

UNIVERSITY OF JAMMU

CIRCULAR

Applications on plain paper are invited from permanent Class-IV employees of the Main Campus of the University, who are matriculate and above, and have put in three years continuous satisfactory service, and intend to appear in the Computer Type Test on typing software for promotion to the rank of Junior Assistant against 33% quota reserved for them. Applications should be routed through proper channel and should reach the office of the Assistant Registrar (Estab./NTW) within 10 days from the issue of this circular (alongwith an attested copy of the Matriculation Certificate).


REGISTRAR

No: Estab/24/12783-882

Dated: 05-11-2024

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations/Finance Officer
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement/Dean, Planning & Development
6. All Rectors/Directors of the Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. Chief/Deputy Proctor of the University
9. I/C Librarian, Dhanvantri Library
10. I/c General Zorawar Singh Auditorium
11. I/c Director, Computer Centre
12. Incharge, E-Governance Initiative Cell
13. Programme Coordinator, NSS
14. Medical Officer, UHC
15. All Wardens of University Hostels
16. All Joint/Deputy /Assistant Registrars
17. Chief Accounts Officer
18. Executive Engineer, UWD
19. Manager Guest House
20. President, JUTA/JUOWA/JUNTEU/JUNGEU
21. Security Officer
22. All Sections
23. Guard File