

UNIVERSITY OF JAMMU

No.Acctts/Salary/21/2002-2024

Dated: 10/2/21

All HOD's/Recto's/Director's/Branch Officers
University of Jammu
Jammu

Subject: Supply of list of Remuneration/Honorarium paid to the University Teaching/Officers/Non-Teaching staff during the financial year 2020-21.

Sir/Madam,

As directed, I am desired to request you to kindly find it convenient to forward the list of University Teachers/Officers/ and Officials who have been paid Remuneration/Honorarium w.e.f . 01/12/2020 to till date on the performa given below on or before 22-02-21, in order to enable this office to prepare the Income Tax worksheets for the Financial year 2020-21.

S.No.	Name of the Employee	Employee No.	Deptt./Section	Designation	Amount of Remuneration/honorarium paid w.e.f 01/12/2020 to till date

All concerned are requested to kindly note that the list of Remuneration furnished without mentioning the Employee No. of the concerned will not be entertained.

The matter may kindly be treated as **MOST URGENT**.

After disbursement of salary for the month of February 2021, income tax shall be deducted at source.

Yours Faithfully,


Chief Accounts Officer

9/2/21
8/2/2021