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UNIVERSITY SCIENCE INSTRUMENTATION CENTRE

UNIVERSITY OF JAMMU

JAMMU-180 006 (INDIA)

Ref. No. | USI/425/11983-12010

Circular

Dated 07-08-2025

It is hereby circulated for the information of all the concerned that USIC had received few nonworking computer systems and its peripheral devices from different department/sections/offices etc. of University of Jammu for repairs under a UGC scheme viz. Instrumentations maintenance facility. The tenure of the said UGC scheme was over in the year 2010, hence the technician appointed on contractual basis has already left the job, as a result of which computer systems etc. from different departments/sections etc are still with the USIC.

In view of this it is hereby kindly requested to all the concerned departments/sections etc to collect their respective items against proper receipt from USIC on or before 19-08-2025.

Pankaj Kumar
Prof. Pankaj Kumar
Hon'y Director, USIC

Copy to:

1. Spl. Secretary & Vice-Chancellor
2. P.S to Dean Academic Affairs
3. Sr. P.A to Registrar
4. Sr. P.A to Controller of Examination
- ✓ 5. Director, DDE/CDC/DIQA/CACE&E/Computer Centre/Physical Education/Academic Staff College, Centre for Studies in Museology & Sheikh Noor-ud-Din- Noorani Museum of Heritage/CSRS/Centre for History of Culture of Jammu & Ladakh Region/CHTM/ICCCR&IIRM/ Centre for New Literatures, Culture & Communications/SVAPADA/Disaster Management/Centre for IT enabled Services & Management
6. All Advisors to Vice- chancellor
7. All Rectors of the various Campuses of the university
8. All Directors of the satellite Centres
9. Dean Students Placement Cell
10. Dean Students Welfare/Provosts (Boys/Girls Hostel)
11. All Heads of the Teaching Departments of the University
12. Administrator, General Zorawar Singh Auditorium
13. Chair Professor, General Zorawar Singh Auditorium/Maharaja Gulab Singh Chair
14. I/C Librarian, Dhanvantri Library/Post M.A Urdu Professional Course
15. Sr. P.A to Joint Registrar/ Addl. Controller of Examination/ Joint Director (CDC) DDE
16. Convener, Disaster Management cell/OSD Foreign Collaborations
17. Programme Coordinator, NSS
18. Chief Medical Officer
19. All Wardens of University Hostels
20. All Dy. Registrars/ Assistant Registrars
21. Dy. Coordinator, PGP of Kashmir University, Jammu
22. Executive Engineers/ Manager Guest House
23. President JUTA/NTEU/JUNGEA
24. Security Officer
25. Concerned
26. All Sections
27. Guard File



AP-I
For n/a.
G. M. L. S.
8/8/25