. The details of credits for individual components and individual courses are given in the schema given above in the table No.....

16. External Examiners for internship/ teaching practice/project work/internal assessment/Science Practicals

The Vice Chancellor by the powers vested in him would appoint Two External Examiners for the Semester end evaluation of the components (Internship/Project work/Teaching Practice /Internal Assessment /Science Practicals examinations would be conducted as per the statutes in vogue at the undergraduate level in the University of Jammu) undertaken in the Semester

17. Duties & Responsibilities of the External Examiner:

- I. The External Examiners are to be the person of the discipline of education.
- II. Should have minimum of 10 years teaching experience in B.Ed./M.Ed./ MA Education (for Prof./ Associate Prof.) and Asst. Prof. (as per the prescribed rules)
- II. Should have either M.Ed / MA Education + B.Ed as a basic qualification.
- III. Should have worked / been working either in an autonomous Institute or institute of Education affiliated to the University of Jammu.
- IV. Would undertake a review of the activities taken up in the Reflective Journal of every student teacher before awarding for the said semester.
- V. Would interact with the faculty as well as the student teacher to understand the mechanism behind the award allotment by the internal team.
- VI. The awarding scheme should reflect objectivity rather arbitrariness.
- VII. The student teachers are to be shown the grades awarded and students teachers are to be satisfied for it.

Note: The entire internship done in a semester is to be evaluated through a committee of senior faculty of college mediated by the two External Examiners from the University / college/ other University. The External examiners will be paid TA/DA and the remuneration as per the University rules.

18. Academic Coordination Committee (ACC)

This committee will facilitate the local coordination & consultation of the academic arrangements at the college level as well as the optimal utilization of the Monetary and the physical resources for promoting the cause of education among the stakeholders. The committee will be of three years tenure and after every three years the committee needs to be reconstituted.

18.A. Members: The committee will have Four members in it namely

- i) One nominated member Professor or Associate Professor (external Examiner/Observer) of the University/ from a college of Education / College having the 10 years expertise in the discipline of Teacher education/Education (it will be on Semester / term end basis).
- ii) Two senior faculty (One Principal & other faculty not less than 4 years stay) in the college of education.
- iii) One Assistant Professor to be nominated (either from the Govt. college or Dept of Education, Jammu University or any such faculty from an affiliating institution of Jammu University.

18.B Duties and Responsibilities :

- I. The Committee should meet twice or on need bases in an semester to take note of the resources and the smooth functioning of the college.
- II. The minutes are to be recorded and the academic arrangements in the college should go accordingly.
- III. The External Examiner / Observer and Assistant Professor are must in any evaluation of the Internals/Internship / Teaching Practice / project work as part of the examination. The Hon'ble Vice Chancellor will nominate these members on the Semester basis.
- IV. The Committee will deliberate upon the academic arrangement at least once at the beginning of the semester.
- V. The committee will have two local faculty from the college out of which Principal will act as the member secretary.
- VI. The nominated members of the University shall ensure complete transparency as well as fairness in awarding the grades to the student of four year integrated B.Sc.B.Ed/B.A.B.Ed programme.
- VII. The Committee shall act free of any biases and prejudices in awarding the Grades or taking any policy decision.
- VIII. The committee will strictly follow the guidelines as set forth for implementing the policies and program of four year integrated B.Sc.B.Ed/B.A.B.Ed.

X Remuneration to ACC members/External Examiner will be paid by the college Management as per the norms below:

S.No	Sessional & Internship Activities	Practice of Teaching
1..	Rs 1500 per Day per Member (Upto 50 Examinees)	Rs 1500 per Day per Member (Upto 50 Examinees)
Note: Any additional Examinee above 50 will constitute a subsequent Unit. TA / DA Will Be paid by the College concerned.		

19 Supplementary Examination

Supplementary Examination shall be allowed during VIIth and VIIIth Semester of Four Year Integrated B.A.B.Ed. Programme.

20 Rules for Re-evaluation

Rules for Re-evaluation in Four Year Integrated B.A. B.Ed./B.Sc.B.Ed. Programme shall be the same as in vogue for the UG/PG (Non CBCS)/ B.Ed. Programmes of the University of Jammu.

Re-evaluation shall not be permitted in the practical examination, internship cum teaching practice examination and project work, viva-voce etc

21. Conferment of the Degree:

(i) A candidate shall be eligible for the conferment of the Degree of four year integrated B.Sc.B.Ed/B.A.B.Ed programme only if he/she has obtained the minimum grade prescribed for the programme.

Table: Description of Grades

	Greater		Less		Grade Awarded
	Or	Equal	Than	%	
	To	% of	Of		
	Marks		Marks(<		
	(>/=))		
1	80		-		A+
2.	75		80		A
3.	68		75		B+

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4.	60	68	B
5.	50	60	C
6	40	50	D
7.	36	40	E
8.	20	36	F

Those who gain A+ to D Grades are considered successful whereas the below D (i.e.E) is to be considered Reappear for the Different Components

- i) Core /Foundational Courses
- ii) Pedagogy Cum Content Courses
- iii) Internship &Project Work & Practicals

The final results shall be displayed in Grades as approved by the Competent Body.

I. No candidate, shall be declared to have passed the semester examination as the case may under I to VIII semester unless he/she obtains 40% in theory examination & practical examination in external examination of each subject and 40% marks in internal assessment of theory and practical component of each subject (Foundation/Core courses, Pedagogy courses, Internship and Project work & Practicals).

II. In no case the Internship could be exempted fully or partially. It is to be done as suggested.

III. If a candidate fails in a subject, either theory or in practical, he/she shall appear for the subject only at subsequent regular attendance within the maximum period prescribed for completing the programme i.e. N+2

IV The syllabi and courses of study shall be prescribed by the Academic Council. The resource material (Text Books/ Reference books /Articles) used by the students to write the assignments/ examinations are to be Plagiarism free and should be of the quality material fulfilling the research ethics.

As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates indicating against each his/her result. Each successful candidate shall be awarded a degree stating the Grade.

24. Staff:

Faculty:

Faculty:

For an intake of one basic unit of fifty students and two units of one hundred students, faculty shall be recruited for the curricular areas, with the specified essential and

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desirable qualifications and specialisation. Additional faculty shall be appointed subject to provisions that the faculty requirements for the curricular areas mentioned below are fulfilled.

For an intake of two basic units of 50 students each, there shall be 16 full-time faculty members

The distribution of faculty across different curricular areas shall be as under:

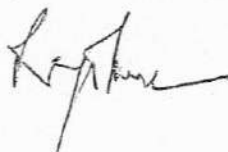
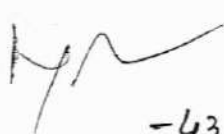
- | | |
|---|------|
| 1. Principal/ HoD | One |
| 2. Perspectives in Education | Four |
| 3. Pedagogy subjects Eight (Maths, Science, Social Science, Language) | |
| 4. Health and Physical Education | One |
| 5. Fine Arts | One |
| 6. Performing Arts (Music/Dance/Theatre) | One |


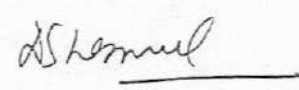
Note: (i) The faculty positions listed under different subject categories may teach course(s) in the Teacher Education Programme across curricular areas specified, and can cater to both foundation and pedagogy course(s).

(ii) Faculty can be utilised for teaching a B.Sc.B.Ed./B.A.B.Ed programme in flexible manner so as to optimize academic expertise available.

- Principal/HOD (One)
2. Perspectives in Education (Four)
3. Pedagogy subjects (Eight)
(Maths, Science, Social Science, Language)
4. Health & Physical Education (One)
5. Fine Arts (One)
6. Performing Arts (Music/Dance/Theatre) (One)

Note:- (i) The faculty positions listed under different subject categories may teach course(s) in the Teacher Education Programme across curricular areas specified and can cater to both foundation and pedagogy course(s). If the students strength for two years is one hundred (with one basic unit) only, the number of faculty shall be reduced to 8.

(ii) faculty can be utilized for teaching in flexible manner so as to optimize academic expertise available.

13.2. Qualifications:

The faculty shall possess the following qualifications:

A. Principal/HOD

- i) Postgraduate degree in Arts/ Science/Social science/humanities/Commerce with 55% marks and
 - ii) M.Ed/ with minimum 55% marks ;and
 - iii) Ph.D in Education or in any pedagogic subject offered in the institution; and
 - iv) Eight years of teaching experience in a secondary Teacher Education Institution
- Desirable: Diploma/Degree in Educational administration or Educational Leadership

B. Perspectives in Education or Foundation Courses

- i) Postgraduate degree in social Sciences with minimum 55% marks; and
- ii) M.Ed degree from a recognized university with minimum 55% marks.

OR

- i) Postgraduate (MA) degree in Education with minimum 55% marks and
- ii) B.Ed/B.EL.Ed degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

- i) Postgraduate degree in Sciences/ Mathematics/Social Sciences/Languages with minimum 55% marks and
- ii) M.Ed/ degree with minimum 55% marks

Desirable: Ph.D Degree in Education with subject specialization

NOTE: In case of B & C put together for the faculty positions, A post graduate degree in Sociology/Psychology/philosophy with 55% marks and Bed/BELED with 55% and the experience of teaching of three years of secondary school shall be considered D. Specialized Courses

Physical Education:

- i) Master of Physical Education (M.P.Ed) with minimum 55% marks (Training/ Qualification in Yoga education shall be desirable)

Visual Arts

- i) Post Graduate degree in Fine Arts (MFA) with minimum 55% marks

Performing Arts

- Post Graduate degree in Music/ Dance/Theatre arts with minimum 55% marks

24.3 Administrative and Professional Staff:

(a) Librarian (B.Lib with 55% marks)	One
(b) Computer Lab assistant (BCA with 55% marks)	One
(c) Office-cum-Account Assistant	One
(d) Office Assistant-cum-Computer Operator	One
(e) Store-Keeper	One
(f) Technical Assistant	One
(g) Lab Attendants/Helpers/Support Staff	Two

Note:

- i. The qualifications shall be as prescribed by the State Government or University i.e. affiliating body for equivalent posts.
- ii. In a composite institution, the Principal and academic, administrative and technical staff can be shared. There shall be one Principal, and others may be termed as HODs.

24.4 Terms and Conditions of Service of Staff: The terms and conditions of service of teaching and non-teaching staff including selection procedure, level in pay matrix, age of superannuation and other benefits shall be as per the policy of the State Government/ the University of Jammu.

25. Infrastructural Facilities:

The following facilities shall be for one unit. However, for every additional unit the facilities shall increase proportionately:-

25.1 Land and Building:

- i. The minimum essential space for an institution offering the Integrated Teacher Education Programme includes an administrative wing, an academic wing and other amenities. All spaces should be inclusive and have barrier free access.
- ii. The institution shall earmark 3000 sq. mts (three thousand square metres) land for the initial intake of fifty students and 2000 sqm (two thousand square metres) built up area and the remaining space for lawns, playfields etc. (two hundred square metres).
- iii. A minimum number of six toilet blocks shall be earmarked by the Institution, two for students (one each for women and men) and two for staff members and two for persons with disabilities. One common hand washing station, with four taps, in an open area shall be provided.

25.2 Instructional Facilities:

a) **Experimental School:** Every institution offering four year integrated B.Sc.B.Ed/B.A.B.Ed programme must have a school attached to it for serving to the needs of students pursuing B.A.B.Ed/B.Sc.B.Ed programme.

b) **Practicing school:** The institution offering four year integrated B.A.B.Ed/B.Sc.B.Ed programme must have minimum 10 identified practicing schools exclusively for the programme. The student should have internship-cum-teaching practice as prescribed in the syllabus in these identified schools.

c) **Classrooms:** The Institution shall have six earmarked classrooms for one unit with an area of 50 sq. mt. (fifty square meters) for each classroom and for two units or more the number of classrooms shall be increased proportionately.

d) Library:

(i) The library shall cater to the requirements of the programme and shall have a seating capacity for at least fifty persons equipped with minimum 1000 (one thousand) titles and 4000 (four thousand) books. These include text and reference books related to all courses of study, readings and literature related with the approaches delineated in the programme; educational encyclopedias, electronic publications (CD-ROMs) and digital or online resources and minimum five referral professional research journals. The institutions shall create digital library with relevant and adequate resource materials.

(ii) Library resources shall include books and journals published and recommended by National Council for Teacher Education, National Council of Educational Research and Training and other statutory bodies, Education Commission Reports and Policy documents. At least one hundred titles of quality books shall be added to the library every year. The library shall have photocopying facility and computer with Internet facility for the use of faculty and students.

(e) **Laboratories:** Laboratories for Science stream subjects such as Physics, Chemistry, Mathematics, Zoology and Botany shall be available with facilities and adequate equipments for conducting experiments. In humanities stream, a laboratory for Geography shall be earmarked.

(f) Activity cum Resource Centre:

Teacher Education Institute shall provide an integrated Resource Centre for language, science, mathematics, arts, psychology, ICT health and physical education and special education. It shall provide access to a variety of resources and materials to design and choose activities for teaching and learning; of relevant texts, copies of policy documents and commission reports; relevant curriculum documents such as the NCF, NCFTE, research reports; reports of surveys- national and state level, district and state level data;

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teachers' handbooks; books and journals relevant for course readings; field reports, research seminars undertaken by students, Audio-visual equipments - Interactive boards, TV, DVD Player, LCD Projector, films (documentaries, children's films, other films of social concerns/ issues of conflict, films on education); camera and other recording devices and adequate number of internet facilities/nodes. It shall have multiple sets of science apparatus required to perform and demonstrate the experiments prescribed in the syllabus for secondary/senior secondary classes. Chemicals, etc. should be provided in the required quantity. The resource centre will also have equipment to undertake making TLMs etc, Computer lab to address the language lab requirements as well as ICT integration requirements.

(g) Health and Physical Education Room: Adequate games and sports equipment for common indoor and outdoor games, as well as facilities for yoga education, shall be available.

(h) Multipurpose Hall: The institution shall have one hall with seating capacity of minimum two hundred seats and minimum total area of 2000 sq ft (Two thousand square feet). This hall shall be equipped for conducting seminars and workshops with installation of an audio-visual system.

(i) Faculty Rooms: For faculty, individual work spaces, functional computers and storage spaces shall be provided.

(j) Administrative Office Space: The institution shall provide adequate working space for the office staff, with furniture, storage and computer facilities.

(k) Common Room: The institution shall provide at least one common room.

(l) Store: One room with adequate space for storage shall be provided.

(m) Other Amenities: Functional and appropriate furniture for general and differently able persons in required number for instructional and other purposes shall be provided. Access to safe drinking water shall be provided in the institution.

(o) Effective arrangement be made for regular cleaning of campus, water and toilet facilities, repair and replacement of furniture and other equipment.

(p) Kitchen garden in the institution be developed and maintained by the student-teachers in order to learn concepts.

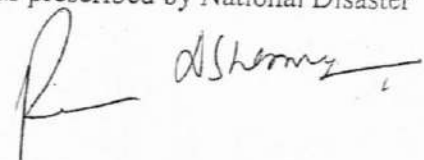
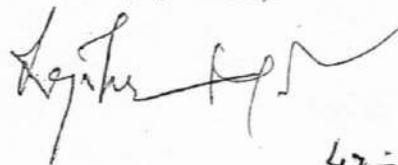
25.3 In case of composite institution, the existing physical resources in other programmes of the Colleges can be shared with this programme, if it fulfills the requirement of the teacher education programme except classrooms, laboratories, activity cum resource centre, and multipurpose hall, which shall be earmarked.

Desirable:

a) It would be desirable to have rain water harvesting system and infrastructure for renewable energy such as solar panels for electricity.

b) Facilities for extracurricular activities of choice.

25.4 The institution must adhere to safety guidelines as prescribed by National Disaster Management Authority (NDMA).

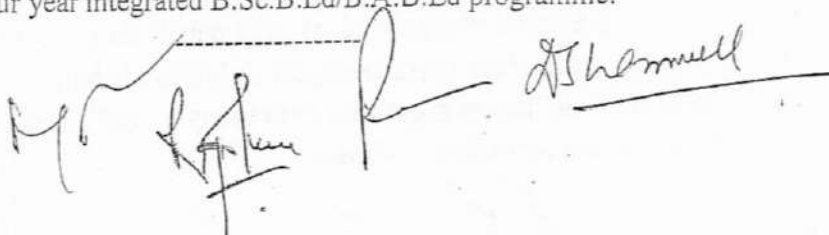


Note : The above facilities are considered to be the minimum required and the institutions are encouraged to have facilities over and above those specified

25.4 Managing Committee: The institution shall have a Managing Committee which shall comprise representatives of the sponsoring society/ trust, educationists and teacher educators, representatives of the affiliating University and of the staff.

26. DEFINITIONS:

- i. **Merit** means percentage of marks obtained by the candidate in the qualifying examination i.e. senior secondary examination/ 10+2 or its equivalent, conducted by the CBSE/ Jammu & Kashmir Board of School Education or any other School Board recognized as equivalent thereto.
- ii. **Open Merit Category** means consideration under Non-Reserved Category on the basis of inter-se merit.
- iii. **The University** means the University of Jammu.
- iv. **Incomplete Form** means the Application Form which is wrongly filled in, gives incomplete/wrong/false information, has not been attested by the prescribed authority, is not accompanied by the requisite late fee in full (if applicable) or is deficient in respect of one or more requisite certificate(s)/documents(s)
- v. **Late Receipt** means the Application Form not received in the University even by post during working hours on or before the last date notified for the purpose.
- vi. **Institution** means an institution affiliated to the University for imparting instruction in the four year integrated B.Sc.B.Ed/B.A.B.Ed programme
- vii. **Authority to attest the Application Form and Photograph** is either the Principal of the Institution from where the candidate passed the qualifying examination or where he is studying at present or by a gazetted officer or as per the University guidelines.
- viii. **Candidate** means the person seeking admission to four year integrated B.Sc.B.Ed/B.A.B.Ed programme.
- ix. **Internship** is an integral component, of four year integrated B.Sc.B.Ed/B.A.B.Ed programme, which comprises of different activities like Teaching Practice and other related school based activities as reflected in the details in oregon pages.
- x. **Reflective Journal** means activities performed in the four year integrated B.Sc.B.Ed/B.A.B.Ed programme completion. The document is to be authenticated by the student, teacher, teacher in-charge and the Principal.
- xi. **Affiliated institution** means an institution affiliated to the University of Jammu for imparting instruction in four year integrated B.Sc.B.Ed/B.A.B.Ed programme.



UNIVERSITY OF JAMMU

NOTIFICATION

(21/Jan/GEN/10)

It is hereby notified for the information of all concerned that the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize adoption of the Statutes of Four Year Integrated B.A.B.Ed./B.Sc.B.Ed. Programme and Three Year Integrated B.Ed.M.Ed. Programme from the Academic Session 2020-21 onwards in supersession to earlier notifications No. F.Acd./I/19/2231-2245 dated 20.06.2019 and F.Acd./I/19/3570-3584 dated 18.07.2019 respectively.

The above Statutes are available on the University Website:
www.jammuuniversity.ac.in.

Sd/-

DEAN ACADEMIC AFFAIRS

No. F. Acd/I/24/5132-42

Dated: 02/02/2021

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor please.
2. Sr. P.A. to the Dean Academic Affairs
3. Sr. P.A. to the Registrar/Controller of Examinations/Director, CDC
4. Joint Registrar (Finance)
5. Principal, Rajive Gandhi College of Education, Kathua/Bhartiya College of Education, Udhampur
6. I/c University Website for uploading the notification alongwith its annexure.
7. Guard File.

Sumilasharma
Deputy Registrar (Acad.)
21/2/21
Gupta
21/2/21

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Existing	AMENDMENT Proposed as per NCTE
<p>STATUTES AND SCHEME FOR THREE-YEAR INTEGRATED B.Ed.-M.Ed. DEGREE PROGRAMME OF UNIVERSITY OF JAMMU</p> <p>1. Programme:</p> <p>The Integrated B.Ed.-M.Ed. Programme is a three-year full-time professional programme in education, without any option of intermediate exit before completing the 3 years of study. It aims at preparing teacher educators and other professionals in education, including curriculum developers, educational policy analysts, educational planners and administrators, school principals, supervisors, and researchers in the field of education. The completion of the programme shall lead to integrated B.Ed.-M.Ed. degree with specialisation in either elementary education (upto class VIII), or secondary and senior secondary education (VI to XII).</p> <p>2. Institutions Eligible to offer the Programme</p> <p>Institutions offering teacher education programme for a minimum of five academic years, affiliated to University of Jammu and accredited by NAAC with minimum B grade.</p> <p>3. Duration and Working Days</p> <p>3.1 Duration</p> <p>Three year integrated B.Ed.-M.Ed. programme shall be of a duration of three academic years (six semesters). Students shall be permitted to complete the programme requirements of the</p>	<p>STATUTES AND SCHEME FOR THREE-YEAR INTEGRATED B.Ed.-M.Ed. DEGREE PROGRAMME OF UNIVERSITY OF JAMMU</p> <p>1. Programme:</p> <p>The Integrated B.Ed.-M.Ed. Programme is a three-year full-time professional programme in education, without any option of intermediate exit before completing the 3 years of study. It aims at preparing teacher educators and other professionals in education, including curriculum developers, educational policy analysts, educational planners and administrators, school principals, supervisors, and researchers in the field of education. The completion of the programme shall lead to integrated B.Ed.-M.Ed. degree with specialisation in either elementary education (upto class VIII), or secondary and senior secondary education (VI to XII).</p> <p>2. Institutions Eligible to offer the Programme</p> <p>Institutions offering teacher education programme for a minimum of five academic years, affiliated to University of Jammu and accredited by NAAC with minimum B grade.</p> <p>3. Duration and Working Days</p> <p>3.1 Duration</p> <p>Three year integrated B.Ed.-M.Ed. programme shall be of a duration of three academic years</p>

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three-year programme within a maximum period of five years (10 semesters) from the date of admission to the programme. Each academic year shall comprise of two semesters.

3.2 Working Days

There shall be at least two hundred fifteen (215) working days each year (110 per semester) exclusive of the period of admission and inclusive of classroom transaction, practicum, field study internship and conduct of examination, totalling upto 600 days for the entire duration of the programme. In addition, the summer vacation shall be utilized for internship/practicum/taught components. The institution shall work for a minimum of thirty six hours in a week (five or six days as the case may be), during which faculty and students concerned with the conduct of the programme shall be available for the requirements of the programme, including interaction with and for mentoring students. The minimum attendance of students shall be 80% for Taught Courses and Practicum, and 90% for Field Attachment/Internship.

4. Intake, Eligibility, Admission Procedure, Medium of Instruction and Examination and Fees

4.1 Intake

The basic unit size for the programme shall be 50. An Institution shall be allowed only one unit. Additional unit in the programme shall be permitted based on quality of infrastructure, faculty and other

(six semesters). Students shall be permitted to complete the programme requirements of the three-year programme within a maximum period of five years (10 semesters) from the date of admission to the programme. Each academic year shall comprise of two semesters.

3.2 Working Days

There shall be at least two hundred fifteen (215) working days each year (110 per semester) exclusive of the period of admission and inclusive of classroom transaction, practicum, field study internship and conduct of examination, totalling upto 600 days for the entire duration of the programme. In addition, the summer vacation shall be utilized for internship/practicum/taught components. The institution shall work for a minimum of thirty six hours in a week (five or six days as the case may be), during which faculty and students concerned with the conduct of the programme shall be available for the requirements of the programme, including interaction with and for mentoring students. The minimum attendance of students shall be 80% for Taught Courses and Practicum, and 90% for Field Attachment/Internship.

4. Intake, Eligibility, Admission Procedure, Medium of Instruction and Examination and Fees

4.1 Intake

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resources, after the Institution has offered the programme for five years and has been awarded minimum B+ grade by NAAC.

4.2 Eligibility

Candidates seeking admission to the Integrated B.Ed.-M.Ed. programme should have the following qualifications:

Essential

A. Postgraduate degree in Sciences/Social Sciences/Humanities from a recognised institution with a minimum 55% aggregate marks or equivalent grade for general category and 50% marks for reserved categories of SC/ST/OBC/PWD/EWS and others.

Desirable: It is desirable that the candidates have a demonstrated interest and experience in education.

The admission can be granted:-

- a. Provided that a candidate who has been placed under reappear category in one course/paper of an examination, other than the qualifying examination, or was scheduled to appear in the examination (other than the qualifying examination) either as a regular or private candidate before the commencement of class work of B.Ed-M.Ed. integrated course but could not do so on account of delay in the conduct of said examination, for reasons beyond his control, shall be eligible to

The basic unit size for the programme shall be 50. An Institution shall be allowed only one unit. Additional unit in the programme shall be permitted based on quality of infrastructure, faculty and other resources, after the Institution has offered the programme for five years and has been awarded minimum B+ grade by NAAC.

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Essential

A. Postgraduate degree in Sciences/Social Sciences/Humanities from a recognised institution with a minimum 55% aggregate marks or equivalent grade for general category and 50% marks for reserved categories of SC/ST/OBC/PWD and others.

Desirable: It is desirable that the candidates have a demonstrated interest and experience in education.

The admission can be granted:-

- b. Provided that a candidate who has been placed under reappear category in one course/paper of an examination, other than the qualifying examination, or was scheduled to appear in the examination (other than the qualifying examination) either as a regular or private candidate before the commencement of class work of B.Ed-M.Ed. integrated course but

appear in the examination, even though he/she has been duly admitted to B.Ed-M.Ed. integrated course.

b. Any person in employment or self-employment or engaged in a business or profession is not eligible for admission to B.Ed-M.Ed. course in Non- Government colleges.

Such a person may, however, be considered for admission, provided-

(i) he/she produces a certificate from his/her employer that the employer has no objection to his/her employee pursuing whole time B.Ed.-M.Ed. course and that the employee is on authorised leave for the purpose;

(ii) in the case of self-employed-person or a person engaged in business or a profession, the person concerned gives an undertaking in writing that he/she will devote his/her whole time for studies as a student during the period he/she remains on roll of the College for the course and shall not engage in any business or profession or avocation during this period or engage in any other activity which is likely to interfere with his/her studies in the college.

4.3 Admission Procedure

Admission shall be made on merit on the basis of marks obtained in the qualifying examination i.e. Postgraduate degree in Sciences/Social Sciences/Humanities from a recognised institution.

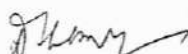
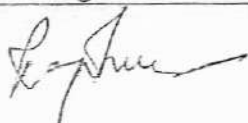
could not do so on account of delay in the conduct of said examination, for reasons beyond his control, shall be eligible to appear in the examination, even though he/she has been duly admitted to B.Ed-M.Ed. integrated course.

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Reservation for SC/ST/OBC/PWD/EWS and other applicable categories shall be as per the rules of the State Government or the University whichever is applicable.

Admission to three year integrated B.Ed.- M.Ed. programme shall be made office of the CDC of the University of Jammu under the conditions and within the dates prescribed under statutes.

4.4 Fees

The fee will be charged as may be approved and notified by the University of Jammu. The institution shall not charge donations, capitations fee etc. from the students.

4.5 Medium of instruction and examination

English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

Academic Calendar for three integrated B.Ed.-M.Ed. Degree Programme

Academic Calendar for three integrated B.Ed.-M.Ed. Degree Programme	
Events	Period
Period for Odd Semesters including Admission & Examinations	15th May
Admission to Odd Semesters, classification & Finalization of Time Table	June
Class Work of Odd Semesters	July to

4.3 Admission Procedure

Admission shall be made on merit on the basis of marks obtained in the qualifying examination i.e. Postgraduate degree in Sciences/Social Sciences/Humanities from a recognised institution.

Reservation for SC/ST/OBC/PWD/EWS and other applicable categories shall be as per the rules of the UT Administration or the University whichever is applicable.

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Commencement and Completion of semester-end Examination of Odd semesters	November December
Period for even Semesters including Examinations/Evaluation	1st January to 31st May

5. Curriculum, Programme Implementation and Assessment

5.1 curriculum: The curriculum of the B.Ed.-M.Ed, integrated programme shall comprise of Core and Specialisation Components. The Core shall have the following four components: i) Perspective Courses: ii) Research, Tools and Self-Development Component including dissertation, taught courses and workshops: iii) Teacher Education Component including taught courses and internship/attachment with teacher education institutions; v) School-related field experiences. The Specialisation component shall have 2 levels where students choose to specialise in: a) one of the school levels/areas (elementary, or secondary including senior secondary) and content-cum-pedagogy in school subject areas, which will comprise the core within the specialisation, and, b) within the school level chosen, the students select one domain/theme based area for specialisation (such as Education administration and management. Education

Academic Calendar for three integrated B.Ed.-M.Ed. Degree Programme

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Events	Period
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policy. Inclusive Education, Curriculum, pedagogy and assessment. Educational technology. Foundations of Education, Higher Education. Early Childhood Education, etc.). The programme shall begin with courses, workshops and field experiences that are contextualised in school teaching, and gradually advance the level of study to teacher education level. Close mentorship by faculty in relevant areas shall be provided for in the programme in the form of tutorials, guided reading groups, field attachment, and supervised research project leading to dissertation.

(a) Theory Courses

Perspective; Research, Tools and Self-Development, Teacher Education and Specialisation Courses Perspective Courses shall be in the areas of: Philosophy of Education; Sociology-History-Political Economy of Education; Psychology of Education: Education Studies; and Curriculum and Pedagogic Studies. The courses in foundational disciplines shall have two levels (basic and advanced). Critical reflection on gender, childhood, disability, and marginalisation; in relation to education, shall cut-across the core with a possibility of offering courses focussing on these. The courses across the programme shall enable the prospective professionals to work towards inclusive classroom environments and

field experiences. The Specialisation component shall have 2 levels where students choose to specialise in: a) one of the school levels/areas (elementary, or secondary including senior secondary) and content-cum-pedagogy in school subject areas, which will comprise the core within the specialisation, and, b) within the school level chosen, the students select one domain/theme based area for specialisation (such as Education administration and management. Education policy. Inclusive Education, Curriculum, pedagogy and assessment. Educational technology. Foundations of Education, Higher Education. Early Childhood Education, etc.). The programme shall begin with courses, workshops and field experiences that are contextualised in school teaching, and gradually advance the level of study to teacher education level. Close mentorship by faculty in relevant areas shall be provided for in the programme in the form of tutorials, guided reading groups, field attachment, and supervised research project leading to dissertation.

(a) Theory Courses

Perspective; Research, Tools and Self-Development,

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education.

Research Tools and Self-Development Component

shall comprise of workshops and courses in basic and advance level education research methods, research project leading to a dissertation,

academic/professional

writing. communication

skills, observing children,

language and teaching-

learning, theatre in

education, educational

technology (including ICT),

and the like. There shall be

provisions for Self-

development of the students

(for example through

workshops with focus on

physical and mental well-

being through modalities

such as meditation. Yoga)

and for critical engagement

with gender and education,

inclusive education and on

areas of similar significance.

Skills pertaining to ICT and

educational technology shall

be integrated in various

courses in the programme.

Teacher Education courses,

which are also linked with

the internship/attachment in

teacher education

institution(s)) shall also be

included.

The Specialisation component

shall offer a possibility to

specialise in one of the school

stages (elementary or, secondary

including senior secondary,

etc.). These shall include courses

in content-cum-pedagogy of

school subjects. Other courses

within the school stage

specialisations shall cover

selected thematic areas pertinent

to that stage such as.

Teacher Education and Specialisation Courses

Perspective Courses shall be

in the areas of: Philosophy of

Education; Sociology-

History-Political Economy of

Education; Psychology of

Education: Education

Studies; and Curriculum and

Pedagogic Studies. The

courses in foundational

disciplines shall have two

levels (basic and advanced).

Critical reflection on gender,

childhood, disability, and

marginalisation, in relation to

education, shall cut-across

the core with a possibility of

offering courses focussing on

these. The courses across the

programme shall enable the

prospective professionals to

work towards inclusive

classroom environments and

education.

Research Tools and Self-Development Component

shall comprise of workshops

and courses in basic and

advance level education

research methods, research

project leading to a

dissertation,

academic/professional

writing. communication

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learning, theatre in

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and the like. There shall be

provisions for Self-

development of the students

(for example through

workshops with focus on

physical and mental well-

being through modalities

such as meditation. Yoga)

and for critical engagement

with gender and education,

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Curriculum, pedagogy and assessment: Policy, economics and planning; Inclusive Education and Education for differently abled: etc. In addition, the programme shall offer baskets of elective courses enabling specializations in selected themes or domains with advance courses in Education administration and management; Education policy and planning; inclusive Education; Curriculum, pedagogy and assessment; Educational technology. Foundations of Education: and the like. There shall be flexibility to allow students to choose foundation courses while specialising in one area.

inclusive education and on areas of similar significance. Skills pertaining to ICT and educational technology shall be integrated in various courses in the programme. *Teacher Education* courses, which are also linked with the internship/attachment in teacher education institution(s)) shall also be included.

The Specialisation component shall offer a possibility to specialise in one of the school stages (elementary or, secondary including senior secondary, etc.). These shall include courses in content-cum-pedagogy of school subjects. Other courses within the school stage specialisations shall cover selected thematic areas pertinent to that stage such as. Curriculum, pedagogy and assessment: Policy, economics and planning; Inclusive Education and Education for differently abled: etc. In addition, the programme shall offer baskets of elective courses enabling specializations in selected themes or domains with advance courses in Education administration and management; Education policy and planning; inclusive Education; Curriculum, pedagogy and assessment; Educational technology. Foundations of Education: and the like. There shall be flexibility to allow students to choose foundation courses while specialising in one area.

(b) Practicum

Organisation of workshops, practicum activities, projects and seminars that enhance professional skills and

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(b) Practicum

Organisation of workshops, practicum activities, projects and seminars that enhance professional skills and understanding of the students shall be part of the teaching modality of the various taught courses. Hands-on experiences shall be organised at relevant places during transaction of the curriculum.

(c) Internship and Attachment

30 weeks of six days each of the three-year programme shall be devoted to field-based activities. The programme shall have the following kinds of systematically planned field-based activities and internships/attachments: 1. School based attachment as per

understanding of the students shall be part of the teaching modality of the various taught courses. Hands-on experiences shall be organised at relevant places during transaction of the curriculum.

(c) Internship and Attachment

30 weeks of six days each of the three-year programme shall be devoted to field-based activities. The programme shall have the following kinds of systematically planned field-based activities and internships/attachments: 1.

School based attachment as per the school-level specialization which shall include school and classroom observations, classroom teaching practice, and focussed assignments/projects (16 weeks); 2. Working with community 2 weeks 3. Working in an in-service teacher education context as per the school-level specialization and in a pre-service teacher preparation context as per the school-level specialization (4 weeks); 4. Exposure to a curriculum and/or textbook agency, policy making body, state education department etc. relevant to understanding educational practice at sites other than schools 2 weeks ; and 5. Working in a field situation related to the thematic or focus area of specialization (4 weeks). These experiences shall be supplemented with opportunities for reflection, action research and writing.

Teaching Practice

The teaching Practice will take place in two semesters (3rd & 4th) for the two subjects selected by the student teacher in the IInd Semester. The teacher In charge / teacher Educator would observe the lesson on the Five point scale (Very Satisfactory, Satisfactory, Average, Needs

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the school-level specialization which shall include school and classroom observations, classroom teaching practice, and focussed assignments/projects (16 weeks); 2. Working with community 2 weeks 3. Working in an in-service teacher education context as per the school-level specialization and in a pre-service teacher preparation context as per the school-level specialization (4 weeks); 4. Exposure to a curriculum and/or textbook agency, policy making body, state education department etc. relevant to understanding educational practice at sites other than schools 2 weeks; and 5. Working in a field situation related to the thematic or focus area of specialization (4 weeks). These experiences shall be supplemented with opportunities for reflection, action research and writing.

6. Programme Structure and Credits

Selection of courses/area of study for the three year B.Ed.- M.Ed. Programme will be made by a student to make up credits in the manner provided in Statutes of the courses approved by the Academic Council for the purpose.

Instruction in each course shall be in the form of lectures, tutorials, seminars, problem sessions, case studies, group discussions, Field visits, Internship etc. according to the need of each course as may be decided by the Board of studies in Teacher Education.

6.2 Credits: The term 'Credit' refers to the weightage given to a course, usually in relation to the

Amendments, Re-teaching)

"Very Satisfactory" is such a delivery of lesson which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are innovative and naturalized adopted to the needs of teaching.

"Satisfactory" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are cost effective and are suited to the needs of teaching.

The "Average" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are not required but are used / enforced upon (out of place) in context of teaching. "Needs Amendments" is such a delivery of lesson where the content and pedagogy match is missing.

The "Re-Teaching" delivery of lesson is to happen when the teaching of the content is wrong/ the pedagogy applied is not as per the requirement of the content. The student teacher's style of teaching lacks confidence in handling the content, methodology as well as the class.

The awarding of teaching Practice component 30 lessons in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2 criticism lessons) is to be done out of 60 marks (internal) through the ACC out of 100 marks allotted for each subject whereas the 40 Marks are to be awarded by the external Examiners after deliberations and Viva Voce.

e. The External Examiners appointed by the Hon'ble Vice Chancellor is to award 40 marks on the basis of

i. Interviewing the student teacher on the basis of the Pedagogy undertaken. 5 Marks

ii. The effectiveness of the technology used. (RJ reflections in this context are to be properly documented) 5Marks

iii. Delivery of the lesson (innovative ideas used and presentation of lesson) 10 marks

iv. Any report of misbehaviour / use of corporal punishment during teaching (-5Marks) would be deducted, similarly (+5) will be added for positive behaviours.

v. Use of Cost effective /waste material products used as aids / home made aids (minimum 20 aids) 10 marks.

vi. Social Behaviour and responsibility (to share the resources, helpfulness, courteousness to the students). 5 marks

6. Programme Structure and Credits

Selection of courses/area of study for the three year B.Ed.- M.Ed. Programme will be made by a

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instructional hours assigned to it. For the Foundational Courses and teaching courses, four hours theory course per week is given four credits and two hours theory course per week is given two credits. The total minimum credits, required for completing a three year integrated B.Ed.-M.Ed programme is -----credits.

The University shall review the course structure and syllabi for the programme after one academic session in order to rectify anomalies, if any, based on feedback from stakeholders.

7. Table (Schema to be added)

8. Programme Implementation

The institution will have to meet the following specific demands of this professional programme of study:

(i) Prepare a calendar for all activities, including internships, practicum, assessments and submission of dissertation. The school internship and other school contact programmes shall be synchronised with the academic calendar of the school.

(ii) Make field-networking arrangements to facilitate internship with schools, teacher education institutions and other organisations like:

community/community-based organisations; organizations engaged in the development of innovative curriculum and pedagogic practices, etc.; international/national/state institution involved in curriculum design, textbook development, education policy planning, formulation and implementation, educational administration and management, or as per the areas of specialisations offered in the 3-year programme.

(iii) Make arrangements for the

student to make up credits in the manner provided in Statutes of the courses approved by the Academic Council for the purpose.

Instruction in each course shall be in the form of lectures, tutorials, seminars, problem sessions, case studies, group discussions, Field visits, Internship etc. according to the need of each course as may be decided by the Board of studies in Teacher Education.

6.2 Credits: The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For the Foundational Courses and teaching courses, four hours theory course per week is given four credits and two hours theory course per week is given two credits. The total minimum credits, required for completing a three year integrated B.Ed.-M.Ed programme is 152 credits.

The University shall review the course structure and syllabi for the programme after one academic session in order to rectify anomalies, if any, based on feedback from stakeholders.

7. Table (attached to last pages)

8. Programme Implementation

The institution will have to meet the following specific demands of this professional programme of study:

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(ii) Make field-networking arrangements to facilitate internship with schools, teacher education institutions and other organisations like:

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conduct of workshops suggested in the curriculum.

(iv) The dissertation work shall begin in the second semester of the second year of the programme and be submitted in the last semester of the final year. Make arrangements for students' research dissertation and evaluation. For the conduct of the dissertation, the ratio of faculty to students for guidance shall be 1:5. or

(v) The institutions shall initiate discourse in education by periodically organising seminars, debates, lectures and discussion groups for students and faculty. Student participation in the weekly research colloquium/seminar shall be ensured. Practitioners working in schools, teacher education institutions and other relevant areas in 1. education shall be invited for seminars and interactions with students. 2. grievance redressal cell 3 Set up a addressing complaints of students and faculty.

9. Academic Faculty

For an intake of 50 students per unit, the faculty-student ratio for the programme shall be 1:15. The faculty positions shall be distributed as under:

1. Principal/Head of the Department (in the rank of Professor): One
2. Professors: One
3. Associate Professors: Two
4. Assistant Professors: Six

The faculty profiles shall cover all courses/areas of the B.Ed.-M.Ed, programme.

Qualifications (as per NCTE)

Qualifications

A) Principal/HOD

community/community-based organisations; organizations engaged in the development of innovative curriculum and pedagogic practices, etc.; international/national/state institution involved in curriculum design, textbook development, education policy planning, formulation and implementation, educational administration and management, or as per the areas of specialisations offered in the 3-year programme.

(iii) Make arrangements for the conduct of workshops suggested in the curriculum.

(iv) The dissertation work shall begin in the second semester of the second year of the programme and be submitted in the last semester of the final year. Make arrangements for students' research dissertation and evaluation. For the conduct of the dissertation, the ratio of faculty to students for guidance shall be 1:5. or

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i) M.Ed. with a minimum of fifty five percent marks

OR

M.A. (Education) and B.Ed each with a minimum of fifty five percent marks

(ii) Post Graduate Degree in a related discipline as per the requirement

(iii) Ph.D. in Education

(iv) Ten Years of professional Experiences in Teacher Education

v) Any other qualifications prescribed by UGC/State Government/ University from time to time

B) Professor

i) M.Ed. with a minimum of fifty five percent marks

OR

M.A.(Education) and B.Ed each with a minimum of fifty five percent marks

ii) Post Graduate Degree in a related discipline as per the requirement

iii) Ph.D. in Education

iv) Ten Years of professional Experiences in Teacher Education

v) Any other qualifications prescribed by UGC/State Government/ University from time to time

C) Associate Professor

i) M.Ed. with a minimum of fifty five percent marks

OR

M.A. (Education) and B.Ed each with a minimum of fifty five percent mark

(ii) Post Graduate Degree in a related discipline as per the requirement

(iii) Ph.D. in Education

(iv) Eight Year of professional Experiences in Teacher Education

(v) Any other qualifications prescribed by UGC/State Government/ University from time to time

D) Assistant Professor i) M.Ed.

distributed as under:

5. Principal/Head of the Department (in the rank of Professor): One

6. Professors: One

7. Associate Professors: Two

8. Assistant Professors: Six

The faculty profiles shall cover all courses/areas of the B.Ed.-M.Ed, programme.

Qualifications:

A) Principal/HOD (in the rank of Professor): one

i) M.Ed. with a minimum of fifty five percent marks

(ii) Post Graduate Degree in a related discipline as per the requirement

(iii) Ph.D. in Education

(iv) Ten Years of professional Experiences in Teacher Education

v) Any other qualifications prescribed by UGC/UT Government/ University from time to time

B) Professor: one

i) M.Ed. or MA (Education) with a minimum of fifty five percent marks

ii) Post Graduate Degree in a related discipline as per the requirement

iii) Ph.D. in Education

iv) Ten Years of professional Experiences in Teacher Education

v) Any other qualifications prescribed by UGC/ UT Government/ University from time to time

C) Associate Professor: Two

i) M.Ed. or MA (Education) with a minimum of fifty five percent marks

(ii) Post Graduate Degree in a related discipline as per the requirement

(iii) Ph.D. in Education

(iv) Eight Year of professional Experiences in Teacher Education

(v) Any other qualifications prescribed by UGC/ UT Government/ University from time to time

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with a minimum of fifty five percent marks

OR

M.A. (Education) and B.Ed each with a minimum of fifty five percent marks

ii) Post Graduate Degree in a related discipline as per the requirement

iii) NET/SLET in Education

iv) Any other qualifications prescribed by UGC/State Government./ University from time to time

Administrative and professional Supportive Staff:

The following administrative staff shall be provided

- | | |
|--|-----|
| 1. Office Manager | One |
| 2. IT Executive/Maintenance Staff | One |
| 3. Library Assistant/Resource Centre Coordinator | One |
| 4. Field Coordinator | One |
| 5. Office Assistants | Two |
| 6. Helper | One |

Terms and Conditions of Service

The terms and conditions of service of teaching and non-teaching staff including selection procedure, pay scales, age of superannuation and other benefits shall be as per the policy of the State Government /Affiliating body

10. Eligibility for Examinations

At the end of every semester, Semester/term end examination would be held by the University as per the academic calendar schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as internship cum Teaching Practice, shall be allowed to take examination. A person, so long as he/she is a student of B.Ed.-M.Ed.

D) Assistant Professor: Six

i) M.Ed. or MA (Education) with a minimum of fifty five percent marks

ii) Post Graduate Degree in a related discipline as per the requirement

iii) NET/SLET in Education

iv) Any other qualifications prescribed by UGC/ UT Administration/ University from time to time

Administrative and professional Supportive Staff:

The following administrative staff shall be provided

- | | |
|--|-----|
| 1. Office Manager | One |
| 2. IT Executive/Maintenance Staff | One |
| 3. Library Assistant/Resource Centre Coordinator | One |
| 4. Field Coordinator | One |
| 5. Office Assistants | Two |
| 6. Helper | One |

Terms and Conditions of Service

The terms and conditions of service of teaching and non-teaching staff including selection procedure, pay scales, age of superannuation and other benefits shall be as per the policy of the State Government /Affiliating body

10. Eligibility for Examinations

At the end of every semester, Semester/term end examination would be held by the University as per the academic calendar schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as internship cum Teaching Practice, shall be allowed to take examination. A person, so long as he/she is a student of B.Ed.-M.Ed. integrated course, shall not be eligible to attend any other course

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integrated course, shall not be eligible to attend any other course of instruction or appear in any other examination of the University. The concerned Principal of the College/Institution shall issue a certificate in the regard of the fulfilment of the conditions laid out for students and completion of syllabus.

1. There shall be an examination called the semester examination at the end of each semester in the prescribed courses for students having undergone a regular course of study college of Education. Examinations in the 1st, 3rd & 5th semester courses will be held ordinarily in the month of December and examination in the 2nd, 4th & 6th semester courses will be held ordinarily in the month of May every year or on such dates as may be approved by the Vice-Chancellor.

2. A semester examination for three year integrated B.Ed-M.Ed. Degree Programme shall be open to the following categories of persons:

(A) A regular student i.e. a person who has undergone a regular course of study in an affiliated college of education for the period specified for that course of study by having been on the rolls of the College immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the Principal where he has pursued the course for the examination and has fulfilled the following conditions to be certified by the principal of the college of education concerned:

i/ he/she has been a person of good conduct;
ii/ he/she has attended not less

of instruction or appear in any other examination of the University. The concerned Principal of the College/Institution shall issue a certificate in the regard of the fulfilment of the conditions laid out for students and completion of syllabus.

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2. A semester examination for three year integrated B.Ed-M.Ed. Degree Programme shall be open to the following categories of persons:

(A) A regular student i.e. a person who has undergone a regular course of study in an affiliated college of education for the period specified for that course of study by having been on the rolls of the College immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the Principal where he has pursued the course for the examination and has fulfilled the following conditions to be certified by the principal of the college of education concerned:

i/ he/she has been a person of good conduct;
ii/ he/she has attended not less than 80% of the lectures delivered including seminars, tutorials etc., in each course offered by him in

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than 80% of the lectures delivered including seminars, tutorials etc., in each course offered by him in that semester;

iii/ In the case of a internship, he/she has attended not less than 90% of the internship (attendance)

iv he/she has satisfactorily performed the work of the class;

v/ he/she has paid the prescribed fees.

The application on the prescribed form duly filled in and accompanied by the prescribed fees and certificates must reach the controller of Examinations.

vi/ Last date for receipt of forms and Fees in the University Office
For examination to be held in December - 15 September
For examination to be held in

May - 15 February

Whenever the application or fee or both of a candidate is/are received after the last date prescribed above, he/she shall also pay late fee as per university rules in vogue from time to time. No candidate who gets C Grade in three year integrated B.Ed.-M.Ed. Degree Programme after having been placed in reappear category in any course or courses shall be entitled to a scholarship or a prize or a medal.

A person, so long as he/she is student of three year integrated B.Ed.-M.Ed Degree Programme, shall not be permitted to attend any other course of instruction or appear in any other examination of the University;

Provided that a candidate who has been placed under re-appear in one paper/ subject only of an examination other than that of three year integrated B.Ed.- M.Ed. Degree Programme shall not fall under the purview of this Statute.

that semester;

iii/ In the case of a internship, he/she has attended not less than 90% of the internship (attendance)

iv he/she has satisfactorily performed the work of the class;

v/ he/she has paid the prescribed fees.

The application on the prescribed form duly filled in and accompanied by the prescribed fees and certificates must reach the controller of Examinations.

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Provided that a candidate who has been placed under re-appear in one paper/ subject only of an examination other than that of three year integrated B.Ed.- M.Ed. Degree Programme shall not fall under the purview of this Statute.

(B) An ex-student, i.e., a person who after having undergone a regular course of study

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(B) An ex-student, i.e., a person who after having undergone a regular course of study

and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) provided he/she appears in the examination within the maximum period of N+2 year (i.e. five years) from the date of admission in the course.

3. The exact date for the external examination as well as the evaluation of theory as well as for the Internship shall be notified by the Controller of Examinations in consultation with the Principals of the Colleges.

10.1 Shortage of Attendance:

The Head of the University Department/Principal of college of Education may condone shortages in attendance of a student in a semester for special reasons to be recorded in writing up to five lectures in each course separately. A student whose deficiency in lectures in a course is not condoned by the Head of the Department/ Principal of College of Education or is not condonable shall not be eligible to appear in the semester examination in that course. But the internship part is to be done by the student for which there will be no condoning.

10.2 On duty

Any student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Head of the Department/

and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) provided he/she appears in the examination within the maximum period of N+2 year (i.e. five years) from the date of admission in the course.

3. The exact date for the external examination as well as the evaluation of theory as well as for the Internship shall be notified by the Controller of Examinations in consultation with the Principals of the Colleges.

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10.2 On duty

Any student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Head of the Department/ Principal of college of Education shall, for the purpose of condoning deficiency in attendances incurred by him/her on account of such

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Principal of college of Education shall, for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of not exceeding 8 working days in a semester:

- 1/ State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co-curricular meet.
 - 2/ Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;
 - 3/ Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;
 - 4/ Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;
 - 5/ Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and
 - 6/ Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.
- Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from

participation, be treated as present on all the working days during the days of his/her absence on such account for a period of not exceeding 8 working days in a semester:

- 1/ State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co-curricular meet.
 - 2/ Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;
 - 3/ Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;
 - 4/ Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;
 - 5/ Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and
 - 6/ Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.
- Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be

appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted there to.

9.3 A student who -

i/ does not fulfill the minimum requirement of attendance in lectures in a course; or

ii/ does not secure the minimum marks required to pass in the sessional assessment in a course will not be eligible to sit in the semester examination in that course. He/she will have either to repeat the course/courses when classes in that course/courses are held by the college or opt for a new course or courses in that or any other semester if facilities of Instruction are available and the courses in which he/she failed to fulfill requirement of attendance in lectures or in sessional work was not a compulsory, basic or a pre-requisite course. In all such matters final decision will be taken by principal college of education after consulting the advisor of the students in the college and keeping in view the statutory position.

9.4 The Head of the Department / Principal college of education shall be competent to cancel admission of a student enrolled for three year integrated B.Ed.-M.Ed. Degree Programme in the college if -

i/ the student remains absent without permission of the Head of the Department/Principal College of Education for a period of one month continuously; or

ii/ the student does not attend 50% or more of the total lectures delivered in the semester concerned; after an opportunity has been given to him/her to

admitted there to.

9.3 A student who -

i/ does not fulfill the minimum requirement of attendance in lectures in a course; or

ii/ does not secure the minimum marks required to pass in the sessional assessment in a course will not be eligible to sit in the semester examination in that course. He/she will have either to repeat the course/courses when classes in that course/courses are held by the college or opt for a new course or courses in that or any other semester if facilities of Instruction are available and the courses in which he/she failed to fulfill requirement of attendance in lectures or in sessional work was not a compulsory, basic or a pre-requisite course. In all such matters final decision will be taken by principal college of education after consulting the advisor of the students in the college and keeping in view the statutory position.

9.4 The Head of the Department / Principal college of education shall be competent to cancel admission of a student enrolled for three year integrated B.Ed.-M.Ed. Degree Programme in the college if -

i/ the student remains absent without permission of the Head of the Department/Principal College of Education for a period of one month continuously; or

ii/ the student does not attend 50% or more of the total lectures delivered in the semester concerned; after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her.

9.5. A student who has completed the minimum attendance requirements in the 1st semester but has either failed to appear in

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explain as to why such an action be not taken against him/her.

9.5. A student who has completed the minimum attendance requirements in the 1st semester but has either failed to appear in the semester examination in that session or having appeared and failed to pass in any or all the courses prescribed for the semester, may be permitted to keep term; for the second semester.

10.3 Admission in the subsequent semester

Admission to the II, III, IV, V & VI semester courses in three year integrated B.Ed-M.Ed.degree programme shall be made on the prescribed form to be filled in by the every candidate seeking continuation of admission to the next semester.

Admission to the II, IV and VI semester shall be completed within -----days from the date of termination of the I, III & V semester end examination.

10.3A Student shall be eligible for promotion from semester I to II if she/he has

- i) secured pass marks in the sessional assessment of all the courses of semester-I
- ii) appeared in at least one/two of the papers in the semester end examination of semester-
- iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of I-semester.

10.3B A student will be eligible for promotion from semester-III to IV provided he/she has:

- i) secured pass marks in the sessional assessment of all the courses of semester-III
- ii) appeared in at least one/two of the papers in the semester end examination of semester-III

the semester examination in that session or having appeared and failed to pass in any or all the courses prescribed for the semester, may be permitted to keep term; for the second semester.

10.3 Admission in the subsequent semester

Admission to the II, III, IV, V & VI semester courses in three year integrated B.Ed-M.Ed.degree programme shall be made on the prescribed form to be filled in by the every candidate seeking continuation of admission to the next semester.

Admission to the II, IV and VI semester shall be completed within 15 days from the date of termination of the I, III & V semester end examination.

10.3A Student shall be eligible for promotion from semester I to II if she/he has

- i) secured pass marks in the sessional assessment of all the courses of semester-I
- ii) appeared in at least one/two of the papers in the semester end examination of semester-
- iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of I-semester.

10.3B A student will be eligible for promotion from semester-III to IV provided he/she has:

- i) secured pass marks in the sessional assessment of all the courses of semester-III
- ii) appeared in at least one/two of the papers in the semester end examination of semester-III
- iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of III-semester.

10.3C A student will be eligible for promotion from semester-V

iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of III-semester.

10.3C A student will be eligible for promotion from semester-V to VI provided he/she has:

i) secured pass marks in the sessional assessment of all the courses of semester-V

ii) appeared in at least one/two of the papers in the semester end examination of semester-V

iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of V-semester.

to VI provided he/she has:

i) secured pass marks in the sessional assessment of all the courses of semester-V

ii) appeared in at least one/two of the papers in the semester end examination of semester-V

iii) fulfilled the statutory requirement of attendance in all the courses of study including school internship of V-semester.

10.3D. A student shall be eligible for admission to III semester of three year B.Ed.-M.Ed integrated degree programme if he/she has

i) passed at least 50% of the courses of the Ist semester

ii) appeared at least in two of the courses of II semester and

iii) has secured C grade in the internal assessment and have completed the internship of Ist & II nd semesters.

10.3E. A student shall be eligible for admission to V semester of three year B.Ed.-M.Ed integrated degree programme if he/she has

i) passed at least 50% of the courses of the III semester,

ii) appeared at least in two of the courses of IV semester and

iii) has secured at least C grade in the internal assessment and have completed the internship of III & IV semesters.

Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made.

Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

11. Examination Fee

The examination fees payable by

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10.3D. A student shall be eligible for admission to III semester of three year B.Ed.-M.Ed integrated degree programme if he/she has

- i) passed at least 50% of the courses of the Ist semester
- ii) appeared at least in two of the courses of II semester and
- iii) has secured C grade in the internal assessment and have completed the internship of Ist & II semesters.

10.3E. A student shall be eligible for admission to V semester of three year B.Ed.-M.Ed integrated degree programme if he/she has

- i) passed at least 50% of the courses of the III semester,
- ii) appeared at least in two of the courses of IV semester and
- iii) has secured at least C grade in the internal assessment and have completed the internship of III & IV semesters.

Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made.

Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

11. Examination Fee

The examination fees payable by each candidate appearing in a semester examination for three year integrated B.Ed.- M.Ed degree programme shall be as per University notifications issued from time to time:

Every candidate for a semester examination shall submit his/her application for appearance at each

each candidate appearing in a semester examination for three year integrated B.Ed.- M.Ed degree programme shall be as per University notifications issued from time to time:

Every candidate for a semester examination shall submit his/her application for appearance at each semester examination to the Controller of Examinations to reach him/her not later than the dates given below on the prescribed form accompanied by the prescribed fees and necessary certificates signed by the Head of the University Department of Education/ Principal College of Education or the officer authorized under Statutes to attest and sign such forms:

12. Completion of the Programme

A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or, having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the University so as to complete the programme within the maximum period of N+2 year counted from the date he/she was admitted in the course.

Note: No one will be allowed to appear as a private candidate in three year integrated B.Ed.-M.Ed except failures/Reappear/Droppers because of the compulsory requirements of the dissertation Work for regular students, its viva-voce and school internship (field work and teaching practice).

13. Admission after a gap

A student who has been on the rolls of College of Education in the Ist or IIrd or IIIrd or IV or V

semester examination to the Controller of Examinations to reach him/her not later than the dates given below on the prescribed form accompanied by the prescribed fees and necessary certificates signed by the Head of the University Department of Education/ Principal College of Education or the officer authorized under Statutes to attest and sign such forms:

12. Completion of the Programme

A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or, having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the University so as to complete the programme within the maximum period of N+2 year counted from the date he/she was admitted in the course.

Note: No one will be allowed to appear as a private candidate in three year integrated B.Ed.-M.Ed except

failures/Reappear/Droppers because of the compulsory requirements of the dissertation Work for regular students, its viva-voce and school internship (field work and teaching practice).

13. Admission after a gap

A student who has been on the rolls of College of Education in the Ist or IInd or IIIrd or IV or V semester of three year integrated B.Ed.-M.Ed. degree programme and earns eligibility to join the II or III or IV or V or VI Semester of the Programme, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her

semester of three year integrated B.Ed.-M.Ed. degree programme and earns eligibility to join the II or III or IV or V or VI Semester of the Programme, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reasons whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the Semester concerned, provided a seat and other facilities for the courses offered by the student are available in the College of Education in the Semester concerned and the student seeks admission within a period of two years from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the Head of the Department/Principal of the college concerned.

14. Examinations:

The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End or the term end examination would be held in the following components

a. Theory Papers

b. Teaching Practice cum Internship.

14.1 Theory examination.

The Theory comprises of the Core subjects and the Content cum Methodology papers irrespective of the weight age of the credits for it. The theory examination will be held as per the University Date-sheet at the designated centers and students need to write the examination as per rules and regulations of the University. The

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studies for any reasons whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the Semester concerned, provided a seat and other facilities for the courses offered by the student are available in the College of Education in the Semester concerned and the student seeks admission within a period of two years from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the Head of the Department/Principal of the college concerned.

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The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End or the term end examination would be held in the following components

a. Theory Papers

b. Teaching Practice cum Internship.

14.1 Theory examination.

The Theory comprises of the Core subjects and the Content cum Methodology papers irrespective of the weight age of the credits for it. The theory examination will be held as per the University Date-sheet at the designated centers and students need to write the examination as per rules and regulations of the University. The Unit-IV in all the theory subjects deal with the sessional work which is to be a part of internship. The Sessional work may constitute the content for theory examination as well as for the internship. But for the theory

Unit-IV in all the theory subjects deal with the sessional work which is to be a part of internship. The Sessional work may constitute the content for theory examination as well as for the internship. But for the theory examination. The entire sessional work is also to figure for the written theoretical examination. Candidates will require a minimal of 40% marks for passing the theory examination.

14.2 Internship cum Teaching Practice Examination

It is continuous assessment of the student teacher performance in the classroom and outside the classrooms. In the school internship, 4 weeks are to be devoted to school based related activities and 16 weeks are to be devoted to practice teaching and the other activities of the school like all the routine work of the full teacher. The trainees are expected to work as full time teachers during this period. The internship taken up in schools would be fully recorded in the form of Reflective Journal (RJ). The Reflective Journal is to be a compendium of all the activities of the student teacher which he/she would perform/enact in the classroom in the practicing school/on a field trip/performing any community service etc. RJ is to be properly recorded and preserved by the student teacher. All the activities performed need to be authenticated by the Principal and the Teacher In charge of the Group/ individual student. All the activities performed during the Internship program from Semester 1 to Semester IV would be documented in the Reflective Journal. The Activities which can't be documented in writing

examination. The entire sessional work is also to figure for the written theoretical examination. Candidates will require a minimal of 40% marks for passing the theory examination.

14.2 Internship cum Teaching Practice Examination

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must be photographed through timed videography (CD/DVD evidence to be appended). On the proper completion and its authentication by the concerned College Faculty, the External Examiners cum Observers would undertake the external evaluation of the students submitted by the University for the award of the Grades. All the activities performed under internship need to be evaluated and awarded with marks which would be converted into Grades as per the formula. Besides, other activities of the internship, the following activities are must & can't be excluded from the schedule of the activities to be performed for Internship by the concerned Academic Coordination Committee (ACC) of the College. The following activities besides to other activities are must in the component of the Internship.

- i. Differential Function of the school system.
- ii. System of Managing the classrooms by another teacher (if the teacher is on leave).
- iii. System of Managing Internal & External Evaluation.
- iv. System of maintain School records and Registers (in physical form or in the computer).
- v. System of Managing curriculum activities.

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undertake the external evaluation of the students submitted by the University for the award of the Grades. All the activities performed under internship need to be evaluated and awarded with marks which would be converted into Grades as per the formula. Besides, other activities of the internship, the following activities are must & can't be excluded from the schedule of the activities to be performed for Internship by the concerned Academic Coordination Committee (ACC) of the College.

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- i. Differential Function of the school system.
- ii. System of Managing the classrooms by another teacher (if the teacher is on leave).
- iii. System of Managing Internal & External Evaluation.
- iv. System of maintain School records and Registers (in physical form or in the computer).
- v. System of Managing curriculum activities.

15. Scheme of Evaluation

- i) The scheme of evaluation shall be such as is prescribed by the affiliating University i.e. University of Jammu.
- ii) Each theory course may carry a weightage of 40% for internal assessment and 60% for semester end examination.
- iii) All practicum courses, including school internship shall be assessed both externally and internally to the ratio of 60: 40.

15.1 External Examination (to be inserted as prepared by Prof. Mubarak Singh)

15. Scheme of Evaluation

- ii) The scheme of evaluation shall be such as is prescribed by the affiliating University i.e. University of Jammu.
- ii) Each theory course may carry a weightage of 40% for internal assessment and 60% for semester end examination.

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15.2 Internal Assessment

The continuous sessional assessment shall be an integral part of the semester programme except dissertation and viva-voce. The sessional assessment shall be awarded and the record there of shall be maintained in the manner prescribed by the Academic council.

The basis of Internal Assessment shall be as follows:

- a) Theory: Class test, Individual/group assignments, observation records, Presentations and Student Portfolios.
- b) Practicum: Observation Record/ Reflective Diaries/ Journals/ Administrative record
- c) Feedback and evaluation report of the faculty, headmaster/cooperating teachers on the overall school involvement of the student-teachers will also be taken into account.

16. Submission of Dissertation:

Two copies of the dissertation alongwith C.D. be submitted by the students of three year integrated B.Ed-M.Ed. VI-Semester in the Office of the Controller of Examinations within 15 days from the last paper of VI semester of three year integrated B.Ed-M.Ed. concerned course. No further extension will be granted in this regard.

(A). The dissertation shall be examined and viva-voce conducted by a Board of Examiners consisting of:-

- (a) Head of the University Department of Education;
- (b) One External Examiner appointed by competent authority. He/ She will be paid T.A./D.A. and honorarium as per University

iii) All practicum courses, including school internship shall be assessed both externally and internally to the ratio of 60: 40.

15.1 External Examination (to be inserted as prepared by Prof. Mubarak Singh)

15.2 Internal Assessment

The continuous sessional assessment shall be an integral part of the semester programme except dissertation and viva-voce. The sessional assessment shall be awarded and the record there of shall be maintained in the manner prescribed by the Academic council.

The basis of Internal Assessment shall be as follows:

- a) Theory: Class test, Individual/group assignments, observation records, Presentations and Student Portfolios.
- b) Practicum: Observation Record/ Reflective Diaries/ Journals/ Administrative record
- c) Feedback and evaluation report of the faculty, headmaster/cooperating teachers on the overall school involvement of the student-teachers will also be taken into account.

16. Submission of Dissertation:

Two copies of the dissertation alongwith C.D. be submitted by the students of three year integrated B.Ed-M.Ed. VI-Semester in the Office of the Controller of Examinations within 15 days from the last paper of VI semester of three year integrated B.Ed-M.Ed. concerned course. No further extension will be granted in this regard.

(A). The dissertation shall be examined and viva-voce

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rules & regulations.

(B) The Project Work & Internship of each semester of three year integrated B.Ed.-M.Ed. degree programme will be examined by a panel of the external examiners to be held at the P.G. Department of Education. TA/DA (boarding & lodging) and Remuneration of the External Examiners shall be borne by the college concerned.

16. A. External Examiners for internship/ teaching practice/project work/internal assessment

The Vice Chancellor by the powers vested in him would appoint Two External Examiners for the Semester end evaluation of the components (Internship/Project work/Teaching Practice /Internal Assessment) undertaken in the Semester as well as to be the members of ACC.

16.B Duties &Responsibilities of the External Examiner:

I. The External Examiners are to be the person of the discipline of education.

II. Should have minimum of 10 years teaching experience in B.Ed./M.Ed./ MA Education (for Prof./ Associate Prof.) and Asst. Prof. (as per the prescribed rules)

II. Should have either M.Ed / MA Education + B.Ed as a basic qualification.

III. Should have worked / been working either in an autonomous Institute or institute of Education affiliated to the University of Jammu.

IV. Would undertake a review of the activities taken up in the Reflective Journal of every student teacher before awarding for the said semester.

conducted by a Board of Examiners consisting of:-

(a) Head of the University Department of Education;

(b) One External Examiner appointed by competent authority. He/ She will be paid T.A./D.A. and honorarium as per University rules & regulations.

(B) The Project Work & Internship of each semester of three year integrated B.Ed.-M.Ed. degree programme will be examined by a panel of the external examiners to be held at the P.G. Department of Education. TA/DA (boarding & lodging) and Remuneration of the External Examiners shall be borne by the college concerned.

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II. Should have either M.Ed / MA Education + B.Ed as a basic qualification.

III. Should have worked / been working either in an autonomous Institute or institute of Education

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V. Would interact with the faculty as well as the student teacher to understand the mechanism behind the award allotment by the internal team.

VI. The awarding scheme should reflect objectivity rather arbitrariness.

VII. The student teachers are to be shown the grades awarded and students teachers are to be satisfied for it.

Note: The entire internship done in a semester is to be evaluated through a committee of senior faculty of college mediated by the two External Examiners from the University / college/ other University. The External examiners will be paid TA/DA and the remuneration as per the University rules.

16.C Academic Coordination Committee (ACC)

This committee will facilitate the local coordination & consultation of the academic arrangements at the college level as well as the optimal utilization of the Monetary and the physical resources for promoting the cause of education among the stakeholders. The committee will be of three years tenure and after every three years the committee needs to be reconstituted.

16.D Members: The committee will have Four members in it namely

i) One nominated member Professor or Associate Professor (external Examiner/Observer) of the University/ from a college of Education / College having the 10 years expertise in the discipline of Teacher education/Education (it will be on Semester / term end basis).

ii) Two senior faculty (One Principal & other faculty not less

affiliated to the University of Jammu.

IV. Would undertake a review of the activities taken up in the Reflective Journal of every student teacher before awarding for the said semester.

V. Would interact with the faculty as well as the student teacher to understand the mechanism behind the award allotment by the internal team.

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than 4 years stay) in the college of education.

iii) One Assistant Professor to be nominated (either from the Govt. college or Dept of Education, Jammu University or any such faculty from an affiliating institution of Jammu University.)

16.E Duties and Responsibilities

I. The Committee should meet twice or on need bases in an semester to take note of the resources and the smooth functioning of the college.

II. The minutes are to be recorded and the academic arrangements in the college should go accordingly.

III. The External Examiner / Observer and Assistant Professor are must in any evaluation of the Internals/Internship / Teaching Practice / project work as part of the examination. The Hon'ble Vice Chancellor will nominate these members on the Semester basis.

IV. The Committee will deliberate upon the academic arrangement at least once at the beginning of the semester.

V. The committee will have two local faculty from the college out of which Principal will act as the member secretary.

VI. The nominated members of the University shall ensure complete transparency as well as fairness in awarding the grades to the student of four year integrated B.ScB.Ed/B.A.B.Ed programme.

VII. The Committee shall act free of any biases and prejudices in awarding the Grades or taking any policy decision.

VIII. The committee will strictly follow the guidelines as set forth for implementing the policies and program of four year integrated B.ScB.Ed/B.A.B.Ed.

Education / College having the 10 years expertise in the discipline of Teacher education/Education (it will be on Semester / term end basis).

ii) Two senior faculty (One Principal & other faculty not less than 4 years stay) in the college of education.

iii) One Assistant Professor to be nominated (either from the Govt. college or Dept of Education, Jammu University or any such faculty from an affiliating institution of Jammu University.)

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VII. The Committee shall act free of any biases and prejudices in

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X Remuneration to ACC members will be paid by the college Management as per the norms below:

S. No	Sessional & Internship Activities	Practice Teaching of
1..	Rs 1000 per Day per Member (Upto 50 Examinees)	Rs 1000 per Day per Member (Upto 50 Examinees)

Note: Any additional Examinee above 50 will constitute a subsequent Unit.

TA / DA Will Be paid by the College concerned.

17. Eligibility to earn the Degree

17.1 In order to be eligible for three year integrated B.Ed-M.Ed. Degree, a student must pass all courses with C Grade through semester courses provided by the University spread over to not less than six semesters.

17.2. In order to earn the credits for a course, a student must have -

a/ "attended not less than 80% in theory and 90% in internship & practical/field work of the lectures (including tutorials, seminars etc.) delivered in each course separately."

b/ obtained not less than C Grade in each course reserved for sessional assessment in each course (except Dissertation where there is no sessional assessment) separately; and

c/ obtained not less than C Grade in each course separately and in dissertation including viva-voce.

awarding the Grades or taking any policy decision.

VIII. The committee will strictly follow the guidelines as set forth for implementing the policies and program of four year integrated B.ScB.Ed/B.A.B.Ed.

X Remuneration to ACC/ External Examiner members will be paid by the college Management as per the norms below:

S. No	Sessional & Internship Activities	Practice Teaching of
1..	Rs 1500 per Day per Member (Upto 50 Examinees)	Rs 1500 per Day per Member (Upto 50 Examinees)

Note: Any additional Examinee above 50 will constitute a subsequent Unit.

TA / DA Will Be paid by the College concerned.

17. Eligibility to earn the Degree

17.1 In order to be eligible for three year integrated B.Ed-M.Ed. Degree, a student must pass all courses with C Grade through semester courses provided by the University spread over to not less than six semesters.

17.2. In order to earn the credits for a course, a student must have -

a/ "attended not less than 80% in theory and 90% in internship & practical/field work of the lectures (including tutorials, seminars etc.) delivered in each course separately."

b/ obtained not less than C Grade in each course reserved for

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17.3. A student who has earned the required credits in a course and dissertation including viva-voce in the manner provided in Statute ---- shall be declared successful.

18. Issuance of transcript

A transcript shall be issued to a student in respect of his/her performance in each semester after evaluation of the semester examination is done. The transcript shall indicate grade obtained in sessional assessment as well as semester examination in each course.

19. Award of Degree

After a candidate has appeared and passed in all courses-of study offered by him/her in the six semesters and has earned credits of six semester Examinations in accordance with these Statutes, his/her result shall be assessed and he/she shall be declared successful in the three year integrated B.Ed.-M.Ed. Degree programme in the Faculty of Education. He/she shall be awarded a degree stating the grade in which he/she has passed in the following manner:-.

Marks	Grade	Grade Points	Description of Performance
≥90	O	10	Outstanding
≥75	A+	9	Excellent

sessional assessment in each course (except Dissertation where there is no sessional assessment) separately; and

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Marks	Grade	Grade Points	Description of Performance
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and <90			
≥65 and <75	A	8	Very Good
≥55 and <65	B+	7	Good
≥50 and <55	B	6	Above average
≥40 and <50	C+	5	Average
≥36 and <40	C	4	Pass/Belo w Average
>20 and <36	D	2	Fail/Poor
<20	E	0	Very Poor

The final result shall be displayed in Grades as approved by the Competent Body on the pattern of master's Degree Programme(Non-CBCS). Those who gain A+ to C Grades are considered successful whereas the below C (i.e. D) is to be considered fail or poor for the Different Components.

20. Supplementary Examination:

Supplementary examination shall be allowed during V&VI semester of three year integrated B.Ed.-M.Ed Degree Programme.

21. Re-evaluation

Rules for re-evaluation in three year integrated B.Ed.-M.Ed Degree programme shall be the as in vague for the P.G. Non-CBCS/B.Ed. Programme of the University of Jammu.

Re-evaluation shall not be

		s	ncc
≥90	O	10	Outstandin g
≥75 and <90	A+	9	Excellent
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≥55 and <65	B+	7	Good
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permitted in the internship-cum-teaching practice examination, project work, viva-voce and dissertation.

22. Exemption to re-appear in school internship and teaching practice examination

A candidate who appears and passes in the school internship (field based activities and teaching practice) examination but fails to qualify in the theory course(s) shall be exempted from appearing in the school internship (field based activities and teaching practice) examination subsequently and the marks obtained by him shall be carried over. Consequently he/she shall be required to appear in the theory courses in which he has failed to qualify only at the subsequent examination.

23. Re-appear for grade improvement

A candidate who has passed in three year integrated B.Ed.-M.Ed. (semester pattern) Examination from the University of Jammu and has been placed in the C+ & C Grade in the aggregate of semester examination may be given two chances to improve his/her grade/performance within a period of five years of having passed the integrated B.Ed.-M.Ed Degree Examination and for this purpose he/she may appear in the consecutive semester end examinations in any number of the courses prescribed in the programme as per his/her choice except practicals, field work and viva-voce, etc. as per the syllabus in vogue. The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward. Internal assessment of the entire regular candidate who sit in the

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examination for improvement of Grade within a period of five years of having passed their three year integrated B.Ed.-M.Ed degree examination be retained. The result of such a candidate shall be declared if he/she improves the Grade.

The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward. Internal assessment of the entire regular candidate who sit in the examination for improvement of Grade within a period of N+2 years having passed their three year integrated B.Ed.-M.Ed degree examination be retained. The result of such a candidate shall be declared if he/she improves the Grade.

24. Authority to interpret Statutes

1) The Vice-Chancellor shall interpret and remove any difficulty arising in the application and implementation of these Statutes and shall decide forms and procedures for the same.

25. Education Tour: The student studying in three year integrated B.Ed.-M.Ed. IV Semester will taken to visit Centers of advanced Studies in Education/Renowned Teachers Educational

Institutions/Departments of the universities located in Indian universities for giving exposure of the kind of research and practicum work being done in other Universities. The students will also be taken to Documentation Centers of different Universities, National Organizations. It will facilitate the students for the collection of Literature to prepare the chapter

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on "Review of Related Literature, for their dissertation work. The Dissertation for the students of three year integrated B.Ed.-M.Ed degree is compulsory for students and it is to be completed as a partial fulfillment of the course.

To bridge the gaps in the preparation of a good researcher and practitioner in the Educational Institutions, the students need to be fully groomed in the research pursuits. It, therefore, requires an exposure and understanding of the students through their visit to renowned academic places in the country so that students are enlightened and enabled to broaden their outlook. They will also get a chance to know how ICT is being used in the discipline for improving class room teaching. It will also give an understanding to the students about the good and innovative practices being followed in the departments of other universities. Every student shall submit a report to HOD/ Principal of the college for work done in the Institutions being visited.

The teachers of the colleges of education, out of whom one should preferable be a lady teacher, a clerk and one peon will accompany the students on educational tour. In every year the principal shall fix up the amount to be charged from the students at the time of granting admission after making a resolution by the faculty of the programme. The expenditure for lodging and boarding as well as sightseeing etc. will have to be borne by the students. The teachers accompanying will also be paid 2nd A.C to and fro expenditure and DA admissible by the college fund besides local bus fare and

facilitate the students for the collection of Literature to prepare the chapter on "Review of Related Literature, for their dissertation work. The Dissertation for the students of three year integrated B.Ed.-M.Ed degree is compulsory for students and it is to be completed as a partial fulfillment of the course.

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any other actual expenditure etc. The same holds good for the clerk and peon accompanying the tour but as per their entitlement. The organization to the tour shall be assigned to any of the tour and travel party in consultation with the faculty of the programme and CRs of the programme.

26. Physical Infrastructure and Equipment

26.1 Infrastructure facilities

The requirement of land area for an Institution already having one teacher education programme and proposing to offer B.Ed.-M.Ed. for one basic unit, shall possess a minimum of 3000 sqm. The corresponding built up area shall be 3000 sqm. For additional intake of one basic unit, the minimum additional built up area should be 500 sqm.

26.2 Instructional facilities

- (a) The institution shall have the following facilities:
- (i) Two classrooms for every 50 students
 - (ii) Multipurpose Hall with seating capacity of 200
 - (iii) Library-cum-Reading Room
 - (iv) Resource Centre
 - (v) Labs for school subjects
 - (vi) Health and Physical Education Centre
 - (vii) Principal's Office
 - (viii) Seating and storage arrangements for Faculty
 - (ix) Administrative Office
 - (x) Visitor's Room
 - (xi) Common Rooms for students
 - (xii) Separate toilet facility for male and female students, for staff, and for PWD
 - (xiii) Store Rooms
 - (xiv) Multipurpose Playfield

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 - (xii) Separate toilet facility for male and female students, for staff, and

(b) Seminar Room

Multipurpose hall in the institution shall be shared. In addition, the institute shall have one seminar room with seating capacity of one hundred and minimum total area of 100 sqm. This hall shall be equipped for conducting seminars and workshops.

(c) Faculty Rooms

A separate cabin for each faculty member with a functioning computer and storage spaces shall be provided.

(d) Administrative Office Space

The institute shall provide adequate working space for the office staff, with furniture, storage and computer facilities.

(e) Common Room(s)

The institution shall provide at least two common rooms.

(f) Experimental School: Every institution offering three year integrated B.Ed-M.Ed programme must have a school attached to it for serving to the needs of students pursuing B.Ed-M.Ed programme.

(g) Practicing school: The institution offering three year integrated B.Ed-M.Ed programme must have minimum 10 identified practicing schools exclusively for the programme. The student should have internship-cum-teaching practice as prescribed in the syllabus in these identified schools.

26.3 Equipment and Materials

a) The Library of the Institution shall be shared and shall cater to the requirements of the programme. A minimum of 1000 relevant titles (with multiple copies of the essential and

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(xiii) Store Rooms

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a) The Library of the Institution shall be shared and shall cater to the requirements of the

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b) A Resource Centre shall serve the purpose of a resource centre-cum-department library computer centre. It shall provide access to a variety of resources and materials to design and choose activities for teaching and learning; of relevant texts, copies of policy documents and commission reports; relevant curriculum documents such as the NCF, NCFTE, research reports, reports of surveys (national and state level), district and state level data; teachers' handbooks; books and journals relevant for course readings; field reports. research seminars undertaken by students, audio-visual equipment - TV. DVD Player. LCD Projector, films (documentaries, children's films, other films of social concerns/

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issues of conflict, films on education); camera and other recording devices; ICT facilities with computers and internet facilities; and desirably ROT (receive only terminal) and SIT (satellite interactive terminal).

(c) Games and sports equipments for common indoor and outdoor games should be available.

(e) Simple musical instruments such as harmonium, tabla, manjira and other indigenous instruments.

26.4 Other Amenities

(a) Functional and appropriate labs and furniture in required number for instructional and other purposes.

(b) Arrangement for parking of vehicles.

(c) Access to safe drinking water in the institution.

(d) Effective arrangement be made for regular cleaning of campus, water and toilet facilities (separate for male and female students and teachers), repair and replacement of furniture and other equipments.

(Note: If more than one programme in teacher education are run by the same institution in the same campus, the facilities of playground, multipurpose hall, library and laboratory (with proportionate addition of books and equipment) and instructional space can be shared. The institution shall have one Principal for the entire institution and Heads for different teacher education programmes offered in the institution

27. Managing Committee

The institution shall have a Managing committee which shall comprise representatives of the sponsoring society/trust, educationists and teacher educators, head of two institutions identified for internship-cum-teaching practice (by rotation amongst the schools that the

other films of social concerns/ issues of conflict, films on education); camera and other recording devices; ICT facilities with computers and internet facilities; and desirably ROT (receive only terminal) and SIT (satellite interactive terminal).

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(d) Effective arrangement be made for regular cleaning of campus, water and toilet facilities (separate for male and female students and teachers), repair and replacement of furniture and other equipments.

(Note: If more than one programme in teacher education are run by the same institution in the same campus, the facilities of playground, multipurpose hall, library and laboratory (with proportionate addition of books and equipment) and instructional space can be shared. The institution shall have one Principal for the entire institution and Heads for different teacher education programmes offered in the institution

colleges of education engages with) and a representatives of the staff.

28. Definitions of Key words

1. **Semester** means academic work equivalent to 100 actual teaching days. An academic year consists of two semesters. The odd semester shall be scheduled from June/July/to November/December and even semester from December/January to April/May.

2. **Merit** means percentage of marks obtained by the candidate in the qualifying examination.

3. **Programme** means an educational programme leading to award of a degree.

4. **Course** refers to a subject offered under the degree programme. Each courses identified by a unique course code and course title. A course may be designed to comprise lectures/ tutorials / laboratory work/ field work/ project work / school internship cum practice teaching/ seminars/ term papers/ assignments/presentations/viva/ tests etc or a combination of some of these.

5. **Credit** means the quantum of content/syllabus prescribed for the course. It determines the number of hours of instructions required per week.

6. **University** means the University of Jammu.

7. **College of Education** means a college affiliated to the University of Jammu for imparting instruction in three year integrated B.Ed.- M.Ed. Degree Programme.

8. **Candidate** means the person seeking admission to three year

27. Managing Committee

The institution shall have a Managing committee which shall comprise representatives of the sponsoring society/trust, educationists and teacher educators, head of two institutions identified for internship-cum-teaching practice (by rotation amongst the schools that the colleges of education engages with) and a representatives of the staff.

28. Definitions of Key words

1. **Semester** means academic work equivalent to 100 actual teaching days. An academic year consists of two semesters. The odd semester shall be scheduled from June/July/to November/December and even semester from December/January to April/May.

integrated B.Ed.- M.Ed. Degree Programme.

9. **Internship** is an integral component of three year integrated B.Ed.- M.Ed. Degree Programme, which comprises of different activities like practice of teaching and other related school based activities as reflected in the details in the foregone pages.

10. **Reflective Journal** is a compendium of all evidences of the activities performed by the student-teacher during the during the integrated B.Ed.-M.Ed. course completion. The document is to be authenticated by the student, teacher, teacher incharge and the Principal.

2. **Merit** means percentage of marks obtained by the candidate in the qualifying examination.

3. **Programme** means an educational programme leading to award of a degree.

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8. **Candidate** means the person seeking admission to three year integrated B.Ed.- M.Ed. Degree Programme.

9. **Internship** is an integral component of three year integrated B.Ed.- M.Ed. Degree Programme, which comprises of different activities like practice of teaching and other related school based activities as reflected in the details in the foregone pages.

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	performed by the student-teacher during the during the integrated B.Ed.-M.Ed. course completion. The document is to be authenticated by the student, teacher, teacher incharge and the Principal.
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7. Scheme and Structure of Programme/Credits

Schema for three years Integrated B.Ed.MEd Programme

FIRST SEMESTER									
Course No.Be DMed	Subject / Course Component	Credits	Inst. Hrs / Wk	EXTERNAL Theory	Marks			Total Internal	Grand Total
					INTERNAL	INTERNAL	INTERNAL		
					Attend + Observ (5+5)	2 Tests + Seminar/ Tutorial/ On spot Q's (10+10)	Sessional		
101	Education in Indian Perspective	4	4	60	10	20	10	40	100
102	Psychological Foundations of Education	4	4	60	10	20	10	40	100
103	Communication Skills	4	4	60	10	20	10	40	100
104	Pedagogics of Education	4	4	60	5+5	20	10	40	100
105	Inclusive Education	4	4	60	5+5	20	10	40	100
106	School Internship	4	Continued & Combined Internship		100 (60 Internal +40 Ext)				

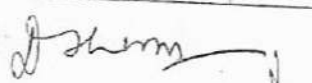
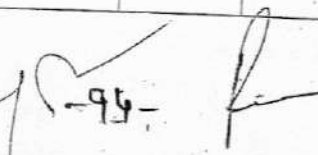
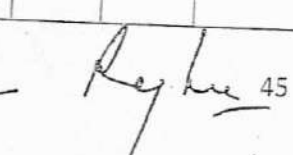
SECOND SEMESTER									
Course No.	Subject / Course Component	Credits	Inst. Hrs / Wk	EXTERNAL Theory	Marks			Total Internal	Grand Total
					INTERNAL	INTERNAL	INTERNAL		
					Attend + Observ (5+5)	2 Tests + Seminar/ Tutorial/ On spot Q's (10+10)	Sessional		

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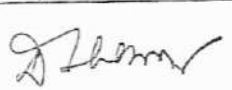
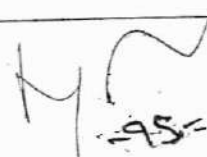
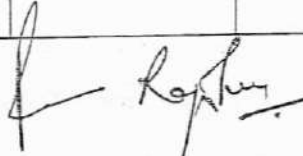
						10+10)			
201	Philosophical and Sociological Bases of Education	4	4	60	10	20	10	40	100
202	Advanced Educational Psychology	4	4	60	10	20	10	40	100
203	Educational Technology	4	4	60	10	20	10	40	100
204	Methodology of Teaching Language-I English/Hindi/Punjabi/Urdu/Dogri/Sanskrit	4	4	60	5+5	20	10	40	100
205	Methodology of Teaching subject-I S.Sc./Physical Science/Biological Science/ Home Science/Commerce/ Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths.	4	4	60	5+5	20	10	40	100
206	Elementary/Secondary Education	4	4	60	5+5	20	10	10	100
207	School Internship	4	Continued & Combined Internship (simulation)					100 (60 Internal +40 Ext)	

THIRD SEMESTER									
301	Methodology of Teaching Language -II English/Hindi/Punjabi/Urdu/Dogri/Sanskrit	4	4	60	5+5	20	10	100	
302	Methodology of Teaching subject-II	4	4	60	5+5	20	10	100	

	S.Sc./Physical Science/Biological Science/Home Science/Commerce/Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths							
303	Env't Education & Disaster Management	4	4	60	5+5	20	10	100
304	Action Research			60	5+5	20 (With Consent of ACC)	10	100

				Internal : (170)	External (80)	TOTAL (250)
305	School Internship <u>Differential Function of the school system.</u> (Characteristics of the schools; Types of the schools visited by the trainee; Different Committees of the schools; Community participation; Remedial Teaching, Inclusiveness of the children with special needs ; Organisation of Community Functions in the schools/ College of Education) ii. <u>System of Managing/organizing the classrooms by another teacher</u> (if the	10 (4 credits for Routine workin school as a Teacher & 4 credits each for the Teaching Practice in two subjects.(Continued & Combined Internship as shown in 6.I.E	100 (Routine Work) 60 (Subject -1) 60 (Subject -2)	40 40	100 100 100

teacher is on leave).					
iii. <u>System of Managing Internal & External Evaluation</u>					
(Setting up of Q paper ;Conduct of the Examination-Invigilation/Supervision& Evaluation/Preparation of the Result as per the CCE Scheme & awarding the grades).					

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FOURTH SEMESTER

Course No	Subject/Course Component	Credits	Inst. Hour/Wk	Marks		Pract			Total
				Theo		Tr	Int	Obs	
401	Methodology of Teaching Language -II English/Hindi/Punjabi/Urdu/Dogri/ Sanskrit	4	4	60		5+5	20	10	100
402	Methodology of Teaching subject-II S.St./Physical Science/Biological Science/ Home Science/Commerce/Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths.	4	4	60		5+5	20	10	100
403	School Internship(System of maintaining School records and Registers {School Leaving Certificate; Attendance Register; Stock Register; Admission Withdrawal Register; Time Table : General ; Classroom; Vacant Period & Teacher Specific Register ; Library(Issuance & stock (in physical form or in the computer)}). System of Managing curriculum activities (Quiz program Organisation/ Participation in Debates/ Symposium /poetry Recitation/Story telling/ Drama.	(4 credits for Routine work in school as a Teacher trainee)	Continued & Combined Internship						50 Routine work
404	Teacher Education	4		60		5+5	20	10	100
405	Project Work	4		60		5+5	20	10	100
	No	Activity	Completion Period	Internal	External	Marks			
	i)	Saakshar Bharat(Teaching to the Adults / Non literates /Adoption of the Non Literates (3Rs)/Computer Literacy ; Functional Literacy(Health & Hygiene of the self & Society	Two Years	15	10	25 Marks			

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		Prevention from the Communicable / Non Communicable diseases)						
	ii)	Experiential Learning(Gardening / Planting & Owning a tree; Craft Centred Activity / Clay modelling /Card making/ Candle Making /Carpentary /Papermacch ietc)	Do	15	10	25 Marks		
	iii)	Psychologic al testing	4 th Sem	15	10	25 Marks		
	iv)	Portfolio	Two Years	15	10	25 Marks		
		Developmen t of the Self as a person		5	3			
		Developmen t of self as a Teacher		5	3			
		Developmen t of the Wholistic & Integrated Understandi ng to handle Different situations.		5	4			
			Total	100 Marks				
406	Educational Planning and Management	4	4	60	5+5	20	10	100

FIFTH SEMESTER								
Course No.	Subject / Course Component	Credits	Inst. Hrs / Wk	Marks			Total Internal	Grand Total
				EXTERNA L Theor	INTERNAL			
					Attend +	2 Tests + Seminar/		

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				y	Observ (5+5)	Tutorial/ On spot Q's (10+10)			
501	Comparative Education	4	4	60	10	20	10	40	100
502	Curriculum Development	4	4	60	10	20	10	40	100
503	Statistics in Education	4	4	60	10	20	10	40	100
504	Core Practices	4	4	60	5+5	20	10	40	100
505	Dissertation (Selection of Topic to Methodology)	4	4	60	5+5	20	10	40	100
506	Critical Understanding of ICT	4	4	60	5+5	20	10	40	100

SIXTH SEMESTER

Course No	Subject / Course Component	Credits	Inst. Hrs / Wk	Marks				Total Internal	Grand Total
				EXTERNAL Theory	INTERNAL				
					Attendance + Observ (5+5)	2 Tests + Seminar/ Tutorial/ On spot Q's (10+10)	Sessional		
601	History of Education	4	4	60	10	20	10	40	100
602	Guidance and Counselling	4	4	60	10	20	10	40	100
603	Contemporary India & Education	4	4	60	10	20	10	40	100
604	• Health and Physical Education •	4	4	60	5+5	20	10	40	100
605	• Value & Peace Education •	4	4	60	5+5	20	10	40	100
606	Dissertation (Analysis & Viva Voce)	4	4	60	5+5	20	10	40	100

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Splitting of Semester Credits and Marks:

1 st Semester	24 Credits	600 marks
2 nd Semester	28 Credits	700 marks
3 rd Semester	28 Credits	700 marks
4 th Semester	24 credits	600 marks
5 th Semester	24 credits	600 marks
6 th Semester	24 Credits	600 marks

152 Credits

3800 marks



**STATUTES GOVERNING THE DEGREE OF POST-GRADUATE PROGRAMME IN ENGINEERING:
MASTER OF TECHNOLOGY (CBS)**

1. a. Title:

These regulations shall be called "Regulations Governing the Credit Based System" for Post Graduate Programme in Engineering "from the academic session 2020-21. In short, it will be referred to as "JU(PG) CBS REGULATIONS IN ENGINEERING".

b. Scope, Application and commencement

The regulations shall apply to all the Master of Technology programmes in relevant branch of Engineering and Technology hereinafter referred to as M.Tech, offered by the colleges Affiliated to the University of Jammu under the ambit of the Faculty of Engineering, from the academic session 2020-21. The learning and evaluation is on semester based pattern. Provisions under these regulations hereby supersede all the existing regulations for the regular postgraduate programmes in Engineering offered by the affiliated colleges to the extent prescribed herein.

2. DURATION

- 2.1 The course for the degree of M.Tech programme shall be spread over a period of two years comprising semesters I, II, III and IV. The maximum period of completion of the programme including dissertation work shall not exceed four academic years. The programme will consist of Core courses, Elective courses and Dissertation work.
- 2.2 In any case the candidate has to clear all the prescribed courses of M.Tech within a maximum period of four years to be calculated from the date he/she is admitted to the M. Tech program.

3. ELIGIBILITY CONDITIONS & ADMISSION CRITERIA

- 3.1 The candidate applying for admission to M.Tech programme must be either:

- i) B.E/B.Tech (in relevant branch of engineering and technology) with 50% of the marks or equivalent CGPA.
- ii) MCA/M.Sc (Computer Science/IT/Electronics/Mathematics/Statistics/Physics) in case of M.Tech in Computer Science and Engineering, Electronics and Communication Engineering and allied domains, with 50% of the marks or equivalent CGPA.

All the above-mentioned degrees should be from Colleges/Universities recognized by UGC/AICTE. A relaxation of 5% in marks in the qualifying examination shall be given to the candidates belonging to the categories of Scheduled Caste (SC) and Scheduled Tribe (ST) as mentioned in Statute-5. This relaxation shall not be applicable to private affiliated colleges.

- 3.2 All the candidates seeking admission to M.Tech should have a valid GATE score. The GATE score of three years will be valid. The admission shall be strictly based on the score obtained in GATE.
- 3.3 In the absence of having adequate number of candidates with valid GATE score, the University of Jammu shall conduct its own written/online test for admission to the said programme. Admission shall be based strictly on the merit obtained in the entrance test.
- 3.4 In case two or more candidates score the same score in written entrance test, their inter-se-merit shall be determined on the basis of percentage of marks in the qualifying examination. In case of a

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tie even at the qualifying examination, the decision for admission shall be taken by the admission committee headed by Dean Engineering, University of Jammu on the basis of other academic credentials. The decision of the committee shall be final and binding on the candidate.

3.5 A candidate appearing in the final year of the qualifying examination in April/May of immediately preceding academic session can also apply for admission to M.Tech only if he/she furnishes documentary evidence in support of his/her having passed the qualifying examination in full on or before 31st of July, or such other date as may be approved by the Dean Academic Affairs, University of Jammu; failing which his/her candidature shall automatically stand cancelled and the seat thus becoming available shall be filled in accordance with the merit.

3.6 The candidate should be a Domicile of J&K UT.

4 NUMBER OF SEATS

Open Merit Seats:

4.1 Total number of seats, including the categories, in M.Tech in all the Engineering Institutions Affiliated to University of Jammu shall be as per approval from the All India Council for Technical Education AICTE (the statutory body governing technical education in the country), Government of UT of J&K and University of Jammu.

4.2 Implementation of reservation rules shall be as per, Reservation rules of UT of J&K.

4.3 Fifteen percent (15%) management quota for private colleges shall be applicable as per norms in vogue for other PG programs.

4.4 Fifteen percent (15%) seats shall be reserved in Govt. institutions for in-service employees who may be deputed by their respective employing organizations. The Institute may admit persons, who are in gainful employment as 'Sponsored Students' to any of the courses covered by this regulation subject to the conditions laid down in following paragraphs, such candidates are exempted from GATE examination.

4.5 An applicant seeking admission as a sponsored candidate must have obtained degree at the qualifying examination.

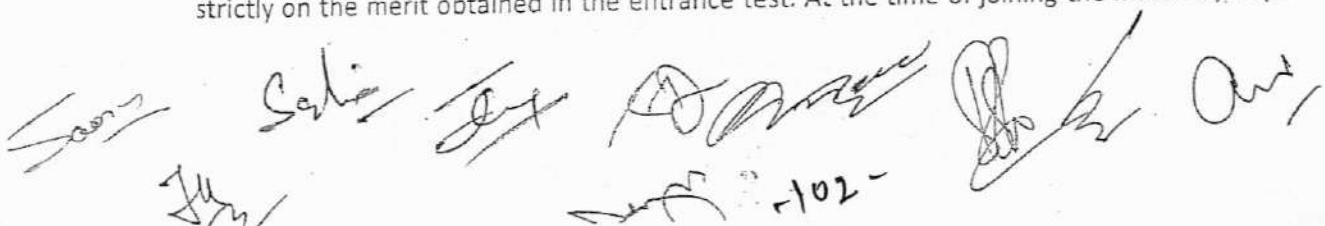
4.6 He/she must have secured at least 60% marks or equivalent CGPA in Bachelor's degree examination in Engineering and Technology.

4.7 He/she must have had a standing of at least 2 years' service, while applying.

4.8 He/she shall have to produce sponsorship and No Objection certificate (NOC) from the employer.

4.9 Intending sponsored candidates must submit their application on prescribed form for admission through their employers forwarded to the Dean, Faculty of Engineering, University of Jammu with suitable endorsements as required by the stipulated date. In the case of a sponsored candidate, the maximum age limit shall be as decided by their sponsoring employer.

4.10 In case the number of applicants to an institution under sponsored category are equal to or less than the available seats, the admission shall be made based on interview by the Admissions Committee constituted by the Dean, Faculty of Engineering, University of Jammu. Otherwise, all sponsored candidates shall be required to appear in the entrance test, conducted by the University of Jammu and managed by the Dean, Faculty of Engineering, University of Jammu. Admissions shall be based strictly on the merit obtained in the entrance test. At the time of joining the Institute, a sponsored

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candidate selected for admission shall be required to produce certificate in a prescribed form from the employers to the effect that the applicant

- i) Has been in service in that organization for at least a period of 2 years.
- ii) Has been officially released from duties for purpose of joining the course and his/her service will be retained with the employers. The selected sponsored candidate shall have to submit evidence of having passed the qualifying examinations with required percentage of marks or grade and other necessary documents as the Institute may require.

4.11 The total open merit and reserved category or management seats should not exceed the total sanctioned intake in any case.

Note: Reservation shall not be applicable to private colleges as per norms in vogue.

5. ENTRANCE TEST

The entrance test, if required, shall be designed and conducted by the University of Jammu. However, all the pre-conduct work of the Entrance Examination such as receipt of online application form, counseling of candidates, issuance of admit cards of Entrance Examination to the candidates, date of test, model test paper, syllabus and other details shall be notified and managed by the Dean, Faculty of Engineering.

6. ADMISSION PROCESS

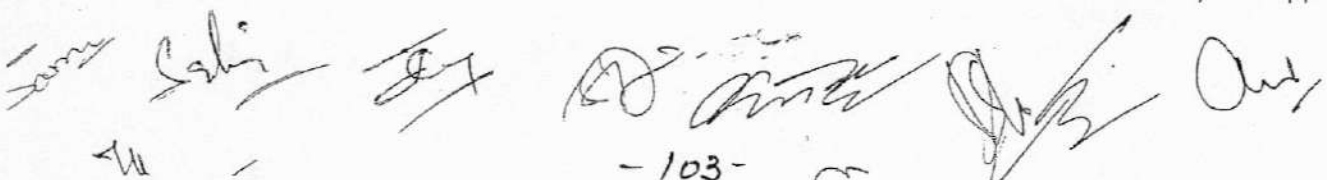
6.1 The Dean, Faculty of Engineering, University of Jammu shall issue notifications published in at least one local newspaper calling for applications for admission to the M.Tech program, specifying the eligibility conditions etc.

6.2 Application form prescribed by the committee constituted by the Dean, Faculty of Engineering, complete in all respects, and accompanied with the attested photocopies of the certificates specified there in must reach the Dean, Faculty of Engineering within the dates notified for the purpose.

6.3 Every candidate seeking admissions to M.Tech. shall be required to pay application fee (Non-refundable) as may be determined by the University from time to time. Remittance of all fees shall be made through Bank Draft/digital payments.

6.4 An applicant, who seeks admission under reserved categories as mentioned in statute 5, must attach with Application Form an attested photocopy of the appropriate certificate issued by the competent authority and an affidavit (Annexure) from first class magistrate, failing which is candidature under the reserved category shall not be considered. The certificate of being beneficiary under the categories reserved is advised to be implemented as per the reservation rules of UT of J&K. It shall not be considered if it is not in conformity with the latest order, issued for the purpose, by the J&K UT. Applicants to private affiliated colleges are not required to submit category-related certificates.

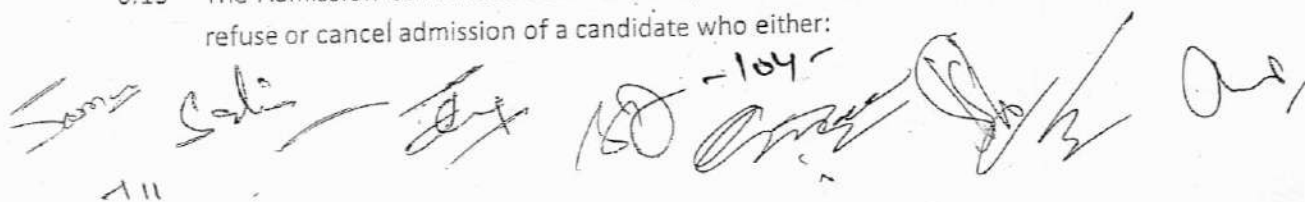
6.5 The allotment of seats shall be made by the Admissions Committee constituted by the Dean, Faculty of Engineering, University of Jammu on the basis of valid GATE scores obtained by the applicant



- candidates. Valid GATE scores of three years shall be used to resolve and determine inter se merit of candidates having same GATE score; following criterion will be used in the stated order of preference.
- Candidates having valid GATE score in the year previous to the preceding year will be given preference over candidate having score in the preceding year/current year.
 - Candidate having valid Gate score in the preceding year will be given preference over candidate having score of the current year.
 - If years of GATE score are also same then the candidate with more experience will be given preference.
 - In highly unlikely event of equality of their experience i.e. same duration of experience the candidate who was born earlier as compared to other candidates with tie will be given preference.
- The committee may hold up to two rounds of counseling to admit GATE qualified candidates.
- 6.6 For the remaining seats, the allotment shall be made by the Admissions Committee constituted by the Dean, Faculty of Engineering, University of Jammu on the basis of the rank list published, based on score in the University of Jammu Entrance Test and availability of seats. The admission shall be on the basis of counseling and the committee shall hold up to two rounds of counseling and thereafter allot admission to candidates, to all available seats in various Government/Private Engineering degree colleges.
- 6.7 During counseling, the candidate is required to appear in person along with relevant documents.
- 6.8 In case some seats are still left vacant, the case shall be referred to Dean Academics, University of Jammu for filling the vacant seats.
- 6.9 At the time of admission the candidate has to submit the provisional certificate in original or affidavit if the gap between the last qualifying examination and the date of admission is more than one year.
- 6.10 Names of candidates selected for admission shall be notified from time to time on the Notice Board or the specified website by the Dean, Faculty of Engineering. The selection may be cancelled, and no complaint shall be entertained in case of non-compliance of instruction(s) through such Admission Notices.
- 6.11 Admission fee and other charges payable by each student shall be such as approved by the competent authority/University of Jammu from time to time.
- 6.12 Notwithstanding anything contained above, a candidate, who has any grievance regarding application of Statutes governing admission, shall have the right to file an appeal in the prescribed Performa on payment of fee prescribed for this purpose latest by the 2nd of September each year or such other date as may be notified by the University of Jammu for the purpose. Such an appeal may be considered by the Appellate Committee based on its merit. It shall be obligatory for the appealing candidate to appear in person before the Appellate committee. The decision of the Appellate Committee shall be final and binding.
- 6.13 The Admission Committee constituted by the Dean, Faculty of Engineering shall have authority to refuse or cancel admission of a candidate who either:

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- i. fails to produce any requisite certificate in original within the time prescribed; or
- ii. suppresses/conceals any relevant information, provides information in his/her application which is found incorrect or produces a certificate which is not genuine; or
- iii. fails to pay the fees and other charges within the time prescribed.

6.14 No certificate/document/affidavit or its attested photocopy shall be accepted after the expiry of the date prescribed for submission of Application Forms for admission with late fee.

7. MINIMUM ATTENDANCE

- 7.1 Regular examination of each semester shall be open to a candidate who fulfils the statutory conditions and his/her name is recommended by the Principal of the concerned College to the Controller of Examinations along with the relevant certificates like medical, sports, etc.
- 7.2 Candidates having attendance <75% in maximum of two courses (Theory/ Practical) shall not be allowed to appear for final University examination in that particular course/ courses; if attendance <75% in more than two courses (Theory/ Practical) the candidate shall be detained for that particular year.

8. CONDONATION OF ATTENDANCE

- 8.1 The Principal of the College shall be competent to condone shortage on genuine grounds up to 15% of the total number of class attendance in each semester. Student whose attendance falls short by more than 15% or whose deficiency is not condoned by the Principal shall not be permitted to appear in the examination and shall have to enroll herself/himself as a regular student of the College in the subsequent year in the semester in which she/he has failed to fulfill the attendance requirement.

8.2 ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal concerned shall, for the purpose of condoning deficiency in attendance on account of such participation, be treated as present on all the working days during the days of his absence on such account for a period not exceeding 15 working days in a Semester Programme.

- a) State representation in International/All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- b) Participation in the inter-university Competitions held under the auspices of a University or any other recognized Institution as a member of the University team.
- c) Participation in the Inter-College Competitions organized by the University as a member of the Team of Participating Institution.
- d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognized Institutions.
- e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University Team in the National/All India/Inter-University Competitions.

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- f) Participation in the Mountaineering/Hiking/Trekking/ Skiing/Rock-climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.

9. SCHEME FOR EXAMINATIONS

- 9.1 The examination for various Semesters consisting of Written Theory papers (External) and Internals shall be held.
- 9.2 The medium of instructions as well as examination for the Degree shall be English.
- 9.3 There shall be no supplementary examinations for M.Tech. program. However, there shall be a provision of re-evaluation of answer scripts at the discretion of the concerned student.

10. PASS PERCENTAGE

- 10.1 The minimum marks required to pass in each course examination of any semester shall be 40% in theory examination (External) and 40 % in the Internal separately.
- 10.2 A candidate shall be declared to have passed in a particular course, if he/she has secured 40% marks in External theory and 40% marks in Internal exam separately. If a candidate has secured 40% marks in theory but has failed in internal exam shall be declared to have failed in internal only and if a candidate has secured 40% marks in internal exam but has failed in theory shall be declared to have failed in theory only. The pass marks secured by the candidates in theory and internal shall be carried forward. The failure candidates will be allowed to appear in the subsequent examination/s of that course as and when is/are held.
- 10.3 A candidate shall be declared to have failed in a laboratory course if he/she secures less than 40% in a particular laboratory course. Such a candidate can clear the backlog only when such a laboratory course examination will be available.
- 10.4 The evaluation of Internal marks in the theory papers of all the semesters shall be based on the following distribution:
- | | | |
|-----|---|-----|
| i) | Minor-1 | 60% |
| ii) | Assignment/Tutorial/Quiz/Case Study/Project | 40% |
- 10.5 The evaluation of Internal marks in the laboratory courses shall be based on the following distribution.
- | | | |
|----|-----------------------------------|-----|
| a) | Lab. Work (Continuous Assessment) | 70% |
| c) | Viva-voce / test | 30% |
- 10.6 Assessment of courses relating to Seminars shall be based on:
- | | | |
|----|--------------|-----|
| a) | Presentation | 30% |
| b) | Viva-Voce | 30% |
| c) | Report | 40% |
- 10.7 Assessment of course relating to Dissertation-I
- | | | |
|----|--------------------------|-----------------------------|
| a) | Performance or work done | 30% of total Internal marks |
| b) | Seminar | 25% of total Internal marks |
| c) | Viva | 25% of total Internal marks |
| d) | Report | 20% of total Internal marks |

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10.8 Assessment of courses relating to Dissertation-II

a) Presentation/demonstration or work done

:40% of total internal marks

b) Report

:40% of internal marks

c) Viva Voice

:20% of internal marks

11. GRADING SCHEME

The successful candidates of the M.Tech Degree shall be classified in the following grades:

Academic Performance	Grade	Grade Points	Percentage of Marks Obtained	Division / Class
Outstanding	A+	10	$\geq 80\%$	First Class Outstanding
Excellent	A	9	$\geq 75\% - < 80\%$	First Class with Distinction
Very Good	B	8	$\geq 60\% - < 75\%$	First Class
Good	C	7	$\geq 50\% - < 60\%$	Second Class
Average	D	6	$\geq 40\% - < 50\%$	Pass Class
Fail	F	0	$0 - < 40\%$	Fail/Reappear
AB	O	Absent	Absent	

The Grading will follow Credit-Based System, the details of which are given below: While undertaking the course work, the following terms are defined:

'Course' means a semester.

'Credit' means weightage assigned to a course

'Grade' means a letter grade assigned to a student on a 10 point scale.

'Grade' point means points assigned to a letter grade.

Semester Grade Point Average' (SGPA) means weighted average of grades in a semester.

$$SGPA(S_i) = \sum (C_i \times G_i) / \sum C_i$$

Where C_i = Number of credits of the i th course

G_i = Grade point scored by the student in the i th course

$\sum (G_i \times C_i)$ = Total grade points obtained by a student in a semester, $\sum C_i$ = Total credits registered by the student in that semester.

$$CGPA = \sum (C_i \times S_i) / \sum C_i$$

Where S_i = SGPA of the i th semester

C_i = Total number of credits in that semester

SGPA and CGPA shall be calculated up to two decimal places, after rounding off the third decimal to the nearest second place integer decimal, hence 0.005 to be increased to 0.01.

Conversion from CGPA to Percentage:

The indicative percentage of marks equivalent to a Grade Point Average may be obtained by the following formula:

Approximate Equivalent Percentage of Marks = $CGPA \times 10$

Grade F denote the result as Failed in respective Course.

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12. ISSUANCE OF GRADE CARD

The candidate will be supplied a marks certificate indicating the marks, grade and grade points secured in each Course/paper immediately after the declaration of result of each semester examination. The university under its seal shall issue to the student a marks certificate on completion of each semester, which shall contain the following information.

- Name of university
- Title of Post Graduate Programme
- Semester
- Name and Registration number of student
- Course Code, Title and credits of each course registered in the semester.
- Grade, Grade Point and CGPA/SGPA and Division /Class


The overall grade card issued at the end of the final semester shall contain the details of all courses taken during the entire programme. Apart from CGPA of the programme, the SGPA grades obtained for all the courses shall be shown in the overall grade card.


13. PROMOTION TO NEXT SEMESTER AND AWARD OF DEGREE


- 13.1 Promotion from one semester to another semester i.e from 1st to 2nd semester, 2nd semester to 3rd semester and so on shall be automatic.
- 13.2 A candidate who has been enrolled for the M.Tech Course shall be admitted to the M.Tech Degree only when she/he has been declared successful in the examination of all the semesters in accordance with the above Statutes.
- 13.3 Transcript of marks for all the four semesters shall be given in a composite form on payment of such a fee as prescribed from time to time to a student who has completed the M.Tech Degree Course and has been declared successful in the Semester examination in conformity with above Statutes.
- 13.4 The rates of fee payable for admission to the examination of the 2 years M.Tech Course and rates of the remuneration for the various assignments shall be such as may be prescribed by the statutory fee fixation authority from time to time.

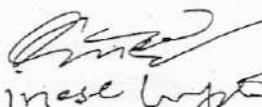
14. AUTHORITY TO INTERPRET STATUTES

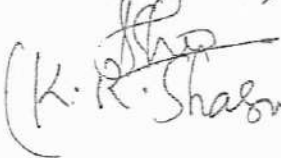
- 14.1 All legal disputes related to the M. Tech programme shall be subject to the jurisdiction of Courts at Jammu
- 14.2 Interpretation, if any shall be determined by, the Vice-Chancellor, University of Jammu in consultation with the Dean, Faculty of Engineering and the decision taken shall be final and binding on all concerned.

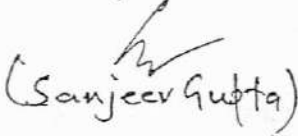

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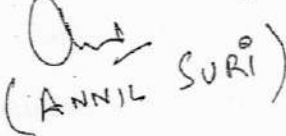

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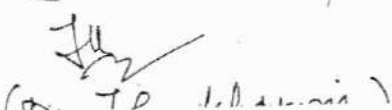

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(Dinesh Gupta)



(K.R. Sharma)


(Sanjeev Gupta)


(ANIL SURI)


(J.P. Sharma)


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10.8 Assessment of courses relating to Dissertation-II

- a) Presentation/demonstration or work done :40% of total internal marks
- b) Report :40% of internal marks
- c) Viva Voice :20% of internal marks

11. GRADING SCHEME

The successful candidates of the M.Tech Degree shall be classified in the following grades:

Academic Performance	Grade	Grade Points	Percentage of Marks Obtained	Division / Class
Outstanding	A+	10	$\geq 80\%$	First Class Outstanding
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Where C_i = Number of credits of the i th course

G_i = Grade point scored by the student in the i th course

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$$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$$

Where S_i = SGPA of the i th semester

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Conversion from CGPA to Percentage:

The indicative percentage of marks equivalent to a Grade Point Average may be obtained by the following formula:

$$\text{Approximate Equivalent Percentage of Marks} = CGPA \times 10$$

Grade F denote the result as Failed in respective Course.

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12. ISSUANCE OF GRADE CARD

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- Name of university
- Title of Post Graduate Programme
- Semester
- Name and Registration number of student
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- Grade, Grade Point and CGPA/SGPA and Division /Class


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- 13.4 The rates of fee payable for admission to the examination of the 2 years M.Tech Course and rates of the remuneration for the various assignments shall be such as may be prescribed by the statutory fee fixation authority from time to time.

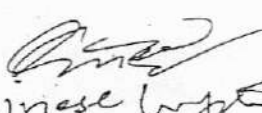
14. AUTHORITY TO INTERPRET STATUTES

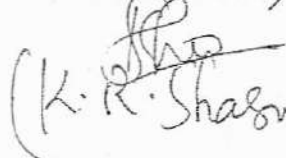
- 14.1 All legal disputes related to the M. Tech programme shall be subject to the jurisdiction of Courts at Jammu
- 14.2 Interpretation, if any shall be determined by, the Vice-Chancellor, University of Jammu in consultation with the Dean, Faculty of Engineering and the decision taken shall be final and binding on all concerned.

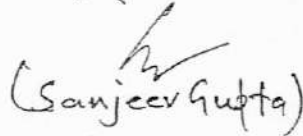

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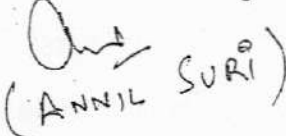

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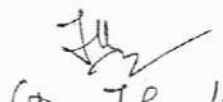

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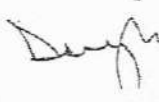

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(K. R. Sharma)


(Sanjeev Gupta)


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(J. D. Sharma)


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UNIVERSITY OF JAMMU
STATUTES GOVERNING THE AWARD OF M.SC NURSING
DEGREE COURSE

1. DURATION OF THE COURSE:

The duration of the course of instruction leading to the degree of M.Sc Nursing shall be two academic years. The examination shall be held in two parts i.e: Part- I at the end of the course of First year, Part- II at the end of the course of Second year (Final).

2. DETAIL OF WORKING/HOLIDAYS:

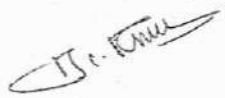
- a. Weeks available per year : 52 weeks
- b. Vacation : 4 weeks
- c. Examination : 2 weeks
- d. Gazetted holidays : 3 weeks
- e. Total weeks available : 43 weeks
- f. 40 hours per week : 1720 hours

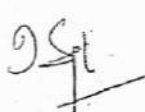
Total hours for 2 years 3440 hours

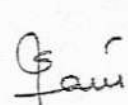
3. ELIGIBILITY FOR ADMISSION:

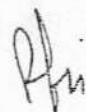
- a. The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council.

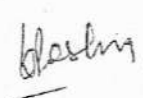











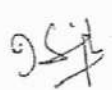




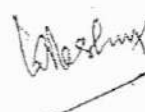

- b. The minimum education requirements shall be the passing of:
B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing
with minimum of 55% aggregate marks.
- c. The candidate should have undergone in B.Sc. Nursing / B.Sc.
Hons. Nursing / Post Basic B.Sc. Nursing in an institution which
is recognized by Indian Nursing Council.
- d. Minimum one year of work experience after Basic B.Sc. Nursing.
- e. Minimum one year of work experience prior or after Post Basic
B.Sc. Nursing.
- f. Candidate shall be medically fit.
- g. 5% relaxation of marks for SC/ST candidates may be given.

4. COURSE OF INSTRUCTION:

FIRST YEAR

Subject	Theory (hrs)	Practical (hrs)
Nursing Education	150	150
Advance Nursing Practice	150	200
Nursing Research and Statistics	150	100
*Clinical speciality – I	150	650
Total	600	1100

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SECOND YEAR

Subject	Theory (hrs)	Practical (hrs)
Nursing Management	150	150
Nursing Research (Dissertation)		300
*Clinical speciality -II	150	950
Total	300	1400


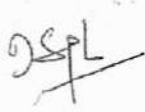
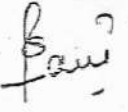

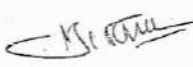
Educational visit 2 weeks

*Clinical Speciality – Medical Surgical Nursing (Cardio Vascular & Thoracic Nursing, Critical care Nursing, Oncology Nursing, Neurosciences Nursing, Nephro-Urology Nursing, Orthopedic Nursing, Gastro Enterology Nursing), Obstetric & Gynaecological Nursing, Child Health (Paediatric) Nursing, Mental Health (Psychiatric) Nursing, Community Health Nursing.

Note:

- The medium of instruction and examination shall be English
- The candidates may choose any one of the clinical specialities/branches of study named above at the time of admission
- Students have to maintain log book for each activity during the course of study

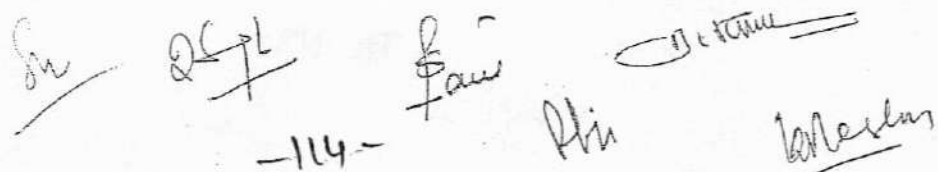
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5. SCHEME OF EXAMINATION:

	Theory			Practical		
FIRST YEAR	Hours	Internal	External	Hours	Internal	External
Nursing Education	3	25	75		50	50
Advance Nursing Practice	3	25	75			
Nursing Research and Statistics	3	25**	75*			
Clinical Speciality – I	3	25	75		100	100
Total		100	300		150	150
SECOND YEAR						
Nursing Management	3	25	75			
Dissertation & Viva					100	100
Clinical Speciality – II	3	25	75		100	100
Total		50	150		200	200

*Nursing Research = 50 and statistics = 25



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**Nursing Research = 15 and statistics = 10

Note:

- a. In case of combined subjects, minimum pass marks of 50% will be obtained as a combined score of sections under the same paper and a separate pass in each section is not mandatory.
- b. A candidate must pass in internal and external examinations in each of the papers separately.
- c. Practical:
 - i. 4 hours of practical examination per student
 - ii. Maximum number of 10 students per day per speciality
 - iii. The examination shall be held in clinical area only for clinical specialities
 - iv. One internal and one external examiners shall jointly conduct practical examination
- d. Dissertation:
 - i. Evaluation of the dissertation shall be done by the examiner prior to viva
 - ii. Duration: viva-voce minimum 30 minutes per student
- e. Classification of results:
 - i. 50% pass in each of the theory and practical separately.
 - ii. 50-59% Second division
 - iii. 60-74% first division

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Dr. D. S. P. L. *Dr. P. S. L.*

Dr. P. S. L.

Dr. P. S. L.

- iv. 75% and above is distinction
- v. For declaring the rank, aggregate of 2 years marks to be considered

6. RESEARCH GUIDES:

a) Qualification of Guide

Main guide: Nursing faculty / nursing expert in the same clinical speciality holding Ph.D./M.Phil/M.Sc. Nursing with a minimum of 3 years experience in teaching to the Post Graduates in Nursing.

Co-Guide: A Co-Guide is a nursing faculty/expert in the field of study (may be from outside the college but should be within the city)

b) Guide – Student Ratio

Maximum of 1:4 (including as co-guide)

c) Research Committee

There shall be a research committee in each college comprising of minimum 5 members chaired by the Principal, College of Nursing.

7. EXAMINATION:

There shall be one regular examination annually followed by biannual examination on such dates as approved by the Controller of examinations.

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7.1 EXAMINATION FORMS:

The examination forms prescribed by the University along with the prescribed fee must reach the Controller of Examinations at least one month before the date of commencement of the regular examination. Late fee shall be charged if the forms and the fee are received thereafter.

The fee so prescribed is subject to the change as per the University notification from time to time.

Examination forms and fee for the biannual examination must reach the Controller of Examinations within one month after the declaration of result of regular examination. Late fee shall be charged if the forms and the fee are received thereafter.

7.2, ELIGIBILITY FOR THE EXAMINATION:

The Examination each year shall be open to:

- a) A regular student who produces the following certificates signed by the Principal of the College:
 - i. Certificate of good character.
 - ii. Certificate that the student attended the required number of lectures as prescribed under statutes.
 - iii. Certificate that the student has qualified the sessionals/ clinicals etc.

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b) A candidate who was otherwise eligible to appear in the regular examination in particular year but:

- i. Could not appear or fill the examination form due to genuine reason (to be certified by an appropriate authority)
- ii. Was unable to pass the examination in any paper(s)

can appear in the biannual/subsequent examination

C. A candidate who do not have adequate attendance to appear in the regular examination will take up the said examination in the biannual/subsequent session after acquiring the required attendance.

7.3 ATTENDANCE:

Subject to the Provisions of these statutes no candidate shall be eligible

- a. To appear in the examination unless he/she has minimum of 75% attendance (irrespective of the kind of the absence in theory and practical/clinical in each subject for appearing in the examination).
- b. For award of degree unless he/she has 100% attendance in each of practical areas.
- c. The teacher concerned shall submit the attendance statement of the concerned students to the Head of the Department/Principal within 5 days after the class work of the year is over.

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- d. M.Sc Nursing students shall attend conferences, workshops, seminars and do publication/presentation of papers during their study period.
- e. M.Sc Nursing students who do not have adequate attendance to appear for the 1st year regular examination will take up the said examination in the biannual/subsequent session after acquiring the required attendance. The duration of the 2nd year of the M.Sc Nursing programme will be calculated only from the time of appearance in the 1st year examination. But they have to complete the course successfully within 4 years of duration.

7.4 CONDONATION

When any candidate falls short of attendance in any year it may be condoned after sufficient cause is shown by him/her in writing in this regard:

- a. By the Principal of the College up to Maximum of 5% of the total lectures delivered in all the papers.
- b. In addition to above a maximum of 5% of the total lectures delivered may also be condoned by the Vice-Chancellor only when it is endorsed and recommended by the Principal of the College.

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Signature

Signature

8. PARTICIPATION IN SPORT EVENTS

- a. Notwithstanding anything contrary contained in these statutes, where a candidate participates in any one or more of the activities as specified in the University Statutes, he/she may be treated as present on all working days not exceeding 30 days in one academic year.
- b. The candidate participating in such event must produce a copy of certificate to the Head of the Department/ Principal of the College within seven days from the end of the event, failing which no such benefit shall be given.
- c. The authority competent to issue the candidate participation certificate shall bring to the notice of the Head of the Department, name, roll no. of the candidate and the date(s) on which the activities were conducted within a week's period from the end of the event.

9. PROMOTION

Notwithstanding anything contained in the statute or regulation, promotion to the next higher class shall be made from the next day following completion of 1st year examination. If a candidate fails in one or more subjects on declaration of result, he/she shall be allowed to continue however all papers need to be cleared before appearing in the 2nd year (final) examination.

10. RE-APPEAR

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- a. A candidate who fails in one or more papers in annual examination shall be permitted to reappear in such paper/papers only in the biannual/subsequent examination of the same year.
- b. If a candidate fails in either practical or theory, he/she has to appear in both practical and theory.
- c. A candidate who fails in an examination or having been eligible but unable to appear in the examination shall take up the examination according to the syllabus which was in force in the last annual examination.

11. REEVALUATION/RETOTALING OF ANSWER PAPERS:

Reevaluation of answer scripts is not permitted. Only re-totaling of theory papers is allowed in the failed subjects if it is applied through the college.

12. GRACE MARKS:

Grace marks for each subject is not permitted and grace marks shall not exceed five marks in total marks for one academic year in Theory paper only.

13. BOARD OF EXAMINERS FOR PRACTICALS:

- a. The Board of Examiners shall consist of
 - i. Subject Incharge as internal examiner
 - ii. External Examiner

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b. The external and internal examiners shall be appointed exclusively from the panel recommended by the Principal of the College and approved by the Vice- Chancellor.

c. The quorum for the conduct of examination by the Board of Examiners shall be at least 2 including External Examiner.

14. ELIGIBILITY OF EXAMINERS:

a. An examiner whether internal or external in a Nursing subject (theory/practical) having M.Sc Nursing with specialization in the concerned subject and a minimum of three years of teaching experience in college of nursing after M.Sc Nursing.

b. In case of Statistics, the examiner with masters, M.Phil or Ph.D in statistics or operational research will be considered.

c. External examiner(s) shall rotate after every two years.

d. In the case of non- availability of an external examiner in a subject, a retired teacher with requisite qualification and teaching experience may be appointed within seven years of superannuation.

e. The practical/ clinical and oral examination in each subject shall be conducted jointly by the external and internal examiners and the award sheet containing the marks of practical/clinical and oral shall be compiled and signed by the external and internal examiners before it is submitted to the University.

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Annexure - "A"

f. The external and internal examiners shall be appointed by the university exclusively from the panel of examiners (external and internal) submitted by the principal of the college and approved by the Dean, Faculty of Medical Sciences. The internal examiner shall be from the concerned college.

g. External examiner shall not be from the same University.

15. Paper setting:

Question papers shall be subjective type. The number of questions can be 5 to 7 depending upon the weightage given to each question.

16. Interpretation, if any, shall be determined by the Vice-Chancellor in consultation with the Dean, Faculty of Medical Sciences and the decision taken shall be final and binding on all concerned.

17. Internal Assessment and maintenance of record:

a. The internal assessment marks reserved for theory part of the examination in each subject shall be calculated on the basis of performance in theory and viva in periodical assessment examinations, and the marks reserved for the practical part of the examination shall be calculated on the basis of performance in practical in periodical assessment and day to day internal assessment of the candidate.

b. For periodical assessment at least two terminal examinations in each subject shall be arranged by the concerned Head of the Department at

regular intervals of not less than four months, throughout the duration of the course of study for the subjects, in which the candidate shall be examined in theory, oral and clinical. The last terminal examination shall be held not later than one month before the commencement of the University Examination in the subject.

- c. The internal assessment marks reserved for theory part of the examination, shall be calculated from the total number of marks in theory and oral obtained by a candidate in the terminal examination (and other class tests that may be held from time to time if the department so desires), irrespective of the fact whether a candidate has appeared in all of these or not.
- d. Day to day assessment marks (to be added to practical part of the examination) will be allotted from the total number of marks in practical obtained by a candidate in terminal examination and general performance of the candidate throughout the course of study, on the basis of records of clinical case sheets, ward leaving tests, quiz and or stage examinations depending on the subject and the convenience of the department concerned.
- e. Marks in both cases of internal assessment i.e. those reserved for theory and those for practical shall be computed on the basis of direct percentage from the total marks obtained in the terminal examinations (including any class test) and day to day assessment.

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- f. The total marks allotted to each terminal examination shall be same and the marks allotted in each examination shall be distributed between theory, oral, practical and or clinical part in the same proportion as stands allotted for the University Examination of the subject.
- g. At the time of final internal assessment at the end of session, fractions less than half a mark shall be ignored and fractions of half marks or more shall be raised to the next whole number.
- h. After termination of each terminal examination (any class test if held) the Head of the Department shall prepare a statement of award in triplicate on the prescribed Performa showing part-wise marks obtained by the candidate in the concerned subject. One copy of the said award shall be submitted to the Principal of the College for onward transmission to the Controller of Examinations at least two weeks before the commencement of examinations; other copy shall be notified to the candidate and the third copy shall be kept in the office record of the department concerned. The Head of the Department shall maintain the record where marks scored by each candidate in each assessment examination shall be recorded along with the final score of internal assessment calculated at the end of the course of study for the subject.
- i. The record of the award of the terminal examinations (class tests) and the final internal assessment marks based on these tests and day to

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- v. Chapter wise evaluation of research project
- vi. Viva-voce internal examination

18. GUIDELINES FOR DISSERTATION:

a. Tentative Schedule for dissertation

S.No	Activities	Scheduled Time
1.	Submission of the research proposal	End of 9 th month of 1 st year
2.	Submission of dissertation – Final	End of 9 th month of 2 nd year

- d. Administrative approval and ethical clearance shall be obtained from the college research committee.
- e. The dissertation shall be submitted in the office of the Principal, College of Nursing on the notified date. Extension of one week for submission may be granted by the Principal concerned in deserving cases on recommendation of the concerned guide.
- f. Four copies of the dissertation shall be submitted along with soft copy (CD) to the office of the Principal for evaluation. The submitted dissertation shall be evaluated by one external and one internal examiner appointed by the university. If there are any corrections in dissertation suggested by the examiner(s), the candidate will make such corrections and will be allowed to re-

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submit the dissertation in the specified time limit. One copy shall be submitted to the University through proper channel.

19. MERCY CHANCE/RELAXATION OF MAXIMUM TIME PERIOD:

Maximum time limit for completing M.Sc Nursing course is four years. For a candidate who is unable to complete the course in prescribed time limit, the maximum time limit can be relaxed subject to the condition that such candidate qualifies a basic examination conducted (for the purpose) by the respective State Nursing Council in order to be allowed to continue the course/appear in the University Examination.

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UNIVERSITY OF JAMMU

EVALUATION PROFORMA FOR DISSERTATION

REGISTRATION NO:

CLASS: M.Sc (N) II YEAR

EXAMINATION CENTRE:

SPECIALITY:

DATE:

S.NO	CRITERIA	MARKS ALLOTTED	MARKS OBTAINED
1.	CHAPTER - I	(11)	
	a. Introduction – Background and Need for the study	4	
	b. Statement of the problem	1	
	c. Objectives & Hypothesis of the study	1	
	d. Operational Definition	2	
	e. Delimitations	1	
	f. Conceptual Framework & theory application	2	
2.	CHAPTER- II	(3)	
	a. Review of related literature	3	
3.	CHAPTER- III	(13)	
	a. Research Design	2	
	b. Variables	1	
	c. Setting & population	1	
	d. Sample selection (Inclusive & Exclusive) criteria and techniques	2	
	e. Development and description of the tool (Validity & Reliability)	2	

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	f. Pilot study	2	
	g. Procedure for data collection/Intervention Protocol	2	
	h. Ethical and legal considerations	1	
4.	CHAPTER -IV	(4)	
	a. Data analysis and Interpretations	4	
5.	CHAPTER - V	(5)	
	a. Discussion	5	
6.	CHAPTER-VI	(5)	
	a. Summary and conclusion	1	
	b. Implications	1	
	c. Recommendations	2	
	d. Limitations	1	
7.	DISSERTATION FORMAT	(4)	
	a. References	2	
	b. Total format/ Style of writing	2	
8.	PRESENTATION SKILLS	(5)	
	a. Content organization and sequence	2	
	b. Time Management	1	
	c. Voice – audibility, modulated and clear	2	
	TOTAL	50	

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UNIVERSITY OF JAMMU

INTERNAL ASSESSMENT PROFORMA FOR RESEARCH

DISSERTATION

S.NO	CRITERIA FOR EVALUATION	MARKS ALLOTTED	MARKS OBTAINED
1.	SUBMISSION OF RESEARCH PROPOSAL IN TIME	5	
2.	SELECTION OF RESEARCH PROBLEM	10	
3.	DAY TO DAY FEEDBACK TO THE RESEARCH GUIDE	10	
4.	SUBMISSION OF FINAL DISSERTATION	5	
5.	CHAPTER WISE EVALUATION OF RESEARCH PROJECT (AS PER PROFORMA)	50	
6.	VIVA-VOCE INTERNAL EXAMINATION	20	
	TOTAL	100	

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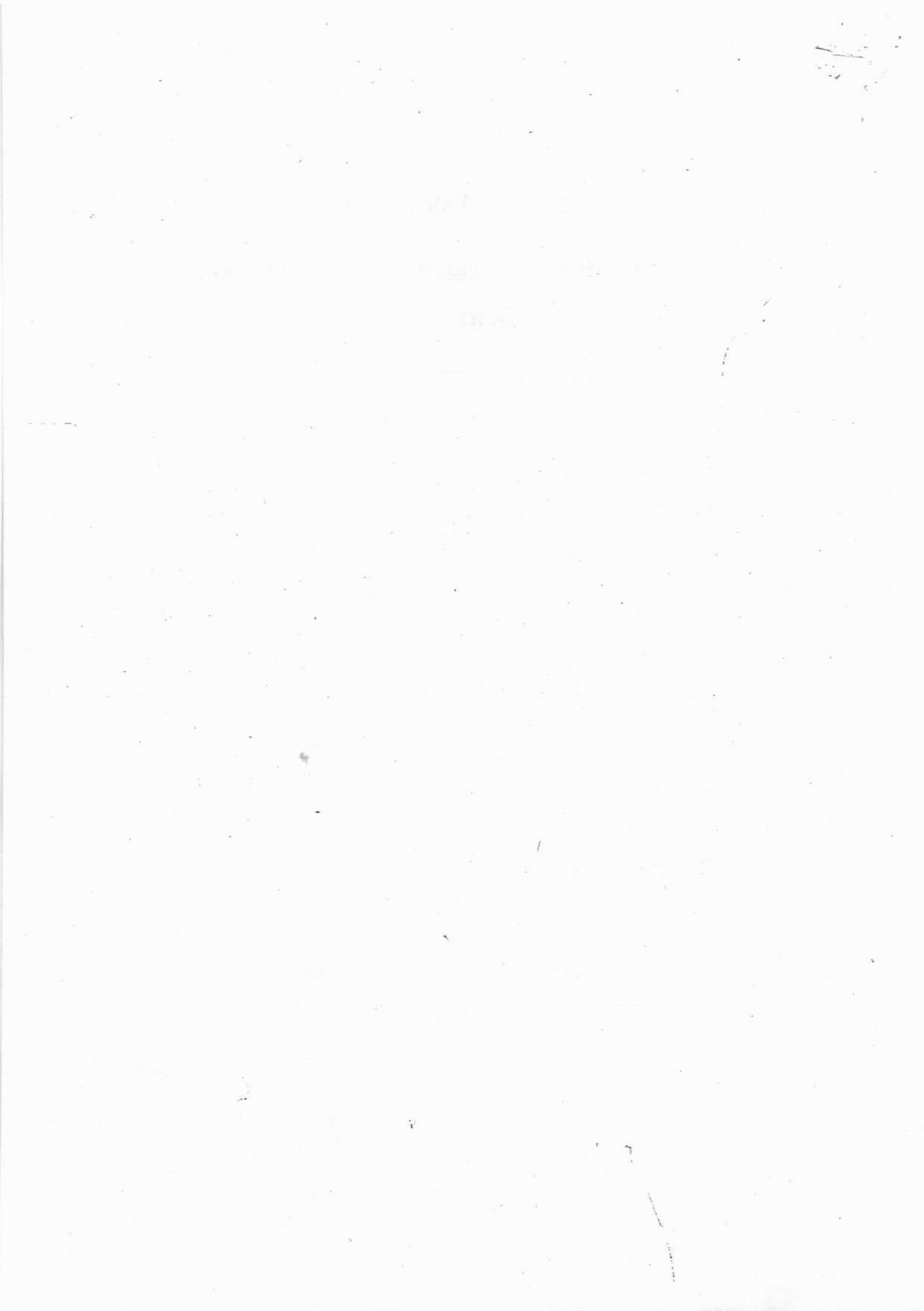
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Statutes and the Scheme for Two year B.Ed. Programme (Self Financing) to be offered by the Directorate of Distance Education, University of Jammu leading to Bachelor of Education (B.Ed) Degree.

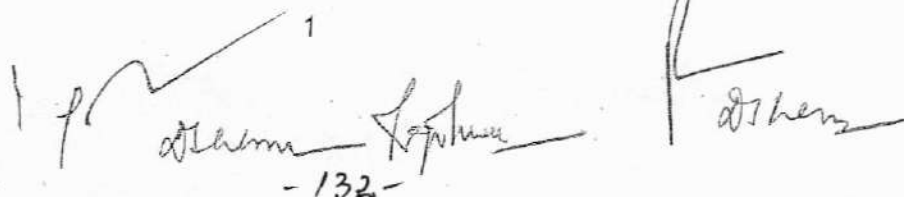
1. **Preamble:** The Bachelor of Education, generally known as B.Ed., is a professional programme that prepares teachers for upper primary (class VI-VIII), secondary (Classes IX-X) as well as senior secondary (classes XI-XII) levels.

The Bachelor of education programme (B.Ed) in ODL mode, is a professional Programme for in-service teacher, a second degree in teacher education, primarily intended for upgrading the professional competency of working teachers in the upper primary, secondary schools and senior secondary level who have entered the profession without formal secondary teacher training. It aims at preparing in-service teachers for secondary stage of education, in accordance with the notifications of the NCTE with regard to minimum qualifications for recruitment as a teacher. The Programme shall use blended learning modality for design, development and delivery of the programme.

2. **Eligibility of Institutions and Territorial Jurisdiction**

The institutions or academic units specially established for offering ODL programmes like the National Open University, State Open Universities and Directorates/School of Open and Distance Learning in UGC recognised universities shall be eligible to offer this teacher education programme. The university /offering teacher education programme through ODL will have territorial jurisdiction as defined in its Act or as decided by the concerned UT Administration. The study centres of the University shall also be located in its territorial jurisdiction.

3. **Duration:** B.Ed. programme offered through the DDE is of two year duration (four semesters). However, as per the Regulation 3 of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, students shall be permitted to complete the components of the degree within a maximum period of five years. The commencement and completion of the programme shall be so regulated that two long spells of action (summer/Winter/staggered) are available to the learners for guided/supervised instruction and face to face contact sessions.

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 - 132 -

4. **Intake Capacity:** The intake capacity for the two year B.Ed. Programme in the DDE in a given academic session shall not be exceed 500 students subject to the condition that one study centre shall enroll not more than 50 students in a given session.

5. **Mode and procedure of Admission:** The admission to two year B.Ed. Programme (04 Semesters) shall be made on the basis of merit of the candidate. Admission shall be made through Counselling on the basis of properly filled in forms. Incomplete forms shall be rejected. The Counselling schedule shall be notified separately. No separate invitation for Counselling shall be sent individually to the candidates. The candidates have to be present personally at the time of Counselling.

6. **Time of Admission:** Admission to B.Ed. Programme through distance mode by the Directorate of Distance Education, University of Jammu shall start ordinarily in the first week of July every year.

7. **Eligibility:**

The following categories are eligible to be students of B.Ed (ODL)

- i) Trained in-service teachers in elementary education
- ii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode
- iii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the central government/UT administration, whichever is applicable.

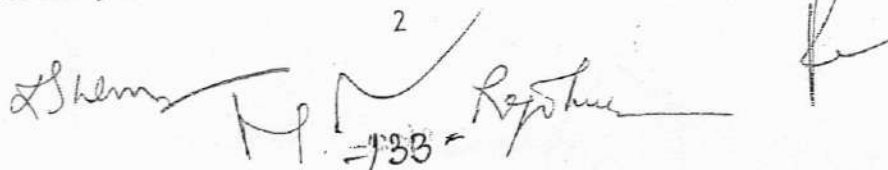
8. **Eligibility for a study Centre**

a) Only the following category of institution shall qualify to become a study center:
Existing Teacher Education Institutions recognized by NCTE for offering the same programme in face-to face mode and having all the requisite infrastructure and staff as per NCTE norms; institutions having offered the relevant teacher education course for at least five years. Institutions declared as study centre for one programme by a university shall not be the study centre for any other programme of the same or any other university/Institution.

- b) (i) The number of students allotted to a study centre shall not exceed one hundred (50 for the first year and 50 for the second year), (ii) the study centre shall provide to the

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distance learners (allocated to it) access to the library, laboratories and other physical facilities, (iii) The Head quarters of the institution may also function as study centre at least for one hundred (50 first year and 50 second year) students.

- c) Teacher educators/Supervisors/academic counsellors engaged for various activities of the study centre shall be fully qualified as per the NCTE Norms.
- d) All the functionaries associated with the activities of the study centres must be oriented by the open university/institution in the practice of the ODL system from time to time, but at least once in a year.
- e) The request of additional unit of intake in any programme shall be examined by the NCTE on the basis of availability of required facilities in respect of study centres and related support in the territorial jurisdiction of the institution. Laid down procedures shall be followed for seeking recognition of additional intake.

9. Curriculum, Programme Implementation

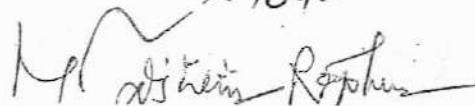
9.1 Curriculum

The curriculum of B.Ed offered through the face to face mode will be the curriculum of the ODL mode in this programme, hence the nomenclature of this programme shall be same and will be referred to as B.Ed. However, Since the ODL mode will cater to the in-service school teachers, the curriculum will be transacted to systematize and structure the past teaching experiences gathered while teaching. The Programme shall use blended learning modality for design, development and delivery of the programme. The syllabus of B.Ed. for the face to face programme shall be transformed into distance mode consisting of Blocks/Units as per credit hours of the Study. The self learning materials developed by the institution shall be approved by the Distance Education Bureau.

9.2 Programme Implementation

The B.Ed. ODL programme aims to prepare teachers who are able to continuously assess and improve their professional practices as teachers critically reflecting on it, who can understand that teaching is embedded in the social context of the learner and who can engage with content the subject matter that they will be teaching.

- a) The university institution shall develop curriculum based audio video resources on its own or adapt such resources from other institutions or OERs and make those Audio Visual resources available at Head Quarter and Study Centres. Teleconferencing facilities available in the SRCs, State government and open universities may also be



utilized.

- b) The programme shall be delivered in a blended mode by Judiciously mixing the components of resource based self learning, face to face counseling and workshops , and the technology enabled interaction and learning.
- c) **Self Learning Material:** The programme shall be conducted with full professional expertise. Self learning materials, both print and non print, must be based on the principles of instructional design and the pedagogy of self learning, and be duly approved by DEB. A blended learning approach (integration of methods and media should be applied. The course materials shall be modular and credit based.

The study material shall be made available to the learners in the beginning of the session itself either in a one go or in a phased manner as per the requirement of the programme.

- d) **Personal Contact Programme:** Apart from the school based actives and practice teaching, in a programme of two years duration, the PCP shall cover counseling and workshops, seminar presentations report writing etc. and must be contacted at the Head quarter and or Study centres convenient to the learners for a total period of Six months. The PCP shall be conducted as detail given below. Remuneration @ Rs 2000/- per PCP shall be paid to the Programme Director, Personal Contact Programme at the PCP centres outside the DDE.

e) **Practical Components**

- **Internship/School Based Activities:** The student teachers pursuing B.Ed programme through the distance mode by the Directorate of Distance Education shall be involved in activities which a teacher is supposed to perform in the school. These activities shall be conducted in the recognized institutions of the School Education Department like Elementary Schools, Anganwadi centres, SIE, DIETS, High and Higher Secondary Schools. As per Regulation 6.2 (g) of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, the student-teacher shall interact with a faculty member (a senior and experienced teacher/principal/faculty of the school where the student teacher is working) to work on school based activities. Thus, a student-teacher

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shall be supervised/guided by the mentor for the school based activities. The activities of the student-teacher shall be monitored by a team comprising three senior teacher-educators, constituted in consultation with Dean and coordinator concerned. The team shall visit the venue when internship and teaching practice are in progress.

- **Practice of Teaching:** A learner enrolled in the B.Ed Programme shall go through a teaching practice for three months, in the schools where He/She works under the supervision of Senior teacher/ academic counselor as per Regulation 6.2 (h) of NCTE Norms and Standards for Bachelor of Education Programme through Distance Learning System, this activity shall be conducted in the recognized schools of the School Education Department where the student teacher works, under supervision of senior teacher/ headmaster/principal of the school concerned. The student teacher shall be provided constructive feedback on his/her performance by the supervisors/ teacher educators. The student teacher shall discuss with supervisors/teacher educators the preparation of the lesson plans, delivery of lessons and feedback on the lessons delivered. Each student teacher shall receive personal supervision and feedback on his/her teaching practice from the teacher. Considerable emphasis will be given on skill development and pedagogy.

Note: The overall supervision of both these activities i.e., internship as well as internal practice of teaching shall be carried out by the course coordinator concerned including the concerned faculty (Education) of the Directorate.

- f) **Guidance and Counseling:** Guidance and Counselling plays a vital role in guiding the distance learners with respect to their academic problems. Academic Counseling shall be spread over the entire duration of the B.Ed. programme and be conducted on regular basis depending on the needs and convenience of the learner. The counseling shall be meant for providing personalized guidance to the enrolled students regarding content difficulty, internship, practice of teaching, field work, assignments etc. For face to face guidance and counseling, learners will be advised to contact their Course Co-ordinator/ Teacher In-charge.
- g) **Workshop/s:** The DDE shall organize the orientation workshop (one in each semester) related to the various Components/Skills for the academic excellence and professional development of the enrolled trainees. The duration of workshop shall be of two days. The

workshop shall be conducted at Headquarter of the DDE/centres identified by the DDE.

h) Medium of Instructions and Examination: English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

i) Attendance: In order to earn eligibility to sit in the semester end examination, each pupil teacher is required to obtain 80% attendance of the total lectures delivered during the PCP including workshop in each course offered by him/her in that semester. 90% attendance shall be compulsory for practical components of the Programme like Internship and Internal Practice of teaching. Regarding the attendance of contact programmes, the attendance records shall be maintained by the resource person concerned and the record of the attendance of the practical components of the course i.e., internship and internal practice of teaching shall be maintained by the senior teacher/headmaster/principal of the practice teaching school allotted to the trainee/ where the student teacher is working.

j) Shortage of Attendance & Condoning the shortage: The Course Coordinator in consultation with the Director/Competent Authority may condone shortage of a student in attendance in a particular contact programme for special reasons, to be recorded in writing, up to 5% of the lectures delivered. But the internship and internal practice of teaching is to be done by the student, for which no condoning is effective. The internship and practice of teaching is compulsory.

k) Eligibility for Examinations:

1. At the end of every semester, semester/term end examination would be held by the University as per the academic calendar/schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as Internship cum Teaching Practice, shall be allowed to take examination.
2. Examinations in the 1st and 3rd semester courses will be held ordinarily in the November and examination in the 2nd and 4th semester courses will be held ordinarily in the May every year or on such dates as may be approved by the Vice-Chancellor.
3. The examination shall be open to the student teacher who:
 - a/ has a good conduct and character;
 - b/ has completed 80 % of attendance in each subject in theory and 90% for school internship in each semester .
 - c/ has completed school internship as per the norms laid down for the same ;

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Ex-students i.e. persons who after having undergone a course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester end examination including minimum attendance requirement and having secured D grade in sessional work and having either failed to pass the semester examination in that course(s) or has been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in a examination by submitting his/ her application on the prescribed form along with prescribed fees to reach the controller of examinations within the dates fixed for this purpose.

Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted thereto.

10. Admission in the next Semester

Admission in the II, III and IV Semester in B.Ed Two year (four semesters) program in operation shall be made on the prescribed forms to be filled up by every student seeking continuation of admission to the next semester.

- i) Admission for the II & IV semesters shall be completed by the Directorate within 15 days from the date of termination of the I/III semester examination. However, admission in the 3rd Semester of B.Ed shall be subject to having passed at least 50% of the courses of the Ist Semester, appearance in at least in the two courses of the IInd Semester and having secured minimum of D grade in the Internals and must have completed the Internship of the Ist & IInd Semesters.
- ii) Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made. Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.
- iii) There will be carry-on system in the Two year B.Ed Programme and supplementary examination in the 3rd & 4th semesters of Two year B.Ed Programme (as approved by the university council).

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11. EXAMINATION:

The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End Examination will be conducted at the end of each semester by the Controller of Examinations as in the case of regular students. The Examination would be held in the following components:

- a. **Theory Papers (External Examination):** The theory comprises the core subjects and the content-cum-methodology papers. The theory examination will be held as per the date sheet notified by the Controller of Examinations. The minimal pass percentage for a student shall be the same as is in vogue in the colleges of education affiliated to the University of Jammu. The scheme of evaluation of the students shall be based on internal and external modes of evaluation. The evaluation shall be as per the scheme approved by the Board of Studies in Teacher Education, University of Jammu and as in vogue for regular colleges of education.
- b. **Internship- cum- Teaching Practice Examination (External Examiners):** The competent authority by the powers vested in him/her would appoint External Examiners for the evaluation of various components pertaining to practical course work like practice of teaching, internship, project work etc from the panel submitted by the convener, Board of Studies in Teacher Education. The qualification and eligibility for an external examiner shall be the same as is in vogue for the colleges of education affiliated to the University of Jammu.

12. Award of Degree: The successful candidate of the B.Ed. programme through the distance mode by the Directorate of Distance Education, University of Jammu shall be awarded the same degree as is awarded to the successful regular candidate of college of education affiliated to the University of Jammu. A candidate shall be eligible for the Award of the Degree of B.Ed. only if he/she has earned the required credits for the programme prescribed.

	Greater		Less		Grade Awarded
	or	Equal	Than	%	
	to	%of	Of		
	Marks		Marks(<		

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	(>=))		
1	80	-		A+
2.	75	80		A
3.	68	75		B+
4.	60	68		B
5.	50	60		C
6	40	50		D
7.	36	40		E
8.	20	36		F

Those who gain A+ to D Grades are considered successful whereas the below D (i.e.E) is to be considered fail or dropped for the Different Components

- i) Core /Foundational Courses
- ii) Pedagogy Cum Content Courses
- iii) Internship-cum-Practice Teaching &Project work

The final results shall be displayed in Grades as approved by the Competent Body.


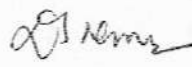
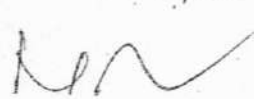

I. A candidate, who passes, in theory but not successful in Internship examination will not be a successful candidate to earn the Degree as the candidate has to be successful in all the three components(Core/ Foundation Courses, Teaching Courses and the Internship) simultaneously irrespective of the minimum of grades earned.

II. A candidate, who is successful in Internship examination but not successful in Theory Part (Foundational courses and the teaching courses) of the examination, shall be required to take the examination again in theory to earn the minimum grades to be declared eligible for award of B.Ed. Degree..

III. Students pursuing the said course shall be permitted to complete the program within a maximum period of five years from the date of the admission to the program.

IV. In no case the Internship could be exempted fully or partially. It is to be done as suggested.

13. **Monitoring and Supervision:** The DDE shall put in place a monitoring mechanism for the academic excellence and welfare of its learners. Various strategies for monitoring the academic activities like periodic visits to the PCP centres/ practice teaching schools by the concerned course coordinator/faculty, collection of regular feedback both from the students & I/C PCP programme and supervisor of TP programme, interaction with learners through electronic media,

etc and maintaining specified records by the DDE shall be some of the components of the Monitoring and Supervision system.

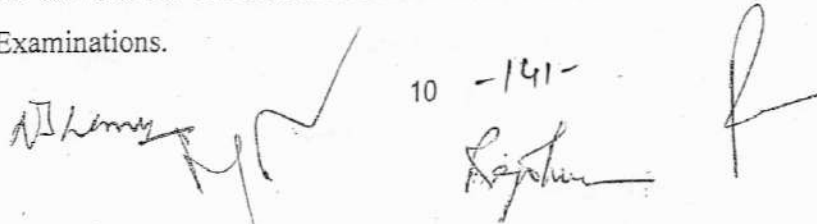
14. Academic Coordination Committee (ACC): There will be Academic Coordination Committee on the pattern of affiliated colleges of education, which will comprise two teachers from the faculty (education) of the DDE and two other teacher educators on the rotational basis.

Remuneration to ACC members/External Examiner will be paid by the DDE as per the norms below:

S.No	Sessional & Internship Activities	Practice of Teaching
1..	Rs 1500 per Day per Member (Upto 50 Examinees)	Rs 1500 per Day per Member (Upto 50 Examinees)
Note: Any additional Examinee above 50 will constitute a subsequent Unit.		
TA / DA Will Be paid by the DDE.		

15. Duties of the Coordinator: The Coordinator of B.Ed. Programme shall perform the following duties:

- To supervise and coordinate academic work of the programme.
- To ensure that enrollment is completed.
- To get the study material prepared in accordance with the syllabus prescribed for the programme by the University and gets that delivered to the students.
- To plan the holding of Personal contact Programme classes, make arrangements for resource persons, frame the time table, organization of instructional work of the Programme and draw allowances for the purpose of PCPs and maintenance of attendance record of the students.
- To take up instructional work in Personal contact Programme at least one period a day.
- To arrange evaluation of assignments/test papers and maintain internal assessment record of candidates and to ensure its safe custody.
- To plan holding and organization of internship and internal practice of teaching component to maintain assessment record of internal practice of teaching.
- To forward the Internal assessment awards of the candidates to the Controller of Examinations.



- i) To provide academic and informative support to the enrolled students.
- j) To supervise the books of the Programme in the Library and to ensure provision of adequate number of text books and reference books of the Programme in the Library.
- k) To perform such duties as are assigned under statutes of the University and other academic, administrative work as may be assigned to him/her by the Director of the Directorate from time to time.
- l) In case a coordinator is required to work on Saturdays, Sundays and Holidays in the Personal Contact Programme/ Workshop/ Practice of Teaching/ Internship, he/she will be permitted to avail himself/herself of compensatory leave.

16. Duties of a Teacher: Duties of a teacher in the Programme shall be:

- a) Organization and supervision of internship teaching during Personal contact Programme providing academic guidance to the students and such other teaching work as may be assigned by the Coordinator/Director of the Directorate.
- b) To take instructional work in Personal Contact Programme.
- c) In case a teacher is required to take classes on Saturdays, Sundays and Holidays in the Personal Contact Programme/ Workshop/ Practice of Teaching/ Internship, he/she will be permitted to avail himself/herself of compensatory leave.
- d) Checking of Students' assignments/test papers.
- e) Maintenance of record of work done, maintenance of Internal Assessment record of the students and timely submission of such record to the Coordinator.
- f) To perform such duties as are assigned under statutes of the University and other academic, administrative work as may be assigned to him/her by the Director of the Directorate from time to time.

17. Remuneration: Remuneration on account of lesson writing, proof reading, PCP classes, Evaluation of Assignments shall be paid at the rates which shall be approved by the competent authority of the University from time to time for the said course.

18. Admission Fee and Programme Fee:

The breakup of the fee shall be as follows:-


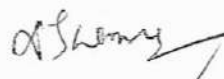


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S.No.		Amount
01	Academic Fee	Rs.8970/-
02	PCP Fees	Rs.3350/-
03	Teaching Practice	Rs.940/-
04	University Corpus Fund	Rs.220/-
05	Stationery Fee	Rs.260/-
06	Printing Fee	Rs 2240/-
07	Enrolment Fee	Rs.1560/-
08	Development Fund (DDE)	Rs 2240/-
09	B.Ed. Contingency Fund	Rs.1130/-
10	Infrastructure Fund (DDE)	Rs.450/-
11	Study Material Fee	Rs.2200 /-
12	Digitalization and Networking Fund	Rs.220/-
13	Students Insurance Fee	Rs. 120/-
14	Miscellaneous Fee	Rs. 190/-
15	Degree Fee	Rs810/-
	Total	Rs.24,900 /-

Support Services and Miscellaneous Fee:

1.	Postage and Publicity Fee	Rs. 675/-
2.	Medical Assistance Fee	Rs.120/-
3	NSS Fee	Rs.130/-
4	DIQA Fee	Rs.220/-
5.	Prospectus -Cum-Brochure Fee	Rs. 275/-
6.	Students Support Fee	Rs. 550/-
7.	Project Fee	Rs1100/-


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8.	Cultural Literary Fee	Rs. 150/-
	Total	Rs.3,220/-

Examination Related Fee:

1.	Examination Fee	Rs.1080/-
2.	Cost of Examination Form	Rs.100/-
3.	Examination Development Fund	Rs.1210/-
4.	Exam Maintenance Service Fee	Rs. 140/-
	Total	Rs.2,530 /-

Library and Reading Room Fee:

1.	Library Security(Refundable)	Rs.790/-
2.	Reading Room Fee	Rs.150/-
3.	Cost of Smart Card	Rs.130/-
4.	Library Fee	Rs.220/-
5.	Library Development Fund	Rs.440/-
	Total	Rs.1,730 /-

Grand Total = 24,900+3,220+2,530+1,730= Rs 32,380/-

Every Candidate shall also have to pay registration, Eligibility and such other fee as are prescribed by the University.

Note: - The Fee Structure indicated above is subject to revision after obtaining necessary permission from the competent authority.

19. Refund of Fee: No refund of fee is permissible once a candidate has been admitted to the B.Ed. programme admitted/ enrolled.

NOTE:

- I. The applicant declared ineligible for admission must submit an application for refund to the Director, Directorate of Distance Education within 15 days after being declared as ineligible, after which no request for refund shall be entertained.
- II. If a candidate is found ineligible and not enrolled, the fee paid by him/ her shall be

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refunded after deducting Rs 200/- to cover remittance and other charges.

- III. If the applicant is not enrolled because of his/her having not submitted the required certificates by the date fixed for the purpose or has submitted bogus or forged documents, his/her admission shall be cancelled and fee paid shall not be refunded.

20. Staff

20.1 Head Quarters

- (i) The institution/University offering this teacher education programme through the ODL system shall have an exclusive core full time faculty of seven members with expertise in relevant disciplines like Education, Science, Mathematics, Social Sciences and language. Qualifications in distance education will be desirable.

The break up the faculty will be as follows

Professor: One

Associate Professor: Two

Assistant Professor: Four

- ii) The faculty shall be responsible for course designing, learning resources development, assessment of assignments, orientation of academic and other staff of the study centres, monitoring and supervision of the study centres maintenance/revision of the courses, programme evaluation, and other activities as decided by the university.
- iii) The faculty strength shall be increased by one for every additional unit of five hundred students or part thereof.
- iv) One faculty member shall be designated as Programme Coordinator for this ODL programme for coordination among faculty members and the Head Quarters and Study Centres.
- v) Teacher Educators/Supervisor engaged for various activities at the study centres shall be qualified as per NCTE norms for the B.Ed Programme.

20.2 Study Centres

- | | |
|----------------------------------|-------------|
| 1. Coordinator | one |
| 2. Assistant Coordinator | one |
| 3. Part Time Academic Counsellor | As per Need |
| 4. Administrative Staff | As per Need |

20.3. Qualifications

a) Teaching Staff

The academic and professional qualification of the academic staff shall be the same as prescribed in the case of the corresponding programme of B.Ed offered through face to face mode. In addition, the faculty with qualification in ODL/experience in the ODL system shall be preferred.

b) Non Teaching/Professional/Administrative Staff

The administrative and other support staff may be provided as per the norms outline below:

i)	Office manager/Superintendent	one
ii)	Software specialist/ Professional	one
iii)	Assessment and evaluation In charge	one
iv)	Computer Operator for maintaining database	one
v)	Office Assistant	one
vi)	Helper (for the dispatch of study material)	one

20.4 Terms and Conditions of Service of Staff

The terms and conditions of service of teaching and non-teaching staff including selection procedure, pay scales, age of superannuation and other benefits shall be as per the policy of the UT administration/Affiliating Body

21. Facilities

21.1 At the Head Quarter

Adequate No of Seminar rooms and cabins for each of the faculty members, an office room with photocopiers, a large room for data entry operators for maintaining database of students, another room for production/process of learning materials, a large huge store for the storing and dispatch of learning materials, an audio video studio for recording lesson for recording of lessons and production of CDs, and large conferences Room for conducting meetings/teleconferencing. However, the institution offering teacher education through ODL/Blended Learning must put to use the centralized SMS facility, the online conferencing system, and the decentralized system of Audio-video/radio-TV CD-ROM and other technology enabled learning.

21.2 At the Study Centre

Curriculum Laboratory and learning resource centre, physical education room, Art and Craft Room, ICT and Educational Technology Laboratory for Workshop/Practical Work, Sufficient number of rooms for individual guidance of trainees in methodology subjects, availability of an elementary practicing school sufficient number of rooms for organizing contact classes other needed

facilities like telephone, fax, photocopier machine, internet connection, computers audio, video players, interactive multimedia CD, EDUSAT receive only (ROT) satellite or interactive terminal (SIT), LCD projector are required.

21.3 Library

a) Head Quarters Library: There shall be well equipped library with adequate number of Text books and reference books on school and secondary teacher education; learning resource centre Library, Psychological equipment, CDs, Encyclopedias, online resources, referred journals of secondary teacher education and Distance education. In addition, self Instructional materials in sufficient quantity shall be available in English/Hindi/Regional Language (s).

b) Study Centre Library: The Libraries/Laboratories and workshops of the institutions where study centres are located shall use by the student teachers during contact sessions.

22. Pre-requisites for applying for grant of recognition of the programme.

Before applying to the NCTE for recognition of B.Ed (ODL) Programme, the university institution shall complete the following:

- a) Preparation of the project document with details about the scope of the programme, fee structure, student enrolment, faculty, learning resources, study centres with facilities and tutor/counselors estimated expenditure for development and implementation of the programme, norms of payment for development and implementation of the programme, norms of payment to study centres and resource persons, additional faculties, resources to be provided to study centres and monitoring and supervision of the programme.
- b) Approval of the appropriate university body or UT administration for launching the Programme.
- c) Preparation of curriculum (course wise and unit wise structure) including scheme of evaluation/examination and support services, duly approved by the university.
- d) Preparation of self learning materials in print and non print, duly certified by the Distance Education Board (DEB)
- e) Undertaking from the identified Study centres in a prescribed format ensuring strict observation of B.Ed norms for the study centres.
- f) Initiation of staff selection process such as advertising, screening, interviewing and offering appointment to selected candidates.

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DEPARTMENT OF EDUCATION
UNIVERSITY OF JAMMU

Members Present

1. Prof. Rajeev Rattan Sharma
2. Prof. Renu Nanda
3. Prof. Mubarak Singh
4. Prof. Darshana Sharma

The meeting was held on 11.11.2020 at 2.00 pm in the Committee Room of the Department of Education and following decision was taken after discussions and deliberations on the agenda item:

1. Statutes of B.Ed, B.Ed. (ODL), BSc.B.Ed/ BA.B.Ed, B.Ed-M.Ed, M.Ed (NCBCS) and M.Ed (CBCS).

It was resolved that all the above mentioned statutes are modified and finalized in the light of NCTE Norms and Standards.

The meeting ended with a vote of thanks to the chair.

Prof. Rajeev Rattan Sharma
Convener, Board of Studies in Teacher Education

STATUTES & SCHEME FOR THE TWO YEAR B.ED Programme

EXISTING STATUTES AND SCHEME	AS IT WOULD READ AFTER MODIFICATION
<p>Course</p> <p>The course for the Degree of Bachelor of Education shall extend over a period of two academic years, having four semesters. This course is designed vigorously under theory lectures / Methodology lessons/school internship or field work (different components) / Reflective Journal</p> <p>1.2 Mode of Admission</p> <p>The admission to B.Ed course(two years) shall be made on Entrance Test/Merit basis.</p> <p>1.3 Intake Capacity</p> <p>There shall be the intake of a basic unit of 50 students with a maximum of two units per year. The Unit intake capacity for B.Ed (two year) will be 100 candidates for 1st semester.</p> <p>1.4 Time of Admission</p> <p>Admission to the said course shall start on July 1 and shall be completed by July 31 every year.</p> <p>1.5 Semesters & Vacations</p> <p>The terms and vacations for the course shall be as under :-</p> <p>First semester - August 01 to December 24 (Including Exam Days)</p> <p>Inter Semester Break -Dec 25 to 5th Jan. (next Year)</p> <p>Second Semester - January 06 to June 15(Including Exam Days)</p> <p>Inter Semester Break-June 16 to July 31</p> <p>IIIrd Semester- August 01 to Dec 24th of the academic year</p> <p>Winter break - December 25 to January 5</p> <p>IV Semester- Jan 06 to June 16 of the academic year</p> <p>1.6 Theory & Practice Duration</p> <p>A total of 200 working days are to be academically completed with 36 hrs class per week.</p> <p>A total of 20 weeks internship cum teaching Practice is to be achieved (spread over two years) having 4 weeks in the First year of the program and 16 weeks in the second year. The 4 weeks internship is to be in two semesters having 2 weeks internship in each semester of the first year whereas the 16 weeks is to be spread over third and Fourth semester of the 2nd Year of the B.Ed program.</p> <p>The Semester examination for the two year Degree of Bachelor of Education shall be held in December for Ist,3rd Semester & in June for IInd&IVth semester at Jammu and other places as may be fixed by the</p>	<p>Programme</p> <p>The programme for the Degree of Bachelor of Education, known as B.Ed is a professional programme that prepares teachers for upper primary or middle level, secondary level & senior secondary level. The programme shall be offered in composite institutions.</p> <p>2. Duration & Working Days</p> <p>2.1. Duration: The B.Ed Programme shall be of a duration of two years comprising of four semesters which can be completed in maximum of three years from the date of admission</p> <p>2.2 Working Days</p> <p>A There shall be at least two hundred working days each year exclusive of the period of examination & admission.</p> <p>3. Intake , Eligibility Admission procedure & fees</p> <p>3.1 Intake</p> <p>There shall be a basic unit of 50 students with a maximum of two units. There shall not be more than 25 students per teacher for school subject for methods courses and other practical activities of the program to facilitate participatory teaching & learning.</p> <p>1.3 Intake Capacity</p> <p>Intake of the Non Government Colleges of Education affiliated to the University of Jammu is as under:</p> <p>I. A-Grade NAAC Accredited colleges be given 200 seats</p> <p>II. B-Grade NAAC Accredited colleges be given 150 seats.</p> <p>III. C-Grade NAAC Accredited colleges be given 125 seats</p> <p>IV Non-NAAC Accredited colleges be given 100 seats</p> <p>1.4 Time of Admission</p> <p>Admission to the said course shall start on July 1 and shall be completed by July 31 every year.</p> <p>1.5 Semesters</p> <p>Ist semester: August 01 to November 30</p> <p>II semester: December 01 to April 30(excluding examination days)</p> <p>IIIrd semester: July 01 to November 30(excluding exam days)</p> <p>IV semester: December 01 to April 30 (excluding exam days)</p> <p>1.6 Theory & Practice Duration</p> <p>A total of 200 working days are to be academically completed with 36 hrs class per week.</p>

Signature

Signature

Vice-Chancellor.

2. Eligibility

Admission to B.Ed. course in Colleges of Education, other than the Govt College of Education, in and off site campuses of the University of Jammu shall be open to such candidates who have passed Bachelor Degree Examination with 45% aggregate marks for General Category and 40% marks for the reserved categories of SC/ST and Others(as per the rules of the state govt.) in the Faculties of Arts, Science, Social Sciences, Commerce or Faculty of Music and Fine Arts, conducted by the University of Jammu or an examination of any other University recognized as equivalent thereto or Bachelor's Degree examination of 4-year duration in a recognised University.

The admission can be granted :-

a. Provided that a candidate who has been placed under reappear category in one course/paper of an examination, other than the qualifying examination, or was scheduled to appear in the examination (other than the qualifying examination) either as a regular or private candidate before the commencement of class work of B.Ed. course but could not do so on account of delay in the conduct of said examination, for reasons beyond his control, shall be eligible to appear in the examination, even though he/she has been duly admitted to B.Ed. course.

b. Any person in employment or self-employment or engaged in a business or profession is not eligible for admission to B.Ed. course in Non- Government colleges. Such a person may, however, be considered for admission, provided-

(i) he/she produces a certificate from his/her employer that the employer has no objection to his/her employee pursuing whole time B.Ed course and that the employee is on authorised leave for the purpose;

(ii) in the case of self-employed-person or a person engaged in business or a profession, the person concerned gives an undertaking in writing that he/she will devote his/her whole time for studies as a student during the period he/she remains on roll of the College for the course and shall not engage in any business or profession or avocation during this period or engage in any other activity which is likely to interfere with his/her studies in the college.

3. Medium of instruction and examination

English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

4. Eligibility for Examinations

At the end of every semester, Semester/term end examination would be held by the University as per the academic calendar schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as internship cum Teaching Practice , shall be

A total of 20 weeks internship cum teaching Practice is to be achieved (spread over two years) having 4 weeks in the First year of the program and 16 weeks in the second year. The 4 weeks internship is to be in two semesters having 2 weeks internship in each semester of the first year whereas the 16 weeks is to be spread over third and Fourth semester of the 2nd Year of the B.Ed program.

3.2. Eligibility

A. Candidates with atleast fifty percentage marks either in Bachelors' degree and/or in the Master's degree in sciences/social sciences/humanities, bachelors in engineering or technology with specialization in science and mathematics with 55 percent marks or any other qualification equivalent thereto are eligible for admission to the programme.

B. The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of Central Government/UT whichever is applicable.

3.3 Admission Procedure

Admission shall be made on basis of merit on the of marks obtained in the qualifying examination or in the entrance examination or any other selection process as per the policy of UT administration or the University.

3.4. Fees

The institution shall charge only such fee as prescribed by the affiliating body/UT government concerned in accordance with the provisions of National Council for Teacher Education(NCTE) Regulations 2002 as amended from time to time and shall not charge donations, capitation fee etc from the students.

The admission can be granted :-

a. Provided that a candidate who has been placed under

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allowed to take examination. A person, so long as he/she is a student of B.Ed course, shall not be eligible to attend any other course of instruction or appear in any other examination of the University. The concerned Principal of the College/Institution shall issue a certificate in the regard of the fulfilment of the conditions laid out for students and completion of syllabus.

1. There shall be an examination called the semester examination at the end of each semester in the prescribed courses for students having undergone a regular course of study college of Education or in and the off site campuses. Examinations in the 1st and 3rd semester courses will be held ordinarily in the December and examination in the 2nd and 4th semester courses will be held ordinarily in the June every year or on such dates as may be approved by the Vice-Chancellor.

2. A semester examination for the B.Ed Degree Programme shall be open to the following categories of persons:

(A) A regular student i.e. a person who has undergone a regular course of study in an affiliating college of education or in and the off site campuses for the period specified for that course of study by having been on the rolls of the College immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the Principal where he has pursued the course for the examination and has fulfilled the following conditions to be certified by the principal concerned:

- i/ he/she has been a person of good conduct;
- ii/ he/she has attended not less than 80% of the lectures delivered including seminars, tutorials etc., in each course offered by him in that semester;
- iii/ In the case of ainternship, he/she has attended not less than 90% of the internship(attendance)
- iv/ he/she has paid the prescribed fees.

(B) Ex-students i.e. persons who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having secured D grade in sessional work and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in a examination by submitting his/ her application on the prescribed form along with prescribed fees to reach the controller of examination within the dates fixed for this purpose.

The said candidate has to complete the Course with the all components(theory papers as well as the Internship) in maximum of the 3 years of the enrolment in the course. However, university guidelines for PG Semester System shall be applicable to the B.Ed candidates as well for the awarding of the internals in proportionate to the mark obtained in the theory examination for the reappear or private candidates.

reappear category in one course/paper of an examination, other than the qualifying examination, or was scheduled to appear in the examination (other than the qualifying examination) either as a regular or private candidate before the commencement of class work of B.Ed. course but could not do so on account of delay in the conduct of said examination, for reasons beyond his control, shall be eligible to appear in the examination, even though he/she has been duly admitted to B.Ed. course.

b. Any person in employment or self-employment or engaged in a business or profession is not eligible for admission to B.Ed. course in Non- Government colleges. Such a person may, however, be considered for admission, provided-

(i) he/she produces a certificate from his/her employer that the employer has no objection to his/her employee pursuing whole time B.Ed course and that the employee is on authorised leave for the purpose;

(ii) in the case of self-employed-person or a person Any person in employment or self-employment or engaged in a business or profession is not eligible for admission to B.Ed. course in Non- Government colleges.

Such a person may, however, be considered for admission, provided-

engaged in business or a profession, the person concerned gives an undertaking in writing that he/she will devote his/her whole time for studies as a student during the period he/she remains on roll of the College for the course and shall not engage in any business or profession or avocation during this period or engage in any other activity which is likely to interfere with his/her studies in the college.

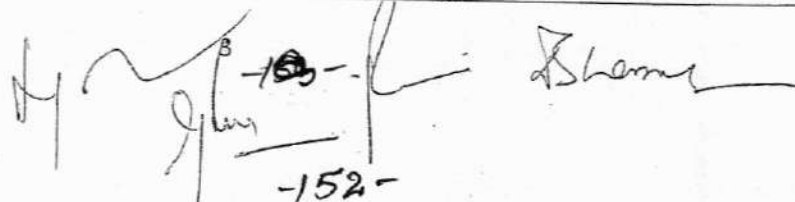
3. Medium of instruction and examination

English shall be the medium of instruction and examination in all papers except in Modern Indian Languages, where the medium of instruction and examination shall be the language concerned.

4. Eligibility for Examinations

At the end of every semester, Semester/term end examination would be held by the University as per the academic calendar schedule. All the candidates who have fulfilled the conditions of attendance, internals as well as internship cum Teaching Practice, shall be allowed to take examination. A person, so long as he/she is a student of B.Ed course, shall not be eligible to attend any other course of instruction or appear in any other examination of the University. The concerned Principal of the College/Institution shall issue a certificate in the regard of the fulfilment of the conditions laid out for students and completion of syllabus.

1. There shall be an examination called the semester examination at the end of each semester in the prescribed courses for students having undergone a regular course of study college of Education or in and the off sitecampuses. Examinations in the 1st and 3rd


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3. The exact date for the external examination as well as the evaluation of theory as well as for the Internship shall be notified by the Controller of Examinations in consultation with the Principals of the Colleges.

The examination shall be open to any person who –

- i/ has been on the rolls of an affiliated (permanent /temporary) college for every semester;
- ii/ has passed the Bachelor's Degree Examination In any Faculty of this University as recognized or an examination of any other University recognised as equivalent there to.
- iii/ produces the following certificate signed by the Principal of the College that he/ she
 - a/ has a good conduct and character;
 - b/ of having completed 80 % of attendance in each subject in theory and 90% for school internship in each semester .
 - c/ having completed school internship as per the norms laid down for the same ;

4.4 Admission in the next Semester

Admission in the II, III and IV Semester courses in B.Ed Two year semester program in operation shall be made on the prescribed forms to be filled up by every student seeking continuation of admission to the next semester.

i) Admission for the II & IV semesters shall be completed by the Principal concerned within 15 days from the date of termination of the I/III semester examination. However, admission in the 3rd Semester of B.Ed shall be subject to having passed at least 50% of the courses of the Ist Semester, appearance in at least in the two courses of the IInd Semester and having secured minimum of D grade in the Internals and must have completed the Internship of the Ist&IInd Semesters.

ii) Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made.

Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

4.5 Cancellation /Shortage of Attendance & Condoning the shortage

I. The Principal , shall be competent to cancel the admission of a student enrolled in B.Ed program in the college affiliated with the University of Jammu, if ;

i) The student teacher / trainee/ intern remains absent

semester courses will be held ordinarily in the December and examination in the 2nd and 4th semester courses will be held ordinarily in the June every year or on such dates as may be approved by the Vice-Chancellor.

2. A semester examination for the B.Ed Degree Programme shall be open to the following categories of persons:

(A) A regular student i.e. a person who has undergone a regular course of study in an affiliating college of education or in and the off site campuses for the period specified for that course of study by having been on the rolls of the College immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the Principal where he has pursued the course for the examination and has fulfilled the following conditions to be certified by the principal concerned:

- i/ he/she has been a person of good conduct;
- ii/ he/she has attended not less than 80% of the lectures delivered including seminars, tutorials etc., in each course offered by him in that semester;
- iii/ In the case of ainternship , he/she has attended not less than 90% of the internship(attendance)
- iv/ he/she has paid the prescribed fees.

(B) Ex-students i.e. persons who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having secured D grade in sessional work and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in a examination by submitting his/ her application on the prescribed form along with prescribed fees to reach the controller of examination within the dates fixed for this purpose.

The said candidate has to complete the Course with the all components(theory papers as well as the Internship) in maximum of the 3 years of the enrolment in the course. However ,for the failures/ drop outs , the awarding of the internals in equivalence of the percentage of the marks obtained in the theory examination for the reappear or private candidates.

3. The exact date for the external examination as well as the evaluation of theory as well as for the Internship shall be notified by the Controller of Examinations in consultation with the Principals of the Colleges.

The examination shall be open to any person who –

- i/ has been on the rolls of an affiliated (permanent /temporary) college for every semester;
- ii/ has passed the Bachelor's Degree Examination In any Faculty of this University as recognized or an examination of any other University recognised as equivalent there to.
- iii/ produces the following certificate signed by the

without the permission of the Principal for a period of 1 month continuously ; or

ii) The student teacher fails to attend the 50% or more of the total lectures delivered in the Ist semester after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her

iii) All these actions if taken , need to be vetted by the Competent Body of the University.

In case if the student teacher/ trainee/ intern has a some shortage than the required needed lectures for the eligibility, the Principal in consultation of Managing Committee, may condone shortages of a student in attendance in a semester for special reasons, to be recorded in writing, up to 6 % of the lectures delivered. But the internship part is to be done by the student , for which no condoning is effective. The internship is compulsory. A student, whose deficiency in lectures in a course is not condoned by the principal in consultation of Managing Committee or is not condonable, shall not be eligible to appear in the semester examination in the B.Ed course.

II. On Duty

A student who participates in games, cultural and other co-curricular activities, as defined below, with the prior approval of the Principal in consultation of Managing committee concerned. Such student/students for the purpose of condoning deficiency in attendances incurred by him/her on account of the participation in the inter university /interstate/regional Meet/National Meet , be treated as present on all the working days during the days of his/her absence on such account for a period not exceeding 08 working days in a semester for the theory papers but not for the internship:-

1/ State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co-curricular meet.

2/ Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;

3/ Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;

4/ Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;

5/ Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and

6/ Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

Principal of the College that he/ she

a/ has a good conduct and character;

b/ of having completed 80 % of attendance in each subject in theory and 90% for school internship in each semester .

c/ having completed school internship as per the norms laid down for the same ;

4.4 Admission in the next Semester

Admission in the II, III and IV Semester courses in B.Ed Two year semester program in operation shall be made on the prescribed forms to be filled up by every student seeking continuation of admission to the next semester.

i) Admission for the II & IV semesters shall be completed by the Principal concerned within 15 days from the date of termination of the I/III semester examination. However, admission in the 3rd Semester of B.Ed shall be subject to having passed at least 50% of the courses of the Ist Semester, appearance in at least in the two courses of the IInd Semester and having secured minimum of D grade in the Internals and must have completed the Internship of the Ist&IInd Semesters.

ii) Provided that a late fee as per the notification issued from time to time shall be paid by each student seeking admission after the last prescribed date, up to 3 days maximum delay and thereafter no admission for continued enrolment shall be made.

Notwithstanding anything contained above the Vice-Chancellor shall be competent to alter the above schedule of continued enrolment.

Introduction of:

- i) carry-on system in the Two year B.Ed course and
- ii) supplementary examination in the 3rd & 4th semesters of Two year B.Ed course (as approved by the university council vide resolution no.82.06)

4.5 Cancellation /Shortage of Attendance & Condoning the shortage

I. The Principal , shall be competent to cancel the admission of a student enrolled in B.Ed program in the college affiliated with the University of Jammu, if ;

i) The student teacher / trainee/ intern remains absent without the permission of the Principal for a period of 1 month continuously ; or

ii) The student teacher fails to attend the 50% or more of the total lectures delivered in the Ist semester after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her

iii) All these actions if taken, need to be vetted by the Competent Body of the University.

In case if the student teacher/ trainee/ intern has a some shortage than the required needed lectures for the eligibility, the Principal in consultation of Managing Committee, may condone shortages of a student in attendance in a semester for special reasons, to be

Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted there to.

EXAMINATIONS :

The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End or the term end examination would be held in the following components

a. Theory Papers

b. Teaching Practice cum Internship.

5.I Theory examination.

The Theory comprises of the Core subjects and the Content cum Methodology papers irrespective of the weight age of the credits for it. The theory examination will be held as per the University Date-sheet at the designated centers and students need to write the examination as per rules and regulations of the University. The Unit-IV in all the theory subjects deal with the sessional work which is to be a part of internship. The Sessional work shall constitute the content for theory examination as well as for the internship. But for the theory examination, the entire sessional work is also to figure for the written theoretical examination. Candidates will require a minimal of 40% marks for passing the theory examination.

5.II Internship cum Teaching Practice Examination

It is continuous assessment of the student teacher performance in the classroom and outside the classrooms. In the school internship, 4 weeks are to be devoted to school based related activities and 16 weeks are to be devoted to practice teaching and the other activities of the school like all the routine work of the full teacher. The trainees are expected to work as full time teachers during this period. The internship taken up in schools would be fully recorded in the form of Reflective Journal (RJ). The Reflective Journal is to be a compendium of all the activities of the student teacher which he/she would perform/enact in the classroom in the practicing school/on a field trip/performing any community service etc. In case of the non sufficient time in completing the internship, the internship activities including the teaching practice may be taken up in the Inter semester break. RJ is to be properly recorded and preserved by the student teacher. All the activities performed need to be authenticated by the Principal and the Teacher in charge of the Group/ individual student. All the activities performed during the Internship program from Semester I to Semester IV would be documented in the Reflective Journal. The Activities which can't be documented in writing must be photographed through timed videography (CD/DVD evidence to be appended). On the proper completion and

recorded in writing, up to 6 % of the lectures delivered. But the internship part is to be done by the student, for which no condoning is effective. The internship is compulsory. A student, whose deficiency in lectures in a course is not condoned by the principal in consultation of Managing Committee or is not condonable, shall not be eligible to appear in the semester examination in the B.Ed course.

II. On Duty

A student who participates in games, cultural and other co-curricular activities, as defined below, with the prior approval of the Principal in consultation of Managing committee concerned. Such student/students for the purpose of condoning deficiency in attendances incurred by him/her on account of the participation in the inter university /interstate/regional Meet/National Meet, be treated as present on all the working days during the days of his/her absence on such account for a period not exceeding 08 working days in a semester for the theory papers but not for the internship:-

- 1/ State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare / any other co-curricular meet.
- 2/ Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;
- 3/ Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;
- 4/ Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;
- 5/ Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and
- 6/ Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted there to.

EXAMINATIONS :

The Examination is a continuous process and the formative and summative techniques would be used to complete the process of examinations. The Semester End or the term end examination would be held in the following components

a. Theory Papers

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its authentication by the concerned College Faculty, the External Examiners cum Observers would undertake the external evaluation of the students submitted by the University for the award of the Grades. All the activities performed under internship need to be evaluated and awarded with marks which would be converted into Grades as per the formula charted out at 16. Besides, other activities of the internship, the following activities are must & can't be excluded from the schedule of the activities to be performed for Internship by the concerned Academic Coordination Committee (ACC) of the College.

The following activities besides to other activities are must in the component of the Internship.

- i. Differential Function of the school system.
- ii. System of Managing the classrooms by another teacher (if the teacher is on leave).
- iii. System of Managing Internal & External Evaluation.
- iv. System of maintain School records and Registers (in physical form or in the computer).
- v. System of Managing curriculum activities.

6. SCHEME OF EVALUATION

6.1A Theory External Evaluation

The evaluation of the student teachers would be done continuously throughout stay in the college. The theory papers would be evaluated out of 60 marks through external evaluators as per the guidelines and value points set forth.

6.1 B. Internal Assessment

Internal assessment marks are 40. The 5 marks are to be awarded for the attendance percentage which student teacher has earned in proportion to the number of the classes attended for each subject. The attendance record is to be maintained on daily basis and the Academic Coordination Committee should observe its objectivity as well as malpractices be notified. The other 5 marks are to be objectively awarded on the basis of the observations which a teacher educator would do for each student as per procedure. The following activities are to be basis other than many other activities which ACC may authorize the college, to conduct for awarding 5 marks to the student teachers:

- i) **Peer Leadership (Behavioural):** Taking up the challenges of leading others (leading in discussion in classroom, making others to join in the group talk etc, peer reformist) 1mark
- ii) **Social Responsibility (social):** takes the social cause as the personal responsibility be it the Clean India, Green India, Traffic management, HIV awareness etc. 1mark
- iii) **Technology use in teaching learning-** makes use of the technological intervention in teaching learning process rather the conventional methods of banking on the books which is helpful in the curriculum transaction. 1mark
- iv) **Environment Friendly-** protects the trees and

b. Teaching Practice cum Internship.

5.I Theory examination.

The Theory comprises of the Core subjects and the Content cum Methodology papers irrespective of the weight age of the credits for it. The theory examination will be held as per the University Date-sheet at the designated centers and students need to write the examination as per rules and regulations of the University. The Unit-IV in all the theory subjects deal with the sessional work which is to be a part of internship. The Sessional work shall constitute the content for theory examination as well as for the internship. But for the theory examination, the entire sessional work is also to figure for the written theoretical examination. Candidates will require a minimal of 40% marks for passing the theory examination.

5.II Internship cum Teaching Practice Examination

It is continuous assessment of the student teacher performance in the classroom and outside the classrooms. In the school internship, 4 weeks are to be devoted to school based related activities and 16 weeks are to be devoted to practice teaching and the other activities of the school like all the routine work of the full teacher. The trainees are expected to work as full time teachers during this period. The internship taken up in schools would be fully recorded in the form of Reflective Journal (RJ). The Reflective Journal is to be a compendium of all the activities of the student teacher which he/she would perform/enact in the classroom in the practicing school/on a field trip/performing any community service etc. In case of the non sufficient time in completing the internship, the internship activities including the teaching practice may be taken up in the Inter semester break. RJ is to be properly recorded and preserved by the student teacher. All the activities performed need to be authenticated by the Principal and the Teacher In charge of the Group/ individual student. All the activities performed during the Internship program from Semester 1 to Semester IV would be documented in the Reflective Journal. The Activities which can't be documented in writing must be photographed through timed videography (CD/DVD evidence to be appended). On the proper completion and its authentication by the concerned College Faculty, the External Examiners cum Observers would undertake the external evaluation of the students submitted by the University for the award of the Grades. All the activities performed under internship need to be evaluated and awarded with marks which would be converted into Grades as per the formula charted out at 16. Besides, other activities of the internship, the following activities are must & can't be excluded from the schedule of the activities to be performed for Internship by the concerned Academic Coordination Committee (ACC) of the College.

The following activities besides to other activities are

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encourages others to do so; involves in the clean water and air campaigns which benefits the society at large..1mark

v) Co curricular Contributor- Member of the different In house academic activities like member of the Editorial team; a poet /singer/painter/dancer etc./any other such activity which may be helpful in conduct of the teaching in the classroom.

Besides to it, 20 marks are meant for the Internals. The internals includes test/ tests and the Tutorial/ seminar/on spot questions etc. It is based upon 1mark answer , which is to be written as a very short answer. The test activity can be held twice in one semester with 5 marks each. The teacher educator will maintain the feedback exhibiting the performance. There is chance to improve upon the score.

The other 10 marks will constitute the activity of semester/tutorial/on spot question etc. activity (involving student teachers application of knowledge and learning of the curriculum). Both of the activities are to be constructed objectively and should be in accordance of the syllabus in hand. The record properly documented is to be shown to each student by the college, if asked, by the ACC for the Inspection purposes or by the student teacher. The proper justification of its value points is to be done very clearly.

6.I.C Internship cum Teaching Practice

a. Internship cum teaching Practice at the end of every semester , is to be evaluated on the value points. At the end of the IVth semester, the internship of all the four semesters is to be reflected through Reflective Journal. The Unit-IV in all the subjects for the theory deal with the sessional work which also constitutes internship.

b. The subjects offered by the students at the graduation and post graduation levels will form the basis for the selection of both teaching subject course at B,Ed level.

c. The teaching Practice will take place in two semesters (3rd &4th) for the two subjects selected by the student teacher in the IInd Semester. The teacher In charge / teacher Educator would observe the lesson on the Five point scale (Very Satisfactory, Satisfactory, Average, Needs Amendments, Re-teaching)

"Very Satisfactory" is such a delivery of lesson which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are innovative and naturalized adopted to the needs of teaching.

"Satisfactory" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are cost effective and are suited to the needs of teaching.

The "Average" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are not required but are used / enforced upon (out of place) in context of teaching. "Needs Amendments" is such a delivery of

must in the component of the Internship.

i. Differential Function of the school system.

ii. System of Managing the classrooms by another teacher(if the teacher is on leave).

iii. System of Managing Internal &External Evaluation.

iv. System of maintain School records and Registers (in physical form or in the computer).

v. System of Managing curriculum activities.

6. SCHEME OF EVALUATION

6.1A Theory External Evaluation

The evaluation of the student teachers would be done continuously throughout stay in the college. The theory papers would be evaluated out of 60 marks through external evaluators as per the guidelines and value points set forth.

6.1 B. Internal Assessment (to be discussed)

Internal assessment marks are 40. The 5 marks are to be awarded for the attendance percentage which student teacher has earned in proportion to the number of the classes attended for each subject. The attendance record is to be maintained on daily basis and the Academic Coordination Committee should observe its objectivity as well as malpractices be notified. The other 5 marks are to objectively awarded on the basis of the observations which a teacher educator would do for each student as per procedure. The following activities are to be basis other than many other activities which ACC may authorize the college , to conduct for awarding 5 marks to the student teachers:

i) **Peer Leadership (Behavioural):** Taking up the challenges of leading others (leading in discussion in classroom, making others to join in the group talk etc, peer reformist) 1mark

ii) **Social Responsibility (social)-**takes the social cause as the personal responsibility be it the Clean India, Green India, Traffic management , HIV awareness etc. 1mark

iii) **Technology use in teaching learning-** makes use of the technological intervention in teaching learning process rather the conventional methods of banking on the books which is helpful in the curriculum transaction. 1mark

iv) **Environment Friendly-** protects the trees and encourages others to do so; involves in the clean water and air campaigns which benefits the society at large..1mark

v) Co curricular Contributor- Member of the different In house academic activities like member of the Editorial team; a poet /singer/painter/dancer etc./any other such activity which may be helpful in conduct of the teaching in the classroom.

Besides to it, 20 marks are meant for the Internals. The internals includes test/ tests and the Tutorials/ seminars/on spot questions etc. It is based upon 1mark answer , which is to be written as a very short answer. The test activity can be held twice in one semester with

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lesson where the content and pedagogy match is missing.

The "Re-Teaching" delivery of lesson is to happen when the teaching of the content is wrong/ the pedagogy applied is not as per the requirement of the content. The student teacher's style of teaching lacks confidence in handling the content, methodology as well as the class.

d. The awarding of 60 teaching Practice component (40 lessons in each subject +20 lessons (10 On spot lessons +8 Observations lessons of the peers+ 2 criticism lessons) is to be done out of 60 marks (internal) out of 100 marks allotted for each subject whereas the 40 Marks are to be awarded by the external Examiners through the ACC after deliberations and Viva Voce.

e. The External Examiners appointed by the Hon'ble Vice Chancellor is to award 40 marks on the basis of:

i. Interviewing the student teacher on the basis of the Pedagogy undertaken. 5 Marks

ii. The effectiveness of the technology used.

(RJ reflections in this context are to be properly documented) 5Marks

iii. Any Innovation done while teaching for the learning among the students

(Transaction Ease) .(authenticated in RJ by the respective teacher) 10 marks

iv. Any report of misbehavior / use of corporal punishment during teaching (-5Marks) would be deducted.

v. Use of Cost effective /waste material products used as aids / home made aids (minimum 20 aids) 10 marks.

vi. Social Behaviour and responsibility (to share the resources, helpfulness, courteousness to the students). 5 marks

6.1D A candidate for the degree of Bachelor of Education (B. Ed.) must have:

a. completed two Semesters (the First Semester and the Second Semester) for the school Internship as given in the syllabus and must have requisite attendance as per the statutes to go for the next year internship.

b. In no case the candidate is exempted of / relaxation in the Internship. All the candidates pursuing B.Ed program, hereby to be known as "Student Teacher/ Trainees" /Interns of the B.Ed.

c. completed a course of Internship extending over four Semesters to the satisfaction of the Principal of the College in which the candidate is studying

First Semester (August-December)INT I

Activity	Duration	Credits	Marks
Visit Cum observation to	2 weeks	2	50
a)Agandwadi (neighbouring centre)	2 Days		8
b)Nursery School	2 Days		8

5 marks each. The teacher educator will maintain the feedback exhibiting the performance. There is chance to improve upon the score.

The other 10 marks will constitute the activity of semester/tutorial/on spot question etc. activity (involving student teachers application of knowledge and learning of the curriculum). Both of the activities are to be constructed objectively and should be in accordance of the syllabus in hand. The record properly documented is to be shown to each student by the college, if asked, by the ACC for the Inspection purposes or by the student teacher. The proper justification of its value points is to be done very clearly.

6.1.C Internship cum Teaching Practice

a. Internship cum teaching Practice at the end of every semester, is to be evaluated on the value

points. At the end of the IVth semester, the internship of all the four semesters is to be reflected through Reflective Journal. The Unit-IV in all the subjects for the theory deal with the sessional work which also constitutes internship.

b. The subjects offered by the students at the graduation and post graduation levels will form the basis for the selection of both teaching subject course at B,Ed level.

c. The teaching Practice will take place in two semesters (3rd &4th) for the two subjects selected by the student teacher in the IInd Semester. The teacher In charge / teacher Educator would observe the lesson on the Five point scale (Very Satisfactory, Satisfactory, Average, Needs Amendments, Re-teaching)

"Very Satisfactory" is such a delivery of lesson which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are innovative and naturalized adopted to the needs of teaching.

"Satisfactory" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are cost effective and are suited to the needs of teaching.

The "Average" delivery of lesson means which has the complete unison of content and pedagogy as per the plan drawn out and the teaching aids are not required but are used / enforced upon (out of place) in context of teaching. "Needs Amendments" is such a delivery of lesson where the content and pedagogy match is missing.

The "Re-Teaching" delivery of lesson is to happen when the teaching of the content is wrong/ the pedagogy applied is not as per the requirement of the content. The student teacher's style of teaching lacks confidence in handling the content, methodology as well as the class.

d. The awarding of teaching Practice component 30 lessons in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2 criticism lessons) is to be done out of 60 marks (internal) out of 100 marks allotted for each subject whereas the 40

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(Observation of 5 lessons)			
c)DIET (7 wings)	2 Days		8
d)Innovative Centre (Pry & Middle Schools)	2 Days		8
e)Pry School (Observation of 5 Lessons)	2 Days		8
f)Middle	2 Days		10
Second Semester (Jan-June) INT 2			
Activity	Duration	Credits	Marks
Visit Cum observation to	2 weeks	2	50
High schools (Observations of 8 Lessons)	4 Days		15
Hr Secondary schools (Observation of 5 lessons)	4 Days		15
SIE (7 branches) (Observation of 2 Lessons)	2 Days		10
Innovative Centres	2 Days		10

Third Semester (August-December) INT 3			
Activity	Duration	Credits	Marks
Internship Cum Teaching Practice	8 weeks	10	250
School Internship (all mentioned activities to be performed as per clause No. 5.11)	8 weeks	2	50
Teaching Practice (TPIA) comprises of delivery of 40 lessons on one chosen subject in addition to 20 lessons (10 on spot	8 weeks	4	100(60 Internal +40 external)

Marks are to be awarded by the external Examiners through the ACC after deliberations and Viva Voce.

e. The External Examiners appointed by the Hon'ble Vice Chancellor is to award 40 marks on the basis of

- Interviewing the student teacher on the basis of the Pedagogy undertaken. 5 Marks
- The effectiveness of the technology used. (RJ reflections in this context are to be properly documented) 5 Marks
- Delivery of the lesson (innovative ideas used and presentation of lesson) 10 marks
- Any report of misbehaviour / use of corporal punishment during teaching (-5 Marks) would be deducted, similarly (+5) will be added for positive behaviours.
- Use of Cost effective / waste material products used as aids / home made aids (minimum 20 aids) 10 marks.
- Social Behaviour and responsibility (to share the resources, helpfulness, courteousness to the students). 5 marks

6.1D A candidate for the degree of Bachelor of Education (B. Ed.) must have:

- completed two Semesters (the First Semester and the Second Semester) for the school Internship as given in the syllabus and must have requisite attendance as per the statutes to go for the next year internship.
- In no case the candidate is exempted of / relaxation in the Internship. All the candidates pursuing B.Ed program, hereby to be known as "Student Teacher/ Trainees" / Interns of the B.Ed.
- completed a course of Internship extending over four Semesters to the satisfaction of the Principal of the College in which the candidate is studying

First Semester (August-November) INT 1

Activity	Duration	Credits	Marks(50)		
			Internal	External	Total
Visit Cum observation to	2 Weeks	2			
a) Aganwadi (neighbouring centre)	2 Days		5	3	8
b) Nursery School (Observation of 5 Lessons)	2 Days		5	3	8
c) DIET (7 wings)	2 days		5	3	8

lesson+8 observation lessons of the peers and 2 Criticism lessons)			
Teaching Practice (TPIB) comprises of delivery of 40 lessons on other choosen subject in addition to 20 lessons (10 on spot lesson+8 observation lessons of the peers and 2 Criticism lessons)	8 weeks	4	100(60 Internal +40 external
	8 weeks		

Fourth Semester (Jan-June) INT 4

Activity	Duration	Credits	Marks
<u>Internship</u> <u>Cum</u> <u>Teaching</u> <u>Practice</u>	8 weeks	10	250
School Internship (all mentioned activities to be performed as per clause No. 5.II to be	8 weeks	2	50
Teaching Practice (TP2A) comprises of delivery of 40 lessons on one chosen subject in addition to 20 lessons (10 on spot lesson+8 Observation lessons of the peers and 2 Criticism lessons)	8 weeks	4	100(60 Internal +40 external

d) Innovative Centre(Pry & Middle schools)	2 days	5	3	8
e) Pry School(Observation of 5 Lessons)	2 days	5	3	8
f) Middle	2 days	5	5	10

Second Semester (Jan-June) INT 2

Activity	Duration	Credits	Marks(50)		
			Internal	External	Total
<u>Visit Cum observation to</u>	2 Weeks	2			
a) High schools(Observation of 8 Lessons)	4Days		10	5	15
b) Hr. Secondary schools Observation of 5 Lessons)	4Days		10	5	15
c) SIE(7 branches)	2 days		5	5	10
d) Innovative Centres	2 days		5	5	10

Third Semester (August-December) INT 3

Activity	Duration	Credits	Marks(250)		
			Internal	External	Total
<u>Internship cum Teaching Practice</u>	8 wks	10			
a) School Internship (all mentioned activities to be performed as per clause No. 5.III	8 wks	2	50		50

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Teaching Practice (TP2B) comprises of delivery of 40 lessons on other choosen subject in addition to 20 lessons (10 on spot lesson+8 Observation lessons of the peers and 2 Criticism lessons)	8 weeks	4	100(60 Internal +40 external	b)Teaching Practice (TP1A) 30 lessons (15 Harbertian& 15 lessons in RCEM) in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2criticism lessons) in each subject	8 wks	4	60	40	100
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c)Teaching Practice (TP1B) 30 lessons(15 Harbertian& 15 lessons in RCEM) in each subject + 20 (10 On spot lessons + 8 Observations lessons of the peers + 2criticism lessons) in each subject	8 wks	4	60	40	100
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Fourth Semester (Jan-June INT 4

Activity	Durati on	Credits	Marks(250)		
<u>Internship cum Teaching Practice</u>	8 wks	10	Inte rnal	Ext ern al	Tot al
a) School Internsh ip (all mention ed activities to be perform ed as per clause No 5.II	8 wks	2	50	-	50
•	8 wks	4	60	40	100

I. Observe 30 directed lessons (15 in first semester and 15 in second semesters) as per the schedule to be given by other candidates/ peers and demonstration lessons by the teachers of the institution for honing the self-skills in teaching. Before embarking upon the teaching the students in the real classrooms, the trainee must have attended the demonstration and discussion lessons. He /She should have attended lectures and guidance for the discussion of theory courses, and Completed internship components .

II. Teaching practice (a component of School Internship) of not less than 80 lessons (40 in first and 40 in the second subject and 20 lessons (10 on spot lesson + 8 observations lesson and 2 criticism lesson on each of the

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<p>chosen subject) taken up for the pedagogical mastery on the content basis in the IInd Semester to be distributed over Standards VI to IX of the recognized elementary / secondary/ higher secondary schools in the 3rd Semester of the curriculum.</p> <p>III. On spot lessons are the delivery of lessons which are not to be pre planned by the student teachers but are to be delivered as and when asked to be delivered by the concerned teacher In charge of the Internship. It is to be planned on spot at a short notice. The On spot Lessons are to be delivered by the trainees after having a sufficient on hands experience of teaching in the real classroom situations. The Teacher In charge is to be reasonably satisfied of the performance of the trainee before inducting the trainee for on spot lesson delivery.</p> <p>IV. The teacher In charge shall document the change reflected in the trainee on the attainment of the pedagogical skill from the time of the initiation into the classroom to on spot delivery of the lesson.</p> <p>V. The Teacher In charge is /are to ensure the veracity of the content to be delivered as well as the optimal performance of the trainee.</p> <p>VI. Likewise in the Fourth Semester ,the trainee would deliver teaching practice(A component in the school Internship) 40 lessons for the two subjects each and 20 lessons (10 on spot lesson + 8 observations + 2 criticism lessons) is to be delivered separately in each of the two subjects selected) for Standards VI to IX of the recognized elementary / secondary/ higher secondary schools. The trainee would showcase all the practical work(all components of the school Internship) through the Reflective Journal as suggested above.</p> <p>VII. The Teacher In-charge would profusely document in the RJ the evidence and the quantity of change in the teaching style and the methods used, as witnessed in every trainee under his / her mentor ship since the last two sessions (since 3rd semester to 4th semester). The examination for the degree of B. Ed. shall consist of division of marks, credit and allotment of time to each component of syllabus as shown in Table No.1</p> <p>Credits</p> <p>The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For the Foundational Courses and teaching courses, four hours theory course per week is given four credits and two hours theory course per week is given two credits. The total minimum credits, required for completing a B.Ed. programme is 90credits. The details of credits for individual components and individual courses are given in the schema given above in the table No I.</p> <p>9. External Examiners</p> <p>The Vice Chancellor by the powers vested in him would appoint Two External Examiners for the Semester end evaluation of the components (Internship/Project work/Teaching Practice /Internal Assessment)</p>	<p>Teaching Practice (TP2A) 30 lessons(15 on Constructivism & 15 on RCEM) approach in each subject + 20(10 On spot lessons + 8 observations of the peers + 2 criticism lessons) in each subject</p>					0
	<p>• Teaching Practice (TP2B) 30 lessons(15 on Constructivism & 15 on RCEM) approach in each subject + 20 (10 On spot lessons + 8 observations of the peers +2 criticism lessons) in each subject</p>	8 wks	4	60	40	100

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undertaken in the Semester as well as to be the members of ACC.

Duties & Responsibilities of the External Examiner:

I. Should have an teaching experience of more than 10 years (for Professor/Associate Professor) and Asstt. Professor (as per the prescribed rules).

II. Should have either B.Ed / M.Ed / MA (Education) as a basic qualification.

III. Should have worked / been working either in an autonomous Institute or an affiliating institute of Education to JU

IV. Would undertake a review of the activities taken up in the Reflective Journal of every student teacher before awarding for the said semester.

V. Would Interact with the faculty as well as the student teacher to understand the mechanism behind the award allotment by the internal team.

VI. The awarding scheme should reflect objectivity rather arbitrariness.

VII. The student teachers are to be shown the grades awarded and students teachers are to be satisfied for it.

9. Attendance

Every student teacher has to have 200 working days in the entire course work spread in four semesters. The percentage of attendance earned by the student teacher will be awarded in set procedure which as follows:

Above 95% and above = 5

Less than 95 and above 90% = 4

Less than 90% and above 85% = 3

Less than 85% and equal or above to 80% = 2

10. External Examination / Observation

The entire internship done in a semester is to be evaluated through a committee of senior faculty of college mediated by the two External Examiners from the University / college/ other University.

The External Examiners are to be the person of the discipline of education and has a minimum of 10 years experience of teaching in B.Ed / M.Ed / MA(Education). The college faculty should have a minimum of 4 years of teaching experience in the college. The focus is to award the student objectively and as per the value points. The External examiners will be paid TA/DA and the remuneration as per the University rules.

11. Experimental School

Every College of Education must have an attached school which would serve the needs of the student teachers pursuing degree in B.Ed.

12. Practicing Schools

Every College of Education must have minimum 15 identified practicing schools. The list of these schools should be submitted to office of Convener /Dean Faculty of Education. The student teachers should have practice teaching of 20 weeks in these identified schools.

13. Qualifications of Faculty and Staff

13.1 Principal: The Principal should possess the

Observe 30 directed lessons (15 in first semester and 15 in second semesters) as per the schedule to be given by other candidates/ peers and demonstration lessons by the teachers of the institution for honing the self-skills in teaching. Before embarking upon the teaching the students in the real classrooms, the trainee must have attended the demonstration and discussion lessons. He /She should have attended lectures and guidance for the discussion of theory courses, and Completed internship components.

II. Teaching practice (a component of School Internship) of not less than 200 lessons (30 in IIIrd and 30 in IVth semester in each of the teaching subject(120 lessons in total), along with 40 lessons (20 on spot lesson in each subject + 32 observations lesson and 8 criticism lesson in two chosen subjects) taken up for the pedagogical mastery on the content basis distributed over Standards VI to IX of the recognized elementary / secondary/ higher secondary schools.

III. On spot lessons are the delivery of lessons which are not to be pre-planned by the student teachers but are to be delivered as and when asked to be delivered by the concerned teacher In charge of the Internship. It is to be planned on spot at a short notice. The On spot Lessons are to be delivered by the trainees after having a sufficient on hands experience of teaching in the real classroom situations. The Teacher In charge is to be reasonably satisfied of the performance of the trainee before inducting the trainee for on spot lesson delivery.

IV. The teacher In charge shall document the change reflected in the trainee on the attainment of the pedagogical skill from the time of the initiation into the classroom to on spot delivery of the lesson.

V. The Teacher In charge is /are to ensure the veracity of the content to be delivered as well as the optimal performance of the trainee.

The Teacher In-charge would profusely document in the RJ the evidence and the quantity of change in the teaching style and the methods used, as witnessed in every trainee under his / her mentor ship since the last two sessions (since 3rd semester to 4th semester).

The examination for the degree of B. Ed. shall consist of division of marks, credit and allotment of time to each component of syllabus as shown in Table No.1

Credits

following qualification to be eligible for Principal of College of Education:

Essential Qualification

- i) M.Ed /M.A.(Education) &B.Ed degree with minimum of 55% marks.
- ii) Ph.D in Education.
- iii) 10 years of teaching experience at similar College of Education with above qualification.

The NET/SET along with above qualifications constitute desirable qualification.

13.II FACULTY

For Core Subjects:

The following qualifications are essential to be the faculty of core subject.

- i) M.Ed /M.A.(Education)&B.Ed degree with a minimum of 55% marks
- ii) Ph.D in Education

NET/SET along with the above mentioned qualification constitutes the desirable qualification.

13. III. For Teaching subjects (Pedagogy Subjects) :

The following qualifications are essential to be the faculty for teaching content and Methodology.

- i) A Master degree in the concerned/related discipline/subject with a minimum of 55% marks.
- ii) B.Ed as a qualification along with the (i) qualification NET/SET/M.Ed constitutes a desirable qualification in addition to above mentioned (i) &(ii) as mentioned above.

Besides to above, the College should have one faculty of each :

Fine Arts 01

Performing Arts 01

Health &Physical Education 01

For unit of 50 students, composition of staff will be Principal 01

Lecturers on Pedagogy 05

Lecturers on Health/ Physical Education 01

Lecturer on Fine/ Performing Art 01

N.B If the Principal has background in all of the Pedagogy subject, then one position shall be for the Foundation Courses.

There shall not be more than 25 student teachers/ trainees per teacher for a school subject for the Methods Courses and other practical components /Courses /activities of the program to facilitate participatory teaching learning.

IV. ADMINISTRATIVE STAFF

- (a) Librarian (B.Lib with 55%) 01
- (b) Lab. Assistant (with 55% marks) 01
- (c) Office-cum-Account Assistant 01
- (d) Office Assistant-cum-Computer Operator 01
- (e) Store-keeper 01
- (f) Technical Assistant 01
- (g) Lab. Attendants/Helpers/Support Staff 02

Qualifications

As prescribed by State Government as per the rules.

The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For the Foundational Courses and teaching courses, four hours theory course per week is given four credits and two hours theory course per week is given two credits. The details of credits for individual components and individual courses are given in the schema given above in the table No I.

9. External Examiners

The Vice Chancellor by the powers vested in him/her would appoint Two External Examiners for the Semester end evaluation of the components (Internship/Project work/Teaching Practice /Internal Assessment) undertaken in the Semester as well as to be the members of ACC.

Duties &Responsibilities of the External Examiner:

- I. Should have an teaching experience of more than 10 years (for Professor/Associate Professor) and Asstt.Professor (as per the prescribed rules).
- II. Should have either B.Ed /M.Ed / MA (Education) as a basic qualification .
- III. Should have worked / been working either in an autonomous Institute or an affiliating institute of Education to JU
- IV. Would undertake a review of the activities taken up in the Reflective Journal of every student teacher before awarding for the said semester.
- V. Would Interact with the faculty as well as the student teacher to understand the mechanism behind the award allotment by the internal team.
- VI. The awarding scheme should reflect objectivity rather arbitrariness.
- VII. The student teachers are to be shown the grades awarded and students teachers are to be satisfied for it.

9. Attendance

Every student teacher has to have 200 working days in the entire course work spread in four semesters. The percentage of attendance earned by the student teacher will be awarded in set procedure which as follows:

- Above 95% and above = 5
Less than 95 and above 90% = 4
Less than 90% and above 85% = 3
Less than 85% and equal or above to 80% = 2

10. External Examination / Observation

The entire internship done in a semester is to be evaluated through a committee of senior faculty of college mediated by the two External Examiners from the University / college/ other University.

The External Examiners are to be the person of the discipline of education and has a minimum of 10 years experience of teaching in B.Ed / M.Ed / MA(Education).The college faculty should have a minimum of 4 years of teaching experience in the college. The focus is to award the student objectively

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Note: In a composite institution, the Principal and academic, administrative and technical staff can be shared.

14. Academic Coordination Committee (ACC)

This committee will facilitate the local coordination & consultation of the academic arrangements at the college level as well as the optimal utilization of the Monetary and the physical resources for promoting the cause of education among the stakeholders. The committee will be of three years tenure and after every three years the committee needs to be reconstituted.

14.A Members : The committee will have Four members in it namely

i) One nominated member Professor or Associate Professor (external Examiner/Observer) of the University/ from a college of Education / College having the 10 years expertise in the discipline of Teacher education/Education (it will be on Semester / term end basis).

ii) Two senior faculty (One Principal & other faculty not less than 4 years stay) in the college of education.

iii) One Assistant Professor to be nominated (either from the Govt. college or Dept of Education, Jammu University or any such faculty from an affiliating institution of Jammu University.

14.B Duties and Responsibilities :

I. The Committee should meet twice or on need bases in an semester to take note of the resources and the smooth functioning of the college.

II. The minutes are to be recorded and the academic arrangements in the college should go accordingly.

III. The External Examiner / Observer and Assistant Professor are must in any evaluation of the Internals/Internship / Teaching Practice / project work as part of the examination. The Hon'ble Vice Chancellor will nominate these members on the Semester basis.

IV. The Committee will deliberate upon the academic arrangement at least once at the beginning of the semester.

V. The committee will have two local faculty from the college out of which Principal will act as the member secretary.

VI. The nominated members of the University shall ensure complete transparency as well as fairness in awarding the grades to the student teachers of B.Ed.

VII. The Committee shall act free of any biases and prejudices in awarding the Grades or taking any policy decision.

VIII. The committee will strictly follow the guidelines as set forth for implementing the policies and program of the B.Ed.

and as per the value points. The External examiners will be paid TA/DA and the remuneration as per the University rules.

11. Experimental School

Every College of Education must have an attached school which would serve the needs of the student teachers pursuing degree in B.Ed.

12. Practicing Schools

Every College of Education must have minimum 15 identified practicing schools. The list of these schools should be submitted to office of Convener /Dean Faculty of Education. The student teachers should have practice teaching of 20 weeks in these identified schools.

13. Staff

13.1 Academic Faculty

For an intake of two basic units of fifty students each, i.e. total students strength of 200, there shall be 16 full time faculty members.

The distribution of faculty across curricula areas shall be as under:-

- 1. Principal/HOD (One)
- 2. Perspectives in Education (Four)
- 3. Pedagogy subjects (Eight)
(Maths, Science, Social Science, Language)
- 4. Health & Physical Education (One)
- 5. Fine Arts (One)
- 6. Performing Arts (Music/Dance/Theatre) (One)

Note:- (i) The faculty positions listed under different subject categories may teach course(s) in the Teacher Education Programme across curricular areas specified and can cater to both foundation and pedagogy course(s). If the students strength from two years is one hundred (with one basic unit) only, the number of faculty shall be reduced to 8.

(ii) faculty can be utilized for teaching in flexible manner so as to optimize academic expertise available.

13.2. Qualifications:

The faculty shall possess the following qualifications:

A. Principal/HOD

- i) Postgraduate degree in Arts/ Science/Social science/humanities/Commerce with 55% marks and
- ii) M.Ed/ with minimum 55% marks; and
- iii) Ph.D in Education or in any pedagogic subject offered in the institution; and
- iv) Eight years of teaching experience in a secondary Teacher Education Institution

Desirable: Diploma/Degree in Educational administration or Educational Leadership

B. Perspectives in Education or Foundation Courses

- i) Postgraduate degree in social Sciences with minimum 55% marks; and
- ii) M.Ed/ degree from a recognized university with

- 15. FACILITIES TO BE PROVIDED IN COLLEGE**
- I. The Institution must have the following infrastructure (each item to include facilitation for PWD):
- One classroom for every 50 students
 - Multipurpose Hall with seating capacity of 200 and a dias (2000 sq.ft)
 - Library-cum-reading room.
 - ICT Resource Centre
 - Curriculum Laboratory
 - Art and Craft Resource Centre
 - Health and Physical Education. Resource Centre (including yoga education)
 - Principal's Office
 - Staff Room
 - Administrative Office
 - Visitor's Room
 - Separate Common Room for male and female students
 - Seminar Room
 - Canteen
 - Separate Toilet facility for male and female students, for staff, and for PWD
 - Parking Space
 - Store Rooms (two)
 - Multipurpose Playfield
 - Open space for Additional Accommodation
 - There shall be games facilities with a playground.

minimum 55% marks.

OR

- Postgraduate (MA) degree in Education with minimum 55% marks and
 - B.Ed/B.EL.Ed degree with minimum 55% marks.
- C. Curriculum and Pedagogic Courses**
- Postgraduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks and
 - M.Ed/ degree with minimum 55% marks

Desirable:

Ph.D Degree in Education with subject specialization
NOTE: In case of B&C put together for the faculty positions. A post graduate degree in Sociology/Psychology/philosophy with 55% marks and BEd/BEEd with 55% and the experience of teaching of three years of secondary school shall be considered D. Specialized Courses

Physical Education:

- Master of Physical Education (M.P.Ed) with minimum 55% marks (Training/ Qualification in Yoga education shall be desirable)

Visual Arts

- Post Graduate degree in Fine Arts (MFA) with minimum 55% marks

Performing Arts

- Post Graduate degree in Music/ Dance/Theatre arts with minimum 55% marks

13.3 Administrative and Professional Staff

- | | |
|--|-----|
| (a) Librarian (B.Lib with 55% marks) | One |
| (b) Lab assistant (BCA with 55% marks) | One |
| (c) Office-cum-Account Assistant | One |
| (d) Office Assistant-cum-Computer Operator | One |
| (e) Store-Keeper | One |
| (f) Technical Assistant | One |
| (g) Lab Attendants/Helpers/Support Staff | Two |

Qualifications

As prescribed by UT Administration

Note: a) In a composite institution, the Principal and academic, administrative and technical staff can be shared. There shall be one Principal, and others may be termed as HODs.

Terms & Conditions of Service

The terms and conditions of service of teaching and non teaching staff including selection procedure/appointment, pay scales, age of superannuation and other benefits shall be as per policy of UT administration/Affiliating Body,

14. Academic Coordination Committee (ACC)

This committee will facilitate the local coordination & consultation of the academic arrangements at the college level as well as the optimal utilization of the Monetary and the physical resources for promoting the

Where there is scarcity of space as in the metropolitan town/hilly regions, separate facilities for yoga, small court and indoor games may be provided.

xxi) Safeguard against fire hazard be provided in all parts of the building.

xxii) The institution campus, buildings, furniture etc. should be barrier free.

xxiii) Hostel for male and female students separately, and some residential quarters are desirable.

xxiv) Library-cum-Reading Room

There shall be a library-cum-reading room with seating capacity for at least fifty percent students equipped with minimum 1000 (one thousand) titles and 3000 (three thousand) books including text and reference books relevant to the course of study, educational encyclopedias, year books, electronic publications (CD-ROMs), online resources, and minimum five referred journals on education, and subscription to five other in related disciplines. The library holdings shall be augmented with addition of two hundred titles annually including books and journals. The library shall have photocopying facilities and computer with internet facilities for the use of faculty and student-teachers. Except in the case of textbooks and reference books there shall not more than three multiple copies of each title.

xxv) There shall be a Curriculum Laboratory with materials and resources relating to different areas of school curriculum.

xxvi) There shall be ICT facilities with hardware and software including computers, internet, TV, Camera; ICT equipment like ROT (Receive Only Terminal), SIT (Satellite Interlinking Terminal) etc.

xxvii) There shall be a fully furnished Teaching-Learning Resource Centre for Arts and Work Experience.

xxviii) Games and sports equipments for common indoor and outdoor games should be available.

xxix) Simple musical instruments such as harmonium, table, Manjra and other indigenous instruments.

16. Conferment of the B.Ed. Degree :

(i) A candidate shall be eligible for the conferment of the Degree of B.Ed. only if he/she has earned the required credits for the programme prescribed.

	Greater	Less	Grade Awarded
	or	Equal than	%
	to	% of	
	Marks	Marks(<	
	(>/=))	
1	80	-	A+

cause of education among the stakeholders. The committee will be of three years tenure and after every three years the committee needs to be reconstituted.

14.A Members : The committee will have Four members in it namely

i) One nominated member Professor or Associate Professor (external Examiner/Observer) of the University/ from a college of Education / College having the 10 years expertise in the discipline of Teacher education/Education (it will be on Semester / term end basis).

ii) Two senior faculty (One Principal & other faculty not less than 4 years stay) in the college of education.

iii) One Assistant Professor to be nominated (either from the Govt. college or Dept of Education, Jammu University or any such faculty from an affiliating institution of Jammu University.

14.B Duties and Responsibilities :

I. The Committee should meet twice or on need bases in an semester to take note of the resources and the smooth functioning of the college.

II. The minutes are to be recorded and the academic arrangements in the college should go accordingly.

III. The External Examiner / Observer and Assistant Professor are must in any evaluation of the Internals/Internship / Teaching Practice / project work as part of the examination. The Hon'ble Vice Chancellor will nominate these members on the Semester basis.

IV. The Committee will deliberate upon the academic arrangement at least once at the beginning of the semester.

V. The committee will have two local faculty from the college out of which Principal will act as the member secretary.

VI. The nominated members of the University shall ensure complete transparency as well as fairness in awarding the grades to the student teachers of B.Ed.

VII. The Committee shall act free of any biases and prejudices in awarding the Grades or taking any policy decision.

VIII. The committee will strictly follow the guidelines as set forth for implementing the policies and program of the B.Ed.

X Remuneration To ACC members/ External examiner will be paid by the college Management as per the norms below :

S.N	Sessional & Internship Activities	Practice of Teaching
1..	Rs 1500 per Day per Member	Rs 1500 per Day per Member (Upto 50

2.	75	80	A
3.	68	75	B+
4.	60	68	B
5.	50	60	C
6	40	50	D
7.	36	40	E
8.	20	36	F

Those who gain A+ -D Grades are considered successful whereas the below D(i.e. E) is to be considered fail or Dropped for the Different Components

- Core /Foundational Courses
- Methods Cum Content Courses
- Internship & Projects

The final results shall be displayed in Grades as approved by the Competent Body on the pattern of Masters Degree program.

I. A candidate, who passes, in theory but not successful in Internship examination will be a not successful candidate to earn the Degree as the candidate is to be successful in all the three components(Core/ Foundation Courses, Teaching Courses and the Internship) simultaneously irrespective of the minimum of Grades earned.

II. A candidate, who is successful in Internship examination but not successful in Theory Part (Foundational courses and the teaching courses) of the examination, shall be required to take the examination again in theory to earn the minimum grades to be earned to be declared eligible for award of B.Ed Degree.

III. Students pursuing the said course shall be permitted to complete the program within a maximum period of three years from the date of the admission to the program.

IV. In no case the Internship could be exempted fully or partially. It is to be done as suggested.

V. The syllabi and courses of study shall be prescribed by the Academic Council. The resource material (Text Books/ Reference books /Articles) used by the students to write the assignments/ examinations are to be Plagiarism free and should be of the quality material fulfilling the research ethics.

As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates indicating against each his/her result. Each successful candidate shall be

(Upto 50 Examinees)

Note : Any additional Examinee above 50 will constitute a subsequent Unit.

TA / DA Will Be paid by the concerned College.

15. FACILITIES

15.1 Infrastructure:

(i) The institutions shall possess 2500 sq mts(two thousand five hundred square meters) of exclusive well demarcated land for the initial intake of fifty students out of which 15 sqmts (one thousand five hundred square meters) shall be the built up area and the remaining space for lawns, playfields etc. For an additional intake of fifty students, it shall possess additional land of 500 sqm(500 hundred square metre). For an annual intake beyond two hundred and upto three hundred, it shall possess land of 3500 sqm(three thousand five hundred square metre). For the institutions established prior to this Regulations, for an additional intake of one hundred students, built up area is to be increased by 500 sqm five hundred square meter) and the requirement of additional land may not apply to them.

(ii) Built up Area for running other teacher education programme in combination with b.Ed programme shall be as under :

Facilities: The Institution must have the following infrastructure (each item to include facilitation for PWD):

- One classroom for every 50 students
- Multipurpose Hall with seating capacity of 200 and a dias (2000 sq.ft)
- Library-cum-reading room.
- ICT Resource Centre
- Curriculum Laboratory
- Art and Craft Resource Centre
- Health and Physical Education Resource Centre (including yoga education)
- Principal's Office
- Staff Room
- Administrative Office
- Visitor's Room
- Separate Common Room for male and female

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awarded a degree stating the Grade.

17. A candidate, who has already passed the examination for the degree of Bachelor of Education, may appear privately in anyone of the subjects mentioned in papers of 'Teaching of the subject' not already taken by him/her for this examination. The examination fee payable by such a candidate shall be one half of the total fee prescribed for the Bachelor of Education examination.

18. Every college of Education would sent in advance an Academic Calendar at the commencement of the session along with the list of the Schools to be engaged for the Internship. The group in charges as well as the student are to be informed accordingly in advance for the Internship venue and the roles and responsibilities. The senior faculty is an asset of the Institution and a such should be retained, unless compulsive due to reasons beyond the intervention, for the good mentorship as well as for the internal academic coordination arrangement.

19. Managing Committee:

The Institution /college will have a Managing Committee on its own. The committee shall comprise representatives of the Management, One nominated member of the University (an educationist), a teacher Educator, preferably from the Senior Faculty of the Department of Education and a senior member of the staff including the Principal.

20. DEFINITIONS :

I. Bachelor Degree" means Bachelor's Degree in the faculties of Arts, Science, Social Sciences or Commerce (under 10+2+3 pattern) of the University of Jammu or Bachelor's Degree in the Faculty of Music & Fine arts of the University of Jammu or a Degree of any other university recognised as equivalent thereto or Bachelor's Degree of 4-year duration in the Faculty of Agriculture of a recognised University or any of the such faculty which is included or would likely be included by the University Act.

II. Qualifying Examination" means Bachelor's Degree Examination (on the basis of which the candidate becomes eligible for admission to B.Ed. course in) in the faculties of Arts, Science, Social Sciences, Commerce or Music and Fine Arts of the University of Jammu or any other examination recognised as equivalent thereto or, Bachelor's Degree of 4-year duration in the Faculty of Agriculture and other Faculties approved by the University of Jammu.

III. Merit means percentage of marks obtained by the candidate in the qualifying examination (Bachelor Degree).

IV. Open Merit Category means consideration under Non-Reserved Category on the basis of inter-se merit.

V. The University means the University of Jammu.

VI. Incomplete Form means the Application Form which is wrongly filled in, gives incomplete/wrong/false information, has not been attested by the prescribed

students

xiii) Seminar Room

xiv) Canteen

xv) Separate Toilet facility for male, female and transgender students, for staff, and for PWD

xvi) Parking Space

xvii) Store Rooms (two)

xviii) Multipurpose Playfield

xix) Open space for Additional Accommodation

xx) There shall be games facilities with a playground. Where there is scarcity of space as in the metropolitan town/hilly regions, separate facilities for yoga, small court and indoor games may be provided.

xxi) Safeguard against fire hazard be provided in all parts of the building.

xxii) The institution campus, buildings, furniture etc. should be barrier free.

xxiii) Hostel for male and female students separately, and some residential quarters are desirable.

xxiv) Library-cum-Reading Room

There shall be a library-cum-reading room with seating capacity for at least fifty percent students equipped with minimum 1000 (one thousand) titles and 3000 (three thousand) books including text and reference books relevant to the course of study, educational encyclopedias, year books, electronic publications (CD-ROMs), online resources, and minimum five referred journals on education, and subscription to five other in related disciplines. The library holdings shall be augmented with addition of two hundred titles annually including books and journals. The library shall have photocopying facilities and computer with internet facilities for the use of faculty and student-teachers. Except in the case of textbooks and reference books there shall not more than there multiple copies of each title.

xxv) There shall be a Curriculum Laboratory with materials and resources relating to different areas of school curriculum.

xxvi) There shall be ICT facilities with hardware and software including computers, internet, TV, Camera; ICT equipment like ROT (Receive Only Terminal), SIT (Satellite Interlinking Terminal) etc.

xxvii) There shall be a fully furnished Teaching-Learning Resource Centre for Arts and Work Experience.

xxviii) Games and sports equipments for common indoor and outdoor games should be available.

xxix) Simple musical instruments such as harmonium, table, Manjra and other indigenous instruments.

16. Conferment of the B.Ed. Degree :

(i) A candidate shall be eligible for the conferment of the Degree of B.Ed. only if he/she has earned the required credits for the programme prescribed.

	Greater	Less		Grade Award
--	---------	------	--	-------------

authority, is not accompanied by the requisite late fee in full (if applicable) or is deficient in respect of one or more requisite certificate(s)/documents(s)

VII. Late Receipt means the Application Form not received in the University even by post during working hours on or before the last date notified for the purpose.

VIII. College means a Colleges of Education affiliated to the University for imparting instruction in the B.Ed. course.

IX. Authority to attest the Application Form and Photograph" is either the Principal of the Institution from where the candidate passed the qualifying examination or where he is studying at present or by a gazetted officer or as per the University guidelines.

X. Candidate means the person seeking admission to B.Ed. course.

XI. Internship is an integral component, of the B.Ed Course, which comprises of different activities like Teaching of Practice etc. as reflected in the details above.

XII. Reflective Journal is a compendium of all evidences of the activities performed by the trainee during the B.Ed course completion. The document is to be authenticated by the student, teacher, teacher incharge and the Principal.

XIII. During the course, the candidates pursuing B.Ed program is a trainee/ Student teacher/Intern.

		Equal	than	%	ed
	or				
	to	%	of		
	Marks	Marks(<			
	(>=))			
1	80	-			A+
2.	75	80			A
3.	68	75			B+
4.	60	68			B
5.	50	60			C
6	40	50			D
7.	36	40			E
8.	20	36			F

Those who gain A+ -D Grades are considered successful whereas the below D(i.e. E) is to be considered fail or Dropped for the Different Components

- i) Core /Foundational Courses
- ii) Methods Cum Content Courses
- iii) Internship & Projects

The final results, shall be displayed in Grades as approved by the Competent Body on the pattern of Masters Degree program.

I. A candidate, who passes, in theory but not successful in Internship examination will be a not successful candidate to earn the Degree as the candidate is to be successful in all the three components(Core/ Foundation Courses, Teaching Courses and the Internship) simultaneously irrespective of the minimum of Grades earned.

II. A candidate, who is successful in Internship examination but not successful in Theory Part (Foundational courses and the teaching courses) of the examination, shall be required to take the examination again in theory to earn the minimum grades to be earned to be declared eligible for award of B.Ed Degree.

III. Students pursuing the said course shall be permitted to complete the program within a maximum period of three years from the date of the admission to the program.

IV. In no case the Internship could be exempted fully or partially. It is to be done as suggested.

V. The syllabi and courses of study shall be prescribed by the Academic Council. The resource material (Text Books/ Reference books /Articles) used by the students to write the assignments/ examinations are to be Plagiarism free and should be of the quality material fulfilling the research ethics.

As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates indicating against each his/her result. Each successful candidate shall be awarded a degree stating the Grade.

17. A candidate, who has already passed the examination for the degree of Bachelor of Education, may appear privately in anyone of the subjects mentioned in papers of 'Teaching of the subject' not already taken by him/her for this examination by fulfilling all the terms & conditions in respect of the students pursuing BEd (By seeking admissions in a college of Education as well as undergoing the internship in all the semester as well as opting out the teaching subject from the 2nd semester onwards). The examination fee payable by such a candidate shall be one half of the total fee prescribed for the Bachelor of Education examination provided that a college of Education admits the student for such a course. .

18. Every college of Education would sent in advance an Academic Calendar at the commencement of the session along with the list of the Schools to be engaged for the Internship. The group In charges as well as the student are to be informed accordingly in advance for the Internship venue and the roles and responsibilities. The senior faculty is an asset of the Institution and a such should be retained, unless compulsive due to reasons beyond the intervention, for the good mentorship as well as for the internal academic coordination arrangement.

Managing Committee

The institution shall have a Managingcommittee which shall comprise representatives of the sponsoring society/trust, Educationists and Teacher Educators, representatives of the affiliating university and of the staff.

20. DEFINITIONS :

I. Bachelor Degree" means Bachelor's Degree in the faculties of Arts, Science, Social Sciences or Commerce (under 10+2+3 pattern) of the University of Jammu or Bachelor's Degree in the Faculty of Music & Fine arts of the University of Jammu or a Degree of any other university recognised as equivalent thereto or Bachelor's Degree of 4-year duration in the Faculty of Agriculture of a recognised University or any of the such faculty which is included or would likely be included by the University Act.

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IV. Open Merit Category means consideration under Non-Reserved Category on the basis of inter-se merit.

V. The University means the University of Jammu.

VI. Incomplete Form means the Application Form which is wrongly filled in, gives incomplete/wrong/false information, has not been attested by the prescribed authority, is not accompanied by the requisite late fee in full (if applicable) or is deficient in respect of one or more requisite certificate(s)/documents(s)

VII. Late Receipt means the Application Form not received in the University even by post during working hours on or before the last date notified for the purpose.

VIII. College means a Colleges of Education affiliated to the University for imparting instruction in the B.Ed. course.

IX. Authority to attest the Application Form and Photograph" is either the Principal of the Institution from where the candidate passed the qualifying examination or where he is studying at present or by a gazetted officer or as per the University guidelines.

X. Candidate means the person seeking admission to B.Ed. course.

XI. Internship is an integral component, of the B.Ed Course, which comprises of different activities like Teaching of Practice etc. as reflected in the details above.

XII. Reflective Journal is a compendium of all evidences of the activities performed by the trainee during the B.Ed course completion. The document is to be authenticated by the student, teacher, teacher incharge and the Principal.

XIII. During the course, the candidates pursuing B.Ed program is a trainee/ Student teacher/Intern.

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Table 1 Scheme for Two years B.Ed Programme (Existing)


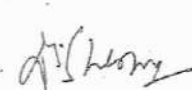


FIRST SEMESTER								
Course No.	Subject/Course Component	Credits	Inst.Hrs /Wk	Marks				
				Theory	Practical			Total
					Tr.	Int	Ext Examiner	
101	Education in Indian Perspective	4	4	60	5+5	20	10	100
102	Childhood and Adolescence Education	4	4	60	5+5	20	10	100
103	Language Competence and Communication Skills	4	4	60	5+5	20	10	100
104	Educational Planning and Management	4	4	60	5+5	20	10	100
105	Inclusive Education	4	4	60	5+5	20	10	100
INT1	School Internship	2	Continued & Combined Internship					50(30 Internal +20 Ext)

SECOND SEMESTER								
Course No.	Subject/Course Component	Credits	Inst.Hrs/ Wk	Marks				
				Theory	Practical			Total
					Tr.	Int	Ext Examiner	
201	Philosophical and Sociological Bases of Education		4	60	5+5	20	10	100
202	Teaching, Learning and Evaluation		4	60	5+5	20	10	100
203	Educational Technology and ICT		4	30	5+5	20	10	100
204	Methodology of Teaching Language-I English/Hindi/Punjabi/Urdu/Do gri/Sanskrit		4	60	5+5	20	10	100

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205	Methodology of Teaching subject-I S.St./Physical Science/Biological Science/ Home Science/Commerce/Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths.	4	60	5+5	20	10	100
206	Action Research	2	50	2.5+2.5	10	10	50
INT2	School Internship	Continued & Combined Internship					50(30 Internal+20 External)

B.EdNo	Subject/Course Component	Credits	Inst. Hour/Wk	Marks				Total
				Theory	Pract			
					Tr	Int	Ext Exam	
INT3	School Internship (As given out on page No 7 having different activities under Internship)	10 (2 credits for Routine work in school as a Teacher & 4 credits each for the Teaching Practice in two subjects.	Continued & Combined Internship as shown in 6.I.E					250=50 Routine work(As given out on page No 7 having different activities under Internship)+100 (TP1)+100 (TP2) Marks
301	Methodology of Teaching Language -II English/Hindi/Punjabi/Urdu/Dogri/Sanskrit	4	4	60	5+5	20	10	100
302	Methodology of Teaching subject-II S.Sc./Physical Science/Biological Science/Home Science/Commerce/Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths.	4	4	60	5+5	20	10	100
303	Env't Education & Disaster Management	4	4	60	5+5	20	10	100

FOURTH SEMESTER								
No.	Subject/Course Component	Credits	Inst. Hour/Wk	Marks				
				Theo	Pract			Total
					Tr	Int	Obs	
INT4	School Internship (As given out on page No 7 having different activities under Internship)	10 (2 credits for Routine work in school as a Teacher & 4 credits each for the Teaching Practice in two subjects.)	Continued & Combined Internship as shown in 6.I.E				250=50 Routine work(As given out on page No 7 having different activities under Internship)+100 (TP1)+100 (TP2)	

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		Teacher & 4 credits each for the Teaching Practice in two subjects.	shown in 6.I.E					activities under Internship)+ 100 (TP1)+100 (TP2)Marks
PR	Project Work	4						
401	Teacher Education	4						100
402	Optional Papers (any one)	4						100
	A. History of Education							100
	B. Health and Physical Education							
	C. Value & Peace Education							
	D. Guidance and Counselling							
	E. Comparative Education							
	F. Computer Education							
	G. Curriculum Development							
	H. Contemporary India & Education							

7. Project Work

The project work to be undertaken by each trainee under the directions of the teacher educator and the student teachers are to complete the following components

No	Activity	Completion Period	Internal Marks	External Marks	Marks
i)	Each one teach one	Two Years	15	15	25 Marks
ii)	Plant and own Tree	Do	15	15	25 Marks
iii)	Psychological testing	4 th Sem	15	15	25 Marks
iv)	Portfolio	Two Years	15	15	25 Marks
	a) Development of the Self as a person		5	5	
	b) Development of self as a Teacher		5	5	
	Development of the Wholistic & Integrated Understanding to handle Different situations.		5	5	
Total					100 Marks

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Table No I

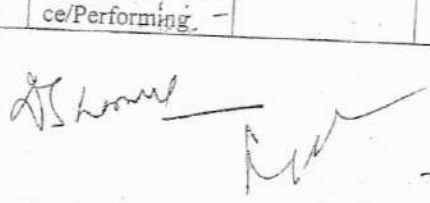
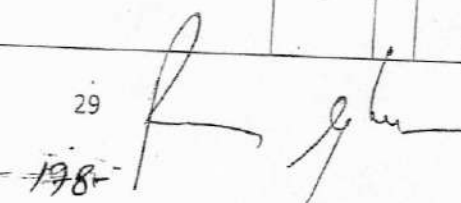
Scheme for two years B.Ed. Programme (AS IT WOULD READ AFTER MODIFICATION)

FIRST SEMESTER									
Course No.	Subject / Course Component	Credits	Inst. Hrs / Wk	Marks				Total Internal	Grand Total
				EXTERNAL Theory	INTERNAL				
					Attendance + Observ (5+5)	2 Tests + Seminar/ Tutorial/ On spot Q's (10+10)	Sessional		
101	Indian Constitution & Education in Indian Perspective	4	4	60	10	20	10	40	100
102	Childhood and Adolescence Education	4	4	60	10	20	10	40	100
103	Language Competence and Communication Skills	4	4	60	10	20	10	40	100
104	Educational Planning and Management	4	4	60	5+5	20	10	40	100
105	Inclusive Education	4	4	60	5+5	20	10	40	100
INT1	School Internship	2	Continued & Combined Internship		50 (30 Internal +20 Ext)				

SECOND SEMESTER									
Course No.	Subject / Course Component	Credits	Inst. Hrs / Wk	EXTERNAL Theory	Marks			Total Internal	Grand Total
					INTERNAL				
					Attend + Observ (5+5)	2 Tests + Seminar/ Tutorial/ On spot Q's (10+10)	Sessional		
201	Philosophical and Sociological Bases of Education	4	4	60	10	20	10	40	100
202	Teaching, Learning and Evaluation	4	4	60	10	20	10	40	100
203	Educational Technology and ICT	4	4	60	10	20	10	40	100

204	Methodology of Teaching Language-I English/Hindi/Punjabi/Urdu/Dogri/Sanskrit	4	4	60	5+5	20	10	40	100
205	Methodology of Teaching subject-I S.St./Physical Science/Biological Science/ Home Science/Commerce/ Performing Art/Visual Art/Computer Education/Health & Physical Education/Maths.	4	4	60	5+5	20	10	40	100
206	Action Research	2	2	30	2.5+2.5	2.5+2.5	10 (5+5) With ACC Consent	20	50
207	Yoga Education	2	2	30	2.5+2.5	2.5+2.5	10(5+5) with ACC Consent	20	50
INT-2	School Internship	2	Continued & Combined Internship		50 (30 Internal +20 Ext)				

THIRD SEMESTER									
301	Methodology of Teaching Language -II English/Hindi/Punjabi/Urdu/Dogri/Sanskrit	4	4	60	5+5	20	10		100
302	Methodology of Teaching subject-II S.St./Physical Science/Biological Science/ Home Science/Commerce/Performing.	4	4	60	5+5	20	10		100

	Art/Visual Art/Computer Education/Health & Physical Education/Maths							
303	Env't Education & Disaster Management	4	4	60	5 + 5	20	10	100
				Internal : (170)		External (80)		TOTAL (250)
INT3	School Internship	10 (2 credits for Routine work(As given out on page No 7 having different activities under Internship) in school as a Teacher & 4 credits each for the Teaching Practice in two subjects.	Continued & Combined Internship as shown in 6.I.E	50 (Routine Work) 60 (Subject -1) 60 (Subject -2)		40 40		50 100 100

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FOURTH SEMESTER								
No.	Subject/Course Component	Credits	Inst. Hour/Wk	Marks				
				Theo	Pract			Total
					Tr	Int	Obs	
INT4	School Internship(As given out on page No 7 having different activities under Internship)	10 (2 credits for Routine work in school as a Teacher & 4 credits each for the Teaching Practice in two subjects.	Continued& Combined Internship as shown in 6.I.E					250=50 Routine work+ 100 (TP1)+100 (TP2)Marks
PR	Project Work	4						
401	Teacher Education	4						100
402	Optional Papers (any one)	4		60	5+5	20	10	100
	<ul style="list-style-type: none"> History of Education Health and Physical Education Value & Peace Education Guidance and Counselling Comparative Education Curriculum Development Contemporary India & Education 			60	5+5	20	10	100

7. Note : Project Work

The project work to be undertaken by each trainee under the directions of the teacher educator and the student teachers are to complete the following components

No	Activity	Completion Period	Internal	External	Marks
i)	Each one teach one	Two Years	15	10	25 Marks
ii)	Plant and own Tree	Do	15	10	25 Marks
iii)	Psychological testing	4 th Sem	15	10	25 Marks
iv)	Portfolio	Two Years	15	10	25 Marks
	<ul style="list-style-type: none"> Development of the Self as a person 		5	3	
	<ul style="list-style-type: none"> Development of self as a Teacher 		5	3	
	C) Development of the Wholistic & Integrated Understanding to handle Different situations.		5	4	
Total					100 Marks

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STATUTES GOVERNING MASTER OF EDUCATION (M.Ed.) PROGRAMME OF STUDY AND EXAMINATIONS (CBCS SEMESTER PATTERN) IN THE FACULTY OF EDUCATION

1. **Duration:** The M.Ed. Programme shall be of duration of two academic years, divided into four semesters including field attachment for a minimum of four weeks and research dissertation. It is of 100 credits course, split in four semesters.
2. **Institutions Eligible to Apply:**
Institutions offering teacher education programme for a minimum of five academic years, affiliated to University of Jammu and accredited by NAAC with minimum 'B' grade.
3. **Working Days:** There shall be at least two hundred working days each year, exclusive of the period of admission and the institution shall work for a minimum of thirty-six hours in a week. The Minimum attendance of students shall be 80% for theory courses and Practicals, and 90% for Field Attachment/Internship.
4. A candidate to be eligible for admission to M.Ed. Course, should have passed the qualifying Degree examination of B.Ed/B.A B.Ed/ B.Sc. B.Ed with minimum of 50% marks (the reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the State Government) or appeared in the examination of B.Ed in present session and should have passed Juet. However, admission in M.Ed third semester shall be subject to having passed at least 50% of the courses of first semester, appearance in at least two courses in second semester and having secured atleast 'C' grade in internal assessment and completed internship of first and second semester.
5. The mode, procedure and order of preference for selection of students to the M.Ed. Programme, fees and other charges payable, reservations for special categories and other conditions to be fulfilled by persons seeking admission as regular students in the University department shall be such as may be prescribed under Statutes or Regulations from time to time.
6. Admission of students for M.Ed. Degree Programme will be made by the Department of Education of the University under the conditions and within the dates prescribed under Statutes.
7. **Staff**

For an intake of 50 students per unit, the faculty-student ratio for a two year M.Ed Programme shall be 1:10. The Faculty positions shall be distributed as under:

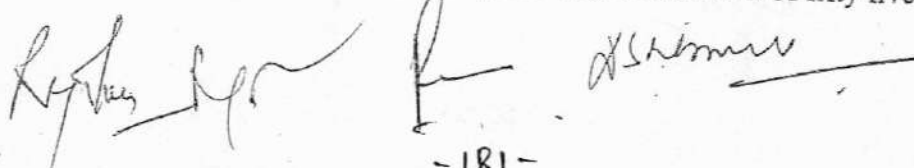
- | | |
|------------------------|-----|
| 1. Professor | Two |
| 2. Associate Professor | Two |
| 3. Assistant Professor | Six |

The Faculty members shall be appointed to cover all the core and specialized areas given in the curriculum. The Principal of a college offering M.Ed Programme shall be in the rank and scale of a Professor.

Qualifications

A) Principal/HOD

- i) M.Ed. /M.A. (Education with a minimum of fifty five percent marks
- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks



- iii) Ph.D. in Education
- iv) Ten Years of professional Experiences in secondary Teacher Education institutions
- v) Any other qualifications prescribed by UGC/State Government/ University from time to time

B) Professor

- i) M.Ed. /M.A. (Education) with a minimum of fifty five percent marks
- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
- iii) Ph.D. in Education
- vi) Ten Years of professional Experiences in secondary Teacher Education institutions
- iv) Any other qualifications prescribed by UGC/State Government/ University from time to time

C) Associate Professor

- i) M.Ed./M.A.Education with a minimum of fifty five percent marks
- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
- iii) Ph.D. in Education
- vii) Eight Years of professional Experiences in secondary Teacher Education institutions
- iv) Any other qualifications prescribed by UGC like NET qualification

D) Assistant Professor

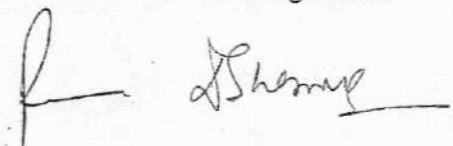
- i) M.Ed/ M.A. (Education) with a minimum of fifty five percent marks
- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
- iii) NET/SLET in Education
- iv) Any other qualifications prescribed by UGC like NET qualification.

8. Administrative and Professional Supportive Staff: The following administrative staff shall be provided

- | | |
|--|-----|
| 1. Office Manager | One |
| 2. IT Executive/Maintenance Staff | One |
| 3. Library Assistant/Resource Centre Coordinator | One |
| 4. Office Assistant | Two |
| 5. Helper | One |

- 9. **Terms and Conditions of Services:** The terms and conditions of service of teaching and non-teaching staff including selection procedure, pay scales and age of superannuation and other benefits shall be as per the policy of the State Government/Affiliating body.
- 10. **Facilities:** An institution already having one teacher education programme and proposing to offer M.Ed. for one basic unit, should possess a minimum of 3000 Square meters land area. The corresponding built up area shall be 2000 square meters. For additional intake of one basic unit, the minimum additional built up area shall be 500 sqm.
 - i) **Classrooms:** For an intake of 50 students, there should be provision for at least two class rooms with space and furniture to accommodate all students. The minimum size of classrooms should be 50 Square meters. The institution should provide a minimum of three small rooms of the size of 30 Square meters to hold tutorials and group discussions.
 - ii) **Seminar Room:** Multipurpose Hall in the institution shall be shared. In addition, the institute should have one seminar room with seating capacity of one hundred and minimum total area of 100 square meters. This hall should be equipped for conducting seminars and workshops.

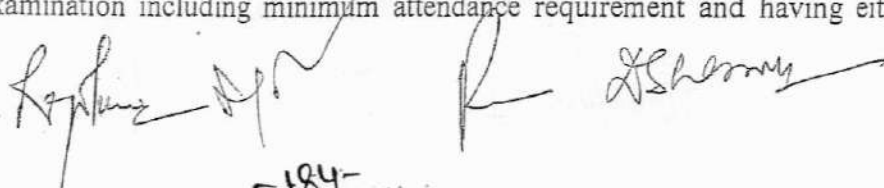
- iii) **Faculty Room:** A separate cabin for each faculty member with functioning computer and storage space should be provided.
 - iv) **Administrative Office Space:** The institution should provide adequate working space for the office staff, with furniture, storage and computer facilities.
 - 11. **Common Rooms:** The institution should provide at least separate common rooms, one each for women and men.
 - 12. **Equipments & Materials**
 - (a) **Library:** The Library of the Institution/University shall be shared and shall cater to the requirements of the programme. A Minimum of 1000 relevant titles (With multiple copies of relevant books) for the M.Ed Programme should be there including reference books related to all courses of study. There should also be provision of space for reading and reference section in the library. At least 100 quality books should be added to the Library every year. The library should have photocopying facility and computer with internet facility for the use of Faculty and students.
 - (b) **Resource Centre**
An exclusive resource centre shall serve the purpose of a resource centre -cum- department library. It shall provide access to a variety of resources and materials to design and choose activities for teaching and learning; of relevant texts, copies of policy documents & commission reports ; relevant curriculum documents such as the NCF, NCFTE, Research reports of surveys (National & State level), district and state level data; teachers' handbooks ; books & journals relevant for course readings ; field reports & reports of research seminars undertaken by students, audio visual equipments- TV, DVD Player, LCD Projector, Films(documentaries, children films, other films of social concerns/ issues of conflict, films on education and other recording devices; & desirably ROT(Satellite Receive Only Terminal) and SIT(Satellite Interactive Terminal).
 - 13. **Other Amenities**
 - i) Functional and appropriate labs with furniture in required number for instructional and other purposes.
 - ii) Arrangement may be made for parking vehicles.
 - iii) Access to safe drinking water should be provided in the institution.
 - iv) Effective arrangement should be made for regular cleaning of campus, water and toilet facilities (separate for male, female and transgender students and teachers).
- Note:* If more than one programme in teacher education is run by the same institution in the same campus, the facility of playground, multipurpose hall, library and laboratory (with proportionate addition of books and equipments) and instructional space can be shared. The institution shall have one Principal for the entire institution and Heads for different Teacher Education Programmes offered in the institution.
- 14. **Managing Committee:** The institution shall have a Managing Committee comprising of Members from the Sponsoring Society/Managing Society/Trust, two Teacher Educators, one Faculty member of the college and Heads of two institutions identified for field attachment by rotation.
 - 15. Selection of courses/area of study for the M.Ed. Programme will be made by a student to make up credits in the manner provided in Schema for two years M.Ed Programme approved by the Academic Council for the purpose.

16. The nature, number, scope and content of course for the M.Ed. Degree Programme contact hours, the number of credits, allotment of marks for the semester examination and sessional work and the duration of examination of each course in a semester shall be as approved by the Academic Council on the recommendation of the Board of Studies in Teacher Education and the Faculty of Education.

NOTE:-

- i/ A 4-Credit course may have 60 marks for Semester examination and 40 marks for sessional assessment.
 - ii/ The duration of examination in a course may be up to three hours.
17. Instruction in each course shall be in the form of lectures, tutorials, seminars, case studies, group discussions, field visits etc. according to the need of each course as may be decided by the Board of Studies in Teacher Education.
18. Continuous sessional assessment shall be a constituent part of the semester programme except dissertation and viva-voce. The weightage of marks to be given to semester examination and to the continuous sessional assessment in a course shall be in the ratio of 60:40. The sessional assessment shall be awarded and the record thereof shall be maintained in the manner prescribed by the Academic Council. There will be no sessional assessment for dissertation work and viva-voce.
19. There shall be an examination called the semester end examination at the end of each semester in the prescribed courses in the manner approved by the Academic Council. Examination for the 1st and 3rd semester courses will be held ordinarily in the 1st/2nd week of December and examination for the 2nd and 4th semester courses will be held ordinarily in the 1st/2nd week of May every year or on such dates as may be approved by the Vice-Chancellor.
20. A semester examination for the M.Ed. Programme shall be open to the following categories of persons:-
- (A) A regular student from Colleges of Education affiliated to University of Jammu for the period specified for that course of study by having been on the rolls of the department/college immediately preceding the examination and submits his/her application on the prescribed form to the Controller of Examinations through the Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the Principal of the College of Education.
 - i/ he/she has been a person of good conduct;
 - ii/ he/she has attended not less than 80% in theory and practicals and 90% in internship & field work
 - iii/ he/she has satisfactorily performed the work of the class;
 - iv/ he/she has paid the prescribed fees.
 - The application on the prescribed form duly filled in and accompanied by the prescribed fees and certificates must reach the Controller of Examinations not later than the date fixed for the purpose.
 - (B) An ex-student, i.e., a person who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having either



failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) provided he/she appears in the examination within the maximum period within four years of entering the course and submits his/her application on the prescribed form along with the prescribed fees and certificates to reach the Controller of Examinations within the date fixed for this purpose.

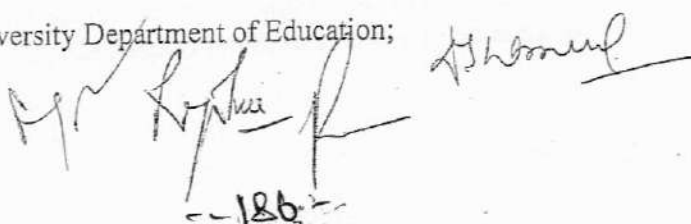
21. The Principal of College of Education may condone shortages in attendance of a student in a semester for special reasons to be recorded in writing up to five lectures in each course separately. A student whose deficiency in lectures in a course is not condoned by the Principal of College of Education or is not condonable shall not be eligible to appear in the semester examination in that course.
22. Any student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Head of the Department/ Principal of College of Education shall, for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of not exceeding 8 working days in a semester:
 - (1) State representation in International/All India competitions organised by an agency recognized by the Board of Sports and Youth Welfare.
 - (2) Participation in the Inter-University competition held under the auspices of a University or any recognized institution as a member of the University team. .
 - (3) Participation in the N.C.C., N.S.S. Bharat Scouts & Guides and National Integration Samiti activities as a member of the recognized institution;
 - (4) Participation in the Coaching Camps/ Rehearsals prior to participation as a member of the State or University team in the National/All India/Inter-University competitions;
 - (5) Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.
 - (6) Participation in the Inter College Competitions organized by the University as a member of the teams of participating Institutions.
22. Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied, after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted thereto.
23. In order to be eligible for the M.Ed. degree, a student must pass all courses with atleast 'C' Grade through semester courses provided by the University spread over to not less than four semesters.
24. In order to earn the credits for a course, a student must have -
 - a/ "attended not less than 80% in theory and 90% in internship /field work delivered in each course separately."
 - b/ obtained atleast 'C' Grade in each course reserved for sessional assessment (except Dissertation where there is no sessional assessment) separately; and

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c/ obtained atleast 'C' Grade in each course separately and in dissertation including viva-voce.

25. A student who has earned the required credits in a course and dissertation including viva-voce in the manner provided in schema for two years M.Ed programme shall be declared successful.
26. A student who -
 - i/ does not fulfill the minimum requirement of attendance in lectures in a course; or
 - ii/ does not secure the minimum marks/grade required to pass in the sessional assessment in a course will not be eligible to sit in the semester examination in that course. He/she will have either to repeat the course/courses when classes in that course/courses are held by the department/college or opt for a new course or courses in that or any other semester if facilities of Instruction are available and the courses in which he/she failed to fulfill requirement of attendance in lectures or in sessional work in a course. In all such matters final decision will be taken by the Principal College of Education.
27. The Principal College of Education shall be competent to cancel admission of a student enrolled for the M.Ed. Programme in the department if -
 - i/ the student remains absent without permission of the Principal College of Education for a period of one month continuously; or
 - ii/ the student does not attend 50% or more of the total lectures delivered in the semester concerned; after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her.
28. A student who has completed the minimum attendance requirements in the 1st semester but has either failed to appear in the semester examination in that session or having appeared and failed to pass in any or all the courses prescribed for the semester, may be permitted to keep terms for the second semester.
29. A student who has been on the rolls of the College of Education in the 1st Semester of the M.Ed. degree programme and earns eligibility to join the 2nd Semester of the Programme but fails to join the 2nd Semester when he/she was due to join or discontinues his/her studies for any reasons whatsoever after earning eligibility to join the 2nd Semester may be considered for admission to the 2nd Semester in a subsequent year if he/she submits application to this effect before the commencement of the 2nd Semester provided a seat and other facilities for the courses offered by the student are available in the College of Education in the 2nd Semester and the student seeks admission within a period of two years from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the principal of the institution.
30. Two copies of the dissertation along with C.D. be submitted by the students of M.Ed. 4th Semester in the Office of the Controller of Examinations within 15 days from the last paper of concerned course. No further extension will be granted in this regard.
31. The dissertation shall be examined and viva-voce conducted by a Board of Examiners consisting of:-

(a) Head of the University Department of Education;



(b) One External Examiner appointed by competent authority. He/She will be paid T.A./D.A. and honorarium as per University rules & regulations by the concerned institution.



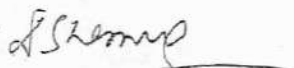
32. "A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or, having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the University within the maximum period of four (n+2) years. Unless otherwise provided, he/she will have to appear in the course or courses according to the syllabus prescribed by the University for the Semester Examination in which he/she appears. Provided, that the candidate who fails to qualify all the semester examinations in full within the prescribed time may be allowed to complete the entire course with four (n+2) years. In such cases the marks obtained in sessional/internal assessment in the course/courses concerned shall be carried forward."
- Note: No one will be allowed to appear as a private candidate in M.Ed. except failures/ Reappear/Droppers because of the compulsory requirements of the dissertation work for regular students, its viva-voce and practical work.
33. A transcript can be shown on demand to a student in respect of his/her performance in each semester after evaluation of the semester examination is done. The transcript shall indicate grade/marks term end examination of semester.
34. After a candidate has appeared and passed in all courses of study offered by him/her in the four semesters and has earned required credits of four semester Examinations in accordance with these Statutes, his/her result shall be declared for the MASTER's degree programme in the Faculty of Education. He/she shall be awarded a degree stating the grade in which he/she has passed in the following manner:-.

The successful candidates shall be classified as under:-

Marks	Grade	Grade Points	Description of Performance
≥ 90	O	10	Out Standing
≥ 75 and < 90	A+	09	Excellent
≥ 65 and < 75	A	08	Very Good
≥ 55 and < 65	B+	07	Good
≥ 50 and < 55	B	06	Above Average
≥ 40 and < 50	C+	05	Average
≥ 36 and < 40	C	04	Pass/Below Average
≥ 20 and < 36	D	02	Fail/Poor
< 20	E	00	Very Poor

'D' and 'E' grades refer to unsatisfactory performance' The student shall have to repeat/reappear all compulsory courses where D/E grade is obtained' The weights of 'D' and 'E' Grades shall not be counted in SGPA or CGPA.

Other grades would include:

I	-	Incomplete
W	-	Withdrawal
X	-	Continued Project
S	-	Satisfactory Completion
Z	-	Non Completion

The final results shall be displayed in Grades as approved by the Competent Body on the pattern of Masters Degree program.

Those who attain O to C Grades are considered successful whereas the ones who attain Grades below 'D' (i.e. D & E) are to be considered fail. Students shall be permitted to complete the programme requirements within a maximum period of four years from the date of admission to the programme.

A candidate, who passes, in theory but not successful in Internship examination will be a not successful candidate to earn the Degree as the candidate is to be successful in all the three components(Core/ Foundation Courses , Teaching Courses and the Internship) simultaneously irrespective of the minimum of Grades earned.

As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates indicating against each his/her result. Each successful candidate shall be awarded a degree stating the Grade.

35. Re-evaluation

The candidate(s) would be allowed to get their answer scripts re-evaluated.

36. The rates of examination & other fees payable by each candidate appearing in a semester examination for the M.Ed. degree programme shall be as per University notifications issued from time to time.
37. Every candidate for a semester examination shall submit his/her application for appearance at each semester examination to the Controller of Examinations to reach him/her not later than the dates given below on the prescribed form accompanied by the prescribed fees and necessary certificates signed by the Head of the University Department of Education/ Principal College of Education or the officer authorized under Statutes to attest and sign such forms:

Last date for receipt of forms and Fees in the University Office

For examination to be held in December --15 September

For examination to be held in May -- 15 February

Whenever the application or fee or both of a candidate is/are received after the last date prescribed above, he/she shall also pay late fee as per University rules in vogue from time to time.

Regd. Secy *R* *Shomul*

38. No candidate who gets 'E' Grade in M.Ed. programme after having been placed in re-appear category in any course or courses shall be entitled to a scholarship or a prize or a medal.
39. A person, so long as he/she is a student of M.Ed. programme, shall not be permitted to attend any other course of instruction or appear in any other examination of the University;

Provided that a candidate who has been placed under re-appear in one paper/subject only of an examination other than that of M.Ed., shall not fall under the purview of this Statute.

40. English shall be the medium of instruction/examination.
41. The Vice-Chancellor shall interpret and remove any difficulty arising in the application and implementation of these Statutes and shall decide forms and procedures for the same.

"(i) A candidate who has passed M.Ed. (semester pattern) Examination from the University of Jammu and has been placed in the D & E Grade in the aggregate of semester examination may be given Two chances to improve his /her grade/performance within a period of 3 years of having passed the M.Ed. Examination and for this purpose he/she may reappear as a private candidate in the consecutive annual examinations in the discipline in any number of courses prescribed for the M.Ed. The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward. Internal assessment of the entire regular candidate who sit in the examination for improvement of Grade within a period of three years of having passed their M.Ed. examination be retained. The result of such a candidate shall be declared if he/she improves the Grade.

- ii) Notwithstanding anything contained above a candidate who having passed M.Ed.(Semester System), examinations with less than 55% marks from the University of Jammu, appears in the examination to improve the grade but fails to do so, his/her result may also be declared provided he/she secures C or above grade".

Note: Wherever required rules of P.G. (Choice based) will be followed.

42. **Educational Tour/Field Trip:** The Students studying in M.Ed 2nd Semester will be taken to visit Centers of Advanced Studies in Education /Renowned Teachers Educational Institutions/Departments of the Universities located in Indian Universities for giving exposure of the kind of research and practicum work being done in other Universities. The students will also be taken to Documentation Centers of different Universities/National Organizations. It will facilitate the students for the collection of Literature to prepare the chapter on "Review of Related Literature" for their dissertation work. The Dissertation for the students of M.Ed is compulsory for regular students and it is to be completed as a partial, fulfillment of the course. To bridge the gaps in the preparation of a good researcher and practitioner in the Educational Institutions, the students need to be fully groomed in the research pursuits. It therefore, requires an exposure and understanding of the students through their visit to renowned academic

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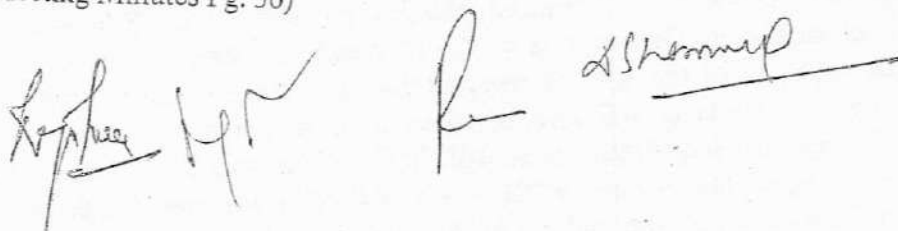
places in the country so that students are enlightened and enabled to broaden their outlook. The students will also get a chance to know how ICT is being used in the discipline for improving class room teaching. It will also give an understanding to the students about the good and innovative practices being followed in the departments of other universities. Every student shall submit a report to HOD for work done in the Institutions being visited.

The teachers of the department, out of whom one should preferable be a lady teacher, a clerk and one peon will accompany the students on educational tour. The department will collect Rs. 800.00 for each student in all the semesters to seek 50% of the contribution of the department for meeting to and for expenditure. The rest of the 50% of the fare will be met by seeking railway concessions. In case tickets sometimes are not available due to heavy rush. In that event the tickets may be bought on TATKAL QUOTA out the funds collected from the students. Every year the HOD/Principal shall fix up the amount to be charged from the students at the time of granting admission after making a resolution by DAC.

The expenditure for lodging and boarding as well as sightseeing etc. will have to be borne by the students. The teachers accompanying will also be paid 2nd A.C to and fro expenditure and DA admissible out of the department fund besides local bus fare and any other actual expenditure etc. The same holds good for the clerk and peon accompanying the tour but as per their entitlement. The organization of the tour shall be assigned to any of the tour and travel party in consultation with DAC and CR,s of the Department. The Expenditure per student should not exceed the amount collected through the fees per semester or through lump sum collection.


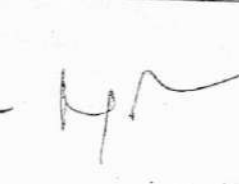
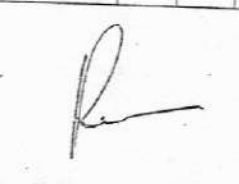
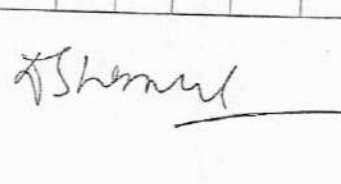
References:

1. University Council Resolution No. 86 dated 21-06-2004
2. University Council Resolution No. 98 dated 21-06-2004
3. University Council Resolution No.18 dated 15-01-2001
4. University Council Resolution No. 24 dated 21-02-2003
5. University Council Resolution No.13 dated 2-1-1982.
6. University Council Resolution No. 40 dated 26-04-2000
7. University Council Resolution No.4.72.2 dated 15-04-2014 (76th University Council Meeting Minutes Pg. 36)



SCHEMA FOR TWO YEARS M.ED PROGRAMME (CBCS)

First Semester												
Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				External	Internals							Total
					Test 1	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
PSMETC101	Philosophical Foundations of Education	4	4	60	10	10	20	10	10	20	40	100
PSMETC102	Psychological Foundations of Education	4	4	60	10	10	20	10	10	20	40	100
PSMETC103	Methods of Data Analysis in Education	4	4	60	10	10	20	10	10	20	40	100
PSMETC104	Methodology of Educational Research	4	4	60	10	10	20	10	10	20	40	100
PSMETC105	Educational Technology	4	4	60	10	10	20	10	10	20	40	100
PSMETC106	Internship	4	Continued and Combined Internship									100
	Total	24										600
Second Semester												
Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				External	Internals							Total
					Test 1	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
PSMETC201	Sociological Foundation of Education	4	4	60	10	10	20	10	10	20	40	100
PSMETC202	Qualitative Research	4	4	60	10	10	20	10	10	20	40	100

PSMETC203	Comparative Education	4	4	60	10	10	20	10	10	20	40	100
PSMETC204	Teacher Education	4	4	60	10	10	20	10	10	20	40	100
PSMEDC205	Dissertation	4	4									100
PSMETE206	Teaching Specialization A. General Science B. Social Science C. Language	4	4	60	10	10	20	10	10	20	40	100
PSMETEIC207	Internship	4	Continued and Combined Internship									100
	Total	28										700

	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				Theory	Internal							Total
					Test1	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
PSMETC301	Methodology of Core Practices	4	4	60	10	10	20	10	10	20	40	100
PSMETC302	Advanced Communication Skills	4	4	60	10	10	20	10	10	20	40	100
PSMETC303	Health and Yoga Education	4	4	60	10	10	20	10	10	20	40	100
PSMEDC304	Dissertation	4	4								100	
PSMEIC305	Internship	4	Continued & Combined Internship								100	
PSMETO 306	Pedagogy and Assessment (For Other Departments)	4	4	60	20			20			100	
-----	From Other Department	4									100	
	Total	24									600	

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Fourth Semester												
Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				Theory	Internal							Total
					Test I	Sessional	Internal I	Test 2	Sessional	Internal 2	Total	
PSMETC401	Inclusive Education	4	4	60	10	10	20	10	10	20	40	100
PSMEDC402	Dissertation Viva-Voce	4			10	10	20	10	10	20	40	100
PSMETE403	A. Open and Distance Learning B. Curriculum Development C. Advanced Statistics in Education D. Peace Education and Human Rights E. ICT in Education	4	4	60	10	10	20	10	10	20	40	100
PSMEIC404	Internship	4	Continued & Combined Internship									100
PSMEPC405	Project Work	4	From I Semester onwards									100
PSMETO406	Skills in Teaching (For other departments)	4		60	10	10	20	10	10	20		100
---	To be chosen from other discipline	04										100
	Total	24										600

Splitting of Semester Credits and Marks:

1 st Semester	24 Credits	600 marks
2 nd Semester	28 Credits	700 marks
3 rd Semester	24 Credits	600 marks
4 th Semester	24 credits	600 marks

100 Credits 2500 marks

STATUTES GOVERNING MASTER OF EDUCATION (M.Ed.) PROGRAMME OF STUDY AND EXAMINATIONS (NON-CBCS SEMESTER PATTERN) IN THE FACULTY OF EDUCATION

1. **Duration:** The M.Ed. Programme shall be of duration of two academic years, divided into four semesters including field attachment for a minimum of four weeks and research dissertation. It is of 100 credits course, split in four semesters.
2. **Institutions Eligible to Apply:**
Institutions offering teacher education programme for a minimum of five academic years, affiliated to University of Jammu and accredited by NAAC with minimum 'B' grade.
3. **Working Days:** There shall be at least two hundred working days each year, exclusive of the period of admission and the institution shall work for a minimum of thirty-six hours in a week. The Minimum attendance of students shall be 80% for theory courses and Practicals, and 90% for Field Attachment/Internship.
4. A candidate to be eligible for admission to M.Ed. Course, should have passed the qualifying Degree examination of B.Ed/B.A B.Ed/ B.Sc. B.Ed with minimum of 50% marks (the reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the State Government) or appeared in the examination of B.Ed in present session and should have passed JUET. However, admission in M.Ed third semester shall be subject to having passed at least 50% of the courses of first semester, appearance in at least two courses in second semester and having secured atleast 'C' grade in internal assessment and completed internship of first and second semester.
5. The mode, procedure and order of preference for selection of students to the M.Ed. Programme, fees and other charges payable, reservations for special categories and other conditions to be fulfilled by persons seeking admission as regular students in the University department shall be such as may be prescribed under Statutes or Regulations from time to time.
6. Admission of students for M.Ed. Degree Programme will be made by the Department of Education of the University under the conditions and within the dates prescribed under Statutes.
7. **Staff**

For an intake of 50 students per unit, the faculty-student ratio for a two year M.Ed Programme shall be 1:10. The Faculty positions shall be distributed as under:

1. Professor	Two
2. Associate Professor	Two
3. Assistant Professor	Six

The Faculty members shall be appointed to cover all the core and specialized areas given in the curriculum. The Principal of a college offering M.Ed Programme shall be in the rank and scale of a Professor.

Qualifications

A) Principal/HOD

- i) M.Ed. /M.A. (Education with a minimum of fifty five percent marks
- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
- iii) Ph.D. in Education
- iv) Ten Years of professional Experiences in secondary Teacher Education institutions
- v) Any other qualifications prescribed by UGC/State Government/ University from time to time

B) Professor

- i) M.Ed. /M.A. (Education) with a minimum of fifty five percent marks

- ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
 iii) Ph.D. in Education
 vi) Ten Years of professional Experiences in secondary Teacher Education institutions
 iv) Any other qualifications prescribed by UGC/State Government/ University from time to time

C) Associate Professor

- i) M.Ed./M.A.Education with a minimum of fifty five percent marks
 ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
 iii) Ph.D. in Education
 vii) Eight Years of professional Experiences in secondary Teacher Education institutions
 iv) Any other qualifications prescribed by UGC like NET qualification

D) Assistant Professor

- i) M.Ed/ M.A. (Education) with a minimum of fifty five percent marks
 ii) Post Graduate Degree in a related discipline with a minimum of fifty five percent marks
 iii) NET/SLET in Education
 iv) Any other qualifications prescribed by UGC like NET qualification.

8. Administrative and Professional Supportive Staff: The following administrative staff shall be provided

- | | |
|--|-----|
| 1. Office Manager | One |
| 2. IT Executive/Maintenance Staff | One |
| 3. Library Assistant/Resource Centre Coordinator | One |
| 4. Office Assistant | Two |
| 5. Helper | One |

9. Terms and Conditions of Services: The terms and conditions of service of teaching and non-teaching staff including selection procedure, pay scales and age of superannuation and other benefits shall be as per the policy of the State Government/Affiliating body.

10. Facilities: An institution already having one teacher education programme and proposing to offer M.Ed. for one basic unit, should possess a minimum of 3000 Square meters land area. The corresponding built up area shall be 2000 square meters. For additional intake of one basic unit, the minimum additional built up area shall be 500 sqm.

i) Classrooms: For an intake of 50 students, there should be provision for at least two class rooms with space and furniture to accommodate all students. The minimum size of classrooms should be 50 Square meters. The institution should provide a minimum of three small rooms of the size of 30 Square meters to hold tutorials and group discussions.

ii) Seminar Room: Multipurpose Hall in the institution shall be shared. In addition, the institute should have one seminar room with seating capacity of one hundred and minimum total area of 100 square meters. This hall should be equipped for conducting seminars and workshops.

iii) Faculty Room: A separate cabin for each faculty member with functioning computer and storage space should be provided.

iv) Administrative Office Space: The institution should provide adequate working space for the office staff, with furniture, storage and computer facilities.

11. Common Rooms: The institution should provide at least separate common rooms, one each for women and men.

12. Equipments & Materials

- (a) Library:** The Library of the Institution/University shall be shared and shall cater to the requirements of the programme. A Minimum of 1000 relevant titles (With multiple copies of relevant books) for the M.Ed Programme should be there including reference books related to all courses of study. There should also be provision of space for reading and reference section in the library. At least 100 quality books should be added to the Library every year. The library should have photocopying facility and computer with internet facility for the use of Faculty and students.

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(b) **Resource Centre**

An exclusive resource centre shall serve the purpose of a resource centre -cum- department library. It shall provide access to a variety of resources and materials to design and choose activities for teaching and learning; of relevant texts, copies of policy documents & commission reports; relevant curriculum documents such as the NCF, NCFTE, Research reports of surveys (National & State level), district and state level data; teachers' handbooks; books & journals relevant for course readings; field reports & reports of research seminars undertaken by students, audio visual equipments- TV, DVD Player, LCD Projector, Films(documentaries, children films, other films of social concerns/ issues of conflict, films on education and other recording devices; & desirably ROT(Satellite Receive Only Terminal) and SIT(Satellite Interactive Terminal).

13. **Other Amenities**

- i) Functional and appropriate labs with furniture in required number for instructional and other purposes.
- ii) Arrangement may be made for parking vehicles.
- iii) Access to safe drinking water should be provided in the institution.
- iv) Effective arrangement should be made for regular cleaning of campus, water and toilet facilities (separate for male, female and transgender students and teachers).

Note: If more than one programme in teacher education is run by the same institution in the same campus, the facility of playground, multipurpose hall, library and laboratory (with proportionate addition of books and equipments) and instructional space can be shared. The institution shall have one Principal for the entire institution and Heads for different Teacher Education Programmes offered in the institution.

14. **Managing Committee:** The institution shall have a Managing Committee comprising of Members from the Sponsoring Society/Managing Society/Trust, two Teacher Educators, one Faculty member of the college and Heads of two institutions identified for field attachment by rotation.
15. Selection of courses/area of study for the M.Ed. Programme will be made by a student to make up credits in the manner provided in Schema for two years M.Ed Programme approved by the Academic Council for the purpose.
16. The nature, number, scope and content of course for the M.Ed. Degree Programme contact hours, the number of credits, allotment of marks for the semester examination and sessional work and the duration of examination of each course in a semester shall be as approved by the Academic Council on the recommendation of the Board of Studies in Teacher Education and the Faculty of Education.

NOTE:-

- i/ A 4-Credit course may have 60 marks for Semester examination and 40 marks for sessional assessment.
- ii/ The duration of examination in a course may be up to three hours.
17. Instruction in each course shall be in the form of lectures, tutorials, seminars, case studies, group discussions, field visits etc. according to the need of each course as may be decided by the Board of Studies in Teacher Education.
18. Continuous sessional assessment shall be a constituent part of the semester programme except dissertation and viva-voce. The weightage of marks to be given to semester examination and to the continuous sessional assessment in a course shall be in the ratio of 60:40. The sessional assessment shall be awarded and the record thereof shall be maintained in the manner prescribed by the Academic Council. There will be no sessional assessment for dissertation work and viva-voce.

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19. There shall be an examination called the semester end examination at the end of each semester in the prescribed courses in the manner approved by the Academic Council. Examination for the 1st and 3rd semester courses will be held ordinarily in the 1st/2nd week of December and examination for the 2nd and 4th semester courses will be held ordinarily in the 1st/2nd week of May every year or on such dates as may be approved by the Vice-Chancellor.
20. A semester examination for the M.Ed. Programme shall be open to the following categories of persons:-
- (A) A regular student from Colleges of Education affiliated to University of Jammu for the period specified for that course of study by having been on the rolls of the department/college immediately preceding the examination and submits his/her application on the prescribed form to the Controller of Examinations through the Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the Principal of the College of Education.
- i/ he/she has been a person of good conduct;
 - ii/ he/she has attended not less than 80% in theory and practicals and 90% in internship & field work
 - iii/ he/she has satisfactorily performed the work of the class;
 - iv/ he/she has paid the prescribed fees.
- The application on the prescribed form duly filled in and accompanied by the prescribed fees and certificates must reach the Controller of Examinations not later than the date fixed for the purpose.
- (B) An ex-student, i.e., a person who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having either failed to pass the semester examination in that course(s) or been unable to appear in the examination in that course(s) provided he/she appears in the examination within the maximum period within four years of entering the course and submits his/her application on the prescribed form along with the prescribed fees and certificates to reach the Controller of Examinations within the date fixed for this purpose.
21. The Principal of College of Education may condone shortages in attendance of a student in a semester for special reasons to be recorded in writing up to five lectures in each course separately. A student whose deficiency in lectures in a course is not condoned by the Principal of College of Education or is not condonable shall not be eligible to appear in the semester examination in that course.
22. Any student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Head of the Department/ Principal of College of Education shall, for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of not exceeding 8 working days in a semester:
- (1) State representation in International/All India competitions organised by an agency recognized by the Board of Sports and Youth Welfare.
 - (2) Participation in the Inter-University competition held under the auspices of a University or any recognized institution as a member of the University team. .
 - (3) Participation in the N.C.C., N.S.S. Bharat Scouts & Guides and National Integration Samiti activities as a member of the recognized institution.

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- (4) Participation in the Coaching Camps/ Rehearsals prior to participation as a member of the State or University team in the National/All India/Inter-University competitions;
- (5) Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.
- (6) Participation in the Inter College Competitions organized by the University as a member of the teams of participating Institutions.
22. Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied, after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not a fit person to be admitted thereto.
23. In order to be eligible for the M.Ed. degree, a student must pass all courses with atleast 'C' Grade through semester courses provided by the University spread over to not less than four semesters.
24. In order to earn the credits for a course, a student must have -
- a/ "attended not less than 80% in theory and 90% in internship /field work delivered in each course separately."
 - b/ obtained atleast 'C' Grade in each course reserved for sessional assessment (except Dissertation where there is no sessional assessment)separately; and
 - c/ obtained atleast 'C' Grade in each course separately and in dissertation including viva-voce.
25. A student who has earned the required credits in a course and dissertation including viva-voce in the manner provided in schema for two years M.Ed programme shall be declared successful.
26. A student who -
- i/ does not fulfill the minimum requirement of attendance in lectures in a course; or
 - ii/ does not secure the minimum marks/grade required to pass in the sessional assessment in a course will not be eligible to sit in the semester examination in that course. He/she will have either to repeat the course/courses when classes in that course/courses are held by the department/college or opt for a new course or courses in that or any other semester if facilities of Instruction are available and the courses in which he/she failed to fulfill requirement of attendance in lectures or in sessional work in a course. In all such matters final decision will be taken by the Principal College of Education.
27. The Principal College of Education shall be competent to cancel admission of a student enrolled for the M.Ed. Programme in the department if -
- i/ the student remains absent without permission of the Principal College of Education for a period of one month continuously; or
 - ii/ the student does not attend 50% or more of the total lectures delivered in the semester concerned; after an opportunity has been given to him/her to explain as to why such an action be not taken against him/her.
28. A student who has completed the minimum attendance requirements in the 1st semester but has either failed to appear in the semester examination in that session or having appeared and failed to pass in any or all the courses prescribed for the semester, may be permitted to keep terms for the second semester.
29. A student who has been on the rolls of the College of Education in the 1st Semester of the M.Ed. degree programme and earns eligibility to join the 2nd Semester of the
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Programme but fails to join the 2nd Semester when he/she was due to join or discontinues his/her studies for any reasons whatsoever after earning eligibility to join the 2nd Semester may be considered for admission to the 2nd Semester in a subsequent year if he/she submits application to this effect before the commencement of the 2nd Semester provided a seat and other facilities for the courses offered by the student are available in the College of Education in the 2nd Semester and the student seeks admission within a period of two years from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the principal of the institution.

30. Two copies of the dissertation along with C.D. be submitted by the students of M.Ed. 4th Semester in the Office of the Controller of Examinations within 15 days from the last paper of concerned course. No further extension will be granted in this regard.
 31. The dissertation shall be examined and viva-voce conducted by a Board of Examiners consisting of:-
 - (a) Head of the University Department of Education;
 - (b) One External Examiner appointed by competent authority. He/She will be paid T.A./D.A. and honorarium as per University rules & regulations by the concerned institution.
 32. "A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or, having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the University within the maximum period of four (n+2) years. Unless otherwise provided, he/she will have to appear in the course or courses according to the syllabus prescribed by the University for the Semester Examination in which he/she appears. Provided, that the candidate who fails to qualify all the semester examinations in full within the prescribed time may be allowed to complete the entire course with four (n+2) years. In such cases the marks obtained in sessional/internal assessment in the course/courses concerned shall be carried forward."
- Note:** No one will be allowed to appear as a private candidate in M.Ed. except failures/ Reappear/Droppers because of the compulsory requirements of the dissertation work for regular students, its viva-voce and practical work.
33. A transcript can be shown on demand to a student in respect of his/her performance in each semester after evaluation of the semester examination is done. The transcript shall indicate grade/marks term end examination of semester.
 34. After a candidate has appeared and passed in all courses of study offered by him/her in the four semesters and has earned required credits of four semester Examinations in accordance with these Statutes, his/her result shall be declared for the MASTER's degree programme in the Faculty of Education. He/she shall be awarded a degree stating the grade in which he/she has passed in the following manner:-.

The successful candidates shall be classified as under:-

Marks	Grade	Grade Points	Description of Performance
≥90	O	10	Out Standing
≥75and<90	A+	09	Excellent
≥65and<75	A	08	Very Good
≥55and<65	B+	07	Good
≥50and<55	B	06	Above Average
>40and<50	C+	05	Average

≥ 36 and < 40	C	04	Pass/Below Average
> 20 and < 36	D	02	Fail/Poor
< 20	E	00	Very Poor

'D' and 'E' grades refer to unsatisfactory performance' The student shall have to repeat/reappear all compulsory courses where D/E grade is obtained' The weights of 'D' and 'E' Grades shall not be counted in SGPA or CGPA.

Other grades would include:

I	-	Incomplete
W	-	Withdrawal
X	-	Continued Project
S	-	Satisfactory Completion
Z	-	Non Completion

The final results shall be displayed in Grades as approved by the Competent Body on the pattern of Masters Degree program.

Those who attain O to C Grades are considered successful whereas the ones who attain Grades below 'D' (i.e. D & E) are to be considered fail. Students shall be permitted to complete the programme requirements within a maximum period of four years from the date of admission to the programme.

A candidate, who passes, in theory but not successful in Internship examination will be a not successful candidate to earn the Degree as the candidate is to be successful in all the three components(Core/ Foundation Courses , Teaching Courses and the Internship) simultaneously irrespective of the minimum of Grades earned.

As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates indicating against each his/her result. Each successful candidate shall be awarded a degree stating the Grade.

35. Re-evaluation

The candidate(s) would be allowed to get their answer scripts re-evaluated.

36. The rates of examination & other fees payable by each candidate appearing in a semester examination for the M.Ed. degree programme shall be as per University notifications issued from time to time.
37. Every candidate for a semester examination shall submit his/her application for appearance at each semester examination to the Controller of Examinations to reach him/her not later than the dates given below on the prescribed form accompanied by the prescribed fees and necessary certificates signed by the Head of the University Department of Education/ Principal College of Education or the officer authorized under Statutes to attest and sign such forms:

Last date for receipt of forms and Fees in the University Office

For examination to be held in December --15 September

For examination to be held in May -- 15 February

Whenever the application or fee or both of a candidate is/are received after the last date

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prescribed above, he/she shall also pay late fee as per University rules in vogue from time to time.

38. No candidate who gets 'E' Grade in M.Ed. programme after having been placed in re-appear category in any course or courses shall be entitled to a scholarship or a prize or a medal.
39. A person, so long as he/she is a student of M.Ed. programme, shall not be permitted to attend any other course of instruction or appear in any other examination of the University;

Provided that a candidate who has been placed under re-appear in one paper/subject only of an examination other than that of M.Ed., shall not fall under the purview of this Statute.

40. English shall be the medium of instruction/examination.
41. The Vice-Chancellor shall interpret and remove any difficulty arising in the application and implementation of these Statutes and shall decide forms and procedures for the same.

"(i) A candidate who has passed M.Ed. (semester pattern) Examination from the University of Jammu and has been placed in the D & E Grade in the aggregate of semester examination may be given Two chances to improve his /her grade/performance within a period of 3 years of having passed the M.Ed. Examination and for this purpose he/she may reappear as a private candidate in the consecutive annual examinations in the discipline in any number of courses prescribed for the M.Ed. The credits already earned by the candidate in other courses in which he/she does not appear shall be carried forward. Internal assessment of the entire regular candidate who sit in the examination for improvement of Grade within a period of three years of having passed their M.Ed. examination be retained. The result of such a candidate shall be declared if he/she improves the Grade.

- ii) Notwithstanding anything contained above a candidate who having passed M.Ed.(Semester System), examinations with less than 55% marks from the University of Jammu, appears in the examination to improve the grade but fails to do so, his/her result may also be declared provided he/she secures C or above grade".

Note: Wherever required rules of P.G. (Choice based) will be followed.

42. **Educational Tour/Field Trip:** The Students studying in M.Ed 2nd Semester will be taken to visit Centers of Advanced Studies in Education /Renowned Teachers Educational Institutions/Departments of the Universities located in Indian Universities for giving exposure of the kind of research and practicum work being done in other Universities. The students will also be taken to Documentation Centers of different Universities/National Organizations. It will facilitate the students for the collection of Literature to prepare the chapter on "Review of Related Literature" for their dissertation work. The Dissertation for the students of M.Ed is compulsory for regular students and it is to be completed as a partial, fulfillment of the course. To bridge the gaps in the preparation of a good researcher and practitioner in the Educational Institutions, the students need to be fully groomed in the research pursuits. It therefore, requires an exposure and understanding of the students through their visit to renowned academic places in the country so that students are enlightened and enabled to broaden their outlook. The students will also get a chance to know how ICT is being used in the discipline for improving class room teaching. It will also give an understanding to the students about the good and innovative practices being followed in the departments of

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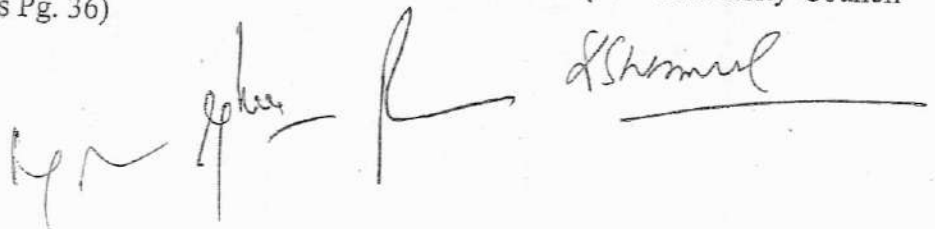
other universities. Every student shall submit a report to HOD for work done in the Institutions being visited.

The teachers of the department, out of whom one should preferable be a lady teacher, a clerk and one peon will accompany the students on educational tour. The department will collect Rs. 800.00 for each student in all the semesters to seek 50% of the contribution of the department for meeting to and for expenditure. The rest of the 50% of the fare will be met by seeking railway concessions. In case tickets sometimes are not available due to heavy rush. In that event the tickets may be bought on TATKAL QUOTA out the funds collected from the students. Every year the HOD/Principal shall fix up the amount to be charged from the students at the time of granting admission after making a resolution by DAC.

The expenditure for lodging and boarding as well as sightseeing etc. will have to be borne by the students. The teachers accompanying will also be paid 2nd A.C to and fro expenditure and DA admissible out of the department fund besides local bus fare and any other actual expenditure etc. The same holds good for the clerk and peon accompanying the tour but as per their entitlement. The organization of the tour shall be assigned to any of the tour and travel party in consultation with DAC and CR,s of the Department. The Expenditure per student should not exceed the amount collected through the fees per semester or through lump sum collection.

References:

1. University Council Resolution No. 86 dated 21-06-2004
2. University Council Resolution No. 98 dated 21-06-2004
3. University Council Resolution No.18 dated 15-01-2001
4. University Council Resolution No. 24 dated 21-02-2003
5. University Council Resolution No.13 dated 2-1-1982.
6. University Council Resolution No. 40 dated 26-04-2000
7. University Council Resolution No.4.72.2 dated 15-04-2014 (76th University Council Meeting Minutes Pg. 36)



SCHEMA FOR TWO YEARS M.ED PROGRAMME (Non CBCS)

<i>First</i> Semester												
Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				External	Internals							Total
					Test 1	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
MED-101	Philosophical Foundations of Education	4	4	60	10	10	20	10	10	20	40	100
MED-102	Psychological Foundations of Education	4	4	60	10	10	20	10	10	20	40	100
MED-103	Methods of Data Analysis in Education	4	4	60	10	10	20	10	10	20	40	100
MED-104	Methodology of Educational Research	4	4	60	10	10	20	10	10	20	40	100
MED-105	Educational Technology	4	4	60	10	10	20	10	10	20	40	100
MED-106	Internship	4	Continued and Combined Internship									100
	Total	24										600
Second Semester												
Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				External	Internals							Total
					Test 1	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
MED-201	Sociological Foundation of Education	4	4	60	10	10	20	10	10	20	40	100
MED-202	Qualitative Research	4	4	60	10	10	20	10	10	20	40	100
MED-203	Comparative Education	4	4	60	10	10	20	10	10	20	40	100
MED-204	Teacher Education	4	4	60	10	10	20	10	10	20	40	100
MED-205	Dissertation	4	4									100

MED-206	Teaching Specialization A. General Science B. Social Science C. Language	4	4	60	10	10	20	10	10	20	40	100
MED-207	Internship	4	Continued and Combined Internship									100
Total		28										700

Third Semester

Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				Theory	Internal							Total
					Test I	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
MED-301	Methodology of Core Practices	4	4	60	10	10	20	10	10	20	40	100
MED-302	Advanced Communication Skills	4	4	60	10	10	20	10	10	20	40	100
MED-303	Health and Yoga Education	4	4	60	10	10	20	10	10	20	40	100
MED-304	Dissertation	4	4									100
MED-305	Internship	4	Continued & Combined Internship									100
MED-306	Environmental Education	4	4	60	20				20			100
Total		24										600

Fourth Semester

Course No.	Subject/course Component	Credits	Instructional Hour/Wk	Marks								
				Theory	Internal							Total
					Test I	Sessional	Internal 1	Test 2	Sessional	Internal 2	Total	
MED-401	Inclusive Education	4	4	60	10	10	20	10	10	20	40	100
MED-402	Dissertation Viva-Voce	4			10	10	20	10	10	20	40	100
MED-403	A. Open and Distance Learning B. Advanced Statistics in Education C. Peace Education and Human Rights D. ICT in Education	4	4	60	10	10	20	10	10	20	40	100

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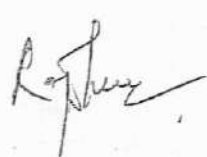
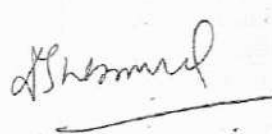
MED- 404	Internship	4	Continued & Combined Internship								100
MED- 405	Project Work	4	From I Semester onwards								100
MED-406	Curriculum Development	4		60	10	10	20	10	10	20	100
	Total	24									600

Splitting of Semester Credits and Marks:

1 st Semester	24 Credits	600 marks
2 nd Semester	28 Credits	700 marks
3 rd Semester	24 Credits	600 marks
4 th Semester	24 credits	600 marks

100 Credits

2500 marks

Scheme and Statutes for M.A. Education Programme (Self Financing) to be offered by the Directorate of Distance Education, University of Jammu leading to Degree of Master of Arts in Education

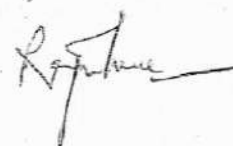
1. Programme Structure: The Programme Structure for M.A. Education Programme in the Directorate of Distance Education shall extend over a period of two academic years (04 Semesters). This course shall be based on contact programmes, practice of teaching, internship, project work, workshop, assignments, external as well as internal examinations etc. The detailed scheme of the programme in terms of number of papers, credits and other similar components shall be as same as is in vogue in the PG Department of Education, University of Jammu except Non-CBCS pattern of programme.

2. Duration: M.A. Education programme offered through the DDE is of two year duration (four semesters). However, UGC guidelines on Determination of Uniform Span period within which a student may be allowed to qualify for a degree vide notification no. 1 of 2017 Dated 06.01.2017 shall be applicable for the candidates of M.A. Education programme seeking admission in the DDE as in case of candidates of regular departments of the University. Accordingly, the students will have N+2 year for the completion of degree in M.A. Education. (Appendix-1)

3. Intake Capacity: The number of seats in the Programme in a given academic year shall be one unit (fifty seats).

4. Eligibility: The following candidates are eligible to seek admission in the M.A. Education Programme to be offered by the Directorate of Distance Education, University of Jammu.

- A candidate having passed Bachelor's Degree under 10+2+3 pattern with Education as an elective subject.
- A candidate who has earned 24 Credit in education subject across all the 6th semester at the undergraduate level under the choice based credit system. (Notification No. F.Acd./1/19/5659-5670 dated 16-09-19). (Appendix-2)
- A graduate under 10+2+3 pattern in any other discipline with 60% marks.
- A candidate having passed bachelors degree under 10+2+3 pattern with the subject of sociology/ psychology/philosophy securing at least 50% marks



- Preference will be given to the candidate who has passed Bachelor Degree examination with education as an elective/additional subject.
- 5. Courses of study:** The syllabi and courses of study shall be the same as are prescribed and taught in the regular M.A. Education Programme of P.G. Department of Education, University of Jammu, Jammu except for its Non CBCS pattern as may be approved by the competent bodies.
- 5. (A). Dissertation:** The maximum limit for supervising the dissertation is 10 per teacher. The supervisors can be the teacher educators from the Directorate of Distance Education/Department of Education/Colleges of Education/Superannuated Faculty of Education from the University/ Colleges of Education. The viva-voce examination of the dissertation is to be conducted in the Department of Education, University of Jammu under the supervision of Dean, Faculty of Education and Head, P.G. Department of Education, duly approved by the DRC.
- 6. Admission Procedure:** Admission to the Programme shall be made on the dates as are prescribed for the other P.G Programmes of the directorate of distance education with the approval of Dean Academic Affairs/Vice-Chancellor. Selection of the Candidate shall be made strictly on the basis of their academic merit in the qualifying examination. The admission will be finalized by the admission committee duly constituted with the approval of competent authority following eligibility norms laid down for the programme.
- 7. Reserved Category Seats:** The reservation in seats for admission to the M.A. Education Programme for SC/ST/OBC/PWD and other categories shall be as per the rules of UT government/University of Jammu.
- 8. Methods of Instructions:** Instructional methods in distance education are essentially based on the supply of instructional material for home study supported by personal contact programmes, library facilities, etc.
- 9. Study Material:** Study Materials form the backbone of any distance education programme. The quality and suitability of self learning print material, not only enhances the students' learning but also determines the academic credibility of distance education. Gradually audio-video material will be prepared and made available to the distance learners. Syllabus of each course will be divided into a suitable number of lessons by a subject expert committee constituted by the Director DDE for preparation of study material. Study

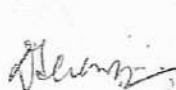
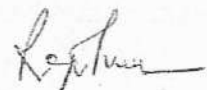


material of the programme will be got prepared on SLM format. The study materials will be got written from the panel of course writers suggested by the Subject Committee duly approved by the competent authority. The study material will be delivered to the students at the time of admission. In conformity with the practice of distance education system, the printed material will be got reviewed and revised from time to time.

10. Personal Contact Programme: The directorate will organize personal contact programme of 15 working days in each semester for enrolled students in the M.A. Education Programme. Attending personal contact Programme will be compulsory for the students. Each student enrolled in the programme shall have to obtain at least 80 % attendance of the total lectures delivered in each course in each PCP. The Director DDE, University of Jammu, shall have the authority to condone shortage up to 5 lectures in aggregate to all the courses in the concerned semester to the best advantage of the students. During the PCP the students can discuss their difficulties and academic problems with the resource persons and with faculty members of the directorate. Personal contact Programme of the candidates shall be conducted at Jammu only. Remuneration @ Rs 2000/- per PCP shall be paid to the Programme Director, Personal Contact Programme at the PCP centres outside the DDE.

Note: A candidate, who on account of compelling circumstances, fails to complete the prescribed components of the programme during the year of enrolment, but has partially attended the course may be allowed by the Director, Directorate of Distance Education on payment of prescribed fee of Rs. 1000/- to complete the course in the subsequent academic session provided the M.A. Education programme through distance education mode continues. Such a candidate shall complete the degree within the maximum period of 4 years.

11. Guidance and Counseling: Guidance and Counselling plays a vital role in guiding the distance learners with respect to their academic problems. Academic Counseling shall be spread over the entire duration of the M.A. Education Programme and be conducted on regular basis depending on the needs and convenience of the learner. The counseling shall be meant for providing personalized guidance to the enrolled students regarding content difficulty, internship, practice of teaching, field work, assignments etc. For face to face


guidance and counseling, learners will be advised to contact their Course Co-ordinator/ Teacher Incharge during working hours.

12. School Internship: School Internship is an essential practical component of the M.A. Education Programme. The internship will comprise certain practical activities/ components to be performed by each student studying in the IV semester. These activities include: 1). Practice of teaching, 2) Internship cum school report, 3). Supervision of lessons and 4). Final teaching practice. 90% attendance shall be compulsory for internship. The components and guidelines of the school internship will be the same as prescribed in the syllabus of school internship course of M.A. Education programme of the University of Jammu. The supervision of school internship is to be conducted by the teacher educators of the DDE/Department of Education/Superannuated-Teacher-Educators of the University/ Colleges of Education, duly approved by the BOS in Education.

13. Shortage of Attendance & Condoning the shortage: The Course Coordinator in consultation with the Director/Competent Authority may condone shortage of a student in attendance in a particular contact programme for special reasons, to be recorded in writing, up to 5% of the lectures delivered. But the internship and internal practice of teaching is to be done by the student, for which no condoning is effective. The internship and practice of teaching is compulsory. A student, whose deficiency in lectures in a course is not condonable, shall not be eligible to appear in the final examination in the M.A. Education Programme.

14. Internal Assessment: The Internal Assessment shall carry 40 marks in each course. The Components of Internal assessment shall comprise tests, written assignments and seminar/presentation etc. There will be no sessional assessment for dissertation work and viva-voce.

Note: No one will be allowed to appear as a private candidate in M.A. (Education) except failures /re-appear/droppers because of the compulsory requirements of the dissertation work, its viva-voce and school internship.

15. Admission to Subsequent Semesters

The candidates of I and III semesters have to fill in their Examination Forms Online for II and IV semesters within 15 days after the last date of their I and III semester examination and submit the hard copy of the same along with the

[Signature]

[Signature] *[Signature]* *[Signature]*

Transaction Fee Receipt by hand in the Directorate of Distance Education (DDE).

To be eligible to seek admission to III semester of M.A. Education programme, a candidate shall have to:

- i) Pass at least 50% of credits in Semester I and
- ii) Complete all the components of internal assessment of Semester II.

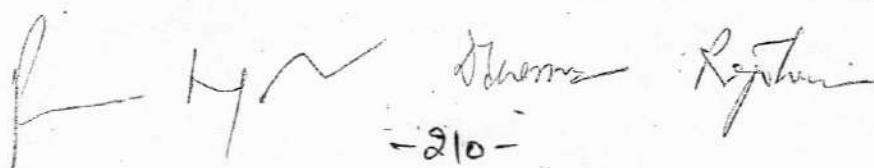
16. Examination: Examination will be conducted at the end of each semester by the Controller of Examinations of the University of Jammu as in the case of regular students. The dates for the conduct of external semester end examinations including practice of teaching, viva-voce of dissertation shall be fixed by the Controller of Examinations, University of Jammu.

A Semester end examination in the Master's Degree Programme in Education shall be open to a person:

- a) who has been a person of good conduct.
- b) who has obtained at least 80% attendance of the total lecture delivered in each course in each semester PCP.
- c) who has obtained at least 90% attendance in the Internship.
- d) who has filled in the examination form and paid the prescribed fee to be forwarded to the controller of examinations by the Directorate of Distance Education (A.R. concerned).

Ex-students who having completed all conditions of eligibility for appearing in a course or courses in a semester including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that course(s) or been unable to appear in that examination in that courses(s) shall be eligible to appear as a private candidate in an examination by submitting his/her application or the prescribed form along with prescribed fee to reach the controller of examinations within the dates fixed for this purpose.

Note: No one will be allowed to appear as a private candidate in M.A. Education except failure/ reappear/ dropper because of the compulsory requirement of the dissertation work, its viva-voce and school internship. The Directorate reserves the right to offer some of the optional courses in a semester during any given academic session.

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17. Award of Degree:

The total credit requirement for Master of Arts in Education is 96 Credit (Non-CBCS). A candidate shall be eligible for the Award of the Degree in M.A. Education only if he/she has secured the required grade prescribed to be successful in the programme. The final result shall be displayed in Grades as approved by the Competent Body.

The successful candidates shall be classified as under:-

Marks	Grade	Grade Point	Description of Performance
≥90	O	10	Outstanding
≥75 and <90	A+	09	Excellent
≥65 and <75	A	08	Very Good
≥55 and <65	B+	07	Good
≥50 and <55	B	06	Above Average
≥40 and <50	C+	05	Average
≥36 and <40	C	04	Pass/Below Average
>20 and <36	D	02	Fail/Poor
<20	E	00	Very Poor

'D' and 'E' grades refer to unsatisfactory performance. The student shall have to repeat/reappear all compulsory courses where D/E grade is obtained. Those who obtain O to C Grades are considered successful whereas the ones at and below 'D' (i.e. D & E) is to be considered fail or dropped for the different components. Students shall be permitted to complete the programme requirements within a maximum period of four years from the date of admission to the programme.

Other grades would include:

I	-	Incomplete
W	-	Withdrawal
X	-	Continued Project
S	-	Satisfactory Completion
Z	-	Non-Completion

A candidate, who passes, in theory but not successful in internship examination will not be a successful candidate to earned the degree as the candidate has to be successful in both the component (Theory and Internship) simultaneously irrespective of the minimum of Grades earned.

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18. Organization of the Programme:

The Directorate shall organize M.A. Education Programme with such teaching and non-teaching staff as may be required to administer the programme. The Post Graduate Department of Education will be requested to provide academic support to the Directorate (in terms of taking PCP classes, writing of SLM) in the organization of Programme. Convener BOS in Education shall be the member of the subject expert committee in M.A Education programme. The services of the resource persons from other Universities will be utilized in academic aspects of the Programme such as preparation of the study material, multimedia course content; visiting lectures, etc.

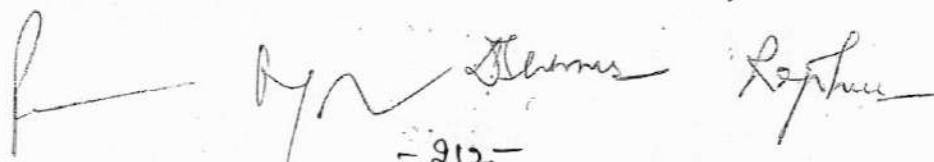
The senior most faculties from the faculty of Education of the Directorate shall act as Coordinator of the programme.

19. Non Teaching Staff:

One junior assistant-cum typist and one peon shall be required who will be appointed on contractual basis with same terms and conditions for the contractual employee of the University of Jammu.

20. Duties of the Coordinator: The Coordinator of M.A. Education shall perform the following duties.

- a) To supervise and coordinate academic work of the programme.
- b) To get the study material prepared in accordance with the syllabus prescribed for the programme by the University and gets that delivered to the students.
- c) To plan the holding of Personal Contact Programme classes, make arrangements for resource persons, frame the time table, organization of instructional work of the Programme and draw allowances for the purpose of PCPs and maintenance of attendance record of the students.
- d) To take up instructional work in Personal Contact Programme at least one period a day.
- e) Allotment of supervisors to students for dissertation work.
- f) Finalization of topics of dissertation of the students.
- g) To supervise the dissertation and to ensure the timely completion of the dissertation work as per statutes.
- h) To arrange evaluation of internal assessment work, to get internal assessment awards from the evaluator and to ensure their safe custody.



- i) To plan holding and organization of Internship and Internal Practice Teaching component and to maintain assessment record of Internship and Practice Teaching.
- j) To forward the Internal Assessment Awards of the candidates to the Controller of Examinations.
- k) To provide academic and informative support to the enrolled students.
- l) To supervise the books of the Programme in the Library and to ensure provision of adequate number of text books and reference books of the Programme in the Library.
- m) To perform such duties as are assigned under statutes of the University and other academic, administrative work as may be assigned to him/her by the Director of the Directorate from time to time.

21. Duties of a Teacher: Duties of a teacher in the Programme shall be:

- a) Organization and supervision of internship, teaching during personal contact programme, supervision of dissertation, providing academic guidance to the students and such other teaching work as may be assigned by the Coordinator/Director of the Directorate.
- b) To take up instructional work in Personal Contact Programme.
- c) In case a teacher is required to take classes on Saturdays, Sundays and Holidays in the personal contact programme he/she will be permitted to avail himself/herself of compensatory leave.
- d) Checking of Students' internal assessment work.
- e) Maintenance of record of work done, maintenance of Internal Assessment record of the students and timely submission of such record to the Coordinator.
- f) To perform such duties as are assigned under statutes of the University and other academic, administrative work as may be assigned to him/her by the Director of the Directorate from time to time.

22. Remuneration: Remuneration on account of lesson writing, proof reading, PCP classes, Evaluation of Assignments shall be paid at the rates which shall be approved by the competent authority of the University from time to time for the said course.

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23. Fee Structure: The breakup of the fee shall be as follows:-

a) Admission Fee and Programme Fee

S. No.		Amount		Total of Session
		1 st year	II nd year As Per PG Sociology	
01	Admission Fee	Rs.3225/-	3225	Rs 6450/-
02	PCP Fees	Rs.2000/-	2000	Rs. 4000/-
03	Teaching Practice Fee	Rs.850	850	Rs. 1700/-
04	University Corpus Fund	Rs. 220/-	220	Rs. 440/-
05	Stationery Fee	Rs. 265/-	265	Rs.530/-
06	Enrolment Fee	Rs. 165/-	165	Rs330/-
07	Development Fund (DDE)	Rs. 650/-	650	Rs1300/-
08	M.A. (Edu.) Contingency Fund	Rs. 1000/-	1000	Rs2000/-
09	Infrastructure Fund (DDE)	Rs. 500/-	500	Rs1000
10	Study Material Fee	Rs. 2000/-	2000	Rs4000
11	Digitalization and Networking Fund	Rs.220/-	220	Rs440
12	Dissertation Fee	-	1500	Rs1500
13	Project Fee	-	500	500
14	Students Insurance Fee	Rs.120/-	120	240
15	Miscellaneous Fee	Rs.165/-	165	330
16	Prospectus-cum- Brochure	Rs. 300/-	-	300
	Total	Rs. 11680/-	13380/-	25060

f Mr

Dr. R. K. Singh

b) Support Services and Miscellaneous Fee:

S. No.		Amount		Total of Session
		1 st year	II nd year	
1.	Postage and Publicity Fee	Rs.440/-	440	880
2.	Medical Assistance Fee	Rs.120/-	120	240
3	NSS Fee	Rs.130/-	130	260
4	DIQA Fee	Rs.220/-	220	440
5.	Enrollment Card	Rs.70/-	-	70
6.	Students Assistance/Aid Fund	Rs.420/-	420	840
7.	Computer Lab Fee	Rs.790/-	790	1580
8.	Cultural/ Literary Fee	Rs.165/-	165	330
	Total	Rs.2355/-	2285	4640

c) Examination Related Fee:

S. No.		Amount		Total of Session
		1 st year	II nd year	
1.	Examination Fee	Rs.790/-	790	1580
2.	Cost of Examination Form	Rs.100/-	100	200
3.	Examination Development Fund	Rs.290/-	290	580
4.	Exam Maintenance Service Fee	Rs.140/-	140	280
	Total	Rs. 1320/-	1320	2640

F H N Sharma Registrar

d) Library and Reading Room Fee:

S. No.		Amount		Total of Session
		1 st year	II nd year	
1.	Library Security(Refundable)	Rs.790/-	790	1580
2.	Reading Room Fee	Rs.165/-	165	330
3.	Cost of Smart Card	Rs.130/-	-	130
4.	Library Fee	Rs.220/-	220	440
5.	Library Development Fund	Rs.440/-	440	880
	Total	Rs. 1745/-	1615	3360

Year wise total= 1st Year 17100

2nd Year 18600



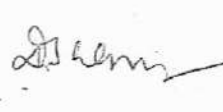

Grand Total for the session fee= 35700

Every Candidate shall also have to pay registration, Eligibility and any such other fee as are prescribed by the University.

Note: - The Fee Structure indicated above is subject to revision after obtaining necessary permission from the competent authority.

24. Refund of Fee

1. The applicant declared ineligible for admission must submit an application for refund of Fee (as per rules) to **The Director, Directorate of Distance Education** within 30 days after being declared ineligible. No request for refund of fee shall be entertained after the expiry of 30 days.
2. If the applicant is not enrolled because of his/her having not submitted the required certificates by the date fixed for the purpose or has submitted bogus or forged documents, his/her admission shall be cancelled and fee paid shall not be refunded.
3. No refund or adjustment of fee is permissible once a candidate has been admitted in M.A. Education Programme in the Directorate.
4. In case a candidate deposit the admission fee in the bank but does not submit his/her admission form within the stipulated time in the Directorate due to whatsoever reason, his/her fee shall not be refunded.

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Each candidate shall ensure that the particulars furnished in the admission form are complete and correct in all respects. In case, it is detected at any stage that a candidate does not fulfill the eligibility conditions and/or has furnished incorrect information or suppressed any material information or facts, his/her candidature/admission will be cancelled and fee paid by such a candidate shall be forfeited.

25. Enrolment: Anticipated enrollment for the first three years shall be

Year	No. of Students
2020-22	50
2021-23	50
2022-24	50

26. Expected Income in First Three Sessions:

	Session	2020-22	2021-23	2022-24
S.No.	No of Candidates	50	50	50
1.	Admission Fee@ 6450	Rs.3,22,500/-	Rs 3,22,500/-	Rs 3,22,500/-
2.	PCP Fee @4000	Rs 200000	Rs 200000	Rs 200000
3.	Teaching Practice@1700	Rs 85000	Rs 85000	Rs 85000
4.	University Corpus Fund@440	Rs 22000	Rs 22000	Rs 22000
5.	Stationery Fee @ 530	Rs 26500	Rs 26500	Rs 26500
6.	Enrollment FEE@ 330	Rs 16500	Rs 16500	Rs 16500
7.	Development Fund DDE @ 1300	Rs 65000	Rs 65000	Rs 65000
8.	M.A. Education Contingency Fund @ 2000	Rs 100000	Rs 100000	Rs 100000
9.	Infrastructure Fund DDE @ 1000	Rs 50000	Rs 50000	Rs 50000
10.	Study Material Fee @ 4000	Rs 200000	Rs 200000	Rs 200000
11.	Digitalization and Networking Fund @ 440	Rs 22000	Rs 22000	Rs 22000
12.	Dissertation Fee@ 1500	Rs 75000	Rs 75000	Rs 75000
13.	Project Fee @ 500	Rs 25000	Rs 25000	Rs 25000
14.	Students Insurance Fee @ 240	Rs 12000	Rs 12000	Rs 12000
15.	MIS Fee @ 330	Rs 16500	Rs 16500	Rs 16500
16.	Student assistance/ Aid fund @	Rs 42000	Rs 42000	Rs 42000

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	840			
17.	Computer Lab Fee @ 1580	Rs 79000	Rs 79000	Rs 79000
18.	Cultural/Literary Fee@ 330	Rs 16500	Rs 16500	Rs 16500
19.	Postage and Publicity Fee @ 880	Rs 44000	Rs 44000	Rs 44000
20.	Medical Assistance Fee @ 240	Rs 12000	Rs 12000	Rs 12000
21.	NSS Fee @ 260	Rs 13000	Rs 13000	Rs 13000
22.	DIQA Fee @ 440	Rs 22000	Rs 22000	Rs 22000
23.	Enrollment Card @ 70	Rs 3500	Rs 3500	Rs 3500
24.	Library Security Refundable @ 1580	Rs 79000	Rs 79000	Rs 79000
25.	Reading Room Fee @ 330	Rs 16500	Rs 16500	Rs 16500
26.	Cost of Smart Card @ 130	Rs 6500	Rs 6500	Rs 6500
27.	Library Fee @ 440	Rs 22000	Rs 22000	Rs 22000
28.	Library Development Fund @ 880	Rs 44000	Rs 44000	Rs 44000
29.	Examination Fee @ 1580	Rs 79000	Rs 79000	Rs 79000
30.	Cost of Examination Form @ 200	Rs 10000	Rs 10000	Rs 10000
31.	Examination Development Fund@ 580	Rs 29000	Rs 29000	Rs 29000
32.	Exam Maintenance Service Fee @ 280	Rs 14000	Rs 14000	Rs 14000
33.	Prospectus/ Brochure @ 300	Rs 15000	Rs 15000	Rs 15000
	Total Income	17,85000	17,85000	17,85000

27. Proposed Expenditure for First Three Sessions:

S.No.	Year	2020-22	2021-23	2022-24
1	Preparation of Study Material, @ Rs.2500/- per lesson.	600000	100000	SLM need not to be prepared
2	Typing of Lessons @ Rs 20 per page	60000	10000	-





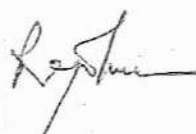
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3	Cost of Printing Paper	70000	10000	Extra printing will be done in 1 st and 2 nd session
4	Printing of Lessons	4,50000	50000	-
5	Evaluation of assignment/Test Script/ Seminar Presentation/ Sessional work/Internship Activity @Rs 7/-	50000	50000	50000
6	PCP programme Director @2000 per PCP	8000	8000	8000
7	Purchase of Books	50000	50000	30000
8	PCP resource person remuneration @ Rs 500/-per Lectures	40000	40000	40000
9	Dissertation Viva Voce	50000	50000	50000
10	Dissertation Supervision Fee @ Rs 1500 per candidate	45000	45000	45000
11.	Supervision of T.P & Internship Programme @Rs 2000 per group (15 candidates)	4000	4000	4000
12	Purchase of computer	50000	50000	-
13	Psychological Tests	10000	10000	2000
14	Teaching Practice/ Project work remuneration.	30000	30000	30000
15	Clerk @ 600 per PCP	2400	2400	2400
16	Waterman/Peon @500 per PCP	2000	2000	2000
17	Chowkidar @ 500 per PCP	2000	2000	2000
18	Sweeper @ 500 pr PCP	2000	2000	2000
19	*Remuneration of Jr. Assistant @11690+Peon@8762			
20	Total	15,25,400	5,15,400	2,67,400

*Note: - One Junior Assistant and one peon will be hired if response to the programme is good.

28. Income and Expenditure Statement:

Session	Income	Exp.	Balance
2020-22	17,85000	15,25,400	2,59,600
2021-23	17,85000	5,15,400	12,69,600
2022-24	17,85000	2,67,400	15,17,600




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UNIVERSITY OF JAMMU



STATUTES AND SCHEME
FOR ADMISSION TO
POSTGRADUATE DIPLOMA PROGRAMME
(2021-2022/2022-2023/2023-2024)
IN
MUSEOLOGY AND CONSERVATION

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Dr. Anand Chandra

Dr. Anand Chandra

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Statutes and scheme to seek admission to Post Graduate Diploma Course in 'Museology and Conservation' in the Centre for Studies in Museology, University of Jammu for the academic session 2021-2022/ 2022-2023/2023-2024

1. Overview

The Post Graduate Diploma Course in Museology and Conservation conducted by the Centre for Studies in Museology is an immersive, hands on programme providing students and persons working in Museums and Cultural Centres, with the knowledge and professional skills required to run the future museum. Key areas of museum theory and practice are taught, providing students with knowledge, understanding and skills in areas such as documentation of museum objects, exhibition, conservation of cultural property, management as well as education and community involvement.

2. Objectives- To produce highly competent professionals in the field of museum and heritage centres.

3. Name of the Programme PG Diploma in Museology and Conservation

4. Programme Code PGDMC

5. Duration One Year

6. Mode of Class Online / Offline

Practical and Internship (offline)

7. Eligibility For Fresher- Graduation/ Post Graduation (History, Archaeology, Anthropology, Folk Studies, Fine Arts, Vedic Studies, Physics, Chemistry, Botany, Zoology, Geology, Geography, Sanskrit, Management Studies)
For In-service candidates-Graduation/ Post Graduation in any discipline

8. Important Dates

a) Start Date- July 2021 /2022/2023

(shall be announced later at www.jammuniversity.ac.in)

b) Term End Examination- December 2021/2022/2023 (1st Semester)

May 2022/2023/ 2024 (2nd Semester)

Dr. Chandan

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Total Course Fees (Non-refundable)

Fees	For Fresher	For In-Service
Tuition Fees	15000	28000
Lab Fees	5000	5000
Infrastructure Fund	2000	3000
Library Fees	1000	2000
Field trip	2000	2000
Total	25000	40000

* Internship cost (Fooding, lodging other than hometown and internship fees if any) will be borne by the students themselves

9. Programme Structure-

The P G Diploma in Museology and shall consist of two semesters: Semester-I (3 Papers) and Semester-II (4 Papers) having theory, practical and internship components. The course shall comprise of the following credit weightage :

- Total Number of Credits: 30
- Theory: 12 Credits
- Practical: 18 Credits
- First Semester: 13 Credits
- Second Semester: 17 Credits

10. Evaluation System Multi-tier system of evaluation shall be followed.

- a) Internal assessment.
- b) Continuous evaluation mainly through assignments which shall be practical assignments and seminar/workshops/outreach programmes etc.,
- c) Project Work- (Candidates will be assigned projects on Documentation, Exhibition and heritage studies under the supervision of a particular faculty member/s, by the Departmental Affairs Committee, on various aspects of the Museology. The projects may be completed within the specified time and the report be submitted for evaluation)
- d) The term-end examinations.
- e) Internship- (Candidates shall be required to complete an internship of One month duration in an assigned museum/ alike institution. Candidates shall

Dr. Chandra

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submit a detailed report on the internship, along with a certificate from the concerned institution that the internship is successfully completed)

f) Grades and Grade Percentage -

• A+ (Excellent)	Above 90%
• A (Very Good)	80- 89%
• B+ (Good)	70- 79%
• B (Above average)	60-69%
• C (Average)	50-59%
• P (Pass)	40-49%
• F (Fail)	Below 40
• Ab (Absent)	

g) Term-end examination shall be conducted through offline mode at the Centre for Studies in Museology, University of Jammu. If for any reason a student failed at or failed to appear at term-end examination, he/she may register for On-Demand Examination within three months by giving requisite examination fees.

h) 75% of attendance in all papers is the minimum requirement to appear in the end semester examination, failing which the student shall have to repeat the semester.

i) The entire amount towards the fees must be paid before the commencement of the academic session.

j) The Director of the Centre shall have the right to review & revise Rules and Regulations from time to time as she/ he thinks fit. The decision of the Director in all matters shall be final.

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SYLLABUS OF THE COURSE
(2021-2022/2022-2023/2023-2024)

PROGRAMME	COURSE CODE	SEMESTER	COURSE TITLE	Marks		Full Marks	CREDIT
				Internal	External		
PG Diploma in Museology and Conservation	PGDMC101	I	Fundamentals of Museology and Museum Management	20	80	100	4
	PGDMC102		Museum Documentation, Exhibition and Communication	20	80	100	4
	PGDMC103		Practical on Museum Techniques	25	100	125	5
	PGDMC201	II	Care and Conservation of Cultural Properties	20	80	100	4
	PGDMC202		Practical on Care and Conservation of museum objects	25	100	125	5
	PGDMC203		Project on Documentation, Exhibition of museum objects and field work		100	100	4
	PGDMC204		Internship Report		100	100	4
	Total Credit						30

Anand Choudhary

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Atul Singh

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Annexure - IVb

PG DIPLOMA
IN
MUSEOLOGY AND CONSERVATION



UNIVERSITY OF JAMMU
CENTRE FOR STUDIES IN MUSEOLOGY
(2021-2022 / 2022-2023 / 2023-2024)

Amir Chaudhary

Shabaz Singh

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SYLLABUS OF THE COURSE
(2021-2022 / 2022-2023 / 2023-2024)

PROGRAMME	COURSE CODE	SEMESTER	COURSE TITLE	Marks		Full Marks	CREDIT
				Internal	External		
PG Diploma in Museology and Conservation	PGDMC101	I	Fundamentals of Museology and Museum Management	20	80	100	4
	PGDMC102		Museum Documentation, Exhibition and Communication	20	80	100	4
	PGDMC103		Practical on Museum Techniques	25	100	125	5
	PGDMC201	II	Care and Conservation of Cultural Properties	20	80	100	4
	PGDMC202		Practical on Care and Conservation of museum objects	25	100	125	5
	PGDMC203		Project on Documentation, Exhibition of museum objects and field work		100	100	4
	PGDMC204		Internship Report		100	100	4
	Total Credit						30

Suman Chandra

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION

EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023

FIRST SEMESTER

Title- Fundamentals of Museology and Museum Management

Course Code- PGDMC101

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Objective-

1. To make students understand about Museum Management
2. To familiarize the students with the definition and concept of Museum and Museology

Unit- I Defining Museum

- Origin and History of Museums
- Concept and definition of Museum
- Types and classification of Museums and Museum like Institutions
- Functions of Museum: aims and objectives

Unit-II Changing concept of Museum and Museology

- Concept of New Museology- Ecomuseum, Neighbourhood Museum and Panchayat Raj Museum, Meta Museology
- Changing concept of Museums: Virtual Museums, Offbeat Museums, Science and Technological museums etc.
- Museum as a Profession and Professional ethics
- Professional organisations- UNESCO, ICOM, ICOMOS, AAM

• Unit III Administration and Management

- Administrative set-up and control
- Role of Director, Curator, Conservator, Guide lecturer and other staff
- Financial Management- Strategy, Planning, Fund, Budget
- Public Relation Management

Unit IV Collection Management

- Mode of Collection
- Ethics of Collection Management
- Authentication of Collection
- Art Purchase Committee, Insurance, Replication/duplication, forgery, export/import, auction

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON 2021, 2022, 2023 IN DECEMBER
FIRST SEMESTER

Title- Fundamentals of Museology and Museum Management

Course Code- PGDMC101

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Suggested Readings

1. Agrawal, U. 2000, Museums of India, a brief directory, Museums Association of India, Sundeep Prakshan, New Delhi
2. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
3. Bennett, Tony, 1995, The Birth of the Museum, Routledge, New York
4. Boylan, Patrick J (ed.), 1992. Museums 2000, Routledge, New York
5. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
6. Fondation de France & ICOM, 2002, Museums Without Barriers- A new deal for disabled people, Routledge, London
7. Hooper-Greenhill, Eilean (ed) – Museums and their Visitors.
8. ICOM – Statutes and Code of Professional Ethics
9. Liston, David (ed.) – Museum Security and Protection
10. Markham S. F., Hargreaves, H. 1936, The Museums of India, The Museum Association, Michigan
11. Moore, Kevin (ed.), 1994, Museum Management, Routledge, London
12. Nigam, M. L. 2007, Fundamentals of Museology, NavahindPrakshan,

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester test (It will be of two parts)
- Part A: It will consist of 10 questions of 1 mark each (Short answer/objective type question), 5 questions of 2 marks each and 4 questions of 5 marks each covering all four units with equal weightage to all units.
- Part B: It will consist of 4 long questions of 10 marks each. Two questions shall be set from each unit and students will have an internal choice.

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Manoj Singh

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023
FIRST SEMESTER

Title- Museum Documentation, exhibition and Communication

Course Code- PGDMC102

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Objectives:-

1. To familiarise the students with the mode of collection and collection management
2. To make students understand the concept of registration and documentation of museum objects

Unit- I Documentation:

- National and International Documentation procedures
- Accessioning & De-accessioning
- Numbering
- Cataloguing and Indexing

Unit- II Museum Display

- Types of Exhibits
- Types of exhibitions
- Presentation Techniques
- Open Air Presentation

Unit- III Presentation Techniques and Evaluation

- Labels: types, material, size, language, position, execution, evaluation
- Lighting fixtures and Circulation: random, suggestive, directional
- Signage
- Evaluation: front-end, formative & summative; correction

Unit-IV Museum Communication and Education

- Museum Visitor Survey
- Museum Communication and Social Media
- Concept of Museum Education
- Developing and Designing Educational Programmes

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SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023
FIRST SEMESTER

Title- Museum Documentation, exhibition and Communication

Course Code- PGDMC102

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Suggested Readings

1. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
2. Boylan, Patrick J (ed.), 1992. Museums 2000, Routledge, New York
3. Dale, Edger, 1969, Audio-Visual Methods in Teaching, Dryden Press,
4. Dean, David, 2002, Museum Exhibition-Theory & Practice, Routledge, London
5. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
6. Fopp, Michael A. 2003, Managing Museums and Galleries, Routledge, London
7. Hooper-Greenhill, Eilean (ed), 1994, Museum and Gallery Education, Leicester University Press,
8. Miles, R. S, Alt, M, B, 1998, The Design of Educational Exhibit, Psychology Press
9. Moore, Kevin (ed.), 1994, Museum Management, Routledge, London
10. Nigam, M. L. 2007, Fundamentals of Museology, Navahind Prakshan,
11. North, F. J. 1957, Museum Labels, Museum Association,
12. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
13. Brawne, Michael, 1982, Museum Interior, Architectural Book Pub. Co.
14. Dale, Edger, 1969, Audio-Visual Methods in Teaching, Dryden Press,
15. Dudley, Dorothy H. Irma, B, Wilkinson, et al, 1979, Museum Registration Methods, Washington DC, AAM
16. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
17. Fahy, Anne (ed.), 1995, Collections Management, Routledge, London
18. Hooper-Greenhill, Eilean (ed), 1994, Museum and Gallery Education, Leicester University Press,
19. Hooper-Greenhill, Eilean (ed) – Museums and their Visitors
20. Hunter, Eric J – Computerised Cataloguing

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Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023
FIRST SEMESTER

Title- Museum Documentation, exhibition and Communication

Course Code- PGDMC102

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

21. Moore, Kevin (ed.), 1994, Museum Management, Routledge, London
22. Nigam, M. L. 2007, Fundamentals of Museology, NavahindPrakshan,
23. North, F. J. 1957, Museum Labels, Museum Association,

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester test (It will be of two parts)
- Part A: It will consist of 10 questions of 1 mark each (Short answer/objective type questions), 5 questions of 2 marks each and 4 questions of 5 marks each covering all four units with equal weightage to all units.
- Part B: It will consist of 4 long answer questions of 10 marks each. Two questions shall be set from each unit and students will have the internal choice.

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UNIVERSITY OF JAMMU

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SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023
FIRST SEMESTER

Title- General Practical on Museum Techniques

Course Code- PGDMC103

Internal assessment-25

Credits- 5

Term End Test – 100 Marks

Duration of Examination- 4.00 hrs

Objectives:-

1. To give students hands on experience on the documentation system in Museums
2. To make students understand the use digital technology and various methods of communication

Unit-I Documentation

- Accessioning
- Cataloguing
- Deaccessioning
- Digital Documentation

Unit-II Exhibition Planning

- Basic concept of scale, plan, drawings & museum design
- Preparation of Gallery layout & sketches
- Labelling
- Mock-up (scale model, colour scheme, accessibility, visitor circulation)

Unit-III Use of Digital Technology

- Handling & Care of audio-visual equipments
- Museum Photography
- Animation Techniques
- Use of different software, e.g., AutoCAD, Photoshop, Illustrator, CorelDraw, Flash, etc., Multimedia, Web Page Designing.

Unit-IV Communication and Evaluation

- Preparation of Layout of Poster, Gallery Sheet, Guidebook, Brochure etc.
- Preparation of Report, Press Release and Copies for Advertisement
- Visitor feedback
- Evaluation

Anand Chaudhary

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SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON DECEMBER 2021, 2022, 2023
FIRST SEMESTER

Title- General Practical on Museum Techniques

Course Code- PGDMC103

Internal assessment-25

Credits- 5

Term End Test – 100 Marks

Duration of Examination- 4.00 hrs

Suggested Readings

1. Agrawal, O P, 1993, Preservation of Art Objects and Library Materials, National Book Trust, New Delhi
2. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
3. Boylan, Patrick J (ed.), 1992. Museums 2000, Routledge, New York
4. Dale, Edger, 1969, Audio-Visual Methods in Teaching, Dryden Press,
5. Dean, David, 2002, Museum Exhibition-Theory & Practice, Routledge, London
6. Dudley, Dorothy H. Irma, B, Wilkinson, et al, 1979, Museum Registration Methods, Washington DC, AAM
7. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
8. Fopp, Michael A. 2003, Managing Museums and Galleries, Routledge, London
9. Gairola, T. R., 1960, Handbook of Chemical Conservation of Museum Objects, M. S. University of Baroda, Baroda
10. ,
11. Knell, S. (ed.), 1994, Care of Collections, Routledge, London and New York
12. Miles, R. S, Alt, M, B, 1998, The Design of Educational Exhibit, Psychology Press
13. North, F. J. 1957, Museum Labels, Museum Association,
14. Sarasan, L & Neuner, A M, 1983, Museum Collection and Computers: Report of an ASC Survey
15. Thompson, G. 1990, The Museum Environment, Butterworth- Heinemann, London

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester Practical (It will be of three parts)
- Part A: Four Practicals of 20 marks each
- Part B: Practical Book 10 marks
- Viva Voce – 10 marks

Dr. Anand Chandel

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M. Lal Singh

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Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024
SECOND SEMESTER

Title- Care and Conservation of Cultural Properties

Course Code- PGDMC201

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Objectives:-

1. To understand the techniques of conservation and restoration of art objects
2. To be able to understand museum environment for general protection and protection of the objects from disaster

Unit-I Understanding Conservation

- Define Conservation and Restoration.
- Ethics of Conservation
- Heritage Conventions and Laws
- Conservation Institutes: ICCROM, INTACH, NRLC

Unit-II Conservation and Laboratory

- Material composition of Cultural Heritage objects and their properties.
- Laboratory Documentation
- Introduction to basic chemistry
- Conservation Laboratory- Instruments and Equipment

Unit-III Museum Environment and Natural Disasters

- Museum Environment: Humidity, Temperature and Light and their effects
- Atmospheric Pollution- Causes and their effects on cultural properties
- Bio deterioration- Integrated Pest Management
- Human and Natural Disasters

Unit-IV Handling, Packing, Transportation and Storage of Museum objects

- Handling of cultural objects.
- Packaging – material, methods, etc.
- Transportation of cultural objects
- Storage of cultural objects

Pranav Chaudhary

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Neha Singh

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Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024
SECOND SEMESTER

Title- Care and Conservation of Cultural Properties

Course Code- PGDMC201

Internal assessment-20

Credits- 4

Term End Test – 80 Marks

Duration of Examination- 3.00 hrs

Suggested readings

1. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
2. Boylan, Patrick J (ed.), 1992. Museums 2000, Routledge, New York
3. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
4. Gairola, T. R., 1960, Handbook of Chemical Conservation of Museum Objects, M. S. University of Baroda, Baroda
5. Knell, Simon (ed.) – Care of Collections
6. Kuhn, H. 1986, Conservation and Restoration of Works of Art and Antiquities, Butterworths, London
7. Markham S. F., Hargreaves, H. 1936, The Museums of India, The Museum Association, Michigan
8. Moore, Kevin (ed.), 1994, Museum Management, Routledge, London
9. Nigam, M. L. 2007, Fundamentals of Museology, Navahind Prakshan,
10. Plenderleith, H J and Werner, A E A, 1972, The Conservation of Antiquities and Works of Art, Oxford University Press, Oxford
11. Sarkar, H. 1981, Museums and Protection of Monuments and Antiquities in India, Sundeep Prakashan, New Delhi

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester test (It will be of two parts)
- Part A: It will consist of 10 questions of 1 mark each (Short answer/objective type questions), 5 questions of 2 marks and 4 questions of 5 marks each covering all four units with equal weightage to all units.
- Part B: It will consist of 4 long answer questions of 10 marks each. Two questions shall be set from each unit and students will have the internal choice.

Dr. Chandley

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024
SECOND SEMESTER

Title- Practical on Care and Conservation of Museum Objects

Course Code- PGDMC202

Internal assessment-25

Credits- 5

Term End Test – 100 Marks

Duration of Examination- 4.00 hrs

Objectives:-

1. To enumerate about Lab documentation and management
2. To understand the use of equipment and basic chemicals

Unit- I Identification of Museum Materials and Laboratory Documentation

- Identification of Inorganic Objects
- Identification of Organic Objects
- Digital Documentation
- Photographic Documentation

Unit-I Measurement of objects and Monitoring Museum Environment

- Measurement of objects
- Thermometer and Hygrometer
- Barometer
- Luxmeter

Unit-II Caring and Chemical Study

- Basic caring of objects
- Identification of Basic Chemicals
- Preparation of Preservatives and use & application of preservatives, etc.
- Conservation through Indigenous Methods

Unit-III Case Study

- A Case Study of an Organic Object
- A Case Study of an Inorganic Object
- Laboratory Notebook
- Viva- Voce

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024
SECOND SEMESTER

Title- Practical on Care and Conservation of Museum objects

Course Code- PGDMC202

Internal assessment-25

Credits- 5

Term End Test – 100 Marks

Duration of Examination- 4.00 hrs

Suggested Readings

1. Ambrose, T., Paine, C. 2018, Museum Basics, Routledge, New York
2. Boylan, Patrick J (ed.), 1992. Museums 2000, Routledge, New York
3. Edson, Gary & Dean, David, 2005, The Handbook for Museums, Routledge, New York
4. Gairola, T. R., 1960, Handbook of Chemical Conservation of Museum Objects, M. S. University of Baroda, Baroda
5. Knell, Simon (ed.) – Care of Collections
6. Kuhn, H. 1986, Conservation and Restoration of Works of Art and Antiquities, Butterworths, London
7. Markham S. F., Hargreaves, H. 1936, The Museums of India, The Museum Association, Michigan
8. Moore, Kevin (ed.), 1994, Museum Management, Routledge, London
9. Nigam, M. L. 2007, Fundamentals of Museology, NavahindPrakshan,
10. Plenderleith, H J and Werner, A E A, 1972, The Conservation of Antiquities and Works of Art, Oxford University Press, Oxford
11. Sarkar, H. 1981, Museums and Protection of Monuments and Antiquities in India, Sundeep Prakashan, New Delhi

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester Practical test (It will be of three parts)
- Part A: Four Practical of 20 marks each
- Part B: Practical Book 10 marks
- Viva Voce – 10 marks

Anam Chaudhary

Katay Singh

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION

EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024

SECOND SEMESTER

Title- Project on Documentation, Exhibition of museum objects
and field work

Course Code- PGDMC203

Term End Test – 100 Marks

Credits- 4

Duration of Examination- 4.00 hrs

Objectives:-

1. To be able to put up exhibitions
2. To understand the manual and digital aspect of documentation

Project on Documentation and Exhibition

Candidates will be assigned projects on Documentation and Exhibition under the supervision of a particular faculty member/s, by the Departmental Affairs Committee, on various aspects of the Museology. The projects may be completed within the specified time and the report be submitted for evaluation.

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester test (It will be of two parts)
- Part A: Project Report 80 marks
- Viva Voce – 20 marks

Amal Chaudhary

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UNIVERSITY OF JAMMU

Centre for Studies in Museology

SYLLABUS- PG DIPLOMA IN MUSEOLOGY AND CONSERVATION
EXAMINATION TO BE HELD ON MAY 2022, 2023, 2024
SECOND SEMESTER

Title- Internship Report

Course Code- PGDMC204

Term End Test – 100 Marks

Credits- 4

Duration of Examination- 4.00 hrs

Objectives:-

1. To understand the practical work of museum
2. To inculcate among the students the practical knowledge about the handling, packing and storage of museum objects

Internship Report

Candidates shall be required to complete an internship of One month duration in an assigned museum/ alike institution. Candidates shall submit a detailed report on the internship, along with a certificate from the concerned institution that the internship is successfully completed.

INSTRUCTIONS FOR PAPER SETTERS AND CANDIDATES:

- End semester test (It will be of two parts)
- Detailed self-Report
- Certificate of the concerned institute

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Statute & Scheme
of
Bachelor of Performing Arts

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Bachelor of performing arts offers Eight semesters degree course in the following discipline:

- i. Vocal (Hindustani Classical Music).
- ii. Sitar Instrumental (Hindustani classical music).
- iii. Violin Instrumental (Hindustani classical music).
- iv. Tabla Instrumental (Hindustani classical music).
- v. Kathak (Indian Classical Dance) music.

Intake:

The number of seats in the First Semester of BPA Course shall not exceed 10 in each discipline of Vocal, Sitar, Violin, Tabla and Kathak Dance.

Medium of Instruction

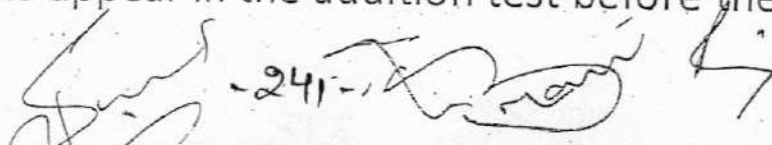
English/Hindi shall be the medium of instruction and examination for BPA Course.

Eligibility and Selection Procedure

Every candidate for admission to the BPA Course must have passed the 10+2 examination of the J&K Board of School Education or any other examination recognized as equivalent thereto with not less than 45% marks (40% in case of schedule caste/schedule tribe and other backward classes).

The age limit for a candidate seeking admission in IMFA First Semester BPA shall not exceed 23 years on 31st July.

A candidate seeking admission in Eight Semester BPA course shall have to appear in the audition test before the admission

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committee, constituted by the Vice Chancellor every year at the time of issue of admission notification.

The aptitude test shall be as follows:

- a. Ability to sing or play any composition, like Chota Khayal, Bhajan, Lokgeet, Geet etc./knowledge of Swar, lay and ability to play simple rhythms in tabla/rhythm, expression and ability to dance on different beats.

(100 Marks)

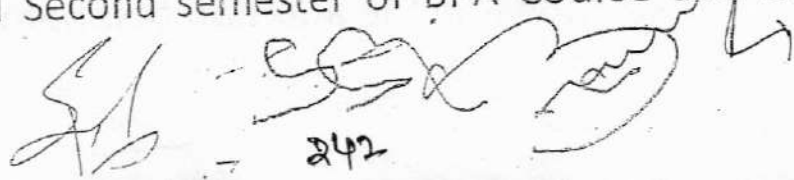
- b. Counselling Session

While making selection, seats shall be reserved for persons belonging to the schedule caste/tribe and other backward classes (reservation) rules as adopted by the University Of Jammu. Candidate shall offer Vocal or Sitar or Violin or Tabla or Kathak (Dance) as their main subject for specialization at the time of admission only.

Languages

Candidate admitted in the First Semester of BPA shall offer language subjects i.e., General English or Hindi as taught in the Bachelor Degree Semester I and Semester II as per University.

- a. The candidate will be taught language subjects only in the First and Second semester of BPA Course and the

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examination in these subjects will be held at the end of the semester along with other subjects.

- b. A student who is admitted to the 1st Semester BPA Course and has already passed two Semesters examination of the BA or B.Sc. or B.Com or B.Tech or any other equivalent Degree Course shall be exempted from offering English or Hindi.
- c. If a student does not pass the examination in any of these language subject at the end of the First and second semester, he/she will not be detained and is eligible for the promotion to the next higher semester and may take the examination again in tile subsequent semesters. However tile BPA course degree will be awarded only after the language subjects have been cleared. The examination in these subjects shall be conducted by the University of Jammu. The 1st Semester ESE of Hindi & English shall be conduct by IMFA as internal examination and 2nd Semester ESE. Exam of Hindi & English Shall be conducted by University of Jammu.

Readmission

BPA degree course students have to seek readmission after every two semesters i.e., year before the stipulated date.

Examination

The Mid Sem. Examination of each semester will be conducted in October and March of each semester of the

BPA course and the End Sem. Examination will be held in December and May.

The first, third, fifth and seventh semester End Sem. Examination shall be held by Institute of Music and Fine Arts as Home examination and Second, fourth, sixth and eighth semester, End Sem. Examination will be conducted by the University of Jammu.

Eligibility of the Examination

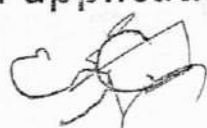
The university and Home examination shall be open to:-

A. 1. A Regular candidate who has completed the prescribed 75% course of lectures/practicals in an each semester.

2. And has secured pass marks in the Mid Semester Exam (MSE) in all the subjects viz. practical and theory.

B. A candidate who has completed the prescribed course of lectures/practicals and prescribed percentage of attendance in each semester and secured pass marks in the Mid Semester Exam but has been unable to appear in End Semester Exam or unable to pass the End Semester Exam shall be eligible to appear in the examination before appearing in the eighth semester including the semester in which he/she was either due to appear or having appeared and failed in the first instance, as the case may be.

Submission of application forms for examination



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Candidate shall submit his/her application form for the second, fourth, sixth and eighth semester examination to the controller of examinations on the prescribed form through the Principal, Institute of Music and Arts within the prescribed date and along with the prescribed fee for the examination.

Late entertainment of forms

In case application forms for the university examination or fee or both of a candidate is/are received after the last prescribed date, he/she shall also pay late fee as notified by the University from time to time.

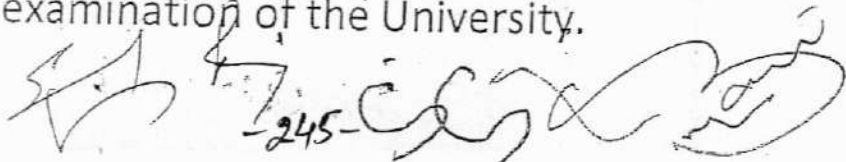
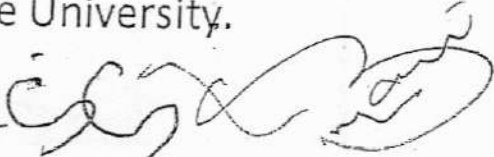

Examination fee

The examination fee for semester examination shall be as prescribed by the University from time to time.

Date of examination

End-Sem. examination in each semester shall normally begin in December and May every year; Mid-Sem. Examination in each semester shall normally start in the October and March. However exact date shall be fixed by the Principal of Music and Fine Arts in consultation with the controller of examination of the University of Jammu.

- a. A candidate, so long as he is a student in a course of study in Music, shall not be permitted to attend any other course of instruction or to appear in any other examination of the University.

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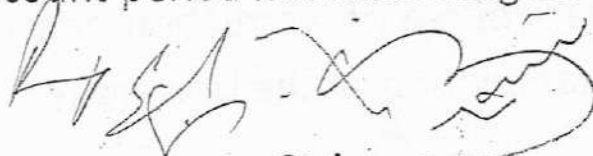
- b. Provided that a candidate who had already appeared in an examination in a faculty other than that of the Faculty of BPA was placed in compartment category in that examination shall not be precluded from appearing in or completing that examination while he is pursuing a course of BPA.

Condonation of lectures

Deficiency in the number of attendance up to 5% of the lectures delivered during each semester may be condoned by the principal, Institute of Music and Fine Arts (IMFA).

Attendance in lieu of participation in co-curricular activities, games etc.

Any candidate who participates within the state or outside, a student workshop, short term training, under student exchange programme, a Gharana maestro, or attends national or international event/musical concert, organized by State Cultural Academy, Sangeet Natak Academy, or any other National Academy, or any other professional organization or assigned a 'special' project/programme or participant in Inter University sports tournaments games cultural and other co-curricular activities with the approval of Principal, Institute of Music and Fine Arts shall for the purpose of condoning deficiency on attendance incurred by him/her on account period not exceeding 15 working days in a semester.



Internal assessment

- a. 30% of the total marks allotted to each language subject viz. general English and Hindi shall be reserved for Mid Semester Examination and 70% marks for external performance in the End Semester Examination.

Total marks – 50

MSE – 15 marks

ESE – 35 marks

- b. Break-up of 30% marks allotted to Mid Sem. Examination for each theory (general and applied theory) subject shall be as under;

Total marks – 100

MSE – 20 marks

Attendance – 5 marks

Home task – 5 marks

ESE – 70 marks

- c. 30% marks of the total marks allotted to viva (paper 3 Practical) and stage performances (Paper 4 demonstration) shall be reserved for MSE as internal assessment and 70% marks for End Semester Examination.

Total marks – 150

MSE – 25 marks

Attendance – 10 marks

Home task – 10 marks

ESE – 105 marks

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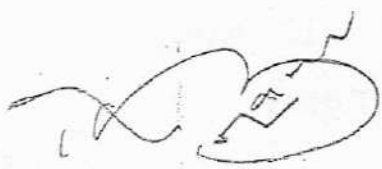
- d. The Mid Semester examination duration for each theory and language paper will be of 1:30 hours. The Mid Semester examination duration for each practical subject i.e., viva (paper 3) and stage performance (paper 4) shall be 20 to 30 minutes duration (for each student).

Elective Subject

- Vocal, Sitar, Violin, Tabla and Kathak dance are the elective subjects offered to the student as 5th subject.
- These subjects are introduced from 3rd semester to 8th semester.
- A student shall have to opt any above said one subject as elective subject for two semesters only continuously in 3rd and 4th semester.
- In 5th and 6th semester, the student has to opt any other subject as elective subject.
- In the 7th and 8th semester, the student has to opt any other subject other than elective subjects done so far.
- There will be 2 credit points for elective subject.
- No mid semester examination will be held there.
- End semester examination will be conducted by jury of examiners with concerned subject examiner (jury of examiners can be internal or can be external).
- There will be 50 marks of the elective subject.



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Home examination

- a. The ESE will be held at the end of first, third, fifth and seventh semester by IMFA internally.
- a. Students who are eligible to appear for the internal ESE will be examined for theory and practical subjects.
- b. For practical subjects, a jury with concerned subject expert, appointed by the Principal shall evaluate the ESE performances.
- c. The theory papers and the answer books will be set and checked by a committee set up by the principal Institute of Music and Fine Arts, Jammu.
- d. Any candidate who fails in any of the language paper/theory paper/practical paper in the ESE shall be placed under compartment in the language paper/theory paper/practical paper, he/she will not be detained and is eligible for the promotion to the next higher semester and may take the examination again in subsequent semesters. However the BPA course degree will be awarded only after failed subjects are cleared.

University Examination

- a. University Examination shall be held in second, fourth, sixth and eighth semesters of BPA course in all subjects of specialization.
- b. Candidates will be allowed to appear in the above examination only when they have secured 75% of

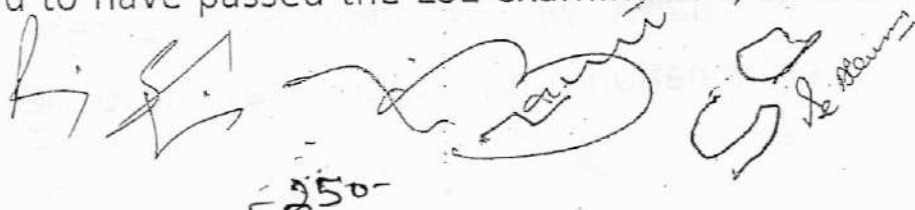
attendance in all language, theory and practical subjects and completed prescribed class work and assignments to the satisfaction of the teacher concerned and Head of the Department.

- c. It will be compulsory to pass in each head of the examination viz., MSE and ESE in order to be declared as successful.
- d. The standard for passing for BPA course in all subjects will be minimum 40%.
- e. The examination duration for theory papers and the language papers shall be of 1:30 hour for MSE and 3 hours for ESE.
- f. The examination duration for Viva and stage performance (practical/demonstration) shall be 20 to 30 minutes for each student.

Pass Percentage

In order to secure a pass in ESE, a candidate shall be required to obtain 40% marks in each language and 40% in each viva & stage performance (practical/demonstration) test and theory paper and 40% of the total aggregate number of marks.

Provided that a candidate who fails in one paper in any End Semester Examination (ESE) of the BPA course, 1% marks shall be deemed to have passed the ESE examination, as the case may be.

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Provided further that a candidate after have been given the benefit of the statutory concession of 1% marks provided in the above clause and fails by one marks only shall be deemed to have passed the examination. Such marks shall be added in the paper while assessing the result of the candidate.

Statute Regarding Compartment

Any candidate who fails in any of the language paper/theory paper/practical paper in the ESE shall be placed under compartment in the language paper/theory paper/practical paper, he/she will not be detained and is eligible for the promotion to the next higher semester and may take the examination again in tile subsequent semesters. However tile BPA course degree will be awarded only after failed subjects are cleared.

Provided that the examination shall be completed within the time of completion of degree from the date of his/her failing in that paper in the first instance.

Provided that no candidate who passes in the supplementary examination shall be entitled to a scholarship or prize or honours.

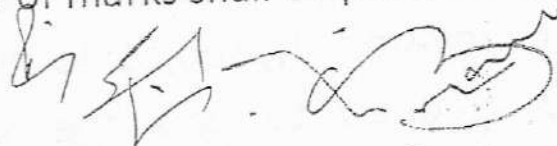
A candidate who has failed in one theory or language paper/practical paper in any end semester examination and has passed all the remaining subjects of the said course shall be eligible to join the next higher semester of the bachelor's degree course in music provisionally, subject to the condition that he/she shall be required to pass the said course

examination in full within the number of chances prescribed under statutes and in case, he/she fails to qualify the said semester examination and there are no further chances thus available to him/her to clear the theory or language paper/practical paper, his/her result of the higher examination shall be withheld unless he/she passes in the lower examination. If he/she fails to qualify in the paper within the permissible period of chances, he/she be declared to have failed in the examination and his or her provisional admission to the higher course and/or examination shall be treated as cancelled. If the result of higher examination is declared by mistake or oversight before he/she clears the preceding examination and there is no further chance available to him/her to pass the paper, the examination be quashed at any stage.

As soon as possible after the end of Eighth Semester (final) examination, the controller of examination shall publish a list of candidates indicating against each his/her result.

Successful candidates shall be classified as under:

- i. Those who obtain 75% or more of the aggregate number of marks shall be placed in Distinction Category.
- ii. Those who obtain 60% or more of the aggregate number of marks shall be placed in the first division.
- iii. Those who obtain 50% or more of the aggregate number of marks shall be placed in the Second division.

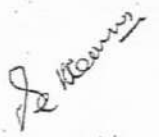

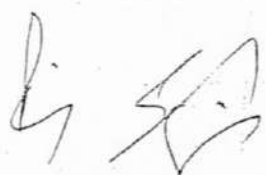


- iv. Those who obtain above 40% or more of the aggregate number of marks shall be declared as pass in the third division.

Each successful candidate shall be awarded a certificate stating the division in which he/she has passed and distinction obtained in the paper, if any.

Credit Point and Marks

- a. Each course will be assigned as specific number of specific credit point.
- b. Credit hours imply the number of studio hours assigned for studio courses per week and number of lectures prescribed for theory courses per week.
- c. The value in terms of marks of one credit point will be 25 marks. Total credit points per week are 22. Students are required to earn 16 credit points per week i.e., equivalent to 75% of credit points in each subject for eligibility
- d. In determining the credit point in terms of marks obtained by a student, the quality of assignments/projects and performances in class tests by him/her will be considered.



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UNIVERSITY OF JAMMU

STATUTES GOVERNING FOUR YEARS UNDER GRADUATE PROGRAMMES (FYUGP) AS PER NATIONAL EDUCATION POLICY (NEP) 2020

1. PREAMBLE

The government of India has notified National Education Policy (NEP) 2020 on July 29, 2020 based on Dr. Kasturirangan committee's report. The objective is to have holistic and multidisciplinary under-graduate education to produce employable graduates with integrated personality.

The University of Jammu in sync with the academic and administrative reforms recommended in NEP 2020 has designed a Curriculum Framework for Undergraduate Programmes in semester mode under various disciplines from the Academic Session 2022-23. The thrust of NEP under Choice based Credit System (CBCS) is on continuous learning and evaluation, interdisciplinary study and accumulation of course credits. It aims at making the academic programs student oriented, flexible, interdisciplinary and relevant to the times. The students will have ample freedom to select the electives that suit their interest, aptitude and needs. The student is provided abundant opportunity during the programme of study to accumulate credits by opting for Major Courses (MJ), Minor Courses (MI), Multidisciplinary Courses (MD), Ability Enhancement Courses (AE), Skill Enhancement Courses (SE), Value Added Courses (VA) under various disciplines. Students will choose major, minor, multidisciplinary and other courses at the time of their admission. This system aims to strengthen the academic potential of the student, as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

The following four years under graduate programmes (FYUGP) structures have been designed in the disciplines: Science, Arts and Humanities, Social and Behavioural Sciences, Commerce, Management and Computer Applications.

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- a) Bachelor of Science (B.Sc.)
- b) Bachelor of Arts and Humanities (B.A.)
- c) Bachelor of Social and Behavioural Sciences (B.A.)
- d) Bachelor of Commerce (B. Com.)
- e) Bachelor of Management (BBA)
- f) Bachelor of Computer Applications (BCA)

- (i) Students will have the option to exit after one year with a certificate, two years with award of the diploma and after three years with the award of the bachelor degree. Successful completion of the four years programme will lead to award of the bachelor degree (honours/research) in a particular subject. Continuation of the undergraduate programmes for the fourth year in colleges and offsite campuses is optional.
- (ii) The present post-graduate programmes in subjects will be restructured into one-year master's degree programmes for honours/research degree holders and two years master's degree programmes for the three years bachelor's degree holders.

2. TITLE

These regulations shall be called "Statutes Governing Four Years Undergraduate Programmes (FYUGP) with Multiple Entry and Exit Options in the Faculties of Science, Arts and Humanities, Social and Behavioral Sciences, Commerce, Management (BBA) and Computer Applications (BCA) under National Education Policy (NEP) 2020" for the university of Jammu, colleges affiliated to university of Jammu and offsite campuses of university of Jammu with effect from the academic year 2022-23.

3. SCOPE AND APPLICATIONS

- (i) The undergraduate academic programmes governed by these statutes shall be of four years duration (Annexure-I) with multiple entry and exit options with appropriate Certifications/Diplomas/Degrees namely,
 - (a) Bachelor's Certificate in a Discipline upon the successful completion of the First Year (Two Semesters).

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- (b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
 - (c) **Bachelor's Degree** in a Discipline at the successful completion of the Third Year (Six Semesters).
 - (d) **Bachelor's Degree (Honours/Research)** in a Discipline at the successful completion of the Four years (Eight Semesters).
- (ii) Eligibility, qualifications, admission procedure and fee structure for each programme of study shall be approved by the Academic Council, University of Jammu.
 - (iii) The students who exit with certification, diploma and three years bachelor degree shall be eligible to re-enter in the programme to complete the next levels.
 - (iv) Major subject in a discipline is an area in which student graduates for 3 years bachelor degree or 4 years bachelor degree with honours/research. A student has to opt minor course other than major available in the college/offsite campus from any discipline. However, student/s can swap between minor and major at the start of 3rd semester only if vacancy/s available after following procedure laid down for the purpose. The colleges/nodal departments of the university shall notify the vacancy/s which are to be filled in order of merit out of the applicants in 3rd semester.
 - (v) These regulations shall apply to all undergraduate programs offered by the university of Jammu, its offsite campuses and colleges affiliated to university of Jammu with effect from the academic year 2022-23.
 - (vi) These regulations shall not apply to distance education programmes, BBA (Hotel management) and BA LLB (5 years) programmes of university of Jammu.

4. DEFINITIONS

- (i) **MAJOR COURSE (MJ):** A major course as discipline specific core course is the field in which a student focuses during the course of his/her degree.
- (ii) **MINOR COURSE (MI):** A minor course can be opted from any discipline.

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- (iii) **MULTIDISCIPLINARY COURSES FROM OTHER DISCIPLINES (FOUNDATION COURSES) (MD):** A multi- disciplinary course is an option to explore disciplines of interest beyond the choices students make in major courses.
- (iv) **ABILITY ENHANCEMENT COURSES (AE):** These are generic skill courses aimed to enhance skills in communication, language, mathematical ability.
- (v) **SKILL ENHANCEMENT COURSES (SE):** Skill enhancement courses are aimed to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability/ self-employment.
- (vi) **VALUE ADDED COURSES (VA):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.
- (vii) **SUMMER INTERNSHIP:** Summer internship is a programme to develop professional ability through an appropriate training.
- (viii) **RESEARCH PROJECT/DISSERTATION:** Project work is a course involving application of knowledge in solving/ analyzing/exploring a real-life situation/difficult problems/data analysis etc.
- (ix) **CHOICE BASED CREDIT SYSTEM (CBCS):** It is a flexible system of learning that focuses from teacher centric to student centric education and permits students to choose course from a wide range of courses, adopt an interdisciplinary approach in learning, make best use of the expertise of available faculty.
- (x) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (xi) **COURSE:** "Course" refers to a paper having specified credits which is a component of a programme in a subject. The courses define the learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/ dissertation work/ summer internship/vocational training/map work etc. or a combination of some of these.

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(xii) **ACADEMIC WEEK:** "Academic Week" is a unit of five/six working days during which distribution of work is organized as six to eight contact hours on each day. Each semester shall consist of at least 15 weeks of study with 90 working days (excluding the time spent for the conduct of final examination of each semester).

(xiii) **CREDIT:** Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the contents and the contact hours required to teach the prescribed syllabi of the programme.

As per prescribed UGC standards: 1 credit = 15 hours of lectures

The instructional days as worked out by the UGC for one academic year are 180 days i.e. 90 days per semester.

Mechanism for Computation of Work-load:

The following mechanism shall be adopted for computation of work-load:

- (a) 1 Credit = 1 Theory period of one hour duration/week/semester;
- (b) 1 Credit = 1 Tutorial period of one hour duration/week/semester;
- (c) 1 Credit = 1 Practical period of two hours duration/week/semester;
- (d) 1 Credit = Internship of 1 week/semester.

(xiv) **DISCIPLINE:** This refers faculty viz science, arts and humanities, social and behavioral sciences, commerce, management (BBA) and computer applications (BCA).

(xv) **"UNIVERSITY"** means the University of Jammu; **OFFSITE CAMPUS** means offsite campus of University of Jammu; **COLLEGE** means college affiliated to University of Jammu.

(xvi) **NATIONAL SKILLS QUALIFICATIONS FRAMEWORK:** The national skills qualifications framework (NSQF) is a competency-based framework that organises qualifications according to a series of knowledge, skills and aptitude. The NSQF levels, graded from five to eight for four years undergraduate programmes (FYUGP), are defined in terms of learning outcomes which the learner must possess regardless of whether they are obtained through formal, non-formal or informal learning.

General education has to be synchronized/aligned with skill and vocational education as per national skills qualifications framework. The level descriptors are given in Table 1 (Annexure II) as described in UGC guidelines on national skills qualifications framework. The curriculum should be designed in a manner that at the end of year-1, year-2 and year-3, students are able to meet the level descriptors for levels 5, 6 and 7 of NSQF, respectively.

- (xvii) **DURATION OF THE PROGRAMME:** The undergraduate degree should be of either a three year or four-year duration, with multiple entry and exit options within this period. The four years bachelor's programme is the preferred option as it allows the opportunity to experience the full range of holistic and multidisciplinary education with a focus on major and minor subjects as per the student's preference. The undergraduate programmes shall extend over four academic years (eight semesters). The students can exit after the completion of one academic year (two semesters) with the certificate; diploma after the study of two academic years (four semesters) and regular bachelor degree after the completion of three academic years (six semesters). A candidate who successfully completes a three-year bachelor's degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the undergraduate programme shall be allowed to continue the programme to obtain the bachelor's degree with honours/research.
- (xviii) **ACADEMIC BANK OF CREDIT (ABC):** The Academic Bank of Credit, a national-level facility, will promote the flexibility of the curriculum framework and interdisciplinary/multidisciplinary academic mobility of students across the higher education institutions (HEIs) in the country with an appropriate "credit transfer" mechanism. It is a mechanism to facilitate the students to choose their own learning path to attain a degree/ diploma/certificate, working on the principle of multiple entry and exit as well as anytime, anywhere, and any level of learning. ABC will enable the integration of multiple disciplines of higher learning leading to the desired learning outcomes including increased creativity, innovation, higher-order thinking skills and critical analysis. ABC will provide significant autonomy to the students by providing an extensive choice of courses for a programme of study, flexibility in curriculum, novel and engaging course options across a number of higher education disciplines/ institutions.

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The multiple entries and exit options for students are facilitated at the undergraduate and master's levels. It would facilitate credit accumulation through the facility created by the ABC scheme in the "Academic Bank Account" opened for students across the country to transfer and consolidate their credits by undergoing courses in any eligible HEIs. The ABC allows for credit redemption by commuting the accrued credits in the Academic Bank Account maintained in the ABC to fulfil the credits requirements for awarding certificate/diploma/degree by the authorised HEIs. Upon collecting a certificate, diploma or degree, all the credits earned till then, in respect of that Certificate or degree, shall be debited and deleted from the account concerned. HEIs offering programmes with multiple entries and exit systems need to register in the ABC to enable acceptance of multidisciplinary courses, credit transfer, and credit acceptance.

The validity of credits earned will be for a maximum period of seven years or as specified by the Academic Bank of Credit (ABC). The procedure for depositing credits earned, its shelf life, the redemption of credits would be as per UGC (Establishment and Operationalization of Academic Bank of Credit (ABC) scheme in Higher Education) Regulations, 2021.

5. ADMISSION-GENERAL

- (i) A candidate to be eligible for admission to the four-years under graduate programmes as per NEP 2020 must have passed the higher secondary part-II examination (10+2 pattern) of the Jammu and Kashmir State Board of School Education, CBSE or an examination recognized as equivalent thereto.
- (ii) No candidate who wishes to enter a course of study prescribed by the university shall be admitted to colleges, offsite campuses unless he/she has passed the qualifying examination for admission to such course as prescribed under statutes.
- (iii) A candidate shall be deemed to be student of a college/offsite campus as soon as he/she has been accepted for enrolment by the respective principal/rector/director and has paid the prescribed fee for the course. The admission shall, however, be provisional unless regularized by the university.

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Provided also that payment made in shape of fee paid by a student (which is refundable in case admission or re-admission is refused) does not automatically confirm the right of admission or continuation as a student in the college or offsite campus.

- (iv) Production of conduct certificate on admission: A candidate, while applying for admission to a college or offsite campus, shall submit with his/her application a certificate of his/her conduct signed by the head of the institution in which he/she was studying during the year previous to his/her joining the college or offsite campus.

For candidates applying for admission after a lapse of time following passing of higher secondary part-II examination, certificate of conduct must be signed by a gazetted officer.

- (v) The principal/rector/director shall be competent to cancel admission of a student enrolled for a programme of study if he/she remains absent continuously for a period of 20 days without permission of the principal/rector/director concerned.

- (vi) Admission in the government colleges/non-government colleges affiliated to university of Jammu shall be made directly by the admission committee of the college concerned on the basis of marks obtained by the candidate in the qualifying examination.

- Provided that non-government colleges shall follow the same admission schedule and procedure/statutes as applicable for government colleges.
- For undergraduate courses in the offsite campuses, admission shall be made by the nodal departments.

- (vii) Admission criteria, preference as well as the reservation policy shall be governed according to the guidelines issued by the Jammu & Kashmir Government.

6. MEDIUM OF INSTRUCTIONS AND EXAMINATION

English shall be the medium of instruction and examination in all papers/courses except in Oriental Classical, Modern Indian Languages and Music where the medium of instruction and examination shall be the language concerned.

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7. PEDAGOGY ACROSS ALL PROGRAMMES

Effective learning requires an appropriate curriculum, an apt pedagogy, continuous formative assessment and adequate student support. The intention is to contextualise curriculum through meaningful pedagogical practices, which determine learning experiences directly influencing learning outcomes. Active, cooperative, collaborative and experiential learning pedagogies are some of the examples. The use of technology in creating a learning environment that connects learners with content, peers and instructors all through the learning process, respecting learners' pace is the need of the hour.

- a) Classroom processes must encourage rigorous thinking, reading and writing, debate, discussion, peer learning and self-learning.
- b) The emphasis is on critical thinking and challenge to current subject orthodoxy and develops innovative solutions. Curricular content must be presented in ways that invite questions, not as a body of ready knowledge to be assimilated or reproduced. Faculty should be facilitators of questioning and not authorities on expertise.
- c) Classroom pedagogy should focus on the 'how' of things, i.e. applying theory and ideas. All courses, including social sciences and humanities, should design projects and practicums to enable students to get relevant hands-on experiences.
- d) Learning must be situated in the Indian context to ensure no sense of alienation from their context, country and culture.
- e) Classroom processes must address issues of inclusion and diversity since students are likely to be from diverse cultural, linguistic, socio-economic and intellectual backgrounds.
- f) Cooperative and peer-supported activities must be part of empowering students to take charge of their own learning.
- g) Faculty will have the freedom to identify and use the pedagogical approach best suited to a particular course and student.

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- h) Pedagogies like PBL (Problem/Project Based Learning) and Service Learning be brought into practice as part of the curriculum. Experiential learning in an internship with a specified number of credits is to be made mandatory.
- i) UGC suggests implementing Blended Mode (BL) as a new mode of teaching-learning in higher education. BL is not a mere mix of online and face-to-face mode, but it refers to a well-planned combination of meaningful activities in both modes. The blend demands consideration of several factors, mainly focussing on learning outcomes and the learner-centred instructional environment.

Implementing BL requires a systematic, planned instructional process. An effective teaching-learning process in a blended environment calls for understanding and skills of using appropriate pedagogies with suitable technologies. The UGC Concept Note provides guidelines for the implementation of BL.

8. ELIGIBILITY CRITERIA FOR ADMISSION TO FOUR YEARS UNDERGRADUATE PROGRAMMES (FYUGP)

Admission to four years undergraduate programmes (FYUGP) shall be on the basis of merit and availability of seats in a particular "Major Subject". For the selection of the major subject, preference shall be given to the candidates who have studied the concerned subject at higher secondary part-II level.

9. PAYMENT OF ADMISSION FEE

The student seeking admission to the four years under graduate programmes (FYUGP) as per NEP 2020 are required to submit the prescribed application form along with requisite fee for the:

- (i) First and second semester courses at the time of seeking admission to first semester;
- (ii) Third and fourth semester courses at the time of seeking admission to the third semester;
- (iii) Fifth and sixth semester courses at the time of seeking admission to the fifth semester;
- (iv) Seventh and eighth semester courses at the time of seeking admission to the seventh

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semester.

provided the student continues his/her studies without interruption from first semester to second semester, from third semester to fourth semester, from fifth to sixth semester and from seventh to eighth semester. If there is a gap of one or more year/s, he/she will have to fill up the prescribed application form and pay the fee at the time of seeking admission. Admission to the higher semesters shall be governed by the regulations of NEP 2020 only.

10. Academic calendar

The admission of students to FYUGP in odd and even semesters shall be as per academic calendar issued by higher education department.

Academic calendar

Activity	Date Window	Remarks
Admission Process	15 th June to 25 th July	Admission process can start during Summer Vacations.
Summer Vacations	1 st June to 15 th July	For Jammu Division Winter Zone Colleges Summer Vacations will be from 15 th July to 24 th July.
Odd Semester Regular Classwork (90WDs)	1 st August to 30 th November	Includes Internal Examination and Preparation Holidays. Internal Awards are to be submitted by Colleges to University within this time window.
Odd Semester End Term Examinations	1 st December to 31 st December	
Winter Vacations	1 st January to 10 th January	For Jammu Division Winter Zone Colleges Winter Vacations will be from 27 th December to 14 th February.
Even Semester Regular Classwork (90WDs)	11 th January to 10 th May	Includes internal Examination and Preparation Holidays. Internal Awards are to be submitted by Colleges to University within this time window.
Even Semester End Term Examinations	15 th June to 14 th July	

- a) The Vice-Chancellor may consider grant of late admission for 10 days after the expiry of last

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date of admission on payment of late fee as prescribed by the university from time to time.

- b) Further, the additional time window for the private affiliated colleges shall be 03 days after the expiry of last date as per (a) above on payment of late fee as prescribed by the university.

Note: (i) No candidate whose result of higher secondary part-II examination has been modified after re-evaluation shall be admitted to the semester-I of four years under graduate programmes (FYUGP) as per NEP-2020 after the expiry of last date of admission.

(ii) If a candidate after having completed the prescribed course of a particular semester does not appear or fails in that examination, may be permitted to appear as a private candidate in the subsequent examination of that semester.

(iii) Number of lectures in theory, tutorial/ practical shall be counted up to the date the class is dispersed for preparatory holidays, preceding the examination.

11. ADMISSION OF STUDENTS DISQUALIFIED FOR MISCONDUCT/USING UNFAIRMEANS IN EXAMINATIONS

A candidate who has been disqualified for any specific period from the University for misconduct/using un-fair means in examinations shall not be permitted to appear in any examination before the expiry of that period. He/She will also not be permitted to join any college/institution/department at any time during the period of his/her punishment.

12. ONE PROGRAMME AT A TIME

No student shall be admitted to more than one programme at a time in the college/offsite campus, unless otherwise specified in the statutes governing four years under graduate programmes (FYUGP) as per NEP 2020.

13. ELIGIBILITY CERTIFICATE

No student from another board or any other examining body shall be admitted to college/offsite campus without production of a certificate of eligibility issued by the university. He/She shall apply on the prescribed form to the controller of examinations

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through the principal/rector/director for a certificate of eligibility and shall pay the prescribed fee. All such applications shall be accompanied by qualification and provisional certificates in original of the qualifying examination and migration certificate from the Board/University which he/she intends to leave. Such a candidate shall furnish details of subjects which he/she took in the Board/University from which he/she is migrating and in case a student is migrating after having joined a course in another Board/University but has not completed it and seeks admission to this University for completion of the particular course and if there is a specific provision in the Statutes of the university governing that examination allowing admission during the course, shall furnish a statement of lectures attended, from the head of the institution last attended by him/her along with reasons of migration.

Provided, however, that in case a candidate is not able to produce all the documents required to get eligibility certificate, the Vice-Chancellor on the recommendation of the principal of the college/rector/director of the offsite campus (as the case may be) may authorize the provisional admission at candidate's own risk and responsibility subject to production of some documentary evidence in original of his/her having passed the last examination on the basis of which admission is sought. An undertaking in writing, in the following form, shall in this case be obtained from the applicant duly attested by a first-class magistrate or an oath commissioner or a public notary and forwarded to the university along with the application of the student for grant of eligibility certificate:

"I _____ son/daughter of _____ R/O _____ hereby declare that I am seeking provisional admission to _____ class / semester of the _____ course in the _____ college on the understanding that my admission to the _____ semester is provisional and is subject to confirmation on the issue of certificate of eligibility by the University under rules. If for any reason, whatsoever, the University declines to issue the said certificate, my provisional admission will automatically stand cancelled".

Such provisional admission shall entitle a candidate to join the college at his/her own risk and responsibility on the condition that he/she obtains a final certificate of eligibility before the declaration of the result of the University examination to which the candidate has been

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admitted:

provided that the request for grant of provisional admission should be made to the university immediately as soon as the candidate applies to the principal of the college/ rector/director of the offsite campus for seeking admission to the university:

provided further that the conditions governing the issue of eligibility certificate shall not apply to such students who have passed an examination of the Jammu and Kashmir state board of school education/CBSE.

Note: In case original qualification certificate of the qualifying examination does not indicate the subjects studied by him/her and the information regarding the subjects is essential for determination of eligibility, the candidate shall be required to produce the marks certificates issued by the board.

OR

In case the candidate is not in a position to produce the original qualification certificate and provisional certificate, he/she shall be required to produce the marks certificate of the qualifying examination issued by the board/university. But if the marks certificate does not indicate the parentage, the candidate is required to produce some other evidence along with the marks certificate in support of his/her parentage.

14. PRODUCTION OF MIGRATION CERTIFICATE

Candidates seeking admission to colleges and offsite campuses after having been admitted as members of another board/university incorporated by law for the time being in force, shall not be registered unless their applications for registration are accompanied by a migration certificate from the previous board/university.

15. REGISTRATION RETURNS

(i) The principal and rector/director shall forward to the controller of examinations three copies of registration returns (RR) containing the name and other particulars of each student admitted or re-admitted for a particular programme in that college in Semester I, III, V and VII as the case may be, along with a soft copy within 30 days after the last date of admission, on the prescribed proforma along with the fee prescribed by the university from

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time to time.

If the name of a student is struck off from the rolls of a college or offsite campus or a student migrates to another college or offsite campus, such fact shall immediately be reported to the controller of examinations.

(ii) Supplementary Registration Returns: In case the college could not submit the enrollment of the even semester students, the college can submit the supplementary registration returns of those students in subsequent examinations as per format prescribed by the university alongwith requisite fee, if any.

16. LATE FEE SUBMISSION OF REGISTRATION RETURN

For first count of 10 days after the last date prescribed i.e. after 30 days after last date of admission with late fee of Rs.100/- per candidate be charged. For another count of 10 days delay, Rs.200/- per candidate shall be charged. Thereafter, no registration return shall be accepted and the sole responsibility for non determination of eligibility of such candidate shall lie on the part of the concerned college / offsite campus. The fee may vary as is revised and notified by the university from time to time.

17. REGISTRATION FEE

The registration fee as prescribed by the university shall be paid once only irrespective of the number of times the candidate appears at the examinations of the university either as a student or an ex-student of an affiliated college or the offsite campus or the department of the university or any recognized institution, or as a private candidate. No further fee for registration shall be charged, unless a student's name is, for any reason other than legitimate migration, struck off from the rolls of a college or the offsite campus or the department of the university or any recognized institution, in which case he/she shall pay the fee prescribed by the university to have his/her name re-entered in the register of students.

18. REGISTER OF STUDENTS

The controller of examinations shall maintain a register of all students registered in the

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university. In this register, name of each registered student, his/her parentage, permanent address, date of birth based on the certificate of the matriculation/higher secondary or any other recognized examination passed by the candidate, the dates of admission or re-admission and/or leaving any college, every pass or failure in a university examination with his/her number, migration, any university scholarship, medal or prize won by or any punishment awarded to the student shall be recorded.

Each entry in the register of students shall be attested by an officer of the university authorized in this behalf. no one shall be admitted to any examination of the university unless he/she has been registered as a student of the university.

19. COPY OF ENTRIES IN THE REGISTER OF STUDENTS

Any registered student may, at any time, receive certified copy/copies of all the entries relating to him/her in the register of students on payment of the prescribed fee for each copy.

20. TRANSFER OF ADMISSION

Transfer of admission is permissible only in odd semesters for students of different colleges/offsite campuses of university as per regulations of FYUGP under NEP 2020.

Conditions for transfer of admission of students of other Universities:

A candidate migrating from any other University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the university.

- a) His/her transfer of admission shall be within the intake of the college.
- b) The courses/ programme of study prescribed/pursued by the candidate in the university from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in the university;

provided that such a candidate who has not qualified the semester examination with the

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subjects/combination of subjects for which he/she intends to seek admission to the next higher class of the university shall be required to qualify such subjects of the qualifying examination of the university as may be determined by the university.

- c) He/she shall fulfill the attendance requirements as per the university regulation.
- d) The candidate who is migrating from other university is eligible for overall SGPA/CGPA or Class and not for ranking.
- e) He/She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

The marks/grades obtained/credits earned in four years under graduate programmes as per NEP 2020 examinations conducted by another university from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades/credits in accordance with the maximum marks/grades/credits of the four years under graduate programmes of the university).

21. ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the principal/rector/director concerned shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of 15 working days in a semester programme subject to maximum of 30 working days in a year.

- (a) State representation in international/all India competitions organized by agencies which are recognized by the board of sports and youth welfare.
- (b) Participation in the inter-university competitions held under the auspices of a university or any other recognized institution as a member of the university team.
- (c) Participation in the inter-college competitions organized by the university as a member of the team of participating institutions.

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- (d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognized Institutions.
- (e) Participation in the coaching camps/rehearsals prior to participation as a member of state or university team in the national/all India/ inter- university competitions.
- (f) Participation in the mountaineering/hiking/trekking/skiing/rock-climbing or other such activities organized under the auspices of the UT Government/university as a member of the institution affiliated/recognized by the university.

Note: For outstanding cases (requiring attendance waiver due to duty beyond 30 days) special permission may be sought from the Vice Chancellor / competent authority on the recommendation of the principal/rector/director concerned.

22. FOUR -YEARS UNDER GRADUATE PROGRAMMES STRUCTURE REGULATIONS

- (i) **Major Course (MJ):** Any subject in a discipline in which student wants to graduate for 3 years bachelor degree or 4 years bachelor degree with honours/research.
- (ii) **Minor Course (MI):** Any subject other than major available in the college / offsite campus from any discipline.
- (iii) **Multidisciplinary Course (MD):** Any subject/s of student's choice which is of interdisciplinary nature from faculties other than major with the condition that the subject opted for shall not be repeated in any semester.
- (iv) **Ability Enhancement Course (AE):** It may be modern Indian language (MIL), English language (general), communication skill, mathematical ability. MIL includes Hindi/Dogri/Urdu/Punjabi.
- (v) **Skill Enhancement Course (SE):** The courses shall be chosen from the basket of courses from NSQF as notified by the university of Jammu. The university departments/respective board of studies can propose new courses in addition to NSQF.

- (vi) **Value Added Courses (VA) :** Four compulsory courses are:

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- | | |
|-------------------------|---|
| (a) Understanding India | (b) Environmental Science and Education |
| (c) Digital Technology | (d) Health and Wellness |

In addition, following optional value added courses shall be offered by the college subject to the availability of faculty/infrastructure:

- | | |
|-----------------------------------|-------------------------------|
| (a) Community Engagement | (b) National Cadet Corp (NCC) |
| (c) National Service Scheme (NSS) | (d) Sports |
| (e) Cultural | (f) Yoga Education |

(vii) **Summer Internship:**

It shall be a short-term internship of duration 15 days in 5th semester for a job/professional training in a suitable organization or hands on training or activity-based course at college level in order to gain work experience. The internship shall be under a college teacher who will be designated as Internship Supervisor. After completion of summer internship students will have to produce a report related to the work carried out.

(viii) **Research project/Dissertation:**

Project work is considered a unique course involving applying knowledge in solving/ analysing/exploring a real-life situation/complex problem/ data analysis. Project work has the intention to provide research competencies at the undergraduate level. It enables the acquisition of special/ advanced knowledge through support study/a project work. This course is applicable to students in 8th semester of undergraduate research program. A separate guideline shall be issued with regard to the evaluation of the Research project/Dissertation.

23. **CREDIT PLAN OF THE FOUR YEARS UNDERGRADUATE PROGRAMME UNDER NATIONAL EDUCATION POLICY (NEP 2020)**

1. **Major Course**

Each student will study for

- a) 62 Credits in Major for Three Years Graduation
- b) 94 Credits in Major for Four Years Graduation (Honours)

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c) 82 Credits in Major for Four Years Graduation (Research)

Major Course can be any subject chosen from the following six disciplines

- I. Science
- II. Arts and Humanities
- III. Social and Behavioural Sciences
- IV. Commerce
- V. Management (BBA)
- VI. Computer Applications (BCA)

2. Minor Course

Each student will study

- a) 24 credits of minor course in same subject for three year graduation from 1st to 6th semester (4 credits in each semester)
- b) 32 credits of minor course in same subject for four year graduation (honours)/ (research)

3. Multidisciplinary Courses from other disciplines (Foundation Courses)

09 Credits of multidisciplinary courses of 03 credits each from 1st to 3rd semesters from disciplines other than major with the condition that the subject opted for shall not be repeated in any semester.

4. Ability Enhancement Courses

Modern Indian Languages (MIL)-Hindi/Dogri/Urdu/ Punjabi, English language (General), Communication Skills and Mathematical Ability.

09 Credits of AEC Courses of 03 Credits each from 1st to 3rd Semester.

5. Skill Enhancement Courses

06 Credits of Skill Enhancement Courses (SE) of 02 Credits each from 1st to 3rd Semester

The courses shall be chosen from the basket of courses from NSQF as notified by the university of Jammu. The university departments/ respective Board of Studies can

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propose new courses in addition to NSQF.

6. Value Added Courses

Four credits comprising of two courses (02 credits each) in 1st and 2nd semester(s) are compulsory courses.:

- | | |
|-------------------------|---|
| (a) Understanding India | (b) Environmental Science and Education |
| (c) Digital Technology | (d) Health and Wellness |

In addition to the above, there will be two optional courses of two credits each in 3rd and 4th semester(s) out of the following:

- | | |
|-----------------------------------|-------------------------------|
| (a) Community Engagement | (b) National Cadet Corp (NCC) |
| (c) National Service Scheme (NSS) | (d) Sports |
| (e) Cultural | (f) Yoga Education |

7. Summer Internship

Each student is required to undergo 02 credits of internship in 5th semester.

8. Research Project/Dissertation

Students pursuing Under Graduate Degree (Research) shall be required to undergo a Research Project/Dissertation of 12 credits in 8th semester.

Credit Summary:

1 Year Certificate = minimum 40 credits

2 Year Diploma = minimum 80 credits

3 Year Degree = 120 credits

4 Year Degree = 160 credits

Note: Student/s can swap between Minor and Major at the start of 3rd semester only if vacancy/s are available after following procedure laid down for the purpose. The college shall notify the vacancy/s which are to be filled in order of merit out of the applicants.

24. NOMENCLATURE OF THE COURSES

Following is the nomenclature of courses to be used for Four Years Undergraduate Programme NEP 2020.

The Course Code shall consist of 09 characters:

- First character for Undergraduate.
- The next two characters for Major/Minor/MD/AE/SE/VA.
(MJ stands for Major; MI stands for Minor; MD stands for Multidisciplinary; AE stands for Ability Enhancement Course; SE stands for Skill Enhancement Course and VA stands for Value Added Course).
- The next two characters for Course Code.
- The next character for nature of course
(T=Theory cum Practical cum Tutorial, I= Summer Internship, P= Project/Dissertation).
- The next character for the semester.
- The last two characters for the course number.

Illustration:

UMJCHT101

U= Undergraduate

MJ= Major

CH= Chemistry

T= Theory cum Practical cum Tutorial

1= Semester number

01= Course number

- For Value Added Compulsory Courses, the following nomenclature will be used:

For Ist semester

UVAUIT101 = Understanding India

UVAEVT102 = Environmental Science and Education

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UVADTT103 = Digital Technology

UVAHWT104 = Health and Wellness

For 2nd semester

UVAUIT201 = Understanding India

UVAEVT202 = Environmental Science and Education

UVADTT203 = Digital Technology

UVAHWT204 = Health and Wellness

- For Value Added Courses (VA) (Optional Courses), the following nomenclature will be used:

For 3rd semester

UVACET301 = Community Engagement

UVANCT302 = National Cadet Corp (NCC)

UVANST303 = National Service Scheme (NSS)

For 4th semester

UVASPT401 = Sports

UVACLT402 = Cultural

UVAYET403 = Yoga Education

Note:

- Maximum units to be formulated in syllabus of 03 and 04 credits course = 04
- Maximum units to be formulated in syllabus of 02 credits course = 03
- 01 credit = 25 Marks

25. SUBJECTS OFFERING

- (i) A candidate shall have to opt the subjects prescribed as per course framework (Annexure-III) from the academic session 2022-23 for four years under graduate programmes (FYUGP) under national education policy (NEP) 2020.
- (ii) A major course can be chosen as any subject from any discipline (Annexure-III). A minor course opted by the student shall be from any discipline subject to availability of course in the college.
- (iii) Student/s can swap between minor and major at the start of 3rd semester only if vacancy/s are

available after following procedure laid down for the purpose. The college shall notify the vacancy/s which are to be filled in order of merit out of the applicants.

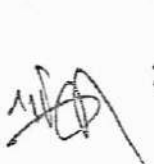
- (iv) A student has to opt multidisciplinary courses of 03 credits each from 1st to 3rd semesters from disciplines other than major with the condition that the subject opted for shall not be repeated in any semester.
- (v) A student has to opt ability enhancement courses of 03 credits each (Modern Indian Languages (MIL)-Hindi/Dogri/Urdu/Punjabi, English language (General), Communication Skills and Mathematical Ability) from 1st to 3rd semesters.
- (vi) A student has to opt skill enhancement courses of 2 credits each from 1st to 3rd Semester. The courses shall be chosen from the basket of courses from NSQF as notified by the university of Jammu or as proposed by the respective board of studies.
- (vii) A student has to study two value added courses (02 credits each) in 1st semester and two value added courses (02 credits each) in 2nd semester as compulsory courses with the condition that the value added courses opted for in 1st semester shall not be repeated in 2nd semester. In addition, there will be two optional value added courses of two credits each in 3rd and 4th semester(s) other than compulsory course in 1st and 2nd semester(s).
- (viii) Each student is required to undergo 02 credits of internship in 5th semester.
- (ix) Students pursuing under graduate degree (research) shall be required to undergo a research project/dissertation of 12 credits in 8th semester.

26. AUTHORITY FOR PRESCRIPTION OF COURSES OF STUDIES

The syllabi and courses of study for each subject shall be prescribed by the academic council on the recommendations of the respective board of studies. In case where text-books are prescribed, a candidate shall be required not only to show a thorough knowledge of text-books but also to have ability to answer questions of a similar standard set with a view to testing his/her general knowledge of the subject.

27. MODIFICATIONS TO THE REGULATIONS

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Notwithstanding the foregoing, any amendments / modifications issued or notified by the university grants commission/ higher education commission of India and its verticals such as national higher education regulatory council, general education council or the state government, from time to time, shall be deemed to have been incorporated into these regulations and shall constitute an integral part of these regulations.

28. SCHEME OF EXAMINATION

Each course shall be comprised of mid semester assessment test and end-semester examination. The responsibility of conduct and evaluation of the mid semester assessment test lies with the course coordinator. The end semester examination shall be conducted by the university and question papers shall got set by the controller of examinations except skill and value added courses. The mid semester assessment marks awarded to the students in each course shall be displayed on the notice board well in advance, at least one week before the commencement of end semester examination. The 03/04 and 02 credits paper shall have 04 and 03 units, respectively. The evaluation of the skill and value added courses will be internal. Practicals/Tutorials as applicable in a course (major/minor) are extension of the theory programme in an inbuilt (3+1) credits course i.e. 03 credits of theory and 01 credit of practical/tutorial. However, 02 credits major course of 5th semester will have only theory component. Each four credits paper will have 75 marks for theory and 25 marks for practical/tutorial. The break-up for 75 marks for theory paper shall contain 15 marks for mid semester assessment test and 60 marks for end semester examination. There will be continuous assessment of 10 marks and final examination of 15 marks for practical/tutorial component in each course.

The 03 credits paper shall be of 75 marks consisting of 60 marks for external examination and 15 marks for mid semester assessment test. All 02 credits courses shall be of 50 marks comprising 40 marks for external examination and 10 marks for mid semester assessment test.

THEORY

DESCRIPTION	TIME ALLOTTED	MARKS
Mid Semester Assessment Test shall be conducted by the course coordinator after completion of the syllabus up to 50% and the pattern of the examination shall be decided by the respective board of studies.	1½ hours	15 Marks for 03/04 Credits 10 Marks for 02 Credits

End Semester University Examination shall be conducted for entire syllabus. The break up is as under:

1. 03 and 04 credits papers

Section A shall consist Four (4) short answer questions having one question from each unit. The students are required to attempt all questions. Each question shall be of 3 Marks.

Section B shall consist Eight (8) long answer questions having two questions from each unit. The students are required to attempt one question from each unit. Each question shall be of 12 Marks.

03 hours for 60 Marks for 03/04
03/04 credits Credits

2. 02 credits papers

Section A shall consist Four (4) short answer questions having one question from each unit. The students are required to attempt all questions. Each question shall be of 2½ Marks.

Section B shall consist Six (6) long answer questions having two questions from each unit. The students are required to attempt one question from each unit. Each question shall be of 10 Marks.

2½ hours for 40 Marks for 02
02 credits Credits

Note: Convener, BOS, can make minor modification in the scheme Skill course, if required. However, it must be clearly reflected in the syllabus.

PRACTICAL/TUTORIAL

i. Daily evaluation of practical's/tutorials/Viva voce/ Records etc. 10 Marks for Continuous assessment

ii. Final Examination 15 Marks for Final examination

Note: The BOS shall devise the mechanism of Final examination.

- Note: - (i) A candidate who fails in the Internal Assessment (Theory) shall be given one more chance within fifteen days from the declaration of the result of the same.
(ii) In case of failure/re-appear category the Internal Assessment earned by the candidate as a regular student shall be carried forward to the subsequent examination.
(iii) The evaluation of the skill and value added courses will be internal

Summer Internship:

Each student is required to undergo 02 credits of internship comprising 50 marks in 5th semester. The board of studies will formulate suitable internship programme in their respective subject in way to impart practical knowledge to the students and proper assessment of the internship course.

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The designated Internship Supervisor will monitor the progress and evaluate student's internship course at the end of semester on the basis of Internship Report/Seminar presentation/Viva-voce. The evaluation of the internship course shall be internal.

Research project/Dissertation:

Students pursuing Under Graduate Degree (Research) shall be required to undergo a Research Project/Dissertation of 12 credits (300 marks) in 8th semester. The respective board of studies shall formulate the curriculum of research project / dissertation comprising of credit distribution out of 12 credits alongwith instructions regarding time bound completion of the project. A separate guideline shall be issued with regard to the evaluation of the Research project/Dissertation.

29. MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION

A semester end external examination under four years under graduate programmes (FYUGP) as per NEP 2020 shall be open to the following categories of students:

(A) A regular student i.e. a student who has undergone a regular course of study in a college / offsite campus for the period specified for that course of study by having been on the rolls of the college / offsite campus immediately preceding the examination and has his/her name submitted to the controller of examinations by the concerned college / offsite campus where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the college principal /rector/director of offsite campus concerned:

- (i) He/she has been a student of good conduct.
- (ii) He/she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester.
- (iii) He/she has secured pass marks in internal assessment in at least 75% of the papers.
- (iv) He/she has paid the prescribed fee.

(B) Students who after having undergone a regular course of study and having completed all

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conditions of eligibility for appearance in a course(s) in a semester examination including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that subject/paper(s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form in online/offline mode along with prescribed fee to reach the controller of examinations within the dates fixed for the purpose.

30. PROMOTION TO NEXT SEMESTER

- (i) A student will be eligible for promotion from semester-I to semester-II if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-I.
- (ii) A student will be eligible for promotion from semester-II to semester-III provided he/she has earned atleast 50% of the total credits of semesters-I as well as passed in internal assessments of at least 75% of the papers of semester-II.
- (iii) A student will be eligible for promotion from semester-III to semester-IV if he/she has secured pass marks in internal assessment in at least 75% of the papers of semester-III.
- (iv) A student will be eligible for promotion from semester-IV to semester-V provided he/she has earned atleast 50% of the total credits of semesters-II and 50% of the total credits of semesters-III as well as passed in internal assessments of at least 75% of the papers of semester-IV.
- (v) A student will be eligible for promotion from semester-V to VI if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-V.
- (vi) A student who does not fulfill the promotion criteria (i), (ii), (iii), (iv) and (v) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured pass marks.
- (vii) A student who has to reappear in a paper prescribed for semester-I to IV shall appear in the subsequent semester end examination to be held as per the dates prescribed by the university.
- (viii) Only those candidates who have successfully completed three-years bachelor's degree

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with minimum CGPA of 7.5 shall be allowed to continue fourth year of the undergraduate programme to obtain the bachelor's degree (honours/research).

- (ix) A student will be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-VII.
- (x) Candidates who successfully complete their four years bachelor's degree with honours /research are eligible to enter the "Two Semester Master's Degree Programme".
- (xi) Candidates who successfully complete their four years bachelor's degree (research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
- (xii) A student who has to reappear in a paper(s) prescribed for semester-VI and VIII shall appear in the supplementary examination.

31. CONDONATION OF LECTURES

- (i) The concerned principal/reactor/director of the college/offsite campuses may condone shortage in attendance of student in a semester for special reasons to be recorded in writing up to 6% of the lectures delivered/practical's conducted/tutorials in each course separately.
- (ii) Any candidate, who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall however, be applicable only in respect of such of the candidates who have attended at least 50% classes in the said course/s. Candidates having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the semester / course. However, such candidate/s shall appear in the examination along with the candidates of the semester, with which he/she has been re-admitted, in regular capacity.

provided in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any affiliated college/offsite campus in any subsequent

year.

- (iii) A student who has been on the rolls of a college in the semester-I, II, III, IV, V, VI and VII of four years under graduate programmes and earns eligibility to join the semester-II or III or IV or V or VI or VII or VIII of the programme as the case may be, but fails to join the semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever may be considered for admission to the semester concerned in a subsequent year if he/she submits application to this effect before the commencement of the semester concerned provided a seat and other facilities for the courses are available in the college concerned in the semester he/she wishes to join and the student seeks admission within a period of one year from the date he/she discontinues his/her studies.

32. SCRUTINY OF ADMISSION APPLICATIONS TO EXAMINATIONS

All applications for admission to university examinations shall be scrutinized by comparison with the register of students and the controller of examinations may refuse any application of any candidate about whom complete particulars have not been reported, and require him/her to forward through the officer who has attested his/her application for admission, a complete statement of the particulars which have not been properly reported, together with an additional registration fee prescribed by the university.

33. DATE OF SUBMISSION OF EXAMINATION FORMS TO THE UNIVERSITY

The principal of the college concerned / reactor / director of the offsite campuses shall furnish the examination forms of the enrolled students to the controller of examinations alongwith requisite fee within 21 days from the date notified by the controller of examinations.

34. EXAMINATION FEES

The students shall be required to pay examination fee as prescribed by the University from time to time.

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35. DATES OF SEMESTER END EXAMINATIONS

The semester end examinations shall be as per the dates notified in the academic calendar. However, exact dates and the centres of examination shall be notified by the controller of examinations, university of Jammu, Jammu.

36. EXEMPTION TO RE-APPEAR IN MID SEMESTER EXAMINATION/ TUTORIALS/PRACTICAL EXAMINATION ONCE QUALIFIED

A candidate who appears and passes in the mid semester examination / tutorials/practical examination of a subject but fails to qualify end semester examination in that paper shall be exempted from appearing in the mid semester examination / tutorials/practical examination of that paper subsequently and the marks obtained by him/her in the last attempt in which he/she passed in the mid semester examination / tutorials/practical examination of a subject shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject in the subsequent examination.

37. RE-APPEAR CATEGORY FOR FAILURES

A candidate who fails in four years under graduate programmes in semester-I/II/III/IV/V/VI/VII/VIII examination but has secured pass marks (separately in the mid semester examination and end semester examination) in a subject or subjects, shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

provided that re-appear/failure candidates shall have to appear in the four years under graduate programmes in semester-I/II/III/IV/V/VI/VII/VIII examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

38. SUPPLEMENTARY EXAMINATION

There shall be supplementary examination for the semester- VI and VIII only.

39. PASSING CRITERION

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The minimum Grade/Marks (%) required to pass each paper in a semester examination under FYUGP shall be 36% in each theory paper in mid semester examination and end semester examination, separately. However, to qualify for tutorials/practical's, the passing criteria is 36% marks in continuous assessment component and final examination component put together. If the candidate fails in tutorial/practical and passes in mid semester and end semester theory examination, such candidate shall reappear for tutorial/practical examination only and vice versa.

For summer internship, research project/ dissertation, passing criteria is 40% marks.

40. DETERMINATION OF GRADES

SGPA and CGPA

- (i) **SGPA:** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \sum (C_i \times G_i) / \sum C_i,$$

where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

- (ii) **CGPA:** The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \sum (C_i \times S_i) / \sum C_i$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

- (ii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

The declaration of result shall be based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the completion of all the eight semesters of the Programme and the corresponding overall Letter grades. If some candidates exit at the completion of first, second or third year of the four years undergraduate programmes, with Certificate.

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Diploma, three years Degree or four years degree, respectively, then the results of successful candidates at the end of second, fourth or sixth semesters shall also be classified on the basis of the Cumulative Grade Point Average (CGPA) obtained in the Two, Four or Six or Eight Semesters, respectively for award of:

- Bachelor's Certificate in Arts/Science/Commerce
- Bachelor's Diploma in Arts/Science/Commerce
- Bachelor's Degree in Arts/Science/Commerce
- Bachelor's Degree with honours/research in a discipline/subject

Grading System: Absolute grading would be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the colleges /campuses shall use the following UGC recommended 10-point grading system:

- (i) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination as per existing rules of the university under semester system for under graduate courses.
- (ii) Grade (D) or percentage of marks (36%) is required to pass in a course, SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a UG degree.

Calculation of Semester grade Point Average (i.e. SGPA is the grade point received in a particular semester by a candidate), Cumulative Grade Point Average (i.e. CGPA is the average grade points obtained in all the semesters) and the Percentage of Marks, the following formulas are used:

- i. $SGPA = \text{Credit Points} / \text{Credit}$
- ii. $CGPA = \text{Total Credit Points Earned} / \text{Total Credits of the Programme}$
- iii. $\text{Percentage of Marks} = CGPA \times 10$

The description of Grades awarded, conversion of percentage and the marks converted into Grade points in a particular course/paper can be calculated with the help of Table I and II.

Example: SGPA of a student in six semesters:

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I-7.0, II-7.2, III-6.8, IV-7.8, V-7.0, VI-7.0

$7.0+7.2+6.8+7.8+7.0+7.0 = 42.8$

$CGPA = 42.8/6 = 7.1$

Percentage = 71%

Table I: Letter Grades and Grade Points

Marks (%)	Letter Grades	Grade Point (G)	Result/Class Description
90-100	O (Outstanding)	10	Outstanding
80 to < 90	A+ (Excellent)	9	First Class Exemplary
70 to < 80	A (Very Good)	8	First Class Distinction
60 to < 70	B+ (Good)	7	First Class
55 to < 60	B (Above Average)	6	High Second Class
50 to < 55	C (Average)	5	Second Class
36 to < 50	D (Pass)	4	Pass Class
0 to < 36	F (Fail)	0	Fail/Reappear
	AB (Absent)	0	-

Table II: Letter Grades and Grade Points

Conversion Percentage	Marks into Grade Point in a Paper
% Marks in a paper/Practical	Grade Point
96-100	10
91-95	9.5
85-90	9.0
81-85	8.5
76-80	8.0
71-75	7.5
66-70	7.0
61-65	6.5
56-60	6.0
51-55	5.5
46-50	5.0
41-45	4.5
36-40	4.0
<36	0

41. RE-EVALUATION OF ANSWER SCRIPTS

- (i) Re-evaluation of answer scripts of semester end examinations shall be permissible in each course of a semester examination of four years under graduate programmes as per the university statutes.
- (ii) Re-evaluation shall not be permitted in the mid semester theory papers, tutorials, practical's, skill courses, value added courses, internship, project report, dissertation.

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42. **ISSUANCE OF DEGREE**

A candidate who is declared to have qualified all the six/eight semesters of four years under graduate programmes shall be awarded a degree in a particular discipline under statutes.

43. **ENTITLEMENT OF AWARDS OF SCHOLARSHIP/ PRIZE/MEDAL**

The University Ranks, Gold-Medals, Scholarships etc., shall be awarded as per the regulations to be issued by the university later on.

44. **TRANSITORY PROVISION**

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of three years from the date of coming into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

45. **AUTHORITY TO INTERPRET STATUTES**

With a view to remove any difficulty arising out of the application and implementation of these statutes, the Vice-Chancellor shall be competent to give final interpretation of these statutes which shall be final and binding on all concerned.

46. **REPEAL AND SAVINGS**

The existing Regulations governing three years Bachelor Degree Programmes in the faculties of Arts, Science and Commerce shall stand repealed and replaced by the new regulations under NEP 2020. However, the above Regulations shall continue to be in force for the students who have been admitted to the course before the enforcement of these regulations.

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Annexure-I

Course Framework of the Four Years Undergraduate Programmes (FYUGP) under National Education Policy (NEP) 2020

Semester	Semester-1	Semester-2	Semester-3	Semester-4	Semester-5	Semester-6	Semester-7	Semester-8
Courses	UG Certificate		UG Diploma		UG Degree (3 yrs)		4 YR UG Honours	4 YR UG Research
Major	4-Credits (100 Levels)	4-Credits (100 Levels)	8-Credits (2 Courses) (200 Levels)	16-Credits (4 Courses) (200 Levels)	14-Credits (3 courses- 4-Credits, 1-Course- 2 Credits) (300 Levels)	16-Credits (4 courses- 4-Credits) (300 Levels)	16-Credits (400 Levels)	4-Credits (400 Levels)
Minor	4-Credits (100 Levels)	4-Credits (100 Levels)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (300 & above)	4-Credits (300 & above)
Course from other disciplines as Multidisciplinary(MD) Foundation Course	3-Credits	3-Credits	3-Credits	---	---	---	---	---
Ability Enhancement Course (AE) : *MIL, English Language (General), Communication Skills, Mathematical Ability	3-Credits	3-Credits	3-Credits	---	---	---	---	---
Skill Enhancement Courses (SE)/ Internship/ Dissertation	2-Credits	2-Credits	2-Credits	---	2-Credits (Summer internship)	---	---	12-Credits (Research Project / Dissertation)
Value added Courses (VA): Understanding India, Environmental Science and Education, Digital Technology, Health and Wellness	4-Credits (2 courses of 2 credits each)	4-Credits (2 courses of 2 credits each)	2-Credits (**optional)	2-Credits (**optional)	---	---	---	---
Total Credits (120 Credits) - 3Yr UG Degree+4 credits optional (160 Credits)- 4 Yr UG Degree + 4 credits optional	20-Credits	20-Credits	20-Credits + 2-Credits (optional)	20-Credits + 2-Credits (optional)	20-Credits	20-Credits	20-Credits	20-Credits

*MIL includes Hindi/Dogri/Urdu/Punjabi

** Value Added Optional Courses: Community Engagement, NCC, NSS, Sports, Culture & Yoga

Note: Practicals/Tutorials in science/other subjects (Major/Minor) are extension of the theory programme and is an inbuilt (3+1) credit course i.e. 3 credits of theory and 1 credit of Practical/Tutorial except in 02 credits Major course of 5th Semester. Multidisciplinary course opted for shall not be repeated in any semester.

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Annexure-II

Table I: Different levels on the National Higher Education Qualifications Framework (NHEQF)

Exit with	Minimum Credits Requirement	NHEQF/ SQF Level
Bachelor's Certificate at the Successful Completion of First Year (Two Semesters) of Four Years UG Degree Programme	40	5
Bachelor's Diploma at the Successful Completion of the Second Year (Four Semesters) of Four Years UG Degree Programme	80 + 04 credits (optional)	6
Bachelor Degree at the Successful Completion of the Third Year (Six Semesters) of Four Years Undergraduate Degree Programme	120	7
Bachelor's Degree with Honors after the Successful Completion of the Four Years (Eight Semesters) Undergraduate Degree Programme	160	8

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Annexure-III

List of subjects and disciplines for the Four Years Undergraduate Programmes (FYUGP) under National Education Policy (NEP) 2020 from the session 2022-2023.

I. Science

- | | |
|-------------------------------------|-----------------------------------|
| 1. Bio-Chemistry | 10. Geology |
| 2. Bio-informatics | 11. Home Science |
| 3. Biotechnology | 12. Industrial Fish and Fisheries |
| 4. Botany | 13. Information Technology |
| 5. Chemistry | 14. Mathematics |
| 6. Computer Applications | 15. Physics |
| 7. Electronics | 16. Sericulture |
| 8. Food Science and Quality Control | 17. Statistics |
| 9. Geography | 18. Zoology |

II. Arts and Humanities

- | | |
|-------------------------------|-------------------------|
| 1. Arabic | 8. Management |
| 2. Business Management | 9. Marketing Management |
| 3. Dogri | 10. Music |
| 4. English/English Literature | 11. Persian |
| 5. Hindi | 12. Punjabi |
| 6. Home Science | 13. Sanskrit |
| 7. Kashmiri | 14. Urdu |

Under Arts and Humanities, the following subjects :

- | | |
|-----------------------|---------------------|
| 1. Functional English | 2. Hindi Literature |
|-----------------------|---------------------|

have been offered only for Multidisciplinary category.

III. Social and Behavioral Sciences

- | | |
|--------------------|--------------------|
| 1. Education | 3. Library Science |
| 2. Islamic Studies | 4. Philosophy |

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5. Physical Education
6. Psychology
7. Public Administration
8. Social Work

9. Economics
10. History
11. Political Science
12. Sociology

IV. Commerce

1. Accounting and Finance
2. Business Regulations

3. Business Studies

V. Management (BBA)

1. Business Management

2. Applied Management

VI. Computer Applications (BCA)

1. Web Technology
2. Data Science

3. Software Development

Note:

- (i) The students can opt Minor Course from any discipline.
- (ii) The Multidisciplinary course/s of 03 Credits are to be chosen from the disciplines other than Major. Further, the Multidisciplinary course shall not be repeated in any semester.
- (iii) The students pertaining to BCA Degree can't opt for Computer Applications Subject as Minor or Multidisciplinary Course.
- (iv) The students pertaining to BBA Degree can't opt for Management or Business Management or Marketing Management Subject as Minor or Multidisciplinary Course.
- (v) The students opting English/ English Literature as Minor Course cannot opt Functional English as Multidisciplinary Course.
- (vi) The students opting Hindi as Minor Course cannot opt Hindi Literature as Multidisciplinary Course.

Note: Separate regulations shall be notified for meeting the requirements of exit options after one year for certificate course and after two years for diploma course.



UDHAMPUR CAMPUS
UNIVERSITY OF JAMMU

PROPOSAL
FOR
BACHELOR OF PHARMACY (B. PHARM) COURSE

SUBMITTED BY
UNIVERSITY OF JAMMU

Organisation Name	University of Jammu
E-mail address	
Phone no:	
Website	

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BACHELOR OF PHARMACY (B. PHARM)

1. INTRODUCTION

The Healthcare sector is an important sector that prevents diseases and thereby promotes good health. Thus, it has a great impact on the lives of people. Being one of the pillars of the health care system, Pharmacy is influencing the life-standards of society. It is a growing industry that is full of career opportunities and the incessant expansion of this industry has made it one of the best career paths for the youth today. The discipline of Pharmacy has been in existence for a long time and is a sun shine sector. It was in the 1800s that Louis Joseph Dufilho, Jr became the first-ever licensed pharmacist. Since then, innumerable pharmacists have entered the arena and the graph is only rising up. In addition, the Pharma industry is expanding at an annual growth rate of 3-6% and it surpasses the mark of \$1.5 Trillion by 2023 according to a report by Pharma world Magazine and this is not the only reason behind this course being in-demand. The other reasons behind Pharmacy discipline being in demand are diverse career options, jobs available in every sector such as retail sector, Hospitals, Clinics, pharmaceutical sales and Marketing, drug Research and Development and Medical Underwriting. As the world is still passing through a calamitous pandemic, the pharmacists are continuously struggling to combat it. Likewise, there are innumerable areas in which extensive research keeps going on. This allows candidates and even companies to come up with trailblazing experiments and inventions. Consequently, more and more students think of pursuing a career in this field. This in turn increases the demand for careers in Pharmacy. Moreover, Pharmacy is a wide-spread industry that encompasses the whole world and each country is trying to take the lead when it comes to medical sciences and the pharmaceutical sector plays a pivotal role in this.

Further, the pharmaceutical market is one of the few sectors that has shown double-digit Compounded Annual Growth Rate (CAGR) in the last few years. To meet the demand of the ever-expanding Indian pharmaceutical market, All India Council for Technical Education (AICTE) last year increased the diploma, undergraduate and postgraduate admission seats in pharmacy institutes across the country. Also, the class 12 science stream students who wish to join the healthcare sector and want to look for career option apart from being a medical professional can pursue a career in pharmacy. Therefore, realising the importance of this course, Udampur Campus is all set to work for the betterment of the youth, society, local community etc. in its best possible way by introducing B. Pharm degree course in its Campus premises. The main goal of this course will be to train the students about various drugs and their formulations and to maintain a standardised quality of people's health and living.

2. COURSE OVERVIEW

Bachelor of Pharmacy (B.Pharm) will be a four-year undergraduate program in which students will study the methods and process of preparing drugs and how does the dispensation of medicine and drugs takes place. People who aspire to be a pharmacist today, it is mandatory for them to undertake this course so that they can have thorough and in-depth knowledge of the science of the medicine. It will be a four year undergraduate course and

would be divided into 6-8 semesters, depending upon the coursework and practical sessions. B. Pharm would impart useful knowledge about biochemical sciences and healthcare business. In this course the students will study about the drugs and medicines, pharmaceutical engineering, medicinal chemistry etc. This course in long run will provide a large no. of job opportunities to the course aspirants in both the public and private sectors.

The course will impart complete theoretical and practical knowledge about drugs and aids in developing all the necessary skills to counsel patients on the use of medicines and drugs. The curriculum will include a number of practical experiments along with theory classes in allied subjects. Pharmacy education and profession in India up to the graduate level is regulated by the Pharmacy Council of India (PCI), a statutory body governed by the provisions of the Pharmacy Act, 1948 passed by the Indian Parliament. Knowledge about health care and biomedical sciences with the skills to predict the nature of medicines and analyse the same for the betterment of humanity is one of the key responsibilities of a B. Pharm. professional. Successful completion of the degree will entitle the student to become an ethical and knowledgeable pharmacist. The course will enable candidates to practice the profession of a Pharmacist after graduation. B.Pharmacy degree has a lot of scope and is going to flourish more in the coming years as there is a great demand for healthcare professionals who can prepare drugs to battle a number of diseases and deficiencies.

The course is all about maintaining a standardized quality of people's health and living. It is a versatile and dynamic field and is considered as one of the most sought-after degrees in the healthcare industry because of better professional growth, rewards and recognition as a professional and also wide career options. The students of pharmacy will be able to learn about the diverse sources of medicines, related formulations, doses and their effects on the human body called the therapeutic effect. This four-year degree course of Pharmacy will deal with various subjects that broadly include synthesis of drugs, formulation of dosage, their chemical, instrumental and preclinical analysis, testing of new drugs in laboratory, patenting of the new drug, marketing of drugs, etc.

3. SCOPE OF B. PHARM IN INDIA

Medicines play a vital role in making a person aware of the various diseases that are surrounding us in this world. Since diseases are changing its face rapidly, Pharmacy has become a versatile, dynamic, growing and a diverse profession. In other words, this profession is filled with many opportunities. It is an age-old profession that has transformed itself into a hub for "Global Healthcare" and evolved as a multidisciplinary and multifaceted field in recent times. With the phenomenal rate of advances in the Pharmaceutical sector, the health care sector has thrown upon a sea of opportunities for Pharmacy professionals. Indian Pharmaceutical industry contributes the second-largest share of Pharmaceutical and Biotech workforce in the world. Research and Development is one of the major segments of the Pharma industry, where new drug development, formulation, analysis, toxicological studies, etc. can be performed. Pharmacists also have a key role in Hospital and community Pharmacy wherein they need to continuously interact with patients and explain the safest use of medicines.

4. NEED AND STATUS OF B.PHARM COURSE IN JAMMU AND KASHMIR UT

Pharmacists are health professionals who specialise in the use of medicines, as they undergo University graduate-level education to understand the biochemical mechanisms and pharmacological actions of drugs, drug uses, therapeutic roles, side effects, potential drug interactions and monitoring parameters. The pharmacists will support the medical system with much kindness and tenderness. Moreover, during the time of the pandemic, pharmacists have played a key role in supporting health care system of the Union Territory of Jammu and Kashmir. Pharmacists, therefore, will be the experts on drug therapy and the primary health professionals who would assist the patients to have positive health outcomes. Over the past few decades, the role of Pharmacists has changed from compounding of medicines towards a more inclusive focus on patient care. However, the concept of the 7-star pharmacist, introduced by WHO and taken up by FIP in 2000 in its policy statement on Good Pharmacy Practice, sees the pharmacists as a caregiver, communicator, decision-maker, teacher, life-long learner, leader and manager.

In order to understand the relevance and importance of the course (B.Pharm), a brief insight is required on the objective and scope of the pharmacy in the Union Territory. The Pharmacy Act, 1948 Act was enacted to regulate the profession of pharmacy by making better provisions under the said act for its regulation. One of the mandates of the said act was to constitute Pharmacy council. Since, the J&K Re-organisation Act, 2019 was implemented in the Union Territory of Jammu & Kashmir, where under among several Laws of the erstwhile State, the J&K Pharmacy Act, Samvat, 2011 also got replaced by the Pharmacy Act, 1948. The Pharmacy Council for the Union Territory of J&K was constituted vide S.O no: 117, Dated: 31st of March, 2020 in terms of Section (19) of the Pharmacy Act, 1948.

As far as the current status of B.Pharm Course in Jammu is concerned the Prabha Harjilal College of Pharmacy & Paraclinical Sciences is a self financing educational institution that has been set up in the State of Jammu & Kashmir at the Madr-e-Meharban Campus of Health Sciences at Chak Bhalwal, on Jammu-Akhnoor Road at Jammu. The institute happens to be the first and the only College of pharmaceutical sciences in the Jammu province. It is the only private institute in Jammu province which offers the degree in the said course. With the growing importance of pharmaceutical sector in economic growth of the country more and more youth want to pursue the degree in the said course. Besides this, the State and the Central Governments have also made efforts in promoting the drug industry and pharmaceutical research in Jammu and Kashmir. Therefore, in order to meet the expectations of local youth who wish to pursue a career in this important technical discipline, Udhampur Campus, University of Jammu has initiated the plan to incorporate this programme in Udhampur District of Jammu and Kashmir. Moreover, Udhampur Campus has also conducted a survey within its operational reach and found out that the Abundance of unexplored medicinal floral wealth in this UT specifically in Udhampur district calls for concerted efforts of public sector and private players in exploiting the attendant commercial potential. This indicates that there is a scope to enhance the dimensions of Udhampur Campus by introducing this B.Pharm course in its premises.

5. OBJECTIVES

The basic objectives of this undergraduate degree program in pharmaceuticals are:

- To produce Pharmacy graduates with strong fundamental concepts and high technical competence in pharmaceutical sciences and technology.
- To provide students with a strong and well defined concepts in the various fields of pharmaceutical sciences viz., Pharmaceutics, Pharmaceutical chemistry, Pharmacology and Pharmacy Practice according to the requirement of pharmaceutical industries, community and hospital pharmacy.
- To develop a sense of teamwork and awareness amongst students towards the importance of interdisciplinary approach for developing competence in solving complex problems in the area of Pharmaceutical Sciences.
- To encourage the students to participate in life-long learning-process for a highly productive career and to relate the concepts of Pharmaceutical Sciences towards serving the cause of the society.

6. COURSE OUTCOMES

- Develop ability for in-depth analytical and critical thinking in order to identify, formulate and solve the issues related to Pharmaceutical Industry, Regulatory Agencies, Hospital Pharmacy & Community Pharmacy.
- Develop an ability to solve, analyse and interpret data generated from Formulation Development, Quality Control & Quality Assurance.
- Develop written and oral communication skills in order to communicate effectively the outcomes of the Pharmaceutical problems.
- Develop team spirit, apart from responding to the social needs and professional ethics.
- Develop an aptitude for lifelong learning and continuous professional development.
- Develop an understanding for the need of pharmaceutical sciences and technology towards giving quality life to people in society

7. KEY TAKEAWAYS OF THE COURSE

- Formulation & development of drugs and delivery systems
- In depth knowledge of drugs and its effects on body
- Practical applications in pharmaceutical and healthcare industry
- Develop team-work
- Analytical Skills
- Entrepreneurial Skills
- Community involvement
- Being an active part of healthcare team
- Ethical & professional individual
- Chemistry and synthesis of drugs
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8. JOB PROFILES/CAREER PROSPECTS

The modern pharmacy profession has a number of ways to mold one's career. It allows the pharmacist to either be an entrepreneur or elite of the society under a reputed banner with refined pharmacy skills.

A pharmacist can go for R&D, F&D, Toxicology, Clinical and Preclinical trials, Clinical Research, Quality Control and Assurance, IPR, DRA, Bio-pharmaceutics, Kinetic studies, Marketing, Teaching profession and Information technology (as a medical writer.) A pharmacy graduate can also be a Drug inspector, Government Analyst, etc. and get a government job. Thus, the opportunities that will be available for Pharmacy graduates after having a Pharmacy degree are:

- Research & Development
- Production/ Manufacturing Department
- Packaging Department
- Quality Control & Quality Assurance
- Sales and Marketing
- Regulatory Affairs
- Community (Retail) Pharmacy
- Hospital Pharmacy
- Clinical Pharmacy
- Academics
- Clinical Research Organizations
- Government analysts at state and central drug testing laboratories
- Health-Care Administration
- Scientific Writing
- Medical Scripting
- Chemical/Drug Technician
- Bio-Technology Industries
- Drug Therapist
- Drug Inspector
- Hospital Drug Coordinator
- Health Inspector
- Research Scientist
- Law after Degree Pharmacy

9. TOP COMPANIES AND RECRUITERS

The Indian pharmaceutical industry has contributed immensely not just to Indian but to the global healthcare endings. India continues to play a major role in manufacturing various critical, high- quality and low-cost medicines for Indian and the global markets. It supplies 50 to 60 percent of global demand for many vaccines (including ARVs), 40 percent of generics consumed in the US and 25 percent of all medicines dispensed in the UK. Over the last 5 years, 35 to 38 percent of total ANDAs approved (including 25 to 30 percent of total

injectable ANDAs) have been filed from Indian sites. Globally, Indian Pharma has contributed to improving public health outcomes. India accounts for 60 percent of global vaccine production, contributing 40 to 70 percent of the WHO demand for Diphtheria, Tetanus and Pertussis (DPT) and Bacillus Calmette-Guerin (BCG) vaccines, and 90 percent of the WHO demand for the measles vaccine. Estimates suggest that one in every three pills consumed in the United States is produced by an Indian generics' manufacturer. In the UK, approximately 25 percent of the medicines used are made in India. In Africa, the availability of affordable Indian drugs are contributed to greater access of treatment for AIDS, with 37 percent of AIDS patients receiving treatment in 2009 compared to just two percent in 2003.

- Cipla.
- Reddy's Laboratories.
- Lupin.
- Sun Pharmaceutical Ltd.
- Aurobindo Pharma.
- Zydus Cadila.
- Torrent Pharmaceuticals.
- Glenmark Pharmaceuticals.

10. ELIGIBILITY FOR ADMISSION

No candidate shall be eligible for admission to the first year of B.Pharm course until he /she has :-

- (i) attained or shall attain the age of 17 years on 31 December of the year of his / her admission to the Course.
- (ii) passed the Higher Secondary Part-II examination (10+2 pattern) of the J & K State Board of School Education or an examination recognized as equivalent thereto with English, Physics, Chemistry and one of the following subjects taken together.
 - a) Mathematics
 - b) Biology
 - c) Computer Science
 - d) Bio-technology

Or

- (iii) has passed any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.
- (iv) direct admission to semester of B Pharm course shall be open to a candidate who has passed Diploma Pharmacy examination of J&K Government Examining Board or of any other State, subject to the condition that the candidate fulfils the requirements of Pharmacy Council of India.

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11. ADMISSION PROCEDURE

11.1 The admission to the first year B. Pharmacy course shall be made on the basis of:

- (i) Merit of the candidates in the Common Entrance Test conducted by Board of Professional Entrance Examination or any competent Authority constituted/ notified by the UT Govt for the purpose
- (ii) Medical fitness of the candidate for which the selected candidates will furnish a medical certificate to the Principal of the College from a Medical Officer to the effect that the candidate is fit for undergoing the Degree course in Pharmacy.
- (iii) On payment of admission, course fee and other College fee as prescribed by a competent authority.

11.2 Direct admission to 3rd Semester may be permitted on the following considerations:-

(i) Merit of the candidate in the Part II of Diploma Pharmacy examination to be determined by the selection committee constituted by the University for the Purpose or by BOPEE.

(ii) Fulfillment of conditions lay down under statute 2.1 (ii and iii).

11.3 The number of seats for which direct admission to 3rd semester shall be made will be governed by :-

(i) The number of vacancies arising in 3rd semester consequent to discontinuation of studies by candidates admitted to the 1st semester of the course previously or vacancies carried forward due to insufficient number of admission made to first semester of the batch.

(ii) The University may also permit additional intake to the extent of 10% of approved seats of the course at the time of direct admission to 3rd semester or such additional intake as prescribed by PCI. This shall be over and above the approved intake capacity.

(iii) Migration of a student from a Pharmacy institution affiliated to a recognized Indian University may be permitted in 3rd semester of B Pharm course provided that the curriculum of the course studied by the applicant candidate during I & II semester conforms to the scheme of the course of the Pharmacy Council of India. Not more 2 such students may be accommodated during an academic session.

Admission to 1st semester of the course shall be made on the dates announced by the Board of Professional Entrance Examination or the UT Government. However, Vice Chancellor, on the recommendation of the Principal of the College may permit late admission of a candidate on payment of prescribed late fee within 30 days of classification.

12. DURATION OF THE COURSE

- i. Every student shall undergo a period of certified study of four years (3 years in case of Lateral Entry students) from the date of commencement of studies to the completion of final (VIII) semester examination as per the curricula and syllabi of Pharmacy Council of India as prescribed from time to time. Each semester of the course shall be 20 weeks (100 teaching days) duration.

- ii. For students failing to complete the course within the stipulated time, the maximum period permissible for completion of the course shall be double the actual duration of the program and the students have to pass within the stipulated period.
- iii. Candidate who seeks re-admission to the program after break of study for a period extending of not for more than 2 years, may be permitted to do so by the university on payment of condonation fee.

13. COURSE OF STUDY

The course of study for B. Pharm shall include the subjects, number of hours in a week devoted to each subject for its teaching in theory, practical and tutorial as may be prescribed by the Pharmacy Council of India from time to time.

14. INTAKE CAPACITY

Number of admissions in B. Pharm course shall be as prescribed by the Pharmacy Council of India.

15. COURSE FEE

As per university norms

16. COURSE TYPE

Four Year Integrated Course

Syllabus and Statutes: The statutes and syllabus are already available on the University of Jammu website which was revised in 2021 as per PCI (2014) regulations.
<https://www.jammuuniversity.ac.in/>

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ANNEXURE I

REQUIREMENTS OF THE COURSE

1. TEACHING STAFF REQUIREMENTS

(i) Staff Pattern: Faculty shall be full time.

(ii) Director/Principal/HOD – 1

S. No.	Designation	No.(for 60 admissions)
1.	Professor	
2.	Associate Professor	1
3.	Assistant Professor	2
		4

iii) Qualification and experience for teaching faculty including Director/Principal/HOI/HOD shall be as per the Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014.

iv) Workload of Faculty as per UGC

- Professor- 14 hours per week
- Associate Professor – 14 hours per week
- Assistant Professor – 16 hours per week

2. NON-TEACHING STAFF

S. No.	Designation	Required (Minimum)
1.	Laboratory Technician	1
2.	Laboratory Assistants	1
3.	Head Assistant	1
4.	Senior Assistant	1
5.	Junior Assistant	2
6.	Section Officer	1
7.	Peon	3

3. INFRASTRUCTURE

Suitable and sufficient rooms for Principal or the Head of the Department, office, class rooms, staff common room, students' common room, laboratories, stores, etc. At least two lecture halls along with laboratory shall be required.

Floor area of the laboratory shall be 900 square feet including Preparation Room. Gas and water fittings, shelves, fuming cupboards shall also be required wherever necessary.

4. EQUIPMENT AND APPARATUS

The details of equipments and apparatus required shall be as prescribed by the Pharmacy Council of India from time to time.

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