

UNIVERSITY OF JAMMU

CORRIGENDUM

Please read:

Right to Information Act as applicable to the UT of Jammu & Kashmir.

Instead of

Jammu and Kashmir Right to Information ACT, 2009

For the syllabus already notified for the Entrance /Screening Test for the Post of **Law Officer** vide Notification No. Estab./C&R/NTW/25/161 dated 11.02.2025.

REGISTRAR

No. Estab./C&R-NTW/25/171-74
Dated: 20-02-2025

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of the worthy Vice-Chancellor please.
2. Sr. P.A to Registrar, University of Jammu.
3. Director, Centre for IT Enabled Services, University of Jammu for uploading the same on the University website at appropriate place.

UNIVERSITY OF JAMMU

NOTIFICATION

Syllabus of Entrance/Screening Test for the post of Liaison Officer

Total Marks: 100

Time: 2:00 Hours

S.No.	Examination Type	Section	Units	Marks	Duration
1.	Multiple Choice Questions	A	General English, General Knowledge, Logical Reasoning, Basic Arithmetic, Analytical Ability etc.	30	2:00 Hours
2.	Multiple Choice Questions	B	Discipline Oriented	70	

SECTION-A

- I. General English, General Knowledge, Logical Reasoning, Basic Arithmetic, Analytical Ability etc.

SECTION-B

Unit: I Communication:

An Introduction, Definition, Nature and Scope of Communication, Importance and Purpose of Communication, Process of Communication, Types of Communication: Non-Verbal Communication, Personal Appearance, Gestures, Postures, Facial Expression, Body Language (Kinesics), Time Language and strategies for Improving Non-Verbal Communication.

Unit: II Communication Network in Institutions:

Personal Communication, Internal Operational Communication, External Operational Communication, Horizontal (Lateral) Communication, Vertical (Downward) Communication, Vertical (Upward) Communication.

Unit: III Soft Skills for Leadership and Team Management:

Qualities of a Good Leader, Leadership Styles, Decision Making, Intrapersonal skills, Problem solving, Critical thinking, Negotiation skills, coordination efforts, incident response and conflict resolution, Liaison Officer: Types, Roles and responsibilities of Liaison Officer, Manage facility requirements to support security, space, logistic support and transportation nodes, geographic and storage considerations, Coordinate institutional policies.

Unit: IV Public Relation Management:

Distribution and relaying of information through various ICT Tools, public speaking, managing public relations with media, sponsors, staff, and other stakeholder including civil society, Electronic Public Relations: Handling various social media platforms like Facebook, LinkedIn, Twitter and also other social media platforms role of PR function as a

powerful image development strategy for institution Preparation of press conferences, interviews, phone calls and face-to-face meetings and written communications, including press releases to the public and other stakeholders.

Unit: V Marketing Management & Branding:

Marketing-A Conceptual Analysis, Marketing Communication, Theory of Practicing & Advertising, Public Affairs Management, Brand Management and brand equity, Communication the value offering through the elements of integrated marketing communication: Promotion (Communications Strategy), Promotion Mix, Designing of an integrated marketing communication campaign.

Suggested Readings:

- Kotler, P., & Keller, K.L.(2006). Marketing management 12e. New Jersey, 143.
- Hinde, R.A, & Hinde, R.A. (Eds.) {1972}. Non-verbal Communication, Cambridge University press.
- Hatim, B. (1977). Discourse features in non-verbal communication. Non-verbal Communication and Translation: New Perspectives and Challenges in Literature, Interpretation and the media, Amsterdam/Philadelphia: John Benjamins, 49-66.
- Treadwell, D., & Treadwell, J.B. (2004). Public relations writing: Principles in practice. Sage.
- Bivins, T., & Bivins, T. (2003). Mixed media: Moral distinctions in advertising, public relations, and Journalism. Routledge.
- Robbins, S., Judge, T.A., Millett, B., & Boyle, M. (2013). Organisational behavior. Pearson Higher Education AU.

REGISTRAR

No. Estab./C&R/NTW/25/136

Dated: 05-02-2025

UNIVERSITY OF JAMMU

NOTIFICATION

Syllabus of Entrance/Screening Test for the post of Law Officer

S.No.	Examination Type	Section	Units	Marks	Duration
1.	Multiple Choice Questions	A	General English, General Knowledge, Logical Reasoning, Basic Arithmetic, Analytical Ability etc.	40	2:30 Hours
2.	Multiple Choice Questions	B	Discipline Oriented	20	
3.	Subjective	C	Kashmir & Jammu University Act & RTI Act	60	

SECTION-A

- I.** General English, General Knowledge, Logical Reasoning, Basic Arithmetic, Analytical Ability etc.

SECTION-B

Unit: I Jurisprudence:

1. Schools of Jurisprudence, Analytical, historical, philosophical and sociological
2. Source of law: Custom, precedent and legislation
3. Right and duties
4. Legal Personality
5. Ownership and possession

Unit: II Constitutional Law of India:

1. Salient features of the Indian Constitution
2. Preamble
3. Fundamental Rights, Directive Principles and Fundamental Duties
4. Constitutional position of the President and Governors and their powers
5. Supreme Court and High Courts: their powers and jurisdiction
6. Union Public Service Commission and State Public Service Commission: their powers and functions
7. Distribution of legislative powers between the Union and the States
8. Emergency provisions
9. Amendment of the constitution

Unit: III International Law:

1. Nature of International Law
2. Sources: Treaty, Custom, General Principles of Law recognized by civilized nations and subsidiary means for the determination of Law
3. State Recognition and State Succession
4. The United Nations: its objectives and Principles Organs: the constitution, role and jurisdiction of the International Court of Justice

Unit: IV Torts:

1. Nature and definition of tort
2. Liability based on fault and strict liability
3. Vicarious liability

4. Joint tort-feasors
5. Negligence
6. Defamation
7. Conspiracy
8. Nuisance
9. False imprisonment and malicious prosecution

Unit: V Law of Contract:

1. Basic elements of contract: offer, acceptance, consideration, contractual capacity
2. Factors vitiating consent
3. Void, voidable, illegal and unenforceable agreement
4. Performance of contracts
5. Dissolution of contractual obligations, frustration of contracts
6. Quasi-contracts
7. Remedies for breach of contract

Unit: VI Criminal Procedure Code:

Unit: VII Civil Procedure Code:

Unit: VIII Intellectual Property Right:

1. Intellectual Property Right and Patents
2. International Perspective of Intellectual Property Right especially TRIPS & DOHA
3. Patent Protection in India: Salient features
4. Patent and Non-patentable inventions
5. Procedure for seeking a patent
6. Procedure of opposition
7. Procedure of surrender and revocation
8. Lapsed patent and its restoration
9. Power of govt. in relation to patent
10. Infringement of patent
11. Patent agent and his role in patent processing
12. Powers of controller-general of patent

SECTION-C (Subjective)

- I. 16 question each of 03 marks about the Kashmir & Jammu University Act.
- II. 04 question each of 03 marks of Jammu and Kashmir Right to Information Act, 2009

REGISTRAR

No. Estab./C&R/NTW/25/161

Dated: 11-02-2025

Note:

1. Weightage of Entrance/Screening Test shall be as per the Selection Criteria notified vide No. Estab./C&R-NTW/22/1520-32 dated 01.09.2022 and uploaded on the University website www.jammuuniversity.ac.in
2. The University Calendar Volumes I & II (2010) can be downloaded from University website www.jammuuniversity.ac.in

UNIVERSITY OF JAMMU

Notification

Syllabus for Entrance/Screening Test for the post of Patent Officer

S.No	Examination Type	Subject	No. of Question	Marks	Duration
1	Multiple Choice Questions	Paper - I	40	40	45 Minutes
		Paper - II	80	80	1:30 hrs

PAPER-I

Unit-I: General Aptitude (Quantitative & Reasoning)

- 10 Marks

- **Quantitative Aptitude:** Information of Numbers, Divisibility Rule, Remainder Theorem, Concept of Bar, Data Interpretation, Bar chart, Pie chart, Line graph, Circle graph, Concept of Unit Digit, Mean, Mode, Median, Permutation & Combination, Probability, Surds & Indices.
- **Reasoning Aptitude:** Directions, Ranking, Number Series, Letter Series, Alphabets, Counting of Figures, Coding-Decoding, Calendar, Clock, Blood Relations, Inequalities, Seating Arrangement, Puzzle, Dice, Cube, Syllogism, Non-Verbal Reasoning, Analogy.

Unit-II: Numerical Ability

- 10 Marks

Number System, Simplification, Average, Mixture & Alligation, Ratio & Proportion, Percentage, Profit & Loss, SI, CI, Boats & Streams, Pipes & Cisterns, Time & Work, Speed, Distance & Time, Partnerships, Problems on Ages, Factorization, LCM, HCF.

Unit-III: English Language

- 10 Marks

Parts of Speech, Noun, Pronoun, Adjective, Adverb, Verb, Article, Preposition, Conjunction, Vocab, Idioms & Phrases, Antonyms, Synonyms, One Word Substitution, Time & Tense, Clause, Direct/Indirect, Active/Passive, Para Jumble, Question Tag, Reading Comprehension (Fillers/Cloze Test).

Unit-IV: General Knowledge and Current affairs

- 10 Marks

Current Affairs, Indian History, Mughal and British Period, Indian National Movement, Indian Polity, Indian Geography, Prizes in Science, Literature, Sports and Cinema, Recent Appointments, Important Institutions of India and the World (BRICS, World Bank, IMF, RBI, etc).

PAPER-II

Unit-I: Intellectual Property

- 50 Marks

Introduction to Intellectual Property Rights, Patents, Trade Marks, Trade Secrets, Geographical Indication of Goods, Copyrights, Industrial Designs, IP Rights, WTO, WIPO, TRIPS and Related Treaties and Conventions.

Unit-II: General Science (Basic Knowledge)

- 15 Marks

- **Physics:** SI unit, Light and Reflection, Electricity, Wave Optics, Motion, Gravity, Works, Pressure, Units of Measurement, Sound, Heat, Magnetism.
- **Chemistry:** Properties of Substances, Chemical Reactions, Properties of Gases, Chemistry in Everyday Life, Definition Based Questions, Uses, Common Names and Composition of Various Chemicals, Alloys, SI units, Chemical Change, and Physical Change.
- **Biology:** Plant Kingdom, Animal Kingdom, Human Body and Diseases, Prevention and Cure of Illness, Nutrient and Deficiency, Environmental Studies.

Unit-III: Computer Science

- 15 Marks

Number representation, Basics of computer organization, Cloud computing overview, basics of computer Networks, Database Management System, Operating system, Open-source essentials- Python, JavaScript, PHP, Linux etc., Latest trends-Artificial Intelligence, Natural Language Processing, Blockchain Technologies, etc.

Note:

1. There shall be no negative marking.
2. A merit list of the candidate/s having scored 50% marks separately in Paper I and Paper II each (relaxation of marks to reserved categories as per Govt. norms) shall be drawn by adding the score of both Paper I and Paper II and the candidates in the ratio of 1:20 shall be shortlisted for the Personal interview provided they are otherwise eligible for the said post.


REGISTRAR

No. Estab./C&R/NTW/25/162-

Dated: 11-02-2025