



# UNIVERSITY OF JAMMU

(NAAC Accredited A+ University)  
**E- Governance Cell**  
Ground Floor, Administrative Block-I

Phone 0191 - 2451977  
Intercom : 2777

## CIRCULAR

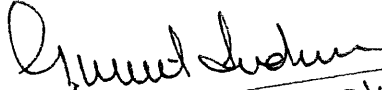
### Reminder: 1

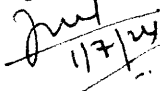

This is for the information of all the **Teaching faculty, Officers & Non-Teaching** staff of the University of Jammu, Main Campus/ Offsite Campuses that their Samarth Employee Accounts have been created by the E-Governance Cell. The login credentials i.e. username & password have been shared on your email id's. The Personal Information of the employees on the Samarth User Account includes the following fields:

- **Personal Details**
- **Education & Qualification**
- **Public Profile**
- **Documents**
- **Service**
- **SAR**
- **Research**
- **Knowledge**
- **Training**
- **Travel History**
- **Time Table**
- **History**

All the **Teaching faculty, Officers & Non-Teaching** staff are therefore once again requested to kindly update/ complete their personal information by **15.07.2024**. In case of any discrepancies/ queries, please contact Er. Jaswinder Kour, Service & Development Engineer, E-Governance Cell. Mobile No: 9419230730.

No. JU/E-Gov./24-25/ 679-778  
Dated: 01/07/24

  
01.7.24  
(Dr. Guneet Singh Sudan)  
Incharge, E-Governance Cell

  
11/7/24  
  
11/7/24

### Copy to:

- 1 Special Secretary to the Vice Chancellor, University of Jammu.
- 2 Sr. P.A. to the Dean Academic Affairs/ Dean Research Studies
- 3 Sr. P.A. to the Registrar/Controller of Examinations
- 4 Director, DDE/CDC/DLL/DIQA/Physical Education/HRDC/Centre for Studies in Museology & Sheikh Noor-ud-Din Noorani Museum of Heritage/DSRS/Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/Centre for IT Enabled services & Management
- 5 Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
- 6 All Rectors/Directors, Offsite Campuses
- 7 All Heads of the Teaching Departments of the University
- 8 I/C Librarian, Dhanvantri Library
- 9 I/C General Zorawar Singh Auditorium
- 10 I/C Director, Computer Centre
- 11 Incharge, Services
- 12 Programmer Coordinator, NSS
- 13 All Wardens of the University Hostels
- 14 All Joint/Deputy/Assistant Registrars
- 15 Executive Engineer, UWV
- 16 Manager Guest House
- 17 Medical Officer, UHC
- 18 I/C Website.