



## DEPARTMENT OF LIFELONG LEARNING (DLL)

(Formerly, Centre for Adult, Continuing Education & Extension)

University of Jammu

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2020-21



*Reaching The Unreached*

## ABOUT THE DEPARTMENT

Department of Lifelong Learning (formerly known as Centre for Adult, Continuing Education and Extension) was established in 1977 at the University of Jammu. The DLL is offering various programmes to the learners thus strengthening teaching-learning processes through formal and non-formal educational methods.

For the past 44 years, DLL is educating, training and harnessing the capacities, knowledge and competence of teachers, students, youth and general population in Jammu province through its both formal and non-formal programmes. Not only the DLL prepares the students for the world of work through career counselling, remedial coaching, minority coaching and trainings, but it also plays a facilitative role in fulfilling social needs and human resource requirements by creating new learning opportunities. The DLL is also strengthening inter-sectoral coordination and partnerships between various agencies/sectors to meet diverse educational needs of target groups of learners of Jammu province.

### **DLL: Education Across the lifespan**

DLL is one of the unique departments in the entire Jammu province in any of the universities as it is not only a teaching department which offers a full time Masters degree programme in Rural Development started



in the year 2013, but at the same time it is involved in various lifelong learning programmes, extension and outreach activities, career counselling programmes, equal opportunity programmes for the marginalized groups etc, which is truly unique to it as a teaching department.

## TEAM DLL



Dr. Kavita Suri	-	Director / Associate Professor
Dr. Priyanka Sharma	-	Assistant Professor
Dr. Vivek Sharma	-	Assistant Professor
Dr. Pallavi Sachdeva	-	Assistant Professor
Dr. Bharti Prabhakar	-	Assistant Professor
Dr. Sandeep Singh	-	Assistant Professor
Mr. Mulk Raj Sharma	-	Technical Assistant
Dr. Rewa Khajuria	-	Counsellor
Mr. Sukhdev Singh	-	Head Assistant
Mr. Surjeet Kumar	-	Computer Assistant
Ms. Esha Jamwal	-	Semi-Professional Assistant
Mrs. Reeta Koul	-	Senior Assistant
Mrs. Rita Kumari	-	Senior Assistant
Mr. Rajinder Singh	-	Junior Assistant

## The Diversified DLL



Apart from the regular teaching at DLL, the Department has diversified into various other activities which include continuing education programmes (primarily self-supporting courses for any age group), training programmes, workshops, knowledge, capacity and skill building programmes, income generating programmes, quality of life improvement programmes, the individual interest promotion programmes, counselling programmes, coaching, job-

oriented courses and trainings. Additionally, it caters to the University/ colleges/ campuses/ 10+2 schools/ non-students/ community/ Government and Non-Governmental agencies and individual interest groups.

### **LIFELONG LEARNING PROGRAMMES: A GLIMPSE**

Teaching, Trainings, Workshops, Extension work, Counselling and Special Extension Lectures, Strengthening adopted school of University of Jammu etc

### **MAIN RURAL DEVELOPMENT**

The DLL started a two years' regular Master's degree programme in Rural Development from August 2013. Students are admitted through JUET (Jammu University Entrance Test)

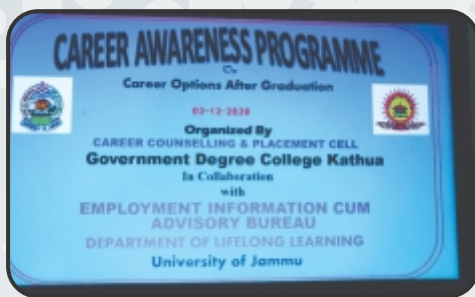
### **SELF-FINANCING/ SHORT TERM COURSES**

- Basic/Advance course in French
- Basic course in German
- Basic/Advance course in Urdu
- Basic course in Computers
- Basic course in Shorthand
- Basic course in Spoken English and Personality Development



## EMPLOYMENT INFORMATION CUM ADVISORY BUREAU (EIAB)

The Bureau does information networking for admissions, competitive examinations, jobs, scholarships and fellowships. It conducts career talks, provides guidance and counselling services, publishes career booklets and brings out a monthly newsletter.



## COACHING UNIT

The DLL has a UGC Coaching Unit that provides coaching for competitive examinations to minority and SC/ST students free of cost. The DLL also provides coaching to general categories students on self-financing basis. The types of coaching at DLL are:

- Minority coaching
- Coaching for Entry to service
- Remedial coaching
- Coaching for NET/JRF/SET

## SPECIAL UGC SCHEMES/CELLS

- Career Counselling Cell
- Equal Opportunity Cell



## Career Counselling Cell

UGC Career Counselling Cell has also been functioning in the DLL to address to the diverse needs of heterogeneous population of the students. The functions of Career and Counselling Cell are :

- To organise various programmes in the schools, colleges and University regarding various career options available before the students in different streams.
- To organise awareness programmes and guidance workshops for informing students about the emerging professional trends and events, job profiles, job avenues etc.
- To impart training in soft and communication skills.
- To organise programmes of entrepreneurship.

## Equal Opportunity Cell

This Cell was given to DLL in 2012 and is emphasizing on the deprived groups for learning and creating space for them to mainstream in order to enhance the employability and success. The functions of this cell are:

- To ensure equity and equal opportunity to the students in the colleges and University.
- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- To make efforts to sensitize the students regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
- To sensitize the college and University students on the problems of SC/ST and other disadvantaged groups.

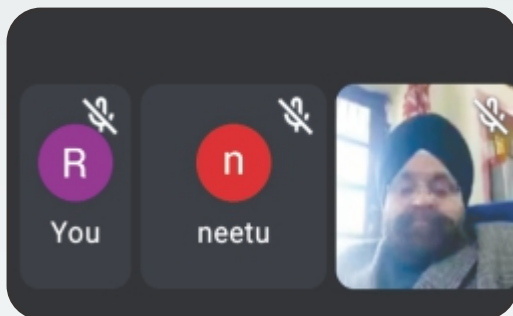
## ADOPTED MODEL SCHOOL

Under the scheme of J&K Government, University of Jammu has adopted Govt. Girls Higher Secondary School, Satwari to provide meaningful support and inputs for its overall development. The main objectives are

- To strengthen the academics by enhancing teaching-learning processes.
- To enrich the school environment by engaging teaching-learning processes.
- To conduct and strengthen career building programmes

Department of Lifelong learning is supporting this project by providing career counselling to the students by organising Career awareness programmes; Skill based programmes and Computer programmes which are for broadening the minds of the students about the latest updations.

During the session 2020-21, EIAB organised an online Career Counselling

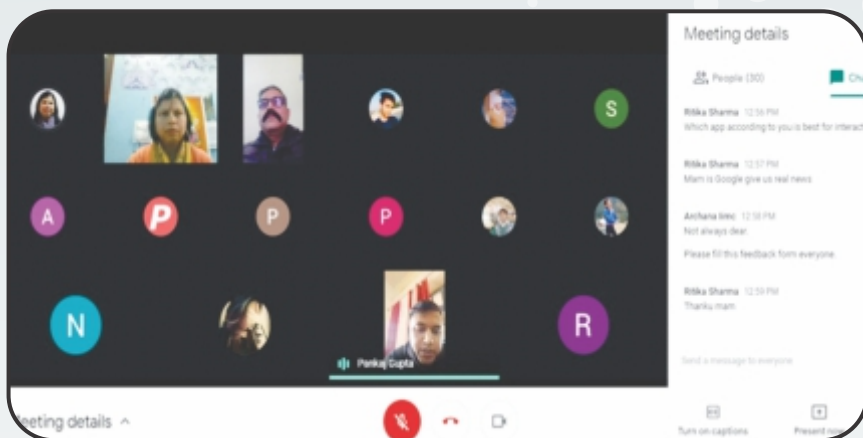


programme at Govt. Girls Higher Secondary School, Satwari.

## EXTENSION AND OUTREACH PROGRAMMES

Department of Lifelong Learning is also organising extension and outreach programmes for the community on various contemporary themes and issues.

1. Department of Lifelong Learning, University of Jammu organized a one day workshop on “Media Literacy” for the students of Govt. Degree College, Kathua on 21st January, 2021 through online mode.



2. Department of Lifelong Learning, University of Jammu in collaboration with Co-ordination Cell, Higher Education Department, J&K (UT) organised a National Webinar on “Gender & Evolution of Women in 21st Century” on 8th March 2021.



3. Department of Lifelong Learning, University of Jammu organised a One Day Workshop on “Gender Sensitization : Need of the Hour” for the students of Dogra College of Education on 10th March 2021.



### **EMPLOYMENT INFORMATION CUM ADVISORY BUREAU (EIAB)**

The Employment Information Cum Advisory Bureau is the Counselling Unit of the Department of Lifelong Learning. The services rendered by EIAB are wide ranging. They are relevant to students needs in particular and public in general.

The tasks of EIAB are focused upon Information Networking/ Dissemination of Information, Guidance and Counselling Services, Career Development Programmes, Competency Building Programmes, Monthly News Letter, Publications of Career Booklets, Publicity and Advertisement in Newspapers and also on University website.

### **VISION**

The Employment Information cum Advisory Bureau is committed to

- Provide meaningful support to students, teachers and general public regarding Career Planning / Career Awareness and Job Opportunities.
- Provide Information about educational and career building



to students through various programmes.

- Improve the awareness levels concerning Career options in various streams.

### **MAJOR SERVICES**

- Career Counselling and Career Selection
- Publication of Career Booklets
- Educational and Career opportunities for Students
- Information networking by collection, compilation, documentation and dissemination of Career related information.
- Conduct Career based activities, Orientation programmes, Entrepreneurship development programme, Interactive sessions, Workshops etc.
- Strengthening field outreach programmes for Career awareness.
- Networking with different Departments, Universities and other Educational Institutes for updating the information library on Admission Process, Jobs, Entrance Examinations, New-Upcoming Options in the field of Education and careers.

### **CAREER AWARENESS PROGRAMMES**

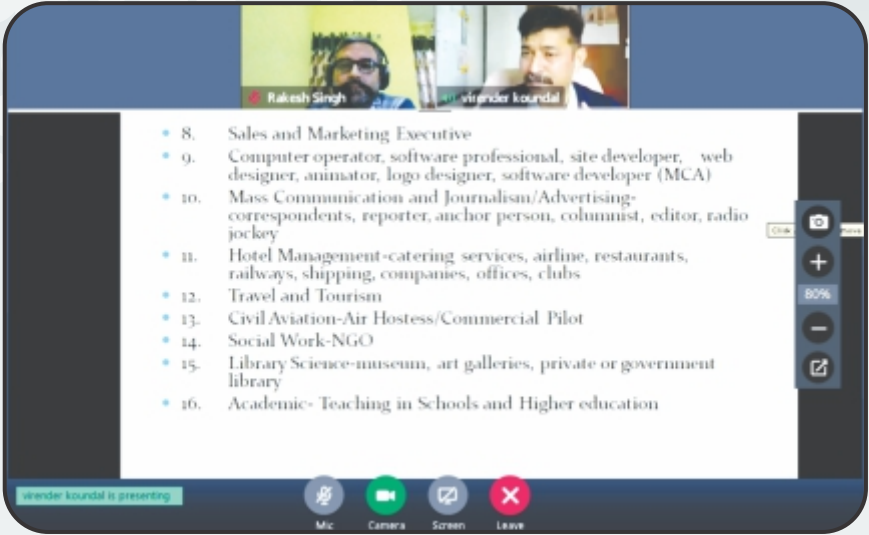
Employment Information cum Advisory Bureau (EIAB) organises various career awareness programmes in different educational institutions. Every year, various face to face career counselling programmes are organised in school & colleges of Jammu province for the students.

But in the present challenging times of COVID pandemic, as the situation is not conducive to visit different colleges and provide counselling through traditional methods, Employment Information cum Advisory Bureau (EIAB) provided online career counselling to students of various schools and colleges in awareness programmes in this new situation.

Employment Information cum Advisory Bureau had organised following

online Career Awareness Programmes at different Schools and Colleges during the year 2020-21:

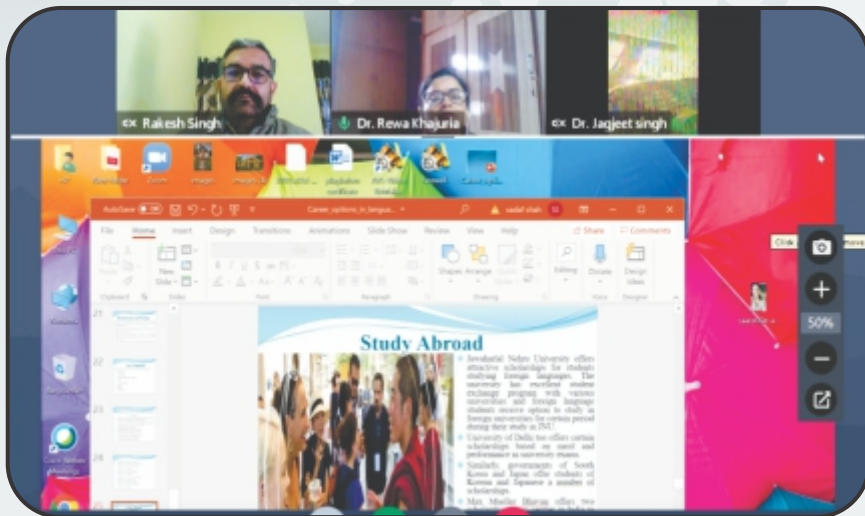
- 1. One day Career Counselling Programme on “Career Options in Sciences and Economics” for the students of Govt. Degree College, Kathua on 2nd December, 2020.



- 2. One day Career Counselling Programme on “Career Options in Languages and Economics” for the students of Govt. Degree College, Kilhotran, Doda on 9th December, 2020.



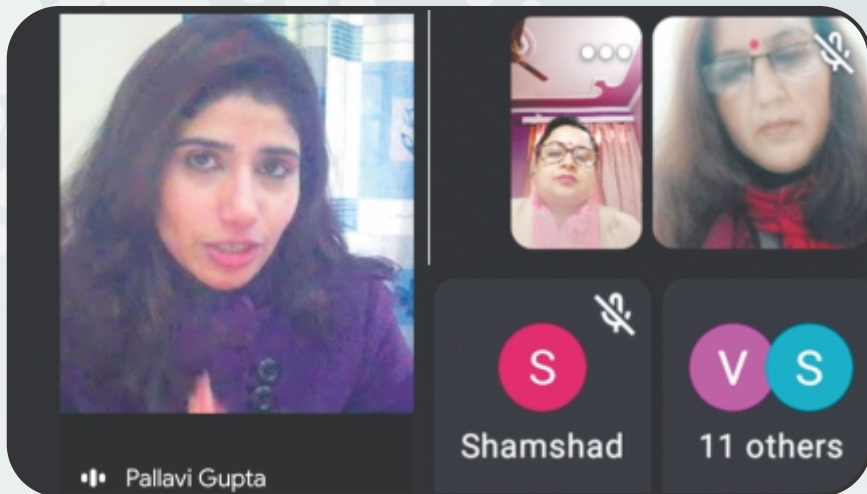
3. One day Career Counselling Programme on “Career Options in Languages and Sciences” for the students of Kathua district through Govt. Degree College, Kathua on 21st December, 2020.



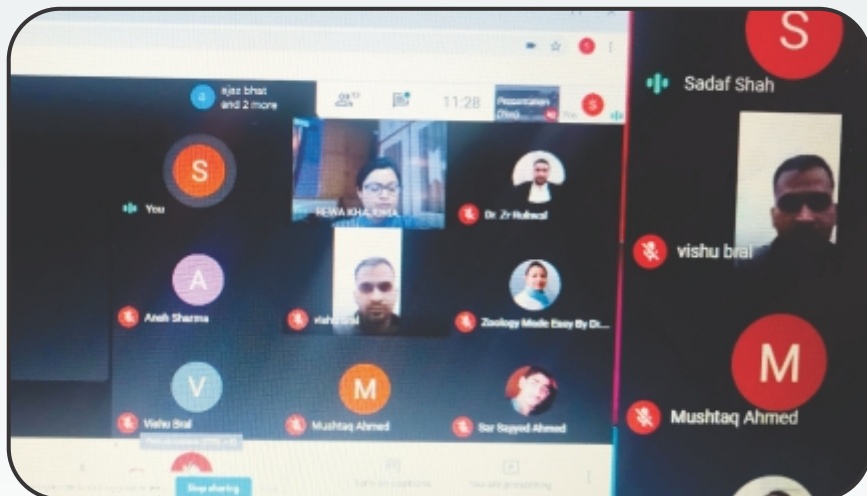
4. One day Career Counselling Programme on “Career Options in Sciences and Languages” for the students of Govt. Degree College, Bhillawar on 18th January, 2021.



5. One day Career Counselling Programme on “Career Options in Sciences and Languages” for the students of Govt. Girls Higher Secondary School, Satwari on 27th January, 2021.



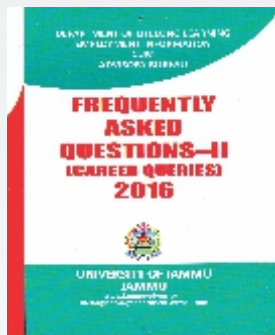
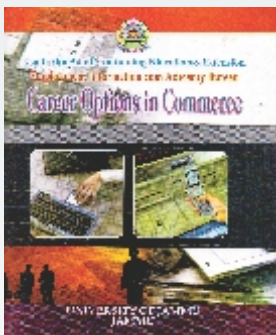
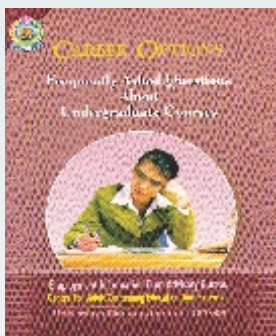
6. One day Career Counselling Programme on “Career Options in Sciences and Languages” for the students of Govt. Degree College, Reasi on 23rd February, 2021.



## PUBLICATION

EIAB has compiled career related information on various careers and published 5 Booklets to disseminate the information to the students:

- Frequently Asked Questions (FAQ-I) Undergraduate Courses
- Biotechnology and Bioinformatics As careers
- Career Options in Commerce
- Careers in Sports
- Frequently Asked Questions (Queries FAQ-II) Career

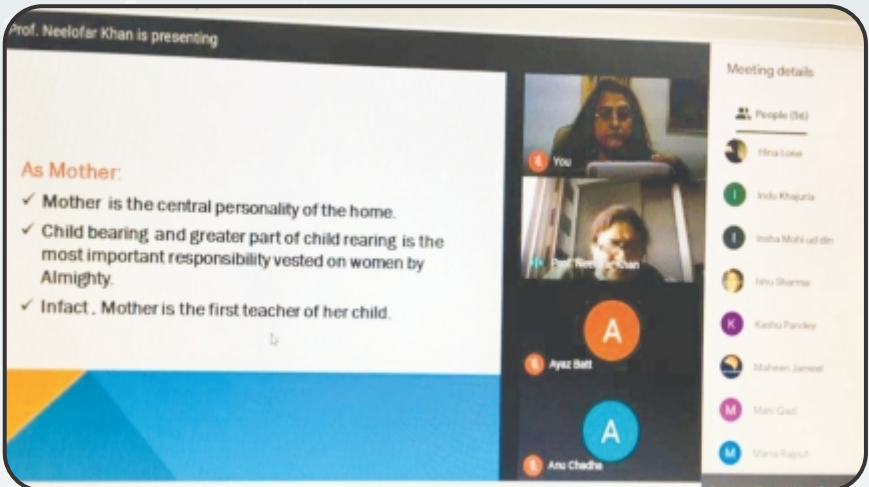


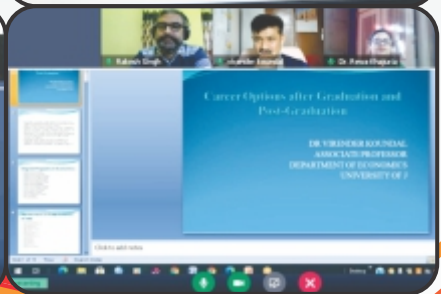
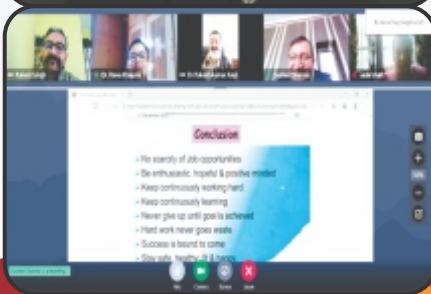
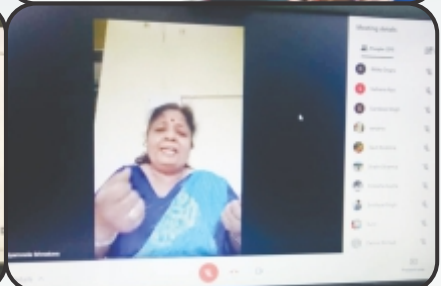
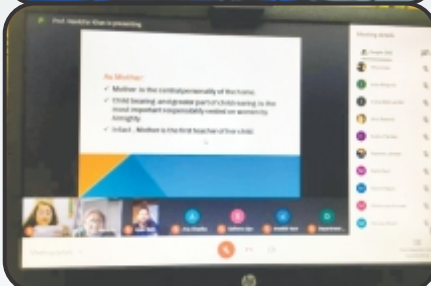
## LINKAGES ESTABLISHED BY DLL WITH VARIOUS AGENCIES

- SRLM State Rural Livelihood Mission- Umeed
- Department of Rural Development
- Department of Social Welfare



- Department of Horticulture /Agriculture
- Department of Health Services
- Department of Employment, J&K
- Centre for Dialogue and Reconciliation
- J&K Federation of NGOs
- Universities/Colleges
- Directorate of School Education, Jammu
- Jammu and Kashmir Police
- Confederation of Indian Industry





## GDC Kathua organizes career awareness programme



Students present during an online career awareness programme organised by GDC Kathua.

### EARLY TIMES REPORT

**KATHUA**, Dec 18 Career Counselling and Placement Cell of Govt. Degree College, Kathua organized a Career Awareness Webinar under these 'Career Pathways after Graduation' in collaboration with Employment Information cum Advisory Bureau, Department of Lifelong Learning, University of Jammu for students of all Degree College of Kathua District. The programme was conducted under guidance of Prof. Asha Rani Sharma Principal, GDC, Kathua and Dr. Kavita Suri Director Department of Lifelong Learning, University of Jammu. The special resource persons were Dr. Ravinder Kumar Sharma Department of Electronics University of Jammu, Dr. Rajesh Singh, Department of English, University of Jammu and Dr. Reva Khajuria, Counselor, EIAB, D.L.L., J.U.

The programme was conducted under Mentorship an initiative of MHRD, Govt. of India. In his welcome address, Prof. Asha Rani Sharma highlighted the importance and necessity of such programmes for the students. He appreciated the role of Career Coun-

selling and Placement Cell of the college in organizing such an online career awareness programme. He stressed upon students to take benefit of such activities organized by college, as such activities can shape their career and lead them to path of progress. Dr. Ravinder Kumar Sharma, in his presentation, apprised the students about career options and job opportunities available to students and graduates in various fields like UPSC, SSC, CDS and Science after graduation and post-graduation. He explained in detail about various career options available to students and advised the students being working hard till goal is achieved. Dr. Ravinder Singh in his presentation, explained in detail to the students about the importance of Career Counselling in their studies in Languages after graduation and post-graduation. Dr. Ravinder Singh, J.U highlighted the importance of Career Counselling to the students and motivated the students to join such programmes. Prof. Ravinder Singh in his address, apprised students about the various activities being con-

ducted by Career Counselling and Placement Cell of Govt. Degree College, Kathua. He stressed upon students to join such programmes to be confident in their future as such programmes can help them to choose right career. The whole programme was conducted by Prof. Ravinder Kumar Sharma, Career Counselling and Placement Cell of the college. Dr. Anupama Arora presented formal vote of thanks. Principals of different colleges of Kathua District Dr. R.K. Kaul, Prof. P.K. Raina guided the webinar with their presence. Among other, Dr. Sangeet Singh, Training & Placement Coordinator, Jammu Province, Convenor of Career Counselling Cells of different Colleges of Kathua District and Committee members of Career Counselling Cell GDC, Kathua, Prof. Rajesh Singh, Dr. Anurag Singh and large number of students of different colleges of Kathua District attended the online Career Awareness programme.

UNUSUAL AGAIN? EITHER THE MOTHER find time for this creative ac-

TIONED OR THE DAUGHTER find time for this creative ac-

# Seminar on career counselling held

### EARLY TIMES REPORT

**JAMMU**, Jan 18 Career Counselling Cell, Govt. Degree College Billawar in collaboration with Employment Information cum Advisory Bureau, Department of Lifelong Learning, University of Jammu, organized one-day career awareness programme through virtual mode.

The programme was held under the overall supervision of Kavita Suri, Director, D.L.L., University of Jammu. The programme was inaugurated by Prof. Sanjeev Kumar Gupta, Principal of the College. He also welcomed the guests and appreciated the efforts of D.L.L. for the organization of this programme in this far-flung college.

The special resource persons were Rocky Gupta, Department of Electronics University of Jammu, Sadaf Shah, Department of English and Reva Khajuria, Counselor, EIAB, D.L.L., J.U.

Rockey Gupta informed the students about various career options and job opportunities in Science and also updated them about various competitive examinations. Shafiq Shah in her presentation apprised the students about career options in English after graduation, post-graduation and Ph.D. Reva Khajuria explained the importance of career counselling.

The programme was attended by staff and students of the college through ofline and virtual modes. Various teaching faculty members were also present in the hall. The proceedings of the programme were conducted by Arun Sharma, convener Career Counselling Cell, GDC Billawar, whereas technical support was provided by Shiv Khajuria and Sunil Singh. A formal vote of thanks was also presented by the head of the institution Sanjeev K. Gupta.

## GDC organizes career awareness webinar career counselor

**MIRHAMMAD SALEEM KHANSA EMPRESS NEWS**

**GANDHAI**, Govt. Degree College Killothan Organizes Career Awareness Webinar Career Counselling Cell of GDC Killothan organized a career awareness webinar in collaboration with Employment Information cum Advisory Bureau Department of Lifelong Learning University of Jammu on for its students.

The programme was conducted under overall supervision of Dr. Kavita Suri Director Department of Lifelong Learning, University of Jammu. Special resource persons were Dr. Ravinder Khandelwal, Dept. of Economics and Dr. Gargita Gupta Dept. of English, University of Jammu and Dr. Reva Khajuria, Counselor EIAB, D.L.L., University of Jammu.

In his welcome address, Dr. Javed Iqbal, Principal GDC Killothan, highlighted the importance of such programmes for the students. He appreciated the role of career counselling and placement cell of the college in organizing such career awareness programmes. He stressed upon students to take

benefit of such activities to shape their careers. Dr. Gargita Gupta in her presentation explained the students about various career options in languages particularly English after graduation and post graduation. Dr. Ravinder Khandelwal on the other hand, apprised the students about career options and job opportunities in economics after graduation and post graduation. Dr. Reva Khajuria, counselor EIAB, D.L.L., J.U. emphasized on students to join the activities and programmes being facilitated by her department.

The whole programme was coordinated by Prof. Mohd Saleem, convener Career Counselling Cell of the College. Vinay Sharma, Physical Director, GDC Killothan acted as co-ordinator of the programme. Prof. Anshul Ayoth, HOD Political Science, GDC Killothan, oversaw technical and management affairs of the event. The webinar concluded with vote of thanks presented by Prof. Yaseer Arfat Beigh, HOD Arabic of the college. The webinar was attended by a large gathering of students of the college.

## GDC Kathua organizes career awareness webinar

### ■ STATE TIMES NEWS

### ■ KATHUA

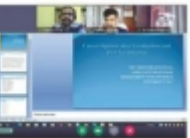
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The programme was conducted under Mentorship an initiative of MHRD, Govt. of India. In his welcome address, Prof. Asha Rani Sharma highlighted the importance of Career Counselling to the students and motivated the students to join such programmes. Prof. Ravinder Singh in his address, apprised students about the various activities being con-

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Participants career awareness webinar organized by GDC Kathua.

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## DLL organises career counselling webinar for GGHSS Satwari

### ■ STATE TIMES NEWS

**JAMMU**, Employment Information-cum-Advisory Bureau (EIAB), Department of Lifelong Learning (DLL), University of Jammu on Thursday organized one-day career counselling programme in Sciences and Languages through digital mode for the students of Government Girls Higher Secondary School, Satwari, here. The students were apprised about new and emerging career options in different fields by the counselling team of special resource persons from the University of Jammu.

The programme was inaugurated by the Principal of the School, Dr. Surjit Singh who stressed upon the need for

career awareness programmes for the students and also appreciated the efforts of EIAB, DLL which is actively organizing the series of group counselling programmes for the benefit of students. The programme was held under the direction of Dr. Kavita Suri, Director D.L.L. The special resource persons in the programme were Dr. Arti Sharma, S. Assistant professor, Department of Zoology, University of Jammu, Dr. Pallavi Gupta, Assistant professor, Department of English, University of Jammu and Dr. Reva Khajuria, Counselor, EIAB, University of Jammu. Neetu coordinated the activity and also presented a formal vote of thanks.