

UNIVERSITY OF JAMMU

ORDER

On attaining the age of superannuation i.e. 60 years, the following officers/officials of the University shall retire from the University Services w.e.f. the dates as shown against each:

S. No	Employee ID	Employee Name (S/Sh/Ms/Smt)	Designation	Date of Retirement
1	N-903	Neelam Kumari	Senior Daftri	31-07-26
2	O-272	Suresh Kumar	Assistant Registrar	31-08-26
3	N-498	Manjoor Mohd.	Head Assistant	31-08-26
4	N-1378	Manu Malhotra	Computer Assistant	31-08-26
5	N-145	Iqbal Singh	Driver	31-08-26
6	N-1037	Dhian Singh	Ward Boy	31-08-26
7	O-235	Usha Rani	Assistant Registrar	30-09-26
8	N-215	Shokat Ali	Head Security Guard	30-09-26
9	N-1211	Kishore Kumar	Mali	30-09-26
10	N-3490	Mamta Singh	Assistant	31-10-26
11	O-281	Satweer Kour	Assistant Registrar	30-11-26
12	N-217	Balak Ram	Head Assistant	30-11-26
13	N-1762	Nagar Mal	Senior Assistant	30-11-26
14	O-278	Ashok Kumar	Assistant Registrar	31-12-26
15	N-1512	Manju Sharma	Section Officer	31-12-26

In order to facilitate the process, all the Rectors/Directors/Heads of the Department/Branch Officers are requested to send NOC in favour of aforesaid retiring employees against whom nothing is outstanding, 15 days before the retirement of an employee, failing which it shall be presumed that there is nothing outstanding against the said employee and the pensionary benefits shall be released accordingly. Thereafter, if any outstanding is found, it shall be the responsibility of the concerned retiring employee. However, the NOC w.r.t. Administration, Finance Wing, Examination Wing, Directorate of Distance Education, Dhanvantri Library, CDC, Estates Office, J&K Bank (New University Campus), GEM & e-Procurement and those Departments where the Employee has served during his/her service shall be collected by the concerned retiring employee personally as per past practice.


REGISTRAR 8/5/24

No: Estab/26/ 2418-2518

Dated: 08-05-2026

Copy to:-

1. Special Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor please.
2. Dean Research Studies/Dean Academic Affairs/Dean Planning & Development for information please.

3. Registrar/Controller of Examinations/ Finance Officer/Director, CDC/Director, DDE/Director, DIQA/Director, Centre for IT Enabled Services & Management for information please.
4. All Rectors/Directors of the Offsite Campuses of the University
5. All Heads/Directors of the Teaching Departments of the University
6. Dean Students Welfare/Chief Proctor/Proctor/Provost (Boys/Girls Hostel)/Dean Students Placement/I/c (Dhanvantri Library)
7. I/c Administrator, General Zorawar Singh Auditorium
8. I/c Computer Centre/Coordinator Campuses
9. Programme Coordinator (NSS)
10. All Wardens of University Hostels
11. All Deputy Registrars/Assistant Registrars
12. Chief Accounts Officer
13. XEN,UWD
14. Medical Officer, University Health Centre
15. Chief Security Officer/ I/c Media Cell
16. Manager, Guest House
17. President, JUOWA/JUNTEU/JUNGEU
18. All Sections
19. All concerned
20. Guard File