



# UNIVERSITY OF JAMMU

## ORDER

Sanction is hereby accorded for constitution of Management Committee of the University Guest Houses comprising of the following members to consider upgradation of the existing infrastructure and other allied services concerning effective and smooth functioning of all the three University Guest Houses for triennial period **2026-2029**:-

1. Prof. Pankaj K. Srivastava, Deptt. of Geology (Chairperson)
2. Prof Sucheta Pathania, Deptt.of English
3. Prof. Piyush Malviya, Deptt.of EVS
4. Prof. Anil Gupta, SHTM
5. Dr. Neeraj Sharma, Registrar
6. Finance Officer or his Nominee
7. Manager, University Guest House (Member Secretary)

1. The Guest Houses shall be managed by the Management Committee.
2. The Management Committee shall have following duties:-
  - a. To prescribe rules and tariff for board and lodging of the guests and the visitors.
  - b. To submit to the University Authorities estimates of Income and Expenditure and to incur expenditure within the limits fixed in budget as approved by the University.
  - c. To grant the approval for necessary purchases for day to day functioning of the Guest House.
  - d. To submit the proposal to the University for its approval w.r.t upgradation, renovation and purchase of major items/furniture/electronics etc.
  - e. To control and regulate the working of staff appointed/engaged/outsourced in the Guest Houses.
  - f. To consider the annual accounts along with the audit report and after approval submit the same to University Bodies.
  - g. To deal with such matters relating to the Guest Houses as may be assigned to it by the University Authorities.
  - h. Any other matter taken up by the Management Committee duly authorized by the Competent Authority.
3. The decision taken by the Management Committee shall be implemented by the Chairperson of the Management Committee.
4. Manager Guest House shall act a Member Secretary of the Management Committee.

**By Order,**

No. Estab/26/ 19758-85  
Dated: 23-01-2026

**REGISTRAR**

Copy to:

1. S.S. to VC for kind information of the Hon'ble Vice-Chancellor please.
2. All Rectors/ Directors of the Offsite Campuses of the University
3. All Heads/Directors of the Teaching Departments of the University
4. I/c Administrator, GZSAC
5. Director, Centre for IT Enabled Services & Management
6. Dean Students Welfare/ Provosts (Boys/Girls Hostels)
7. Dean Students Placement
8. I/c Librarian, Dhanvantri Library/ Arboriculturist, Landscaping Unit/ Programe Coordinator NCC/NSS
9. All Wardens of University Hostels
10. Ic XEN, UWD/ Media Cell/ Medical Officer
11. Manager, University Guest House **alongwith the original file.**
12. Sr. P.A. to the Dean Academic Affairs/ Dean Research Studies/ Dean Planning & Development/ Registrar/Finance Officer/ Director CD & OE/ Director DIQA
13. Guard File.



AP-I  
For n/a.  
28/1/26