

UNIVERSITY OF JAMMU

Fin./2024-25/II/ 3328-3427
Dated. 07/08/2024

Urgent

All Rectors/Directors/
HODs/Branch officers

Subject: - Preparation of Revised Estimates Revenue Account (Non-Plan) 2024-25 and Budget Estimates 2025-26.

Sir/Madam,

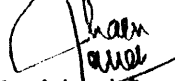
The exercise for preparation of Revised Budget Estimates 2024-25 and Budget Estimates 2025-26 pertaining to the Revenue Account (Non-Plan) part of the Budget is now required to be initiated. In order to project the correct requirement(s) under various heads of expenditure, you are therefore requested to send your **proposal(s) for enhancement of grants/bifurcation of the present head to the heads not allotted to your dept./creation of New Heads**, if any, in the following format before 28th of August, 2024 positively. After the stipulated time no proposal be entertained for enhancement.

S. no	Major/Minor Head	Bifurcated in to if any	Grant released	Expenditure upto 31.7.2024	Proposed Enhancement	Proposed new heads if any	Detail Justification for increase
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It may kindly be noted that the expenditure incurred/booked by the Accounts Branch upto 31.07.2024 under the proposed heads of expenditure and the proper justification for such increase will form the base of your justification for projecting the enhancement proposed in any object head.

Thanking you,

Yours faithfully


Assistant Registrar
(Budget)

Copy to the:

1. Special Secretary, to the Vice-Chancellor.
- 2-3. Sr. P.A. to Registrar/Finance Officer.
4. Assistant Registrar (Accounts).

5. Incharge University website.