

UNIVERSITY OF JAMMU ORDER

Based on the recommendations made by the Central Purchase Committee at its meeting held on 08-11-2017 vide Resolution No. 01, the Vice-Chancellor is pleased to approve the lowest rates of printing and binding **as detailed in the Annexure which is available in the Jammu University website www.jammuuniversity.in**, for the financial year 2017-18 and 2018-19, alongwith following terms and conditions:

1. The supplier/s should be bound to make the supply within the stipulated time period as given in the supply order on the basis of the rates approved by the University failing which the firm/s be debarred for the next three years to enter in the University business alongwith 10% amount of the CDR submitted by the firm/dealer/s be deducted as a part of penalty".

No:-Fin./2017-18/ 6920-28
Dated: -30/11/2017
Copy to:-

[Signature]
Assistant Registrar (B&F)
27/11/17

[Signature]
27/11/17

1. Spl. Secy. to the Vice-Chancellor.
2. P.S to Dean Academic Affairs.
3. Sr. P.A. to Registrar.
4. Sr. P.A. to Controller of Examinations / Director, Colleges Dev. Council.
5. Sr. P.A. to Joint Registrar (Finance).
6. Prof. R.K. Ganjoo, Convener, Website Monitoring Committee.
- ✓ 7. Content Manager, University Website **alongwith Annexure of 11 pages for uploading the same in the University Website under the link 'Finance Wing' for the information of all Heads of the Departments, Directors, Rectors, Co-ordinators etc.**
8. Assistant Registrar (Services).
9. G. file.

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Item No. 1

UNIVERSITY OF JAMMU

FORMS AND STATIONERY / SERVICES

Specification of Printing and Binding works for the years

2017-18 & 2018-19

ANNEXURE

S. No.	Particular	Size	Printing and composing of ist 0/00 imp.10 points and Subsequent 0/00 imp.		Printing and composing of ist 0/00 imp.12 points and Subsequent 0/00 imp.	
1	Forms (other than admission forms) and Registers of different sizes. 20"x30"(51 x 76 cm)	Full	RS=472/-	Rs=290/-	Rs=500/-	Rs=300/-
		1/2	Rs=285/-	Rs=159/-	Rs=350/-	Rs=200/-
		1/3	Rs=247/-	Rs=150/-	Rs=300/-	Rs=175/-
		1/4	Rs=135/-	Rs=75/-	Rs=300/-	Rs=175/-
		1/6	Rs=100/-	Rs=75/-	Rs=250/-	Rs=140/-
		1/8	Rs=89/-	Rs=50/-	Rs=200/-	Rs=100/-
		1/16	RS=59/-	Rs=25/-	Rs=200/-	Rs=100/-
			17"x27" (43 x 69 cm)	Full	RS=350/-	Rs=200/-
1/2	Rs=230/-			Rs=125/-	Rs=350/-	Rs=200/-


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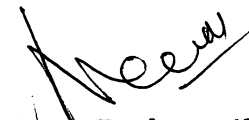
		1/3	Rs=159/-	Rs=80/-	Rs=300/-	Rs=175/-
		1/4	Rs=100/-	Rs=80/-	Rs=300/-	Rs=175/-
		1/6	Rs=90/-	Rs=66/-	Rs=250/-	Rs= 100/-
		1/8	Rs=59/-	Rs=50/-	Rs=200/-	Rs=100/-
	18"x22" (45.5 x 56 cm)	Full	RS=250/-	Rs=200/-	RS=400/-	Rs=200/-
		1/2	Rs=150/-	Rs=100/-	Rs=300/-	Rs=200/-
		1/3	Rs=129/-	Rs=70/-	Rs=300/-	Rs=190/-
		1/4	Rs=129/-	Rs=59/-	Rs=300/-	Rs=190/-
		1/5	Rs=99/-	Rs=59/-	Rs=250/-	Rs= 100/-
		1/6	Rs=80/-	Rs=50/-	Rs=250/-	Rs=100/-
		1/8	RS=80/-	RS=49/-	Rs=200/-	Rs=100/-
		1/10	Rs=65/-	Rs=49/-	Rs=200/-	Rs=100/-
		1/12	Rs=65/-	Rs=35/-	Rs=180/-	Rs=100/-
		1/16	RS=50/-	Rs=30/-	Rs=180/-	Rs=100/-
		1/24	Rs=34/-	Rs=19/-	RS=180/-	RS=100/-
2	Printing of books, syllabus/ lesson	51x76 8	Rs=95/-	Rs=49/-	Rs=95/-	Rs=49/-
		51x76 16	Rs=60/-	Rs=40/-	Rs=60/-	Rs=40/-
	Printing in Hindi/Punjabi/English, Sanskrit/	43x69 4	Rs=100/-	Rs=60/-	Rs=90/-	Rs=60/-

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	persian/Urdu (including Kitabat) Adm. Form, Magazine in single column etc.	45.5x56 6	Rs=85/-	Rs=50/-	Rs=85/-	Rs=50/-		
		45.5x56 8	Rs=65/-	Rs=50/-	Rs=65/-	Rs=50/-		
		45.5x56 2	Rs=119/-	Rs=80/-	Rs=119/-	Rs=80/-		
		45.5x56 3	Rs=109/-	Rs=70/-	Rs=109/-	Rs=70/-		
		45.5x56 4	Rs=100/-	Rs=60/-	Rs=100/-	Rs=60/-		
		45.5x56 6	Rs=100/-	Rs=50/-	Rs=100/-	Rs=50/-		
		45.5x56 8	Rs=70/-	Rs=45/-	Rs=80/-	Rs=50/-		
		45.5x56 12	Rs=60/-	Rs=40/-	Rs=60/-	Rs=40/-		
		3	Printing of Magazine in double Column	45.5x56 6	Rs=99/-	Rs=60/-	Rs=99/-	Rs=60/-
				43x69 4	Rs=108/-	Rs=73/-	Rs=108/-	Rs=73/-
51x76 8	Rs=100/			Rs=50/	Rs=100/	Rs=50/		
4	Date Sheet Printing			45.5x56 2	RS=198/-	RS=130/	RS=198/-	RS=130/-
		45.5x56 4	Rs=130/-	Rs=100/	Rs=130/-	Rs=100/-		
		43x69 2	Rs=150/-	Rs=90/-	Rs=160/-	Rs=100/-		
		43x69 3	Rs=175/-	Rs=90/-	Rs=175/-	Rs=100/-		
		43x69 4	Rs=130/-	Rs=90/-	Rs=130/-	Rs=100/-		
		51x76 2	Rs=120/-	Rs=110/	Rs=198/-	Rs=100/-		
		1x76 4	Rs=120/-	Rs=80/-	Rs=120/-	Rs=58/-		


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5	Printing of Centre Notice	45.5x56	RS=220/-	RS=150-	RS=220/-	RS=150/-
		2				
		45.5x56	Rs=145/-	Rs=100/	Rs=145/-	Rs=100/-
		4				
		43x69	Rs=150/-	Rs=90/-	Rs=100/-	Rs=90/-
		2				
		43x69	Rs=170/-	Rs=105/	Rs=170/-	Rs=105/-
6	Registration Card/ Acknowledgements (double side printing)	22x28"	RS=80/-	RS=40/-	Rs=130/-	Rs=60/-
		32				
7	Printing of Result Registers	51x76	RS=300/-	Rs=140/-		
		3				
		51x76	Rs=180/-	s=100/-		
		4				
8	D.O Letter Pads	43x69	Rs=140/-	Rs=90/-		
		4				
		18"x23"	RS=120/-	Rs=80/-		
9	Office Letter Pads	4	Rs=120/-	Rs=80/-		
		18"x23"				
		5				
10	Office Letter Pads	18"x23"	Rs=100/-	Rs=30/-		
		6				
		18"x23"	Rs=60/-	Rs=30/-		
10	Office Letter Pads	8				
		18"x23"	Rs=120/-	Rs=50/-		
		4				


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		<u>18"x23"</u> 5	Rs=120/-	Rs=50/-	
		<u>18"x23"</u> 6	Rs=90/-	Rs=40/-	
		<u>18"x23"</u> 8	Rs=70/-	Rs=40/-	
11	Slip Book Pads	18"x23" 12	RS=60/-	Rs=48/-	
		18"x22" 12	Rs=55/-	Rs=45/-	
		18"x22" 24	Rs=24/-	Rs=19/-	
12	Slip Book Pads	18"x23" 12	RS=60/-	Rs=45/-	
		20"x30" 10	Rs=65/-	Rs=45/-	
		20"x30" 12	Rs=60/-	Rs=45/-	
13	Migration Certificate		RS=100/-	Rs=70/-	
14	Duplicate Admission Card		Rs=100/-	Rs=60/-	
			Single colour	Double colour	
15	D.O Letter Pads embossed	18"x23" 4	Rs=140/- 100/-	Rs=110/-	Rs=125/-
		18"x23" 5	Rs=140/- 100/-	Rs=110/-	Rs=125/-
		18"x23" 6	Rs=140/- 80/-	Rs=110/-	Rs=125/-
		18"x23" 8	Rs=120/- 80/-	Rs=125/-	Rs=125/-

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16	D.O Envelope Embossed		Rs=100/-	Rs=100/-
17	Embossing of Invitation card	<u>13x18 cm</u>	RS=120/-	Rs=100/-
18	Embossing of visiting card		RS=120/-	RS=100/-
19	Printing of invitation card	<u>13x18 cm</u>	Rs=90/-	Rs=100/-
20	Printing of visiting card		Rs=100/-	Rs=75/-
21	Numbering i. Each Register ii. Loose fors (per %0 Imp. Or part thereof)		Rs=10/- Rs=18/-	
22	Perforation Per %0 of part thereof		Rs=18/-	
23	Printing of file with eye lets per % of part thereof		Rs=120/-	
24	Proof Reading i. One Time ii. Two Times		Rs=06/- Rs=08/-	
25	i) Column ruling (Where applicable per		Rs=25/-	

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	% 0 Imp of part thereof			
26	ii) Commercial ruling per % 0 Imp of part thereof		Rs=30/-	
27	Inde4x making of Register etc. per Register		Rs=30/-	
28	1. Cover binding result gazette. Budget etc. Rs=25/- 2. Ordinary binding of 100 loose forms with 1.5 ibs card board size 43x69/4 and 45.5x56/4 3. Ordinary binding of 100 loose forms with 1.5 ibs card board size 45.5x56/4 and other sizes. 4. Enrolment forms in a register of 100 or 200 forms size 51x76/2 5. Double stitching iffereent sizes.		Rs=25/- Rs=20/- Rs=19/- RS=35/- Rs=08/-	

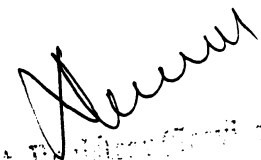
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Assit. Registrar (General & Secy)
L. 10/10/10
J. 10/10/10

Binding Jobs

(P)

Binding of Registers with 1.5 ibs Card Board each Register

S. No.	Size	Ordinary binding card board on both side covered with Marbel Paper	Binding of Register with full cloth binding	Binding of Register with full rexine binding	Cover binding with one side card board 8 oz	Rexine binding with leather back & corner
1.	51x76 cms	RS=49/-	Rs=55/-	Rs=35/-	Rs=20/-	Rs=35/-
2.	51x76 cms 2	RS=43/-	Rs=69/-	Rs=45/-	Rs=15/-	Rs=60/-
3.	51x76 cms 4	RS=25/-	Rs=35/-	Rs=20/-	Rs=15/-	Rs=50/-
4.	51x76 cms 6	RS=20/-	Rs=30/-	Rs=35/-	Rs=10/-	Rs=45/-
5.	51x76 cms 8	RS=20/-	Rs=25/-	Rs=35/-	Rs=10/-	Rs=40/-
1.	43x69 cms	RS=40/-	Rs=45/-	Rs=75/-	Rs=12/-	Rs=40/-
2.	43x69 cms 2	RS=35/-	Rs=40/-	Rs=50/-	Rs=12/-	Rs=45/-
3.	43x69 cms 3	RS=30/-	Rs=35/-	Rs=45/-	Rs=10/-	Rs=40/-
4.	43x69 cms 4	RS=25/-	Rs=30/-	Rs=40/-	Rs=10/-	Rs=45/-
5.	43x69 cms 6	RS=20/-	Rs=29/-	Rs=39/-	Rs=09/-	Rs=40/-
6.	43x69 cms	RS=15/-	Rs=22/-	Rs=30/-	Rs=09/-	Rs=35/-


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7.	43x69 cms 12	RS=12/-	Rs=17/-	Rs=25/-	Rs=07/-	Rs=25/-
1.	45.5x56 cms	RS=38/-	Rs=30/-	Rs=15/-	Rs=12/-	Rs=40/-
2.	45.5x56/2cms	RS=30/-	Rs=35/-	Rs=45/-	Rs=10/-	Rs=45/-
3.	45.5x56 cms 3	RS=24/-	Rs=30/-	Rs=35/-	Rs=10/-	Rs=45/-
4.	45.5x56 cms 4	RS=20/-	Rs=25/-	Rs=30/-	Rs=10/-	Rs=35/-
5.	45.5x56 cms 5	RS=15/-	Rs=20/-	Rs=30/-	Rs=08/-	Rs=35/-
6.	45.5x56 cms 6	RS=17/-	Rs=22/-	Rs=25/-	Rs=08/-	Rs=30/-
7.	45.5x56 cms 8	RS=15/-	Rs=17/-	Rs=20/-	Rs=08/-	Rs=25/-
8.	45.5x56 cms 10	RS=10/-	Rs=15/-	Rs=20/-	Rs=06/-	Rs=25/-
9.	45.5x56 cms 12	RS=10/-	Rs=15/-	Rs=18/-	Rs=06/-	Rs=20/-
10.	45.5x56 cms 16	RS=10/-	Rs=15/-	Rs=15/-	Rs=05/-	Rs=15/-
11.	45.5x56 cms 24	RS=10/-	Rs=15/-	Rs=15/-	Rs=05/-	Rs=10/-

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Binding folding double stitching of Books/ Magazines

		Binding without cover pasting	Binding with cover pasting
a)	Binding of 8 leaves or part thereof	Rs=75/-	Rs=85/-
b)	16 leaves	Rs=80/-	Rs=90/-
c)	32 leaves	Rs=85/-	Rs=90/-
d)	48 leaves	Rs=110/-	Rs=120/-
e)	64 leaves	Rs=120/-	Rs=135/-
f)	80 leaves	Rs=120/-	Rs=135/-
g)	96 leaves	Rs=120/-	Rs=135/-
h)	112 leaves	Rs=125/-	Rs=140/-
i)	128 leaves	Rs=125/-	Rs=140/-
j)	144 leaves	Rs=125/-	Rs=140/-
h)	160 leaves	Rs=125/-	Rs=140/-
i)	176 leaves	Rs=125/-	Rs=145/-
j)	192 leaves	Rs=135/-	Rs=145/-
k)	208 leaves	Rs=135/-	Rs=145/-
l)	224 leaves	Rs=135/-	Rs=145/-
m)	And every additional 16 leaves or part thereof	Rs=85/-	Rs=90/-

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Multi coloured offset printing

S.No	Particular	Size		
1.	Designing per page		Rs=50/-	
2.	Designing per page		Rs=50/-	
3.	Multi colour offset printing in	18"x23"/4 20"x30"/8	Rs=120/- Rs=110/-	Rs=500/- Rs=500/-
4.	Multi colour offset Title printing in		Rs=498/-Rs=498/-	Rs=1000/- Rs=1000/-
5.	Multi coloured Certificate printing including 300 GSM imported card sheet	9"x11" A-4 10"x15" 11"x18"	Rs=6.16 Rs=15/- Rs=15/-	
6.	Invitation card multi coloured including 300 GSM imported card sheet	1) 7"x5" 2) 8"x5"	Rs=3.30 Rs=4.30	
7.	Title lamination		Rs=1.75	
8.	Perfect binding	18"x23"/4 20"x30"/8	Rs=7.25 Rs=7.25	Upto 200 pages
9.	UV coding one side of the title	18"x23"/4 20"x30"/8	Rs=2.15 Rs=2.15	

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Asstt. Registrar (C&D)
27/11/17

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Asstt. Registrar (Service & Sty)
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