Office of Dean Planning & Development
UNIVERSITY OF JAMMU
NAAC ACCREDITED A+ GRADE UNIVERSITY

No. Dev./2023-24/1030/1301-14
Dated: 29·11·2023

All Deans/Directors/HODs/controlling officers/
Branch officers
(University of Jammu)

Subject: Disposal of e-waste.

Sir/Madam,

The University of Jammu vide notification no. Estab/23/18044-63 dated 23.11.2023, has constituted a committee for e-auction of the e-waste lying in the various Departments / Sections of the University of Jammu for which a one-time consolidated tender is being prepared.

In this context, all the Heads of the Departments/Directors of various Centres/Director, DDE/Controlling Officers of various administrative sections/officers/Adminsitrator, University Auditoriums/Officer Incharge, University Guest House & Transit House and Wardens of University Hostels, are requested to provide information as per performa enclosed (Annexure-I) in light of the e-waste policy, **on or before 08.12.2023** in the Office of the USIC, University of Jammu. The cut-off date for declaring the various items as e-waste is as per list enclosed (Annexure-II).
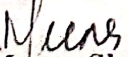
It is pertinent to note that:

1. Information received after 08.12.2023 shall not be entertained by the Committee for inclusion in the consolidated e-auction. Thereafter, Departments / Sections shall be responsible for disposal of the same on their own.

2. The concerned HODs / Controlling Officers / Branch Officers etc., shall ensure that the information provided is duly verified and vetted by the concerned Departmental Affairs Committee / Local Purchase Committee / Services Section etc.

3. The HODs / Controlling Officers / Branch Officers etc., shall ensure that the e-waste is segregated as per performa and placed at a convenient spot for inspection by the prospective bidders.

4. The onus for writing-off of the auctioned e-waste from their respective stock registers, after its removal from the Departments / Sections, shall lie solely with the concerned HODs / Controlling Officers / Branch Officers etc.

In case of any query/clarification, please contact Er. Vivek Sharma (9419229439).

Thanking you,

Yours sincerely,

Prof. Meena Sharma
Dean, Planning & Development,
University of Jammu

List of E-Waste Items

S.No./ CODE	Item (As per Annexure-II)	Name of equipment	Qty	Make/ Model	Date of Purchase	Book Value as per Stock Register	Approximate Weight (in Kg)	Whether re-usable (Y/N)	Remarks
ITEW1	Centralized data processing: Mainframes, Minicomputers								
ITEW2	Personal Computing: Personal Computers (Central; Processing Unit with input and output devices								
ITEW3	Personal Computing: Laptop Computers (Central; Processing Unit with input and output devices								
ITEW4	Personal Computing: Notebook Computers								
ITEW5	Personal Computing: Notepad Computers								
ITEW6	Printing including cartridges								
ITEW7	Copying equipment								
ITEW8	Electrical and electronic typewriters								
ITEW9	User terminals and systems								
ITEW10	Facsimile								
ITEW11	Telex								
ITEW12	Telephones								
ITEW13	Pay telephones								
ITEW14	Cordless telephones								
ITEW15	Cellular telephones Features phones smart phone								
ITEW16	Answering systems								

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S.No./ CODE	Item (As per Annexure-II)	Name of equipment	Qty	Make/ Model	Date of Purchase	Book Value as per Stock Register	Approximate Weight (in Kg)	Whether re-usable (Y/N)	Remarks
CEEW1	Television sets (including sets based on Liquid crystal Display and Light Emitting Diode technology)								
CEEW2	Refrigerator								
CEEW3	Washing Machine								
CEEW4	Air- conditioning excluding centralized air conditioning plants								
CEEW5	Fluorescent and other Mercury containing lamps								

S. No.	NAME OF ITEMS	Average Life (Years)	Date of Purchase before which equipment be declared as e-waste
ITEW1	Centralized data processing: Mainframes, Minicomputers	- 10 05	01-04-2013 01-04-2018
ITEW2	Personal Computing: Personal Computers (Central; Processing Unit with input and output devices	06	01-04-2017
ITEW3	Personal Computing: Laptop Computers (Central; Processing Unit with input and output devices	05	01-04-2018
ITEW4	Personal Computing: Notebook Computers	05	01-04-2018
ITEW5	Personal Computing: Notepad Computers	05	01-04-2018
ITEW6	Printing including cartridges	10	01-04-2013
ITEW7	Copying equipment	08	01-04-2015
ITEW8	Electrical and electronic typewriters	05	01-04-2018
ITEW9	User terminals and systems	06	01-04-2017
ITEW10	Facsimile	10	01-04-2013
ITEW11	Telex	05	01-04-2018
ITEW12	Telephones	09	01-04-2014
ITEW13	Pay telephones	09	01-04-2014
ITEW14	Cordless telephones	09	01-04-2014
ITEW15	Cellular telephones Features phones smart phone	- 07 05	01-04-2016 01-04-2018
ITEW16	Answering systems	-	
CEEW1	Television sets (including sets based on Liquid crystal Display and Light Emitting Diode technology)	09	01-04-2014
CEEW2	Refrigerator	10	01-04-2013
CEEW3	Washing Machine	09	01-04-2014
CEEW4	Air- conditioning excluding centralized air conditioning plants	10	01-04-2013
CEEW5	Fluorescent and other Mercury containing lamps	02	01-04-2021