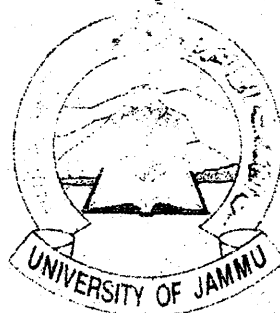


UNIVERSITY OF JAMMU



AGENDA

FOR THE MEETING OF ACADEMIC COUNCIL

DATE : NOVEMBER 23, 2017
TIME : 11:00 A.M.
DAY : THURSDAY
VENUE : COMMITTEE ROOM,
ADMINISTRATION BLOCK-II,
UNIVERSITY OF JAMMU,
JAMMU

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6.	<p>To confirm the action taken by the Vice-Chancellor in having authorized the following:</p> <ol style="list-style-type: none"> 1. the eligibility of passing in 50% papers for admission in Semester-V of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course shall exclude Environmental Science paper of Semester-III. 2. the eligibility for admission of students to Semester-III of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course under Choice Based Credit System that stands fixed as passed 50% of the credits, shall be rounded off to nearest lower side where 50% of credits comes to the odd number and no combination/permutation of subjects/papers makes it to that odd number of credits. For example where a course is of 22 credits and the 50% of credits is odd (11 credits), the eligibility shall be rounded off to 10 credits. 3. the eligibility condition of passed in internal assessment of atleast 75% of subjects/papers of Semester-II/IV of B.A./B.SC./B.COM. (GENERAL)/BBA/BCA/Honours Course for admission to Semester-III & V respectively under CBCS shall also be applicable to the Semester System (Non-CBCS). 	89-90

7.	<p>To confirm the action taken by the Vice-Chancellor in having authorized the following:</p> <p>a) An open course/Open Courses in Gojri at the Master's Degree level in the University of Jammu in the 3rd and 4th Semester shall be started from the ensuing fourth Semester from the academic session 2017-18, and which shall be in tune with the decision of the University Council for the setting up of the Gojri and Pahari Centre at Offsite Campus at Poonch vide Resolution No.67.141 dated 25.02.2008;</p> <p>b) In the absence of the BOS for the above, a Committee comprising the following is constituted to look into the syllabus and the academic aspects of the matter as required:</p> <ol style="list-style-type: none"> 1. Dean Academic Affairs - Convener 2. Dean, Faculty of Arts 3. Head, P.G. Department of History 4. Head, P.G. Department of Dogri 5. Head, P.G. Department of Urdu 6. Head, P.G. Department of Punjabi 7. Head, P.G. Department of Hindi 8. Asstt. Registrar (Academic) - Member Secretary <p>(with powers to co-opt)</p>	91-93
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19.	<p>To confirm the action taken by the Vice-Chancellor in having authorized the following recommendation of the Campus Deans/Interpretation Committee w.r.t. the grant of admission to the candidates in all programmes/courses where the requisite qualification is Bachelor's Degree from the Academic Session 2017-18:</p> <ol style="list-style-type: none"> 1. The candidates having Bachelor degrees from the recognized Universities which are recognized by the University Grants Commission, New Delhi and offer Courses through the regular mode and of equivalent duration published in The Gazette of India vide No.F.5-1/2013 (CPP-II) dated 5th July, 2014. 2. In addition, wherein, the University of Jammu also grants recognition to the degrees obtained through the Distance Mode provided- 	154-156

	<p>i) that the degree obtained by a candidate is recognized by the Distance Education Bureau, University Grants Commission (DEB-UGC) and</p> <p>ii) that the degree is granted by a University established by an Act of Parliament or by an Act of the State Legislature.</p> <p>Further to the above, it is also for the information of all concerned that as already notified vide No.F.Acd/V/128/05/6368-6517 dated 05.10.2005 and No. F.Acd/III/13/9362-9521 dated 22.10.2013, the University of Jammu does not recognize the Degrees obtained through the Study Centers/franchises of any University in the Country except IGNOU. However, the degree obtained by a candidate through the Study Centers of the Maulana Azad National Urdu University (MANUU) are recognized provided the Study Centers are functioning strictly under the control and supervision of the MANUU as per the rules and regulations of the University/UGC.</p> <p>3. This supersedes Notification No.F.Acd/III/15/286-385 dated 13.04.2015.</p>	
20.	To consider the representation of the students who have passed B.Ed. examination as private candidates after completing M.A. Education and have secured less than 55% marks for improving their pass percentage.	157-158
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	cards for the three semesters from the Academic Section 2017-18 & the same practice shall be followed thereafter.	
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35.	Any other item with the permission of the Chair.	

ITEM NO. 1 To confirm the minutes of the meeting of the Academic Council held on 26.05.2017, already circulated.

ITEM NO. 2 To report the action taken on the Resolutions passed by the Academic Council at its meeting held on 26.05.2017, as given below:

Item No.	Decision in Brief	Action Taken Report
1.	Considered the minutes of the meeting of the Academic Council held on 23.11.2016, already circulated. RESOLVED that the minutes of the meeting of the Academic Council held on 23.11.2016, already circulated, be confirmed.	Already circulated; No Action Required.
2.	Considered the report about the action taken on the resolutions passed by the Academic Council at its meeting held on 23.11.2016. RESOLVED that the report about the action taken on the resolutions passed by the Academic Council at its meeting held on 23.11.2016, be confirmed.	Action already taken.
3.	Considered the matter w.r.t. introducing re-evaluation in the P.G. Diploma Programmes. RESOLVED that the matter w.r.t. introducing re-evaluation in all the P.G. Diploma Programmes, be endorsed.	The University Syndicate vide resolution of item No. 112.03 dated 21.08.2017 has endorsed the matter w.r.t. introducing re-evaluation in all the P.G. Diploma Programmes for consideration of the University Council and the matter stands placed in the 83 rd University Council meeting dated 24.10.2017.
4.	Considered the revised Statutes and Syllabi of the Two Year B.Ed. Programme and the Two Year M.Ed. Programme (CBCS & Non-CBCS). RESOLVED that the matter be revisited by a Committee under the convenership of the Dean Academic Affairs comprising the concerned Dean, HoD Education, Prof. Mubarak Singh, Director DDE and the Director CDC. The existing and the proposed Statutes be submitted by the Convener/HoD, Education in consultation with the concerned Dean and the proposed changes be marked bold for the convenience of discussion in the matter by the Committee.	The Head, P.G. Department of Education has been requested to take necessary action vide letter No. F.Acd./I/17/4022-24 dated 13.06.2017 followed by reminder No. F.Acd./I/17/8926-28 dated 24.08.2017, F.Acd./I/17/11126-128 dated 10.10.2017 and F.Acd/I/17/12341-343 dated 08.11.2017

5.	Considered the matter w.r.t. the re-evaluation in the Two Year B.Ed. and the Two Year M.Ed. Programme (Non Choice Based Credit System) keeping in view the practice being followed by the University of Kashmir. RESOLVED that the re-evaluation in the Two Year B.Ed. and the Two Year M.Ed. Programme (Non Choice Based Credit System), be endorsed.	The matter has already been resolved in the 82 nd University Council.
6.	Considered the guidelines for admission of foreign students to the various programmes of the University. RESOLVED that the guidelines for admission of foreign students to the various programmes of the University, be endorsed.	The University Syndicate vide resolution of item No. 112.05 dated 21.08.2017 has endorsed the guidelines for admission of foreign students to the various programmes of the University for consideration of the University Council and the matter stands placed in the 83 rd University Council meeting dated 24.10.2017.
7.	Considered the introduction of tuition fee and to determine the amount as envisaged in the Financial Autonomy document. RESOLVED that the following nominal tuition fee be introduced for all Courses i.e. P.G. and U.G. Courses, at the time of admission per every year of the programme/course including the M.Phil and the Ph.D programmes each/every year from the academic session 2018-19 and the fee shall be deposited in the University chest: 1. Science subjects : Rs 3000/- 2. Non-Science subjects : Rs 2000/- be endorsed.	The University Syndicate vide resolution of item No. 112.04 dated 21.08.2017 endorsed the introduction of above mentioned nominal tuition fee for all Courses i.e. P.G. and U.G. Courses, at the time of admission every year for the programme/course including the M.Phil and the Ph.D programmes each and every year from the academic session 2018-19. Resolved further that the tuition fee as detailed above shall also be applicable to other Diploma Programmes having duration of 1 or more years. The item has accordingly been endorsed for

		consideration of the University Council and the matter stands placed in the 83 rd University Council meeting dated 24.10.2017.
8.	<p>Considered to deliberate upon the issue of introduction of Seminar Fee @ Rs.750/- and Alumni Fee @ Rs 250/- as proposed by the Head, Department of Political Science.</p> <p>RESOLVED that a Committee of 2-3 members be constituted under the convenership of the Dean Academic Affairs to look into the matter afresh.</p>	<p>The matter was deliberated on 22.09.2017 in a meeting of the Committee duly constituted under the Convenership of Dean Academic Affairs wherein it was resolved that introduction of Seminar Fee and Alumni Fee as proposed by the Head, Department of Political Science may be considered when the same is decided by the University as a whole for all such Departments as a matter of policy.</p>
9.	<p>Considered the confirmation of the action taken by the Vice Chancellor for incorporating the Revised Statutes governing the Jammu University Entrance Test (JUET) in the Admission Brochure-2017, in anticipation of the approval of the Academic Council and the representation of the candidates viz-a-viz admission through JUET only.</p> <p>RESOLVED that the action taken by the Vice Chancellor in having incorporated the Revised Statutes governing the Jammu University Entrance Test (JUET) in the Admission Brochure-2017, be endorsed and the representation of the candidates be not accepted.</p>	<p>The matter stands placed for consideration in the 83rd University Council meeting dated 24.10.2017.</p>
10.	<p>Considered the amendments proposed in the existing 'Rules for the Use of the Dhanvantri Library, 2006'.</p> <p>RESOLVED that the proposed amendments in the existing Rules for the Use of the Dhanvantri Library, 2006, be endorsed.</p>	<p>The University Syndicate vide resolution of item No. 112.06 dated 21.08.2017 has endorsed the proposed amendments in the existing Rules for the Use of the Dhanvantri Library, 2006 for the consideration of the University Council and the matter stands placed in the 83rd University Council meeting dated 24.10.2017.</p>

11.	<p>Considered the introduction of Rs.2000/- (Rs. Two Thousand only) as 'Bar Council of India (BCI) Inspection Fee' to be charged from each student once at the time of seeking admission to the 1st Semester of the LL.B (3 Years) Programme in the Department of Law and retention of such amount in the Department of Law for payment of Inspection Fee to the BCI.</p> <p>RESOLVED that the matter be revisited by the Committee to be constituted by the Vice-Chancellor and the Vice-Chancellor be authorized to take a final decision in the matter as deemed appropriate as per the recommendations so submitted by the Committee.</p>	<p>A notification has been issued vide No. F.Acd./I/17/8250-8264 dated 16.08.2017 w.r.t. the following:</p> <p>i) A fee of Rs.1000/- per candidate per year shall be charged as the BCI Inspection Fee to be retained in the departmental funds. The fee shall be charged from the students pursuing LL.B 03 years and B.A. LL.B. 05 years Course in the Department of Law and The Law School of the University of Jammu.</p> <p>ii) This amount shall be utilized for the payment of the annual fee (inspection) to the Bar Council of India to the tune of Rs.3 Lacs for each Course and as revised from time to time.</p> <p>iii) The fee shall be charged from the academic session 2018-19 and onwards from all the students of the Department of Law and The Law School, University of Jammu.</p>
12.	<p>Considered the grant of one time exemption to the students who have been admitted in the B.Ed. programme in the various Private B.Ed. Colleges affiliated with the University of Jammu after having passed Graduation with three subjects.</p> <p>RESOLVED that the grant of one time exemption to the students who have been admitted in the B.Ed. programme in the various Private B.Ed. Colleges affiliated with the University of Jammu after having passed Graduation with three subjects, be approved and in future necessary amendments be taken up by the Dean Academic Affairs in this respect.</p>	<p>On the recommendation of the Campus Deans/ Interpretation Committee, a notification has been issued vide No. F.Acd./III/17/8460-8559 dated 18.08.2017.</p>
13.	<p>Considered the cases of admission of the candidates to the Ph.D Programme without the issuance of the proper notification from the concerned Departments.</p> <p>RESOLVED that the matter w.r.t. admission of the candidates to the Ph.D Programme without the issuance of the proper notification from the concerned Departments, be approved.</p>	<p>The Assistant Registrar (R&A) has been requested to take necessary action vide letter No. F.Acd./I/17/4135-36 dated 19.06.2017</p>

	FURTHER RESOLVED that the issue of continuity and the issue of mobility test of a candidate from the M.Phil. programme to the Ph.D. programme be re-looked by a Committee comprising the Campus Deans under the Chairmanship of the Dean Research Studies.	followed by reminder No. F.Acd./I/17/8931-32 dated 24.08.2017 and F.Acd./I/17/12344-345 dated 08.11.2017.
14.	<p>Considered the regularization of the admission and the registration of the INSPIRE candidates to the Ph.D Programme, on the recommendations of the Committee constituted by the Vice-Chancellor for the same.</p> <p>RESOLVED that the regularization of the admission and the registration of the INSPIRE candidates to the Ph.D Programme, on the recommendations of the Committee constituted by the Vice-Chancellor, be endorsed.</p>	<p>The University Syndicate vide resolution of item No. 112.08 dated 21.08.2017 has endorsed the regularization of the admission and the registration of the INSPIRE candidates to the Ph.D Programme, on the recommendations of the Committee constituted by the Vice-Chancellor for consideration of the University Council and the matter stands placed in the 83rd University Council meeting dated 24.10.2017.</p>
15.	<p>Considered the confirmation of the action taken by the Vice-Chancellor in :</p> <p>(i) having condoned a deficiency upto 1% marks in the aggregate number of Marks required for 1st or 2nd Division for placing the candidate in the 1st to 2nd Division as the case may be, in relaxation to the Statute 3 of the Admission to the M.Phil Programme in all the courses run by the University of Jammu with retrospective effect from the Academic Session 2007-08 onwards; and</p> <p>(ii) having increased the number of seats in the M.Phil Programme of the Department of Dogri from 10 to 16 i.e. 6 seats beyond the prescribed limit, for the Session 2008-09.</p> <p>RESOLVED that the action taken by the Vice-Chancellor in:</p> <p>(i) having condoned a deficiency upto 1% marks in the aggregate number of Marks required for 1st or 2nd Division for placing the candidate in the 1st to 2nd Division as the case may be, in relaxation to Statute 3 of the Admission to the M.Phil Programme in all the courses run by the University of Jammu with retrospective effect from the Academic Session 2007-08 onwards; and</p> <p>(ii) having increased the number of seats in the M.Phil Programme of the Department of the Dogri from 10 to 16 i.e. 6 seats beyond the prescribed limit, for the Session 2008-09.</p> <p>be endorsed.</p>	<p>The University Syndicate vide resolution of item No. 112.11 dated 21.08.2017 has endorsed the action taken by the Vice-Chancellor in:</p> <p>(i) having condoned a deficiency upto 1% marks in the aggregate number of Marks required for 1st or 2nd Division for placing the candidate in the 1st to 2nd Division as the case may be, in relaxation to the Statute 3 of the Admission to the M.Phil Programme in all the courses run by the University</p>

		<p>of Jammu with retrospective effect from the Academic Session 2007-08 onwards; and</p> <p>(ii) having increased the number of seats in the M.Phil Programme of the Department of the Dogri from 10 to 16 i.e. 6 seats beyond the prescribed limit, for the Session 2008-09 for consideration of the University Council and the matter stands placed in the 83rd University Council meeting dated 24.10.2017.</p>				
16.	<p>Considered the matter w.r.t. the equivalence of the Moalim-e-Urdu Degree awarded by the Jamia Urdu Aligarh with the B.Ed Degree awarded by the State Universities of Jammu and Kashmir.</p> <p>RESOLVED that the matter w.r.t. the equivalence of the Moalim-e-Urdu Degree awarded by the Jamia Urdu Aligarh with the B.Ed Degree awarded by the State Universities of Jammu and Kashmir, be not accepted and the decision of the Academic Council taken in the matter be conveyed to the Higher Education Department, Govt. of J&K for further necessary action.</p>	<p>The Commissioner/ Secretary to Govt., Higher Education Department, Govt. of J&K has been informed vide letter No. F.Acd./III/17/4122 dated 15.06.2017.</p>				
17.	<p>Considered the confirmation of the action taken by the Vice-Chancellor in having authorized modifications in Statutes 39 and 41 of the Statutes with regard to the Internal Assessment of the student and their promotion to the next Semester for the Three Year B.A./B.SC./B.Sc.Home Science/B.Com. (GENERAL)/BBA/BCA/B.Com. Honours/B.A. English Honours Programmes under the Choice Based Credit System w.e.f. the Academic Session 2016-17 onwards:</p> <table><tr><th>EXISTING</th><th>IT WOULD READ AFTER AMENDMENT</th></tr><tr><td><p>39. The evaluation of each course shall contain two parts :Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of</p></td><td><p>39. The evaluation of each course shall contain two parts :Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of</p></td></tr></table>	EXISTING	IT WOULD READ AFTER AMENDMENT	<p>39. The evaluation of each course shall contain two parts :Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of</p>	<p>39. The evaluation of each course shall contain two parts :Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of</p>	<p>These amendments have been incorporated in the Statutes and the same stands placed in the 83rd University Council meeting dated 24.10.2017.</p>
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evaluating the internal assessment is vested on the teacher(s) who teaches the course. There will be University Examinations at the end of each semester for both theory and Practical. Semester End Examinations for all theory papers shall be got set/prepared by the Controller of Examinations as per existing norms and evaluation of all theory papers courses shall be done by eligible faculty members of a cluster of colleges to be formed by all the colleges of a district, under the supervision and coordination of the Controller of Examination. When there is a single college in a district it has the liberty either to join the nearest cluster or form a new cluster with a similarly placed college of an adjacent district. Principal of the college where an evaluation centre shall be established shall prepare the panel of Evaluators and Head Examiners. 5-10% of the answer scripts evaluated by each evaluator may be got revised at random through the Head Examiners, in case of all courses.

20% of the marks allotted to each theory paper and 50% of the marks allotted to each practical paper including field work/ project work/ dissertation, wherever prescribed, shall be reserved for internal assessment. The evaluation of a candidate shall be awarded and record thereof maintained in accordance with the Regulations prescribed for the purpose under the CBCS as per the following:

THEORY	Syllabus to be covered in the examination	Time allotted	% Weightage (Marks)
Internal Assessment Test	Upto 50% (after 45 days)	1 hour	20
(Pattern: One long answer type question of 10 marks and Five short answer type questions of 2 marks each)			
External End Semester	Upto 100% (after 90)	3 hour	80

evaluating the internal assessment is vested on the teacher(s) who teaches the course. There will be University Examinations at the end of each semester for both theory and Practical. Semester End Examinations for all theory papers shall be got set/prepared by the Controller of Examinations as per existing norms and evaluation of all theory papers courses shall be done by eligible faculty members of a cluster of colleges to be formed by all the colleges of a district, under the supervision and coordination of the Controller of Examination. When there is a single college in a district it has the liberty either to join the nearest cluster or form a new cluster with a similarly placed college of an adjacent district. Principal of the college where an evaluation centre shall be established shall prepare the panel of Evaluators and Head Examiners. 5-10% of the answer scripts evaluated by each evaluator may be got revised at random through the Head Examiners, in case of all courses.

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THEORY	Syllabus to be covered in the examination	Time allotted	% Weightage (Marks)
Internal Assessment Test	Upto 50% (after 45 days)	1 hour	20
(Pattern: One long answer type question of 10 marks and Five short answer type questions of 2 marks each)			

University Exam (Pattern: As proposed by the concerned BOS and approved by Academic Council or (*))	days)			External End Semester University Exam (Pattern: As proposed by the concerned BOS and approved by Academic Council or (*))	Upto 100% (after 90 days)	3 hour	80
Total			100	Total		100	
PRACTICAL				PRACTICAL			
Daily evaluation of practical records/ Viva voce/ attendance etc.		50(including 20% for attendance, 20% for Viva-voce and 60% for internal test and day to day performance)		Daily evaluation of practical records/ Viva voce/ attendance etc.		50 (including 20% for attendance, 20% for Viva-voce and 60% for internal test and day to day performance)	
Final Practical Performance + viva voce (External Examination)	100% Syllabus	50 (40(paper) +10(viva-voce))		Final Practical Performance + viva voce (External Examination)	100% Syllabus	50 (40(paper) +10(viva-voce))	
Total			100	Total		100	
In case of failure/re-appear category the Internal Assessment earned by the candidate as a regular student shall be carried forward to the subsequent examination.				<p>a) <i>A candidate who fails in the Internal Assessment Theory/Practical shall be given one more chance within fifteen days from the declaration of the result of the same.</i></p> <p>b) In case of failure/re-appear category the Internal Assessment earned by the candidate as a regular student shall be carried forward to the subsequent examination.</p>			
41. PROMOTION TO NEXT SEMESTER				41. PROMOTION TO NEXT SEMESTER			
(i)A student will be eligible for promotion from Semester-I to II, Semester-III to IV if				(i)A student will be eligible for promotion from Semester-I to II,			

	<p>he/she has -</p> <p>(a)secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III as the case may be.</p> <p>(b) has appeared in atleast one of the papers of Semester End examination of Semester-I/III as the case may be.</p> <p>(ii)A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has earned atleast 50% of the total credits for the subjects/papers of theory/practicals of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester-II/IV as the case may be.</p> <p>(iii)A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.</p> <p>Provided that a student who does not fulfill the promotion criteria (i), (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks.</p> <p>(iv)A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester end examination to be held as per the dates prescribed by the University.</p> <p>(v)A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.</p>	<p>Semester-III to IV if he/she has -</p> <p>(a)secured pass marks in Internal Assessment atleast 75% of the subjects/papers of the Semester-I/III as the case may be.</p> <p>(b) has appeared in atleast one of the papers of Semester End examination of Semester-I/III as the case may be.</p> <p>(ii)A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has earned atleast 50% of the total credits for the subjects/papers of theory/practicals of Semester-I/III as the case may be and passed in Internal Assessment atleast 75% of the subjects/papers of Semester-II/IV as the case may be.</p> <p>(iii)A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.</p> <p>Provided that a student who does not fulfill the promotion criteria (i), (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks.</p> <p>(iv)A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester end examination to be held as per the dates prescribed by the University.</p> <p>(v)A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.</p>	
	<p>RESOLVED that the confirmation of the action taken by the Vice-Chancellor in having authorized modifications in Statutes 39 and 41 of the Statutes with regard to the Internal Assessment of the student and their promotion to the next Semester for the Three Year B.A./B.SC./B.Sc.Home Science/B.Com. (GENERAL)/BBA/BCA/B.Com. Honours/B.A. English Honours Programmes under the Choice Based Credit System w.e.f. the Academic Session 2016-17 onwards, be endorsed.</p>		
18.	<p>Considered the confirmation of the action taken by the Vice-Chancellor in having authorized modification in Statute 26 of the Statutes governing the THREE YEAR B.A./B.SC./B.COM. (GENERAL)/BBA/BCA/HONOURS COURSE (SEMESTER SYSTEM) w.r.t. Semester End Examination and Promotion of the student to the next Semester:</p>		<p>The item shall be placed in the next meeting of the University Syndicate.</p>

EXISTING	IT WOULD READ AFTER MODIFICATION
<p>26 SEMESTER END EXAMINATION AND PROMOTION OF THE STUDENT TO NEXT SEMESTER</p> <p>i) A student who has taken admission to the B.A./B.Sc./B.Com. (General)/BBA/ BCA/Honours course will be eligible to appear in an examination if he/she has attended not less than 75% of the lectures delivered in theory/practicals and has completed requirements of Internal Assessment;</p> <p>ii) A student will be eligible for promotion from Semester-I to II, Semester-III to IV if he/she has -</p> <p>a) secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III as the case may be.</p> <p>b) has appeared in the Semester End examination of Semester-I/III as the case may be.</p> <p>iii) A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has passed atleast 75% of the subjects/papers of theory/practicals (separately) of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester-II/IV as the case may be.</p> <p>iv) A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.</p> <p>Provided that a student who does not fulfill the promotion criteria (ii), (iii) & (iv) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks as per Statute 37.</p> <p>v) A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester examination to be held as per the dates prescribed by the University.</p> <p>vi) A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.</p>	<p>26 SEMESTER END EXAMINATION AND PROMOTION OF THE STUDENT TO NEXT SEMESTER</p> <p>i) A student who has taken admission to the B.A./B.Sc./B.Com. (General)/ BBA/ BCA/Honours course will be eligible to appear in an examination if he/she has attended not less than 75% of the lectures delivered in theory/ practicals and has completed requirements of Internal Assessment;</p> <p>ii) A student will be eligible for promotion from Semester-I to II, Semester-III to IV and Semester-V to VI if he/she has -</p> <p>a) secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III/V as the case may be.</p> <p>b) has appeared in the Semester End examination of Semester-I/III/V as the case may be.</p> <p>iii) A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has passed atleast 50% of the subjects/papers of theory/practicals (separately) of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester-II/IV as the case may be.</p> <p>[(iv) deleted]</p> <p>Provided that a student who does not fulfill the promotion criteria (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks as per Statute 37.</p> <p>iv) A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester examination to be held as per the dates prescribed by the University.</p> <p>v) A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.</p>

	RESOLVED that the confirmation of the action taken by the Vice-Chancellor in having authorized modification in Statute 26 of the Statutes governing the THREE YEAR B.A./B.SC./B.COM. (GENERAL)/BBA/BCA/HONOURS COURSE (SEMESTER SYSTEM) w.r.t. Semester End Examination and Promotion of the student to the next Semester, be endorsed.					
19.	Considered the confirmation of the action taken by the Vice-Chancellor in having authorized the continuation of syllabi and courses of Study in the following subjects for the examinations to be held in the years as per detail as under:					Action taken as per the notifications mentioned in the item.
	S.No.	Subject	Class	Part/ Semester / term	Notification No.	Syllabus Continued for the Examinations to be held in the years/s
	1.	Indian Music	M.A B.A	Semester-II Semester-I	(17/Jan/Con/01)	May 2017 December 2017
	2.	Sericulture	B.A	Semester-I	(17/Jan/Con/02)	December. 2017
	3.	Zoology	M.Sc.	Semester-I	(17/Jan/Con/03)	December 2017
	4.	Geology	B.Sc.	Semester-I Semester-II	(17/Jan/Con/04)	Dec.2017,2018 & 2019 May 2018,2019 & 2020
	5.	Sanskrit History	M.A.	Semester-II Semester-IV Semester-II Semester-IV	(17/Feb./Con/05)	May 2017 onwards May 2017 onwards May 2017 onwards May 2017 onwards
	6.	Zoology	B.Sc.	Semester-I	(17/Mar/Con/06)	December 2017
	7.	All Subjects	Master Degree Programme	Semester-I Semester-II Semester-III Semester-IV	(17/Mar./Con/07)	Dec. 2017 June 2018 Dec. 2018 June 2019
	8.	All Subjects Under (CBCS)	Master Degree Programme	Semester-I Semester-II Semester-III Semester-IV	(17/April/Con/09)	Dec.2017 May 2018 Dec. 2018 May 2019
	9.	Education	B.A.	Semester-I Semester-II	(17/April/con/9)	Dec. 2017 onwards May 2018 onwards
	10.	Statistics	B.Sc.	Semester-I Semester-II	(17/May/Con/10)	Dec. 2017 onwards May 2018 onwards
	11.	BBA (Hotel Management)	BBA(HM)	Semester-I Semester-II	(17/May/Con/11)	Dec. 2017 onwards May 2018 onwards
	12.	Indian Music	B.A	Semester-II Semester-III Semester-IV Semester-V Semester-VI	(17/May/Con/12)	May 2018 onwards Dec. 2018 onwards

			M.A.	Semester-I Semester-II Semester-III Semester-IV		May 2019 onwards Dec.2019 onwards May 2020 onwards Dec. 2017 onwards May 2018 onwards Dec. 2017 onwards May 2017 onwards	
	<p>RESOLVED that the action taken by the Vice-Chancellor in having authorized the continuation of the syllabi and the courses of Study in the subjects for the examinations to be held in the years as per the item, be confirmed.</p>						
20.	<p>Considered the confirmation of the action taken by the Vice-Chancellor in having authorized the adoption of syllabi and courses of Study of the following subjects for the examinations to be held in the years as per detail as under:</p> <p>Syllabi & Courses of Study for LL.B. (3 years) and B.A.LL.B. (5 Years) adopted vide Notification No.(17/Feb/Adp/02) for all the semester examinations from the Academic Session 2016-17 onwards</p> <p>CHOICE BASED CREDIT SYSTEM AT UNDER GRADUATE LEVEL</p> <p>Syllabi and Course Syllabi and Courses of Study in the Subjects of Chemistry, Statistics, BBA(Hotel Management) and Indian Music under Choice Based Credit System at undergraduate level adopted vide notification No. (17/Jan/Adp/01), (17/May/Adp/07), (17/May/Adp/08) and (17/May/Adp/09) for the examinations to be held as under:</p> <p>i) Chemistry Semester-II May 2017</p> <p>ii) Statistics and BBA(HM) Semester-III Dec. 2017,2018 and 2019 Semester-IV May 2018, 2019 and 2020 Semester-V Dec. 2018, 2019 and 2020 Semester-VI May 2019, 2020 and 2021</p> <p>iii) Indian Music Semester-III Dec. 2017, 2018 and 2019 Semester-IV May 2018, 2019 and 2020</p> <p>MASTER DEGREE PROGRAMME UNDER CHOICE BASED CREDIT SYSTEM</p> <p>Syllabi & Courses of study in the subjects of Business Administration (MBA) (through regular mode) under Choice Based Credit System for Semester IV, Course No. PSMBATE-451 adopted vide Notification No.(17/Feb./Adp/03) for the examination to be held in May 2017, 2018 and 2019</p> <p>Syllabi and Courses of study in the subjects of Strategic and Regional Studies offered open courses under Choice Based Credit System for semester III and IV Course no. PSSRTE-301, PSSRTE-302 and PSSRTE-401 adopted vide notification no. (17/May/Adp/04) for the</p>						Action taken as per the notifications mentioned in the item.

	<p>examination to be held December 2017, 2018 and May 2018 and 2019.</p> <p>Syllabi and Courses of Study in the subjects of Hindi under Choice Based Credit System and (Non –CBCS) for Semester III and IV adopted vide notification no. (17/May/Adp/05) and (17/May/Adp/06) for the examination to be held as under:</p> <table><tr><td>Semester-III</td><td>December 2017, 2018 and 2019</td></tr><tr><td>Semester-IV</td><td>May 2018, 2019 and 2020</td></tr></table> <p>RESOLVED that the action taken by the Vice-Chancellor in having authorized the adoption of the syllabi and the courses of Study in the subjects for the examinations to be held in the years as per the item, be confirmed.</p>	Semester-III	December 2017, 2018 and 2019	Semester-IV	May 2018, 2019 and 2020	
Semester-III	December 2017, 2018 and 2019					
Semester-IV	May 2018, 2019 and 2020					
21.	<p>Considered the matter w.r.t. the modification in the examination pattern of the B.Music and the B.V.A programmes of Institute of Music and Fine Arts (IMFA).</p> <p>RESOLVED that the matter be revisited by the Board of Studies in Music and Fine Arts and submitted through the Dean Academic Affairs to the Vice-Chancellor to take appropriate decision in the matter.</p>	<p>The Principal, IMFA vide letter No. IMFA/JU/17/17 dated 29.08.2017 has informed that the Board of Studies constituted by IMFA does not fulfill the parameters defined by the University. Moreover, during the Vice-Chancellor's visit to IMFA in May 2017, it was decided that any modifications be done as and when the Semester System is adopted.</p>				
22.	<p>Considered the matter w.r.t. providing 5% relaxation in JUET merit to visually impaired and the orthopedically handicapped students.</p> <p>RESOLVED that the visually impaired and the orthopedically handicapped students be given a 10% relaxation in the JUET score for consideration of admission of such candidates on the basis of the inter-se-merit of this particular category only, be endorsed.</p>	<p>In pursuance of the Academic Council resolution, a notification has been issued. The University Syndicate vide resolution of item No. 112.10 dated 21.08.2017 has confirmed the action taken by the Vice-Chancellor on the recommendations of the Academic Council in having authorize the relaxation of 10% in the JUET score to the visually impaired and the orthopedically challenged students for consideration of admission from the Academic Session</p>				

		<p>2017-18 onwards on the basis of the inter-se-merit of this particular category only.</p> <p>Resolved further that in future all the differently abled candidates having minimum of 40% disability from any of the listed disabilities under Section 39 of the Persons with Disabilities Act 1995, be granted a relaxation of 5 marks in the JUET score for admission. However, such relaxation in JUET score shall not be available to the candidates having resultant marks after relaxation in negative (due to negative marking).</p>
23.	<p>Considered the matter w.r.t. start of the following degree programmes in the newly established Govt. Colleges from the current Academic Session i.e. 2017-18 onwards:</p> <ol style="list-style-type: none"> 1. Bachelor of Engineering 2. B.Sc. Nursing. 3. B.Arch. <p>RESOLVED that the matter w.r.t. the start of the following degree programmes in the newly established Colleges from the current Academic Session i.e. 2017-18 onwards, i.e. :</p> <ol style="list-style-type: none"> 1. Bachelor of Engineering in the University Institute of Engineering & Technology, Janglote, Kathua as a Constituent College (UIET); 2. B.Sc. Nursing ; and 3. B.Arch. <p>be endorsed.</p> <p>However, a Committee constituted for the start of the B.Arch. Course as per below be also endorsed for working upon the modalities w.r.t. the academic inputs of the B.Arch. Course. The Committee may co-opt more members if and as required.</p> <ol style="list-style-type: none"> 1. Dean, Faculty of Mathematical Sciences - Convener 2. Dean/HoD, Architecture, SMVDU 3. Dean, Faculty of Engineering 4. Dean, Faculty of Architecture, GNDU, Amritsar 5. Chief Town Planner, Jammu 	<p>The University Syndicate vide resolution of item No. 112.09 dated 21.08.2017 has endorsed the below mentioned programmes to be introduced from the current Academic Session i.e. 2017-18 onwards:</p> <ol style="list-style-type: none"> 1. Bachelor of Engineering in the University Institute of Engineering & Technology, Janglote, Kathua as a Constituent College (UIET); 2. B.Sc. Nursing ; and 3. B.Arch. <p>The Statutes/ Scheme/Syllabi of the B.Arch. Course as prepared by the said Committee has been notified vide No. F.Acd./I/III/17/12128-137 dated 06.11.2017.</p>

24.	<p>Considered the incorporation of the following regulation w.r.t. setting of alternative question papers for failures (including compartmental and exemptional cases) in the University of Jammu.</p> <ol style="list-style-type: none"> 1. If the change in the syllabi and courses of study is less than 25%, no alternative question papers be set. 2. If the change is 25% and above but below 50%, alternative question papers be set for one year 3. If the change is 50% and above or whole scheme is changed alternative question papers be set for two years. 4. The percentage of change in the syllabus will be decided by the concerned Board of Studies. However, the Dean Academic Affairs in consultation with the Convener of the concerned Board may, for the purpose of expediency, decide the percentage of change in the new syllabus. <p>RESOLVED that the incorporation of the following regulation w.r.t. setting of alternative question papers for failures (including compartmental and exemptional cases) in the University of Jammu, i.e.:</p> <ol style="list-style-type: none"> 1. If the change in the syllabi and courses of study is less than 25%, no alternative question papers be set. 2. If the change is 25% and above but below 50%, alternative question papers be set for one year 3. If the change is 50% and above or whole scheme is changed alternative question papers be set for two years. 4. The percentage of change in the syllabus will be decided by the concerned Board of Studies. However, the Dean Academic Affairs in consultation with the Convener of the concerned Board may, for the purpose of expediency, decide the percentage of change in the new syllabus. <p>be endorsed for incorporation in the updated University Calendar 2010.</p>	<p>The University Syndicate vide resolution of item No. 112.07 dated 21.08.2017 has endorsed the incorporation of the following regulation w.r.t. setting of alternative question papers for failures (including compartmental and exemptional cases) in the University of Jammu.</p> <ol style="list-style-type: none"> 1. If the change in the syllabi and courses of study is less than 25%, no alternative question papers be set. 2. If the change is 25% and above but below 50%, alternative question papers be set for one year 3. If the change is 50% and above or whole scheme is changed alternative question papers be set for two years. 4. The percentage of change in the syllabus will be decided by the concerned Board of Studies. However, the Dean Academic Affairs in consultation with the Convener of the concerned Board may, for the purpose of expediency, decide the percentage of change in the new syllabus. The matter stands taken up for consideration of the University Council and the matter stands placed in the 83rd University Council meeting dated 24.10.2017.
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25.	<p>Considered the confirmation of the action taken by the Principal, Govt. Degree College, Doda in having admitted 31 students in the Under Graduate Course Semester-I after the prescribed last date of admission.</p> <p>RESOLVED that the action taken by the Principal, Govt. Degree College, Doda in having admitted 31 students in the Under Graduate Course Semester-I after the prescribed last date of admission, as a one time exception, be endorsed.</p>	<p>The University Syndicate vide resolution of item No. 112.12 dated 21.08.2017 - endorsed the action taken by the Principal, Govt. Degree College, Doda in having admitted 31 students in the Under Graduate Course Semester-I after the prescribed last date of admission, as one time exception, for consideration of the University Council and the matter stands placed in the 83rd University Council meeting dated 24.10.2017.</p>
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ITEM No: 3

To consider the matter regarding the admission of the students to the Under Graduate Courses under the Choice Based Credit System after the declaration of the re-evaluation result.

NOTE:

Some students have approached the University with the request that admission be given to a student of the Under Graduate Courses under the Choice Based Credit System, if he/she passes after the re-evaluation result without any late fee.

As per the Statutes of the Choice Based Credit System at the Under Graduate Level, there exists Statute 56 regarding re-evaluation of the Answer Scripts which is reproduced as under:

“RE-EVALUATION OF ANSWER SCRIPTS

- (i) Re-evaluation of answer scripts of semester end external examination shall be permissible in each course of a Semester examination of B.A./B.Sc./B.Com./BBA/BCA/ Honours as per the University statutes.***
- (ii) Re-evaluation shall not be permitted in the practical, internal assessment, project report, dissertation, thesis & viva-voce etc.***
- (iii) Re-evaluation shall not be permissible for candidates connected with improvement of Grades.”***

There is no provision of admission of a candidate after the declaration of the result of re-evaluation.

Pertinent to mention here that as per the Annual Pattern (old scheme) in the B.A./B.Sc./B.Com. programmes, there exists clause (ii) of the Statute 4 titled 'Dates of admission of students' of the Chapter V mentioned in the University Calendar, Volume-I, which is reproduced as under:

“If as a result of re-evaluation, a candidate passes in the lower examination on the basis of which admission is made to B.A./B.Sc./B.Com. Part-I, Part-II and Part-III, the admission will be made upto 10th day after the declaration of the re-evaluation result of the lower examination, provided that the seat/s is/are available and merit of the candidate is higher than that of the candidate who is at the top of the waiting list of the concerned college.

The attendance and internal assessment of a candidate who is granted admission under Statute 4(ii) shall be counted from the date of his/her admission”.

A Committee was constituted under the Convenership of the Dean Academic Affairs, vide order No. F.Acd./I/17/9305-16 dated 31.08.2017, to deliberate upon the issue w.r.t. the admission of the students to the Under Graduate Courses after the declaration of the result of re-evaluation. The Committee met on 04.09.2017 wherein it was resolved that –

“the matter has implication of wider magnitude and the same be therefore placed in the meeting of the Standing Committee of the Academic Council/Academic Council.”

Hence, the matter is submitted for consideration please.

ITEM No.: 4

To report the action taken regarding authorization of giving one special chance to the candidates to appear in the B.Ed. examination as private candidates as per the old B.Ed. examination scheme, as one time exception who were admitted in the M.A. Education programme prior to the issuance of the notification w.r.t. adoption of the statutes and the scheme for the two year B.Ed. course and the two year M.Ed. course vide No. F.Acd./1/15/3964-4163 dated 08.06.2015.

NOTE:

The various regular students of the P.G. Department of Education, University of Jammu pursuing M.A. Education (2015-17 session) made representations to the Worthy Vice-Chancellor and the Controller of Examinations for seeking permission to appear in the B.Ed. Examination as private candidates.

Pertinent to mention here that the University has adopted two year B.Ed. Course as per the recommendations of the Justice Verma Commission and National Curriculum Framework for Teacher Education from the Academic Session 2015-16 notified by the University vide notification No. F.Acd./I/15/3964-4163 dated 08.06.2015.

The matter was placed in a meeting of the Campus Deans and the Senior Officers of the University held on 23.08.2017 under the Chairmanship of the Worthy Vice-Chancellor, University of Jammu wherein it was resolved that:

“the request of the students and the recommendation of the faculty of Education is not permissible under the University norms as the University has adopted two year B.Ed. Course based on the recommendations of the Justice Verma Commission and National Curriculum Framework for Teacher Education as notified vide University notification No. F.Acd./I/15/3964-4163 dated 08.06.2015.”

The Departmental Affairs Committee of the Department of Education in its meeting held on 22.08.2017 strongly recommended that the students who have passed M.A. Education Programme may be allowed to appear in the B.Ed. Examination.

The matter was then placed before the Standing Committee of the Academic Council at its meeting held on 31.08.2017 and the Standing Committee vide Resolution No. 3 resolved that –

“those candidates who were admitted in M.A. Education before June 2015 i.e. when the notification for the two Year B.Ed. Course under the NCTE guidelines in compliance to the recommendations of the Justice Verma Commission/UGC guidelines was issued, may be given one special chance to appear in the B.Ed. Examination as private candidates as per the old B.Ed. examination scheme.”

In view of the resolution of the Standing Committee, a notification was issued vide No. F.Acd./I/17/9395-9410 dated 04.09.2017 (Annexure-I).

In the meantime, the Hon'ble High Court of Jammu and Kashmir at Jammu issued order dated 30.08.2017 on the petition OWP No.1418/2017, MP No. 1/2017 that the respondents shall permit the petitioners to sit in the B.Ed. annual examination, 2017 as private candidates and the result of the petitioners, however, shall not be declared till further orders (Annexure-II).

Hence, the matter and the action taken is reported for confirmation.

UNIVERSITY OF JAMMU

BABA SAHEB AMBEDKAR ROAD, JAMMU

NOTIFICATION

(17/Sep/Gen/28)

It is hereby notified for the information of all concerned that the categories of candidates allowed to appear as private candidates to B.Ed. examination given in statute 20 governing private candidates eligibility to appear in the various examinations stands withdrawn with the adoption of the statutes and the scheme for the two year B.Ed. course and the two year M.Ed. course as per the recommendations of the Justice Verma Commission and the National Curriculum Framework for Teacher Education (NCFTE), duly approved by the Board of Studies in Teacher Education from the academic session 2015-16 notified vide No. F.Acd./1/15/3964-4163 dated 08.06.2015.

However, the candidates who were admitted in the M.A. Education programme prior to the issuance of the above mentioned notification (No. F.Acd./1/15/3964-4163 dated 08.06.2015) have been given one special chance to appear in the B.Ed. examination as private candidates as per the old B.Ed. examination scheme, as one time exception. In future, no candidate shall be allowed to appear as a private candidate in the B.Ed. examination.

Sd/-
DEAN ACADEMIC AFFAIRS

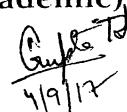
No. F.Acd./I/17/9395-9410

Dated : 04.09.2017

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Dean, Faculty of Education
4. Head, Department of Education
5. Sr. P.A. to the Registrar/Controller of Examinations
6. Director, CDC/DIQA
7. Joint Registrar (Exams)
8. Asstt. Registrar(Exam.Prof./PRI/AA)
9. I/c University Website for n.a.


Assistant Registrar (Academic)


4/9/17

Ad/E117/1982-83
dated 8-80-08-2017

HIGH COURT OF JAMMU AND KASHMIR
AT JAMMU

OWP No. 1418/2017, MP No. 1/2017

Date of order: 30.08.2017

Shalini Suri & ors

Vs.

Jammu University through its Registrar & ors

Coram:

Hon'ble Mr Justice Dhiraj Singh Thakur, Judge

Appearing counsel:

Mr. Aseem Sawhney, Advocate for the petitioners.

Issue notice in the main petition as well as MP.

List in the week commencing 25.9.2017.

In the meantime, subject to objections, it is ordered that the respondents shall permit the petitioners to sit in the B.Ed annual examination, 2017 as private candidates. The result of the petitioners, however, shall not be declared till further orders.

Copy of the order be provided to learned counsel for the petitioners under

the seal and signatures of the Bench/Secretary.

(Dhiraj Singh Thakur)
Judge

JAMMU
30.08.2017
Naresh

SB(A&S)

1/9
No. DAA/13/378
DS - 1/9/17
1264
30/8/17

1283
31/8/17

30/8/17
Jammu High Court of J&K
Jammu / Srinagar

ITEM No.: 5

To confirm the action taken by the Vice-Chancellor in having authorized the adoption of the revised Statutes governing the Choice Based Credit System (CBCS) for the Master's Degree Programme (Through Regular Mode) from the Academic Session 2017-18.

NOTE :

The duly constituted Committee revisited and deliberated the Statutes governing the Choice Based Credit System (CBCS) for the Master's Degree Programme (Through Regular Mode) and the draft was circulated to all the Heads of the Teaching Departments for kind perusal and suggestions for making the amendments in the Statutes, if any.

The Committee deliberated the Statutes in detail keeping in view the amendments suggested by HoDs and finalized the same and which had to be implemented from the Academic Session 2017-18.

In view of the above, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the adoption of revised Statutes governing the Choice Based Credit System (CBCS) for the Master's Degree Programme (Through Regular Mode) from the Academic Session 2017-18 **(a copy of Statutes is placed as Annexure-I)** and a notification to this effect stands issued vide No. F.Acd./I/17/4531-90 dated 21.06.2017 **(Annexure-II)**.

Hence, the action taken is reported for confirmation.

**STATUTES GOVERNING THE CHOICE BASED CREDIT SYSTEM (CBCS) FOR THE
MASTER'S DEGREE PROGRAMME (THROUGH REGULAR MODE)**

1. MASTER'S DEGREE PROGRAMME

There shall be a Master's Degree Programme in the University in such subjects as the University Council may determine from time to time.

At present Master's Degree programme under Choice Based Credit System in the following subjects are available in the Main University Campus through regular mode out of which a student can opt one:

FACULTY OF ARTS:

English, Hindi, Urdu, Punjabi, Sanskrit, Dogri and Buddhist Studies

FACULTY OF BUSINESS STUDIES:

Commerce, MBA, MBA(IB) & MBA(H&T)

FACULTY OF EDUCATION:

Education

FACULTY OF LIFE SCIENCES:

Botany, Zoology, Biotechnology, Microbiology, Biochemistry, Environmental Science and Human Genetics

FACULTY OF MATHEMATICAL SCIENCES:

Mathematics, Statistics, Computer Applications (MCA) and M.Tech. Computer Science

FACULTY OF SCIENCE:

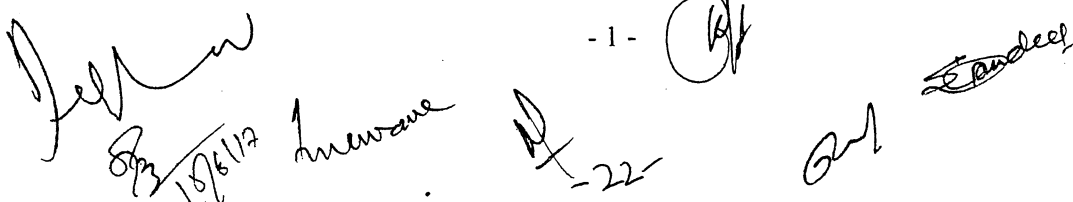

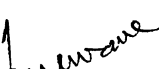


Physics, Chemistry, Applied Geology, Geography, Electronics, Home Science (Human Development) and Remote Sensing & GIS

FACULTY OF SOCIAL SCIENCES:

Economics, History, Political Science, Rural Development, Psychology and Sociology

2. DURATION OF PROGRAMME

The Master's Degree Programme (except M.C.A.) shall extend over a minimum period of two academic years, divided into four semesters. M.C.A. shall be for a period of three academic years of six semesters.

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3. GENERAL

No candidate who wishes to enter a course of study prescribed by the University shall be admitted to University teaching department unless he/she has passed the qualifying examination for admission to such course as prescribed by the Statutes.

A candidate shall be deemed to be a student of the University as soon as he/she has been accepted for enrolment by the Head of the teaching department and has paid the prescribed fee for the course. The admission shall, however, be provisional unless regularized by the University.

Provided that the number of students admitted in a course of study shall not exceed the sanctioned intake capacity in a particular course.

Provided also that the payment made in the shape of fee paid by a student (which is refundable in case admission or re-admission is refused) does not automatically confirm the right of admission or continuation as a student in the University.

Production of conduct certificate on admission

A candidate, while applying for admission to a University teaching department shall submit with his/her application a certificate of his/her conduct signed by the **Head/ Principal/ Head of the Institution** of the Department in which he/she was studying during the year previous to his/her joining the University.

Provided that a student who was not **on the rolls** of any Institution as a regular student prior to his/her seeking admission shall furnish a certificate of conduct signed by a First Class Magistrate.

4. MEDIUM OF INSTRUCTIONS AND EXAMINATION

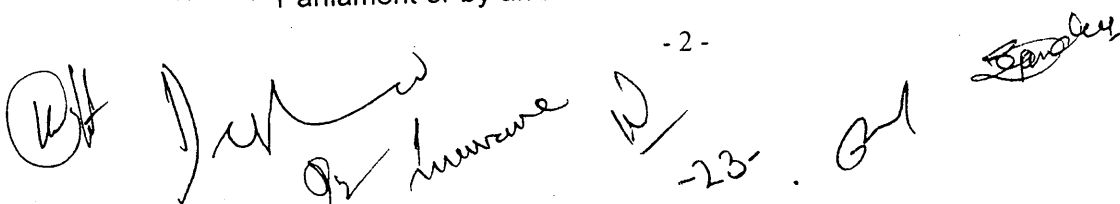
English shall be the medium of instruction/examination in all subjects except in Oriental Classical and Modern Indian Languages. The medium of examination in Oriental Classical Language shall be the language of the course itself or the cognate Modern Indian Language at the option of the candidate. The medium of examination in Modern Indian Language shall be the language concerned.

5. RECOGNITION OF DEGREES

5.1 The University of Jammu shall recognize the degrees of only those Universities which are recognized by the University Grants Commission (UGC).

5.2 The University of Jammu shall grant recognition to the degrees obtained through distance mode provided –

- (i) that the degree obtained by the candidate is recognized by the UGC;
- (ii) that the degree is granted by University established by an Act of Parliament or by an Act of State Legislature; and



(iii) that if the said University is not in the Jammu and Kashmir State but has been allowed to offer its distance education programme within Jammu and Kashmir State by the State Govt.

5.3 The University shall not recognize the degrees obtained through study centres/franchises of any University in the country except Indira Gandhi National Open University (IGNOU) and Maulana Azad National Urdu University (MANUU).

5.4 Candidates graduated with one sitting examination shall not be eligible for admission in any academic course of the University.

6 PAYMENT OF ADMISSION FEE

Each student seeking admission to the Master's Degree programme shall be required to submit the prescribed application form alongwith requisite fee:-

- i) for the first and second semester courses at the time of seeking admission to the first semester;
- ii) for the third and fourth semester courses at the time of seeking admission to the third semester; and
- iii) for the fifth and sixth semester courses at the time of seeking admission to the fifth semester (wherever applicable).

Provided the student continues his/her studies without interruption from first semester to second semester, from third semester to fourth semester and from fifth to sixth semester (wherever applicable). If there is a gap of one or more semesters he/she shall have to fill up the prescribed application form and pay the fee at the time of seeking admission again.

7 ADMISSION OF STUDENTS DISQUALIFIED FOR MISCONDUCT/USING UNFAIRMEANS IN EXAMINATIONS

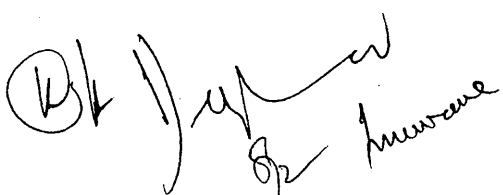
A candidate who has been disqualified for any specific period from the University for misconduct/using unfairmeans in examinations shall not be permitted to appear in any examination before the expiry of that period. He/She will also not be permitted to join any University department at any time during the period of his/her suspension.

8 ONE PROGRAMME AT A TIME

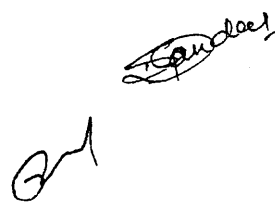
No student shall be admitted to more than one programme at a time in the teaching department, unless otherwise specified in the Statutes relating to an examination.

9 ELIGIBILITY CERTIFICATE

No student from University other than University of Jammu, or any other examining body, shall be admitted to University Teaching Department except on production of a Certificate of Eligibility issued by the University. He/She shall apply on the prescribed form to the Controller of Examinations through the Head of the







Department to which he/she is seeking admission, for a Certificate of Eligibility and shall pay the prescribed fee. All such applications shall be accompanied by qualification & provisional certificate in original of the qualifying examination and migration certificate from the University or any other examining body, he/she intends to leave. Such a candidate shall furnish details of subjects which he/she took in the University from which he/she is migrating and in case a student is migrating after having joined a program in another University but has not completed it and seeks admission to this University for the completion of the corresponding degree/programme and there is a specific provision in the Statutes of the University governing that examination allowing admission during the course, shall furnish a statement of lectures delivered/attended/credits earned, from the Head of the Institution recently attended by him/her alongwith reasons of migration.

Provided, however, that in case a candidate is not able to produce all the documents required for the issue of Eligibility Certificate, the Dean Academic Affairs on the recommendation of the Head of University Teaching Department may authorize the provisional admission at candidates' own risk and responsibility on production of some documentary evidence in original of his/her having passed the last examination on the basis of which admission is sought. In such a case an undertaking in the prescribed format* shall be obtained from the applicant duly attested by a Magistrate 1st Class or an Oath Commissioner or a Public Notary and forwarded to the Controller of Examinations alongwith the application of the student for grant of Eligibility Certificate :-

Note:- In case original qualification certificate of the qualifying examination does not indicate the subjects offered by him/her and the information regarding the subjects is essential for determination of eligibility, the candidate shall be required to produce the marks certificate issued by the University.

OR

In case the candidate is not in a position to produce the original qualification certificate and provisional certificate, he/she shall be required to produce the marks certificate of the qualifying examination issued by the University. But if the marks certificate does not indicate the parentage, the candidate be required to produce some other evidence alongwith the marks certificate in support of his/her parentage.

* "I _____ son/daughter of _____ R/O
_____ hereby declare that I am seeking
provisional admission to MDP course in _____ Semester in the
_____ Department on the understanding that my admission
to the semester is provisional and is subject to confirmation on the issue of
certificate of eligibility by the University under rules. If for any reason, whatsoever,
the University declines to issue the said certificate, my provisional admission will
automatically stand cancelled".

Such provisional admission shall entitle a candidate to join the University/Department at his/her own risk and responsibility on the condition that he/she obtains a final certificate of eligibility before the declaration of the result of the University examination to which the candidate has been admitted:

Provided further that the request for grant of provisional admission should be made to the University immediately after the candidate applies to the Head of the Department for seeking admission to the University:

10 PRODUCTION OF MIGRATION CERTIFICATE

The admission of a candidates, having passed his/her qualifying examination from any other recognized University/Institution, shall be made only on production of the migration certificate from the previous University/examining body alongwith application form for registration.

11 REGISTRATION RETURNS (R/Rs)

The Head of the Teaching Department shall forward Registration Returns (R/Rs), containing the name and other particulars of each student admitted or re-admitted in Semester I, III & V of a particular course in that Department online alongwith a soft copy to the Controller of Examinations within 20 days after the last date of admission, on the prescribed proforma alongwith the fee prescribed by the University from time to time.

If the name of a student is struck off from the rolls of a Department or a student migrates to another University or institution, such fact shall immediately be reported to the Controller of Examinations by the HoD/Director.

12 SUBMISSION OF REGISTRATION RETURN WITH LATE FEE

For delay of 15 days after the last date, late fee as prescribed by the University shall be charged. Thereafter, no Registration Return shall be accepted and the sole responsibility for non determination of eligibility of such candidate/s shall lie on the part of the concerned Department.

13 REGISTRATION FEE

The Registration fee as prescribed by the University shall be paid once only irrespective of the number of times the candidate appears at the examinations of the University either as a regular student or as an ex-student of the department of the University.

No further fee for registration shall be charged, unless a student's name is, for any reason other than legitimate migration, struck off from the rolls of a Department in which case he/she shall pay the fee prescribed by the University to have his/her name re-entered in the Register of Students.

14 REGISTER OF STUDENTS

The Controller of Examinations shall maintain a register of all students registered in the University. In this register name of each registered student, his/her parentage, permanent address, date of birth based on the certificate of the Matriculation/Higher Secondary (Elective) or any other recognised examination passed by the candidate, the dates of admission or re-admission and/or leaving

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any college, every pass or failure in a University examination with his/her number, migration, any University scholarship, medal or prize won by or any punishment awarded to the student shall be recorded.

Each entry in the Register of Students shall be attested by an authorized officer of the University.

No one shall be admitted to any examination of the University unless he/she has been registered as a student of the University.

15 COPY OF ENTRIES IN THE REGISTER OF STUDENTS

Any registered student may, at any time, receive a certified copy/copies of all the entries relating to him/her in the Register of Students on payment of the prescribed fee for each copy.

16 INTER-UNIVERSITY MIGRATION

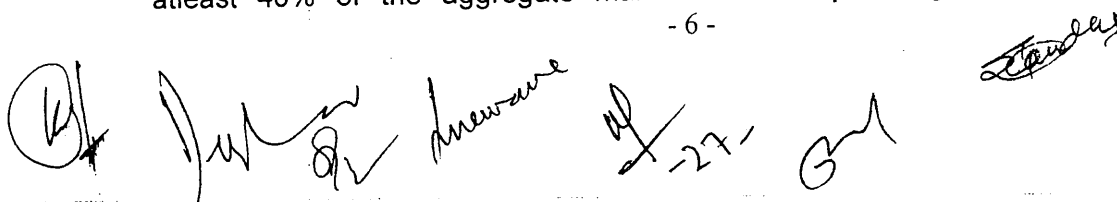
A candidate having remained on the rolls of any University's department and has attended the corresponding course under semester system in any other recognized University shall be admitted in Semester-III / V of the course after having passed Semester-I & II / III & IV of Master's Degree Programme provided the following conditions are fulfilled :-

- (i) migration is not being sought to evade the admission requirements of the University;
- (ii) the courses of study prescribed/pursued by the candidate in the University from which he/she seeks migration are not materially different from the courses prescribed to be pursued in this University;
- (iii) the candidate **fulfills** all the statutory requirements prescribed by the University for admission to the course **under the existing norms**.

Provided that such a candidate who has not qualified the semester examination with the subjects/combination of subjects for which he/she intends to seek admission to the next Semester of the concerned programme of this University shall be required to qualify such subjects of the qualifying examination of this University as may be determined by the University.

17. ELIGIBILITY

A candidate to be eligible for admission to the Master's Degree Programme in the University, must have passed the qualifying Bachelor's Degree Examination of 10+2+3 pattern (Honours or General) in Arts, Science, Commerce, Business Administration, Computer Applications or an examination qualifying for a professional degree of not less than 3 years duration or any other examination recognised as equivalent thereto, from a recognised University/institution with atleast 40% of the aggregate marks or corresponding CGPA for General

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Category and 36% or corresponding CGPA for SC/ST candidates or as specified in Statute 26.

Candidates who have passed degree course of two years duration under 10+2+2 or 10+1+3 pattern and thereafter have passed Bridge Course of one year duration comprising Part-III of B.A./B.Sc./B.Com. or three years (General) course of the University of Jammu or any other recognized University shall also be eligible subject to the aggregate qualifying marks as indicated above. A candidate who has passed M.A./M.Sc./M.Com. examination from the University after having passed B.A./B.Sc./B.Com. examination under the old pattern of 10+2+2 or 10+1+3 shall also be eligible for admission under second preference category to:

- a) a course where the minimum eligibility condition is pass in Three Year degree (General) course after 12 years of Schooling.
- b) a Master Degree Course in an allied subject, if otherwise permissible under Statutes/Regulations of the University.

Note:-

Notwithstanding anything contained in Statute 17, a candidate appearing in the final year of the qualifying examination immediately preceding the Academic Session and expecting to fulfill the Statutory requirement as per Statute 26 is also eligible to apply for admission.

18. SUBMISSION OF APPLICATION FORM

Applications for admission to Master Degree programmes of study in the Teaching Departments of the University shall be submitted as per the dates specified in admission notification.

Admission to the following programmes or any other programme approved by Competent Authority shall be made through a separate process notified by each concerned Department after seeking approval of the Vice-Chancellor:-

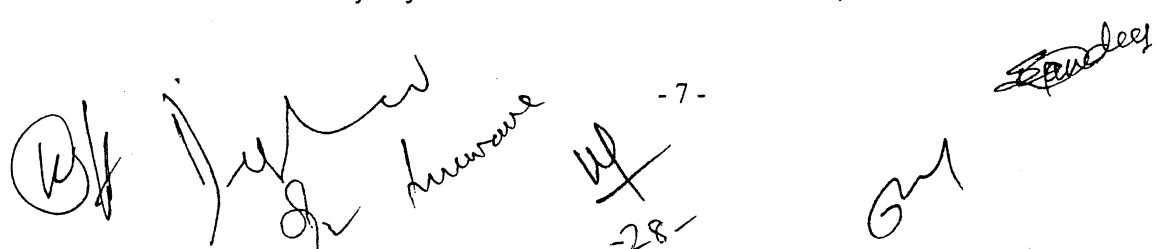
- i) MBA
- ii) MBA (IB)
- iii) MBA(H&T)
- iv) M.Sc. Biotechnology (Except NRI/Self Sponsored seats)
- v) M.Tech. (Computer Science)

19. ADMISSION COMMITTEE

Admission to a programme of study in a teaching Department of the University shall be made by the Admission Committee of the concerned PG Department of the University with the approval of the Dean of concerned faculty. The Admission Committee shall consist of the following :-

- i) Head of the concerned Department
- ii) Two or more teachers nominated by the Dean Academic Affairs on the recommendation of the concerned Head of the Department.

Majority of the members shall form the quorum.

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20. SEATS: NUMBER AND DISTRIBUTION

The number of seats in a programme of study in the Teaching Departments of the University shall be determined before the commencement of each academic session by the Dean of the Faculty and Head of the Department concerned in consultation with members of the teaching staff of the Department and with the approval of the Dean Academic Affairs and wherever necessary, of the Vice-Chancellor/University Syndicate/University Council. The number of seats so determined shall be communicated by the Head of the Department concerned to the Dean Academic Affairs before commencement of admission process.

21. OPEN MERIT SEATS

Sixty-Seven percent (67%) of the number of seats available in a programme of study as determined according to Statute 20, shall be filled up on the basis of open merit.

22. RESERVED CATEGORY SEATS

After selection of candidates is made on the basis of open merit, the remaining thirty three percent(33%) seats, notwithstanding anything contrary contained in any law, S.R.O. or regulation in force in the State, shall be filled up as per the following distribution:

Break-up of the Reserved Categories:-

Category (i) Scheduled Caste	8%
#Category (ii) a) Sportsmen	4%
b) Persons who have excelled in Cultural & Literary Activities.	2%
	} 6%
#Category (iii) a) Persons who have participated with distinction in NCC Activities.	2%
b) Persons who have participated with distinction in National Service Scheme/Bharat Scouts & Guides Activity.	2%
	} 4%
Category (iv) Defence Service Personnel including Ex-Servicemen and their children who are permanent residents of the State and have had a satisfactory service record.	2%
Category (v) Candidates belonging to the areas Adjoining the Actual Line of Control.	2%
	} 9%
Category (vi) Candidates belonging to Scheduled Tribes (Gujjar, Bakerwals, Gaddies, Baltis)	5%
Category (vii) Candidates belonging to ST(Resident of the Districts of Leh & Kargil)**	2%
Category (viii) Candidates belonging to Backward Areas other than that of districts Leh & Kargil	2%
Category (ix) Candidates belonging to Weak and Under-privileged Classes as notified in S.R.O. by the State from time to time.	2%
<u>Special Categories:</u>	
Category (x) Candidates with disabilities (Orthopedically challenged or Visually impaired),	3% (supernumerary)
Category (xi) Single girl child (one seat in each course)*	Supernumerary

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Category (xii) Kashmiri Migrant (one seat in each course)	Supernumerary
Category (xiii) Ward of Permanent Employees of University of Jammu (one seat in each course)	Supernumerary

Note:

- i) Candidate suffering a degree of disability of 40% and above and visually impaired candidates are eligible for admission under this category. Certificate of an Orthopedically differently abled or Visually impaired shall be considered only if it is issued by the Head of the Department of Orthopedics or that of Ophthalmology of a Government Medical College/District Hospital. The Vice-Chancellor, if he so desires, may seek advice in the matter, of a Committee to be appointed by him on the recommendations of the Dean Academic Affairs.
- ii) Visually impaired and Orthopedically differently abled candidates as defined in the Statutes shall be exempted from payment of all the fee including charges for supervision and amanuensis.
- iii) *Copy of Ration Card on account of proof for having single girl child and an affidavit duly sworn in before the First Class Magistrate.
- iv) **If a candidate from Leh and Kargil does not figure in the selection list(s), he/she be considered for admission in the University Main Campus under "1 (One) Supernumerary Seat" (Ref. 81st University Council Resolution No.81.03 dated 20.10.2016)
- v) # Seats under category II & III shall be filled up in accordance with the criteria as given in Statute 27.

Explanation:

- i) In case only one seat is available under category (ii) or category (iii) the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b), or category (iii) (a) and (b) put together, as the case may be.
- ii) For determining the number of seats under any reserved category mentioned in Statute 22, fraction of less than one-half shall be ignored and fraction of one half and more shall be treated as one. The benefit of fraction shall be given to each category separately even if it means an overall marginal increase in seats in any course of study.
- iii) In case any of the seats remain vacant in a reserved category for want of eligible candidates, the same will be offered to the candidates of non-reserved i.e. open merit category.
- (C) Unless covered under Statute 22 Explanation (i), only such candidates shall be eligible for consideration under reserved categories (i) to (ix) specified in Statute 22 as have not already availed of this concession for admission to any programme of study in a teaching department of the University in any session.
- (D) Selection of candidates against reserved seats specified in Statute 22 shall be made on the basis of comparative merit in the respective category which will be determined in accordance with the criteria prescribed for categories (i), (iv), (v), (vi), (vii), (viii) & (ix) and for categories (ii) and (iii) as in Statute 25.

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- (E) To be a beneficiary of reservation the candidate must be a permanent resident of J&K State, except when applying under categories Sports/Cultural & Literary activities and N.C.C./National Service Scheme/Bharat Scouts and Guides activities, for which he/she must have passed the qualifying examination from the University of Jammu.

Note:- Affidavits to be submitted at the time of admission by the candidates are given in Annexure III to IV(f).

23. LEFT OVER SEATS

Under no circumstances, the seats lying vacant in the Departments on the last prescribed date for completion of admission shall be filled up by the Head of the Department/Admission Committee unless the candidate falls immediately next in merit to the last admitted candidate. If some seats still remain vacant, these will be referred to the Appellate Committee for consideration.

24. APPELLATE COMMITTEE

In case a candidate has any specific grievance regarding deviation from Statutes governing admission, he/she may appeal to the Appellate Committee through Head of the concerned Department, on the prescribed form along with the requisite fee by the date notified for the purpose. Such an appeal along with the observations of the Head of the Department, shall be considered by the Appellate Committee whose decision in the matter shall be final and binding, it shall be obligatory for the appellant to appear in person before the Committee if called upon to do so. The Appellate Committee shall consist of the following:-

- i) Vice-Chancellor (Chairman)
- ii) Dean Academic Affairs
- iii) Dean of the Faculty concerned
- iv) Convener of Board of Studies/ Head of the concerned Department

Self Financing Seats

- (A) Should there be any need to augment the resources of the University for maintaining, developing and improving the standards of instruction in any programme of study or for starting a new programme of study in a Teaching Department of the University, the Vice-Chancellor on the recommendation of the Admission Committee of the department concerned and the Dean Academic Affairs, may sanction self-financing seats for each programme of study additionally to meet societal obligations. The number of such seats may not ordinarily exceed 15% of the seats determined for the programmes as per Statute 20. These seats shall be supernumerary and thus, shall not count towards determining the quantum of reserve seats as specified in Statute 22 for the various categories. The Admission Committee shall make admission in this case on the basis of the merit determined as per Statutes, subject to fulfillment of eligibility conditions for such supernumerary seats. Permanent Resident of territorial jurisdiction of the University/those having

passed the qualifying examination from the University of Jammu shall have priority in admission over the rest against these seats, the admission shall be granted after remittance of fee prescribed from time to time alongwith other fees/charges for the course by the candidate to the University.

- (B) In addition to the Self-Financing seats, the Department of Environmental Sciences has eight (8) seats in M.Sc. course exclusively meant for the candidates who are sponsored by Govt. Departments/Autonomous Bodies/Industry/recognized NGO's. Such candidates besides fulfilling all the conditions of eligibility prescribed for the course, shall have at least one year of permanent service in the sponsoring organization, except in case of NGO's wherein they must have rendered at least one year of continuous voluntary service after having passed the qualifying degree examination. Admission shall be granted in order of merit, on the production of relevant documents/ certificates from the sponsor after remittance of sponsorship amount prescribed from time to time along with other fees/charges for the programme by the candidate to the University. The vacant sponsored seats, if any, may be converted into Self-Financing seats subject to the fulfillment of conditions as prescribed in Statutes.

25. ASSESSMENT IN ACHIEVEMENT CATEGORIES

- 25.1 Credit for achievement in Sports/Cultural and Literary, and N.C.C./National Service Scheme/ Bharat Scouts & Guides activities, i.e. reserved categories (ii) and (iii) at Statute 6 shall be given to a candidate seeking admission under these reserved categories as per Statute 22, subject to the following conditions:

- (i) Credit shall accrue only for those events/activities which the candidate has participated during the three (3) year tenure of the qualifying degree when he has remained a regular student on the rolls of a College/Institution at the undergraduate level; in case of admission to M.Ed./M.P.Ed/M.Lib.I.Sc Course, on the basis of B.Ed./B.P.Ed/B.Lib.I.Sc which is qualifying Degree. Extra time spent for the qualifying degree and achievement during that period in the above activities will not fetch any credit and thus, shall not count in determining comparative merit of the candidates.

- (ii) Credit for being active in the field of Sports to a candidate shall be given only for those games/sports* which the University recognises/participates at various levels.

*See Annexure IX

- (iii) A candidate applying for consideration under the reserved categories mentioned above must accumulate an achievement score of at least 12 points/marks for three yrs of qualifying degree, (8) points/marks in case of 2yrs of qualifying degree and (4) points/marks in case of 1 year of qualifying degree in the respective fields.

- (iv) Only such candidates shall be considered for admission under the reserved category (ii) i.e. Sports/Cultural & Literary activities, **who have not attained the**

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age of 25 years on September 1 of the year in which the admission is being sought as per requirement of the Association of Indian Universities (AIU), New Delhi.

- (v) The Department where a candidate applying under reserved categories Sports/Cultural and N.C.C./National Services Scheme/ Bharat Scouts and Guides has been a regular student during the 3 year tenure of the qualifying degree, should maintain a record of participation and performance by the candidates in these activities to be signed by Teacher incharge of the activity and the Principal concerned. One counterfoil of the record is retained in the College and the other being sent to Sports/Cultural and N.C.C./N.S.S. wing of the university every quarter of the year so that claims of the candidates, if need be, could be verified.

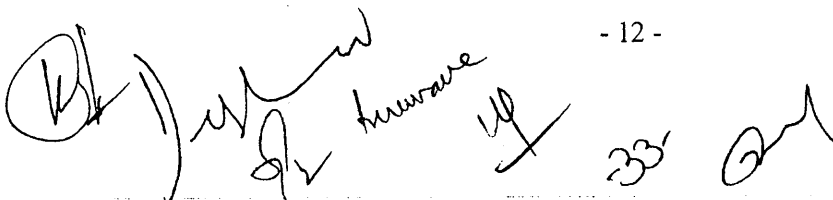
25.2 Cultural/Literary Activities:

The candidate must have been awarded atleast a certificate of merit in a competition organized by the University of Jammu such as "Display Your Talent".

Under the cultural/literary activities category, the first preference shall be given to the candidate who has passed his/her qualifying degree from University of Jammu and has been awarded at least a certificate of merit in a competition organized by University of Jammu such as Display your Talent; the second preference shall be given to the state subject candidate who has passed qualifying degree from the university other than University of Jammu and has participated/awarded prizes in Zonal/National Competition organized by AIU and the third preference shall be given to the non-state subject candidate who has qualified from a University other than the University of Jammu and has participated/awarded prizes in Zonal / National Competitions organized by AIU.

25.3

- i) Under the sports category, the first preference shall be given to the candidate who has passed his/her qualifying degree from University of Jammu and has represented the University of Jammu in an Inter-University North Zone competition recognized by A.I.U./B.C.C.I, PROVIDED that if for unavoidable reason(s) the University cancels the participation of its duly selected team for such a competition, the player selected shall be deemed to have represented the University. The second preference shall be given to the state subject candidate who has passed qualifying degree from the university other than University of Jammu and has represented the concerned University in an Inter-University North Zone competition recognized by A.I.U./B.C.C.I, and the third preference shall be given to the non-state subject candidate who has qualified from a University other than the University of Jammu and has represented the University in an Inter-University North Zone competition recognized by A.I.U./B.C.C.I,
- ii.) Under NSS/Bharat Scouts and Guides/NCC first preference shall be given to the candidates who have done their qualifying degree from University of

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Jammu and have participated in the activities organized by University of Jammu. The second preference shall be given to the state subject holders who has passed qualifying degree from the university other than University of Jammu, subject to participation in RD/Pre RD/National Integration Camp. And the third preference shall be given to non state subject candidate who has passed qualifying degree from the University other than the University of Jammu, subject to the participation in RD/Pre RD/National Integration Camp.

- iii.) The candidate seeking admission under achievement category shall have to furnish an affidavit (**Annexure XI**) at the time of admission to the effect that he/she shall continue to take part in respective achievement category for which the candidate has taken the benefit of admission till he or she is otherwise eligible for participation. Failing which, his/her admission shall be liable to be cancelled. For this purpose, he/she has to secure a certificate from the concerned office for seeking subsequent year/years.

25.4 The marks/points for achievement in Sports/Cultural and Literary, and N.C.C./National Services Scheme/ Bharat Scouts and Guides fields shall be calculated by a Committee to be constituted by the Vice-Chancellor in consultation with the Dean Academic Affairs, whose decision in the matter shall be final and binding on the candidates.

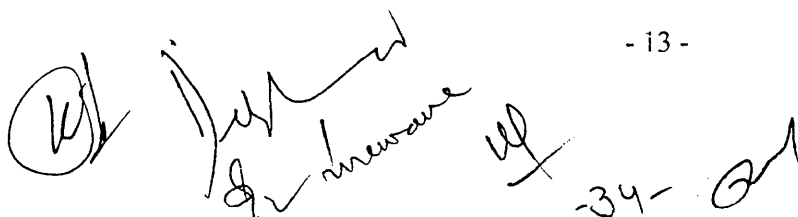
25.5 Separate marks/points for achievement in each event/activity mentioned in the Schedule given hereinafter, shall be awarded on the basis of relevant certificate(s) submitted by a candidate applying under the reserved categories (ii) (sub-categories (a) Sports, (b) Cultural and Literary activities) and (iii) (sub-categories (a) N.C.C., (b) National Services Scheme/ Bharat Scouts and Guides). Achievement in an event/activity participated in more than once, shall also be awarded separately. All these achievements, however, **MUST pertain only to the three (3) year tenure of the qualifying degree spent as a regular student.** Also, each relevant certificate shall be evaluated **ONLY** for the event/activity for which it has been issued. (See Statute 12)

25.6 The admission under **Assessment in Achievement Categories** shall be made by the Committee consisting of the following :-

- i) One nominee of Dean Academic Affairs who shall act as Chairman/Chairperson of the Committee.
- ii) Two Heads of Departments/University Professors.
- iii) Evaluators from each reserved category to be nominated by the Dean Academic Affairs in consultation with NSS Coordinator/Dean Students Welfare/Director Sports/NCC. The Committee shall have the power to co-opt any other member/s to assist it.

26. ELIGIBILITY CRITERIA FOR ADMISSION

Admission to Master's Degree programme under Choice Based Credit System shall be open to a candidate who has passed in the final year of Bachelor's Degree Examination securing requisite percentage of aggregate marks as given in Statute 17 with the following eligibility conditions:-

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S.No.	Programme of study	Eligibility Conditions
FACULTY OF ARTS		
1.	Buddhist Studies	<p>A candidate seeking admission to the programme must have passed/appeared in the final year/semester (as case may be) with 45% of aggregate marks (40% in case of SC/ST candidates) of Bachelor Degree Examination in Arts. Students qualifying other equivalent degree will also be eligible as follows:</p> <ol style="list-style-type: none"> Shastri Degree Examination in Pali, Sanskrit, Prakrit, Thai, Burmese/Chinese or Tibetan of Sampurnanand Sanskrit University, Sarnath, Central University of Tibetan Studies, Sarnath, Kameshwar Singh Sanskrit University, Darbhanga, Rashtriya Sanskrit Sansthan New Delhi. Bachelor's Degree from other than Arts stream with 60% marks. <p>In addition to the existing seats admission will also be opened to 10 foreign students fulfilling the eligibility conditions and other legal requirements.</p>
2.	Dogri	<p>Bachelor's Degree Examination in any stream but the preference will be given to candidate as per following criteria:</p> <ol style="list-style-type: none"> Studied Dogri at UG level. Honours in Dogri. Studied any language at UG level. Any other stream.
3.	English	<p>Bachelor's Degree Examination in Honours in English (First preference).</p> <p>The Second preference will be given to the candidates who have passed qualifying examination with English Literature as the main, elective or additional subject irrespective of whether the examination passed is in Arts, Science or Commerce Stream.</p> <p>A candidate who has passed in the qualifying examination without English Literature subject shall also be considered subject to the availability of seats left vacant, if any, provided he/she has secured a minimum of 60% in the qualifying examination.</p>
4.	Hindi	Bachelor's Degree Examination with Hindi as an elective/additional subject or Honours in Hindi language.
5.	Punjabi	Bachelor's Degree Examination with Punjabi as an elective/additional subject or with Honours (Gyani) in Punjabi.
6.	Sanskrit	Bachelor's Degree Examination with Sanskrit as an elective/additional subject. A candidate with Honours examination in Sanskrit or Master's Degree in Hindi or Shastri or Acharya from Rashtriya Sanskrit Sansthan, Deemed University or Bachelor Degree in any discipline/subject with 60% or more marks is also

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		eligible.
7.	Urdu	Bachelor's Degree Examination with Urdu, Persian or Arabic as an elective/additional subject or with Honours examination in any of the above said languages.

FACULTY OF BUSINESS STUDIES

8.	Commerce	<p>1) A candidate seeking admission to the programme must have passed/appeared in the final year of qualifying B.Com (Hons.) & B.Com (Gen.) under 10+2+3 pattern of University of Jammu.</p> <p>2) 10% of the total number of seats will be available to the following students:</p> <p>b. who are permanent resident of the territorial jurisdiction of the University of Jammu and have passed/appeared in B.A/ B.Sc/ B.B.A/ BCA/ any other recognized Bachelor's Degree other than (i) with not less than 60% marks from the University of Jammu.</p> <p>c. who are not permanent resident of the territorial jurisdiction of the University of Jammu but has passed B.A/ B.Sc/ B.B.A/ BCA/ B.Com/ any other recognized Bachelor's Degree with not less than 60% marks from other than University of Jammu.</p> <p>Combine merit list will be prepared for (a) & (b) categories for admission to the programme.</p>
9.	Business Administration (MBA)	<p>Bachelor's Degree Examination with atleast 50% of the aggregate number of marks (40% for candidates belonging to the Scheduled Caste/ Scheduled Tribe)</p> <p>OR</p> <p>A pass in the final examination of the Institute of Chartered Accountants, Cost and works Accountants, Company Secretaries OR A.M.I.E. (Engineering) with atleast 50% of the aggregate number of marks (40% for Scheduled Caste/Scheduled Tribes).</p>
10.	International Business (IB) MBA (IB)	
11.	Hospitality & Tourism Management (H&T)	

FACULTY OF EDUCATION

12.	Education	A candidate seeking admission to M.Ed programme must have passed B.Ed with 50% marks OR appeared in the final B.Ed examination. However, those seeking admission to M.A. Education programme must have passed/appeared in the final year of bachelor degree examination with Education as an elective/additional subject.
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FACULTY OF LIFE SCIENCES

13.	Biotechnology	<p>A candidate seeking admission to the programme must have Bachelor's Degree under 10+2+3 pattern of education in Physical, Biological, Agricultural, Veterinary and Fishery Sciences, Pharmacy, Engineering/Technology, 4 years B.Sc (Physician Assistant Course) OR Medicine (MBBS) OR B.D.S with at least 55% marks.</p> <p>Admission to this programme is made through Combined Entrance Examination Biotechnology (CEEb) conducted by Jawaharlal Nehru University, New Delhi, against all the sanctioned (13) seats including (1) reserved for SC and (1) for ST candidates. The admission to 3 additional (NRI/Industry) seats is made on the basis of Jammu University Entrance Test (JUET) and submission of a sponsorship letter from NRI/Industry.</p>
14.	Microbiology	<p>A candidate seeking admission to the programme must have Bachelor's Degree (B.Sc.) under 10+2+3 pattern of education in Medical Stream/ Microbiology/ Biotechnology/ Agriculture/ Veterinary Science/ Botany/ Chemistry/ Biochemistry/B.Pharma/ MBBS / Physiotherapy or B.D.S with 55% marks. Admission to this programme is made on the basis of Jammu University Entrance Test (JUET).</p>
15.	Biochemistry	<p>A candidate seeking admission to the programme must have Bachelor's Degree (B.Sc) under 10+2+3 pattern of education in Medical Stream/ Microbiology/ Biotechnology/ Agriculture/ Veterinary Science/ Botany/ Chemistry/ Biochemistry/ B.Pharma/ MBBS/ Physiotherapy or BDS with 55% marks. Admission to this programme is made on the basis of Jammu University Entrance Test (JUET).</p>
16.	Botany	<p>A candidate seeking admission to the programme must have passed/appeared in final year of Bachelor Degree Examination with Botany as one of the core subjects in all the three years.</p>
17.	Environmental Science	<p>A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination in Science, Forestry, Agriculture, Pharmacy, Medicine, Veterinary Science, Engineering/ Technology and must have Biology/Environmental Sciences as one of the elective subject at 10+2 level.</p>

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18.	Zoology	A candidate seeking admission to the programme must have passed/appeared in final year of Bachelor Degree Examination with Zoology as one of the core subjects in all the three years.
19.	Human Genetics	A candidate seeking admission to the programme must have passed/ appeared in the final year of bachelor degree examination in Biological Sciences, Pharmacy, Agriculture, Veterinary Sciences, Fishery Sciences, Medicine (M.B.B.S), Physiotherapy or B.D.S. with minimum 55% marks.

FACULTY OF MATHEMATICAL SCIENCES

20.	Computer Applications (MCA)	A candidate seeking admission to MCA programme must have passed/appeared in the final year of bachelor degree examination in any stream/discipline with atleast 50% of the aggregate marks (45% for the candidates belonging to SC/ST).
21.	M.Tech. (Computer Science)	i) B.E./B.Tech. (Computer Science/IT/Electrical Engineering/ECE) with 60% of the marks or equivalent CGPA. ii) MCA/M.Sc.(Computer Science/IT/Electronics/Mathematics/Statistics/Physics) with 60% of the marks or equivalent CGPA. (55% for SC/ST candidates).
22.	Mathematics	A candidate seeking admission to the programme must have passed/appeared in final year of Bachelor Degree Examination with Mathematics as one of the core subjects in all the three years.
23.	Statistics	A candidate seeking admission to the programme must have passed/appeared in final year of Bachelor Degree Examination with Statistics/Mathematics as one of the core subject in all three years.

FACULTY OF SCIENCE

24.	Chemistry	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination in science with chemistry as one of the core subjects in all the three years.
25.	Geography	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination in science with Geography as one of the core subjects in all the three years.
26.	Applied Geology	A candidate seeking admission to the programme must have passed/ appeared in the final year of B.Sc examination with Geology as one of the elective subjects.

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27.	Home Science	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination securing requisite percentage of aggregate marks (specified at Statute 1) with Home Science as a subject. First preference shall be given to the candidates who have passed / appeared in the B.Sc Home Science. Second preference shall be given to the candidate who have passed / appeared in the qualifying examination with home science as an elective subject.
28.	Physics	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination in science with Physics as one of the core subjects in all the three years.
29.	Electronics	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination in Science with Electronics or Physics as one of the core subjects in all the three years of the B.Sc Degree examination. In case the seats are left vacant in Open Category then the candidates with B.E/B.Tech in Electronics and Communication Engineering from the recognised Universities/Institutes shall be considered for admission under second preference.
30.	Remote Sensing & GIS	A candidate seeking admission to the programme must Bachelor Degree in Science/ B.C.A/ Engineering/ Agriculture Forestry and Bachelors Degree in Arts with Geography as one of the subjects from any recognized Indian University with not less than 50% marks.
FACULTY OF SOCIAL SCIENCES		
31.	Economics	A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination with Economics as an elective/additional subject. A candidate having passed/appeared in the final year of B.Com/BBA is also eligible subject to a maximum of 10% of the total seats.
32.	History	A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination. Preference will be given as: i) History Honours ii) History as one of the subjects at Under Graduate level/ elective or additional. iii) Allied / Social Sciences as one of the

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		<p>subject at Under Graduate level not less than 55% marks in the subject.</p> <p>iv) Other than above, nobody is eligible for admission to in M.A History.</p>
33.	Rural Development	<p>A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination with any of the following subject ie. Sociology, Economics, Political Science, History, Social Work, Psychology, Philosophy, Home Science, Education, Commerce, Management. However, 20% seats shall be open for students from other subjects/streams.</p>
34.	Political Science	<p>A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination with Political Science as a subject. Total 80% seats shall be open for the students who have completed graduation with Political Science as a subject. However, 15% seats shall be open to the students who have completed graduation with Social Science subject without Political Science. The remaining 5% seats shall be open to those students who have completed graduation with Non-Social Science, Science subjects (Natural Science, Engineering, Commerce, Medicine, and other).</p>
35.	Psychology	<p>A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination with Honours in Psychology or with Psychology as one of the elective/ core subject.</p>
36.	Sociology	<p>A candidate to be eligible for admission to M.A Sociology must have passed/appeared the qualifying examination in Sociology. A candidate who has passed the qualifying examination not with Sociology shall also be eligible for admission to M.A Sociology provided that;</p> <p>a) A candidate who has passed/appeared the qualifying examination not with Sociology but with any of the following subjects: namely Anthropology, Economics, Political Science, History, Psychology, Education, Social Work and Philosophy securing atleast 55% of the aggregate marks provided that a number of such candidate/s admitted to the course shall not exceed 30% of the total number of open merit seats.</p> <p>b) A candidate who has passed/appeared B.Com/ BBA/ B.Sc/ B.Sc Agriculture/ B.Sc</p>

		Home Science/ LL.B (Professional) examination securing 60% of the aggregate marks shall also be eligible provided that a number of such candidate/s admitted to the course shall not exceed 20% of the total number of open merit seats.
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Note : 1. Candidates who are not permanent residents of the territorial jurisdiction of the University of Jammu, but has passed B.A./B.Sc/B.Com/BBA/BCA (General or Honours examination) with not less than 60% marks from a University other than the University of Jammu shall also be considered for admission subject to the condition that the number of seats under this category shall not **exceed 10%** of the total number of seats available in the programme of study.

27. SCHEDULE FOR CALCULATION OF MARKS/POINTS FOR ACHIEVEMENTS MADE BY A CANDIDATE DURING 3-YEARS TENURE OF THE QUALIFYING DEGREE PROGRAMME AS A REGULAR STUDENT, IN SPORTS/CULTURAL AND LITERARY/N.C.C./N.S.S./BHARAT SCOUTS & GUIDES ACTIVITIES.

SPORTS

S. No Event/Activity participated in Maximum Marks/Points per Event/ Activity

1. Represented the country in any Sport/game competition recognized by the Indian Olympic Association and organized by concerned International Federation. **10**
2. Performance /participation at individual/team level in any sport/game in a Senior National Competition recognized by concerned All India Sports Federation/Association/ Board of Cricket Control of India (B.C.C.I), securing :

First Position	7.0
Second Position	6.5
Third Position	6.0
Participation only without securing any position	5.0
3. Performance /participation at individual/team level in any sport/game in an All India Competition/Federation Cup Competition recognized by concerned All India Sports Federation/Association/ Association of Indian Universities (AIU)/BCCI, securing : **6**

First Position	6.0
Second Position	5.5
Third Position	5.0
Participation only without securing any position	4.0
4. Performance/participation at individual/team level at any sport/game in International competition recognised by AIU/BCCI, securing : **6**

First Position	6.0
Second Position	5.5
Third Position	5.0

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- Participation only without securing any position 4.0
5. Performance/participation at individual/team level in any sport/ game in Inter-State North Zone competition recognized by concerned All India Sports Federation/Association/BCCI, securing: 6
- First Position 6.0
- Second Position 5.5
- Third Position 5.0
- Participation only without securing any position 4.0
6. Performance/participation at individual/team level in any sport/ game in Inter-University North Zone competition recognized by AIU/ BCCI securing: 6
- First Position 6.0
- Second Position 5.5
- Third Position 5.0
- Participation only without securing any position 4.0
7. Having attended an All India Coaching Camp organised by concerned All India Sports Federation/Association/AIU/BCCI for selection to represent the country in any sport/game, or having been member of a Combined Universities team/contingent constituted/recognized by AIU for any sport/game. 6
8. Performance/participation at individual/team level in any sport/game in Junior National competition recognized by concerned All India Sports Federation/Association/ BCCI/ Athletic Federation of India, securing: 3
- First Position 3.0
- Second Position 2.5
- Third Position 2.0
- Participation only without securing any position 1.5
9. Performance/participation at individual/team level in any sport/game in Inter-College competition organized by Jammu University, securing: 2
- First Position 2.0
- Second Position 1.5
- Third Position 1.0
- Participation only without securing any position 0.5

NOTE: Outstanding Sports persons having played in any Senior National event in any of the games shown in Annexure-IX shall also be considered for admission under Sports category.

CULTURAL & LITERARY ACTIVITIES:

S. No Event/Activity participated in Maximum Marks/ Points per Event/ Activity

1. Having attended Youth Cultural Exchange Programme at International Level or having participated & performed in any International Youth Festival organized

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through Association of Indian Universities (AIU)/State/Central Govt. Agencies:

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2. Having participated and performed as a member of the State/Jammu University contingent in any solo/group item in National competition, organised by the Association of Indian Universities (AIU)/ State/Central Govt. agency, securing: 10

First Position	10.0
Second Position	9.0
Third Position	8.0
Fourth Position	7.0
Participation only without securing any position	6.0

3. Having participated and performed as a member of the Jammu University contingent in any solo/group item in an Inter-University Zonal Competition, securing: 9

First Position	9.0
Second Position	8.0
Third Position	7.0
Participation only without securing any position	4.0

4. Having participated and performed as a member of the contingent of an affiliated College/ University/ Teaching Department in any solo/group item in a competition namely "Display Your Talent" or any other competition organized by the Department of Students Welfare, University of Jammu securing : 8

First Position	8.0*
Second Position	7.0*
Third Position	6.0*
Certificate of Merit/Consolation Prize	4.0*

***Student Accompanists will get only 50% points**

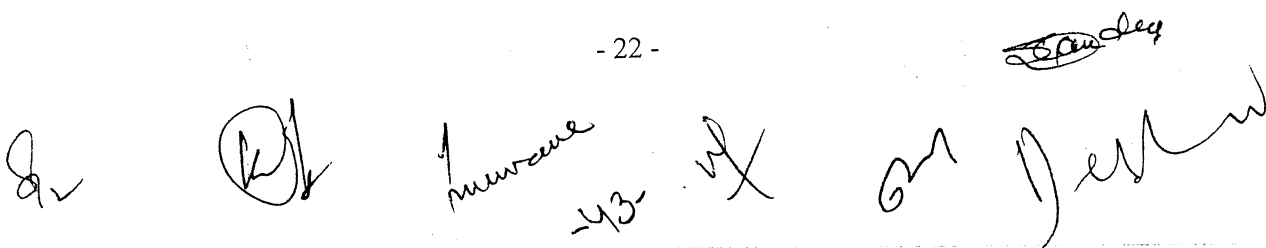
5. Such of the candidates who distinguish themselves individually in a team event shall get awards in addition to the above score in the team event:

a) For overall best performance	3.0
b) For Acting Award in One-Act Play or Skit:	2.5
i) Best Actor/Actress	2.5
ii) 2nd Best Actor/Actress	2.0
iii) 3rd Best Actor/Actress	1.5
iv) Certificate of Merit/Consolation	1.0

6. Having participated and performed as a member of the contingent of an affiliated college / university team in any solo / group item in a competition organised by the J&K Academy of Art, Culture and Languages, securing : 7

First Position	7.0
Second Position	6.0
Third Position	5.0

7. Having secured recognition as approved Music/Drama Artist of Akashwani (Primary Service)/ Doordarshan Kendra as certified/ countersigned by the

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EXPLANATION : Cultural and Literary activities shall include:

FINE ARTS: Painting, Sketching, Poster-making, Cartooning, Collage, Clay modeling, Rangoli, Flower arrangement, Installation & Photography. **MUSIC:** Light Vocal (Solo), Semi-Classical Vocal (Solo), Classical Vocal (Solo), Western Vocal (Solo), Western Group Song, Indian group song, Classical instrumental(Solo) (Percussion and Non-Percussion). **DANCES:** Classical Dance (Solo), Creative Dance (Solo) and Folk/Group Dance **THEATRICALS:** Mime, Skit, Monoacting, Mimicry and One Act Play presentation. **LITERARY:** Short Story and Essay Writing, Debate, Elocution, Poetry recitation, Quiz competitions and Youth Parliament. Participation in the aforesaid activities will fetch credits only if these are organized and/or authenticated by the concerned Wing/Authority of the University of Jammu i.e. Office of the Dean Students Welfare. Certification to that effect by any other Organization, Body, Society, Club, University Teaching Department, College, Institution, NGO etc shall not be entertained. Concerned Govt. Departments/Agencies organizing competitions in such activities and awarding participants therein, shall have to provide the list of prize winners/participants to the Office of the Dean Students Welfare of the University within a month from the date of completion of such a competition, failing which no credit shall accrue to a candidate seeking admission under Cultural and Literary Activities, though participated therein.

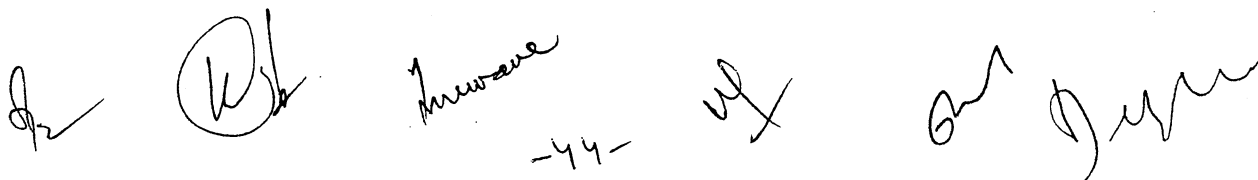
NATIONAL CADET CORPS (NCC)

S. No Event/Activity participated in Maximum Marks/ Points per Event/ Activity

1. Having attended NCC Youth Exchange Programme in foreign countries. 9
2. Having attended Republic Day (RD) camp at Delhi and adjudged / Secured position in an individual/ team competition as under 7
 - Best Cadet 7.0
 - First Position 6.5
 - Second Position 6.0
 - Third Position 5.5
 - Participation only without securing any position 5.0
 - Participation in Local Republic Day and Independence Day Parade 3.0

NOTE: Cadets attend minimum 10 to 15 days preparatory parades for participation in local Republic Day and Independence Day parades held at all District Levels. The certificates must be issued / authenticated by Divisional Commissioner / DC of the concerned districts.

Thal Sainik (TSC) / Vayu Sainik (YSC) / Nau Sainik (NSC) Camps :



1. TSC / YSC / NSC : These are all India Camps held every year, and are for a duration of 12 days. In these camps cadets represent their Directorate in Inter-Directorate Competitions. The Following All India Inter--Directorate Competitions are held during these camps:-
 - a) Shooting

- b) Map Reading
- c) Communication
- d) Health & Hygiene
- e) Obstacle Course
- f) Line Area

NOTE: To select and prepare cadets for the above competitions, three camps of 12 days duration each are held at the Group and Directorate level. Hence, a cadet who finally represents the Directorate at Delhi has to attend four camps of 12 days duration each.

The process of selection and nomination is a kin to Republic Day (RD) Camp. Hence TSC/YSC/NSC should be treated at par with RD Camp and points awarded should be equivalent to RD Camp. 7

3. Having been awarded Defence Secretary's / Director General's (DG) medal/ commendation card 6

4. Having received/been awarded any of the following : 5
 1. Commendation/appreciation letter from Deputy D.G.N.C.C, J&K. 5.0
 2. Medal of Duke of Edinburgh Award 5.0
 3. Governor's/Chief Minister's Medal. 5.0
 4. Best cadet cash Award on overall performance from Deputy DGNCC, J&K. 5.0
 5. Participation in Slithering/Parasailing/Para diving 3.0
- These are individual events that are not included in the list. A cadet has to undergo 7 to 10 days training prior to undertaking this adventure activity.

5. Having passed "C" certificate examination of NCC in 5

A - grade	5.0
B - grade	4.5
C - grade	4.0

6. Having attended any of the following All India NCC Camps of not less than 10 days duration and adjudged / secured position therein in an individual/team competition as under 5

- | | |
|--------------------------------------------------|-----|
| Best cadet | 5.0 |
| First Position | 4.5 |
| Second Position | 4.0 |
| Third Position | 3.5 |
| Participation only without securing any position | 3.0 |

EXPLANATION: The Camps are :

- i) Army Attachment Training Camp;
- ii) National Integration Camp;
- iii) Advanced Mountaineering Camp;

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- iv) Trekking Expedition Camp;
 - v) Basic and Advanced Leadership courses Camp;
 - vi) Snow Skiing and Water Sports courses Camp.
 - vii) Rock Climbing Camp.
7. Having successfully undergone NCC para-training course at Agra/courses conducted at IMA/Women Training Camp at Gwalior. 4
- 1 Basic Mountaineering Course. 4.0
- This is a 15-day camp held at various mountaineering institutes.
- 2 Pre-TSC-I, II and Pre-RDC, I to III 4.0
- These camps are of 12 days duration each. They should be treated at par with Annual Training Camp (ATC) which is also of 12 days duration:
8. Having passed "B" certificate examination of NCC in :
- | | | |
|-----------|-----|---|
| A - grade | 3.0 | |
| B - grade | 2.5 | |
| C - grade | 1.0 | 3 |
9. Having secured position in an Inter-Collegiate Competition Organised by the University through NCC: 2
- | | |
|-----------------|-----|
| First Position | 2.0 |
| Second Position | 1.5 |
| Third Position | 1.0 |
10. Having attended NCC Annual Training Camp (ATC) of not less than 10 days duration 2
11. Having donated blood in a camp organised by NCC, subject to a maximum of three donations per year to be assessed @ 2 marks/point per donation. (Certificate of the donation must be issued by designated Red Cross Authority/Chief Medical Officer of the District/Blood Bank Officer of Medical College and duly authenticated by the camp incharge.

NOTE :

1. No provisional certificates shall be entertained for 'B' and 'C' certificate examination.
2. A candidate has to earn minimum score of eight credits to be eligible for consideration of Admission under NCC category.
3. No certificate shall be entertained unless issued by the concerned authorities / agency with proper seal and signature.
4. The highest marks of an event in the same category shall be awarded.
5. RD/ID Certificates issued only by Divisional Commissioner/Deputy Commissioner shall be considered.
6. For admission under the category of NCC participation during the 3 year tenure of B.A./ B.Sc/ B.Com./ B.B.A./ B.C.A.(General course 10+2+3) shall be considered.

NATIONAL SERVICE SCHEME (NSS)

S. No Event/Activity participated in Maximum Marks/ Points per Event/ Activity

1. Having participated in international NSS Youth Exchange Programme 9

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2. Having been awarded for NSS activities with any of the following :
- | | |
|---------------------------------------------------------|-----|
| a) Governor's Medal | 8.0 |
| b) Education Secretary's Commendation card/Medal | 6.0 |
| c) Certificate of rendering 120 hours of social service | 5.0 |
- Continuously for 2 years (Vice-Chancellor's Commendation Certificate)

EXPLANATION : To obtain 120 hours social service certificate as mentioned above, report concerning 120 hours social service rendered in addition to the regular, special and NSS camping activities along with 'NSS Work Diary' certified and verified by concerned NSS Programme Officer, Principal/Chairman, along with documentary evidence, shall be submitted to the NSS Coordinator. The Chairman, NSS Advisory Committee/Vice-Chancellor shall issue such a certificate on the basis of the report of NSS, Programme Coordinator. All documents as per directions & norms should be submitted in the month of April.

3. Having participated in Republic Day Camp, New Delhi as follows: 7
- | | |
|--------------------------------------------------------------------------------------------|-----|
| a) Having attended & been adjudged as Best NSS Volunteer/ Commander in the RD. Camp | 7.0 |
| b) Having only attended the Camp | 6.0 |
| c) Having attended Pre-Republic Day camp organised by Govt. of India | 5.0 |
| d) Having attended Two day selection workshop for Pre RD. Camp organised by the University | 3.0 |
4. Having participated in all India Camp such as National Integration Camp/All India Youth Camp/Youth Festival organised by University/Regional Centre, NSS in collaboration / sponsored by Govt. of India, Ministry of Youth Affairs and Sports. 6
- | | |
|----------------------------|-----|
| - Best Volunteer (overall) | 6.0 |
| - Participation | 5.0 |
5. Having participated in Inter College NSS Camp organised by University/College for duration of not less than 7 (seven) days & sponsored by University/State Govt. 5
- | | |
|--------------------------|-----|
| Best Volunteer (overall) | 5.0 |
| Participation | 4.0 |
6. Having participated in NSS Camp of not less than 10 Days duration organised by the College. (Subject to the submission of list of the participants with their full description in the office of NSS, Programme Coordinator.) No credit will be given in case of such colleges where the records of the Special Camps have not been submitted in the NSS Office within one month of the organisation of such camps. A maximum of three Annual Camps (10 days duration) at U.G. level shall be considered for admission under NSS achievement category. 4
7. Having secured in any recognised individual inter-collegiate/collaboration with Govt. of India / State Govt./any Govt. Deptt. 3
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|-----------------|-----|
| First Position | 3.0 |
| Second Position | 2.5 |
| Third Position | 2.0 |

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8. Having participated in a Two/Three Days Training Workshop on Youth Leadership or on any relevant Social issue organised in the Office of the Programme Coordinator, NSS in collaboration with State Govt. / GOI / NGO's OR Having participated in a Two/Three Day Training Workshop Course on Youth Leadership or on any relevant Social Issue organised by the college NSS units. Provided that permission for such workshop has been obtained 15 days prior to the commencement from the Programme Coordinator, NSS University of Jammu on the recommendations of the Programme Officer of the concerned college. The list of the participants has to be submitted in the office of the Programme Coordinator, NSS University of Jammu within Ten days of the completion of workshop. 3

9. Having participated as a member of the NSS unit of College in camps/courses of not less than seven (7) days duration organised by Govt./Semi Govt. agencies/NGO's/ Social Organisation in coordination/collaboration with NSS, Programme Coordinator/Regional Centre. Provided that permission for such participation has been obtained 15 days prior to the commencement of the camp/course from the Programme Coordinator, NSS on the recommendation of the Programme Officer of the concerned unit and the Principal of the concerned college. 3

10. Having donated blood through NSS unit of the colleges subject to a maximum of 3 donations per year, to be assessed @ 2 marks/points per donation, on the production of a certificate to be issued by District Chief Medical Officer/Blood Bank Officer of a Medical College/Red Cross Authority and duly authenticated by Incharge NSS Unit P.O./ Principal. 2

NOTE :

1. The certificate issued with effect from 2007-08 session should bear the VEC (Volunteer Enrolment Code) number issued by the office of NSS Programme Coordinator. No certificate without VEC number will be eligible for the admission purpose.
2. A candidate has to earn minimum score of eight credits to be eligible for consideration of Admission under NSS category.
3. The highest marks of an event in same category shall be awarded.
4. Each certificate issued by the NSS units should be authenticated by the office of NSS Programme Coordinator. No certificate without proper authentication shall be considered for admission under NSS category.
5. The Programme Officer/s, NSS of the college & concerned has to submit a list of participants of an event duly forwarded by the Principal along with the certificates to be authenticated by the Programme Coordinator, NSS, University of Jammu.
6. No inter college activity can be organised at the college level without the prior permission of the office of the Programme Coordinator, NSS, University of Jammu.

For admission under the category of NSS participation during the 3 year tenure of B.A./B.Sc./ B.Com./B.B.A./B.C.A. (General course 10+2+3) shall be considered.

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BHARAT SCOUTS & GUIDES:

The admission under the Bharat Scouts & Guides may be offered to such students, who fulfill the eligibility conditions to be determined on the basis of the list of activities given below:

S. No Event/Activity participated in Maximum Marks/Points per Event/ Activity

1. Participated in International Events organised by National HQRS of Bharat Scouts & Guides. **9**
 2. President Awardee (Scouts & Guides / Rovers & Rangers) **8**
 3. Vice-President Awardee (Rovers & Rangers) **7**
 4. Prime Minister Shield Competition Awardee (Scouts & Guides) **6**
 5. Governor's Rajya Puraskar & Certificate of Honour (Scouts & Guides). **6**
 6. Participation in Jamboree / National Camps organised by National HQRS of Bharat Scouts & Guides (Scouts & Guides / Rovers & Rangers). **5**
 7. Participation in State Level Special Camps organised by J&K Bharat Scouts & Guides (Scouts & Guides / Rovers & Rangers). **4**
 8. Having completed Parvesh, Parveen and Nipun stages of Rovers & Rangers of J&K Bharat Scouts & Guides. (Rovers & Rangers). **3**
- Having donated blood through Bharat Scouts & Guides to a maximum of 3 donations per year to be assessed @ 2 marks / points per donation on the production of a certificate to be issued by District Chief Medical Officer / Blood Bank Officer of a Medical College / Red Cross Authority and duly authenticated by State Chief Commissioner J&K Bharat Scouts & Guides. **2**

28. MERIT DETERMINATION

Admission to the Master Degree Programme in the PG Departments of the University shall be made on the basis of Entrance Test and overall academic merit of qualifying examination.

Inter-se-merit of the candidates seeking admission to a programme of study in a teaching department, shall be determined by the concerned admission committee and where necessary, in consultation with the Committee constituted to assess achievement in reserved categories of Sports/Cultural & Literary, and N.C.C./National Service Scheme/Bharat Scouts & Guides activities.

29. SELECTION CRITERIA FOR ADMISSION

The candidates belonging to General Category have to secure minimum 30% marks and candidates belonging to SC/ST Category have to secure minimum 25% in the Entrance Test to be eligible to seek admission in the Master Degree Programme. However, after earning eligibility, admission to a particular course shall be made on the basis of Composite Merit as per the following weightage:

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| i) Academic Merit | : | 75% |
| ii) Entrance Test | : | 25% |

Format of Entrance Test

Entrance Test will have 150 objective type questions, each carrying one mark and will be of 2 ½ hours duration. For every wrong answer, 0.25 marks will be deducted (Negative Marking). The contents of the paper shall be as under:

- | | | | |
|--------------------|----------------|----------------------|----------------|
| 1) General English | : 40 questions | 2) General Knowledge | : 40 questions |
| 3) Reasoning | : 40 questions | 4) Numerical Ability | : 30 questions |

30. SELECTION CRITERIA FOR ACHIEVEMENT CATEGORIES

Merit of the candidates applying under reserved categories of Sports/Cultural & Literary, and NCC/NSS/ Bharat Scouts and Guides activities as specified in Statute 22 shall be determined on the basis of (i) marks/points awarded to such a candidate for these activities as detailed in Statute 25, plus (ii) one-fourth (1/4) of the composite merit (75% of the qualifying examination + 25% of JUET Score). The composite score thus calculated, shall form the basis of admission, PROVIDED that the candidate seeking admission unless covered under Statute 27 has not been admitted to any programme of study in the University in an earlier session under the aforesaid reserved categories. PROVIDED also, that where candidates have obtained equal composite score, the tie shall be resolved by reference to their achievement merit in the respective activity determined as per Statute 27. Higher achievement merit shall determined priority in admission.

31. ORDER OF ADMISSION

31.1 Subject to fulfillment of eligibility criteria and other conditions prescribed for a course of study, admission in a teaching department of the University shall first be given to a candidate who:

- i) has passed in the qualifying examination from the University of Jammu.
- ii) is a permanent resident of the territorial jurisdiction of the University but has passed in the qualifying examination or an equivalent examination from a University other than the University of Jammu.
- iii) is an employee of the Central or a State Government or a Public Undertaking or any other organization recognized for the purpose by the Syndicate, posted within the territorial jurisdiction of the University or son/daughter/ spouse of such an employee.
- iv) is not permanent resident of the territorial jurisdiction of the University of Jammu, but has passed in B.A./B.Sc./B.Com./ BBA/BCA (General or Honours examination) with not less than 60% marks from a University other than the University of Jammu,

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subject to the condition that the number of seats under this category shall not exceed 10% of the total number of seats available in a programme of study.

- 31.2 After making admission of students falling under Statute 31.1 if seats in any course of study remain vacant these shall be open to such other candidates as have passed in the qualifying examination from any recognized University provided they have applied in time and are otherwise eligible.

Note: In view of rampant reports of fake certificates and fake Universities, the University reserves the right of screening applicants seeking admission who have obtained their qualifying degrees from Universities other than the University of Jammu and evaluating their competence before considering them for admission in a manner as would be notified by the Office of the Dean Academic Affairs from time to time.

- 31.3 Unless otherwise provided for in these Statutes, a person after having passed in the B.A./B.Sc./B.Com.(General)/BBA/BCA/ Honours examination or an examination recognized equivalent thereto, seeks admission for the first time to a Post Graduate programme or in a department of study of the University shall be given preference over a person who has already undergone any Post Graduate Course in any University.

Note: This Statute shall also be applicable to other P.G. Departments where the admission is done through a separate Entrance Test.

Explanation:

- i) Such of the candidates who have pursued a Post Graduate programme for not more than first two semesters or one academic year in a teaching department of this or any other University, or have not passed any Post Graduate examination as a private candidate shall be treated at par with students seeking admission to a Post Graduate programme in the University for the first time PROVIDED that admission under such a parity shall be considered only once i.e. in the session immediately following the first admission.
- ii) Persons having pursued one year Diploma Programme in a teaching department of any University or have obtained B.Lib. Sc. or B.Ed. degree shall be treated at par with the students who are seeking admission to a Post Graduate Programme in the University for the first time.

- 31.4 Notwithstanding anything contained in these Statutes, a student who having fallen short of attendance for reasons beyond his/her control becomes ineligible to appear in the University examination shall be considered for fresh admission in the next consecutive year in the same programme of study in which he/she fell short of lectures in the preceding year alongwith

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those who apply for admission to a programme of study in the University for the first time. The concession shall be available to a candidate only once PROVIDED that he/she figures in the merit list and also, that conduct of such a candidate during his/her previous stay in the department has been to the entire satisfaction of the Head of the department concerned.

Supernumerary Seats

- 31.5 i) The University may, subject to fulfillment of eligibility conditions consider the admission of one candidate in each programme belonging to Kashmir migrant families, in order of merit, not exceeding one in a particular programme, provided that such a candidate produces documentary evidence of belonging to a family registered as Kashmiri Migrant subject to production of the said Certificate from the Relief Commissioner. Such admission may be authorized by the Dean Academic Affairs against a seat which shall be supernumerary in a programme of study in the department.
- ii) The University may, subject to the fulfillment of the eligibility conditions consider the admission of one candidate in each programme belonging to the wards of permanent employees of the University of Jammu (Teaching/Non-Teaching), in order of merit, not exceeding one in a particular programme. Such admission shall be authorized by the Dean Academic Affairs against a seat which shall be supernumerary in a programme of study in the Department.
- iii) The University may, subject to the fulfillment of the eligibility conditions consider the admission of single girl child in each programme, in order of merit, not exceeding one in a particular programme, provided that such a candidate produces documentary evidence and an affidavit duly sworn in before the First Class Magistrate for being single girl child. Such admission may be authorized by the Dean Academic Affairs against a seat which shall be supernumerary in a programme of study in the department.
- 31.6. Any person in employment or self employment or engaged in a business or profession, is not eligible for admission to any whole time programme i.e. a programme conducted during the day time, in the University teaching departments. Such a person may, however, be considered for admission, PROVIDED that :
- (i) if in employment, he/she will produce a certificate from his/her employer that the employer has no objection to his/her pursuing a whole time programme in the University and that the employee is on authorized leave for the purpose of study in the University.
- (ii) if self employed or engaged in a business or a profession, he/she will give a written undertaking to devote his/her whole time for studies as a student during the period he/she remains on rolls of the University teaching department and he/she shall not engage in any business or profession or a vocation during this period or engage in any activity which is likely to interfere with his/her studies in the University. Such

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cases will be examined by the Admission Committee which will make appropriate recommendations to the Dean Academic Affairs.

Explanation:

All programmes shall be treated as whole time programmes of study, except if provided otherwise.

32. CANCELLATION OF ADMISSION:

- 32.1** A candidate who is granted admission shall not take up any employment or engage in any business or profession as long as he/she is on the rolls of the University. Any student who takes up an employment or engages in business or profession in violation of the Statutes, his/her name shall be struck off from the rolls of the teaching department of the University.
- 32.2** The Admission Committee concerned, with the approval of the Dean Academic Affairs, shall have the authority to refuse or cancel admission of a candidate/student who:
- (i) either fails to produce the requisite certificate in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine,
 - (ii) in the opinion of the Admission Committee, has taken up employment or vocation which is likely to interfere with his/her studies in the University,
 - (iii) fails to pay the fees and deposits including Hostel fees and deposits within the time prescribed by the Warden of the Hostel concerned.
- 32.3** The Head of the Department shall be competent to cancel admission of a student enrolled for a programme of study in the department if the student remains absent without permission of the Head of the Department concerned for a period of 15 days continuously.

PROVIDED that before cancellation of admission, the concerned Head of the Department will provide an opportunity to such a candidate to explain within 07 days why action be not taken against him/her.

33. NOTIFICATION OF SELECTION LIST AND FEE:

- 33.1** Names of the candidates selected for admission shall be notified from time to time on the Notice Board of the concerned Department. The candidates shall be required to watch such notifications and comply with the instructions given in all respects failing which their selection shall be cancelled and no complaint will be entertained in this regard.

- 33.2** Admission fee and other charges payable by each student selected for admission to a programme of study shall be such as may be prescribed from time to time.

Provided that if a student having been admitted to a programme in a teaching department and having deposited the required fees is selected subsequently, in the same session, in any other department of the University, the transfer of fee deposited by him/her shall be allowed by the Admission Committee.

33.3 Refund and deduction of Fee

If a student having been admitted to a programme discontinues or applies for cancellation, the refund of fee deposited shall be as under:

S.No.	Open/Reserved Categories		Self-Financing Seats	
	Period	Deduction	Period	Deduction
i)	Within the period of admissions.	Rs.550/-	Within the period of admission.	5% of total amount of fee deposited.
ii)	After the last date of admissions but before the meeting of Appellate Committee.	Rs.1100/-	After the last date of admission but before the meeting of Appellate Committee.	7% of total amount of fee deposited.
iii)	Within five days after the Appellate Committee meeting.	Rs.3300/-	Within five days after the Appellate Committee meeting.	10% of total amount of fee deposited.
Thereafter no refund claim shall be entertained.				

- 34.** If as a result of re-evaluation, a candidate passes in the B.A./B.Sc./B.Com./BBA/BCA Part-III/Semester I to VI examination, he/she shall be considered for admission in a Teaching Department only if seat/s is/are available and the merit of such a candidate is higher than that of the candidate who is at the top of the waiting list of the concerned teaching department.

Provided further that no admission shall be made in the teaching department of the University after 07 days after the meeting of the Appellate Committee.

The attendance of a candidate who is granted admission under the statute shall be counted from the date of his/her admission.

35. INTERPRETATION OF STATUTES

There shall be a Committee consisting of the following members to interpret these Statutes whose decision shall be final and binding:-

- i) Dean Academic Affairs (Chairperson)

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- ii) Deans of Faculties of Arts, Social Sciences, Education, Business Studies, Mathematical Sciences, Law, Science and Life Sciences.
- iii) Registrar
- iv) Asstt./Dy. Registrar, Academic Affairs (Secretary),

Majority of the members shall form the quorum.

36 STUDENT AID FUND

There shall be a Student Aid Fund to provide financial assistance to the economically disadvantage and needy students belonging to low income group families as per regulations.

37 SCHOLARSHIP FOR SPORTS MEDAL WINNERS/ PARTICIPANTS OF NATIONAL/ INTERNATIONAL EVENTS

37.1 Eligibility:

- i) The Scholarships will be provided to the Medal winners of National games and participants in, recognized international sporting events recognized by World University Service International Olympic Committee and Olympic Committee of Asia (OCA) who have taken admission in the University/ College covered under section 2(f) & 12B of UGC Act.
- ii) In the subsequent years this scholarship shall depend on their subsequent sports performance.

37.2 Pattern of Assistance

- i) The pattern of assistance will be as per the chart mentioned below depending upon the level of performance of the concerned sports person

S.No.	Items		Financial Assistance				
			Category-I			Category-II	
		Courses	Medals of Olympics, World Championship (more than 20 countries)	Participation at Olympics, World Championship (more than 20 countries), Medal of Common Wealth, Asian, Afro-Asian Games	Participation at World Championship (less than 20 countries), Common Wealth, Asian, Afro-Asian Games, Medal at Asian Championship (including Asian Games)	Participation at Asian Championship, World University Games, Medal at SAF Games	Participation in SAF Games, Medal of National level Competitions
1	Tuition Fee and other	Bachelor Degree	Actual				75% of Actual
		PG Diploma					
		PG Degree					
		M.Phil.	Rs.7500/- per month + Actual				Rs.5000/-

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							per month + Actual
		Ph.D.	As per JRF scale (UGC)				Rs.7500/- per month + Actual
		MBA or other professional courses	Rs.7500/- per month + Actual				Rs.5000/- per month + Actual
2	Hostel Facilities (Boarding & Lodging)		Actual				Actual
3	Kit		Rs.15000/ annum	Rs. 15000/ annum	Rs.10000/ annum	Rs. 7500/ annum	Rs. 6000/ annum
	Allowances for special courses at Abroad		As per Govt. of INDIA norms				

ii) The financial assistance depending upon the eligibility will be reimbursed by the UGC to the University concerned. The University will be responsible for submitting all relevant documents as per the guidelines and the **proforma given in Annexure of the scheme**.

iii) For the loss of the classes of the concerned sports person because of their engagements in sporting authority, the University concerned will make special efforts in terms of completion of syllabus and attendance.

37.3 Cancellation of Scholarship

UGC may terminate scholarship of any student in case of :

- misconduct of the awardees, if any, reported by the University/ College/Institution.
- Unsatisfactory progress report i.e. if the candidate frequently fails in his/her examination will not be given further assistance as mentioned above.
- The scholarship may be terminated by the Commission on the recommendations of the University at any time during the tenure and the decision of the Commission will be final and binding.

37.4 Documents to be submitted through University/ College by the student :

- The candidate is required to submit an application in the prescribed form (given in Annexure) for availing of the scholarship.
- A certificate of the participation/medal winner as per the eligibility mentioned above as proof (Attested by Registrar/Principal).

37.5 Certificates to be submitted by the Concerned University/College/ Institution to the UGC

Every year University/Institution will submit a complete statement of the following:-

- Statement giving the names of the students selected for the scholarship along with their receipt of scholarship amount.

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- ii) Progress report to be submitted after the completion of first year in terms of sports performance and academics.
- iii) Utilization Certificate for the previous grant released.
- iv) A certificate giving justification for continuance of the scholarship issued by the Director/Head of the Department duly forwarded by the Registrar/ Principal.

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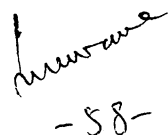
ANNEXURE

**APPLICATION TO BE SUBMITTED BY THE CANDIDATE FOR
AVAILING ASSISTANCE UNDER THE SCHEME OF "SCHOLARSHIP
FOR SPORTS MEDAL WINNERS / PARTICIPATIONS OF NATIONAL /
INTERNATIONAL EVENTS.**

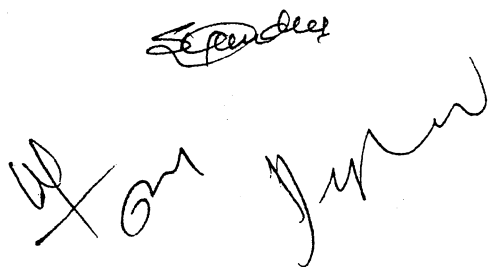
1. Name of the Candidate
2. Date of Birth
3. The course to which admission
has been taken
4. The year for which the Scholarship is claimed
5. Name of the University/College/Institution
6. the category of claim
7. Name of the sports event in which won
the medal/participated (Please tick)
 1. Olympic
 2. Asiad
 3. Commonwealth
 4. National/International/World Championship/Youth Olympic
 5. Other International events
8. Academic year of the admission taken
9. Certificate of the medal winner/participation as proof
(Attached)

Signature of the candidate




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ANNEXURE

FORM FOR SUBMITTING THE PROPOSAL FOR CLAIM FOR RE-IMBURSEMENT OF EXPENDITURE INCURRED BY THE UNIVERSITY/ COLLEGE UNDER THE SCHEME OF FREE EDUCATION FOR SPORTS MEDAL WINNER/PARTICIPANTS OF NATIONAL/INTERNATIONAL EVENTS.

1. Name of the University/College/Institution with full address
2. Whether the University/College has been listed under scheme 2 (F) and 12(B) of the UGC Act of 1986 (if so the date of such inclusion)
3. No. of students enrolled/admitted under the scheme in the year of submitting the proposal.
4. A brief record of the activities and achievement under taken by the student during the year (sports performance and academics)
5. Categories under which the students have claimed assistance
6. Documents to be submitted by the concerned University/College at the time of submission of the claim.
 - (i) Statement giving the names of the students selected for the scholarship alongwith their receipt of scholarship amount
 - (ii) Progress report to be submitted after the Completion of first year in terms of sports performance and academics.
 - (iii) Utilization certificate for the previous grant Released.

Signature of Head of the Institution with seal

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38. CHOICE BASED CREDIT SYSTEM (CBCS)

38.1 Course Work

- i) Course means a semester term course of a particular programme.
- ii) Credit means weightage assigned to a course.
- iii) Grade means a letter grade assigned to a student on a 10 point scale.

38.2 Credits

- i) Lectures/Tutorials: One lecture/tutorial hour per week per semester is assigned one credit.
- ii) Practicals: One and a half laboratory hour per week per semester is assigned one credit.
- iii) Dissertation/ project work/trainings shall be as per the requirements of different programmes as recommended by concerned Board of Studies.

Note: Activities like seminars, group discussions etc. shall not exceed ten percent (10%) credit value in teaching-learning process unless otherwise specified by the Board of Studies.

38.3 Credit Based System

- i) Process of continuous evaluation of a student's performance.
- ii) Flexibility to allow the students to progress at a pace suited to individual ability and convenience, subject to regulations of credit requirements.
- iii) Each course has a certain number of credits assigned to it depending on its lecture, tutorial and lab. contact hours in a week.
- iv) Course Coordinator shall be a member of the faculty who has full responsibility for coordinating the course work of other members of faculty involved in that course, holding tests and awarding grades.
- v) In case of any difficulty student can approach course coordinator for advice and clarification.
- vi) A letter grade with a specified number of grade points is awarded in each course for which a student is registered.
- vii) A student's performance is measured by the number of credits he/she has earned & by weighted grade point average maintained by him/her.
- viii) A minimum number of credits shall have to be acquired in order to qualify for the degree.

39. NOMENCLATURE OF POST GRADUATE COURSES

39.1 Nomenclature of courses shall be done in such a way that the course code shall consist of nine characters.

- The first character "P" stands for Post graduate.
- The second character "S" stands for Semester.
- Next two characters will denote the Subject code.

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- Next character will signify the nature of the course.
- The succeeding character will denote whether the course is Core/Compulsory "C" or Elective Discipline Centric "E" or Open Elective "O"
- The next character will denote the semester number
- Last two characters will denote the paper number

39.2 Illustration of Nomenclature of Courses

PSPHTC101

P	→	Post Graduate
S	→	Semester
PH	→	Physics (Subject Code)
T/Tu/L/D/TR/IV	→	Theory (Nature of Course)/Tutorials/Laboratory/ Project based courses leading to Dissertation/ Training/Independent Study/ Special Topic Lecture Courses
C/E/O	→	Core/Elective Discipline Centric/Open Elective
1	→	Semester Number
01	→	Paper Number

40. ROLE & RESPONSIBILITIES OF COURSE COORDINATOR

- i) Full responsibility for conducting the course, coordinating work of other faculty members teaching that course, holding tests and awarding grades etc.
- ii) Collecting attendance every month from other faculty members teaching that course and keeping attendance record of students.
- iii) The Course Coordinator shall be responsible for determining the eligibility of a candidate for appearing in the examinations. In case a candidate falls short of attendance then the Course Coordinator shall not allow such candidates to appear in the examination and inform the Programme Coordinator and Controller of Examinations well in time for record.
- iv) Arrange for make-up tests, if any required.
- v) To decide grading procedure, weightage of minor & major tests, assignment and laboratory work etc. in consultation with other faculty members and announce it on first week of semester to students.
- vi) The coordinator shall assign the correction work of the test papers and the invigilation work for the tests, between the teachers, so that the work-load is equitably distributed.

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- vii) The course coordinator will hold minor and major tests for giving his/her assessment at the end of the semester.
- viii) Master Sheets bearing the performance of students in terms of marks in tests etc, except the Major Test are to be displayed to the students through the 'Notice Board' on a specified date, before start of Major Test.
- ix) Two sets of question papers for Minor-I and Minor-II tests shall be set by the Course Coordinator in each semester. These papers should be deposited with the Convener/Head of the Department within one week. Out of two sets one set shall be marked by the Convener/HoD for the examination.
- x) The evaluated answer scripts shall be shown to the students and corrections (if any) shall be made within ten (10) days after the tests.
- xi) The Course Coordinator shall ensure award of the final letter grade and its submission within the prescribed time period. Grades once awarded and submitted shall not be changed.
- xii) The deadline for submitting the final letter grade to the Programme Coordinator shall be twenty (20) days after the Major Test.
- xiii) Any case of UFM/Misconduct etc shall be framed by the Course Coordinator/Programme Coordinator and referred to DAC for appropriate action as per UFM regulations.

41. PROGRAMME COORDINATOR

Head of the Department shall be the Programme Coordinator to monitor overall implementation of the programme and shall notify the programmes being offered of odd/even semesters before the beginning of the semester course work. He/She shall coordinate work of Course Coordinator in holding tests, awarding grades, award of final letter grade and its submission to the Controller of Examinations within the prescribed time period and counseling to students for opting elective/open courses etc.

The date sheet for the Major Test shall be notified by the Programme Coordinator two weeks in advance.

Printing of Question papers for Minor Tests/Major Test will be the responsibility of the respective HODs (Programme Coordinator) of the teaching departments as per procedure laid down in the statutes.

Programme Coordinator shall be exclusively responsible for conduct of practicals, projects, dissertation and viva and permission for payment of TA/DA shall be referred to Controller of Examinations for approval and pass and payment by the Competent Authority,

42. ROLE OF CONVENER, BOARD OF STUDIES:

The Convener, Board of Studies shall get two sets of question papers set for Major Test from the faculty within one month of the commencement of the Semester. At that time, the Convener and the Course Coordinator will ensure the proper setting of the question paper/s and seal them to be

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opened at the time of examination by the Programme Coordinator. Failure to submit the question paper in time shall be reported to the office of the Dean Academic Affairs by the Convener, Board of Studies within a week for seeking necessary permission to frame the question paper.

43. COURSE STRUCTURE:

The curriculum and syllabi of the courses shall be as recommended by the respective Boards of Studies and notified by the University from time to time. The course structure in all the courses shall contain three types of courses as under:-

- a. **Core/Compulsory:** The Core Courses are basic/unique to a programme and are mandatory for a student to study to become eligible to earn a degree in a given programme.
- b. **Elective Discipline Centric:** These courses are related to a programme and provide choice to a candidate to seek specialized knowledge of allied subjects.
- c. **Open Elective:** These courses may be of two types; Generic Elective to be offered by of allied disciplines and Open Elective to be offered by unrelated disciplines.

44. ATTENDANCE:

- 44.1 Each course (theory, practical etc.) shall be treated as an independent unit for the purpose of attendance. A student shall be required to attend a minimum of 75% of the total instruction hours in a course including tutorials and seminars in each semester. The Head of the Department in consultation with the Course Coordinator concerned may condone shortage of a student in attendance in a semester for special reasons to be recorded in writing upto five (05) lectures of the lectures delivered or practicals conducted in each course separately (except the students falling under Statutes 44.5). A student whose deficiency in lectures/practicals in a course is not condoned by the Head of the Department or is not condonable shall not be eligible to appear in the semester examination in that course.
- 44.2 Candidates selected for admission to the Master's Degree Programme shall have to pursue studies, undertake academic work and appear in the examinations in all the semesters under conditions prescribed by the University.
- 44.3 Instruction in each course shall be in the form of lectures, tutorials, seminars, problem sessions, case studies, group discussions etc. according to needs of each course as may be decided by the Board of Studies concerned. In laboratory courses, instruction shall be in the form of practical work. Practical include laboratory work, fieldwork, project work/dissertation, workshop practice, surveying, extension work and map-work, if any, prescribed in the course concerned.

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44.4 A semester examination for the Master's Degree Programme shall be open to the following categories of persons:

(A) A regular student who has been admitted to the Department of the University and has his/her name submitted to the Controller of Examinations by the Head of the Department where he/she has to pursue/pursued the course for the examination and has fulfilled the following conditions to be certified by the Head of the Department concerned:

- i) he/she has been a person of good conduct;
- ii) he/she has attended not less than 75% of the lectures delivered including seminars, tutorials etc., in each course opted by him/her in that semester;
- iii) in the case of a laboratory course/practicals, he/she has attended not less than 75% of the practicals conducted;
- iv) he/she has paid the prescribed fees.

(B) Ex-students i.e. persons who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course or courses in a semester examination including minimum attendance requirement and having passed in Minor-I and Minor-II Tests taken together and having either failed to pass the Major Test in that course(s) or been unable to appear in the examination in that course(s) will be eligible to appear as a private candidate in an examination by submitting his/her application on the prescribed form along with receipt of prescribed fees to reach his/her parent department within the dates prescribed for this purpose. As and when a result is declared by the University no late fee shall be charged for the first count of 15 days from the date of declaration of result. If the result is declared late due to the own fault of the candidate no such concession shall be given in the main result.

44.5 Any student who participates in games, cultural and other co-curricular activities, as defined below, with the prior approval of the Head of the Department concerned, shall for the purpose of condoning deficiency in attendances incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period not exceeding 15 working days in a semester:-

- i) State representation in International/All India Competitions organised by agencies which are recognised by the Board of Sports and Youth Welfare;
- ii) Participation in Inter-University Competitions held under the auspices of a University or any other recognised institution as a member of the University team;
- iii) Participation in Inter-Collegiate Competitions organised by the University as a member of the teams of participating institutions;
- iv) Participation in the N.C.C., N.S.S. and National Integration Samitis activities as a member of the recognised institutions;

- v) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/Inter-University Competitions; and
- vi) Participation in the Mountaineering/Hiking/ Trekking/Skiing/Rock climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.
- 44.6 Notwithstanding anything contained in these Statutes, the Syndicate shall have the power to exclude any candidate from appearing in any examination if it is satisfied after issuing a show-cause notice to the candidate and holding an inquiry, that such a candidate is not fit to be admitted thereto.
- 44.7 A student who has earned the minimum credit in a course in the manner provided in the Statute shall be exempted from appearing in that course again.
- 44.8 A student who does not fulfill the minimum requirement of attendance in lectures/practicals in a course will not be eligible to sit in the Major Test in that course. Such a student will appear in these courses as a Private Candidate after completion of 4th & 6th Semester when the examination to such a course/s are conducted by the Department with the students of subsequent batch(es). Such candidates will have to repeat theory/practicals with subsequent batch(es) as per Statute 44.1 and complete all the requirements to be eligible for the award of the degree in the maximum time span allowed in the programme as provided under statutes.
- 44.9 A student shall be promoted from 2nd semester to 3rd semester and from 4th semester to 5th semester, as the case may be, if he/she has earned 50% credits in Theory/Practical Courses cumulatively in earlier semesters of the programme.
- 44.10 A student who has been on the rolls of a University Department of Study in the 1st or 2nd or 3rd or 4th or 5th semester of a Master's Degree Programme and earns eligibility to join the 2nd or 3rd or 4th or 5th or 6th semester of the Programme, as the case may be, but fails to join the semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever may be considered for admission to the semester concerned in a subsequent year if he/she submits application to this effect before the commencement of the semester concerned provided a seat and other facilities for the courses offered by the student are available in the Department concerned in the semester he/she wishes to join and the student seeks admission within a period of two years from the date he/she discontinues his/her studies. The final decision regarding admission of such a student shall be taken by the Head of the Department concerned with the approval of the Dean of the concerned Faculty.
- 44.11 A candidate who completes the minimum attendance requirement but does not appear in the examination in that semester or having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the

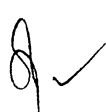

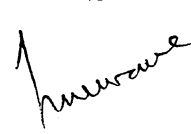

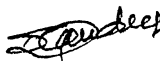

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University in failed courses/substituted courses to fill up the academic deficiencies as determined by the HoD/Convener, Board of Studies within the maximum period of 04/06 years as the case may be. This provision shall also be applicable to students appearing privately.

45. COURSE PATTERN

There shall be minimum 96 credits in the Faculties of Life-Sciences, Science and Mathematical Sciences and at least 72 credits in the Faculties of Education, Business Studies, Social Sciences and Arts. The Faculty-wise course pattern shall be as under:

S.No	FACULTIES	PROGRAMMES	TOTAL CREDIT REQUIRED**	TOTAL CREDITS TO BE EARNED FROM THE PROGRAMME**	TOTAL CREDIT TO BE EARNED OUTSIDE THE PROGRAMME**
1.	ARTS	M.A Buddhist Studies	84	80	4
		M.A Dogri	84	80	4
		M.A English	84	80	4
		M.A Hindi	72	68	4
		M.A Punjabi	84	80	4
		M.A Sanskrit	84	80	4
		M.A Urdu	76	68	8
2.	BUSINESS STUDIES	M.Com	88	80	8
		M.B.A.	128	120	8
		M.B.A.(HM)	120	116	4
		M.B.A.(IB)	136	128	8
3.	EDUCATION	M.A. Education	80	76	4
		M.Ed.	90	86	4
4.	LIFE SCIENCES	M.Sc Biotechnology	96	88	8
		M.Sc Microbiology	96	88	8
		M.Sc Biochemistry	96	88	8
		M.Sc Botany	96	88	8
		M.Sc Environmental Sciences	96	88	8
		M.Sc Zoology	96	88	8
		M.Sc Human Genetics	96	88	8
5.	MATHEMATICAL SCIENCES	M.C.A	161	153	8
		M.Sc Mathematics	108	100	8
		M.Sc Statistics	96	88	8
6.	SCIENCES	M.Sc Chemistry	96	88	8
		M.Sc Geography	96	88	8
		M.Sc Applied Geology	96	88	8

		M.Sc Home Science	96	88	8
		M.Sc Physics	96	88	8
		M.Sc Electronics	96	88	8
		M.Sc Remote Sensing & GIS	96	88	8
7.	SOCIAL SCIENCES	M.A. Economics	72	64	8
		M.A. History	72	64	8
		M.A. Rural Development	72	68	4
		M.A. Political Science	72	64	8
		M.A. Psychology	84	80	4
		M.A. Sociology	72	64	8

* Choice Based Credit System is not applicable to programmes offered in Colleges and Offsite Campuses

** Credit requirements /Courses structures are subject to modification based on decisions of respective Boards of Studies or academic / administrative feasibility.

46. AVAILABILITY OF OPEN COURSES FOR STUDENTS ENROLLED IN OTHER PROGRAMMES:

The open category courses for students shall be offered in 3rd & 4th Semester.

S.No	Faculty	Name of Course	Department	Offered In
1	Arts	Early Buddhism	Buddhist Studies	3rd Semester
2		Later Buddhism	Buddhist Studies	4th Semester
3		Dogri Ch Anoodit Sahitya	Dogri	3rd Semester
4		Natak Sahitya	Dogri	4th Semester
5		Communication Skills	English	3rd Semester
6		Gender Studies	English	4th Semester
7		Hindi Sahitya: Samanya Parichay	Hindi	3rd Semester
8		Hindi ka Kalljayi Sahitya	Hindi	4th Semester
9		Punjabi Kissa, Ikangi Ate Vartak	Punjabi	3rd Semester
10		Punjabi Kissa, Ikangi Ate Vartak	Punjabi	4th Semester
11		History of Sanskrit Literature	Sanskrit	3rd Semester
12		History of Sanskrit Language	Sanskrit	4th Semester
13		Study of Urdu Literature	Urdu	3rd Semester
14		Study of Urdu Literature	Urdu	4th Semester
15	Business Studies	Fundamental of Management	The Business School	3rd Semester
16		Innovation and Entrepreneurship	The Business School	4th Semester
17		Financial Policies & Practices	Commerce	3rd Semester
18		Contemporary Areas of Financial Accounting	Commerce	4th Semester
19		To be communicated later on	SHTM	Semester
20		Principles of Tourism and Hospitality Management	SHTM	4th Semester
21		Culture, Society and Organizational Behaviour	ICccR & HRM	3rd Semester

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66		NGO Management and Development	Life Long Learning	4th Semester
67		India as an emerging Power	DSRS	3rd Semester
68		Foreign Policy of Major Powers	DSRS	3rd Semester
69		International Organizations & International Security Concerns	DSRS	4th Semester
70		Museology and Preventive Conservation	Centre for Studies in Museology	3rd Semester
71		Cultural Heritage and art Appreciation	Centre for Studies in Museology	4th Semester

- * Students of Department falling under the faculty of mathematical sciences can opt for any four credit course (compulsory / elective) of any of the four semester of M.Sc. Statistics
- ** Students of Departments under the Faculty of Science, Mathematical Sciences and Life Sciences can opt for any four credit course (compulsory / elective) of any of the four semesters of M.Sc. Physics and M.Sc. Electronics.
- *** This course is available both to the students of Department of Mathematics as well students from other Departments.
- # List may vary based on the decision of Boards of Studies from time to time and or academic / administrative feasibility.

46.1 Determination of merit/criteria for admission to open choice courses:

The determination of merit for admission to open choice courses in the 3rd Semester shall be made on the basis of CGPA of the preceding Semester 1st, 2nd or 1st, 2nd & 3rd as the case may be. In case of tie, admission shall be made on the basis of Under Graduate result and thereafter on the basis of 12th class result.

- 46.2 The intake capacity of a particular department in open choice courses shall be restricted atleast to the sanctioned intake capacity including over and above seats.

47. EXAMINATION:

- 47.1 There shall be three tests in each semester and the student shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:

THEORY	Syllabus to be covered in the examination	Time allotted for the examination	% Weightage (Marks)
Minor test I (after 30 days)	Upto 25%	1 ½ hours	20
Minor test II (after 60 days)	Upto 50%	1 ½ hours	20
Major test * (after 90 days)	Upto 100%	3 hours	60
<p>* (i) 80% weightage in Major Test shall be given to those units which have not been covered in the two Minor Tests.</p> <p>(ii) Certain questions may be framed in such a way which may require knowledge of more than one unit or one question may have multiple parts either subjective</p>			

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and/or objective from one or more units i.e. certain questions may be from across units.		
Total		100
PRACTICAL		
Daily evaluation of practical records/internal examination/ Viva voce etc.		50 %
Final Practical performance + viva voce (External Examination)	100% syllabus	50 %
Total		100 %

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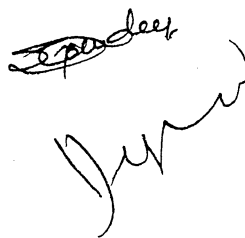
- i) The major test shall evaluate both the subjective and objective aptitudes of the student.
- ii) The examination schedule for all the tests shall be notified by the concerned Department for core and elective courses atleast two weeks in advance. The examination schedule for open/interdisciplinary courses for Major Test shall be notified by the office of the Dean Academic Affairs.
- iii) No preparatory holidays shall be provided for the minor tests and there will be no gap in between Minor tests. In Major test there should not be a gap of more than two days in between two tests.
- iv) Evaluation of the answer scripts of Major Test shall be internally conducted by the Department and other subject experts where the expertise is not available. Marks obtained by the students in Minor Tests shall be made displayed on the notice board before the Major Test.
- v) The student shall be awarded a letter grade on a 10 point scale on the basis of his/her performance in overall examinations (Minor+Major).
- vi) Answer books of Minor tests and Major test shall be shown to the students within ten (10) days and twenty (20) days respectively, and the same shall be returned to the Head of Department. The answer scripts shall be kept for 6 months and then disposed off as per procedure/rules of the University.
- vii) No claims for revision of marks shall be entertained after the students are shown their evaluation scripts.
- viii) At the end of the semester, the faculty member (Course Coordinator) shall assign a grade to each student depending upon the performance of the student in that course in minor and major tests. Award of the final letter grade and its submission to Controller of Examinations within the prescribed time period shall be the responsibility of the Programme Coordinator.
- ix) If a student is absent from Minor tests of the course due to -
 - a. death of first blood relation
 - b. accident/serious illness

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- c. participation in Sports/Cultural activities with permission of the Dean of the Faculty
 - d. any other circumstance deemed to be seen as serious/exceptional by the Head of the Department on the recommendations of the Departmental Affairs Committee.
 - e. He/She shall be permitted to take the test (s) within one month of the date of test.
- x) Candidates who have appeared in Minor Tests and failed to get the minimum required marks i.e. 14 out of 40 will not be allowed to take Major test. Such candidates shall re-appear in the Minor Test/s only once in which he/she has failed to be conducted atleast fifteen days before the Major Test.
 - xi) To qualify in a semester/programme, candidate has to obtain qualifying grade/marks in the minor tests and major test separately.
 - xii) Dissertation/Project work/Training Reports as the case may be, shall be submitted by the student to the Head of the Department concerned for evaluation not later than one month after the major test. The dissertation shall be accompanied by a declaration by the student duly countersigned by the teacher incharge/guide/supervisor as the case may be that it is his/her own work and has not been submitted previously. The candidate shall also indicate the sources he/she has consulted.
 - xiii) There shall be a Board of Examiners consisting of Head of the Department, one/two Senior Professors of concerned subject nominated by the Vice-Chancellor and one or more outside expert(s) to be appointed by the Vice-Chancellor out of the panel to be provided by the Head of the Department who shall evaluate/assess final practical performance/ dissertation of the students. Majority of the examiners shall form the quorum for the purpose.
 - xiv) TA/DA and evaluation charges to the external examiner/s shall be paid as per University rules by the Controller of Examinations.

48. ABSOLUTE GRADING SYSTEM

Marks	Grade	Grade Points	Description of performance
≥ 90	O	10	Outstanding
≥ 75 and < 90	A+	9	Excellent
≥ 65 and < 75	A	8	Very Good
≥ 55 and < 65	B+	7	Good
≥ 50 and < 55	B	6	Above Average
≥ 40 and < 50	C+	5	Average
≥ 36 and < 40	C	4	Pass/Below Average
> 20 and < 36	D	2	Fail/Poor
< 20	E	0	Very Poor

'D' and 'E' grades refer to unsatisfactory performance. The student shall have to repeat all compulsory courses where D/E grade is obtained. The weights of 'D' and 'E' Grades shall not be counted in SGPA or CGPA.

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Other grades would include:

I	-	Incomplete
W	-	Withdrawal
X	-	Continued Project
S	-	Satisfactory completion
Z	-	Non completion

48.1 Description of the grades:

'I'- would refer to 'Incomplete performance'. It may be awarded to a student if he/she has not fulfilled all the requirements of the course due to extra ordinary circumstances. An 'I' grade in a course makes a student eligible to repeat the course. 'I' grade does not appear permanently in the grade card. Upon completion of all course requirements, the 'I' grade is converted to the earned grade in the calculation of the SGPA.

W- Refers to withdrawal from a course. Withdrawal of a course is permitted upto two weeks after end of first minor test. In such a case, attendance of the student in the first course shall add to the attendance in the new course.

X- Awarded for incomplete project work, student must register for project in next semester, converted to regular grade on completion of project.

S/Z- 'S' grade denotes satisfactory completion of requirement of some specified courses. 'Z' grade is awarded for non completion of the course requirements and the student will have to register for the course again.

49. EVALUATION INDICES

The performance of a student shall be evaluated in terms of two indices, viz. the Semester Grade Point Average (SGPA) which is the Grade Point Average for a semester and Cumulative Grade Point Average (CGPA) which is the Grade Point for all the completed semester at any point in time. The SGPA shall be calculated on the basis of grades obtained in all courses, except courses in which S/Z grade is awarded, registered for in the particular semester.

While undertaking the course work, the following terms shall have to be defined:

'Semester Grade Point Average' (SGPA) means weighted average of grades in a semester = $(\sum G_i \cdot C_i) / \sum C_i$

'Cumulative Grade Point Average' (CGPA) means total weighted average of grades in all semesters = $(\sum G_i \cdot C_i) / \sum C_i$, where G_i are the grade points in the i^{th} course, and C_i are the credits in the i^{th} course.

SGPA and CGPA shall be calculated up to two decimal places, after rounding off the third decimal to the nearest second place integer decimal, and 0.005 to be increased to 0.01.

$$SGPA = \frac{\sum (\text{Earned credits} \times \text{Grade point}) \text{ for all courses where minimum 'C' grade is obtained}}{\sum (\text{Registered Course credits}) \text{ S/Z grade courses}}$$




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The CGPA is calculated on the basis of all pass grades and courses in which S/Z grade is awarded, obtained in all completed semesters.

$$\text{CGPA} = \frac{\sum (\text{Earned Course credits} \times \text{Grade point}) \text{ for all courses where minimum 'C' grade is obtained}}{\sum (\text{Registered course credits}) \text{ except audit \& S/Z grade courses}}$$

50. SGPA or CGPA

- 50.1 A student shall be required to obtain a minimum 4.0 SGPA at the end of every semester and 4.5 CGPA at the end of the programme to be eligible for the award of degree.

Provided that if a student completes required credits for award of degree but has CGPA less than the minimum required for award of degree, then the student shall be permitted to appear in the Open Courses (Minor-I, Minor-II and Major) which he/she has opted earlier to improve the CGPA within two successive chances for completion of that programme.

- 50.2 A student getting 'D' or lower grade in any course will be treated as having failed in that course and shall have to obtain atleast 'C' grade in that course within two successive chances in the subsequent year/s when the examination in that course is held.

- 50.3 A student getting 'D' or lower grade in an Open Elective Course will be treated as having failed in that course. In case such student opts to change the Open Elective Course, he/she shall be allowed to do so with the approval of the Board of Control. Such a student will have to attend the classes of the changed course with the subsequent batch and appear in the examination whenever held.

Explanation: A candidate can improve his/her grade in the theory papers only within one year of passing the programme on applying to this effect to the Controller of Examinations with the prescribed fee.

- The weights of 'D' and 'E' Grades will not be counted in SGPA or CGPA.

51. INCOMPLETE GRADE

- i) This grade (I grade) shall be awarded for incomplete Project/ Dissertation work/ or any other course, other than theory or practical courses.
- ii) This grade will be converted to a regular grade on the completion of the course and its evaluation.

52. WITHDRAWAL FROM A COURSE

- i) A student shall be allowed to withdraw from an elective/open course within 15 days of the start of the semester, and opt another elective/open course in lieu of it within a time period prescribed for admission of that

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course & subject to fulfillment of other relevant conditions like intake capacity of the course etc.

- ii) In such a case, attendance of the student in the first course shall add to the attendance in the new course.

53. COURSE EVALUATION

The credit requirement for award of degree shall have to be fulfilled by each candidate. All courses mentioned as a part of course structure of that particular programme shall have to be passed including non credit courses (if any) for the award of degree.

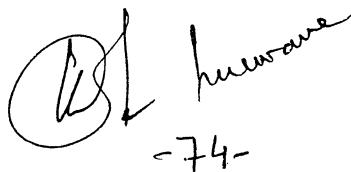
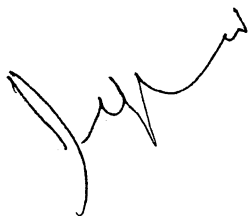
- i) The credit for the courses in which a student has obtained 'C' (minimum passing grade for a course) grade or higher shall be counted as Credits earned by him/her.
- ii) A student shall have to earn a minimum of such number of credits as may be required for the award of a degree in a particular subject.
- iii) A student who has obtained a minimum CGPA of 4.5, and earned a minimum number of credits as specified for the programme, shall be eligible for the award of the respective degree.
- iv) A student, who has earned the minimum credits required for a degree but fails to obtain the minimum specified CGPA for this purpose, shall appear in the additional courses till the minimum CGPA is attained within the maximum time limit for the programme.
- v) No grace marks shall be awarded to pass a course or improve division. If a student offer courses for more that the required minimum credits, the SGPA or CGPA shall be defined on the basis of total number of credits required to be earned and total number of credits earned.

54. MAKE-UP EXAMINATION

There shall be Make-up examination for the Major Test after 4th and 6th Semesters (as the case may be) for those students who due to genuine reasons such as death of first blood relation, accident/serious illness and participation in sports/cultural activities or any other circumstances deemed to be exceptional to be reported by the Head of the Department through Departmental Affairs Committee could not appear in the Major Test of 4th and 6th Semesters. Permission for which shall have to be sought from the Board of Control.

If a candidate has cleared all the courses in previous Semester/s and has failed in one course only in final Semester (in 4th and 6th Semesters, as the case may be), he/she shall be allowed to appear for the Make-Up examination within three months from the date of declaration of result of final Semester with the approval of the Board of Control.

55. CONVERSION FROM CGPA TO PERCENTAGE



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- The equivalence between important percentages in absolute marks system and CGPA shall be as under:

Percentage	36	40	45	50	55	60	65	70	75	90
CGPA	4.00	4.45	5.00	5.56	6.11	6.67	7.22	7.78	8.33	10

- A CGPA of 6.67 shall be considered equivalent to 60% marks. The conversion of SGPA or CGPA to Percent score will be carried out by multiplication of respective SGPA or CGPA by a factor of 9.

56. NORMALIZATION OF MARKS

- In courses involving more than one instructor, it is usually necessary to normalize the marks, before awarding the final letter grades.
- Normalization procedure is usually as follows:-

The points or marks of the students are divided into two categories:

- Common test marks such as those awarded in minor or major tests.
- Non-common test marks such as those awarded to individual groups by tutors and laboratory instructors.

The non-common test marks are multiplied by the normalization factor N as defined below and normalized to obtain the final marks:

$$N = \frac{T_e}{T_g} \times \frac{C_g}{C_e}$$

Where T_e is the average of the entire class in the non-common tests such as tutorials, T_g is the average of a given group in non-common tests, C_g is the average of a given group in all the common tests such as the minor and the major tests, and C_e is the average of the entire class in the common tests.

57. MODERATION/NORMALIZATION OF RESULT

The results shall be moderated/normalized, if necessary by a Committee consisting of the following:

- Dean Academic Affairs (Chairperson)
- Dean of the Faculty Concerned
- Head of the concerned Department
- Course Coordinator

The awards shall be displayed for a period of two days marked as '**student consultation period**', before finalization of the result. The student consultation period shall enable to answer/address any query/grievance raised by a student regarding the grades allotted to him/her including correcting any factual errors that might occur e.g in totaling.

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58. ISSUANCE OF TRANSCRIPT

A transcript shall be issued to a student in respect of his/her performance in each semester after evaluation of semester examination is done. The transcript shall indicate the grade obtained in each course.

58.1 The transcripts shall be issued by the office of the Controller of Examinations and shall be issued as per the proforma and shall bear signature of both Programme Coordinator and to be countersigned by Controller of Examinations.

58.2 The consolidated Grade Sheet shall be issued on the completion of the programme and shall reflect only the final grades in each course of all the Semesters as per the details submitted by the respective Departments to the Controller of Examinations. The consolidated Grade Sheet shall bear signatures of the Controller of Examination and the Programme Coordinator.

59. AWARD OF DEGREE

After a candidate has passed in all courses of study offered by him/her in the 1st, 2nd, 3rd, 4th and 5th & 6th Semesters as the case may be and has earned at least the minimum credits, required in four/six Semester examinations in accordance with the Statutes, his/her result shall be assessed and declared successful in the Master's Degree Programme in the Faculty concerned. The candidate shall be awarded a degree.

60. EXAMINATION FEE

Each student shall have to pay the examination fee as prescribed by the University from time to time for the Minor Tests/Major Test. Last date for receipt of forms and fee in the University offices shall be notified by the University from time to time.

61. ENTITLEMENT FOR AWARD OF SCHOLARSHIP/PRIZE/MEDAL

A candidate who does not pass Post-Graduate Programme within the prescribed period of two/three academic years consisting of four/six semesters in **FIRST ATTEMPT** in all the semesters shall not be entitled to scholarship or a prize or a medal.

62. CONFIDENTIAL RESULT

The confidential result shall be issued by the Controller of Examinations, on the request by the candidate, on the payment of fee as prescribed from time to time.

63. AUTHORITY TO INTERPRET STATUTES

The Vice Chancellor shall interpret and remove any difficulty arising in the application and implementation of these Statutes and shall decide forms and procedures for the same.

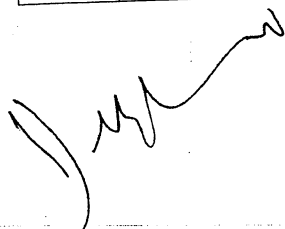

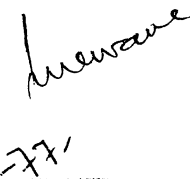

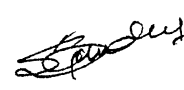


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LIST OF GAMES/ SPORTS WHICH THE UNIVERSITY RECOGNIZES

S. No.	Games(Men Section)	S. No.	Games (Women Section)
1	Wrestling	1	Wrestling
2	Cross Country	2	Cross Country
3	Aquatics	3	Aquatics
4	Judo	4	Judo
5	Kho-Kho	5	Kho-Kho
6	Football	6	Football
7	Kabaddi	7	Kabaddi
8	Table-Tennis	8	Table-Tennis
9	Handball	9	Handball
10	Cricket	10	Cricket
11	Boxing	11	Boxing
12	Volleyball	12	Volleyball
13	Basketball	13	Basketball
14	Hockey	14	Hockey
15	Tennis	15	Tennis
16	Yoga	16	Yoga
17	Chess	17	Chess
18	Badminton	18	Badminton
19	Athletics	19	Athletics
20	Cycling Track	20	Cycling Track
21	Cycling Road	21	Cycling Road
22	Power Lifting & Wt Lifting	22	Power Lifting & Wt Lifting
23	Rowing	23	Rowing
24	Squash Rackets	24	Squash Rackets
25	Ball Badminton	25	Ball Badminton
26	Softball	26	Softball
27	Pistol Shooting & 177, Air Rifle Peep Sight. (Clay Pigeon Shooting Trap, Double trap and Skeet),	27	Pistol Shooting & 177, Air Rifle Peep Sight. (Clay Pigeon Shooting Trap, Double trap and Skeet),
28	Canoeing and kayaking	28	Canoeing and kayaking
29	Archery	29	Archery
30	American Football	30	Yachting
31	Yachting	31	Fencing
32	Fencing	32	Baseball
33	Baseball	33	Netball
34	Netball	34	Taekwondo
35	Taekwondo	35	Circle Kabaddi
36	Circle Kabaddi	36	Hockey 5's
37	Hockey 5's	37	Greco Roman style wrestling
38	Best Physique	38	Gatka
39	Greco Roman style wrestling	39	Gymnastics and Malkhamb
40	Gawker		
41	Gymnastics and Malkhamb		
	ARTISTIC	a	ARTISTIC
a	Floor Exercise	b	Floor Exercise
b	Horizontal Bar	c	Uneven Bar
c	Parallel Bar	d	Beam Balance
d	Roman Rings		Vaulting Horse
			RHYTHMIC

e	Vaulting Horse	a	Ball
f	Pomelled Horse	b	Club
		c	Hoop
		d	Ribbon
		e	Rope
42	E-Sports	40	E-Sports
43	Korfball	41	Korfball
44	Rollball	42	Rollball
45	Sepak Takraw	43	Sepak Takraw
46	Soft Tennis	44	Soft Tennis
47	Tug of War	45	Tug of War
48	Wushu	46	Wushu

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or

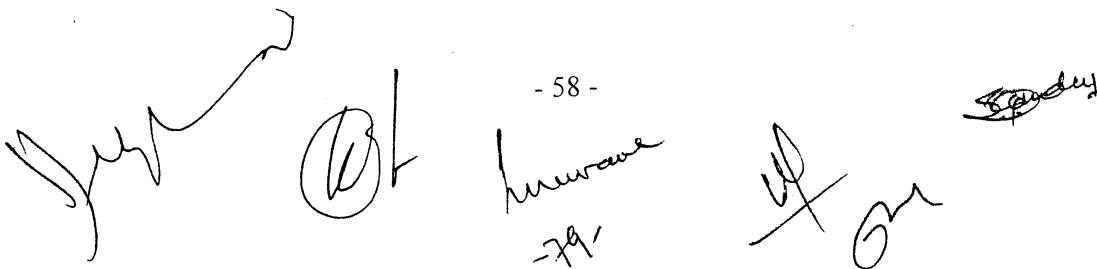
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Affidavit*
(For Candidate with GAP)

- (a) I Son/Daughter of
..... Resident of
hereby solemnly declare that I have passed/appeared in the final year of my qualifying examination, in the year from the University of
..... I further declare that I have neither been admitted in any course/programme of study of the University/any other University nor have passed any post graduate examination as a private candidate, after passing my graduation examination in the previous year, except as provided in explanation (i) of Statute 15 of the Statutes governing admissions to the University of Jammu. The above statement made by me is true to the best of my knowledge and belief and in the event of this having been proved otherwise, my admission shall stand automatically cancelled besides any other action that may be taken against me under law for my civil or criminal liability.
- (b) I further hereby solemnly declare that I was not involved in any criminal/antisocial activities prior to submission of this application form.

DEPONENT

*For candidates applying for admission after a lapse of time following graduation.

The bottom of the page contains several handwritten signatures and marks. From left to right, there is a large, stylized signature, a circled 'B' or similar mark, the text '- 58 -' above a signature that appears to be 'hameed', the number '79' below it, another signature, and a final signature on the far right.

Affidavit

(For Candidate Seeking Admission under Reserved Category)

- (a) I Son/Daughter of
..... Resident of
hereby solemnly declare that I am seeking admission in the course/programme of
study namely in the Department of
..... University of Jammu on the basis of
..... Reserved Category. I further declare that Reserved Category
Certificate submitted by me is genuine and in the event of this having been proved
otherwise, my admission shall stand automatically cancelled, besides any other action
may be taken against me under law for my civil or criminal liability.
- (b) I further hereby solemnly declare that I was not involved in any criminal/antisocial
activities prior to the submission of application form.

DEPONENT



-80-

-59-

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**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE
BELONGING TO SCHEDULED CASTE IN SUPPORT OF HIS/HER
CLAIM**

This is to certify that Mr./Ms./Mrs.
Son/Daughter of of Village/Town
..... District/Division of the State
..... belongs to the Caste which is recognized
as Scheduled Caste under the constitution (Jammu & Kashmir) Scheduled Caste Order,
1956.

SIGNATURE

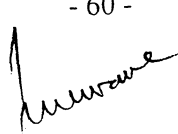
DESIGNATION

(with seal of the Officer)

(Competent authority for issuing of Certificate is
Revenue Officer not below the rank of Tehsildar)

Date

- 60 -

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**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE
BELONGING TO SCHEDULED TRIBES IN SUPPORT OF HIS/HER
CLAIM**

This is to certify that Mr./Ms./Mrs.
Son/Daughter of of Village/Town
..... District/Division of the State
..... belongs to the Tribes which is specified
as a Scheduled Tribes under the constitution (Jammu & Kashmir) Scheduled Tribes
Order, 1989 as amended from time to time.

SIGNATURE

DESIGNATION

(with seal of the Officer)

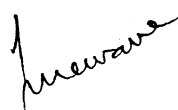
(Competent authority for issuing of Certificate is
Revenue Officer not below the rank of Tehsildar)

Date



- 61 -

- 82 -



CERTIFICATE OF BEING MEMBER OF THE SOCIALLY AND EDUCATIONALLY BACKWARD CLASS

This is to certify that Mr./Ms./Mrs.
Son/Daughter of of Village/Town
..... District/Division of the State
..... belongs to the is a member of the
Socially and Educationally Backward Class, falling under the category:

- i) Resident of Backward Areas.
- ii) Resident of area adjoining Line of Actual Control.
- iii) Weak and Under privileged class (Social Caste)

This is also certified that the said Mr./Ms./Mrs. (on behalf of
applicant) submitted his application for grant of this certificate to this Office on
..... and the certificate has been delivered to him under my hand and
seal today on the

SIGNATURE

DESIGNATION

Name in Block Letters

Authorised Officer
(with seal)

*(Competent authority for issuing of Certificate is
Revenue Officer not below the rank of Tehsildar)

*No certificate other than the competent authority shall be entertained/considered.



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-83-



CERTIFICATE TO BEING CHILD OF DEFENCE PERSONNEL

This is to certify that Mr./Ms./Mrs.
Son/Daughter of of Village/Town
..... District/Division of the State
..... serving or had served as member of Army/Navy/Air Force.

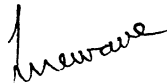
Authorised Officer
(with seal)

*(Competent authority for issuing of Certificate is
Authorized Officer of Zila Sainik Board/Commanding
Officer of the Unit where serving or served)

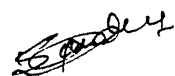
*No certificate other than the competent authority shall be entertained/considered.



- 63 -







- 84 -

CERTIFICATE TO BEING AN EX-SERVICEMAN

This is to certify that Mr./Ms./Mrs.
Son/Daughter of of Village/Town
..... District/Division of the State
..... is an ex-servicemen of the Force
and has been honorably discharged from the services of the said Force on
.....

Signature of the Authorised Officer
(with seal)

*(Competent authority for issuing of Certificate is
Authorized Officer of Zila Sainik Board/Commanding
Officer of the Unit where serving or served)

*No certificate other than the competent authority shall be entertained/considered.



- 64 -
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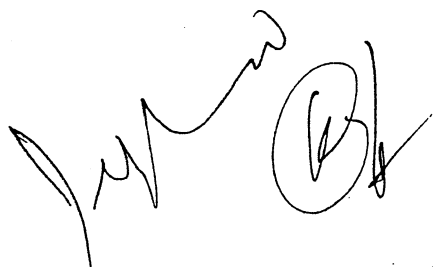
Affidavit
(duly sworn in before the First Class Magistrate)

(For Candidate Seeking Admission under Single Girl Child Category)

I Daughter of
..... Resident of
hereby solemnly declare that I am seeking admission in the course/programme of study
namely in the Department of
..... University of Jammu on the basis of being Single Girl Child
of my parents.

I further declare that the Certificate submitted by me is genuine and in the event of this
having been proved otherwise, my admission shall stand automatically cancelled,
besides any other action may be taken against me under law for my civil or criminal
liability.

DEPONENT



-86-

- 65 -
Inwance



Affidavit
(For All Candidates)

I Son/Daughter of

Resident of hereby solemnly declare that –

- a) I have passed/appeared in the final year of my last qualifying examination from
- b) I have gone through the contents of the Admission Brochure published by the University of Jammu and read the Statutes thoroughly I shall abide by the instructions mentioned therein.
- c) I have personally filled in the Admission Form.
- d) I shall attend the Department concerned as per the schedule to be notified separately by the University of Jammu.
- e) If I fail to attend the Department concerned as per the scheduled date, I shall automatically lose the right of admission to the course/courses for which I have applied.
- f) I have not been debarred/disqualified by the University of Jammu or any other University.
- g) I have applied for admission in open category/reserved category/self-financing seat category (mentioned whichever are applicable)
 1.
 2.
 3.

I declare that the certificates submitted by me are genuine and the above statements made by me are true to the best of my knowledge and belief. In the event of this being proved otherwise my admission shall stand automatically cancelled besides, I shall be responsible for any other action that may be taken against me under law.

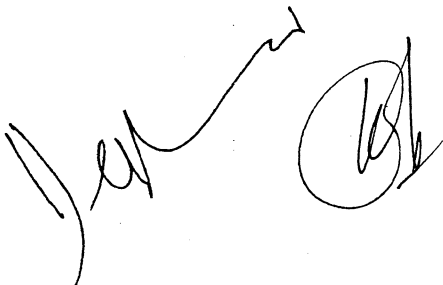
- h) I shall not indulge in Ragging. In case of any violation, I shall be liable to any action under law including cancellation of my admission.

WITNESSES

DEPONENT

1.

2.



- 66 -

Signature

- 87 -



Signature




UNIVERSITY OF JAMMU

NOTIFICATION

(17/June/GEN/20)

It is hereby notified for the information of all ^{the} concerned that the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the adoption of revised Statutes governing the Choice Based Credit System (CBCS) for the Master's Degree Programme (Through Regular Mode) from the Academic Session 2017-18.

The revised Statutes governing the Choice Based Credit System (CBCS) for the Master's Degree Programme is available on the University website: jammuuniversity.in.


21/6/17
DEAN ACADEMIC AFFAIRS

No. F.Acd/I/17/4531-90

Dated: 21-6-17

Copy to:-

1. Special Secretary to the Vice Chancellor for kind information of the Worthy Vice-Chancellor pls.
2. Sr. P.A. to the Dean Academic Affairs
3. Sr. P.A. to the Dean Research Studies
4. Sr. P.A. to the Registrar/Controller of Examinations/Director, Colleges Development Council
5. All Heads of the Teaching Departments
6. Director, DIQA
7. Joint Registrar Finance/Examination
8. Assistant Registrar (Exam.P.G./Registration/Eval.)
9. Incharge, University Website for uploading the revised Statutes on the University Website.
10. G.F.

DFA PLB

1- Tdm 21/6/17

2- G.F. 21/6/17

3- 21/6/17

ITEM No: 6

To confirm the action taken by the Vice-Chancellor in having authorized the following:

1. the eligibility of passing in 50% papers for admission in Semester-V of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course shall exclude Environmental Science paper of Semester-III.
2. the eligibility for admission of students to Semester-III of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course under Choice Based Credit System that stands fixed as passed 50% of the credits, shall be rounded off to nearest lower side where 50% of credits comes to the odd number and no combination/permutation of subjects/papers makes it to that odd number of credits. For example where a course is of 22 credits and the 50% of credits is odd (11 credits), the eligibility shall be rounded off to 10 credits.
3. the eligibility condition of passed in internal assessment of atleast 75% of subjects/papers of Semester-II/IV of B.A./B.SC./B.COM.(GENERAL)/ BBA/BCA/Honours Course for admission to Semester-III & V respectively under CBCS shall also be applicable to the Semester System (Non-CBCS).

NOTE:

The various matters w.r.t. the admission of the candidates to the Under Graduate Courses under the Choice Based Credit System (CBCS) and Semester System (Non Choice Based Credit System) were deliberated in a meeting of the Senior University Faculty members, Officers of the University and the Principals of the various local Degree Colleges held on 18.07.2017 wherein it was resolved that –

1. the notification be issued for the admission of students to Semester-III under the Semester System (Non-CBCS) in the Colleges falling under the Summer Zone and the same will remain open for 10 days only and the admission process shall be offline.
2. the eligibility of passing in 50% papers for admission to Semester-V shall exclude Environmental Science paper of Semester-III.
3. the eligibility for admission of students to Semester-III under Choice Based Credit System that stands fixed as passed 50% of the credits, shall be rounded off to nearest lower side where 50% of credits comes to the odd number and no combination permutation of subjects/papers makes it to that odd number of credits. For example where a course is of 22 credits and the 50% of credits is odd (11 credits), the eligibility shall be rounded off to 10 credits.
4. the eligibility condition of having passed in internal assessment of atleast 75% of subjects/papers of Semester-II/IV for admission to Semester-III & V respectively under CBCS shall also be applicable to the Semester System (Non-CBCS).
5. the notification for admission of students to the B.A./B.Sc./B.Com/BBA/BCA/Honours Courses Part-III under the Annual pattern, if any, shall be issued by the University of Jammu. However, admission shall be granted by the concerned Principal subject to the number of students and availability of the infrastructure.

In view of the aforementioned recommendations, a notification w.r.t. resolution No. 2, 3 & 4 has been issued, in anticipation of the approval of the Competent Bodies, vide No. F.Acd./I/17/6714-6813 dated 20.07.2017 (Annexure).

Hence, the action taken is reported for confirmation.



UNIVERSITY OF JAMMU

Annexure

NOTIFICATION (17/July/Gen/23)

Based on the recommendations of the Committee, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the following:

1. the eligibility of passing in 50% papers for admission in Semester-V of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course shall exclude Environmental Science paper of Semester-III.
2. the eligibility for admission of students to Semester-III of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course under Choice Based Credit System that stands fixed as passed 50% of the credits, shall be rounded off to nearest lower side where 50% of credits comes to the odd number and no combination/permutation of subjects/ papers makes it to that odd number of credits. For example where a course is of 22 credits and the 50% of credits is odd (11 credits), the eligibility shall be rounded off to 10 credits.
3. the eligibility condition of passed in internal assessment of atleast 75% of subjects/papers of Semester-II/IV of B.A./B.SC./B.COM.(GENERAL)/BBA/BCA/Honours Course for admission to Semester-III & V respectively under CBCS shall also be applicable to the Semester System (Non-CBCS).

DEAN ACADEMIC AFFAIRS

No. F.Acd/I/17/6714-6813.
Dated: 20-7-17

19/7/17 19/7/17

Copy to:-

1. Special Secretary to the Vice Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor pl.
2. Sr. P.A. to the Dean Research Studies/Dean Academic Affairs
3. Sr. P.A. to the Registrar/Controller of Examinations/Director, Colleges Development Council
4. All Principals of the affiliated Degree Colleges
5. Joint Registrar (Examinations)
6. Assistant Registrar (Exam.U.G./Registration/Eval./Admission)
7. Incharge, University Website for n.a.
8. G.F.

19/7/17 19/7/17

ITEM : 7

To confirm the action taken by the Vice-Chancellor in having authorized the following:

- a) **An open course/Open Courses in Gojri at the Master's Degree level in the University of Jammu in the 3rd and 4th Semester shall be started from the ensuing fourth Semester from the academic session 2017-18, and which shall be in tune with the decision of the University Council for the setting up of the Gojri and Pahari Centre at Offsite Campus at Poonch vide Resolution No.67.141 dated 25.02.2008;**
- b) **In the absence of the BOS for the above, a Committee comprising the following is constituted to look into the syllabus and the academic aspects of the matter as required:**
 1. **Dean Academic Affairs - Convener**
 2. **Dean, Faculty of Arts**
 3. **Head, P.G. Department of History**
 4. **Head, P.G. Department of Dogri**
 5. **Head, P.G. Department of Urdu**
 6. **Head, P.G. Department of Punjabi**
 7. **Head, P.G. Department of Hindi**
 8. **Asstt. Registrar (Academic) - Member Secretary**

(with powers to co-opt)

NOTE:

The matter w.r.t. the commencement of an Open Course/s at the Master's Degree level in the University of Jammu in the 3rd and 4th Semesters is to be started from the ensuing 4th Semester from the Academic Session 2017-18 and was deliberated in a meeting on 03.10.2017 under the Chairmanship of the Vice-Chancellor, University of Jammu wherein the following decisions were taken :

1. **An Open Course/Open Courses in Gojri at the Master's Degree level in the University of Jammu in the 3rd and 4th Semester be started from the ensuing fourth Semester from the academic session 2017-18;**
2. **A Board of Studies in Gojri & Pahari be constituted comprising the Heads of the Department of Dogri, Urdu, Punjabi and Hindi with experts drawn from outside and with powers to co-opt as deemed appropriate by the worthy Vice-Chancellor.**
3. **This will be as per the decision of the University Council and in tune with the setting up of the Gojri and Pahari Centre at the Offsite Campus at Poonch or as the case may be.**
4. **Since Prof. V. D. Singh, Ex. Professor of Urdu (DDE) has prepared the course work, has conducted the workshop and has done the spade work, he be associated with the commencement of the course. He shall operate from the DDE and the Centre may also thus accordingly temporarily be commenced from the DDE till such time the same is set up by the University at its proper location.**

In view of the above, the matter was placed before the Standing Committee of the Academic Council at its meeting held on 04.10.2017 and the Standing Committee vide resolution of item No.2, **resolved that -**

- a) **An open course/Open Courses in Gojri at the Master's Degree level in the University of Jammu in the 3rd and 4th Semester be started from the ensuing fourth Semester from the academic session 2017-18, which shall be in tune with the decision of the University**

Council with the setting up of the Gojri and Pahari Centre at the Offsite Campus at Poonch (or as the case may be).

- b) In the absence of BOS, a Committee comprising of Head of the Department of History, Dogri, Urdu, Punjabi and Hindi with the Dean Academic Affairs as the Convener. The Dean, Faculty of Arts shall also be the member of the Committee. The Asstt. Registrar (Academic) shall be the Member Secretary.**
- c) Further, since Prof. V. D. Singh, Retd. Professor of Urdu (DDE) has done the spade work in this regard, initially he shall be associated with the Course.**
- d) However, administrative decision w.r.t. space requirement etc. needs to be taken separately.**

be endorsed.

In pursuance of the above resolution, a notification w.r.t. point (a) to (c) has been issued vide No. F.Acd./I/17/11001-11021 dated 10.10.2017, in anticipation of the approval of the Competent Bodies (**Annexure**).

Hence, the action taken is reported for confirmation.

UNIVERSITY OF JAMMU

NOTIFICATION

(17/Oct/GEN/33)

It is hereby notified for the information of all concerned that as endorsed by the Standing Committee of the Academic Council at its meeting held on 04.10.2017, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the following :

- An open course/Open Courses in Gojri at the Master's Degree level in the University of Jammu in the 3rd and 4th Semester shall be started from the ensuing fourth Semester from the academic session 2017-18, and which shall be in tune with the decision of the University Council for the setting up of the Gojri and Pahari Centre at Offsite Campus at Poonch vide Resolution No.67.141 dated 25.02.2008;
- In the absence of the BOS for the above, a Committee comprising the following is constituted to look into the syllabus and the academic aspects of the matter as required:

- Dean Academic Affairs - Convener
- Dean, Faculty of Arts
- Head, P.G. Department of History
- Head, P.G. Department of Dogri
- Head, P.G. Department of Urdu
- Head, P.G. Department of Punjabi
- Head, P.G. Department of Hindi
- Asstt. Registrar (Academic) - Member Secretary

(with powers to co-opt)

Prof. V. D. Singh, Retd. Professor of Urdu (DDE), shall also be initially associated with the Course.


DEAN ACADEMIC AFFAIRS

No. F.Acd./I/17/11001-11021

Dated : 10-10-17

Copy to:-

- Special Secretary to the Vice-Chancellor. University of Jammu for the kind information of the Vice-Chancellor please
- Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
- Dean, Faculty of Arts
- Heads, Departments of History, Dogri, Urdu, Punjabi and Hindi
- Sr. P.A. to the Registrar/Controller of Examinations
- Director, DIQA/DDE
- Prof. V. D. Singh
- I/c University Website for n.a.

ITEM No.: 8

To confirm the action taken by the Vice-Chancellor in having authorized the following:

- a) In present and similar cases of Under Graduate Courses where the subject wise re-evaluation awards are almost 100% or more in variation for 10% of the total copies in that subject, a third evaluation shall be followed and the average of the nearest of the two of the three evaluations shall be awarded. In cases where the difference is equal in all the three evaluations, average of the three shall be awarded.**
- b) The evaluation shall be made mandatory for atleast 300 copies in a academic year for all the faculty members.**
- c) The limit of 300 copies shall also be mandatory for contractual faculty of the Colleges/University and in the absence of the same they shall not be eligible for appointment as contractual faculty in the following year.**

NOTE:

The matter w.r.t. the variation in the original and the re-evaluation awards in the Under Graduate classes was placed before the Standing Committee of the Academic Council at its meeting held on 04.10.2017 wherein it was discussed that -

"The matter referred to by a group of Conveners deliberated in a meeting held on 03.10.2017 was briefed to the worthy members by the chair. The matter pertains to the abnormal variation observed in the original marks and re-evaluation marks of the UG 1st Semester CBCS Re-evaluation result being compiled for declaration. Though the number of such copies, where such a variation is observed is less as compared to total number of copies, still the academic sanctity has to be maintained and up held for which the following decisions be endorsed:

- a) A committee be constituted to look deeply into and frame wide ranging guidelines to be implemented in evaluation of copies.**
- b) In present and similar cases if the subject wise re-evaluation awards are more than 100% in variation for 10% of the total copies in that subject, a third evaluation be followed and the average of the nearest of the two of the three evaluations be awarded. In cases where the difference is equal in all the three evaluations, average of the three be awarded.**
- c) The seriousness of evaluation be thoroughly discussed in respective Board of Studies and all evaluators be duly sensitized by the Conveners in this regard.**
- d) The evaluation be made mandatory for atleast 300 copies in a academic year for all the faculty members and the letter to this effect be issued by the Registrar to all the Principals of the affiliated Colleges with a copy to the Director Colleges, Higher Education and Commissioner/Secretary, Higher Education.**

- e) In case of contractual faculty in Colleges/University, the above mandatory limit of 300 copies shall also be binding and in the absence of the same they shall not be eligible for appointment as contractual faculty in the following year.

In view of the above resolution, a notification w.r.t. (b), (d) and (e) has been issued vide No. F.Acd./I/17/11022-11122 dated 10.10.2017 (Annexure).

Hence, the action taken is reported for confirmation.

UNIVERSITY OF JAMMU

NOTIFICATION

(17/Oct/GEN/34)

It is hereby notified for the information of all concerned that as endorsed by the Standing Committee of the Academic Council at its meeting held on 04.10.2017, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the following :

- a) In present and similar cases of Under Graduate Courses where the subject wise re-evaluation awards are almost 100% or more in variation for 10% of the total copies in that subject, a third evaluation shall be followed and the average of the nearest of the two of the three evaluations shall be awarded. In cases where the difference is equal in all the three evaluations, average of the three shall be awarded.
- b) The evaluation shall be made mandatory for atleast 300 copies in a academic year for all the faculty members.
- c) The limit of 300 copies shall also be mandatory for contractual faculty of the Colleges/University and in the absence of the same they shall not be eligible for appointment as contractual faculty in the following year.


DEAN ACADEMIC AFFAIRS

No. F.Acd./I/17/11022-11122
Dated : 10-10-17

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. All Heads of the Teaching Departments
4. All Deans of the Faculties
5. Dean Students Welfare
6. Sr. P.A. to the Registrar/Controller of Examinations/Director, CDC
7. Director, DIQA/DDE
8. All Principals of affiliated Degree Colleges
9. Joint Registrar (Exams)
10. All Sections of the Examination Wing
11. I/c University Website for n.a.

ITEM No.: 9**To re-consider extended period of completion of evaluation and declaration of results.****NOTE:**

Last three years' experience with the Under-graduate Semester System that the number of failure students is increasing and the private candidates in all the Under-graduate examinations when coupled with the regular students has put to abnormal number. For example in the Under-graduate first semester, the normal enrollment is about 22000 and the number of re-appear students (added up for two years) is 18000 thereby meaning that the examination of 40000 students for first semester and similar is the situation for 3rd and 5th Semesters and the summer examinations with 2nd, 4th and 6th Semesters. Taking the example of first semester students 40000 means around 1.40 lac answer scripts. In the coming examination season November/December 2017 about 90000 students are appearing for the 1st, 3rd and 5th Semester (Semester as well as Choice Based Credit System).

In this changed scenario, the University follows the same academically sound norms of panel of Evaluators from the Conveners, Table-cum-Mobile Evaluation, so on and so fore still the established norms of declaration of results are within 60-70 days. It is ought to be achieved and it thereby become a point of discussion. This is especially more true for the recently changed re-evaluation norms where after the evaluation, if the number of answer scripts in which there is variation of more than 100% in 10% of total number of Answer Scripts, the whole evaluation is be undertaken again, which means the whole activity to be taken up afresh.

In the above background, it is proposed that the norms of declaration of results be made flexible and should commensurate with the number of Answer Scripts which are being handled so that it is the rational basis. The broad thumb rule is proposed 1000 answer scripts per day and the number is especially calculated as per the number of Answer Scripts in the case of evaluation and 400 Answer Scripts per day in the case of re-evaluation project.

However, submitted for consideration please.

ITEM No.: 10

To consider the recommendations of the Broad Based Advisory Committee of the Directorate of Distance Education, University of Jammu as endorsed by the Standing Committee of the Academic Council dated 12.09.2017.

NOTE :

The Broad Based Advisory Committee of the Directorate of Distance Education, University of Jammu deliberated upon the various issues relating to the Directorate on 12.09.2017 under the Chairmanship of the Vice-Chancellor, University of Jammu wherein the Committee resolved the following:

1. The Worthy members of the Broad Based Advisory Committee perused the Study Material and approved the same for all the Under Graduate and Post Graduate Courses i.e. B.A., B.Com., M.Com., PGDBM, M.A. in English, Hindi, Urdu, Dogri, Sociology, Political Science & Economics.
2. The Advisory Committee approved the proposal to start M.A. History from 2019-20 academic session.
3. Since many colleges have become part of the Cluster University, the nomenclature needs to be reframed from the Principals of the Affiliated Colleges to the Principals of the Colleges in the Jammu region.
4. The Broad Based Committee may be restructured to include the Registrar, Controller of Examination, Director, Colleges Development, Director, Directorate of Internal Quality Assurance and Coordinators of all the courses run by the Directorate.
5. DDE should start new courses as per the changing requirements of the society.
6. The DDE should constitute an Examination Cell to speed up the process of Internal Assessment Awards.
7. The DDE should improve the quality of the Printing of the Study material in terms of the size, font and binding.

The above mentioned recommendations of the Broad Based Advisory Committee were placed before the Standing Committee of the Academic Council held on 12.09.2017 and the Standing Committee resolved the following:

"The recommendations of the Broad Based Advisory Committee of the Directorate of Distance Education was discussed thoroughly and after detailed discussion, it was RESOLVED that the recommendations as given in Annexure-I be endorsed."

Hence, the matter is submitted for consideration.

Minutes of the Meeting of the Broad Based Advisory Committee of the Directorate of Distance Education, held on 12/09/2017 at 12:30 pm in the Committee Room, Office of the Dean Academic Affairs

PRESENT:

1. Prof. Jigar Mohammed Incharge Vice-Chancellor
2. Prof. Keshav Sharma
3. Prof. Kedar Nath Sharma
4. Prof. Darshana Sharma, Dean/Incharge Director DDE (Member Secretary)
5. Prof. K. S. Koushal
6. Prof. Kulwant Singh
7. Prof. Satnam Kour
8. Dr. Kavita Suri
9. Sh. Y. B. Sharma
10. Prof. Sandeep Tandan
11. Dr. Anupama Vohra
12. Dr. Nagendra Rao
13. Dr. Hena S. Abrol
14. Sh. Jai Kumar, Director CDC (Special Invitee)
15. Sh. Sanjeev Mahajan COE (Special Invitee)

At the outset the I/c Vice-Chancellor welcomed the worthy members of the Committee and the Special Invitee in the meeting.

The Nodal Officer, Dr. VVV Nagendra Rao, Associate Professor of the DDE for presented the Agenda and after discussion the following was resolved:-

1. The Worthy members of the Broad Based Advisory Committee perused the Study Material and approved the same for all the Under Graduate and Post Graduate Courses ie. BA, B.Com, M.Com, PGDBM, MA in English, Hindi, Urdu, Dogri, Sociology, Political Science, Economics.
2. The Advisory Committee approved the proposal to start MA History from 2019-20 academic session.
3. Since many colleges have become part of the Cluster University, the nomenclature need to reframe from Principals of the Affiliated colleges to Principals of the Colleges in the Jammu region.
4. The Broad based Committee may be restructured to include the Registrar, Controller of Examination, Director Colleges Development, Director, Internal Quality Assurance, and Coordinators of all the courses run by the Directorate.
5. DDE should start new courses reflecting changing requirements of the society
6. The DDE must constitute Examination Cell to speed up the process of Internal Assessment Awards

ITEM No.: 11

To consider acceptance and approval of the NWAC American High School Diploma as an Eligible qualification for admission to the Undergraduate programs.

NOTE:

The Northwest Accreditation Commission Regional officer vide letter No.RO/NWAC/2016-17/U56 dated 27.09.2017 has requested for acceptance and approval of the NWAC American High School Diploma as an eligible qualification for admission to undergraduate programs in the University. He has stated that:-

1. Northwest Accreditation Commission, NWAC, USA is one of the six US Regional Accrediting Agencies with its mandate to award accreditation/authorization to K-12 schools, and its inception in 1917, is recognized as a premier accrediting agency globally having more than 35,000 accredited schools in over 70 countries across the world **Annexure A.**
2. The Government of India, Ministry of Human Resource Development, New Delhi vide their Gazette Notificaiton No. F-15-17/94-TS.IV dated 13.03.1995 have specified granting AIU the mandate to accord such equivalence to foreign qualifications **Annexure B.**
3. AIU has accorded equivalence to the American High School Diploma Program qualification from schools authorized by Northwest Accreditation Commission, USA and considered it equivalence to the 12th Senior Secondary School qualification of Central Board of Secondary Education (CBSE) and other Boards vide letter No. (1):Ev/II(21)/2014/1876 dated 04.04.2014 **Annexure C.**
4. AIU issued equivalence certificate to the students who completing American High School Diploma qualification from schools authorized by Northwest Accreditation Commission, USA **Annexure D.**

Being a policy matter, it has been desired that the same may be deliberated in the meeting of the Academic Council.

Hence submitted for consideration.



NORTHWEST ACCREDITATION COMMISSION, USA

No. F. Acd. III/17/673
Dt. 5-10-17

Annexure - A

Date: 27/09/2017

Ref. No.: RO/NWAC/2016-17/U56

To,

The Registrar,

University of Jammu,

Baba Saheb Ambedkar Road,

Jammu Tawi (J&K)-180006 (INDIA)

Subject: Request for acceptance and approval of NWAC American High School Diploma as an ELIGIBLE qualification for admission to undergraduate programs

Respected Sir,

1. Northwest Accreditation Commission, NWAC, USA is one of the six US Regional Accrediting Agencies with its mandate to award accreditation/authorization to K-12 schools, and since its inception in 1917, is recognized as a premier accrediting agency globally. NWAC has a history of over 100 years and is part of a larger consortium of accrediting agencies, having more than 35,000 accredited schools in over 70 countries across the world.
2. Association of Indian Universities (AIU) is the apex body bestowed with the responsibility to accord equivalence to the qualifications obtained by candidates from foreign accredited Universities/Institutes/Schools. The Government of India, Ministry of Human Resource Development, New Delhi vide their **Gazette Notification No. F.15-17/94-TS.IV dated 13th March, 1995** have specified the same, granting AIU the mandate to accord such equivalence to foreign qualifications. Kindly refer to attached copy of the Gazette Notification.
3. AIU has accorded equivalence to the American High School Diploma Program qualification from schools authorized by Northwest Accreditation Commission, NWAC, USA and considered it equivalent to the 12-year Senior Secondary School qualification of Central Board of Secondary Education (CBSE) and other Boards vide letter No. (1):EV/II (21)/2014/1876 on April 04, 2014 (Kindly refer to attached copy of the said letter).
4. Students completing American High School Diploma qualification from schools authorized by Northwest Accreditation Commission, NWAC, USA are issued Equivalence Certificate by AIU. (Kindly refer to the attached copy for sample equivalency certificate issued by AIU to a successful High School Diploma student)
5. A sample set of student's documents (Mark sheet, Character Certificate, Migration Certificate, Transfer Certificate, Academic Verification and Diploma Certificate) obtained after successful completion of NWAC American High School Diploma Program are attached for your kind reference

In the light of the above information and attached documents, I would request you to kindly confirm us the following Information:

That the students who have successfully completed the American High School Diploma Program from schools authorized by Northwest Accreditation Commission, NWAC, USA are **'ELIGIBLE'** for admission in all undergraduate courses in your reputed university.

Thanking You

With Regards

Regional

Office

Authorized Signatory

NWAC Regional Office

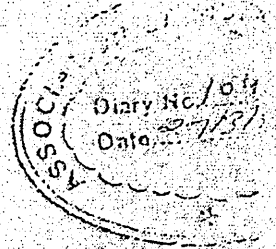
Encl:

1. Photocopy of Gazette Notification from MHRD
2. Photocopy of Authorization letter from AIU to NWAC
3. Photocopy of sample equivalency certificate issued by AIU to High School Diploma Candidate
4. Photocopy of sample Mark sheet, Character Certificate, Migration Certificate, Transfer Certificate, Academic Verification and Diploma Certificate

Copy to:

1. The Vice Chancellor, University of Jammu, Baba Saheb Ambedkar Road, Jammu Tawi (J&K)-180006, India
2. The Controller of Examination, University of Jammu, Baba Saheb Ambedkar Road, Jammu Tawi (J&K)-180006, India

TO BE PUBLISHED IN GAZETTE OF INDIA
PART-I SECTION-I



Government of India
Ministry of Human Resource Development
(Department of Education)

New Delhi, 13th March, 1995.

NOTIFICATION(45)

No.F.15-17/94-TS.IV(.) On the recommendation of the Board of Assessment for Educational Qualifications, the Government of India have decided that those foreign qualifications which are recognised/equated by Association of Indian Universities, 16, Kotla Marg, New Delhi are treated as recognised for the purpose of employment to posts and services under the Central Government. No separate order(s) for the recognition of such foreign qualifications is(are) needed to be issued.

(J.P. AGARWAL)
ASSISTANT EDUCATIONAL ADVISER(T)

The Manager,
Government of India Press,
Faridabad.

Copy to:

1. All State Govt. and Union Territories (Education Deptt)
2. All Regional Offices of the Ministry of Human Resource Development (Department of Education).
3. All Directors of Technical Education.
4. Union Public Service Commission, Dhoolpur House, Shahjahan Road, New Delhi (with 5 spare copies).
5. Staff Selection Commission, Lok Nayak Bhawan, Khan Market, New Delhi.
6. All State Public Service Commission.
7. Association of Indian Universities, 16, Kotla Marg, New Delhi.
8. D.P.I.O. (Ministry of Human Resource Development), Department of Education, New Delhi.
9. All Board of Apprenticeship Training.
10. All Ministries and Departments of Govt. of India.



(J.P. AGARWAL)
ASSISTANT EDUCATIONAL ADVISER(T)



भारतीय विश्वविद्यालय संघ

ए आर यू हाउस, 16, कॉमरेड इन्द्रजीत गुप्ता मार्ग
नई दिल्ली - 110 002

Association of Indian Universities

AIU House, 16, Comrade Indrajit Gupta Marg
New Delhi 110 002

NO:EV/II(21)/2014/
April 04, 2014

Seri School for Education
Research & Innovation
309-310, Third Floor, R.G. Trade Tower
Netaji Subhas Place,
New Delhi

Dear Sir,

This has reference to your letter No. Ref. No. SERI/NW/A1045 dated 4th April 2014 on the parity of High School Diploma conducted by Northwest Accreditation Commission, USA.

Northwest Accreditation Commission (NWAC) is one of the Regional Accredited Bodies of US empowered to accredit schools in US and others part of the world. Students who are awarded High School Diploma by Northwest Accreditation Commission (NWAC) are eligible to pursue higher studies.

AIU has accorded equivalence to 12 year High School Diploma awarded by the State Departments of Education OR by the Six Regional Accrediting Bodies with +2 stage qualification of an Indian Board which is the minimum eligibility requirement for admission to Bachelor degree programme in India.

Thanking you,

Yours Sincerely,

4.4.14
Addl. Secretary &
I/C (Evaluation)





भारतीय विश्वविद्यालय संघ ASSOCIATION OF INDIAN UNIVERSITIES

AJU HOUSE, 16, Comrade Indrajit Gupta Marg, New Delhi-110 002

EPABX : 91-011 23230059 (6 lines) / FAX : 91-011- 23232131

<http://www.aiu.ac.in> E-mail : cvaluation@aiu.ac.in

E.C. No 019930

Date 14.02.2017

EQUIVALENCE CERTIFICATE

NAME: Mr./Ms.

DEEPIKA SHARMA

DEGREE/DIPLOMA

High School Diploma

AWARDING UNIVERSITY /
INSTITUTION

G L M International School, Gandhinagar,
Gujarat, India

STATUS of the awarding
Institution

G L M International School, Gandhinagar,
Gujarat, India, is accredited by the
Northwest Accreditation Commission, USA

SAMPLE COPY


As shown on the Academic Transcript

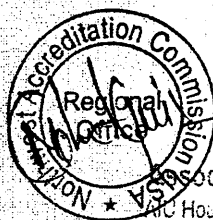
SCORE / GRADE


EVALUATION OF EDUCATIONAL CREDENTIALS

DEEPIKA SHARMA has passed 12 Year High School Diploma from G L M International School, Gandhinagar, Gujarat, India is an accredited college of the Northwest Accreditation Commission, USA - this qualification is EQUATED with 12 year Senior School Certificate of Central Board of Secondary Education, Delhi/other Boards in India.

(THE ORIGINAL CERTIFICATES AND SUBJECTWISE ELIGIBILITY WILL BE
VERIFIED BY THE ADMISSION GIVING UNIVERSITY/INSTITUTE)


Section Officer (Evaluation)
Association of Indian Universities
AIU House, 16, Comrade Indrajit Gupta Marg,
New Delhi-110002
E-mail : evaluation@aiuweb.org




Consultant
Association of Indian Universities
AIU House, 16, Comrade Indrajit Gupta Marg,
New Delhi-110002

ITEM No.: 12

To confirm the action taken by the Vice Chancellor on the recommendations by the Committee in reducing the JUET Merit for admission to the various UG/PG programmes for the Session 2016-17 in anticipation of the approval of the Academic Council.

NOTE:

The office of the Dean Academic Affairs received requests from the Heads of the Teaching Departments and candidates seeking reduction in the JUET Merit for the Session 2016-17 on the grounds that seats are vacant in some of the Teaching Departments/Offsite Campuses and Affiliated Colleges.

To discuss the issue of reducing the JUET Merit, a meeting of the Core Committee was held under the Chairmanship of the Vice Chancellor on 21/06/2016. The meeting deliberated upon the status of the admissions of the various teaching departments/Offsite Campuses and Affiliated Colleges for the Session 2016-17 and resolved that keeping in view the request of various departments and the admission seekers, the JUET Merit be cut off at 20% and 15% for General and SC/ST categories respectively for PG candidates whereas JUET merit is cut off at 15% AND 10% for UG candidates.

The reduction in JUET merit was publicized and the notice in this behalf was published in the local dailies and on the website of the Jammu University for wide information of the admission seekers and as a consequence, a considerable number of students have applied.

The matter is being submitted to the Academic Council for confirmation of the action taken.

ITEM No.: 13

To consider the representation of Mr. Rajinder Singh, Liaison Officer, JU to submit dissertation in Human Rights & Duties Education course

NOTE :

The item is being submitted on the grounds that the Director, The Law School vide letter bearing Ref. No. TLS/JU/17/2337 dated 14/06/2017 has intimated that Mr. Rajinder Singh S/o Sh. Darshan Singh was a student of the PG Diploma in Human Rights and Duties Education in the session 2006-07 and cleared all the theory papers in the said course except dissertation in the year 2007.

The Director, The Law School further stated that Mr. Rajinder Singh joined as Liaison Officer at Udhampur Campus, University of Jammu on 04/06/2017 and as per his statement, due to the assignment of the University, he remained pre-occupied and could not submit the dissertation in time. He further stated that in view of the submissions, the applicant may be provided a chance to submit the dissertation within 2 months in relaxation to the statutes as a special case.

The relevant statute governing Post Graduate Diploma Course in Human Rights and Duties Education states as under:

"Promotion from the first to the second semester may be allowed to a student even if he fails to qualify in paper(s) prescribed for the semester examination. Provided that every student shall have to qualify in all the papers prescribed for the 1st and 2nd semester within four years of joining the first semester failing which his examination shall stand cancelled and he shall neither be allowed to continue the Diploma Course as a regular student nor to appear in any semester examinations as a private candidate. Provided further that no student shall be promoted from 1st to 2nd semester unless he fulfills the statutory requirement of attendance."

The applicant Mr. Rajinder Singh cleared all his theory papers of the Human Rights & Duties Education in the year 2007 except dissertation, which he could not submit due to his appointment as Liaison Officer on contractual basis on 04/06/2007 (Copy is placed as **Annexure 'A'**).

The matter was placed before the Vice Chancellor, who directed to place the same before the Academic Council and the same is being submitted.

UNIVERSITY OF JAM

BABA SAHEB AMBEDKAR ROAD, JAM

Annexure

Date: 11/3/2007
04-06-2007

The Project Director,
Udhampur Campus,
University of Jammu,
Udhampur.

Sir,

In reference to your proposal, the Vice-Chancellor has been pleased to authorize the engagement of Mr. Rajinder Singh S/o S. Darshan Singh R/o 150, Bikram Chowk, Jammu to work as Liaison Officer for a period of 89 days on contractual basis on payment of consolidated salary of Rs. 8000/- per month out of the funds earmarked for the development of Udhampur Campus w.e.f. the date he joins.

Thanking you,

Yours faithfully,

(Neeraj Sharma)

Deputy Registrar (Estab)

Copy to:-

1. PPS to Vice-Chancellor
2. PS to Dean Academic Affairs
3. PA to Registrar/Joint Registrar
4. Assistant Registrar (Accounts/B&F)
5. Concerned
6. Guard file

ITEM No.: 14

To consider the Inclusion of Children of Para Military Forces and State Police Personnel in the Category of Defence Service Personnel including Ex Servicemen and their children who are permanent residents of the State and have had a satisfactory service record as per SRO-294 of the state of J&K

NOTE:

The office of the Dean Academic Affairs has received applications from the wards of Children of Para Military Forces and State Police Personnel for their inclusion for seeking benefit of reservation as per SRO-294.

These applicants have contended that the Jammu University has been following the SRO-294 dated 21/10/2005 (**Annexure I**) for conducting admissions in the Medical College, Govt Engineering and other professional colleges functioning under its aegis whereby wards of Para Military Forces and J&K Police personnel are entitled to reservation but the same has not been incorporated in the Admission Brochure for admission to the various UG/PG courses through JUET.

The matter was placed before the Campus Deans at its meeting held on 25/07/2017. (Minutes enclosed as an **Annexure II**)

As per the decision taken by the Campus Deans, the item is being submitted to the Academic Council for consideration so that the same can be incorporated in the Admission Brochure from the session 2018-19 and onwards.

The change in Category (iv) of this Reserved Category seats now and after incorporation of the above shall read as under:

Existing Statute	It would read after amendment
Defence Service Personnel including Ex-servicemen and their children who are permanent residents of the State and have had a satisfactory service record. — 2%	Defence Service Personnel including Ex-servicemen and their Children/ Children of the Paramilitary Forces/ Children of the State Police Personnel, who are permanent residents of the State and have had a satisfactory service record —2%



THE
JAMMU & KASHMIR GOVERNMENT GAZETTE

Vol. 118] Srinagar, Tue., the 21st Oct., 2005/29th Asv., 1927. [No. 29-c

Separate paging is given to this part in order that it may be filed as a separate compilation.

PART III

Laws, Regulations and Rules passed thereunder.

GOVERNMENT OF JAMMU AND KASHMIR
SOCIAL WELFARE DEPARTMENT

Notification

Srinagar, the 21st October, 2005.

SRO-294.—In exercise of the powers conferred by section 23 of the Jammu and Kashmir Reservation Act, 2004, section 22 of J&K Persons with Disabilities Act, 1998 and all other relevant provisions of the law in this behalf, the Government hereby makes the following rules :—

1. *Short title and commencement.*—(1) These rules may be called the Jammu and Kashmir Reservation Rules, 2005.

(2) They shall come into force from the date of their publication in the Government Gazette.

PTo

14. *Other reservation.*—In addition to the reservations specified in rule 13, the following reservation is also made in favour of the following categories of the permanent residents of the State to the extent shown against each :—

- (a) Children of Defence Personnel 3%
- (b) Children of Paramilitary Forces and State Police Personnel 1%
- (c) Candidates possessing Outstanding Proficiency in Sports 2%

15. *Distribution of seats.*—For the post-graduate course in MD/MS/M.Tech., Engineering and Agricultural Sciences and similar other post-graduate courses, the seats shall be distributed as follows with the condition that the selection of candidates from the reserved categories for different streams shall be made strictly on the basis of their inter-se merit treating them as a single class for purpose of allotment of streams :—

- (i) Open Merit Category 65%
- (ii) Reserved Categories—
 - (a) Scheduled Castes 4%
 - (b) Scheduled Tribes 5%
 - (c) Socially and Educationally Backward Classes—
 - (i) Residents of Backward Areas 10%
 - (ii) Residents of Area adjoining Actual Line of Control 2%
 - (iii) Weak and Under Privileged Classes (Social Castes) 1%
 - (d) Children of Defence Personnel/Paramilitary Forces and State Police Personnel 2%
 - (e) Candidates possessing Outstanding Proficiency in Sports 1%

-109-A



UNIVERSITY OF JAMMU

JAMMU

NOTE :

①

Minutes of the meeting of Campus Deans held in the Office Chamber of the Dean Academic Affairs on 25/07/2017 at 3:00 p.m

Present

1. Dean Academic Affairs
2. Consultant Admissions
3. Dean Faculty of Science
4. Dean Faculty of Life Sciences
5. Dean Faculty of Education
6. Dean Faculty of Social Science
7. Prof Kulwant Singh (Special Invitee)
8. Assistant Registrar (Academic Affairs)

Item No. 1: To discuss the introduction of Category 'Wards of Police Personnel of the State of J&K' in the Category of Defence Personnel

Arising out of the discussion on the basis of a representation by the representative of a Student Organization, the Campus Deans deliberated in the matter in detail and resolved that the Notification bearing No. DAA/17/2533-35 dated 21/07/2017 be kept in abeyance till the same is approved and ratified by the Competent Bodies of the University.

Item No. 2: To deliberate upon the matter raised by a student organization regarding displaying of lists

The Campus Deans were apprised that the issue has already been taken up in the meeting of the various Heads/Directors of the Teaching Departments of the University of Jammu held on July 24, 2017, wherein all the HODs/Directors have been requested to display admission lists etc. on the Notice Board(s) of the Departments. Letter(s) to this effect has/have also been issued to the various Heads/Directors of the various departments by the office of the Dean Academic Affairs.

Item No. 3: To discuss the case of LL.M student namely Masrat Wani, seeking permission to submit dissertation

Resolved that the case be sent again to the Department of Law for further deliberations in the Departmental Affairs Committee/Departmental Research Committee in the light of the prevalent norms of the University.
Further resolved that the recommendations of the DAC/DRS be sent to the Dean Research Studies for placing the same before the Campus Deans for further necessary action.

Item No. 4: Introduction of guidelines for conducting written examination for Persons with Disabilities received from the Ministry of Social Justice & Empowerment, Department of Disability Affairs in the University of Jammu

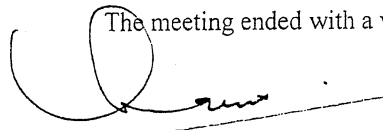
The item was deliberated and the Campus Deans recommended that an item to this effect be placed in the Academic Council for its implementation in the University of Jammu.

2

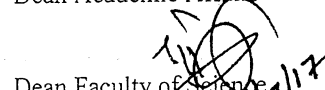
Item No. 5: Any other item:


Arising out of discussions, the Campus Deans were requested that it be ensured that under no circumstances, the merit of a candidate is ignored in any teaching programmes of the University/Offsite Campus(s)/ Affiliated College(s) for the session 2017-18 and list/s of the selected candidates be displayed by all the Departments on their Notice Boards.


The meeting ended with a vote of thanks to the chair.

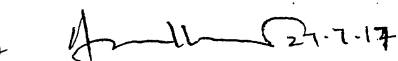

Dean Academic Affairs


Consultant Admissions


Dean Faculty of Science


Dean Faculty of Life Science

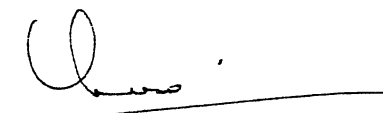

Dean Faculty of Education


Dean, Faculty of Social Science

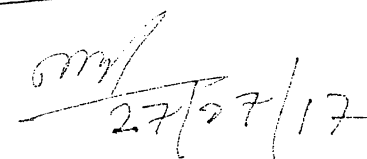
Prof Kulwant Singh

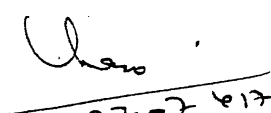

Assistant Registrar (A.A)

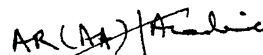
Submitted please

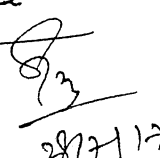


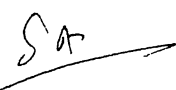
Vice Chancellor please


27/07/17


27-7-17

AR (A.A) / 


28/7/17



-110-A-

ITEM No.: 15

To confirm the action taken by the Vice Chancellor in according approval to run the M.Sc Geology (HSD) course with admission of 03 students for the Session 2017-18

NOTE:

The office of the Dean Academic Affairs received request from the Director, Kishtwar Campus vide letter No. KC/JU/17/344-45 dated 27/9/2017 for approval as one time exception to run the M.Sc Geology (Hydrology and Soil Dynamics) course in Kishtwar Campus for the Academic Session 2017-18.

The Director, Kishtwar Campus has stated that only three (03) students have been admitted in the M.Sc Geology (HSD) course for the Academic Session 2017-18 and he may be allowed to run the course in the Kishtwar Campus as one time exception.

The Worthy Vice-Chancellor on the request of the Director, Kishtwar Campus gave permission to run the M.Sc Geology (HSD) course as one time exception.

The same is being reported to the Academic Council for its ratification.

ITEM No.: 16

To consider for grant of Mercy Chance to appear in left over paper of Sanskrit in favour of three backlog students of BAMS 2nd (Prof.) Examination on the basis of the judgment passed by the Hon'ble High Court of Jammu & Kashmir.

NOTE:

Three candidates namely Heena Anjum, Ovais Ahmed and Shivalik Bharti who despite having availed three chances provided by the University under statutes failed to qualify the BAMS 2nd (Prof.) examination within the stipulated period prescribed for completion of the degree. These students were informed by the concerned section of the examination wing that their request for **Mercy Chance** does not cover under University statutes.

Subsequently, they approached the Hon'ble High Court of Jammu & Kashmir who in turn, while disposing off their writ petition (**Annexure-I**) observed that "the request of the petitioners for mercy chance should receive sympathetic consideration by the Vice-Chancellor who would pass appropriate orders as may be warranted under law."

Accordingly, on the directions of the Hon'ble High Court the matter was reported to the Standing Committee of the Academic Council (**Annexure-II**) who met on 31.8.2017 in the office chamber of the worthy Vice-chancellor and unanimously :

"RESOVED that the grant of Mercy Chance to the students to appear in the left over paper of Sanskrit in BAMS 2nd Prof. be approved, as one time exception."

Hence the matter is submitted for kind consideration and approval of the Academic Council .

URGENT

(1)

1. Heena Anjum Age 24 years
D/o Abdul Kabir Tappal,
R/o Mughal Maidan Tehsil Kishtwar
District Kishtwar.

I/c Legal Cell/CE
5-7-2017

2. Ovais Ahmed, Age 23 years
S/o Mohd. Sikander
R/o Kuchhal Tehsil Chatroo
District Kishtwar



3. Shivalik Bharti, Age 25 years
D/o Ram Saran
R/o Nai Basti Tehsil Phallian Mandal
District Jammu

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6/7 Model of

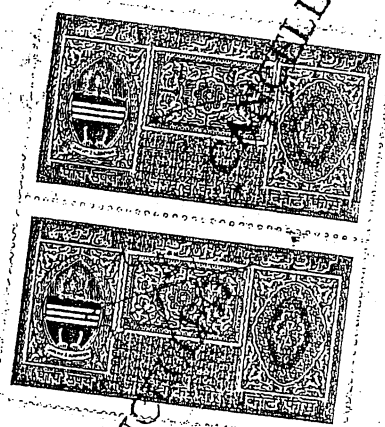
Vice-Chancellor
University of Jammu
No. 1175-76
Date 5-7-17
PETITIONERS

V/s

1. University of Jammu through
its Vice Chnacellor, Univerity of Jammu,
Jammu.

2. Controller of Exmaination
Univerity of Jammu, Jammu

3. Dean,
Faculty of Medical,
Govt. Medical College, Jammu.



True Copy Attested
Asstt. Registrar
High Court of J&K
JAMMU.

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4. Assistant Registrar (Professional Examination),
University of Jammu, Jammu

.....Respondents

True Copy Attested

[Signature]
Asstt. Registrar

High Court of J&K
JAMMU.

22/2/16

Date of order: 21.06.2017

Heena Anjum & ors.

Vs.

University of Jammu & ors.

Appearing counsel:

For Petitioner (s) : Mr. Bodh Raj Sharma, Advocate.

For Respondent(s):

Oral:

1. Through the medium of instant writ petition, petitioners are seeking directions to the respondents to allow the petitioners to appear in the BAMS Second Professional Examination as a mercy chance.
2. The case set up by the petitioners in this petition is that the petitioners were admitted to BAMS course in the year 2011 in Jammu Institute of Ayurveda and Research, Raipur Bantalab, Jammu under different registration numbers. Petitioners further claim that they have passed their first Professional Examination within the stipulated period as per the statutes governing the aforesaid course, however, in the Second Professional Examination, they could not clear one subject which was in Sanskrit version. The petitioners have expressed their difficulty in clearing the aforesaid subject despite having availed three chances as stipulated in the statutes. Petitioners therefore submit that they have approached the

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Asstt. Registrar

High Court of J&K

JAMMU,

22/6/17
28/6/17
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University authorities for grant of mercy chance so as to enable them to qualify that left over subject of Sanskrit of Second Professional Examination.

3. Learned counsel for the petitioners relies upon Clause 9.1 of the Statutes of the University to contend that in similar set of circumstances, the candidates, who were not able to qualify any subject in the first Professional Courses, are given chance to qualify the same which is in the discretion of the Vice Chancellor of the University. Learned counsel further contends that on the same analogy, request of the petitioners too could be considered and they can also be granted a mercy chance which would not only enable them to qualify the left over paper of Sanskrit Examination but would also save their future career.
4. In light of the submissions made by learned counsel for the petitioners, this petition is disposed of by directing respondent-University authorities to place the matter before the Vice Chancellor, University of Jammu, who shall accord due consideration to the request made by the petitioners for granting them a mercy chance to appear in the left over paper in Sanskrit Second Professional Examination. Needless to say that the request of the petitioners for mercy

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High Court of J&K

JAMMU

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chance should receive sympathetic consideration by
the Vice Chancellor who would pass appropriate
orders as may be warranted under law.

5. With these observations, writ petition is disposed of.

Sd/- Hon'ble
(Sanjeev Kumar)
Judge

Jammu
21.06.2017
Ram Murti

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UNIVERSITY OF JAMMU

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
ACADEMIC COUNCIL HELD ON 31.08.2017 AT 10.00 A.M. IN THE OFFICE
CHAMBER OF THE VICE-CHANCELLOR, UNIVERSITY OF JAMMU, JAMMU.

P R E S E N T

1. Prof. R. D. Sharma (In the Chair)
Vice-Chancellor
2. Prof. Jigar Mohammad
Dean Research Studies
3. Prof. Keshav Sharma
Dean Academic Affairs/Dean, Faculty of Business Studies
4. Prof. Desh Bandhu (Special Invitee)
5. Prof. Geeta Sumbli
Dean, Faculty of Life Sciences
6. Prof. Anita Billawaria
Dean, Faculty of Social Sciences
7. Prof. Naresh Padha
Dean, Faculty of Science
8. Prof. Kedar Nath Sharma
Dean, Faculty of Arts
9. Prof. D. S. Jamwal
Dean, Faculty of Mathematical Sciences
10. Prof. Arvind Jasrotia
Dean, Faculty of Law
11. Prof. Darshana Sharma
Dean, Faculty of Education
12. Principal/Dean, Faculty of Medical Sciences
13. Prof. Dhian Singh
Director (DDE)
14. Head, Deptt. of Education (Special Invitee)
15. Head, Deptt. of Geology (Special Invitee)
16. Director, CDC (Special Invitee)
17. Controller of Examinations
18. Principal, Govt. M.A.M. College, Jammu
19. Registrar

At the outset the Vice-Chancellor welcomed all the members. Thereafter, with the permission of the Chair, the Registrar presented the agenda items for deliberations.

Item No.1 To confirm the minutes of the meeting of the Standing Committee of the Academic Council held on 24.01.2017, already circulated.

RESOLVED that the minutes of the meeting of the Standing Committee of the Academic Council held on 24.01.2017, be confirmed.

Item No.2 Considered the action taken on the resolutions passed by the Standing Committee of the Academic Council held on 24.01.2017.

RESOLVED that the report of the action taken on the resolutions passed by the Standing Committee of the Academic Council held on 24.01.2017 be placed on record.

However, as far as point No.3 of the Action Taken Report is concerned, a Committee under the convenership of the Dean Research Studies with Asstt. Registrar (Adm.TW) being the Member Secretary be constituted by the Vice-Chancellor to further deliberate in the matter.

Item No.3 Considered the representations of the students of the P.G. Department of Education, University of Jammu pursuing M.A. Education (2015-17 session) for seeking permission to appear in the B.Ed. Examination as private candidates.

After threadbare discussion, it was RESOLVED that those candidates who were admitted in M.A. Education before June 2015 i.e. when the notification for the two Year B.Ed. Course under the NCTE guidelines in compliance to the recommendations of the Justice Verma Commission/UGC guidelines was issued, may be given one special chance to appear in the B.Ed. Examination as private candidates as per the old B.Ed. examination scheme.

Item No.4 Considered amendment in the qualification/eligibility condition for the recruitment of contractual post of Lecturer/Teaching Assistant in Geology (HSD) in the Kishtwar Campus.

RESOLVED that the proposal be routed through the DAC of the Department of Geology for approval of the same by the Vice-Chancellor and for further necessary action in the matter.

FURTHER RESOLVED that the qualification of Teaching Assistant as defined by the DAC of the Department of Geology shall be put up to the Vice-Chancellor for approval and adoption of the same.

Item No.5 Considered the matter regarding grant of Mercy Chance to the students to appear in the left over paper of Sanskrit in the 2nd Prof. Examination i.e. BAMS-2nd Prof.

3

RESOLVED that the grant of Mercy Chance to the students to appear in the left over paper of Sanskrit in BAMS-2nd Prof. be approved, as a one time exception.

Item No.6 Considered the matter regarding the conversion of the 50% Minority Quota Seats of the M.C. Khalsa College of Education, Jammu into open seats.

RESOLVED that the approval in the matter be sought by the College from the State Govt. for the same as per the advice of the Legal Counsel of the University of Jammu.

FURTHER RESOLVED that the two candidates belonging to the General Category who have been admitted wrongly during the Session 2017-19 under Minority Quota be regularized as a one time exception and in lieu of the same, two seats be reduced in the Open Quota of the B.Ed. Course of the College in the next Academic Session i.e. 2018-20.

The meeting concluded with a vote of thanks to the Chair.

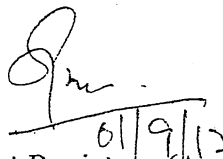
Sd/-
Dean Academic Affairs


Sd/-
Registrar

No. F. Acad./1/17/9340-60

Dated: 01-09-17

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for information.


01/9/17
Assistant Registrar (Acad.)


11/9/17 11/09/17

ITEM No.: 17

To consider introduction of Campus Development Fee i.e. @ Rs.605/- per student to be levied to the students while seeking admission in the main campus on the analogy of offsite campuses and the fee i.e. @ Rs.1500/- per head per annum to be levied to the Research Scholars of the University to meet the expenditure on the usage of Lab. Air-Conditioners.

NOTE:

A meeting of the Committee constituted to frame uniform policy for the installation of Air-Conditioners was held on 27-05-2016 in the office of the Dean, Faculty of Life Science. While framing Uniform Policy for installation of Air-Conditioners in a phased manner, the Committee, interalia, recommended the following:

- a. The Campus Development fee of Rs.605/- per candidate be levied from the students seeking admission in the main campus on the analogy of offsite campus. The fee, thus realized, be deposited by the respective departments in the University Chest to meet the expenditure incurred on account of electricity / water charges.
- b. The Research Scholars of the University be levied a fee of Rs.1500/head/annum to meet the expenditure on the usage of Lab. AC. The fee be deposited in University chest & utilize the same for infrastructural Development activities particularly towards electricity/ water charges.
- c. A request be made to DAC of Departments to frame their own admission fee structure to strengthen the departments financially in order to share the financial burden of the University.

The recommendations of the Committees given at Annexure-I, have been approved by the Competent Authority and the matter with regard to the above has been decided to be placed before the Academic Council.

Hence, the proposal is submitted to the Academic Council for consideration.

(10)

MINUTES OF THE MEETING OF THE COMMITTEE TO FRAME UNIFORM POLICY
INSTALLATION OF AIR CONDITIONER/S HELD ON 27-05-2016 AT 11:00 A.M.
OFFICE OF DEAN, FACULTY OF LIFE SCIENCE, UNIVERSITY OF JAMMU.

PRESENT

1. Dean, Faculty of Life Sciences Convener
2. Head of Department of Geology
3. Head, Department of Physics & Electronics
4. Head, Department of Chemistry
5. Director, The Business School
6. Joint Registrar(Finance)
7. Assistant Engineer(Electrical), UWD
8. Assistant Registrar (Budget & Finance)

The committee at the outset felt the need of installation of Air-conditioners in the offices/rooms for smooth work. It is pertinent to mention here that use of Air-conditioners in the departments/offices is no more a luxury but basic facility necessary for the teachers/officers in order to attend to their duties from morning till evening in the scorching summer and for giving adequate output with in stipulated time in this world of quality education. There are certain departments which have adequate resources to meet the expenditure on consumption of electricity dues but, majority of the departments have limited resources to meet the heavy expenditure involved in the payment of electricity dues for the use of Air-conditioners in summers..

In view of that, committee is of the opinion that:

- a) The University should present the case emphatically to the state govt. to enhance the Budgetary provision for the purpose.
- b) The Campus development fee of Rs. 605/- per candidate be levied from the students seeking admission on the main campus on the analogy of offsite campus vide letter No.F.Acd/1/16/963-1118 dated 29.04.2016. The fee, thus realised, be deposited by the respective departments in the University Chest to meet the expenditure incurred on account of electricity/water charges.
- c) Possibility be explored to divert part of consolidated Local Funds accrued over a period of time, over more than 50 lakhs, from the profit generating departments to meet the expenditure incurred, on water/electric charges/infrastructure/development.
- d) The necessity to install Air-conditioners in the departments/offices be requisitioned by HOD in consultation with DAC and Branch Officer through Registrar.

Based on the resources available/generated over a period of time through various sources approved by the competent bodies for meeting the

9

purpose of meeting expenditure incurred on account of installation of AC's and payment of electricity & water charges, the installation be done in phased manner as given below:

The installation be done in phased manner as given below:-

- "A" [
1. Common Places like seminar room/laboratories/library/computer room in order of priority to be sent by HOD in consultation with DAC.
 2. Office of VC/Registrar/Controller/DAA/DRS/DDE/HOD/Deans
 3. Professors/Joint Registrars & Equivalent officers,
 4. Associate Professors/Deputy Registrars & equivalent officers
 5. Assistant Professors/Assistant Registrars & equivalent officers

Further it was resolved that following recommendations be made

- 1) A request be made to DAC of Departments to frame their own admission fee structure to strengthen the departments financially in order to share the financial burden of the University.
- 2) The research scholars of the University be levied a fee of Rs. 1500/head/annum to meet the expenditure on the usage of Lab AC and for that necessary action be taken by the concerned section. The fee be deposited in University chest & utilize the same for infrastructural Development activities particularly towards electricity/water charges.
- 3) All new AC's should be energy saver certified with minimum 5 star rating certified by UWD. *and also a certificate be obtained from the original manufacturer of the CO. for*
- 4) Decision to install AC shall lie with concerned division of UWD on the basis of capacity of transformer & the infrastructure i.e. size of the room.
- 5) The capacity of the AC to be installed in the room will be certified by AEE (Electrical) before the procurement.

The meeting terminated with a vote of thanks to the chair:

1. Dean, Faculty of Life Sciences

2. Prof. R.K. Ganjoo, Dept. of Geology

3. HOD Physics & Electronics

4. HOD, Chemistry

5. Director, The Business School

6. Joint Registrar (Finance)

7. Assistant Engineer (Electrical)

8. Assistant Registrar (B & F)

Signature
V. C. P.
12-7-2016
-123

ITEM No.: 18

To confirm the action taken by the Vice-Chancellor in having authorized the adoption of the Statutes governing Grant of Autonomy to Colleges and Institutions and Functioning of Autonomous Colleges.

NOTE :

The Joint Committee held on 29.03.2015 considered the draft Statutes governing the Grant of Autonomy to Colleges and Institutions and Functioning of the Autonomous Colleges and it was resolved that –

“The Commissioner/Secretary to Govt. Higher Education Department, Govt. of Jammu & Kashmir & the Universities will critically examine the draft Statutes & place the recommendations in another meeting of the Vice-Chancellors & the Financial Advisor (Universities).”

A Committee was constituted vide No. F.Acd./I/16/14543-49 dated 16.12.2015, to examine the draft Statutes governing the Grant of Autonomy to the Colleges and Institutions and the Functioning of Autonomous Colleges. After holding a series of meetings, the Committee prepared the draft Statutes. The same was also deliberated in the various meetings of the Campus Deans and the above said Committee and thus finalized the Statutes.

In view of the above, the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the adoption of the Statutes governing the Grant of Autonomy to the Colleges and Institutions and the Functioning of the Autonomous Colleges (**a copy of Statutes is placed as Annexure-I**). A notification to this effect stands issued vide No. F.Acd./I/17/5986-6007 dated 06.07.2017 (**Annexure-II**).

Hence, the action taken is reported for confirmation.

UNIVERSITY OF JAMMU

STATUTES GOVERNING GRANT OF AUTONOMY TO COLLEGES AND INSTITUTIONS AND FUNCTIONING OF AUTONOMOUS COLLEGES

1. TITLE, COMMENCEMENT AND APPLICABILITY:

- 1.1 These statutes shall be called "The Statutes governing the Autonomous Colleges".
- 1.2 These statutes shall come into force from the date of assent by the Chancellor.
- 1.3 These statutes shall apply to colleges/institutions affiliated to the University of Jammu.

2. DEFINITIONS:

2.1 In these statutes, unless the context otherwise requires:

- a) "Act" means the Kashmir and Jammu Universities Act, 1969
- b) "College" means an institution maintained or admitted to its privileges by the University of Jammu and includes a constituent College.
- c) "Institution" means any educational institution eligible to avail of the privileges extended by the University as a college affiliated to the University
- d) "Principal" means Head of a College
- e) "Head of Department" means teacher incharge of a Subject in a College.
- f) "Governing Body", "Academic Council", "Board of Studies", "Board of Appointment of Examiners", "Finance Committee", "Expert Committee", "Review Committee", and/or any such body/bodies as are constituted under these statutes.

Words and expressions used in these statutes but not specifically defined herein shall have the same meaning as assigned to them in the Kashmir and Jammu Universities Act and the statutes/regulations framed there under.

3. ELIGIBILITY:

- 3.1 All Colleges recognized by the University Grants Commission under Section 2(f), aided, unaided, self-

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financing which are or not covered under Sec. 12(B) of the UGC Act and which are permanently affiliated to the University of Jammu shall be eligible to apply for autonomous status.

- 3.2 The College should have at least 75% permanent faculty* members as per student-teacher ratio at the time of application.
- 3.3 Each subject should be headed by at least one Associate Professor.

4. APPLICATION FOR GRANT OF AUTONOMY:

- 4.1 Any eligible College shall submit an application on prescribed proforma, as per **Annexure A**, in quadruplicate, to the Director, College Development Council, University of Jammu, along with prescribed application fee through a demand draft drawn in favour of Director, College Development Council, University of Jammu, accompanied by authenticated copies of relevant supportive documents. The application fee shall not be refunded even if subsequently the application is withdrawn by the College.
- 4.2 The applicant college shall also make a remittance of prescribed fee towards the processing fee through a demand draft drawn in favour of the Director, College Development Council, University of Jammu, which shall also be non-refundable even if the application for grant of autonomy is rejected by the University.
- 4.3 An eligible College desirous of seeking 'autonomous status' must submit prescribed application accompanied by requisite application fee and processing fee along with authenticated supportive documents so as to reach the office of the Director, College Development Council, University of Jammu on or before 31st October.

5. PROCEDURE FOR GRANT OF AUTONOMY:

- 5.1 The University shall constitute an Expert Committee which shall consist of:
 - a) Dean, Academic Affairs shall act as Chairperson;
 - b) Dean, Research Studies;
 - c) The Deans of the Faculties concerned;

*Employees that engaged in the Faculty draws Salary and other incentives as per UGC/University/State Govt. Norms

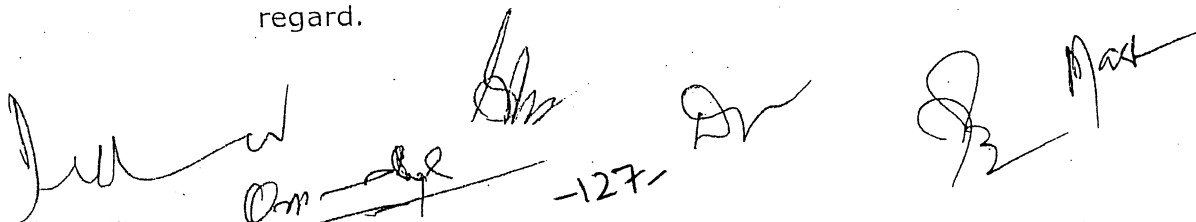
- d) A Nominee each of the Syndicate and the Academic Council;
- e) A Nominee of the University Grants Commission;
- f) Director, Colleges, Higher Education Dept., J&K Government;
- g) A Nominee of the All India Statutory/Regulatory Body in case the applicant-college is regulated by such All India Statutory/Regulatory Body;
- h) An outside Subject Expert/s, if applicable, not below the rank of a Professor nominated by the Vice-Chancellor;
- i) Registrar, University of Jammu;
- j) Controller of Examinations; University of Jammu;
- k) Director, DIQA, University of Jammu; and
- l) The Director, College Development Council, who shall act as Member-Secretary of the Expert Committee.

5.2 Applications for autonomy which fulfil the conditions laid down in these statutes shall be placed before the Expert Committee by the Director, College Development Council.

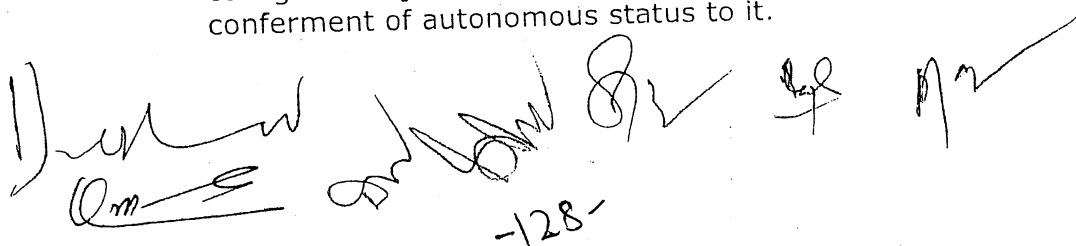
5.3 The Expert Committee, on receipt of the completed application, shall visit the College/Institution seeking the autonomous status and make such inquiry as it may deem fit as per UGC guidelines and file its report to the Vice-Chancellor as per **Annexure B**.

5.4 The Expert Committee shall, while preparing its report, be guided by, amongst other things, the following criteria:

- a) History of the Institution seeking autonomous status.
- b) Academic reputation and previous performance in University examinations and its academic/co-curricular/extension activities in the past.
- c) Academic/extension/research achievements of the faculty.
- d) Quality and merit in the selection of students and teachers, subject to statutory requirements in this regard.



- e) Adequacy of infrastructural facilities, such as, library, equipments, accommodation for academic activities, recreational, research facilities, hostels, etc.
 - f) Financial resources at the disposal of the College management and its capacity to raise additional funds for the development of the College seeking autonomy.
 - g) Whether the applicant College/Institution is seeking autonomy for promoting higher standards, for curriculum development or for innovations and experimentations to make education socially relevant and purposeful.
 - h) The standing of the teaching staff in Academic Circles and their noteworthy contributions in the field of their specializations, publications at their credit, etc.
 - i) Whether the College has undertaken adequate measures, like staff preparation, educational preparations, institutional preparations to prepare students and the staff for a switch over to an autonomous-setting to ensure that the responsibilities accompanying autonomy are properly discharged.
- 5.5 The Vice-Chancellor shall present the report of the Expert Committee to the Academic Council for consideration and recommendation to the Syndicate.
- 5.6 The Syndicate shall consider the report and then, in the light of the recommendations of the Academic Council, may authorize the Director, College Development Council to transmit all the relevant records to the State Government and the University Grants Commission for obtaining their concurrence.
- 5.7 On receipt of such report/concurrence, the College Development Council shall place it before the next meeting of the University Council alongwith his/her report indicating whether or not the College/Institution has fulfilled the terms and conditions of letter of intimation.
- 5.8 The University Council, after considering the recommendations of the Academic Council, the Syndicate and concurrence of the State Government and the University Grants Commission, shall pass a resolution either conferring autonomous status to the applicant college or rejecting the case of the applicant college for conferment of autonomous status to it.



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5.9 If the University Council approves the conferment of autonomous status to the applicant College, the Registrar shall, in accordance with the resolution of the University Council, issue a letter granting Autonomous Status to the applicant college as per format in **Annexure C** with the requisite modifications, if any. In case the University Council rejects the case of the applicant college for conferment of autonomous status, the Registrar, shall intimate the applicant college about the rejection of its case specifying the deficiencies/shortcomings pointed out by the University Council and in that eventuality, the applicant-College shall be entitled to the refund of annual fee.

5.10 The College after receiving the intimation about grant of autonomous status, shall make a report to the University within fifteen days with regard to compliance of all such conditions by enclosing necessary documents in support thereof and indicating its preparedness to function as an autonomous College/Institution. The report shall also accompany annual fee as may be prescribed by the University from time to time and an undertaking of the Principal of the College that the college shall adhere to all the statutory requirements.

6. GOVERNANCE OF AN AUTONOMOUS COLLEGE:

A college/institution which is conferred the status of autonomous college, shall have the following committees to ensure its proper management in academic, financial and administrative matters:

- (a) Governing Body
- (b) Academic Council
- (c) Board of Studies
- (d) Finance Committee
- (e) Board of Appointment of Examiners
- (f) Planning and Evaluation Committee

The composition, powers and functions of these Committees shall be as under:

6.1 GOVERNING BODY:

6.1.1 Composition:

A) Non-Government Autonomous College :

- a) Five members from the Management/Trust as per the Constitution or Bye-laws with the Chairperson or President/ Director as the Chairperson.
- b) Two teachers of the College/Institution nominated by the Principal in order of seniority for **two** years.

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- c) An Educationist or Industrialist nominated by the Management.
- d) A nominee of the University Grants Commission.
- e) A nominee of the State Government (an academician not below the rank of a Professor or a State Government official of Higher Education Department not below the rank of the Secretary).
- f) A nominee of the Vice-Chancellor.
- g) The Principal of the College/Institution shall be the Ex-officio Member Secretary.

B) Government Autonomous College:

- a) Three Members (Educationists, industrialist, professional) with proven academic interest possessing at least PG level qualification) nominated by the State Government, one of them shall be the Chairperson.
- b) Two teachers of the College/Institution nominated by the Principal based in order of seniority for **two** years.
- c) An Educationist or Industrialist nominated by the Principal based on Seniority
- d) A nominee of the University Grants Commission.
- e) A nominee of the State Government.
- f) A nominee of the Vice-Chancellor.
- g) The Principal of the College/Institution shall be the Ex-officio Member Secretary.

6.1.2 Tenure of Membership:

The tenure of a nominated member shall be **two** years except for the UGC nominee whose term shall be full six years.

6.1.3 Meeting:

The Governing Body shall meet at least twice a year.

6.1.4 Powers and Functions:

Subject to the existing provisions in the bye-laws of autonomous college and rules laid down by the State Government, the governing body of the Autonomous colleges shall have the following powers and functions:

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- a) Act as a disciplinary authority for the teaching and non-teaching staff in accordance with rules, statutes and procedure laid down by the State Government/University.
- b) All financial matters including investment of college money and raising resources for the College/Institution.
- c) Fixing the fee and other charges payable by the students of the College/Institution on the recommendation of the finance committee.
- d) Delegate administrative and financial powers to the Principal and other teaching and non-teaching staff of the College/Institution.
- e) Institute Scholarships, Fellowships, Studentships, Medals, Prizes and Certificates on the recommendation of the Academic Council.
- f) Accept donations, endowments made to the College.
- g) Start new programmes of study leading to Degrees and Diplomas on the recommendations of the Academic Council provided they meet the criteria which includes infrastructure requirements for the course, faculty structure as per UGC norms and NAAC accreditation not less than "B" Grade.
- h) Constitute Committees for special academic purposes.
- i) Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development and fulfillment of the objectives for which the college has been declared as autonomous.

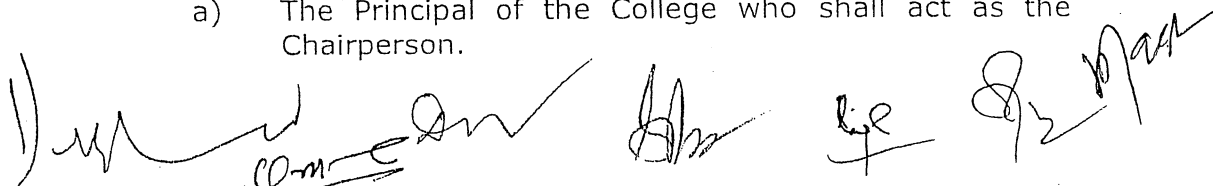
Notwithstanding anything contained in Statute 6.1.4, the powers and functions of the governing body shall be exercised in accordance with the guidelines, rules and regulations that may be issued by the UGC, the State Government and the University from time to time.

6.2 ACADEMIC COUNCIL:

6.2.1 Composition:

The Academic Council of the College shall consist of:

- a) The Principal of the College who shall act as the Chairperson.


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- b) All Heads of the Departments in the College.
- c) Four teachers of the College representing different faculties by rotation in order of seniority in the College.
- d) Not less than four experts from outside the College representing different areas, such as, Industry, Commerce, Law, Education, Sciences, Medicine, Engineering, Management, etc., to be nominated by the Governing Body.
- e) Three nominees of the University to be nominated by the Vice-Chancellor on the request of the College.
- f) A faculty member, nominated by the Principal, shall be the Member Secretary.

6.2.2 Tenure of the Members:

The tenure of the nominated member shall be **two** years.

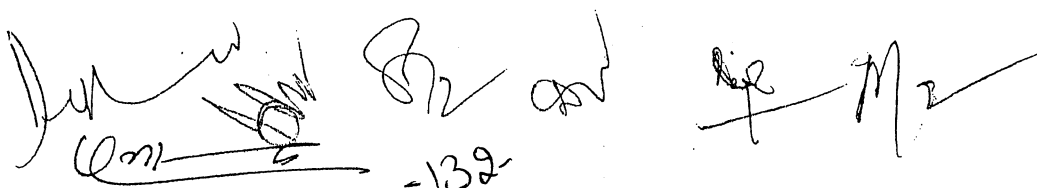
6.2.3 Meeting:

The Principal of the College shall convene a meeting of the Academic Council at least once in a year.

6.2.4 Functions:

Without prejudice to the generality of functions mentioned, the Academic Council shall have the following powers:

- a) Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- b) Make regulations regarding admission of students to different programmes of studies in the College/Institution.
- c) Make regulations for sports, extra-curricular activities, proper maintenance and functioning of the playgrounds and hostels.

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- d) Recommend to the Governing Body proposals for institution of new programmes of study at various levels.
- e) Recommend candidates for conferment of Degrees by the University.
- f) Make recommendation to the Governing Body for the institution of scholarships, studentships, fellowships, prize and medals and to frame regulations for the award of the same.
- g) Advise and assist the Governing Body on Academic matters as it may be called upon and perform such other functions as may be assigned to it by the Governing Body, so that the aims and objectives of granting Autonomous Status are achieved.

6.3 BOARD OF STUDIES:

6.3.1 Composition:

- a) There should be a Convener for each subject in the Board of Studies. The Convener shall not be below the rank of Associate Professor. In case the Associate Professor is not available in a particular subject, the Principal of the College will act as the Convener of the Board of Studies in the subject.
- b) The entire faculty of each specialization.
- c) Two experts in the subject from outside the College/Institution nominated by the Academic Council.
- d) One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the College Principal.
- e) One representative from industry/corporate sector/ allied area relating to placement.
- f) One post-graduate meritorious alumnus nominated by the Principal. The Convener, Board of Studies, may with the approval of the principal of the college, co-opt:
 - (i) Experts from outside the college whenever special courses of studies are to be formulated.
 - (ii) Other members of staff of the faculty of allied areas of the College/Institution.

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6.3.2 Tenure of Membership:

The tenure of all the nominated members shall be **two** years.

6.3.3 Meeting:

The Principal of the college shall draw the schedule for meeting of the Board of Studies for different departments. The meeting may be scheduled as and when necessary, but at least once a year.

6.3.4 Powers and Functions:

- a) To prepare syllabi for various courses keeping in view the objectives of the College, interest of the stakeholders and national requirement for consideration and approval by the Academic Council.
- b) To suggest methodologies for innovative teaching and evaluation techniques.
- c) To suggest panel of names to the Academic Council for appointment of examiners
- d) To Coordinate research, teaching, extension and other academic activities in the department/college.

6.4 FINANCE COMMITTEE:

6.4.1 Composition:

- a) The Principal shall be the Chairperson.
- b) One person nominated by the Governing Body of the College for a period of **two** years.
- c) A Chartered Accountant to be appointed by the Governing Body.
- d) One senior-most teacher of the College to be nominated in rotation by the Principal for **two** years.
- e) Administrative Officer/teacher performing the functions of over-all administration, other than the Principal, to act as Member-Secretary.

6.4.2 Functions:


The Finance Committee shall advise the Governing Body on financial matters and shall meet at least twice a year to consider:


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In order to avoid victimization by either teachers or students of any group, there should be various alternatives to the internal examination system. Students' performance may be evaluated both internally and externally. Question banks may be prepared by internal examiners and examinations conducted by external examiners or by internal examiners, or by both.

- a) There shall be a Board of Appointment of Examiners (BOAE) for the appointment of examiners for the examination of each course/subject. The Principal of the College shall be the Chairperson of the BOAE. Besides the Principal, the Chairperson of Board of Studies concerned and the Senior-most Teacher from the Department concerned shall be the members of the BOAE.
- b) The Principal with the help of BOAE in each subject, shall co-ordinate the matters relating to the proper conduct of the examinations. He/She shall notify the schedule of examinations of each session.
- c) The BOAE shall prepare a list of Examiners for each subject/courses, out of the panel of examiners submitted by the concerned Board of Studies and shall recommend it for approval of the Governing Body.
- d) The Governing Body shall not ordinarily make any change in either the list of examiners prepared by the BOAE except by passing a resolution clearly stating the reasons for making the change in the list.
- d) The Board of Examiners shall perform functions relating to the conduct of examinations and shall perform such other functions as may be assigned to it by the Academic Council.



6.6 PLANNING AND EVALUATION COMMITTEE

6.6.1 Composition:

- a) Commissioner/Secretary, Higher Education Department Govt. of J&K State.
- b) Director, Colleges, J&K Government.
- c) A Principal of another Autonomous College within the State of J&K or outside.
- d) Director, Colleges Development Council, University of Jammu.
- e) Principal of the College – Member Secretary

6.6.2 Meetings:

The Planning and Evaluation Committee shall meet at least once a year but may meet as often as is necessary on the proposal made by the Principal of the College.

6.6.3 Functions and powers of the Planning and Evaluation Committee:

- (a) The Planning and Evaluation Committee shall plan for the development of the College to provide for the standards of teaching and discipline in the college and render advice to the College, the Governing Body and the Academic Council accordingly.
- (b) To advise ways and means to implement different programmes and to advise on general welfare in regard to staff and students.
- (c) To advise the Governing Body and Academic Council and other authorities of the Autonomous College for general improvement in the working of the College.

7 OTHER COMMITTEES:

The college MUST have other committees, such as the Grievance Redressal/Appeal Committee, Examination Committee, Admission Committee, Library Committee, Students Welfare Committee, Extra-Curricular Activities Committee, Academic Audit Committee, Anti-Ragging Committee, Hostel Committee, IQAC and a committee to look into the complaints pertaining to sexual harassment (CASH) etc., for maintaining over-all discipline and performance of the college.

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8. EXAMINATION CELL & SYSTEM:

- 8.1 An Autonomous College shall have an Examination Cell headed by Controller of Examinations who shall be a permanent faculty nominated by the Principal on the basis of potential of the person. The Principal of the College shall be the Chief Controller of Examinations. The Examination Cell shall be housed in a separate building/block to maintain confidentiality of examination systems and entry to the Examination Cell shall be restricted only to the persons performing the examination duties.
- 8.2 The Controller of Examinations shall create his/her own team with the approval of the Principal of the College. The team shall consist of Deputy Controllers/Assistant Controllers, etc., keeping in view the quantum of work in the Examination Cell. The teachers working in the College shall be nominated in the Examination Cell for a tenure of **three** years. They shall continue doing their teaching work as scheduled by the College.
- 8.3 There shall be a team of Office Assistants, Computer Programmers, Computer Assistant and other helpers in the Examination Cell.
- 8.4 Examination Cell shall have appropriate arrangement for printing of question papers and other relevant confidential material.
- 8.5 There shall be continuous, comprehensive evaluation of students through internal and external examination at the end of a semester.
- 8.6 All part-time/full time functionaries of the Examination Cell shall be paid honorarium for the extra work being done by them apart from their usual work. Such honoraria shall be proposed by the Finance Committee and shall be approved by the Governing Body.

9. MONITORING/EVALUATION OF AUTONOMOUS COLLEGE:

The right of autonomy may not be conferred once for all. It has to be continuously earned by the college. The status of autonomy will be granted initially for a period of six years.

- 9.1 Each autonomous college will, with the approval of its Academic Council, formulate an appropriate mechanism to evaluate its academic performance, improvement of standards, and assess the extent and degree of success in the utilization of autonomy. Self-evaluation will be made annually. UGC may conduct review of autonomous status at any time, as it deems fit. However, there will be an external evaluation during the sixth year, which will

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determine the continuance or revocation of autonomous status.

A Review Committee constituted by the Chairman, UGC with a few experts may visit the colleges to review the working of the autonomous colleges as under:-

- (i) Three experts out of which one shall be the Chairman.
- (ii) One nominee of the Vice-Chancellor
- (iii) One nominee of the State Govt.
- (iii) UGC Officer (Member Secretary).

The Committee shall determine the continuance or revocation of autonomous status of the College.

9.2 An Assessment Committee constituted by the Vice-Chancellor of the affiliated University shall consist:-

- (i) Two Deans and two experts to be nominated by the Vice-Chancellor. The senior most among them shall be the Chairman.
- (ii) Director, DIQA.
- (iii) One Senior most functionary of the Examination wing
- (iv) One Senior most functionary of the Finance wing.
- (v) One officer from College Development Council shall act as Member Secretary.

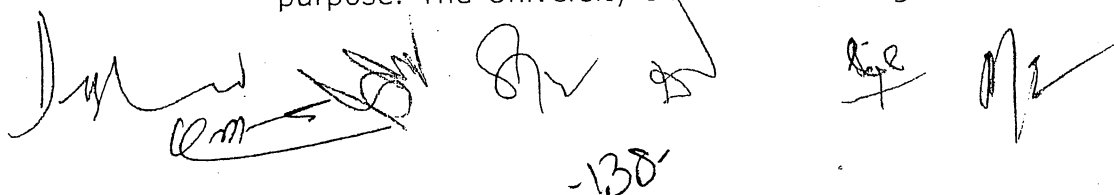
The Committee shall access the working of the autonomous college at the end of two years or as deem appropriate and shall submitted its concrete recommendation to the Competent Authority.

9.3 NAAC accreditation at regular intervals with a minimum 'B' Grade.

10. TENURE OF AUTONOMY:

10.1 Autonomous status shall be granted initially for a period of six years subject to the condition that thirty days before commencement of each academic year the College/Institution shall remit to the University the prescribed Annual fee.

10.2 In the event of availability of evidence confirming decline in standards in an autonomous college based either on the report of the assessment Committee or any other Committee constituted by the Vice-Chancellor for the purpose. The University shall have the right to review all



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new courses of an autonomous college. Where there is evidence of decline in standards or quality, the University may, after careful scrutiny, and in consultation with the UGC, either help modify them, wherever possible, or cancel such courses. It shall be open to the University to revoke the autonomous status of that College after careful scrutiny. In such cases the students already admitted under the autonomous scheme would be allowed to complete the course under autonomous status in such a manner as may be decided by the University.

10.3 In the event of delay in the renewal of autonomy, the College shall continue to enjoy autonomy unless the University by a special order withholds such continuation.

10.4 Such colleges who have successfully completed three spells of autonomous status, shall be eligible to apply for conferment of permanent autonomous status which shall be considered by the University Council on the recommendations of the Syndicate, concurrence of the State Government and the UGC, on such terms and conditions as may be deemed appropriate.

11. RIGHTS AND PRIVILEGES OF COLLEGE/INSTITUTION WHICH HAS BEEN GRANTED AUTONOMY

11.1 The College/Institution shall have the autonomy in respect of the following matters, namely:

- a) Prescribing syllabus/syllabi and course/courses of study, providing new courses and subjects of study.
- b) Arranging for instruction to students.
- c) Devising methods of evaluation, examination and tests leading to award of Degrees by the University.
- d) Admission of students to courses of study provided that student who does not have minimum standard of eligibility prescribed for that course shall not be admitted to the College/ Institution.

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Provided further that the intake of students shall be strictly in conformity with the infrastructure, teaching and non-teaching staff available in the College and, in the event of any violation, the University apart from initiating measures to revoke the autonomy granted, may also initiate such action against the erring College / Institution, which the laws in force may permit including disaffiliation.

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- 11.2 The autonomous College/ Institution shall be entitled to frame its rules, bye-laws and regulations which shall not be inconsistent with the Act, Statutes, Regulations of the University, as well as the orders of the Government issued from time to time and the regulations/scheme of the UGC and the regulatory/statutory bodies, if any

12. PROCEDURE TO INTRODUCE A NEW COURSE BY AUTONOMOUS COLLEGE

- 12.1 An autonomous College/ Institution, if it so desires, with the concurrence of the State Government, may start Diploma (undergraduate and post graduate) and Certificate Courses. The Diplomas and Certificates shall, however be issued under the seal of the College/ Institutions.

- 12.2 An autonomous college, with the concurrence of the State Government, is free to start a new degree or postgraduate course with the approval of the Academic Council of the College. Such courses shall fulfill the minimum standards prescribed by the University/UGC in terms of number of hours, curriculum content and standards, and the university shall be duly informed of such courses

Provided that the college has adequate infrastructure and faculty as per UGC/University norms.

Provided further that in case an autonomous college introduces a post-graduate course, it should have separate physical infrastructure, class rooms, library and computer lab for P.G. Course/s and separate permanent faculty consisting of the following for each course/programme:

(i)	Professor	-	one
(ii)	Associate Professor	-	two
(iii)	Assistant Professors	-	four

- 12.3 The concerned department of the college should conceive the idea of introducing new course and it should be well discussed in the Board of Studies of that subject. The Board of Studies will formulate the idea into a proposal with all necessary details such as objectives, eligibility, course content and fee structure. Such proposal will be forwarded to the Academic Council. The proposal will be in the shape of an ordinance.

The Academic Council will discuss such proposal in its meeting and shall approve the proposal. In case the Council finds the proposal inappropriate, it has the right to send back the proposal to the Board of Studies for revision/modification or may reject the proposal giving suitable reasons. The proposal can be resubmitted to the

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Academic Council for reconsideration after the necessary modifications are made.

The proposals approved by the Academic Council will ultimately be submitted to the Governing Body of the College for final approval and for permission to execute the proposal.

Autonomous college shall send all proposal approved by the Governing Body of the college to the University for information. University may ask clarification regarding the issues in the proposal from the college. The college is bound to give such clarification with an understanding that the University shall accept the students for award of degree under such newly proposed courses.

- 12.4 Any new subject to be started by an autonomous college if covered under autonomous scheme, the college need not apply for affiliation. However, if an autonomous college starts a new degree or postgraduate course, it has necessarily to seek the permission of the State Government and affiliation from the University besides the approval of the appropriate statutory/regulatory body governing the said degree or post-graduate course.

13. OBLIGATIONS OF AUTONOMOUS COLLEGES:

- 13.1 All proposals approved by the Governing Body of the College shall be sent to the Director, College Development Council, University of Jammu, for information.
- 13.2 It shall be obligatory on the part of autonomous college to pay prescribed annual fees within the specified time. The University shall be within its rights to charge penal fee for late payment
- 13.3 It shall furnish forthwith all information, returns, lists, data, etc., as may be sought by the University, University Grants Commission, State Government and other statutory/regulatory bodies.
- 13.4 A new course should be introduced after due preparation and approval of concerned statutory body.
- 13.5 Preserve all records pertaining to admission, registration, examination of students, etc., permanently, both in hard and soft form.
- 13.6 Preserve the question papers, answer scripts and internal assessment record for a period of three years and submit the same to the University if demanded on the basis of

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complaint or otherwise, so as to see the mode and manner of evaluation.

- 13.7 It shall appoint/designate a faculty member to act as PIO to provide information to information seekers under the provisions of the Right to Information Act. The Principal of the College shall be the 1st Appellate Authority.

14. OBLIGATION OF STATE GOVERNMENT:

The State Government shall assist the autonomous colleges by -

- 14.1 Avoiding, as far as possible, transfer of teachers, especially in Colleges where academic innovation and reforms are in progress, except for need based transfers.
- 14.2 Conveying its concurrence for the extension of autonomy of any college within the stipulated time of 90 days after receipt of the Review Committee report, failing which it shall be construed that the State Government has no objections to the College continuing to be autonomous.
- 14.3 Deputing nominees on time to various bodies wherever their nominees are to be included.
- 14.4 Making adequate budgetary provisions for Government Autonomous College so that college is able to perform its functions smoothly.

15. AWARD OF DEGREES THROUGH PARENT UNIVERSITIES

The parent university alone reserves the right to award the Degrees to students evaluated and recommended by autonomous colleges/institutions. The University shall devise the format for the Degree Certificate. However, the name of the College/Institution shall be mentioned in the Degree Certificate.

The degree shall be signed by the Controller of Examinations of the College, Principal of the College and Controller of Examinations of the University. It shall be the responsibility of the Principal to ensure that all entries made in the degree are true and correct.

16. WITHDRAWAL OF AUTONOMY:

The University reserves its right to revoke the autonomous Status. The University Council by a resolution, after considering report of the Assessment Committee, after giving due notice to the management of the Autonomous College/Institution of its intention to revoke autonomy and after taking into consideration

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representation if any, made by the College/Institution which has failed to achieve the objectives underlying the grant of autonomy, recommend to the University Council revocation of autonomous status conferred on a College/Institution whereafter the University Council by a resolution direct revocation of autonomous status of the college.

Provided that if affiliation granted to the College/Institution is withdrawn or college is disaffiliated by the University for any reason whatsoever, then the autonomy granted to the College/Institution shall stand withdrawn and revoked automatically. In such cases, the students already admitted under the autonomous scheme would be allowed to complete the course under autonomous status in such manner as may be decided by the University.

17. PERIODICAL REPORTS AND STATEMENTS:

The College/Institution granted autonomous status shall submit to the Director, Colleges Development Council, at the end of each academic year, the following in such format as may be prescribed by the University from time to time.

- a. Number of students enrolled and marks secured by the students in the qualifying examination.
- b. Number of students belonging to SC, ST and other backward, general classes, rural/urban, male/female/transgender that have been granted admission by the College.
- c. Full particulars regarding the members of the Governing Body, Academic Council, Board of Studies and Board of Examiners.
- d. Full particulars about the Teaching Staff, their qualification, research experience/ publications, emoluments and nature of work assigned to them.
- e. Full particulars of curricular, extra-curricular and co-curricular activities undertaken during the academic year.
- f. Such other reports as may be prescribed or required by the University/UGC/Government from time to time.

18. FEE, ETC. TO BE PAID TO THE UNIVERSITY:

The fee, as may be prescribed from time to time, shall be payable by the Autonomous Colleges to the University:

18.1 Application fee (non-refundable)

18.2 Processing fee (non-refundable)

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18.3 Annual fee

18.4 Fee for renewal of autonomy status

18.5 Fee for grant of permanent autonomy

18.6 Privilege fee – every college admitted to the privilege of 'autonomous status' by the University shall be required to pay the prescribed fee to the University per student per year at the time of admission in odd semesters besides corpus fund as prescribed under the relevant statutes of the University.

[Note – Application fee, processing fee, annual fee and privilege fee shall be paid in the form of demand drafts drawn in favour of the Director, College Development Council whereas corpus fund shall be paid by way of demand draft drawn in favour of the Registrar, University of Jammu]

19. MISCELLANEOUS:

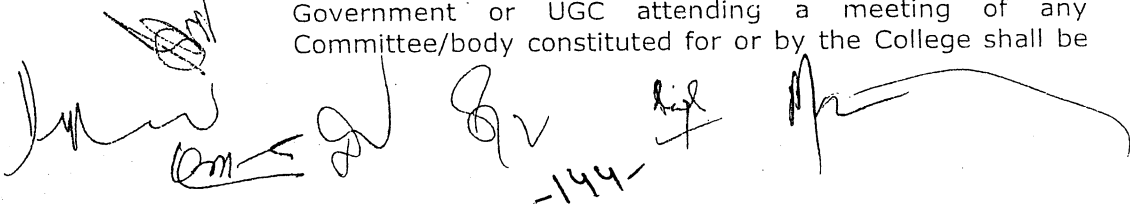
19.1 Notwithstanding the conferment of autonomous status, an autonomous College shall be governed by the provisions of the Act, Statutes, Ordinance and Regulations framed by the University from time to time.

Provided further that the application/s received by the University from the applicant-college/s for conferment of autonomous status prior to the coming into force of these statutes, shall be deemed to have been made in accordance with these statutes and shall be processed by the University for conferment of autonomous status subject to fulfillment of these statutes by the applicant-colleges.

19.2 Notwithstanding any of the provisions in these Statutes, the University shall continue to exercise its general powers of supervision over the autonomous College(s)/ Institution(s) and may issue such general or special instructions as are necessary for the promotion of academic standards which shall be binding on the autonomous College(s)/Institution(s).

19.3 University can at any time substitute, alter, amend, add, or omit any of the provisions contained in these Statutes and can review the Annexure to the Statutes from time to time for promoting the objectives underlying the Statutes as per the provisions of the Act.

19.4 The T.A. & D.A. of a nominee of the University or the State Government or UGC attending a meeting of any Committee/body constituted for or by the College shall be

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paid by the College at the rates admissible to a member of the authorities of the University.

- 19.5 The autonomous colleges shall also adhere to the guidelines prescribed by the Statutory/Regulatory authorities from time to time so that the degrees awarded by the University are honoured globally.
- 19.6 Every College on whom autonomous status is conferred, shall publish an admission brochure containing detailed information for the students/stakeholders mentioning inter alia, academic calendar, combination of subject, syllabi of courses, admission procedure, fee structure, admission fee, examination fee, tuition fee, registration fee, hostel fee, mess fee, etc. No fee other than the one prescribed in the brochure shall be charged from the students. The admission brochure also contains the dates of commencement of various activities, admission dates, examination dates. No admission shall be made under any circumstances after the last prescribed cut off date of admission. No extra charges/fee shall be made for the cost of brochure
- 19.7 The University reserves its right to direct reframing of syllabus by the Colleges in conformity with the standards set forth by the University/UGC/statutory authorities. The University has also power to scrutinize the evaluated answer scripts and/or assignments to see that students are not unreasonably deprived of any benefit or conferred any undue benefit. The college shall maintain proper record of marks awarded to the students in internal/external examinations.
- 19.8 In case of any doubt with regard to the applicability or interpretation of these statutes, the interpretation accorded by the Vice-Chancellor shall be final and binding.
- 19.9 Any other matter not specifically detailed hereinabove, shall be dealt by the University in exercise of its executive authority.

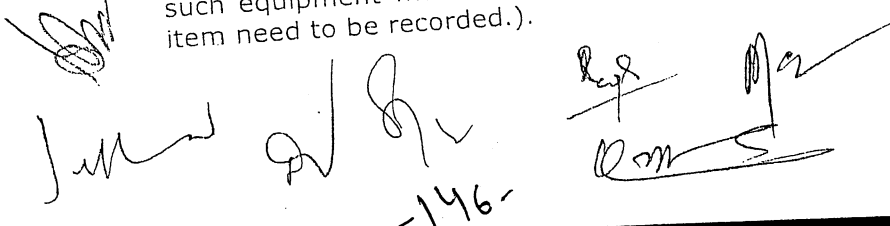
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ANNEXURE A:**APPLICATION FOR GRANT OF AUTONOMOUS STATUS**

(to be filled in by the College/Institution and sent to the University)

PART I: BASIC INFORMATION:

1. Name of the College.
2. Year in which the College was established and temporarily affiliated to the University.
3. Year of grant of permanent affiliation and accreditation by the NAAC (Documents in support to be filed).
4. Name of management: whether private or government (if private, the nature of management whether a Trust or a Society to be specially mentioned and supported by relevant documents).
5. Courses offered in the College (Under Graduate and Post Graduate).
6. No. of students enrolled during the three academic years preceding the date of application (Under Graduate and Post Graduate enrolment should be separately mentioned).
7. Faculty strength category/subject wise (full particulars giving name, qualification, date of birth, nature of appointment, etc.).
8. Strength of non-teaching staff including Library Staff (full particulars giving name, qualification, date of birth, nature of appointment, etc.).
9. Results of the students during the five years preceding the date of application (separate statement for under graduate and post graduate students, indicating the division obtained and pass percentage).
10. No. of M.Phil.s. and Ph.D.s, if any, produced by the College Faculty during past five years.
11. No. of Journals to which subscriptions are made by the College (full Particulars to be given).
12. No. of books in the Library for each subject.
13. Particulars of the equipment available in the College (list of only such equipment where the cost is more than Rs. 25,000.00 per item need to be recorded.).


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14. In case of Non-Government College/Institution, please specify. 23

- (i) The land owned and possessed by the College/Institution.
- (ii) Details of endowment fund.
- (iii) Details of constructed area, instructional area, administrative area, library, laboratories, examination halls, hostels, etc.
- (iv) Safety and security arrangement, etc.

PART - II

1. Structure of management.
2. Number of Committees and their functions.
3. Mode of selection of the teaching staff.
4. Mode in admission of students to the College.
5. Accommodation available in the College.
6. Involvement of teaching and non-teaching staff in the management of the College.
 - i) Copy of the proposed syllabus of the course for which autonomy is sought (each time when syllabus is changed, such change may be intimated to the University forthwith).
 - ii) Particulars of proposed fee to be charged for each course as well as various concessions, scholarships offered to the students each year.
 - iii) Copies of the proposed regulations, rules, bye-laws.

PART - III

In the event of the college being granted autonomy, what shall be the contribution of the College in:

1. Providing additional finance.
2. Providing additional accommodation.
3. Providing physical amenities like Library and for extra curricular activities.
4. Providing additional teaching and non-teaching staff.

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PART - IV

1. Course of study for which autonomy is sought.
2. Particulars of the present faculty members of the aforesaid course.
3. Present financial commitment for the aforesaid courses.
4. Present method of admission to the aforesaid courses.

PART - V**DECLARATION**

I, on the authority given to me by the Governing Body of the College, hereby certify that the information furnished above is true and correct to the best of my knowledge and belief.

SIGNATURE OF PRINCIPAL OF THE COLLEGE

**REPORT
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ANNEXURE B**REPORT OF THE EXPERT COMMITTEE FOR GRANT OF
AUTONOMOUS STATUS TO A COLLEGE.****PART I: BASIC INFORMATION:**

1. Name of the College.
2. Year in which the College was established and affiliated to the University and accredited by the NAAC (Documents in support to be obtained from the college and annexed with the report).
3. Name of management: whether private or government (if private, the nature of management whether a Trust or a Society to be specially mentioned and supported by relevant documents).
4. Courses offered in the College (Under Graduate and Post Graduate).
5. No. of students enrolled during the three academic years preceding the date of application (Under Graduate and Post Graduate enrolment should be separately mentioned).
6. Faculty strength category wise (full particulars giving name, qualification and other particulars of faculty members to be furnished).
7. Strength of non-teaching staff including Library Staff.
8. Results of the students sent for University Examinations during the five years proceeding the date of application (separate statement for under graduate and post graduate students, indicating the division obtained and percentage of the pass to be recorded.).
9. No. of Journals to which subscriptions are made by the College (full Particulars to be given).
10. No. of books in the Library.
11. Particulars of the equipment available in the College (list of only such equipment where the cost is more than Rs. 25,000.00 per item need to be recorded.).

PART II: Any other information as may be deemed appropriate by the Expert Committee for the consideration of the University authorities:

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PART III. Recommendation of the Expert Committee:

Note: General guidelines given by the UGC be taken into consideration for submitting the report. In case the Expert Committee does not recommend the conferment of autonomous status, the shortcoming/deficiencies pointed out by the Expert Committee shall be communicated to the applicant-College by the Director, College Development Council, with the approval of the Vice-Chancellor.

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LETTER GRANTING AUTONOMOUS STATUS TO A COLLEGE

The Principal

Sub: Grant of autonomous status to the College

Ref: University Council Resolution No. _____ passed in its
_____ meeting held on _____.

Sir/Madam,

I am directed to inform you that the University Council at its meeting held on _____ has been pleased to consider and resolved to grant autonomous status to the College in the following course of subjects and studies Viz., _____ subject to the terms and conditions mentioned hereinunder and as imposed from time to time by the University Council.

- i) Autonomous status is conferred for a period of six years commencing from the academic year _____ subject to the satisfactory report and compliance with the provisions of the Act, Statutes, Regulations of the University and subject to its review every year.
- ii) College shall offer instructions in the aforesaid courses and shall have autonomy in the matter of framing syllabus, course contents, arranging for instructions to students, devising method of examination and evaluation, admission of the students to the aforesaid course and recommend the students to the University for award of degrees. College shall frame rules and regulations not inconsistent with the Kashmir and Jammu Universities Act, Statutes and Regulations framed thereunder with the object of securing the objectives of granting autonomous status. The College shall abide by special and general directions issued by the University from time to time. The degrees shall be conferred on the successful candidates under the signatures of the Controller of Examinations of the College, Principal of the Autonomous College and the Controller of Examinations of the University of Jammu and the name of the autonomous College shall be indicated in the Degrees. The Autonomous status is conferred and granted subject to the acceptance of the conditions aforesaid and the provisions of the Act, Statutes, Regulations and Ordinances.
- iii) The autonomy granted to the college is subject to satisfactory performance of the college and the University reserves its right to withdraw the autonomy any time on such enquiry as it may

[Handwritten signatures and initials]

deem appropriate or on such circumstances which the University may consider to be prejudicial to the interest of promotion of higher education in the State.



Registrar
University of Jammu

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UNIVERSITY OF JAMMU

Annexure-II

BABA SAHEB AMBEDKAR ROAD, JAMMU

NOTIFICATION

(17/July/Gen/22)

It is hereby notified for the information of all the concerned that in anticipation of the approval of the Competent Bodies and as recommended by the duly constituted Committee, the Vice-Chancellor has been pleased to authorize the adoption of the Statutes governing the Grant of Autonomy to the Colleges and Institutions and Functioning of the Autonomous Colleges.

The regulation under section 5.4(b) w.r.t. Academic reputation and previous performance in the University examinations and its academic/co-curricular/extension activities in the past shall be framed by the Director, College Development Council.

The Expert Committee shall also be judged under section 5.4(g) w.r.t. whether the applicant College/Institution is seeking autonomy for promoting higher standards, for curriculum development or for innovations and experimentation to make education socially relevant and purposeful. The proforma in this regard shall be devised by the Director, Colleges Development Council.

The Statutes governing Grant of Autonomy to Colleges and Institutions and Functioning of Autonomous Colleges is available on the University website: jammuuniversity.in.

DEAN ACADEMIC AFFAIRS

No. F.Acd./I/17/5986-6007.

Dated: 6-7-17

Copy for information to:-

1. Special Secy. to the Vice-Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor please.
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, CDC/DIQA
5. Joint Registrar Finance/Examinations.
6. Principal, Govt. College for Women, Parade
7. Director, MIER, Jammu
8. Incharge, University Website for uploading the Statutes on the website.

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ITEM No.: 19

To confirm the action taken by the Vice-Chancellor in having authorized the following recommendation of the Campus Deans/Interpretation Committee w.r.t. the grant of admission to the candidates in all programmes/courses where the requisite qualification is Bachelor's Degree from the Academic Session 2017-18:

1. The candidates having Bachelor degrees from the recognized Universities which are recognized by the University Grants Commission, New Delhi and offer Courses through the regular mode and of equivalent duration published in The Gazette of India vide No.F.5-1/2013 (CPP-II) dated 5th July, 2014.
2. In addition, wherein, the University of Jammu also grants recognition to the degrees obtained through the Distance Mode provided-
 - i) that the degree obtained by a candidate is recognized by the Distance Education Bureau, University Grants Commission (DEB-UGC) and
 - ii) that the degree is granted by a University established by an Act of Parliament or by an Act of the State Legislature.

Further to the above, it is also for the information of all concerned that as already notified vide No.F.Acd/V/128/05/6368-6517 dated 05.10.2005 and No. F.Acd/III/13/9362-9521 dated 22.10.2013, the University of Jammu does not recognize the Degrees obtained through the Study Centers/franchises of any University in the Country except IGNOU. However, the degree obtained by a candidate through the Study Centers of the Maulana Azad National Urdu University (MANUU) are recognized **provided** the Study Centers are functioning strictly under the control and supervision of the MANUU as per the rules and regulations of the University/UGC.

3. This supersedes Notification No.F.Acd/III/15/286-385 dated 13.04.2015.

NOTE:

The Standing Committee of the Academic Council at its meeting held on 13th March, 2015 vide resolution No.3 resolved interalia that:-

All those programmes of study in the Faculties of Arts, Science, Social Science, Business Studies, Education, Mathematical Sciences and Music & Fine Arts wherever Bachelor Degree is the eligibility, the candidate must have passed Bachelor Degree examination with atleast four subjects provided:-

1. That the degree obtained by such candidate is recognized by UGC;
2. That the degree is granted by a University established by an Act of Parliament or an Act of State Legislature; and
3. That if the said University is not a University of Jammu and Kashmir State, it has been allowed to offer its distance education programme within Jammu and Kashmir by the State Government.

A notification to this effect was issued vide No. F.Acd/III/15/286-385 dated 13.04.2015.

The Principals of the various Private B.Ed. Colleges informed that some students who have passed graduation with three subjects have been admitted in their colleges and therefore have requested to revisit the resolution of the Standing Committee of the Academic Council dated 13.04.2015.

In view of this, the matter was placed before the Academic Council at its meeting held on 26.05.2017 and the Academic Council vide resolution No. 3.12.2 resolved as under:-

"The grant of one time exemption to the students who have been admitted in the B.Ed. programme in the various Private B.Ed. Colleges affiliated with the University of Jammu after having passed Graduation with three subjects, be approved and in future necessary amendments be taken up by the Dean Academic Affairs in this respect"

The Candidates having Bachelor degree with three subjects from the various recognized Universities approached for grant of admission in B.Ed./ P.G. Programme being offered by the University of Jammu. The matter was deliberated in the meeting of Campus Deans/Interpretation Committee on 18.08.2017. After thorough deliberations, the following was recommended:-

1. The candidates having Bachelor degrees from the recognized Universities which are recognized by the University Grants Commission, New Delhi and offer Courses through the regular mode and of equivalent duration published in The Gazette of India vide No.F.5-1/2013 (CPP-II) dated 5th July, 2014.
2. In addition, wherein, the University of Jammu also grants recognition to the degrees obtained through the Distance Mode provided-
 - i) that the degree obtained by a candidate is recognized by the Distance Education Bureau, University Grants Commission (DEB-UGC) and
 - ii) that the degree is granted by a University established by an Act of Parliament or by an Act of the State Legislature.

Further to the above, it is also for the information of all concerned that as already notified vide No.F.Acd/V/128/05/6368-6517 dated 05.10.2005 and No. F.Acd/III/13/9362-9521 dated 22.10.2013, the University of Jammu does not recognize the Degrees obtained through the Study Centers/franchises of any University in the Country except IGNOU. However, the degree obtained by a candidate obtained through the Study Centers of the Maulana Azad National Urdu University (MANUU) are recognized provided the Study Centers are functioning strictly under the control and supervision of the MANUU as per the rules and regulations of the University/UGC.

A notification, in anticipation of the approval of the Academic Council, was issued vide No.F.Acd/III/17//8460-8559 dated 18.08.2017 (Annexure-I) as per the above recommendations.

Hence, the matter is submitted for approval and confirmation.

Annexure-I



UNIVERSITY OF JAMMU

NOTIFICATION

(17/AUG/Gen/27)

As recommended by the Campus Deans/ Interpretation Committee, the Vice-Chancellor, in anticipation of the approval of the Academic Council has been pleased to authorize grant of admission to the candidates in all programmes/courses where the requisite qualification is Bachelor's degree from the Academic Session 2017-18 as per the following-

1. The candidates having Bachelor degrees from the recognized Universities which are recognized by the University Grants Commission, New Delhi and offer Courses through the regular mode and of equivalent duration Published in The Gazette of India vide No.F.5-1/2013 (CPP-II) dated 5th July, 2014.
2. In addition, wherein, the University of Jammu also grants recognition to the degrees obtained through the Distance Mode provided-
 - i) that the degree obtained by a candidate is recognized by the Distance Education Bureau, University Grants Commission (DEB-UGC) and
 - ii) that the degree is granted by a University established by an Act of Parliament or by an Act of the State Legislature.

Further to the above, it is also for the information of all concerned that as already notified vide No.F.Acd/V/128/05/6368-6517 dated 05.10.2005 and No. F.Acd/III/13/9362-9521 dated 22.10.2013, the University of Jammu does not recognize the Degrees obtained through the Study Centers/franchises of any University in the Country except IGNOU. However, the degree obtained by a candidate obtained through the Study Centers of the Maulana Azad National Urdu University (MANUU) are recognized **provided** the Study Centers are functioning strictly under the control and supervision of the MANUU as per the rules and regulations of the University/UGC.

3. This supersedes Notification No.F.Acd/III/15/286-385 dated 13.04.2015.

-Sd-

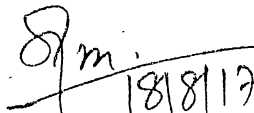
DEAN ACADEMIC AFFAIRS

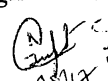
No. F.Acd/III/17/8460-8559

Dated: 18/08/2017

Copy for information & necessary action to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor please.
2. P.S. to the Secretary, Higher Education Department, J&K Government
3. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
4. Sr. P.A. to the Registrar/Controller of Examination
5. Director, Directorate of Distance Education, University of Jammu
6. Director, College Development Council, University of Jammu
7. Principals of all the Affiliated Colleges of the University of Jammu.
8. Assistant Registrar (Registration/Examinations/Admission/Inf./Publication/Confidential/CDC)
9. Incharge, University Website


Assistant Registrar (Academic)


18/8/17 18/8/17 18/8/17

ITEM No.: 20

To consider the representation of the students who have passed B.Ed. examination as private candidates after completing M.A. Education and have secured less than 55% marks for improving their pass percentage.

NOTE:

The Head, Department of Education, University of Jammu vide letter No. JU/EDU/16/187 dated 25.07.2016 has forwarded a representation of students who have passed M.A. Education from the Department of Education over the years and have appeared subsequently in the B.Ed. examination but have secured below 55% marks. They have requested for permission to improve their pass percentage in the B.Ed. Course. The matter was discussed in the DRC of the Department of Education held on 14.07.2016 wherein all the faculty members have agreed that all these students be given a special chance to improve their percentage in the light of the fact that they are not eligible for their appointment as teachers in the Central Schools and Teacher Education institutions as per NCTE rules & regulations, 2014 respectively as minimum 55% marks in B.Ed. are required.

There is no provision of such improvement in the Statutes of the B.Ed. Course on the Annual Pattern. The matter was sent to the Convener, Board of Studies in Education for her opinion and the Convener, BOS has opined that –

“candidates may be given a chance to appear in the B.Ed. examination for improvement in percentage as it is the requirement of NCTE and a question of career avenues of M.A. Education students who have passed B.Ed. afterwards. Undersigned is of the opinion that such students may be given a fair chance as requested by students.”

The matter was deliberated in a meeting of the Board of Studies in Teacher Education held on 18.10.2016 and it was **unanimously resolved & agreed that M.A. Education students who had appeared in the B.Ed. Course as private candidates and have secured less than 55% marks, be given a chance to improve their percentage.**

It was also placed in the Board of Studies in Education on 22.09.2017 wherein the members decided and unanimously resolved that the students who have appeared as private candidates in the B.Ed. examination after completing M.A. Education and have secured less than 55% marks be given an opportunity to improve their pass percentage with immediate effect as a minimum of 55% is required to be eligible for both further studies and job opportunities in educational institutes on the analogy that same has already been approved by BOS in Teacher Education in its meeting held on 18.10.2016.

It may be mentioned that there is a provision of improvement in the Post Graduate programmes i.e. M.A./M.Sc./M.Com. (Semester System) mentioned under Clause 37 in Chapter-L of the University Calendar 2010, Volume-II which is reproduced below:

"A candidate who has passed M.A. or M.Sc. or M.Com. (Semester System) examination from the University of Jammu and has been placed in the second or third division in the aggregate of semester examinations may be given TWO CHANCES to improve his division/performance and for this purpose he may reappear as a private candidate in the consecutive annual examinations in the same discipline in any number of courses prescribed for the Master's Degree Programme in the concerned discipline as per the Syllabus in vogue. The credits already earned by the candidate in other courses in which he does not appear shall be carried forward. The result of such a candidate shall be declared if he/she improves the division.

Notwithstanding anything contained above, a candidate who, having passed M.A./M.Sc./M. Com. (Semester System) examination in second division with less than 55% marks from the University of Jammu, appears in the examination to improve the division but fails to do so, his result may also be declared provided he/she secures 55% marks or above.

Such a candidate shall have to return to the University the Master's Degree and marks transcripts of all the semester examinations in original, if issued to him/her alongwith the permission-cum-admission form/s. The certificates will be returned to him if he/she fails to improve his/her result under the above provisions."

Hence, the matter is submitted for consideration.

ITEM No.: 21

To report the action taken in having authorized the following on the recommendations of the Committee duly constituted w.r.t. the preparation of overall marks gazette for the Master's Degree Programmes under the Choice Based Credit System:

- i) All P.G. Departments shall prepare and issue an overall gazette/ notification containing the result of all the four Semesters and the SGPA mandatorily within a period of four months of the declaration of the result;**
- ii) The revised CBCS for the PG students shall be applicable for the students admitted in 2017-18 only in Semester-I and onwards;**
- iii) The Computer Section of the Examination Wing shall prepare a software w.r.t. point (i) to consolidate the marks of all the four Semesters of the various Masters' Degree Programmes under the CBCS, which will be authenticated by the Head of the Department concerned for the final issuance of the Degree by the Examination Wing; and**
- iv) w.r.t. the topper for the award of the Gold Medal(s) and other inter-related issues, the preparation of an overall marks card at S.No. (i) be broadened to include the marks also alongwith the grades.**

The examination wing shall take further necessary action/steps for the issuance of the revised marks cards for the three semesters from the Academic Section 2017-18 & the same practice shall be followed thereafter.

NOTE :

The matter w.r.t. the preparation of the overall marks gazette of the Master Degree Programmes under the Choice Based Credit System was deliberated in a meeting of the various HoDs under the Convenership of the Dean Academic Affairs wherein the following was recommended:

- i) the HoD concerned shall be requested to prepare and issue an overall gazette/notification containing four Semester result and SGPA or any other detail within a period of four months of declaration of the result. This will also take care of such students who are given a re-appearance chance if failing in the 4th Semester.**
- ii) The revised CBCS for the PG students shall be applicable for the students admitted in 2017-18 only in Semester-I and onwards;**
- iii) For point (i), the Computer Section of the Examination Wing will prepare a software to consolidate all the four Semesters CBCS marks so that a draft final notification is ready with the concerned HoD for authentication and the final issuance of the degrees which shall be issued by the examination wing.**
- iv) Taking the discussion further w.r.t. the topper for the award of Gold Medal and the other interrelated issues, it was thought fit to recommend that the preparation of an overall marks card at S.No. (i) be broadened to include marks also alongwith the grades so that the marks card is elaborate and is a complete reflection of the result. The Examination Wing shall take further necessary steps for the issuance of the revised marks card for the three Semesters and from 2017-18 onwards, the same practice shall be followed.**

On the afore mentioned recommendations of the Committee, a notification to this effect has been issued, in anticipation of the approval of the Competent Bodies vide No. F.Acd./I/17/11768-827 dated 30.10.2017 (Annexure).

Hence, the action taken is reported for confirmation.

UNIVERSITY OF JAMMU

Annexure

NOTIFICATION

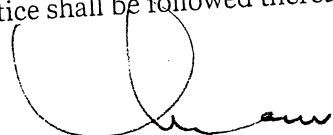
(17/Oct/Gen/35)

Subject:- Issuance of Overall Marks Cards/Gazette of P.G. CBCS students to facilitate award of Degree/Certificate

On the recommendations of the Committee duly constituted w.r.t. the preparation of overall marks gazette for the Master's Degree Programmes under the Choice Based Credit Sytem and in anticipation of the approval of the Competent Bodies, it is hereby notified for the information of all concerned that -

- i) All P.G. Departments shall prepare and issue an overall gazette/notification containing the result of all the four Semesters and the SGPA mandatorily within a period of four months of the declaration of the result;
- ii) The revised CBCS for the PG students shall be applicable for the students admitted in 2017-18 only in Semester-I and onwards;
- iii) The Computer Section of the Examination Wing shall prepare a software w.r.t. point (i) to consolidate the marks of all the four Semesters of the various Masters' Degree Programmes under the CBCS, which will be authenticated by the Head of the Department concerned for the final issuance of the Degree by the Examination Wing; and
- iv) w.r.t. the topper for award of the Gold Medal(s) and other inter-related issues, the preparation of an overall marks card at S.No. (i) be broadened to include the marks as well alongwith the grades.

The examination wing shall take further necessary action/steps for the issuance of the revised marks cards for the three semesters from the Academic Section 2017-18 & the same practice shall be followed thereafter.


DEAN ACADEMIC AFFAIRS

No. F.Acd./I/17/11768 - 827.
Dated : 30-10-17

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. All Heads of the Teaching Departments
4. All Deans of the Faculties
5. Sr. P.A. to the Registrar/Controller of Examinations
6. Director, DIQA/DDE
7. Joint Registrar (Exams)
8. Asstt. Registrar (Exam.PG/Eval.PG/PRI)
9. I/c University Website for n.a.

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ITEM No.: 22

To confirm the action taken by the Vice-Chancellor in having authorized the continuation of syllabi and courses of Study in the following subjects for the examinations to be held in the years as indicated below against each:

S. no	Subject	Class	Part/ Semester/ term	Notification No.	Syllabus Continued for the Examinations to be held in the years/s
1.	Environmental Science (Semester System)	B.A	Semester-III Semester-IV	(17/May/Con./13)	December 2018 onwards May 2019 onwards
2.	Electronics (Semester System)	B.Sc.	Semester-I Semester-II Semester-III	(17/May/Con./14)	December 2017 onwards May 2018 onwards December 2018 onwards
3.	All subjects (CBCS)	All Bachelor Degree Programm e	Semester-I Semester -II	(17/June/Con./15)	December 2017 only May 2018 only
4.	Industrial Fish and Fisheries (Semester System)	B.Sc.	Semester-II Semester-III Semester-IV Semester-V Semester-VI	(17/June/Con./16)	May 2018 onwards December 2018 onwards May 2019 onwards December 2019 onwards May 2020 onwards
5.	Sericulture (Semester System)	B.Sc.	Semester-II Semester-III Semester-IV Semester-V Semester-VI	(17/June/Con./17)	May 2018 onwards December 2018 onwards May 2019 onwards December 2019 onwards May 2020 onwards
6.	Zoology (Semester System)	B.Sc.	Semester-II Semester-III Semester-IV Semester-V Semester-VI	(17/June/Con./18)	May 2018 onwards December 2018 onwards May 2019 onwards December 2019 onwards May 2020 onwards
7.	Chemistry (Non-CBCS Scheme)	M.Sc.	Semester-I Semester-II Semester-III Semester-IV	(17/June/Con./19)	Dec. 2017 and 2018 June 2018 and 2019 Dec. 2017 and 2018 June 2018 and 2019
8.	Chemistry (Semester System)	B.Sc.	Semester-I Semester-II Semester-III	(17/June/Con./20)	December 2017 onwards May 2018 onwards December 2018 onwards
9.	Philosophy (Semester System)	B.A.	Semester-I Semester-II	(17/June/Con./21)	December 2017 onwards May 2018 onwards
10.	English (Semester System)	B.A/B.Sc/ B.Com/B BA/BCA	Semester-I Semester-II	(17/June/Con./22)	December 2017 onwards May 2018 onwards
	English Literature (Semester System)	B.A	Semester-I Semester-II		December 2017 onwards May 2018 onwards
	Functional English (Semester System)	B.A	Semester-I Semester-II		December 2017 onwards May 2018 onwards

11.	Sociology (Semester System)	B.A	Semester -I Semester-II	(17/June/Con./23)	December 2017 onwards May 2018 onwards
12.	Hindi (Semester System)	B.A	Semester-I Semester-II Semester-III	(17/June/Con./24)	December 2017 onwards May 2018 onwards December 2018 onwards
13.	Mathematics /Applied Mathematics (Semester System)	B.A./B.Sc	Semester-I	(17/June/Con./25)	December 2017 and 2018
14.	Persian and Arabic (Semester System)	B.A.	Semester-I Semester-II Semester-III	(17/June/Con./26)	December 2017 onwards May 2018 onwards December 2018 onwards
15.	Sanskrit (Semester System)	B.A	Semester-I Semester-II Semester-III	(17/June/Con./27)	December 2017 onwards May 2018 onwards December 2018 onwards
16.	Physics (Semester System)	B.Sc.	Semester-I Semester-II Semester-III	(17/June/Con./28)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec.2017, 2018 and 2019
17.	Psychology (Semester System)	B.A.	Semester-I Semester-II Semester-III	(17/June/Con./29)	December 2017 onwards May 2018 onwards December 2017 onwards
18.	Home Science (Semester System)	B.Sc.	Semester-I Semester-II Semester-III	(17/June/Con./30)	December 2017 onwards May 2018 onwards December 2017 onwards
		B.A	Semester-I Semester-II Semester-III		December 2017 onwards May 2018 onwards December 2017 onwards
	Food Science and Quality Control (Semester System)	B.Sc.	Semester-I Semester-II Semester-III		December 2017 onwards May 2018 onwards December 2017 onwards
19.	Punjabi (Semester System)	B.A	Semester-I Semester-II Semester-III	(17/July/Con./31)	December 2017 onwards May 2018 onwards December 2018 onwards
20.	Biotechnology (Semester System)	B.Sc.	Semester-I Semester-II Semester-III	(17/July/Con./32)	December 2017 onwards May 2018 onwards December 2018 onwards
21.	Political Science (Semester System)	B.A	Semester-I Semester-II Semester-III	(17/July/Con./33)	December 2017 onwards May 2018 onwards December 2018 onwards
22.	History (Non-CBCS Scheme)	M.A	Semester-I Semester-III	(17/Aug./Con./34)	December 2017 onwards December 2017 onwards
23.	Sanskrit (Non-CBCS Scheme)	M.A	Semester-I Semester-III	(17/Aug./Con./35)	December 2017 onwards December 2017 onwards
24.	Political Science (Non-CBCS Scheme)	M.A.	Semester-I Semester-II Semester-III Semester-IV	(17/Aug./Con./36)	December 2017 onwards May 2018 onwards December 2018 onwards May 2019 onwards

25.	Buddhist Studies (Non-CBCS Scheme)	M.A	Semester-I Semester-II Semester-III Semester-IV	(17/Aug./Con./37)	December 2017 onwards May 2018 onwards December 2018 onwards May 2019 onwards
26.	Economics (Non-CBCS Scheme)	M.A.	Semester-I Semester-II Semester-III Semester-IV	(17/Sept./Con./38)	December 2017 onwards May 2018 onwards December 2018 onwards May 2019 onwards
27.	Dogri (Semester System)	B.A	Semester-I Semester-II Semester-III	(17/Sept./Con./39)	December 2017 onwards May 2018 onwards December 2018 onwards

Submitted for confirmation of the Academic Council please.

ITEM No.: 23

To confirm the action taken by the Vice Chancellor in reducing the JUET Merit for admission to the various UG/PG programmes for the Session 2017-18 in anticipation of the approval of the Academic Council.

NOTE:

The office of the Dean Academic Affairs received requests from the various Heads of the Teaching Departments and the candidates seeking reduction in the JUET Merit for the Session 2017-18 on the grounds that a few seats are vacant in some of the Teaching Departments/Offsite Campuses and Affiliated Colleges.

To discuss the issue of reducing the JUET Merit, a meeting of the Core Committee was held under the Chairmanship of the Vice Chancellor on 02/08/2017. The meeting deliberated upon the status of the admissions of the various teaching departments/Offsite Campuses and the Affiliated Colleges for the Session 2017-18 and resolved that keeping in view the request of various departments and the admission seekers, the JUET Merit be lowered and brought down to 20 marks for the Open Category; 12.5 marks for the SC/ST and 7.5 marks for the Handicapped category for both the UG and the PG courses.

It was also resolved that the candidates, who would apply for admission in the different courses, after reducing the JUET merit, shall be considered under the Second Preference. However, the candidates, who have missed the opportunity earlier can also apply afresh in the Second Preference only after the existing list i.e. the 1st list as already issued in the matter is exhausted. Accordingly, the schedule of admission was re-drawn including the opening of the portal afresh for allowing the admission seekers for the filling up of the online admission forms.

The Appellate Committee meeting in its meeting held on September 7, 2017 decided to further lower down the JUET Merit as the need was felt to further lower down the JUET Merit for filling up the vacant seats. Any student having 15 marks in General and other categories, 7.5 marks in SC/ST category and 2.5 marks in the category for the candidates with disabilities (Orthopedically Handicapped and Blind) was decided to be eligible for admission.

The reduction in JUET merit was publicized and the notice in this regard was published in the local dailies and on the website of the Jammu University for wide circulation and information of the admission seekers and thereupon a considerable number of students applied for admission under the Second Preference.

The item is being submitted to the Academic Council for confirmation of the action taken.

UNIVERSITY OF JAMMU**ITEM NO.: 24**

To confirm the action taken by the Vice-Chancellor in having authorized the adoption of syllabi and courses of Study of the following subjects for the examinations to be held in the years as indicated against each:

S. No.	Subject	Class	Semester	Notification No.	Syllabus Continued for the Examinations to be held in the years/s
1.	Environmental Science (CBCS)	Bachelor Degree Programme	Semester-III Semester-IV	(17/May/Adp/10)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
2.	Electronics (CBCS)	B.Sc	Semester-III Semester-IV	(17/May/Adp/11)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
3.	Sericulture (CBCS)	B.Sc	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/12)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
4.	Zoology (CBCS)	B.Sc.	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/13)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
5.	Industrial Fish and Fisheries (CBCS)	B.Sc.	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/14)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
6.	Chemistry (CBCS)	B.Sc.	Semester-I Semester-II Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/15)	Dec. 2017 and 2018 May 2018 and 2019 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
7.	Philosophy (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/16)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
8.	Functional English (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/17)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
9.	English Hons (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/18)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
10.	English (CBCS)	Bachelor Degree Programme	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/19)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021

11.	English Literature (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/20)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
12.	Museology (CBCS)	M.A (Open Course)	Semester III Semester IV	(17/June/Adp/21)	December 2017 and 2018 May 2018 and 2019
13.	BBA (CBCS)	BBA	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/22)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
14.	Marketing Management (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/23)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
15.	Botany (CBCS)	B.Sc.	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/24)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
16.	Business Management (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/25)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
17.	Sociology (CBCS)	B.A	Semester-III Semester-IV	(17/June/Adp/26)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
18.	Sociology (CBCS)	M.A (Open Course)	Semester-III Semester-IV	(17/June/Adp/27)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
19.	Sociology (Non-CBCS Scheme)	M.A	Semester-III Semester-IV	(17/June/Adp/28)	Dec. 2017 onwards May 2018, 2019 and 2020
20.	English Literature (Semester System)	B.A	Semester-IV	(17/June/Adp/29)	May 2018, 2019 and 2020
21.	Hindi (CBCS)	B.A	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/30)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
22.	B.Lib.I.Sc. (Non-CBCS Scheme) M.Lib.L.Sc (Non-CBCS Scheme)	M.A.	Semester-I Semester-II Semester-I Semester-II	(17/June/Adp/31)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
23.	Commerce (CBCS)	B.COM	Semester-III Semester-IV	(17/June/Adp/32)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
24.	B.Com(Hons) (CBCS)	B.Com (Hons)	Semester-III Semester-IV	(17/June/Adp/33)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
25.	Mathematics/ Applied Mathematics (CBCS)	B.A/B.Sc.	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/34)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
26.	Arabic (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/35)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021

27.	Persian (CBCS)	B.A	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/36)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
28.	Hindi Literature (CBCS)	B.A	Semester-I Semester-II	(17/June/Adp/37)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
29.	Sanskrit (CBCS)	B.A	Semester-III Semester-IV	(17/June/Adp/38)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
30.	B.Ed	B.ED	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/39)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
31.	M.Ed (Non-CBCS)	M.ED	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/40)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
32.	M.Ed(CBCS)	M.Ed	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/41)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
33.	BCA (CBCS)	BCA	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/42)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
34.	Computer Application (CBCS)	B.A/B.Sc	Semester-I Semester-II Semester-III Semester-IV	(17/June/Adp/43)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
35.	Physics (CBCS)	B.Sc.	Semester-III Semester-IV	(17/June/Adp/44)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
36.	Psychology (CBCS)	B.A.	Semester-III Semester-IV Semester-V Semester-VI	(17/June/Adp/45)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
37.	Home Science (CBCS)	B.Sc	Semester-III Semester-IV	(17/June/Adp/46)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
38.	Food Science and Quality Control (CBCS)	B.Sc	Semester-III Semester-IV	(17/June/Adp/47)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
39.	Home Science (CBCS)	B.A	Semester-III Semester-IV	(17/June/Adp/48)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
40.	Dogri (CBCS)	B.A	Semester-III Semester-IV	(17/June/Adp/49)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
41.	Economics (CBCS)	B.A	Semester-III	(17/June/Adp/50)	December 2017
42.	Geology (CBCS)	B.Sc.	Semester-III Semester-IV Semester-V Semester-VI	(17/July/Adp/52)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
43.	Punjabi (CBCS)	B.A.	Semester-III Semester-IV	(17/July/Adp/53)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
44.	Geography (CBCS)	B.A/B.Sc	Semester-III	(17/July/Adp/54)	Dec. 2017, 2018 and 2019

45.	Biotechnology (CBCS)	B.Sc.	Semester-III Semester-IV	(17/July/Adp/55)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
46.	Political Science (CBCS)	B.A	Semester-III	(17/July/Adp/56)	Dec. 2017, 2018 and 2019
47.	Commerce (CBCS)	B.Com	Semester-III Semester-IV	(17/July/Adp/57)	Dec. 2017 May 2018
48.	Education (CBCS)	B.A	Semester-III	(17/July/Adp/59)	Dec.2017, 2018 and 2019
49.	Business Administration (CBCS)	MBA	Semester III	(17/July/Adp/60)	Dec. 2017, 2018 and 2019
50.	Advanced Communication skill (Lab Based) (CBCS)	M.A	Semester-III	(17/Aug./Adp/61)	Dec. 2017, 2018 and 2019
51.	Commerce (CBCS)and (Non-CBCS Scheme)	M.Com	Semester-I Semester-II	(17/Aug./Adp/62)	Dec. 2017 Dec. 2017
52.	Urdu (CBCS)	B.A	Semester-III Semester-IV	(17/Aug./Adp/63)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
53.	History (CBCS)	B.A.	Semester-III Semester-IV	(17/Aug./Adp/64)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
54.	Economics (CBCS)	B.A	Semester-I Semester-II	(17/Aug./Adp/65)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
55.	Islamic Studies (CBCS)	B.A	Semester-III Semester-IV	(17/Aug./Adp/66)	Dec.2017, 2018 and 2019 May 2018, 2019 and 2020
56.	Education (CBCS)	B.A	Semester-IV	(17/Aug./Adp/67)	May 2018, 2019 and 2020
57.	Economics (CBCS)	B.A.	Semester-IV Semester-V Semester-IV	(17/Sept./Adp/68)	May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
58.	Buddhist Studies (CBCS)	M.A	Semester-III	(17/Sept./Adp/69)	December 2017
59.	Hindi Language (CBCS)	For B.SC Stream	Semester-III Semester-IV Semester-V Semester-VI	(17/Sept./Adp/70)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020 Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
60.	Punjabi (CBCS)	For B.SC Stream	Semester-III Semester-IV	(17/Oct/Adp/71)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
61.	Urdu (CBCS)	For B.SC Stream	Semester-III Semester-IV	(17/Oct/Adp/72)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
62.	Dogri (CBCS)	For B.SC Stream	Semester-III Semester-IV	(17/Oct/Adp/73)	Dec. 2017, 2018 and 2019 May 2018, 2019 and 2020
63.	Biochemistry (CBCS)	M.Sc.	Semester-I Semester-III	(17/Oct/Adp/74)	Dec. 2017, 2018 and 2019 Dec. 2017, 2018 and 2019
64.	Punjabi (CBCS)	B.A	Semester-V Semester-VI	(17/Nov/Adp/76)	Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021
65.	Hindi Language (CBCS)	B.A	Semester-V Semester-VI	(17/Nov/Adp/77)	Dec. 2018, 2019 and 2020 May 2019, 2020 and 2021

Submitted for confirmation of the Academic Council

ITEM NO.: 25

To consider the adoption of the guidelines pertaining to the Jammu University Internal Complaints Committee Against Sexual Harassment (JUICCASH).

Note:-

The item is being placed with the objective to constitute an Internal Complaints Committee (ICC) to deal with issues pertaining to Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in the University in place of already notified CASH.

It is submitted that in pursuance of University Council Resolution No. 68.86 dated: 27.03.2009, the Rules and Procedures of the "Committee Against Sexual Harassment" (CASH) has been notified vide notification No. Estab/10/20964-21063 dated: 08.02.2010 (**Annexure-I**) and accordingly, the CASH Committee has been constituted from time to time as per the laid down norms of the University Grants Commission.

Now, a letter has been received from the Secretary, University Grants Commission, New Delhi bearing No. D.O.No.F.91.3/2014(GS) dated: 6th June, 2017 requesting therein to constitute an Internal Complaints Committee (ICC).

It has further been requested to ensure that ICC constituted in the University shall work as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations 2015.

In order to formulate the amendments in CASH Rules and Procedures as per new guidelines, a Committee under the Convenership of Prof. P. K. Srivastava was constituted vide order No. Adm/TW/2017/1508-13 dated: 04.07.2017 (**Annexure-II**).

After series of meetings of the said Committee, a draft policy for Jammu University Internal Complaints Committee Against Sexual Harassment has been formulated (**Annexure-III**). The draft guidelines/policy was also examined by the present CASH under the Chairpersonship of Prof. Meena Sharma.

Hence, the draft policy is submitted for deliberations and its further adoption in the University of Jammu.

UNIVERSITY OF JAMMU

NOTIFICATION

In pursuance of University Council Resolution No. 68/2007 dated 27.03.2009, the Rules and Procedures of the "Committee Against Sexual Harassment" (CASH) are hereby notified as given in annexure.

[Signature]
(Dr. P. S. Pathania)
Registrar

No. Estab./10/20964-21063

Dated:08.02.2010

Copy to :-

1. Spl. Secretary to Vice-Chancellor
2. P. S. to Dean Academic Affairs
3. P.A. to Registrar
4. Sr. P. A. to Controller of Examinations.
5. Director, DDE/CDC/CACE&E/DIQA/Computer Centre/Physical Education/Academic Staff College/ Centre for Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture/ Centre for Region/CHTM/ICCCR&HRM/Centre for IT enabled Services & Management/Disaster Management Centre/ Centre for Visual and Performing Arts, Design and Architecture/Centre for New Literature, Culture & Communications
6. All Rectors of the various campuses of the University
7. All Directors of the Satellite Centres
8. Dean Students Welfare/Provost of Hostels
9. All Heads of the Teaching Departments of the University
10. Administrator, General Zorawar Singh Auditorium
11. Chair Professor, General Zorawar Singh Chair/Maharaja Gulab Singh Chair
12. I/C Librarian, Dhanvantri Library/Post M.A. Urdu Professional Course
13. Sr. P.A. to Joint Registrar/Addl. Controller of Examinations/Joint Director (CDC)/JPR
14. Convener, Disaster Management Centre/OSD Foreign Collaborations
15. Programme Coordinator, NSS
16. Chief Medical Officer
17. All Wardens of University Hostels
18. All Dy. Registrars/Assistant Registrars
19. Dy. Coordinator, PGP of Kashmir University, Jammu
20. Content Manager, University Website.
21. Executive Engineer/Manager Guest House
22. President, JUTA/JUOWA/NTEU/JUNGEA
23. Security Officer
24. All members of the Committee
25. All Sections
26. Guard File


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UNIVERSITY OF JAMMU

ORDER

In order to formulate the amendments in CASH rules & procedures, as per the University Grants Commission guidelines, the Vice-Chancellor has constituted a Committee comprising the following:-

1. Prof. Pankaj Shrivastava, Department of Geology (Convener)
2. Prof. Renu Nanda, Department of Education
3. Dr. Sanjay Gupta, The Law School
4. Dr. Savita Nayyar, Department of Law
5. Dr. Rainoo Bhai (A.R., CDC) (Member Secretary)


(Dhritika Singh)
Assistant Registrar (Adm/TW)

No: Adm/TW/2017/1508-13
Dated: - 04/07/2017

Copy to:-

1. Spl. Secy to the Vice-Chancellor for the information of the worthy Vice-Chancellor please.
2. All concerned.

UNIVERSITY OF JAMMU JAMMU

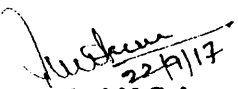


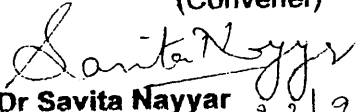
Jammu University Policy against Sexual Harassment

Jammu University Internal Complaints Committee Against Sexual Harassment (JUICCASH)

2017

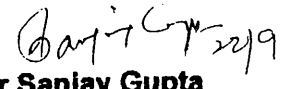
Committee Members


22/9/17
Prof Pankaj K Srivastava
(Convener)


22/9/17
Dr Savita Nayyar


22/09/17
Prof Renu Nanda


22/09/17
Dr Rainoo Bhai


22/9
Dr Sanjay Gupta


INTRODUCTION

University of Jammu constituted a Committee against Sexual Harassment-CASH (Vide Notification No. Estab/09/19492-591 dated 24.12.2009), following the guidelines on the prevention and deterrence of Sexual Harassment at the workplace laid down by the Hon'ble Supreme Court of India, in its ruling on the Writ Petition (Criminal) Vishaka vs. State of Rajasthan on 13 August 1997. The rules and regulations of the CASH were approved by the Council, University of Jammu vide Council Resolution no. 68.68 Dated 27.03.2009.

In pursuance to the **Sexual Harassment of Women At Workplace (Prevention, Prohibition and Redressal) Act, 2013** and **University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015**, the earlier Jammu University Policy on Sexual Harassment and Rules and Regulations of the Committee Against Sexual Harassment (CASH) are hereby modified in compliance with the provisions of the said Act and UGC Regulation -2015. Further the Jammu University Committee Against Sexual Harassment shall now be called as the **Jammu University Internal Complaints Committee Against Sexual Harassment**. The Regulations for the same shall be called as the **JU Internal Complaints Committee Against Sexual Harassment (Prevention, Prohibition and Redressal) Regulations**.

University of Jammu is committed to ensure safe working and study spaces for women and to facilitate conducive work environments that respect women's right to equality of status and opportunity. All the employees of the University (Teaching/ Officers/Non- Teaching/ Non-Gazetted) including those who are in temporary or short term positions, Research Scholars (including the Project staff), students and the visitors to the University are subject to this Policy. Anyone violating this Policy is liable to disciplinary action.

University of Jammu follows the Zero-Tolerance policy towards the sexual harassment and deals all the complaints of sexual harassment very seriously and promptly. The University respects and maintains the confidentiality and privacy of individuals complaining or accused of sexual harassment to the extent reasonably possible. The false, malicious and misleading complaints shall be liable for disciplinary action as per the provisions of these Regulations.

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JAMMU UNIVERSITY INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT (PREVENTION, PROHIBITION AND REDRESSAL) REGULATION

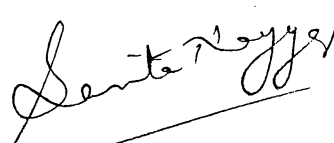
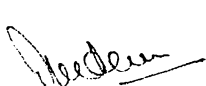
1. Short title, extent and commencement -

- (1) These regulations may be called Jammu University Internal Complaints Committee against Sexual Harassment (Prevention, Prohibition and Redressal) Regulations 2017.
- (2) These shall apply to all the campuses (Main and Offsite Campuses) and Constituent Colleges of the University of Jammu, Jammu.
- (3) These shall come into force on the date of their approval and notification from the competent bodies.

2. Definitions -

In these regulations, unless the context otherwise requires:-

- (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;
- (b) "Act" means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
- (c) "campus" means the location or the land on which University of Jammu (including off site Campuses and Constituent Colleges) and its related institutional facilities like administration, examination, libraries, laboratories, lecture halls, residences, seminar/examination halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters etc., are situated; and also includes extended campus and covers within its scope places visited as an employee or as a student of the University including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short-term placements, place used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the University of Jammu;
- (d) "covered individuals" are persons who have engaged in protected activity such as filing a sexual harassment complaint, or who are closely associated with an individual who has engaged in protected activity and such person can be an employee or a fellow student or guardian of the complainant;



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(e) "employee" means a person as defined in the Act and also includes, for the purposes of these Regulations persons employed on Ad-hoc/ contractual/ temporary/guest faculty, trainee, apprentice (or called by any other name), interns, volunteers, teaching assistants, research assistants, whether employed or not, including those involved in field studies, projects, short-visits and camps;

(f) "Executive Authority" means the Vice Chancellor of the University of Jammu,;

(g) "Internal Complaints Committee (ICC)" means Jammu University Internal Complaints Committee Against Sexual Harassment (JUICCASH) constituted under these regulations.

(h) "protected activity" includes reasonable opposition to a practice believed to violate sexual harassment laws on behalf of oneself or others such as participation in sexual harassment proceedings, cooperating with an internal investigation or alleged sexual harassment practices or acting as a witness in an investigation by an outside agency or in litigation;

(i) "Sexual harassment" includes

i. any one or more of the following unwelcome acts or behaviour (whether directly or by implication), namely;-

(a) physical contact and advances; or

(b) a demand or request for sexual favours; or

(c) making sexually coloured remarks; or

(d) showing pornography; or

(e) any unwelcome physical, verbal or non verbal conduct of sexual nature;

ii. any one (or more than one or all) of the following circumstances, if it occurs or is present in relation to or connected with any behaviour that has explicit or implicit sexual overtures;-

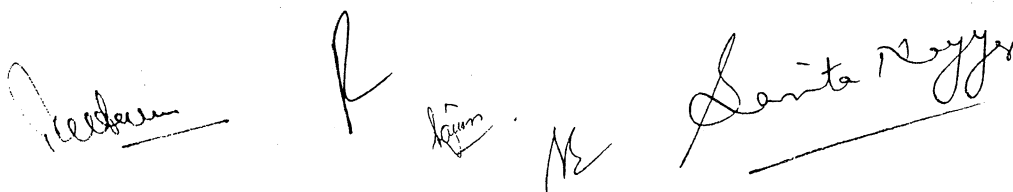
(a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours;

(b) implied or explicit threat of detrimental treatment in the conduct of work;

(c) implied or explicit threat about the present or future status of the person concerned;

(d) creating an intimidating, offensive or hostile working/ learning environment;

(e) humiliating treatment likely to affect the health, safety, dignity or physical integrity of the person concerned.



- (j) "student" means a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short-term training programmes in the University of Jammu;

Provided that a student who is in the process of taking admission in the University campus, although not yet admitted, shall be treated, for the purposes of these regulations, as a student of the University, where any incident of sexual harassment takes place against such student;

Provided that a student who is a participant in any of the activities in the University other than the university where such student is enrolled shall be treated, for the purpose of these regulations, as a student of that University where any incident of sexual harassment takes place against such student;

- (k) "Third Party Harassment" refers to a situation where sexual harassment occurs as a result of an act or omission by any third party or outsider, who is not an employee or a student of the University, but a visitor to the University in some other capacity or for some other purpose or reason;

- (l) "University " means University of Jammu, Jammu.

- (m) "victimisation" means any unfavourable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour;

- (n) "Workplace" means the campuses of the University including:-

- (a) any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the University;
- (b) any cultural or sports institute, stadium, cultural or sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in the University;
- (c) any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the University for undertaking such journey for working/study in the University.

3. Duties of the University -

The University shall:-

- (a) publicly notify the provisions against sexual harassment and ensure their wide dissemination;
- (b) organise training programmes or as the case may be, workshops for the officers, functionaries, faculty and students, as indicated in the SAKSHAM Report

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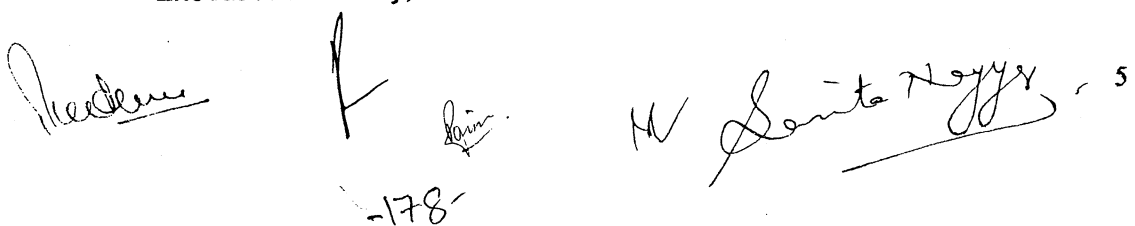
(Measures for ensuring the safety of women and programmes for gender sensitization on campuses) of the University Grants Commission, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations;

- (c) act decisively against all gender based violence perpetrated against employees and students of all sexes;
- (d) publicly commit itself to a zero tolerance policy towards sexual harassment;
- (e) reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels;
- (f) include in its prospectus and display prominently at conspicuous places or Notice Boards-
 - i. definition of sexual harassment,
 - ii. mechanism and redressal of complaints pertaining to sexual harassment,
 - iii. contact details of members of Internal Complaints committee, complaints procedure;
- (g) organise regular orientation or training programmes for the members of the ICC to deal with complaints, steer the process of settlement or conciliation, etc, with sensitivity;
- (h) be responsible to bring those guilty of sexual harassment against its employees and students to book and initiate all proceedings as required by law;
- (i) treat sexual harassment as a misconduct under service rules and initiate action for misconduct if the perpetrator is an employee;
- (j) treat sexual harassment as a violation of the disciplinary rules (leading up to rustication and expulsion) if the perpetrator is a student;
- (k) ensure compliance with the provisions of these regulations, including appointment of ICC, within a period of sixty days from the date of publication of these regulations;
- (l) monitor the timely submission of reports by the ICC;
- (m) prepare an annual status report with details on the number of cases filed and their disposal and submit the same to the University Grants Commission.

4. Composition of Internal Complaints Committee (ICC)-

- (1) Executive Authority shall constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. The ICC shall have the following composition:-

- (a) a **Presiding Officer** who shall be a woman faculty member employed at a senior level (not below a Professor) in the University nominated by the Executive Authority;

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- (b) two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority;
 - (c) three students, if the matter involves students, who shall be enrolled at the undergraduate, postgraduate, and research scholar levels respectively, elected through transparent democratic procedure;
 - (d) one member from amongst non-governmental organisations committed to the cause of women or a person familiar with the issues relating to sexual harassment having at least five years of experience, nominated by the Executive Authority.
2. Atleast one-half of the total members of the ICC shall be women.
 3. Persons in senior administrative positions in the University, such as Vice-Chancellor, Pro Vice-Chancellor, Rectors, Directors, Registrar, Controller of Examination, Deans, Head of Departments, Provost Hostels etc., shall not be members of ICC in order to ensure autonomy of their functioning.
 4. The term of office of the members of the ICC shall be for a period of three years. Executive Authority shall change one-third of the members of the ICC every year.
 5. The Member from the non-governmental organization shall be paid such fees or allowances for holding the proceedings of the Internal Complaints Committee, by the Executive Authority as may be prescribed.
 6. Where the Presiding Officer or any member of the Internal Complaints Committee:
 - (a) contravenes the provisions of Regulation 12 of these regulations; or
 - (b) has been convicted for an offence or an inquiry into an offence under any law for the time being in force is pending against him/her; or
 - (c) he/she has been found guilty in any disciplinary proceedings or a disciplinary proceeding is pending against him/her; or
 - (d) has so abused his/her position as to render his/her continuance in office prejudicial to the public interest,
 such Presiding Officer or member, as the case may be, shall be removed from the Committee and the vacancy so created or any casual vacancy shall be filled by fresh nomination in accordance with the provisions of this Regulation.

6. Responsibilities of Internal Complaints Committee (ICC) –

The Internal Complaints Committee shall

- (a) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights,

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- and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- (b) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the respondent;
 - (c) ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
 - (d) ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.
 - (e) provide assistance if an employee or a student chooses to file a complaint with the police;

6. The process for making complaint and conducting Inquiry –

The ICC shall comply with the procedure prescribed in these Regulations for making a complaint and inquiring into the complaint in the time bound manner. The University shall provide all necessary facilities to the ICC to conduct the inquiry expeditiously and with required privacy.

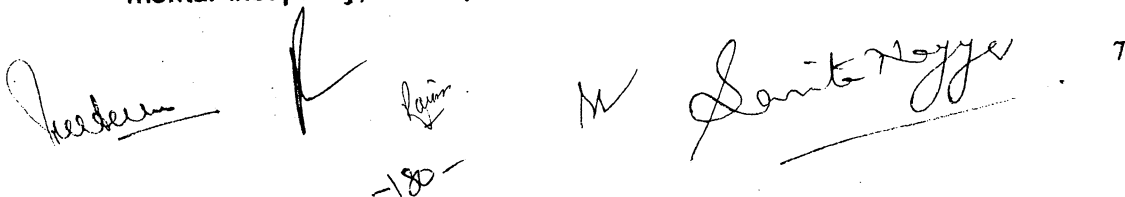
7. Process of making complaint of sexual harassment –

- I. An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident and in case of series of incidents within a period of three months from the date of the last incident.

Provided that where such complaint cannot be made in writing, the Presiding Officer or any member of the Internal Complaints Committee shall render all reasonable assistance to the person for making the complaint in writing;

Provided further that the ICC may for the reasons to be recorded in writing extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the said period.

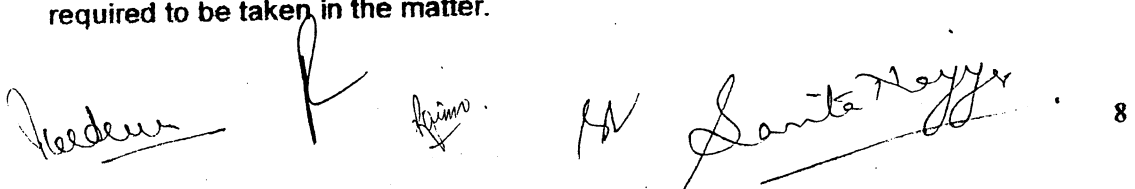
- II. Where the aggrieved person is unable to make a complaint on account of following disabilities, the other persons may make a complaint-
 - i. where the aggrieved person is unable to make a complaint on account of physical incapacity, a complaint may be filed by relative or friend or co-worker or an officer of the National Commission of Women or State Commission of Women or any person who has knowledge of the incident with the written consent of the aggrieved person;
 - ii. where the aggrieved person is unable to make a complaint on account of mental incapacity, a complaint may be filed by relative or friend or special

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- educator or a qualified psychiatric or psychologist or the guardian or authority under whose care the aggrieved person is receiving treatment or care or any person who has knowledge of incident jointly with any of the aforesaid person;
- iii. where the aggrieved person is for any other reason is unable to make a complaint, a complaint may be filed by any person who has knowledge of incident with the written consent of the aggrieved person;
- iv. where the aggrieved person is dead, a complaint may be filed by any person who has knowledge of incident, with the written consent of the legal heir of the aggrieved person.

8. Process of conducting Inquiry-

- 1) At the time of filing the complaint, the complainant shall submit seven copies of the complaint to the ICC alongwith supporting documents and the names and addresses of the witnesses.
- 2) The ICC shall, upon receipt of the complaint, send one copy of the complaint to the respondent within a period of seven working days of such receipt.
- 3) Upon receipt of the copy of the complaint, the respondent shall file his or her reply to the complaint along with the list of documents, and names and addresses of witnesses within a period of ten working days.
- 4) The ICC shall make inquiry in to the complaint in accordance with the principles of natural justice.
- 5) The ICC shall have the right to terminate the inquiry proceedings or give an ex-party decision, if the complainant or the respondent fails, without sufficient cause to present herself/himself for three consecutive hearings convened by the Presiding Officer provided that such termination or ex-parte order may not be passed without giving a notice in writing, fifteen days in advance, to the party concerned.
- 6) The parties shall not be allowed to bring in any legal practitioner to represent them in their case at any stage of the proceedings before the Complaints Committee.
- 7) In conducting the inquiry, a minimum of 50% of the Members of the Complaints Committee including the Presiding Officer shall be present.
- 8) The inquiry has to be completed within a period of ninety days from the date of the receipt of the complaint. The inquiry report, with recommendations, if any, has to be submitted within ten working days from the date of completion of the inquiry to the Executive Authority of the University. Copy of the findings or recommendations shall also be served on both parties to the complaint.
- 9) Where the ICC, arrived at a conclusion that the allegations against the respondent has not been proved, it shall recommend to the executive authority that no action is required to be taken in the matter.

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- 10) The Executive Authority of the University shall act on the recommendations of the committee within a period of thirty working days from the date of receipt of the inquiry report, unless an appeal against the findings is filed within that time by either party.
- 11) an appeal against the findings or /recommendations of the ICC may be filed by either party before the Executive Authority of the University within a period of thirty working days from the date on which such findings or recommendations are served on the parties.
- 12) if the Executive Authority of the University decides not to act as per the recommendations of the ICC, then it shall record written reasons for the same to be conveyed to ICC and both the parties to the proceedings. If on the other hand the Executive Authority decides to act as per the recommendations of the ICC, then a show cause notice, answerable within ten working days, shall be served on the party against whom action is decided to be taken. The Executive Authority of the University shall proceed only after considering the reply or hearing the aggrieved person.
- 13) The aggrieved party may seek conciliation in order to settle the matter. No monetary settlement should be made as a basis of conciliation. The University shall facilitate a conciliation process through ICC, once it is sought by the parties. The resolution of the conflict to the full satisfaction of the aggrieved party, wherever possible, is preferred.
- 14) The identities and addresses of the aggrieved party, the respondent and the witnesses shall not be made public or kept in the public domain, especially during the process of the inquiry, by all the parties concerned.
- 15) The aggrieved party, respondent, witnesses or any other person shall not make public any facts revealing the identity of any covered individual or put any evidence relating to the inquiry in public domain especially during the pendency of the inquiry.

9. Interim redressal-

The University may during the pendency of the inquiry -

- (a) transfer the complainant or the respondent to another section or department to minimise the risks involved in contact or interaction, if such a recommendation is made by the ICC;
- (b) grant leave to the aggrieved with full protection of status and benefits for a period up to three months in addition to entitled leave under the University norms;
- (c) restrain the respondent from reporting on or evaluating the work or performance or tests or examinations or supervising the academic/research work of the complainant;

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- (d) ensure that respondent is warned to keep a distance from the aggrieved person and wherever necessary, if there is a definite threat, restrain the respondent's entry into the campus;
- (e) take strict measures to provide a conducive environment of safety and protection to the complainant against retaliation and victimisation as a consequence of making a complaint of sexual harassment.

10. Punishment and compensation-

- (1) If the respondent is an employee, he/she shall be punished in accordance with the service rules of the University, if found guilty of sexual harassment. The act of sexual harassment shall be treated as misconduct under the service rules.
- (2) Where the respondent is a student, depending upon the severity of the act, the University may:
 - i) withhold privileges of the student such as access to the library, auditorium, hostel, transportation, scholarships, allowances, and identity card;
 - ii) suspend or restrict entry into the campus for a specific period;
 - iii) expel and strike off name from the rolls of the institution, including denial of readmission, if the act so warrants;
 - iv) award reformatory punishments.
- (3) The University may issue direction for payment of the sums recommended by the ICC and accepted by the Executive Authority, which shall be recovered from the respondent. In case of employees, such sums shall be deducted from the wages or salary of the employee; in case of scholars or students, such sums shall be deducted from the scholarship or fine imposed as the case may be.

The sums payable shall be determined on the basis of:-

- a) mental trauma, pain, suffering and distress caused to the aggrieved person;
- b) the loss in the career opportunity due to the incident of sexual harassment;
- c) medical expenses incurred by the victim for physical or psychiatric treatment;
- d) the income and financial status of the respondent;
- e) feasibility of such payment in lump sum or in instalments.

11. Action against frivolous complaint -

To ensure that the provisions for the protection of employees and students from sexual harassment do not get misused, provisions against false or malicious complaints have to be made and publicised by the University.

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If the ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be false, or forged or misleading information has been provided during the inquiry, it may recommend to the executive authority that the complainant be punished as per the provisions of sub-regulation 1 and 3 of Regulation 10, if the complainant happens to be an employee; and as per sub-regulation 2 and 3 of Regulation 10, if the complainant happens to be a student.

Provided, the mere inability to substantiate a complaint or provide adequate proof need not attract action against the complainant.

Provided further that the malicious intent on the part of the complainant shall be established after an inquiry, in accordance with the procedure prescribed, before any action is recommended.

12. Prohibition of publication or making known contents of complaint and Inquiry Proceedings —

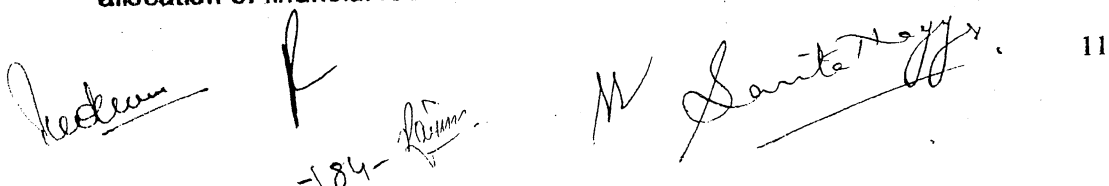
Notwithstanding anything contained in the Right to Information Act, 2005, the contents of the complaint, the identity and address of the aggrieved person, respondents and witnesses, any information relating to conciliation and inquiry proceedings, recommendations of the Internal Complaint Committee and the action taken by the employer under the provisions of the Act shall not be published, communicated or made known to the public, press and media in any manner.

Provided that information may be disseminated regarding the justice secured to any victim of the sexual harassment under these regulations without disclosing the name, address, identity or any other particulars calculated to lead to the identification of the aggrieved person and witnesses.

However if any person entrusted with the duty to handle or deal with the complaint, inquiry or recommendations, reveals such information, such person shall be liable to a penalty of Rs. Five thousand.

13. Supportive measures-

- (1) The rules, regulations or any such other instrument by which ICC shall function, have to be updated and revised from time-to-time.
- (2) The Executive Authority of the University must extend full support to see that the recommendations of the ICC are implemented in a timely manner. All possible institutional resources must be provided to the ICC, including office and building infrastructure (computers, photocopiers, audio-video, equipment, etc.) staff (typists, counselling and legal services) as well as a sufficient allocation of financial resources.

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- (3) Executive authority must ensure the safety of the Vulnerable groups that are particularly prone to harassment. Vulnerability can be socially compounded by region, class, caste, sexual orientation, minority identity and by being differently abled.
- (4) Since research students and doctoral candidates are particularly vulnerable the University must ensure that the guidelines for ethics for Research Supervision are put in place.
- (5) The University must conduct a regular and half yearly review of the efficacy and implementation of the anti-sexual harassment policy.
- (6) The Human Resource Development Centre (HRDC) must incorporate session on gender in their orientation and refresher courses. This should be across disciplines, and preferably mainstreamed using the UGC SAKSHAM Report which provides indicative modules in this regard.
- (7) Counselling services must be institutionalised in the University and must have well trained full-time counsellors.
- (8) Adequate lighting should be maintained as a necessary aspect of infrastructure and maintenance.
- (9) Adequate and well trained security including a good proportion or balance of women security staff should be maintained.
- (10) Adequate health facilities must be provided by the University which include gender sensitive doctors, nurses and gynaecologist.
- (11) Hostel Wardens, Provosts, Principals, Vice Chancellors, Legal Officers and other functionaries must be brought within the domain of accountability through amendments in the rules or Ordinance wherever necessary.

1. Prof Pankaj K Srivastava

2. Prof Renu Nanda

3. Dr Sanjay Gupta

4. Dr Savita Nayyar

5. Dr Rainoo Bhal

Dated : September 22nd, 2017

ITEM NO.: 26

To confirm the action taken by the Vice-Chancellor in authorizing admission of Ms. Deepali Kapur to the Ph.D Programme of the Department of English on the recommendations of the Departmental Research Committee of the Department as one time exception, not to form precedence in future.

NOTE:

Ms. Deepali Kapur was enrolled for Ph.D Programme of the Department of English under exempted category (Exemption from Entrance Test) on 26.09.2016 against the notification issued for Combined Entrance Test by the office of Dean Research Studies on 21.09.2016. In June, 2017 the candidate submitted a representation to Dean Research Studies stating that the Department is denying to hold the presentation of her synopsis stating that she was **admitted** vide the notification for the Entrance test **and not** the notification for the exempted category candidates. The candidate requested the Dean Research Studies to consider her case for Ph.D admission as well as synopsis presentation. The said representation was sent to Head of the Department for her comments. In this regard, the Departmental Research Committee of English Department in its meeting held on 28.06.2017, while considering the case of Ms. Deepali Kapur, resolved that she be admitted to the Ph.D Programme as one time exemption and the case may not be cited as precedence for the future reference under any circumstances whatsoever since it was a case of gross misinterpretation and miscommunication at the end of the Department of English and the candidate had invested a lot of time (ten months period) in preparing her synopsis under the supervision of Dr. Anupama Vohra.

The Departmental Research Committee of the Department of English recommended to regularize her admission as one time exemption, the Vice-Chancellor authorized the admission to Ms. Deepali Kapur to the Ph.D Programme of English as one time exemption.

Hence, the action taken by the Vice-Chancellor in having authorized the regularization of admission of the candidate to Ph.D Programme is submitted to the Academic Council for confirmation.

ITEM NO.: 27

To confirm the action taken by the Vice-Chancellor in authorizing admission of 4 Ph.D scholars to the Ph.D Programme of the Department of Sociology on the recommendations of the Departmental Research Committee of the Department.

NOTE:

The Board of Research Studies at its meeting held on 21.05.2015 considered the recommendations of the Departmental Research Committee regarding Ph.D registration of the four candidates namely Ankush Gupta, Mehnaz Tabassum, Swati Dutt & Priyanka Ganjoo under the supervision of the Faculty other than Sociology due to non-availability of seat with the original supervisor at M.Phil level resolved that the said candidates shall be reverted back to their original supervisors at M.Phil level, when a seat falls vacant with the supervisor. the same shall be communicated by the Head of the Department to Dean Research Studies through Departmental Research Committee of the Department.

The Department of Sociology forwarded the admission cases of the candidates admitted to the Ph.D Programme after M.Phil in continuation, four of whom were over and above the intake capacity of the Faculty of the Department. Department Research Committee in its meeting held on 16.03.2015 resolved that –

Additional candidates will do their research work under the supervision of faculty members from other departments. They are required to present their Ph.D synopsis in presence of the supervisors allotted to them.

For the case of Mr. Ankush Gupta and Ms. Mehnaz Tabasum, these two candidates shall be allotted to teachers from the other Departments at present. However, they will be registered with their respective M.Phil Supervisors (In Joint-Supervision) with effect to allot Ms. Ankush Gupta to Prof. Renu Nanda (Department of Education), Ms. Mehnaz to Dr. Nagendra Rao (Department of Political Science, DDE), Ms. Swati Dutt to Dr. Virender Koundal (Department of Economics), and Ms. Priyanka Ganjoo to Dr. Monica Narang (The Law School).

The case was placed before the Board of Research Studies at its meeting held on 21.05.2015 which resolved as under –

For candidates at S. No. 12, 13, 16 & 17, registered with Dr. Monica Narang, Prof. Renu Nanda, Dr. Nagendra Rao & Dr. Verinder Koundal respectively; these students shall be reverted back to their original supervisors at the M.Phil level, when a seat falls vacant with the supervisor. The same shall be communicated by the HOD to Dean Research Studies through the Departmental Research Committee of the Department.

S. No.	Name	Supervisor Allotted	Original Supervisor at M.Phil
12	Priyanka Ganjoo (M.Phil, NET)	Dr. Monika Narang & Dr. Vishav Raksha (Joint supervision)	Dr. Vishav Raksha
13	Ankush Gupta (M.Phil, NET)	Prof. Renu Nanda	Prof. Abha Chauhan
16	Mehnaz Tabassum (M.Phil, NET)	Dr. Nagendra Rao	Prof. Abha Chauhan
17	Swati Dutt (M.Phil, NET, SET, RGNF)	Dr. Virender Koundal	Dr. Vishav Raksha

Accordingly, all the scholars were reverted back to their original supervisors (guides allotted during M.Phil) against available vacancy as and when the same was intimated to the Research & Awards section. The action was done vide letter No. RA/16/7327 dated 04.01.2016 in favour of Ms. Priyanka Ganjoo & Ms. Swati Dutt, vide letter No. RA/17/7718 dated 27.01.2017 in favour of Ms. Mehnaz Tabassum & vide letter No. RA/17/7357 dated 09.01.2017 in favour of Ms. Ankush Gupta.

As the matter was not earlier reported to the Academic Council, therefore, now, it is submitted to the Academic Council for confirmation.

ITEM NO.: 28

To confirm the action taken by the Vice-Chancellor in having authorized the adoption of the Statutes, Scheme/Syllabi and Courses of Studies in the subject of Architecture (B.Arch. Degree Programme) for Semester I & II from the Academic Session 2017-18.

Note:-

The Under Secretary to the Govt., Higher Education Department vide letter No. HE/Coll/Engg/Uni/116/2016 dated 12.05.2017 intimated about the establishment of the two Schools of Architecture one each in GDC Bemina and M.A.M. College, Jammu and requested to start the admission process for the respective Schools immediately enabling the department to run the Schools from the current academic session i.e. 2017-18.

In order to prepare the syllabus and courses of studies etc, a committee comprising the following was constituting by the Competent Authority:-

1. Dean Faculty of Mathematical Sciences
2. Dean Faculty of Engineering
3. Dean/HOD, Department of Architecture, SMVDU, Katra
4. Dean Faculty of Architecture, GNDU, Amritsar
5. Chief Town Planner, Jammu
6. Chief Architecture, Jammu and Kashmir (Co-opted)
7. Ar. Harbinder Pal Singh, School of Architecture, Jammu (Co-opted)
8. Ar. Anil Tikoo, School of Architecture, Jammu (Co-opted)

The Committee after a series of meetings finalized the Statutes, Scheme/Syllabi and the Courses of Studies in the subject of Architecture (**B. Arch. Degree Programme**) for Semesters I & II for the commencement of the course from the Academic Session 2017-18.

A notification to this effect in anticipation of the approval of the Competent Bodies, has been issued vide No.F.Acd/III/17//8460-8559 dated 18.08.2017 (**Annexure-I**).

Hence, the matter is reported for Confirmation please.



UNIVERSITY OF JAMMU

NOTIFICATION

(17/Nov/Adp/75)

It is hereby notified for the information of all concerned that the Vice-Chancellor, in anticipation of the approval of the Competent Bodies, has been pleased to authorize the adoption of the Statutes, Scheme/Syllabi and Courses of Studies in the subject of Architecture (**B. Arch. Degree Programme**) for Semester I & II from the Academic Session 2017-18 as per the details given in the ANNEXURE-I (Page 01 to 06) and ANNEXURE-II (Page 01-36).

The Statutes, Scheme/Syllabi and Courses of Studies B.Arch. are available in the University Website: www.jammuuniversity.in.


Sd/-
DEAN ACADEMIC AFFAIRS

No. F.Acd/III/17/12128-137


Dated: 06/11/2017

Copy for information & necessary action to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the worthy Vice-Chancellor please.
2. Sr. PA to the Dean Academic Affairs/Registrar/Controller of Examinations
3. Dean Faculty of Mathematical Sciences, University of Jammu
4. The Principal, M.A.M. College, Jammu
5. Deputy/Assistant Registrar (Exams/Confidential)
6. Section Officer (Confidential)
7. Incharge Website


6.11.17
Assistant Registrar (Academic)


6/11


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STATUTES GOVERNING THE DEGREE OF BACHELOR OF ARCHITECTURE

1. DURATION

- 1.1 The Bachelor of Architecture (B.ARCH.) is a 5-year, 10-Semester Degree Program. A student has to complete the courses in a maximum of twice the prescribed minimum duration. The B.Arch. program shall comprise of two stages (as per Council of Architecture (COA) norms): Stage ONE and Stage TWO.

Stage ONE of the program shall be of minimum 3 academic years or 6 semesters. It shall be completed by a student within 6 years of admission to the program failing which the student shall not be allowed to pursue the programme nor will be eligible for registration as an architect.

Stage TWO of the course shall be of minimum 2 academic years or 4 semesters including Practical Training of minimum 100 working days (One semester). No student shall be eligible for Practical Training unless the student has successfully completed and passed all the studio oriented subjects of previous years/ semesters preceding the commencement of Practical Training.

The entire B.Arch. degree program, including Stage ONE and Stage TWO shall be completed by a student within 10 years of admission to the Architecture program failing which the student shall not be allowed to pursue the course nor will be eligible for registration as an architect. For registration as an Architect, a student must successfully complete both stages. During the EIGHTH semester, the student shall undergo Practical Training in a recognized architectural firm which has COA registered architect(s).

- 1.2 The academic Calendar as given in Appendix be adopted in B.ARCH Statutes. The academic year comprising a Capsule of two semesters (odd and even) shall normally commence in the first week of July, each Year.

2. ADMISSION

- 2.1 No candidate, with less than 50% marks in aggregate, shall be admitted to the architecture course unless he/ she has passed an examination at the end of the 10+2 scheme of Senior School Certificate Examination or equivalent with Mathematics as subjects of examination at the 10+2 level.

Or

10+3 Diploma (any stream) recognized by Central/ State Governments with 50% aggregate marks.

Or

International Baccalaureate Diploma, after 10 years of schooling, with not less than 50% marks in aggregate and with Mathematics as compulsory subject of examination.

The admission shall be made on the basis of National Aptitude Test for Architecture (NATA) conducted by Council of Architecture/JEE-Paper II (Architecture)/ Equivalent recognized Test.

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- 2.2 Admission made by the School shall remain provisional till such time the eligibility of the candidates admitted is approved by the University.
- 2.3 The admission to 1st Semester of 5-year B.ARCH Course shall normally be made on or before the 8th of July each year and that the academic program of the students shall commence on 16th of July or from the next working day if 16th July happens to be a holiday.
- 2.4 The Vice-Chancellor may in exceptional case on the recommendation of the Principal permit late admission to an eligible candidate on payment of a late fee as may be prescribed by the University from time to time within the period of 30 calendar days from the date of commencement of classes but not later than 31st August.
- 2.5 Any student studying in an Architectural Institution affiliated to a recognized University, on the recommendation of concerned Dean, be allowed to migrate by the Vice-Chancellor to the University of Jammu on fulfillment of the requirements prescribed hereunder:-
- i) The migration shall be allowed to a student who has been admitted through a State or
National level Entrance Test or a test conducted by any agency approved by the State Govt. for this purpose.
 - iii) The equivalence of courses covered by the student shall be established by the concerned Dean of the Faculty. Any backlogs determined thereof shall have to be cleared by the candidate/s within permissible chances as per the University rules.
- 2.6 There is no provision of Lateral Entry in the B. Arch Degree Course as per the CoA Guidelines.

3. STUDENT GRADING SYSTEM

A student is awarded a grade for each of the course he appears in the End-Term Evaluation depending on the overall marks obtained. The overall marks would consist of 50% of the Mid Term Evaluation marks and 50% of the End-Term Evaluation marks (as per COA norms). The School shall follow a letter grading system by allocating a letter grade for a band of marks appropriately for each course. The letter grades O, E, V, G, F, S and X shall be awarded grade as per the notified table annexed in the scheme besides percentage of marks obtained.

4. MINIMUM ATTENDANCE

- 4.1 The students shall maintain the prescribed minimum attendance of 75% in each individual course. Without the minimum attendance in a course, the student shall be ineligible to appear for the End-Term Evaluation in that course. Such a student shall register for and repeat the course when offered next only to obtain the deficit of minimum attendance requirement. Physical presence of the student in the class earns attendance. Students shall make every effort to attend all classes, studios, field work and other sessions. Students are informed about their attendance status periodically (Every 15 Days) by the respective Faculty so that the students get advance notice to make up any shortage in attendance. If a student is absent from the School for more than Two weeks continuously without permission of the competent authority, then his/her registration/admission is liable to be cancelled.

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4.2 Regular/ Backlog examination of each semester shall be open to a candidate who fulfils the Statutory conditions and his/her name is recommended by the Principal of the concerned School to the Controller of Examinations .

4.3 However the Controller of Examinations or Officer In charge will issue Roll Numbers/permissions/admit card to candidates only in favor of whom a certificate is received from the Principal concerned that candidate has completed not less than 75 % of the total lectures delivered in the semester and she/he has maintained discipline in the School.

5. CONDONATION OF ATTENDANCE

5.1 The Principal of the School shall be competent to condone shortage on genuine grounds up to 15% of the total number of class attendance in the course/s in each semester. Student whose attendance falls short by more than 15% or whose deficiency is not condoned by the Principal shall not be permitted to appear in the external examination and shall have to enroll herself/himself as a regular student of the School in the subsequent year in the semester in which she/he has failed to fulfill the attendance requirement.

ATTENDANCE IN LIEU OF PARTICIPATION IN CO-CURRICULAR & EXTRA-CURRICULAR& EXTRA CURRICULAR ACTIVITIES.

5.2 Any candidate who participates in games, cultural and other co-curricular & extra-curricular activities as defined below with the prior approval of the Principal concerned shall, for the purpose of condoning deficiency in attendance on account of such participation, be treated as present on all the working days during the days of his absence on such account for a period not exceeding 15 working days in a Semester Program.

- a) State representation in International/All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- b) Participation in the Inter-university Competitions held under the auspices of a University or any other recognized Institution as a member of the University team.
- c) Participation in the Inter-College Competitions organized by the University as a member of the Team of Participating Institution.
- d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognized Institutions.
- e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University Team in the National/All India/Inter-University Competitions.
- f) Participation in the Mountaineering/Hiking/Trekking/ Skiing/Rock-climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.
- g) Participation in Architecture related recognized activities.

6. AUTHORITY FOR PRESCRIPTION OR COURSES OF STUDIES

The syllabi and courses of study for each subject shall be approved by the Academic Council on the recommendation of the concerned Dean of the Faculty/BOS.

7. DATES FOR SUBMISSION OF FORMS

- 7.1 Candidates shall fill up their examination forms prescribed by the University for seeking permission to sit in the Final examination/Evaluation within 45 days (for I-Semester) and 30 days (for II to X Semesters), wherever required, from the last date of admission, without late fee, to the class concerned of the School and also pay the requisite examination fees on the dates to be determined by the Principal/Controller of Examinations.
- 7.2 The forms together with the fees as prescribed by the University from time to time shall be sent to the Controller of Examinations by the Principal of the College two months preceding the Date of examination of a Semester Program. Wherever the examination forms/fees are received after the prescribed last date, the School shall be liable to pay a late fee as may be prescribed by the University from time to time per candidate per day.

8. SCHEME OF EXAMINATIONS/ASSESSMENTS

- 8.1 The scheme of examination/assessment for various Semesters shall depend on constituents like **Design Studio (DS)**, **Core Classwork (CC)**, **Field Work (FW)**, **Software Skills (SS)**, **Practical Training (PT)** and **Architectural Thesis (AT)** whose evaluation/examination shall be held as per scheme notified in the APPENDIX.
- 8.2 The medium of instruction as well as examination for the Degree shall be English.
- 8.3 **Holding of Semester End-Term External Examination**
During the course of one academic year, examination for theory papers/Assessments for all the semesters i.e. 1st to 10th shall be held twice a year once during December/ January and second time during May/June each year as per academic calendar. **There shall be no re-evaluation or any supplementary examinations.**

10. APPOINTMENT OF PAPER SETTER/EXAMINERS/JURY

- 10.1 The appointment of Paper Setters/ Jury members shall be proposed by the Dean of the Faculty, in consultation with the Faculty of the School and approved by the Competent Authority or the Vice Chancellor.
- 10.2 Notwithstanding anything contained in any Statute/Regulations for time being in force, the paper setters for the theory papers of all end semester external examinations/ evaluations shall ordinarily be external. The evaluation shall ordinarily be conducted through table/mobile evaluation.
- 10.2 The Viva-voce examination in respect of Project/Thesis/Practical training/Designs and professional interviews in respect of courses wherever applicable, shall be conducted by three examiners viz. Two external examiners/ Jury Members including concerned Faculty of the School.

11. PROMOTION TO NEXT SEMESTERS

The promotion from one semester to succeeding semester shall be as per the following:

Semester I to II	Passed successfully all Compulsory Courses of Design Studio(DS) of Semester I
Semester II to III	Passed successfully all Compulsory Courses of Design Studio(DS) of Semester II
Semester III to IV	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses FS221ADS1 and FS221BCT1
Semester IV to V	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses FS222ADS2 and FS222BCT2
Semester V to VI	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses ES331ADS3 and ES331BCT3
Semester VI to VII	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses ES332ADS4 and ES332BCT4
Semester VII to VIII	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses ES441ADS5 and ES441ACT
Semester VIII to IX	Successful Completion of Practical Training in Semester VIII
Semester IX to X	Passed successfully at least 50% Courses of Design Studio(DS) with Compulsorily passing of DS Courses AS551ADS6

12. RE-APPEARING IN THE END-TERM EVALUATION OF PREVIOUSLY FAILED COURSE

A student shall be granted the permission to re-appear in the End-Term Evaluation of the previously failed coursework(s) only if the student has:

1. Attended the required course contact hours again under the concerned Faculty;
2. Has scored at least 50% marks in Mid Term Evaluation;
3. Has successfully completed all the Class Assignments.

13. Sessional marks/ grades awarded, shall be forwarded to the Controller of Examinations before the commencement of Semester End Examination/End-Term Evaluation.

14. A candidate who has been enrolled for the B.ARCH Course shall be entitled to the B.ARCH Degree only when she/he has been declared successful in the examinations of all the semesters in accordance with the above Statutes.

15. Transcript of marks for all the Ten Semesters shall be given in a composite form on payment of such a fee as prescribed from time to time to a student who has completed the B.ARCH Degree course and has been declared successful in all the Semester Examinations/Assessments in conformity with above Statutes.

16. The rates of fee payable for admission to the examination of the 5-years Bachelor of Architecture Course and rates of the remuneration for the various assignments shall be such as may be prescribed by the University from time to time.

17. AUTHORITY TO INTERPRET STATUTES

With a view to remove any difficulty or anomaly arising out of the application and implementation of these Statutes, the Vice-Chancellor shall be competent to give authoritative interpretation of these Statutes and his interpretation shall be final and binding on all concerned.

APPENDIX
(ACADEMIC CALENDAR)

The calendar of events in respect of each academic session shall be framed by the School from time to time. The calendar shall contain the schedule of academic activities for one year/ two semesters, ODD and EVEN. Typically the odd semester consists of approximately 26 weeks during the months from July – December and even semester consists of approximately 26 weeks during the months from January - June. The schedule of chronological events in an academic session is depicted in the table below:

S.No.	Activity	Date
1	Commencement of Admission Process for 1 st Semester after the declaration of result of NATA	1 st of July
2	Commencement of Admission Process for ODD Semesters after the declaration of result of End-Term Evaluation, as the case may be	1 st of July
3	The School re-opens after the Summer Vacations	16 th July
4	Commencement of Teaching of ODD Semester, as the case may be	16 th July
5	Commencement of Teaching of 1 st Semester	1 st of August
6	Mid Term Evaluation of ODD Semester except 1 st Semester, as the case may be	16 th September
7	Declaration of Results of Mid Term Evaluation of ODD Semester, as the case may be	Up to 30 th September
8	End-Term Evaluation of ODD Semester for All Semesters, as the case may be	1 st December Onwards
9	The School closes for Winter Vacations	17 th December
10	Declaration of Results of End-Term Evaluation of ODD Semester, as the case may be	Up to 30 th December
11	The School re-opens after the Winter Vacations	1 st January
12	Commencement of Teaching of EVEN Semester, as the case may be	2 nd January
13	Mid Term Evaluation of EVEN Semester, as the case may be	1 st March
14	Declaration of Results of Mid Term Evaluation of EVEN Semester, as the case may be	Up to 15 th March
15	End-Term Evaluation of EVEN Semester, as the case may be	16 th May Onwards
16	Field Trip for Semesters, as the case may be	1 st June
17	The School closes for Summer Vacations	16 th June
18	Declaration of Results of End-Term Evaluation of EVEN Semester, as the case may be	Up to 30 th June

The Academic Calendar shall strictly be adhered to and activities such as co-curricular & extra-curricular and extra-curricular shall not interfere with the curricular activities as stipulated in the Academic Calendar. Under circumstances where teaching days are declared as holidays or when classes get suspended, for whatever reasons, extra classes for such lost days shall be conducted on Saturdays/Sundays with prior announcements.

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CURRICULUM AND SYLLABI SCHEME OF
COURSE FOR THE FIVE YEAR
BACHELOR OF ARCHITECTURE (B.ARCH.) DEGREE
AT THE GOVT. SCHOOL OF ARCHITECTURE,
JAMMU, J&K

INTRODUCTION

Architecture is the mother of all arts and probably the toughest professional course in the world. This course makes the students learn all the major aspects of Engineering, Arts, Sociology, Humanities; Psychology and many others. Thus it becomes all the more important to have the Syllabi and Academic Curriculum devised in such a manner that it gives enough time to the student to understand, to learn and also gives the student enough opportunities to experiment and apply whatever he or she has learnt.

Learning is a continuous process and the opportunity to learn can come to us anywhere, anytime. So it is important that we are prepared to grab that opportunity. A learning opportunity might come in the form of an experience; experience in the Design Studio; experience from a Study Tour; experience from a one to one Design Jury; experience from organizing an Event, an Exhibition; experience from doing a Construction project. The list can go on and on but whatever one learns often depends directly on the amount of effort we put in.

Learning is also a creative process. The best way to learn is to connect whatever you have learnt to whatever you are learning. That way you are creating a relationship of your past experiences with the present ones. By continuously examining these experiences and analyzing these connections, the learner synthesizes and integrates new knowledge, new skills to his previous skill-sets.

Learning is a life-long process. We make mistakes and we learn from them. Therefore the practice of self-reflection and self-assessment is very critical to prepare us for this life-long process of learning. Every person is different. Every person's way of learning is different. The practice of self-assessment gives the learner the tools to recognize and integrate these learning opportunities at the right time and in the right way to continue to seek experiences that will expand knowledge and skills.

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COURSE OF STUDY AND ITS DURATION

The Bachelor of Architecture (B.Arch.) is a 5-year, 10-Semester Degree Program. A student has to complete the courses in a maximum of twice the prescribed minimum duration. The B.Arch. program shall comprise of two stages (as per Council of Architecture norms): Stage ONE and Stage TWO.

Stage ONE of the program shall be of minimum 3 academic years or 6 semesters. It shall be completed by a student within 6 years of admission to the program failing which the student shall not be allowed to pursue the program nor will be eligible for registration as an architect.

Stage TWO of the course shall be of minimum 2 academic years or 4 semesters including Practical Training of minimum 100 working days (One semester). No student shall be eligible for Practical Training unless the student has successfully completed and passed all the studio oriented subjects of previous years/ semesters preceding the commencement of Practical Training.

The entire B.Arch. degree program, including Stage ONE and Stage TWO shall be completed by a student within 10 years of admission to the Architecture program failing which the student shall not be allowed to pursue the course nor will be eligible for registration as an architect.

For registration as an Architect, a student must successfully complete both stages. During the EIGHTH semester, the student shall undergo Practical Training in a recognized architectural firm which has COA registered architect(s)

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COURSE DESIGN & INTENT

Evolving from the concept that while learning Architecture in school, there is so much to learn, explore and experiment in so much less time. So understand, learn whatever is relevant and learn it thoroughly. The motto of our school is the four C's - **Comprehend, Conceive, Create and Contribute**. Our curriculum encourages and equips the student to follow this philosophy by understanding, learning, exploring, experimenting and applying the acquired knowledge.

The five years of the course are divided in the following manner:

S.No.	Title	Year	Semester	Intent/ Purpose
1	Basic Studies	Year I	Semester I	<ul style="list-style-type: none">To introduce students to the world of architecture.To create interest in them regarding architecture.To introduce the basic skills essential for understanding architecture.
			Semester II	
2	Foundation Studies	Year II	Semester III	<ul style="list-style-type: none">To lay the foundation of critical thinking in architecture.To lay the foundation of holistic approach to design.To gain technical knowledge of all the critical aspects of architecture like MEP/ BMS/ Waste management, etc.To understand the building codes, regulations and other methodologies of construction of buildings.
			Semester IV	
3	Exploration Studies	Year III	Semester V	<ul style="list-style-type: none">To encourage students to delve deeper into the topics that they have learnt.To inculcate into students the idea that architecture is limitless and that there is a tremendous scope for further exploration.Training students to explore beyond the regular curriculum in order to achieve better solutions to the problems.
			Semester VI	
4	Experimentation Studies	Year IV	Semester VII	<ul style="list-style-type: none">To train students to experiment fearlessly with their designs in order to make their solutions more apt and appropriate.To encourage the students to use different permutations and combinations of their skills and knowledge to better their solutions.
			Semester VIII	
5	Application Studies	Year V	Semester IX	<ul style="list-style-type: none">To train students to apply whatever skills and knowledge they have acquired on to their projects.To encourage students to produce final design projects those are ready to build.
			Semester X	

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METHODOLOGY TO FOLLOW FOR ACHIEVING THE INTENT

Architecture starts with a single idea and then evolves into the final creation. The journey from this single idea to final creation is exciting, adventurous, challenging and tiring as well. This evolution process is very critical to the final outcome. If the process followed is correct, the solution is correct and vice versa. There are various strategies and tools to enhance this process. Our school methodology balances these tools to help students develop their own process to achieve the final solution, thereby giving them enough time to learn, explore, experiment and apply their knowledge and skills.

The school follows the following methodology to achieve the desired intent:

1. Design Studio (DS)

The Design studios are like laboratories where the creative idea is born. These studios help students to evolve and experiment with their ideas. The studios are spaces that evoke and enhance the feeling of working in groups thereby teaching students the essence of teamwork and collaboration along with individual contribution.

2. Core Classwork (CC)

To expand knowledge and understanding of architecture, Design Studios are accompanied by Core Classes that focus on specific knowledge and skills. These classes range from Architectural History to Building Codes to Professional Practice and Construction Management. In addition to Core Classes, Electives are also offered to explore a variety of contemporary and related topics/disciplines to help students pursue their interests and make clear career choices later.

3. Field Work (FW)

To develop a hands-on approach to Architecture, Field work plays an important role. The design and construction of small projects by students individually, as well as the undertaking of community design/build projects, both on and off campus, collectively designed by students, faculty, and staff are undertaken. Technical Workshops, Educational Workshops and Community Activity also form an integral part of Field Work.

4. Field Trips (FT)

Architecture is not limited to studios and classes. Learning by observing is also helpful in achieving results. In order to enhance this strategy of learning, Field Trips are undertaken where students are acquainted with the physical world of architecture. These Field Trips include Educational Tours, Site Visits and/ or Office Visits of places and people from the Architectural World.

5. Software Skills (SS)

Computers have revolutionized the world. It has started dominating the world. It is a great tool if used carefully and intelligently. The Software Skills methodology imparts training to the students to make them understand the value of computers as a tool for enhancing their design solutions. All the relative software like MS-Office, Sketch-Up, ACAD, Photoshop, 3D-Studio MAX, etc. are taught under this methodology.

6. Beyond Classroom (BC)

To be able to perform and contribute very important; be it architecture or all other spheres of life. Although a great care is taken in classrooms to give the best to the students but still there are so many things to learn outside the classrooms. Therefore Beyond Classroom provides students opportunities

to learn life – skills of debating, presentation, organization, mentorship and management and other social skills needed to be successful in life. These opportunities include Movies, Seminars, Debates, Discussions, Conferences, Events and Development Programs undertaken by the school from time to time.

7. Practical Training (PT)

The Practical Training takes care of the nuances of the Profession which the student cannot get in the academic environment. It helps the student to bring finesse to knowledge and skills that the student has acquired. The apprenticeship may also provide opportunity for the students to work with their role models and no one can replace that feeling of gratification to work under great masters.

8. Architectural Thesis (AT)

The Architectural Thesis is the most important project for the graduating student. In fact it is the final integration of all the knowledge and skill the student has acquired right from the first year through the fourth year. It is the time for implementation and application of that knowledge. It is the final justification and in way a proof that you are ready to graduate and acquire the coveted title of an 'ARCHITECT'.

STUDENT GRADING SYSTEM

A student is awarded a grade for each of the course he appears in the End-Term Evaluation depending on the overall marks obtained. The overall marks would consist of 50% of the Mid Term Evaluation marks and 50% of the End-Term Evaluation marks (as per COA norms).

The School shall follow a letter grading system by allocating a letter grade for a band of marks appropriately for each course. The letter grades shall be awarded grade as per the following table:

S.No.	Grade Letter	Percentage of Marks Obtained	Remarks
1	O	Equal to 95 or Above	Outstanding
2	E	Between 90 – 95 (lower value inclusive)	Excellent
3	V	Between 75 – 90 (lower value inclusive)	Very Good
4	G	Between 60 – 75 (lower value inclusive)	Good
5	F	Between 55 – 60 (lower value inclusive)	Fair
6	S	Between 50 – 55 (lower value inclusive)	Satisfactory
7	X	Below 50	Fail

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RESULT DIVISION SYSTEM

The classes/ divisions of results shall be declared, for a student upon graduation, as per the criteria given in the table below and explained thereafter:

S.No.	Percentage of Marks Obtained(In Final Year)	Class/ Division	Grade Letter
1	Equal to 90 or Above	Distinction with Honors	DH
2	Between 75 – 90 (lower value inclusive)	First Class with Distinction	FD
3	Between 60 – 75 (lower value inclusive)	First Class	FC
4	Between 50 – 60 (lower value inclusive)	Pass Class	PC

1. Distinction with Honors (DH): A student completing a Program of Study within the specified minimum duration, securing 90% marks or above in Final Year and passing all the courses of the program in the first appearance and having grades O/ E/ V throughout the Programme of Study.

2. First Class with Distinction(FD): A student completing a Program of Study within the specified Minimum duration, securing between 75% - 90% marks (lower value inclusive) in the Final Year and passing all the courses of the programme in the first appearance and having grades O/ E/ V/ G throughout the Program of Study.

3. First Class(FC): A student completing a Program of Study within the specified minimum duration, Securing between 60% - 75% marks (lower value inclusive) in the Final Year and passing all the courses of the program with grades O/ E/ V/ G throughout the Program of Study.

4. Pass Class(PC): A student completing a Program of Study within the specified duration, Securing between 50% - 60% marks (lower value inclusive) in the Final year and/or passing all the courses of the program .

Candidates having passed the courses/ papers in second/third/etc examination by a repeat performance in any semester examination shall not be eligible for any academic Awards, Prizes and Medals.

EVALUATION METHOD OF COURSEWORKS

Evaluation Method:

1. Mid-Term Evaluation (MT): 25% MARKS

There will be one mid-term evaluation which will be based on the lectures. The evaluation pattern will be of Multiple Choice Questions (MCQ) or Long Answer Type (LAT) or Short Answer Type (SAT) or combination of all these.

The mid-term evaluation will be conducted on a "Studio Based Project" (SBP) or "Exhibition of Class Assignments" (ECA), which will be examined by an Internal Jury. All Projects/ Assignments will be

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due at the time indicated. Late submissions will not be accepted without an officially documented excuse. Marks up to 20% will be deducted for late submission.

2. End-Term Evaluation (ET): 50% MARKS

The End-Term Evaluation will be conducted on a "Studio Based Project" (SBP) or "Exhibition of Class Assignments" (ECA) or Theory Based Papers(TBP). SBP or ECA will be examined by an External Jury. All Projects/ Assignments will be due at the time indicated. Late submissions will not be accepted without an officially documented excuse. Marks up to 10% will be deducted for late submission. In case of TBP, papers would be set externally and the examination pattern will be of Multiple Choice Questions (MCQ) / Long Answer Type (LAT) / Short Answer Type (SAT) or combination of all these, as defined in different course works.

3. Class Assignments (CA): 15% MARKS

All sorts of assignments (reading, writing and others) will be announced in the class. All assignments will be due at the time indicated. Minimum three assignments are mandatory. In case more than three assignments are given, the final marking will be done as average of the marks scored by the student in all the assignments. Late submissions will not be accepted without an officially documented excuse. Marks up to 20% will be deducted for late submission.

4. Class Contribution (CC): 5% MARKS

Contribution to the discussions in the discussion hours (and *not* attendance) will be graded with 5% of the maximum marks.

5. Outstanding Work (OW): 5% MARKS

Outstanding work will be awarded by the teacher up to 5% of the maximum marks.

EVALUATION SCHEME OF COURSEWORKS

1. For Theory Based Papers (TBP), the scheme followed shall be:

Multiple Choice Questions (MCQ): 25 MARKS (MAXIMUM)

There will be a maximum of 50 questions with four answer choices, out of which only one answer will be correct. Every right answer marked will fetch 0.50 Marks and every wrong answer marked will deduct 0.125 Marks. No answer marked will fetch Zero Marks. This pattern can be combined with LAT and SAT and marked accordingly.

Long Answer Type (LAT): 20 MARKS (MAXIMUM)

There will be a maximum of 02 questions of 10 Marks each in this category. This pattern can be combined with MCQ and SAT and marked accordingly.

Short Answer Type (SAT): 25 MARKS (MAXIMUM)

There will be a maximum of 05 questions of 05 Marks each in this category. This pattern can be combined with MCQ and LAT and marked accordingly.

2. Studio-Based Project (SBP): 50 MARKS (MAXIMUM)

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There will be a maximum of 50 Marks in this category. The "Studio Based Project" done in the design studio will be displayed in proper format in front of the Jury for their review and evaluation. This pattern can be combined with ECA and EVV and marked accordingly.

3. **Exhibition of Class Assignments (ECA): 50 MARKS (MAXIMUM)**

There will be a maximum of 50 Marks in this category. The "Exhibition of Class Assignments" done in the design studio will be displayed in proper format in front of the Jury for their review and evaluation. This pattern can be combined with SBP and EVV and marked accordingly.

4. **External Viva Voce (EVV): 50 MARKS (MAXIMUM)**

There will be a maximum of 10 Questions of 05 Marks each in this category. The Viva Voce will be conducted by the External Jury. This pattern can be combined with SBP and ECA and marked accordingly.


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OVER VIEW OF SEMESTER-WISE DISTRIBUTION OF COURSEWORKS

1st Year(Basic Studies)

Semester	Subject	Subject Code	Method
Semester 1 ODD	Orientation to Architecture	BS111OTA	CC
	Theory of Architecture I	BS111TOA1	DS/ CC
	History of Architecture I	BS111HOA1	CC
	Communication of Design I	BS111COD1	DS/ CC
	Model Making Practices I	BS111MMP1	DS/ CC
	Work Shop Practices I	BS111WSP1	FW/ CC
	Beyond Classroom I	BS111BC1	BC
Semester 2 EVEN	Theory of Architecture II	BS112TOA2	DS/ CC
	History of Architecture II	BS112HOA2	CC
	Communication of Design II	BS112COD2	DS/ CC
	Model Making Practices II	BS112MMP2	DS/ CC
	Work Shop Practices II	BS112WMP2	FW/ CC
	Surveying Levelling & Topography	BS112SLT	FW/ CC
	Necessary Software Skills I	BS112NSS1	SS
	Field Trip I	BS112FT1	FT

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Ind Year (Foundation Studies)

Semester	Subject	Subject Code	Method
Semester 3 ODD	Architecture Design Studio I	FS221ADS1	DS/ CC
	History of Architecture III	FS221HOA3	CC
	Documentation of Design I	FS221DOD1	DS/ CC
	Building Construction & Technology I	FS221BCT1	DS/ CC
	Building Materials & Technology I	FS221BMT1	DS/ CC
	Building Systems & Management I	FS221BSM1	DS/ CC
	Environmental Design Procedures I	FS221EDP1	DS/ CC
	Theory of Structures I	FS221TOS1	DS/ CC
	Model Making Practices III	FS221MMP3	DS/ CC
	Necessary Software Skills II	FS221NSS2	SS
	Beyond Classroom II	FS221BC2	BC
Semester 4 EVEN	Architecture Design Studio II	FS222ADS2	DS/ CC
	History of Architecture IV	FS222HOA4	CC
	Documentation of Design II	FS222DOD2	DS/ CC
	Building Construction & Technology II	FS222BCT2	DS/ CC
	Building Materials & Technology II	FS222BMT2	DS/ CC
	Building Systems & Management II	FS222BSM2	DS/ CC
	Environmental Design Procedures II	FS222EDP2	DS/ CC
	Theory of Structures II	FS222TOS2	DS/ CC
	Model Making Practices IV	FS222MMP4	DS/ CC
	Necessary Software Skills III	FS222NSS3	SS
	Field Trip II	FS222FT2	FT

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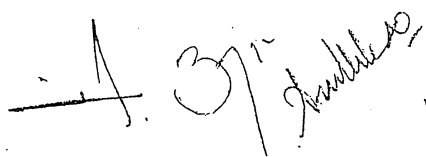

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IIIrd Year(Exploration Studies)

Semester	Subject	Subject Code	Method
Semester 5 ODD	Architecture Design Studio III	ES331ADS3	DS/ CC
	Building Construction & Technology III	ES331BCT3	DS/ CC
	Economics of Design I	ES331EOD1	CC
	Building Codes & Regulations I	ES331BCR1	CC
	Model Making Practices V	ES331MMP5	DS/ CC
	Elective I (Any one out of 1/ 2 from the List)	ES331ELE1	DS/ CC
	Elective II (Any one out of 3/ 4 from the List)	ES331ELE2	DS/ CC
	Necessary Software Skills IV	ES331NSS4	SS
	Beyond Classroom III	ES331BC3	BC
Semester 6 EVEN	Architecture Design Studio IV	ES332ADS4	DS/ CC
	Building Construction & Technology IV	ES332BCT4	DS/ CC
	Economics of Design II	ES332EOD2	CC
	Building Codes & Regulations II	ES332BCR2	CC
	Model Making Practices VI	ES332MMP6	DS/ CC
	Elective III (Any one out of 1/ 2 from the List)	ES332ELE3	DS/ CC
	Elective IV (Any one out of 3/ 4 from the List)	ES332ELE4	DS/ CC
	Necessary Software Skills V	ES332NSS5	SS
	Field Trip III	ES332FT3	FT


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IVth Year(Experimentation Studies)

Semester	Subject	Subject Code	Method
Semester 7 ODD	Architecture Design Studio V	ES441ADS5	DS/ CC
	Advanced Construction Technology	ES441ACT	DS/ CC
	Advanced Building Materials	ES441ABM	DS/ CC
	Advanced Building Systems	ES441ABS	DS/ CC
	Elective V (Any one out of 5/ 6 from the List)	ES441ELE5	DS/ CC
	Elective VI (Any one out of 7/ 8 from the List below*)	ES441ELE6	DS/ CC
	Elective VII (Any one out of 9/ 10 from the List below*)	ES441ELE7	DS/ CC
	Elective VIII (Any one out of 11/ 12 from the List below*)	ES441ELE8	DS/ CC
	Professional Practice & Management	AS551PPM	CC
	Beyond Classroom IV	ES441BC4	BC
Semester 8 EVEN	Practical Training	ES442PT	PA

*List of Electives:

1. Furniture Design
2. Interior Design
3. Landscape Design
4. Urban Design
5. Housing Design
6. Vernacular Architecture
7. Sustainable Architecture
8. Architectural Conservation
9. Disaster Management
10. Construction Management
11. Architectural Journalism

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12. Building Information Modelling

Vth Year(Application Studies)

Semester	Subject	Subject Code	Method
Semester 9 ODD	Architecture Design Studio VI	AS551ADS6	DS/ CC
	Dissertation Presentation & Seminar	AS551DPS	CC
	Elective IX (Any one out of 5/ 6,from the List below *)	AS551ELE9	DS/ CC
	Elective X (Any one out of 7/ 8 from the List below*)	AS551ELE10	DS/ CC
	Elective XI (Any one out of 9/ 10 from the List below*)	AS551ELE11	DS/ CC
	Elective XII (Any one out of 11/ 12 from the List below*)	AS551ELE12	DS/ CC
	Beyond Classroom V	AS551BC5	BC
Semester 10 EVEN	Architectural Design Thesis	AS552ADT	AT

List of Electives*

1. Furniture Design
2. Interior Design
3. Landscape Design
4. Urban Design
5. Housing Design
6. Vernacular Architecture
7. Sustainable Architecture
8. Architectural Conservation
9. Disaster Management
10. Construction Management
11. Architectural Journalism
12. Building Information Modelling

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SYLLABUS FOR DIFFERENT COURSEWORKS (FIRST SEMESTER)

1. Course: **ORIENTATION TO ARCHITECTURE(BS111OTA)**

Course Intent:

This course is an introduction to architecture as a career and field of academic study. The course highlights the relationship of architecture to other design professions, roles of the architect in society. The purpose and functions of the profession are general topics for discussion and exploration.

Course Outcomes:

Will introduce students to the rigor of architectural education

Will create an awareness of the many aspects of the profession of architecture

Will filter out those students who are not interested in architecture as a career

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111OTA	Semester I	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

What is Architecture, Context of architecture, Difference between Architecture & Building, Who is an Architect. Overview of what is Design, Architecture design method, Architecture profession. Architectural projects delivery process. Overview of architecture in practice, role players and their importance. The Design process including its stages. The Process of education of an Architect. Information about the Syllabus or Program Curriculum for the course. Information regarding Project Based Learning (PBL). Design Studio. Other programs. Student Projects and Presentations, Jury & Presentations. What you see is not always what you think, Student Performance Criteria.

Glossary and Vocabulary used in Architecture. Renowned Architectural Projects with the names of their Architects including Indian and World-architects.

Group-based or Individual exercises on the above mentioned topics may be taken up to assess the students.

Books to Refer:

1. Beginner's Guide: How To Become An Architect By Ryan Hansanuwat
2. Becoming An Architect: A Guide To Careers In Design By Lee W. Waldrep
3. 101 Things I Learned In Architecture School By Matthew Frederick
4. Vitruvius: The Ten Books On Architecture By Vitruvius, Herbert Langford Warren
5. 10 X 10 (Architecture) By Editors Of Phaidon Press

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NOTE FOR PAPER SETTING AND EVALUATION:Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

(1)Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).

(2) Class Assignments(CA)- 15 Marks

(3) Class Contribution(CC)- 05 Marks

(4) Outstanding Work(OW)-05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

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2. Course: **THEORY OF ARCHITECTURE I (BS111TOA1)**

Course Intent:

This course gives an insight to the students about the basic principles of architecture. It establishes the strong foundation for doing and practicing good architecture. This course gives student a clear understanding about the importance of scale, ornament, balance, order, etc. in architecture.

Course Outcomes:

Will introduce students to the basic principles of architecture

Will create an awareness of the many aspects of the practice of good architecture

Will enable students to formulate their own design philosophies

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111TOA1	Semester 1	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

BASIC PRINCIPLES OF ARCHITECTURE: Introduction to Vitruvius. Basic Principles proposed by Vitruvius viz. Firmitas (strength), Utilitas (functionality) and Venustas (beauty).
Special Studio exercises to be based on these topics.

ORDERING PRINCIPLES OF ARCHITECTURE: Introduction. Axis. Symmetry, Rhythm, Datum, Hierarchy, Transformation.
Special Studio exercises to be based on these topics.

Books to Refer:

1. Introducing Architectural Theory : Debating A Discipline By Smith Korydon
2. Design Strategies In Architecture: An Approach To The Analysis Of Form By Baker, Geoffrey H
3. Taking Up Space: Exploring The Design Process By Poldma, Tiiu
4. Concepts Of Space In Traditional Indian Architecture By Yatin Pandya, 2005, Mapin Publications, Ahmedabad.
5. Design Fundamentals By Parmar V. S., (1990), Somaiya Publications Private Limited, New Delhi.
6. Space Form & Order By D. K. Ching
7. Elements Of Space Making By Yatin Pandya
8. A History Of Architecture: Settings And Rituals By Spiro Kostof
9. Understanding Architecture: Its Elements, History And Meaning By Roth, Leland
10. Space Time And Architecture: The Growth Of A New Tradition By Giedion, Sigfried

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NOTE FOR PAPER SETTING AND EVALUATION:Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).
- (2) Class Assignments(CA) - 15 Marks
- (3) Class Contribution(CC) - 05 Marks
- (4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

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3. Course: HISTORY OF ARCHITECTURE I (BS111HOA1)

Course Intent:

This course captures the most important "Architectural Moments" in the historical background. It explores various facets of cultural, religious and traditional rituals that influenced the styles and practice of architecture around the world, although the main focus remains on Indian Architecture.

Course Outcomes:

Will introduce students to the historic background of different cultures and traditions in context to world architecture

Will create awareness about the technological advancements that significantly impacted the architectural development around the world

Will enable students to analyze what was appropriate and what was inappropriate in context with the world architecture

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111HOA1	Semester I	100	MT	MCQ/ LAT/ SAT	25
			FE	MCQ/ LAT/ SAT	50
			CA		15
			CC		5
			OW		5

Course Content:

INDIAN ARCHITECTURE:

Fundamental Principles underlying Indian Architecture; Architecture as the measure of man, the need for shelter focusing on the houses of Banni Kutch; 'Pols' of Ahmedabad; Jaisalmer, Rajasthan; The Squatter Settlements of Mumbai; The Urban Shrines.

Architecture as a model of the Cosmos, Vastu Purusha Mandala; Architecture with special focus on Stupa at Sanchi, Madhya Pradesh; University at Nalanda, Bihar; Temple Architecture at Elephanta near Mumbai; Kailasa in Ellora; Srirangam, Tamil Nadu; Meenakshi Temple at Madurai; Sun Temple at Konark; Temple at Modhera, Gujarat.

Subterranean Architecture with focus on the Adalaj, Dai Harir, SabaliKund-Vav.

Islamic Architecture with focus on the Paradise Garden; Humayun's Tomb; The Taj Mahal; The QutubMinar with special attention to the Materials, Craftmanship and Finesse.

Influence, Assimilation, Transformation in Architecture with examples of Diwan-i-Khas at FatehpurSikri; Datia Castle at Madhya Pradesh; Jain Temple at Ranakpur, Rajasthan; Padmanabhapuram Temple Complex in Kerala; The City Planning of Jaipur.

Books to Refer:

1. Sir Banister Fletcher's A History Of Architecture By Banister Fletcher

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2. Indian Architecture: Buddhist And Hindu Periods By Percy Brown
3. Indian Architecture: Islamic Period By Percy Brown
4. History Of Architecture And Ancient Building Materials In India By Satish Chandra
5. Encyclopedia Of Indian Architecture: Hindu Buddhist Jain And Islamic By Nagarch
6. Concise History Of Modern Architecture In India By Lang, Jon
7. Architecture In India Since 1990 By Rahul Mehrotra

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

(1) Mid term Evaluation (Internal Test)- 25 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT).

(2) Class Assignments (CA) - 15 Marks

(3) Class Contribution (CC) - 05 Marks

(4) Outstanding Work (OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT) and paper is to be set Externally.

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4. Course: **COMMUNICATION OF DESIGN I (BS111COD1)**

Course Intent:

This course explores various ways and techniques to communicate ideas. The course builds the individual skills of the student to effectively communicate their ideas through a range of theoretical and practical studio exercises.

Course Outcomes:

Will introduce students to various ways and techniques of communication design ideas

Will create awareness about various tools and strategies available and to learn how to use them effectively

Will enable students to turn abstract ideas into practical outcomes for intended users

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111COD1	Semester 1	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

SKETCHING & CREATIVE ART BASED TEACHING OF ELEMENTS OF DESIGN:

LINE: Introduction, Line & Shape, Types of Lines, Inherent Line, Connecting points of emphasis, Line Direction, Line Quality, Line as value, Line in printing, Line as suggestion of form.

SHAPE: Introduction, Predominance of shape, Volume and Mass, Natural shapes, Distorted shapes, Abstracted shapes, Pure shapes and forms, Curvilinear shapes, Rectilinear shapes and combinations, Positive & Negative shapes.

PATTERN & TEXTURE: Pattern, Texture, Difference and Similarities in Pattern & Texture, Tactile Texture, Visual Texture.

ILLUSION OF SPACE: Introduction, Depth through Perspectives, Amplified Perspective, Multiple Perspective, Projections (Isometric & Axonometric), Open Form & Closed Form, Transparency of space.

ILLUSION OF MOTION: Introduction, Motion, Ways of suggesting motion, Optical (Eye) Movement.

VALUE (TONE): Introduction, Value Pattern, Value as Emphasis, Value & Space, Techniques to create Value.

COLOR: Introduction, Characteristics of Color, Properties of Color, Color Palettes, Techniques of Color Mixing, Cool & Warm Colors, Color as a Tool of Emphasis, Color & Balance, Color & Space, Color Schemes and uses of Color, Color as a Psychological Tool, Symbolism through Color.

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Books to Refer:

1. Freehand Drawing And Discovery By Reekie, F, Viva Books
2. Perspective From Basic To Creative By Robert Gill
3. Sketching By PratapMullick
4. Sketching And Drawing By Vasudev Kamath
5. Water Colour Rendering By Hayashi Studio (1994), Graphic-Sha Publishing Co., Ltd.
6. ColourIn Architectural Illustration By Rochan, Richard & Linton, Herald (1989), Van Nostrand Reinhold.

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation (Internal Test)- 25 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT).
- (2) Class Assignments (CA) - 15 Marks
- (3) Class Contribution (CC) - 05 Marks
- (4) Outstanding Work (OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Studio Based Project (SBP)/Exhibition of Class Assignments (ECA)/ External Viva-Voce (EVV) to be Conducted/Assessed by External Jury.

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5. Course: **MODEL MAKING PRACTICES I (BS111MMP1)**

Course Intent:

This course encourages students to practice what they learn. It is based on the philosophy of "Learning by Doing". The model making helps students to rectify their mistakes and enhance their level of understanding by practicing their skills.

Course Outcomes:

Will learn how to use modelling equipment and tools properly

Will learn how to make models and inculcate this habit right from the beginning

Will enhance their understanding of design by the technique of Learning by Doing

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111MMP1	Semester 1	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

ARCHITECTURAL MODEL MAKING: Introduction, Tools & Materials. Selecting the Scale. Project for making Simple Forms. Volumes, Surface Development. Project for making Complex Forms including different additive and subtractive operations like Merging, Nesting, Offsetting, Carving, Compressing, Fracturing, Grading, Shifting, Notching, Twisting.

Books to Refer:

1. Model Making By Megan Werner
2. Studio Craft & Techniques for Architects By Miriam Delaney, Anne Gorman

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation (Internal Test)- 25 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT).
- (2) Class Assignments (CA) - 15 Marks
- (3) Class Contribution (CC) - 05 Marks
- (4) Outstanding Work (OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Studio Based Project (SBP)/Exhibition of Class Assignments (ECA)/ External Viva-Voce (EVV) to be Conducted/Assessed by External Jury.

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6. Course: WORK SHOP PRACTICES I (BS111WSP1)

Course Intent:

This course encourages students to practice what they learn. It is based on the philosophy of "Learning by Doing". The workshop helps students to rectify their mistakes and enhance their level of understanding by practicing their skills.

Course Outcomes:

Will learn how to use workshop equipment and tools properly

Will learn how to do fabrication jobs

Will enhance their understanding of design by the technique of Learning by Doing

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS111WSP1	Semester 1	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

Introduction to the Tools used.

TRADES FOR EXERCISES:

At least two exercises from each trade:

- Carpentry: Middle lap T joint, Cross lap joint, Mortise and Tenon T joint, Bridle T joint
- Fitting: Square joint, V joint, Half round joint, Dovetail joint
- Tin-Smithy: Tray, Cylinder, Hopper, Funnel

TRADES FOR DEMONSTRATION:

- Plumbing
- Machine Shop

Books to Refer:

- House Carpentry Simplified By Nelson Burbank, (1986), Mcgraw Hill Publications, New York
- Workshop Technology, Vol 1 By Hajra Choudhury (1998), Media Promoters & Publishers P. Ltd, Bombay
- A Text Book Of Building Construction By S. K. Sharma, & B. K. Kaul, (1988), S. Chand & Co., New Delhi
- Building Construction By Sushil Kumar, (2006), Standard Publishers Distributors, New Delhi
- Basic Carpentry Techniques By J.J. Williams, (1981), Ortho Books.
- Construction Drawings And Architectural Models By Nicolai Jannsen

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NOTE FOR PAPER SETTING AND EVALUATION:Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).
- (2) Class Assignments(CA) - 15 Marks
- (3) Class Contribution(CC) - 05 Marks
- (4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

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SYLLABUS FOR DIFFERENT COURSEWORKS (SECOND SEMESTER)

1. Course: **THEORY OF ARCHITECTURE II(BS112TOA2)**

Course Intent:

This course is an introduction to architecture as a career and field of academic study. The course highlights the relationship of architecture to other design professions, roles of the architect in society. The purpose and functions of the profession are general topics for discussion and exploration.

Course Outcomes:

Will introduce students to the rigor of architectural education

Will create an awareness of the many aspects of the profession of architecture

Will filter out those students who are not interested in architecture as a career

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112TOA2	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

MODERN PRINCIPLES OF ARCHITECTURE: Introduction, Place, Structure, Function & Flexibility, Comfort, Sustainability, Legibility, Light, Sound, Surface, Detail.

Special Studio exercises to be based on these topics.

Books to Refer:

1. Introducing Architectural Theory : Debating A Discipline By Smith Korydon
2. Design Strategies In Architecture: An Approach To The Analysis Of Form By Baker, Geoffrey H.
3. Taking Up Space: Exploring The Design Process By Poldma, Tiiu
4. Concepts Of Space In Traditional Indian Architecture By Yatin Pandya, 2005, Mapin Publications, Ahmedabad.
5. Design Fundamentals By Parmar V. S., (1990), Somaiya Publications Private Limited. New Delhi.
6. Space Form & Order By D. K. Ching
7. Elements Of Space Making By Yatin Pandya
8. A History Of Architecture: Settings And Rituals By Spiro Kostof
9. Understanding Architecture: Its Elements, History And Meaning By Roth, Leland
10. Space Time And Architecture: The Growth Of A New Tradition By Giedion. Sigfried

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NOTE FOR PAPER SETTING AND EVALUATION:Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).
- (2) Class Assignments(CA) - 15 Marks
- (3) Class Contribution(CC) - 05 Marks
- (4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVY) to be Conducted/Assessed by External Jury.

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2. Course: HISTORY OF ARCHITECTUREII(BS112HOA2)

Course Intent:

This course captures the most important "Architectural Moments" in the historical background. It explores various facets of cultural, religious and traditional rituals that influenced the styles and practice of architecture around the world, although the main focus remains on Indian Architecture.

Course Outcomes:

Will introduce students to the historic background of different cultures and traditions in context to world architecture

Will create awareness about the technological advancements that significantly impacted the architectural development around the world

Will enable students to analyze what was appropriate and what was inappropriate in context with the world architecture

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112HOA2	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	MCQ/ LAT/ SAT	50
			CA		15
			CC		5
			OW		5

Course Content:

WORLD ARCHITECTURE:

Antiquity & Early Christian Architecture with focus on elements and construction style with case studies of Giza Pyramids, Stone Henge, Petra, Abu Simbal Temple.

Greek Architecture with focus on the Acropolis, Parthenon, Paestum, Segesta, Selinunte.

Roman Architecture with focus on elements and construction style with case studies on the Pantheon, Maison Carree, Roman Acqueduct, Roman Gate House, The Colosseum, House in Pompeii, Hadrian's Tomb & Villa, Roman Stoa.

Early Christian & Byzantine Architecture with focus on the elements and construction style with case studies on the Hagia Sophia, St. Mark's Cathedral, St. Mark's Domes, St. Mark's Cathedral at Venice, San Vitale.

Romanesque Architecture with focus on elements and construction style with case studies on the Pisa, Abbey Fontaney, Maria Laach, St. Foi, San Gimignano, Windsor Castle, Warwick Castle, Speyer Cathedral.

Islamic Architecture with focus on elements and construction style with case studies on Dome of the Rock, Mecca, Wikalat Al Ghuri, Mohammad Ali Mosque, Al Hambra, Sultan Hassan.

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Gothic Architecture with focus on elements and construction style with case studies on Notre Damede Paris, Chartres Cathedral, Reims Cathedral, Salisbury.

Books to Refer:

1. Sir Banister Fletcher's A History Of Architecture By Banister Fletcher
2. Indian Architecture: Buddhist And Hindu Periods By Percy Brown
3. Indian Architecture: Islamic Period By Percy Brown
4. History Of Architecture And Ancient Building Materials In India By Satish Chandra
5. Encyclopedia Of Indian Architecture: Hindu Buddhist Jain And Islamic By Nagarch
6. Concise History Of Modern Architecture In India By Lang, Jon
7. Architecture In India Since 1990 By Rahul Mehrotra

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation (Internal Test)- 25 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT).
- (2) Class Assignments (CA) - 15 Marks
- (3) Class Contribution (CC) - 05 Marks
- (4) Outstanding Work (OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT) and paper is to be set Externally.

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3. Course: **COMMUNICATION OF DESIGNII(BS112COD2)**

Course Intent:

This course explores various ways and techniques to communicate ideas. The course builds the individual skills of the student to effectively communicate their ideas through a range of theoretical and practical studio exercises.

Course Outcomes:

Will introduce students to various ways and techniques of communication design ideas

Will create awareness about various tools and strategies available and to learn how to use them effectively

Will enable students to turn abstract ideas into practical outcomes for intended users

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112COD2	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

SKETCHING & CREATIVE ART BASED TEACHING OF PRINCIPLES OF DESIGN:

UNITY/HARMONY: Introduction, Gestalt Principle of Perception, Ways to achieve Unity/Harmony, Unity with Variety, Examples of Harmony.

EMPHASIS & FOCAL POINT: Introduction, Ways to achieve Emphasis, Degree of Emphasis, Absence of Focal Point.

SCALE & PROPORTION: Introduction, Scale of Art, Scale within Art, Manipulating Scale, Proportion – Human, Golden Proportion.

BALANCE: Introduction, Imbalance, Symmetrical Balance, Asymmetrical Balance, Radial Balance, Crystallographic Balance.

RHYTHM: Introduction, Rhythm & Motion, Alternating Rhythm, Progressive Rhythm, Polyrhythmic Structures.

Books to Refer:

1. Freehand Drawing And Discovery By Reekie, F, Viva Books
2. Perspective From Basic To Creative By Robert Gill
3. Sketching By Pratap Mullick
4. Sketching And Drawing By Vasudev Kamath
5. Water Colour Rendering By Hayashi Studio (1994), Graphic-Sha Publishing Co., Ltd.
6. Colour In Architectural Illustration By Rochan, Richard & Linton, Herald (1989), Van Nostrand Reinhold.

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation (Internal Test)- 25 Marks consisting of Multiple Choice Questions (MCQ)/Long Answer Type Questions (LAT)/Short Answer Type Questions (SAT).
- (2) Class Assignments (CA) - 15 Marks
- (3) Class Contribution (CC) - 05 Marks
- (4) Outstanding Work (OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation (At End Semester) for 50 Marks consisting of Studio Based Project (SBP)/Exhibition of Class Assignments (ECA)/ External Viva-Voce (EVV) to be Conducted/Assessed by External Jury.

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4. Course: MODEL MAKING PRACTICESII (BS111MMP1)

Course Intent:

This course encourages students to practice what they learn. It is based on the philosophy of "Learning by Doing". The model making helps students to rectify their mistakes and enhance their level of understanding by practicing their skills.

Course Outcomes:

Will learn how to use modelling equipment and tools properly

Will learn how to make models and inculcate this habit right from the beginning

Will enhance their understanding of design by the technique of Learning by Doing

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112MMP2	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

ARCHITECTURAL MODEL MAKING: Project of making of a Model Chair, Project of making of an Organic Form, Project of making a Human Figure in 1:25 Scale, Project of making an Architectural Environment.

Books to Refer:

1. Model Making By Megan Werner

2. Studio Craft & Techniques for Architects By Miriam Delaney, Anne Gorman

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

(1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).

(2) Class Assignments(CA) - 15 Marks

(3) Class Contribution(CC) - 05 Marks

(4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

5. Course: WORK SHOP PRACTICES II (BS111WSP1)

Course Intent:

This course encourages students to practice what they learn. It is based on the philosophy of "Learning by Doing". The workshop helps students to rectify their mistakes and enhance their level of understanding by practicing their skills.

Course Outcomes:

Will learn how to use workshop equipment and tools properly

Will learn how to do fabrication jobs

Will enhance their understanding of design by the technique of Learning by Doing

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112WSP2	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

Introduction to the Tools used.

TRADES FOR EXERCISES:

At least two exercises from each trade:

- Black Smithy: Simple exercises based on black smithy operations such as upsetting, drawing down, punching, bending, swaging and fullering
- House-wiring: wiring for ceiling rose and two lamps (bulbs) with independent switch controls with or without looping, wiring for stair case lamp, wiring for a water pump with single phase starter.
- Foundry: single pattern, double pattern

TRADES FOR DEMONSTRATION:

- Welding
- Power tools in construction, wood working, electrical engineering and mechanical Engineering.

Books to Refer:

- House Carpentry Simplified By Nelson Burbank, (1986), Mcgraw Hill Publications. New York
- Workshop Technology, Vol I By Hajra Choudhury (1998), Media Promoters & Publishers P. Ltd. Bombay
- A Text Book Of Building Construction By S. K. Sharma, & B. K. Kaul, (1988), S. Chand & Co., New Delhi
- Building Construction By Sushil Kumar, (2006), Standard Publishers Distributors, New Delhi
- Basic Carpentry Techniques By J.J. Williams, (1981), Ortho Books.
- Construction Drawings And Architectural Models By Nicolai Jannse

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NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).
- (2) Class Assignments(CA) - 15 Marks
- (3) Class Contribution(CC) - 05 Marks
- (4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

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6. Course: SURVEYING, LEVELLING AND TOPOGRAPHY(BS112SLT)

Course Intent:

This course introduces the three basic surveying tools – the tape, level and transit/theodolite –along with proper field procedures for basic surveying. These include taking field notes, taping and EDM, leveling, bearings and azimuths, topography, and mapping.

Course Outcomes:

Will learn the use of basic surveying tools and apply geometric and trigonometric principles to basic surveying calculations

Will create awareness about the field procedures in basic types of surveys and equip students to prepare accurate, legible and complete notes in a well-prepared field book

Will enable students to apply drawing techniques in the development of a topographic map and to create awareness about the limitations of the basic surveying instruments and the possible errors that could arise

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112SLT	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

Introduction, Measurements & Computations, Basic Mathematics for Surveying, Measuring Horizontal Distances, Measuring Vertical Distances, Measuring Angles & Directions, Property Surveys, Topographic Surveys & Maps, Construction Surveys.

Books to Refer:

1. Surveying Vol. I By K. R. Arora, (2000), Standard Book House, Delhi
2. Textbook Of Surveying And Levelling By Agor, R. Khanna
3. Advanced Surveying: Total Station, GIS And Remote Sensing By SatheeshGopi
4. Surveying Vol I & 2 By B. C. Punmia

NOTE FOR PAPER SETTING AND EVALUATION:Maximum course marks are 100 to be distributed as-

(A) INTERNAL (50 MARKS)

(1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).

(2) Class Assignments(CA) - 15 Marks

231-
37
34

(3) Class Contribution(CC) - 05 Marks

(4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

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7. Course: **NECESSARY SOFTWARE SKILLS (BS112FT1)**

Course Intent:

This course introduces the students to the digital world of architectural designs. It helps the students to understand the value of computer software as a great tool to enhance their skills and utilize the power of computers for providing better design solutions.

Course Outcomes:

Will learn the use of basic software and apply same skills in producing faster and accurate designs
Will create awareness about the field of digitalization and help students in pursuing further studies
Will enable students to produce accurate architectural designs and drawings along with faster co-ordination with different teams

Course Code	Course Semester	Course Marks	Evaluation Method	Evaluation Scheme	Evaluation Marks
BS112NSS	Semester 2	100	MT	MCQ/ LAT/ SAT	25
			FE	SBP/ ECA/ EVV	50
			CA		15
			CC		5
			OW		5

Course Content:

Introduction to Computers and its importance for architects

MS-Office – Word: Introduction, Basic Commands, Advanced Commands.

MS-Office – Excel: Introduction, Basic Commands, Advanced Commands.

MS-Office – PowerPoint: Introduction, Basic Commands, Advanced Commands

MS-Office – Outlook: Introduction, Basic Commands, Advanced Commands.

Books to Refer:

1. MS-Office 2010 Training Guide by Prof. Satish Jain, M. Geetha
2. Microsoft Office 2016 All-In-One For Dummies By Peter Weverka

NOTE FOR PAPER SETTING AND EVALUATION: Maximum course marks are 100 to be distributed as

(A) INTERNAL (50 MARKS)

- (1) Mid term Evaluation(Internal Test)- 25 Marks consisting of Multiple Choice Questions(MCQ)/Long Answer Type Questions(LAT)/Short Answer Type Questions(SAT).
- (2) Class Assignments(CA) - 15 Marks
- (3) Class Contribution(CC) - 05 Marks
- (4) Outstanding Work(OW) - 05 Marks

(B) EXTERNAL (50 MARKS)

End-Term Evaluation(At End Semester) for 50 Marks consisting of Studio Based Project(SBP)/Exhibition of Class Assignments(ECA)/ External Viva-Voce(EVV) to be Conducted/Assessed by External Jury.

ITEM NO.: 29

To consider linking of overall Composite Scores of student feedback obtained by the faculty members at the end of every semester with appointment of contractual faculty and confirmation of newly appointed permanent faculty.

Note:-

A student feedback on teaching-learning is administered at the end of every semester for every programme through the DIQA. The student feedback is based on the following parameters on a five-point scale (1-5)

- Parameter 1: Regularity & Punctuality
- Parameter 2: Timely & Full Coverage of Syllabus & Int. Ass. Tests
- Parameter 3: Conceptual Practical Knowledge
- Parameter 4: Applied Latest Information & Knowledge
- Parameter 5: Communication Skill
- Parameter 6: Originality, Creativity
- Parameter 7: Role of the Faculty Towards ensuring general well-being of the department

Keeping in view, the NAAC A+ grade of the University and particularly the 3.65 score in the Key aspect of teaching learning, it is important to maintain and enhance quality in teaching- learning. In this regard, it is proposed that the contractual faculty member who has obtained composite score of 3 or more on a five-point scale be eligible for consideration for appointment as contractual faculty in the subsequent academic session. The same criteria be applicable for the confirmation of newly appointed faculty members.

For this, DIQA shall send the complete report of those falling below the composite score 3 to the teaching wing at the end of every semester for necessary action at their end.

Further, a mechanism to incorporate the scores of teachers in their placement/promotion shall also be worked out for future.

Submitted for consideration please.

ITEM NO.: 30

To Confirm the action taken by the Vice-Chancellor for authorizing one last chance to the students of the M.Ed Ist semester old course for the examination to be held in the year 2018.

NOTE:

The Controller of Examinations vide Note (**Annexure A**) proposed for one last chance to be given to the private candidates for appearing in the M.Ed Ist Semester old course for the examination to be held in the year 2018. Accordingly, the opinion for the same has also been obtained from the Convener, Board of Studies in Education. The Convener, Board of Studies in Education opined as under:-

“Since the approval has already been taken for M.Ed 2nd Semester Old Course students for the last chance to appear in the examination, similar permission may also be given to M.Ed Ist semester Old Course students for the last chance to appear in the examination and the same be published so that students all over can be informed either through University website or notification”.

The Vice-Chancellor in anticipation of the approval of the Academic Council, has been pleased to authorize one last chance to the students of the M.Ed Ist semester old course for the examination to be held in the year 2018 and the same has been notified vide Notification No. F.Acd./II/17/12496 dated 14.11.2017 (**Annexure B**).

Hence the action taken by the Vice-Chancellor is submitted for approval please.

can take the place of travelling to another country but in today's realities of continually increasing educational costs and security concerns associated with travelling beyond a country's borders, creating a global classroom with the aid of technology is a valuable educational alternative. Its cost-effectiveness and sustainability make it not only appealing to connect it with the MBA (International Business) Programme, enhance the student's competency and skills and bring international exposure in the classroom, but also add marketability to the Programme.

Fees

The fee for the said course (GUC) shall be paid by the ICccR & HRM Department from the fee paid by the students for the MBA (IB) Course @ Rs.3500/- per student.

Submitted for consideration and approval please.

ITEM NO.: 32

To consider the request made by the Head, Department of Electronics, University of Jammu, Jammu for enhancing the Intake seats of M.Sc. Electronics Programme for P.G. Department of Electronics.

NOTE:

The Department of Electronics has been separated from the Department of Physics & Electronics vide University notification No. F.Acd/1/17/16498-597 Dated: 20/02/2017. However the P. G. Course in Electronics has been going on since the year 1995. The programme of M.Sc. Electronics is a full fledged course of two years (four semesters) duration with a total of 96 credits including two open courses of 4-credit each in 3rd and 4th semester. The course of Master of Science (M.Sc.) in Electronics has been started with the prime objective to create manpower in Electronics science to be implemented through this curriculum, would allow students to develop a strong footing in the fundamentals and specialize in the disciplines of his/her liking and abilities.

At present the **intake capacity of M. Sc. Electronics is 24** including all reserved category seats and over the years it has been observed that all the seats under open merit along with other reserved seats are always full and there are more than enough applicants. In addition to the normal B.Sc. Students, there are many applicants with B. E. /B. Tech. applying for admission to the M.Sc. Electronics programme. It is therefore, requested that the intake for this programme may be **enhanced from existing 24 to 30.**

Submitted for the kind consideration of the Academic council please.

ITEM NO.:33

Introduction of MOOCs (Massive Online Open Courses) through SWAYAM (Study Web of Active Learning by Young and Aspiring Minds)- as a part of Digital Initiatives for Higher Education 17-by-17, University of Jammu.

NOTE:-

To widen access to higher education and to bring down the cost by using technological advances, Massive Online Open Courses (MOOCs) have emerged as viable model for imparting conventional and online education. Indian version of MOOC has been launched on an indigenous platform known as **SWAYAM (Study Web of Active Learning by Young and Aspiring Minds)** which has been initiated by Government of India to achieve the three cardinal principles of Education Policy- **Access, Equity and Quality**. The Notification regarding this was issued on 19th July, 2016. SWAYAM is an IT platform developed and made functional by the MHRD, GOI for purpose of offering MOOCs on which Courses are available from 9th Class to PG. SWAYAM shall notify online courses on 1st June and 1st November, every year to the Registrars of Institutions. Up to 20% of the total courses being offered in a particular program in a Semester, can be earned through SWAYAM. Every Institution shall within 4 weeks from the date of issue of regulations decide through their Competent Authority the amendments required in their Ordinances, Rules and Regulations etc to incorporate provisions of these regulations. All Institutions have to consider, through their Competent Authority, online learning courses being offered through SWAYAM platform keeping in view their academic requirements and decide upon the courses which it shall permit for credit transfer. Transfer of Credits will be done for such students who are enrolled as regular/part-time students of any educational institution in India. A Need has been felt to develop synergy between anytime-anywhere e learning and traditional classroom based chalk and talk method. SWAYAM courses follow the following Approach:

FOUR QUADRANT APPROACH

Quadrant I

e-tutorial

Video Audio, Animation,
Simulation, Virtual labs

Quadrant II

e-content

PDF/e-books/illustrations,
video demonstrations,
documents and interactive
simulations

Quadrant III

Web Resources

Related Links, Open content on
Internet, Case Studies,
Anecdotal Information,
Historical development of
subjects, Articles

Quadrant IV

Self Assessment

MCQ, Problems, Quizzes,
Assignments and solutions,
Discussion forum topics, FAQ,
Clarifications on misconceptions

Online Courses shall be made available by the PI identified by the National MOOC Coordinator, through Host Institution, as per the schedule finalized by him/her (**National MOOC Coordinator:** National level agency designated by the Government for coordinating production of online courses and overseeing their quality; **Host Institution:** Institution duly recognized /approved by the regulating authority to which PI/ Subject Matter Expert (SME) belongs to).

A Teaching Department of the University of Jammu may be authorized to introduce different courses available under MOOCs. From the next Academic Session i.e. 2018-19 the Courses may be offered to the willing candidates by the Departments. Decision regarding Offsite Campuses also needs to be taken. They can also offer Electives and Open Electives in CBCS.

IMPORTANT POINTS FOR THE KIND CONSIDERATION OF THE ACADEMIC COUNCIL:

1. Notification of the courses, under MOOCs, as per HRDC guidelines, on 1st of June and 1st of November every year, so that the students may enroll well in time.
2. Allowing online courses of SWAYAM if:
 - a) Non availability of suitable staff for running a course in the institution.
 - b) The facilities for offering the elective papers are not available in the institution but are available on SWAYAM platform
 - c) The courses offered on SWAYAM would supplement the teaching learning process in the institution.
 - d) While allowing MOOCs the availability of following facilities has to be ensured by the Parent Institution (Parent Institution: Where the student is enrolled as regular/part time student).
 - e) free and in adequate measure:
 - Laboratories
 - Computer Facilities
 - Libraries
3. The Parent Institution must designate a **Course Coordinator/ Facilitator** to guide the students throughout the course and to facilitate them: The process has already started and many Departments have done so.
4. Host Institution and PI shall be responsible for evaluating the students registered in their courses
 - PI shall award marks and grades as per the evaluation scheme
 - The final marks/grades shall be communicated to the student 4 weeks from the date of completion of final examination
 - The Parent Institution shall **incorporate** marks/ grades in the mark sheet so that it counts for final award of degree/diploma by the University with the **proviso** that the programs in which Lab/Practical Component is involved the parent institute will evaluate the student and accordingly incorporate marks/ grades in the Overall grade.
 - A certificate regarding successful completion of the MOOC shall be signed by the PI and issued through the Host Institution and sent to the Parent Institution.

5. The Examinations Wing shall ensure the incorporation of marks in the Grade Sheet so that it counts for the final grade or CGPA . Equivalent credit weight-age to the students for the earned credits has to be given.
6. The University shall not refuse any student for **credit mobility**
7. **Approval for the Courses:** The approval of the Academic Council for these Courses shall be sought by the Departments through their Board of Studies, but for the coming semester the Academic Council may approve the scheme for introduction of such courses and transfer of credits.
8. **Publicize the Courses :** The courses have to be publicized by Printing Posters, WhatsApp Messages, Facebook Posts and Twitter Accounts for outreach and benefit to people
9. The University shall provide opportunities to the teachers to train themselves in running these courses.
10. **Monitoring Cell:** Establishing a *Digital Learning Monitoring Cell* for review of present digital resources and suggesting ways for improving their utilization.

Submitted for the consideration of the Academic Council please

MEETING: ACADEMIC COUNCIL

ITEM: 34

To confirm the action taken in signing the Memorandum of Understanding (MOU) between, CEERA, NLSIU, Begaluru and Department of Law, University of Jammu

Note:

It is hereby submitted that the Department of Law, University of Jammu has entered into an Memorandum of Understanding with Centre for Environmental Education, Research and Advocacy (CEERA), National Law School of India University (NLSIU), Bengaluru with, *inter alia*, the following broad objectives:

- To collaborate in academic events, teaching, training and research;
- to offer full time regular as well as optional courses to the under-graduate and post-graduate courses offered at these institutions on mutually agreeable terms and conditions;
- to encourage Ph.D in interdisciplinary areas of research under the joint supervision of the faculty members of NLSIU and Law Department;
- To invite Faculty members from each of these universities for important seminars, conferences and for teaching at doctoral level;
- To encourage Ph.D. Scholars of both the Universities to make use of the library resources of each other and to have academic interaction with the faculty; Research Scholars and Teaching Faculty of both NLSIU and Faculty of Law;
- To explore possibility of taking up collaborative research work and also apply for funding from national and international agencies, governments and other funding agencies;

Hence the matter is submitted to the Academic Council for confirmation of action taken.

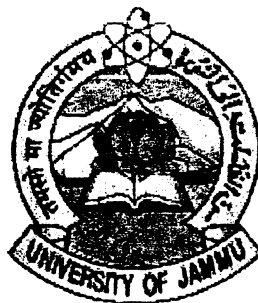
MEMORANDUM OF UNDERSTANDING

BETWEEN



**CENTRE FOR ENVIRONMENTAL RESEARCH AND ADVOCACY (CEERA),
NATIONAL LAW SCHOOL OF INDIA UNIVERSITY
Nagarbhavi, Bengaluru 560072**

AND



**DEPARTMENT OF LAW, UNIVERSITY OF JAMMU
Baba Saheb Ambedkar Road, Jammu,
Jammu and Kashmir -180006**

MEMORANDUM OF UNDERSTANDING

The National Law School of India University (NLSIU) University, Bangalore, established under the National Law School of India Act (Karnataka Act 22 of 1986) in 1987 with the Chief Justice of India as its Chancellor, is the first and the only law university fully supported by the Bar Council of India and the Bench. One of the main objectives of NLSIU is to 'bring legal education on par with other professional courses like medicine and engineering, where a student fresh out of high-school can make an immediate career choice'. The NLSIU has been conducting a strong B.A, LL.B (Hons.), LL.M, M.Phil., Ph.D and LL.D programs in Law. The NLSIU has made strides in teaching the law courses with both interdisciplinary and multidisciplinary dimensions and facilitating research and publication on those lines since its establishment.

The University of Jammu, accredited as A+ grade by National Assessment and Accreditation Council (NAAC),[1] was established in 1969 by an Act of the State Legislature which effectively split the Jammu and Kashmir University into the separate University of Jammu and University of Kashmir.

The Department of Law, University of Jammu runs LL.B (3Years), LL.M and Ph.D Programme and PG Diploma in Police Science and Criminology. The Faculty is deeply committed to offer an extraordinary legal education where theory and practice converge to provide our students rich and varied experience and prepare them to enter the coveted legal profession. The alumni of the Department includes the former Chief Justice of India, Hon'ble Mr. Justice T S Thakur, Judges of the High Court, JAG, IAS, KAS and other allied services, litigation and corporate field. Major areas of research comprise of Constitutional Law, International Law, Human Rights, Environmental Law and Gender Studies.

Whereas, Department of Law, University of Jammu, desires to establish academic collaboration with Institutions of excellence in Law in the country and NLSIU is one among such recognized institutions and seeks to promote the institutional collaborations through this Memorandum of Understanding.

SCOPE OF AGREEMENT

This Memorandum of Understanding is signed between the Centre for Environmental Research and Advocacy (hereinafter, CEERA), National Law School of India University (NLSIU) as First Party and Department of Law, University of Jammu as Second Party for the purpose of Academic Collaboration that will encompass exchange of students and members of faculty between the two parties as well as other academic activities, research and publication. In addition to this, active efforts will be made to develop joint training and research programmes that will be pursued in a collaborative spirit. Some of the collaborative areas include the following:

I. TERMS AND CONDITIONS OF COOPERATION:

1. CEERA, NLSIU and Department of Law, University of Jammu shall collaborate in mutually agreeable academic events, teaching, training and research, wherever feasible. Such collaboration will be based on mutually agreeable terms and conditions specifically agreed for each of the collaborative efforts;
2. CEERA, NLSIU and Department of Law, University of Jammu shall offer full time regular as well as optional courses to the under-graduate and post-graduate courses offered at these institutions from time to time on mutually agreeable terms and conditions;
3. The Ph.D. candidates in interdisciplinary areas of research involving law from the University of Jammu shall work under the supervision of the faculty members of NLSIU or if agreed, jointly supervised by the faculty members from the two parties;
4. Faculty members from each of these universities shall be invited for important seminars, conferences and for teaching at doctoral level. The financial implications shall be worked out on a case to case basis;

5. Those modalities for a similar exchange of researchers and faculty members will be laid down through mutual discussion that should be made operational for a period of five years;
6. Ph.D. Scholars of both the Universities are welcome to make use of the library resources of each other and to have academic interaction with the faculty;
7. Research Scholars and Teaching Faculty of both NLSIU and Faculty of Law, University of Jammu will explore possibility of taking up collaborative research work and also apply for funding from national and international agencies, governments and other funding agencies;
8. Any financial implication emerging out of such collaborations (other than the fees of the students etc.) shall be worked out and decisions will be taken with mutual agreement.

II. AREAS OF COOPERATION:

This Memorandum expresses a mutual desire by CEERA, NLSIU and Department of Law, University of Jammu for cooperation in building intellectual and research capacity and scholarship. Additional areas of co-operation may be added by written consent of the two the parties. Both parties will act in good faith to ensure that the objectives in this Memorandum are realized.

III. TERMS OF AGREEMENT

Progress in realizing the terms and conditions referred to herein will be reviewed periodically as mutually agreed and the memorandum may be amended at any time by mutual consent and in writing. Both parties reserve the right to terminate this memorandum by either party by giving six months written notice to the other. The implementation and/or continuance of programmes or projects established

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pursuant to this memorandum prior to the effective date of termination shall not be affected by the termination of this Memorandum.

IV. INTELLECTUAL PROPERTY AND CONFIDENTIALITY

1. In respect of each project and programme of co-operation, the parties shall negotiate and mutually agree in writing on their respective rights to intellectual property and commercial exploitation of the same (including without limitation, trademarks and service marks, copyrights, patents, designs and confidential information pertaining thereto).
2. Neither party shall, at any time disclose to any third party any confidential information of the other party which is acquired in the course of activities under this Memorandum, a collaborative project or a programme, without the prior consent of the other party in writing.

The confidentiality obligations herein will not apply to information in the public domain; information in the possession of the receiving party prior to the disclosure of the information; information which is independently developed by the receiving party; information required to be released by law; and information which is rightfully received by the receiving party from third parties without any breach of confidentiality obligations.

V. NON.BINDING NATURE OF MEMORANDUM

Nothing in this Memorandum shall be construed as creating any contract, partnership, agency or other legal relationship between the parties. This Memorandum is only a non-binding statement of intent to foster genuine and mutually beneficial collaboration.

VI. TERMINATION

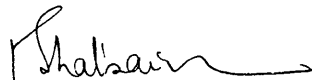
1. This memorandum shall come into force immediately upon its signature by the parties.
2. The validity of this Memorandum of Understanding is initially for a period of five years from the date of its execution and the same can be further extended on mutual agreement.
3. This Memorandum of Understanding can be terminated by either of the parties by giving advance notice of six months and without jeopardizing the coursework or registration of any of the students of either institution.

IN WITNESS WHEREOF, this Memorandum of Understanding is executed by the parties hereto on the date of signing of the Memorandum of Understanding by the two parties.



Prof. (Dr.) R. Venkata Rao
Vice Chancellor
National Law School of India University
Bangalore
Date: 7.11.2017

Countersigned



Prof. (Dr.) Sairam Bhat
Coordinator
CEERA, NLSIU

Date: 7.11.2017



Prof. (Dr.) R. D. Sharma
Vice-Chancellor
University of Jammu

Date: 7.11.2017



Prof. (Dr.) Arvind Jasrotia
Head
Faculty of Law
University of Jammu

Date: 7.11.2017