



UNIVERSITY OF JAMMU, JAMMU
(NAAC ACCREDITED 'A+' GRADE UNIVERSITY)

CIRCULAR

It is for the information of all the members of Board of Studies of the various subjects that while preparing/finalizing the syllabi of the Courses/Subjects, the following points be taken into consideration:

1. Ensure that each sheet of the syllabus is marked on the top (.....for the examination to be held in the year...../Title of the Course and the Code Course);
2. Distribution of marks, contact hours, note for the paper setters be properly checked;
3. Books prescribed are the latest editions and a uniform scheme is followed for citing the books.

All the Convenors of the various Boards of Studies are requested to ensure that the Syllabus in the subject concerned is prepared as per the above points. The syllabus should be contemporary, exhaustive, error free and complete in all respects to enable the students to be competitive in the concerned subject.

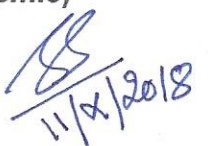
Sd/-
DEAN ACADEMIC AFFAIRS

No. F. Acd/II/18/10409-10508
Dated: 12-10-2018

Copy for information and necessary action to:

1. Special Secretary to the Vice Chancellor, University of Jammu for the kind information of the Worthy Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs
3. Sr. P.A. to the Registrar/Controller of Examinations
4. All Dean of Concerned Faculties
5. All HOD/Convener, Board of Studies Concerned
6. All Members of Board of Studies Concerned
7. Asstt. Registrar (Confidential)
8. Incharge, University Website for necessary action please.


Assistant Registrar (Academic)


11/10/2018