



UNIVERSITY OF JAMMU

(NAAC Accredited "A++" Grade University)

No: Fin./24-25/ 8974-9124

Dated: 04/02/2025

CIRCULAR

All HODs/Directors,
University of Jammu,
Jammu.

Sir/Madam,

Different Local Fund Guidelines are being followed by the Finance Wing in a streamlined manner for issuance of sanctions related to various purchases made by the Departments/Centres/Cells. However it has been observed that few Departments/Centres have yet to formulate the required guidelines (of different funds like Local, Consolidated etc.) which is creating impediments to get the approvals of the designated authorities of the University.

In this connection, all the HODs/Directors of the Departments / Centres / Cells of the University (wherein guidelines have not been formulated) are requested to frame the guidelines of such available funds within two months and get the same placed before the Competent Bodies for its approval, duly recommended by the Competent Authority please.

The matter may kindly be treated as Most Urgent.

FINANCE OFFICER

ASB

31/1/25

03/02

Copy to:

1. SS to VC for kind information of the HVC pl.
2. Sr. PA to Registrar for kind information of the worthy Registrar pl.
3. I/c University Website (www.jammuuniversity.ac.in) for uploading under "Finance Orders" Link.
4. Guard File.

AD-I
for n/a.
Prakash