UNIVERSITY OF JAMMU

NOTIFICATION

The mode of recruitment alongwith the syllabus of Written Test for the post of 'Junior Assistant' in the University of Jammu, is hereby notified for the information of all concerned.

[signature]

REGISTRAR

No. Estab/ C&R-NTW/21/ 685-90
Dated : 05-10-2021

Copy to:-

1. Special Secretary to the Vice-Chancellor, University of Jammu for the kind information of Worthy Vice-Chancellor pleae.
2. Sr. P.A to the Registrar/Controller of Examination for information please.
3. Director, Centre for IT Enabled Services alongwith copy of Syllabus for uploading the same on the University website.
4. Convener, Entrance Examination Cell, University of Jammu.
5. Guard file.

UNIVERSITY OF JAMMU

MODE & SYLLABUS FOR RECRUITMENT FOR THE POST OF JUNIOR ASSISTANT

PART-I Written Test-Objective Type : 100 marks   **Duration 02 Hours**

i)   Numerical Ability (20 questions of one mark each)   = 20 marks

ii) Grammar (Antonyms, Synonyms, Prepositions, one
     word substitution, fill in the blanks, Correct-Incorrect & Idioms)
     (20 questions of one mark each)   = 20 marks

iii) English Comprehension (04 comprehension passages of
     05 questions of one mark each)   = 20 marks

iv) Test of reasoning (20 questions of one mark each)   = 20 marks

v)   General knowledge ability (20 questions of one mark each) = 20 marks

NOTE: The minimum marks required to pass the written test and to be eligible for the next stage of evaluation (PART-II) shall be 40% of the total marks allotted.

PART-II Computer Type Test : 40 Marks

Qualifying Criteria :- Minimum 40 words per minute with accuracy of minimum 90%

The candidate having minimum speed of 40 words per minute with accuracy of minimum 90% shall be awarded 30 marks and those having type speed over and above 40 words per minute shall be awarded one additional mark for one word each over and above 40 words subject to a maximum of 40 marks within the allocated time.

NOTE: Only those candidates who qualify the Computer Type Test shall be evaluated for the next stage of evaluation i.e. Part III, Computer Practical Test.

PART- III Computer Practical Test: 10 Marks

Computer Based Practical/Proficiency Test shall cover the complete MS Office

NOTE: Overall merit of the candidates shall be determined on the basis of composite marks obtained out of total 150 marks comprising Written Test (100 Marks), Computer Type Test (40 Marks) and Computer Practical Test (10 marks). There shall be no Interviews.

REGISTRAR