

UNIVERSITY OF JAMMU

CIRCULAR

This is in continuation to Order No. Estab/22/16495-594 dated 03.10.2022 regarding implementation of Biometric Attendance in phased manner. In this regard, testing of Biometric Machines was done vide Circular No. Estab/23/11258-267 dated 14.08.2023 after installation of machines in all the Departments/Sections of the University of Jammu.

It is hereby circulated for the information of all the Officers of University of Jammu that henceforth, they shall mandatorily mark their attendance on Biometric Machines installed in their respective Departments/Sections.

This is circulated for strict compliance.


REGISTRAR


No: Estab./23/ 16795-894

Dated: 20-10-2023

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement/Dean, Planning & Development
6. All Heads of the Teaching Departments of the University
7. Chief/Deputy Proctor of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Incharge, E-Governance Initiative Cell
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Chief Accounts Officer
17. Executive Engineer, UWD
18. Manager Guest House
19. President, JUTA/JUOWA/JUNTEU/JUNGEU
20. Security Officer
21. All Sections
22. Guard File