



UNIVERSITY OF JAMMU

(NAAC Accredited A+University)
E-Governance Cell
Ground Floor, Administrative Block-I

Phone 0191 - 2451977
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CIRCULAR

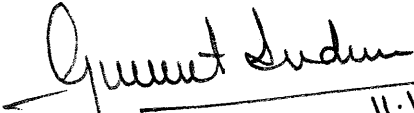
This is in reference to the Samarth ERP implemented by the E-Governance Cell at the University of Jammu. The ERP has nearly 40 + modules which include Employee Management System, Payroll Management System, Leave Management System, Grievance Management System, Inventory Management System, Transport Management System, Guest House Management System, Legal Case Management System, Knowledge Management System, Research Project and Grant Management System, Career Advancement Scheme (CAS) etc. The implementation of the ERP represents a significant shift in governance, facilitating the execution of university policies, investments and service delivery through information and communication technology (ICT), thereby enhancing accessibility anytime and anywhere. The E-Governance Cell is actively engaged in the addition of new systems to promote efficient, paperless, and accessible services.

Since the ERP is newly implemented and is continuously evolving, it is necessary to provide training to all employees regarding the accessibility of these modules. In this regard, all the departments are requested to designate **one teaching employee** and **one non-teaching employee** to serve as the **Single Point of Contact (SPOC)**. These designated employees will receive training and updates concerning the modules of ERP and will be responsible for training the remaining employees in their respective departments.

Kindly submit the details of the designated SPOC employees, including their names, designations, email-id and contact numbers at headegovernanceju@gmail.com by **14th November, 2024**.

Ref. No. JU/E-Gov./24-25/1197-1265

Dated: 11/11/2024


(Dr. Guneet Singh Sudan)
Incharge, E-Governance Cell
11.11.24
11.11.24

Copy to:

1. Special Secretary to the Vice Chancellor, University of Jammu
2. Sr. P.A. to the Dean Academic Affairs/ Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA/Physical Education/HRDC/Centre for Studies in Museology & Sheikh Noor-ud-Din Noorani Museum of Heritage/DSRS/Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/Centre for IT Enabled services & Management
5. All Rectors/Directors, Offsite Campuses
6. All Heads of the Teaching Departments of the University
7. Manager Guest House
8. I/C Website.