



no. - 64/JU/24/460-559
dt. - 06/07/24

**OFFICE OF THE MANAGER, UNIVERSITY GUEST HOUSE
UNIVERSITY OF JAMMU**
Email: guesthouseju@gmail.com

CIRCULAR

It is for the information of all the Head of Departments /Deans/Rectors/Directors/Faculty members & University Officials that the booking of the Guest House will be through the Guest House Management System on Samarth ERP.

You are therefore requested to kindly book the rooms of the Guest House on the SAMARTH PORTAL ONLY (sujammu.samarth.ac.in). The Guest House will not be able to accept the bookings offline.

NOTE: For Guest House Booking please visit sujammu.samarth.ac.in.


**Manager
Guest House**

Copy to:-

1. Special Secretary to Vice-Chancellor for information of Hon'ble Vice-Chancellor please.
2. Sr. P.A. to DAA, DRS, Dean Planning for information please.
3. Sr. P.A. to Registrar, COE, CDC, DD&OE, DSW and MMTTC for information please.
4. All Rectors/Directors of the Offsite Campuses for information please.
5. All Head of the Teaching Departments for information please.
6. Incharge Librarian for information please.
7. All the Officers of the University for Information please.
8. President JUTA, JUOWFA, JUNTEU, JUNGEU for information please.
9. Executive Engineer UWD for information please.
10. CMO, University Health Center for information please.
11. Incharge University Website with the request to upload the circular on the University website.
12. Chief Security Officer.
13. Guard File.