



UNIVERSITY OF JAMMU

ORDER

In pursuance to order No. Estab./25/22260-68 dated 27/03/2025 and on the recommendations of the Screening Committee, the Vice-Chancellor has been pleased to authorize placement of the following incumbents in the 1st Step under Three Tier Career Advancement Scheme in their personal capacity without change in their designation w.e.f. the date mentioned against each as under: -

S. NO.	NAME OF THE EMPLOYEE WITH EMP. NO. (SH./S./MS.)	DATE OF JOINING IN SUPERNUMERARY POST IN PAY LEVEL SL 1 (14800-47100)/ REGULARIZATION IN SUBSTANTIVE POST IN PAY LEVEL SL 1 (14800-47100)	DATE OF PLACEMENT AT 1 st STEP (TTCAS) IN THE L 1 (18000-56900) AFTER 8 YRS.
1.	JASWANT SINGH N-3059	01/09/2015 (as Helper) 27/09/2022 (as Mali)	01/04/2024
2.	KULDEEP RAJ N-3016	01/09/2015 (as Helper) 06/09/2021 (as Mali)	01/04/2024
3.	KAMAL KISHORE N-3128	08/10/2015 (as Helper) 30/04/2019 (as Cook)	01/04/2024
4.	SACHIN KUMAR N-3036	01/09/2015 (as Helper) 08/02/2021 (as Cook)	01/04/2024
5.	SUGBIR SINGH N-3148	26/02/2016 (as Helper) 10/09/2021 (as Cook)	01/04/2024
6.	MUKESH SHARMA N-3058	01/09/2015 (as Helper) 26/04/2019 (AN) (Attendant)	27/04/2024
7.	SHASHI PAUL N-3030	01/09/2015 (as Helper) 15/12/2017 (as Orderly)	01/04/2024
8.	KAMAL NAIN N-3051	01/09/2015 (as Helper) 26/04/2019 (AN) (as Chowkidar)	01/04/2024
9.	MANU KHAJURIA N-3046	01/09/2015 (as Helper) 26/04/2019 (AN) (as Orderly)	01/04/2024
10.	NITISH SHARMA N-3082	01/09/2015 (as Helper) 06/09/2021 (as Orderly)	01/04/2024
11.	GAGANDEEP SINGH N-3084	01/09/2015 (as Helper) 06/09/2021 (as Orderly)	01/04/2024
S. NO.	NAME OF THE EMPLOYEE WITH EMP. NO. (S./SH./MS.)	DATE OF JOINING IN SUPERNUMERARY POST/ REGULARIZATION IN SUBSTANTIVE POST IN PAY LEVEL L 2 (19900-63200)	DUE DATE OF 1 st STEP CAS IN PAY LEVEL 4 (25500-81100) AFTER 8 YEARS W.E.F.
12.	MOHD. MAQBOOL KHAN N-3122	08/10/2015 (as Helper) 15/12/2017 (as Library Attendant)	01/04/2024

Pay of the above incumbents will be fixed under the provisions of the Jammu & Kashmir Civil Services (revised pay) Rules, 2018.

The incumbents placed in the 1st step shall be eligible to exercise their option to avail of the promotional benefits (non-functional) immediately after the date of placement in the 1st step or defer the same following the date of next annual increment. Such incumbents shall communicate their options in writing to the Establishment section-NTW



within a period of the one month from the date of issuance of order. The option once exercised shall be treated as final.

The employees placed in the 1st step shall continue to hold their designation till such time they are promoted subsequently against the higher post in their respective category. In that case, their designations shall be changed and the 1st step scale held by them in their personal capacity shall be declared substantive from the date of such promotion without any change in their pay being drawn in the said scale.

By order,

REGISTRAR

No. Estab./25/ 5507-24
Dated 20/06/2025

Copy to: -

1. Special Secretary to Vice-Chancellor for the information of Worthy Vice-Chancellor.
2. Sr. P.A. to Registrar for the information of Worthy Registrar.
3. Director, Centre for IT Enabled Services & Management with the request to get it updated on the Samarth Portal.
4. Chief Accounts Officer.
5. All Controlling Officers.
6. Assistant Registrar (Budget)
7. Concerned
8. Guard file.

AP-I

