

CHAPTER XXII

RESIDENCE OF STUDENTS IN THE HOSTEL MAINTAINED BY THE UNIVERSITY

1. Discipline and Administrative Committee for University Hostels

There shall be a Discipline and Administrative Committee for the University Hostels to consider and decide all matters relating to discipline and administration concerning the University Hostels. It will consist of the following members :-

1. All Deans of Faculties
2. Provost (Hostels)
3. Wardens of the University Hostels
4. Two teachers to be nominated by the Vice-Chancellor every year for a period of one year.

The senior-most Dean will preside over the meetings of the Committee. The Provost (Hostels) will act as Convener of the Committee.

2. Hostel Working Committee

There shall be a Working Committee for each University Hostel to look after day to day problems relating to Hostel Management. It will also function as an Advisory Committee to the Discipline and Administrative Committee of the University Hostels.

The Working Committee will consist of :-

1. Provost (Hostels) - Chairman
2. Warden of the Hostel concerned
3. Proctor of the Hostel or, if there is no Proctor, any boarder nominated by the Warden of the Hostel for this purpose.

(The Vice-Chancellor has been authorized in future to set up such Committees):¹

3. At the beginning of each session, the Supervisory Committee shall assess the total number of seats available in the Hostels and determine the number of seats to be allotted to each Hostel and determine the number of seats to be allotted to each Teaching Department of the University and the Hostel in which the students are to be lodged.
4. The Wardens of the Hostels shall communicate to the Heads of the Departments the number of seats available for the students of each Department in accordance with the decisions of the Supervisory Committee.
5. Applications of the students for accommodation in the Hostels shall be addressed to and received by the Head of the Department concerned.
6. The Head of the Department concerned, after considering the applications received shall forward to the Wardens of the Hostels concerned, a list of students selected by him for admission to each Hostel. The number of students selected for admission to a Hostel shall not exceed the number of seats allotted to the Department by the Supervisory Committee.

7. No student shall be admitted to a Hostel without the recommendation of the Head of the Teaching Department in which the student has been admitted. A student so recommended and after having paid the Hostel dues and securities shall be allotted a seat by the Warden of the Hostel concerned.
8. The Heads of the Departments, while granting admission, shall inform each student desirous of seeking admission to the Hostels to the effect that admission to the Department shall not guarantee their admission to the Hostels and that the decision of the Head of the Department to recommend or reject any request shall be binding on him.
9. A student who has been admitted to the Hostel shall not claim allotment of a particular room to him nor shall he be allowed to shift from the seat allotted to him to another seat. The Warden shall, however, have the right to shift a boarder from one room to another in the interest of discipline.
10. The following categories of students shall be eligible for admission to the Hostel :-
 - (a) Students enrolled in the Teaching Departments of the University; and
 - (b) Students registered for a research degree of the University.
11. Students who belong to Jammu city or whose parents or guardians are living in Jammu city or those living independently in Jammu city shall not be eligible for admission to a Hostel.
12. A student who is admitted to a Hostel during a session under these Regulations shall have to vacate the Hostel at the end of that session after he has appeared in the annual examination. He shall not be eligible for readmission to a Hostel if he fails to qualify the examination.
13. Each boarder residing in the Hostel shall be responsible for the safe custody of the furniture, fittings, ceiling fans and other articles provided to him in his room or in the premises of the Hostel. Any damage to or loss of any article shall have to be made good by the boarder.
14. No boarder shall use either electric heater, electric press or cook food or prepare tea or coffee in the residential room allotted to him. Infringement shall render a boarder liable to fine and disciplinary action.
15. The boarders shall not keep cash or any other valuables in their rooms or on their person. They may open an account with the branch office of the Jammu and Kashmir Bank situated at the Campus or with any other Bank of their choice. In no case, the University shall be responsible for loss of any cash or articles belonging to the boarders.
16. Unless otherwise notified by the Warden, the gates shall ordinarily be closed at 10 p.m. in winter and 11 p.m. in summer. The gates shall not be opened during the night except in case of any emergency such as sudden and serious illness of a boarder who may have to be rushed to the hospital or for medical aid to be rendered to him in the Hostel. Prior permission of the Warden shall invariably be obtained for the purpose.
17. The boarders shall have direct access to the Warden and they shall report any grievances or any complaint against the staff/servants of the Hostels direct to him and in no case they shall deal with the staff/servants themselves.

18. All boarders must vacate their rooms as soon as they complete their annual examination and they must hand over the possession of the rooms, furniture and other articles of the Hostel to the Warden of the Hostel or a person authorised by him. If any boarder is found to have locked his room and left the Hostel without the prior permission of the Warden, the room may be forcibly opened under the orders of the Warden and all the belongings of the boarder in that room deposited in the stores of the Hostel.
19. No boarder shall refuse to accept any notice that is served on him by the Hostel authorities either on their own or on behalf of the University. Refusal to receive a notice shall be treated as a form of misconduct rendering the boarder concerned liable for disciplinary action.
20. No relative or friend of a boarder shall be allowed to stay in the Hostel for the night or a longer period except with the prior permission of the Warden and that too for one day only.
21. No boarder shall leave the station temporarily for any period without obtaining the prior permission of the Warden, in writing, for the purpose.
22. No boarder shall indulge in any act of violence or instigation or in any sectarian or anti-social activity such as drinking, gambling, etc., in the Campus or the Hostel. Infringement shall make such a boarder liable for disciplinary action. The premises of the Hostel cannot be used for activities other than academic and social.
23. No boarder shall keep with him or in the premises of the Hostel or Campus any lethal weapon or firearm.
24. After admission to the Hostels are made at the beginning of each session, the Warden shall nominate the following from amongst the boarders of the Hostel:-
 - (a) Proctor
 - (b) Mess Secretary
 - (c) Ward Monitors
 - (d) House Monitors
 - (e) Sports and Common Room Secretary
 - (f) Any other Secretary as required and constitute a Hostel Committee consisting of the above office bearers, with the Warden as its Chairman, to perform the following functions :-
 - (a) Smooth functioning of the Mess, the Canteen and the Common Room.
 - (b) Organisation of social and cultural activities.
 - (c) Building up a healthy academic and social environment in the Hostel.
 - (d) Promotion of friendly atmosphere in the Hostel.
25. The Hostel messes shall be run on co-operative basis. In case the Warden finds that it is no longer possible to run a mess on co-operative basis without running into loss, he may, in consultation with the Hostels Supervisory Committee, make alternative arrangements.

26. Security deposit of each boarder shall be refunded after the boarder has vacated the Hostel and settled all accounts with the Hostel.
27. At the time of admission to the Hostel, the Warden of the Hostel shall obtain an undertaking from each boarder to the effect that he/she (the boarder) has read the Regulations relating to the Residence of Students in the Hostels and that he/she shall abide by them.
28. Any act of indiscipline or misconduct on the part of a boarder shall be dealt with in accordance with the Regulations relating to Maintenance of Discipline by students of the University Teaching Departments prescribed by the University.

Reference:

1. University Council Resolution No. 10 dated 11.4.1975

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