

**UNIVERSITY OF JAMMU**

No.Fin./2018-19/414-94  
Dated: 26-04-2019.

All the Rectors/Directors/HODs/  
Branch Officer,  
University of Jammu,  
Jammu.

Subject:- Implementation of GFR-2017 – Flow Chart thereof.

Sir/Madam,

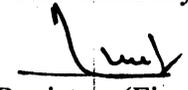
This has reference to letter No.Fin./2018-19/8387-8481 on the subject cited above, whereunder the Competent Authority had authorized to circulate the Flow Chart for effecting the purchases by debit to the budgetary provision as well as Local Fund of the Departments.

In this connection, it is intimated that the Ministry of Finance, Govt. of India has made some amendments in the GFR-2017 Vide No.F.1/26/2018-PPD Dated:02-04-2019. As such, consequent upon the approval to the said amendments, the Competent Authority has authorized to circulate the amended Flow Chart and the silent features of the said GFR-2017 for effecting the purchases out of the budgetary provisions as well as Local Fund of the Depts.

You are, therefore, requested to kindly follow the said Flow Chart in letter and spirit, which is available in the University Website under the link "Finance Wing"

Thanking you,

Yours faithfully,

  
Joint Registrar (Finance)

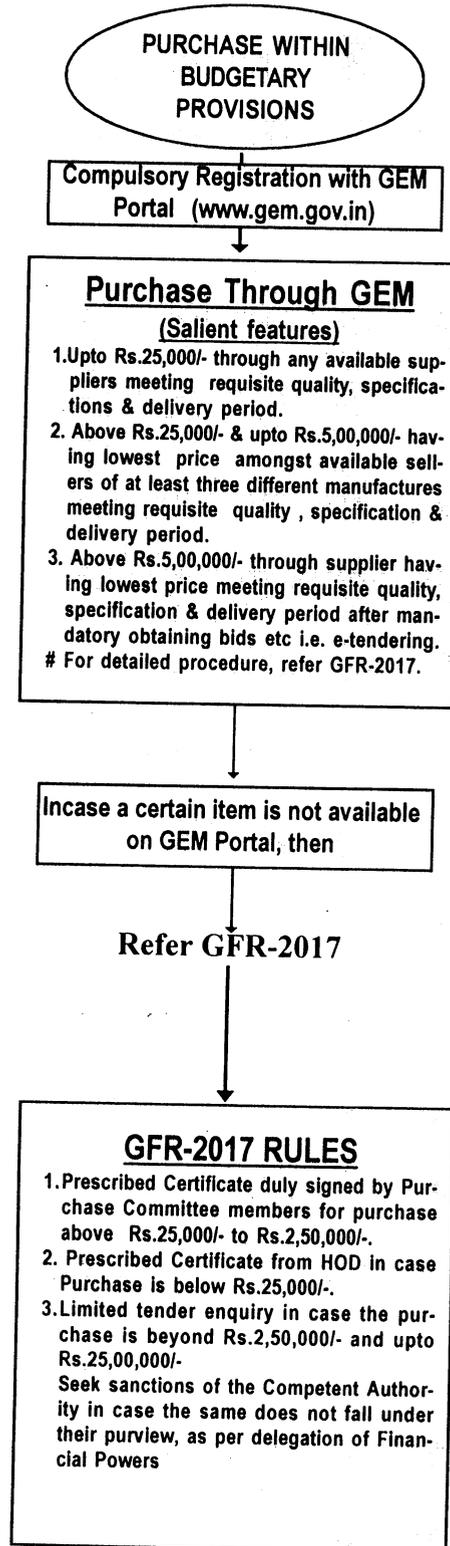
Copy to the:-

1. Spl. Secy. to the Vice-Chancellor.
2. Sr. P.A. to the Registrar.
3. Deputy Registrar(Accounts).
4. Asstt. Registrar(Grants).
5. Content Manager, University Website with the request to kindly upload the same in the University Website under the Link "Finance Wing".
6. G.file.

*Sumit*  
26/4  
26/4/19

# REVISED FLOW CHART FOR EFFECTING PURCHASES

(Revised as on 26/04/2019 as per modified GFR-17 vide No.F.1/26/2018-PPD dated 02.04.2019)



26/4

# UNIVERSITY OF JAMMU

## REVISED GENERAL FINANCIAL RULES 2017

(Revised as on 26/04/2019 as per modified GFR-17 vide No. F.1/26/2018-PPD dated 02.04.2019)

For all kinds of Goods and Services also except books, publications, periodicals etc. for a library.

➤ **Public Procurement Notice must conform:**

- Subject matter of procurement
- Specification in terms of quality
- Technical specifications wherever required.

➤ **Government e Market Place (GeM):-** Govt. of India has established the Government e-Marketplace (GeM) for common use Goods and Services. All the Department Heads first of all have to get registered on GeM through the Nodal Officer of GeM, Jammu University, Sh. Guneet Singh Sudan.

- GeM is meant for both Goods and Services, as detailed in Rule 4.1. of GFR, notified vide order No. Fin./2018-19/7209-69 dated: 08-01-2019. GeM Portal shall be utilized by Government buyers for direct on-line purchases.
- **Upto Rs. 25,000:-** through any available supplier on the GeM meeting the requisite quality / specification and delivery period.
- **Above 25,000 to 5,00,000:-** through the GeM Seller having lowest price amongst the available Sellers (of atleast 3 different manufacturers., on Gem- meeting requisite quality/specifications and delivery period.
- **Invitation to tenders:-** through advertisement for procurement of Goods of estimated value of Rs.25.00 lac and above, if Goods are not available on GeM (Refer Rule 4.2.7 of GFR).
- **Above 5,00,000:-** through online bidding (e-tendering).

For purchases outside GeM, Relevant GFR Rules shall apply.

➤ **Revised Item and other purchase :-**

- KVIC can supply items as offered by them at any point of time e.g. University can purchase file covers/shawls from Shri Gandhi Seva Sadan etc.

➤ **Purchase of Goods without quotations:-**

- Upto Rs.25,000:- without inviting quotations or bids but on the basis of prescribed certificate recorded by the HOD/Branch Officer.
- 25,000 to 2,50,000:- Local Purchase Committee – Committee will survey the market to ascertain the reasonableness of rates, quality and specifications and identify the appropriate supplier and recommended the purchase by recording the prescribed certificate.

❖ **Please Refer GFR 2017 as uploaded on the University Website under the link "Finance Wing".**