



Notification No. 13

Guidelines for conducting Major Test under CBCS and Non-CBCS pattern

In continuation to Notification No. 12 issued vide No: DAA/20/9222-71 dated 11/12/2020, the guidelines for conducting the Major Test under CBCS and Non-CBCS pattern are as under:

- The **Major Test for Open Course** in all subjects shall be held on **February 04, 2021**. All the departments are requested not to conduct any other examination/class-work w.e.f February 01 to February 03, 2021 as these will be the preparatory holidays for the students.
- The Major/Final examination of the IIIrd/Vth Semesters shall be conducted in the form of Open Book Examination. Out of total 60 / 80 marks or as the case may be, allocated for Major/Final examination in CBCS/Non-CBCS, 66.66% weightage shall be assigned to the written component and remaining 33.33% weightage shall be assigned to the Oral examination.
- The Questions for the Open Book exam shall not be conventional/direct. **These should be conceptual and analytical.**
- The entire process of Oral and Written examination in each course be completed in not more than two consecutive days of the schedule/date sheet issued by the concerned Head of the Department/Nodal Department.
- For Written Examination, the question paper shall be sent through e-mail or whatsapp etc 5 minutes before the start of the examination and the students will be asked to return the written sheets not later than 15 minutes after the maximum time of the examination through email or whatsapp etc.
- Question papers shall be sent to the candidates and answer sheets shall be received on the e-mail ID of the Course Coordinator. In order to perform this job, the Course Coordinators are requested to create a separate e-mail for the purpose.
- The time limit of the examination shall be 2 hours and 30 minutes. The students shall be asked to attempt any 5 questions out of the 10 questions set from the entire syllabus of the Course. The students shall be directed to write the answer on the self attested white sheets marked with page numbers.
- All the departments are required to complete the entire examination process by the last week of January 2021.
- The students of the Terminal Semester/Final Semester having backlog of previous Semesters shall be evaluated by conducting examinations by the concerned departments/Offsite Campuses through **offline mode.**
- For the Non- CBCS Courses, the setting of the paper and evaluation of the scripts may be undertaken by the Nodal Departments and the Controller of Examination be apprised of the same in order to ensure safe and smooth conduct of the examination.
- The schedule for Practical and other examinations shall be issued separately.

No: DAA/20/9463-9512
Dated: 18/12/2020

Copy to:

1. Spl Secy to the Vice Chancellor for the kind information of the Vice-Chancellor, University of Jammu, Jammu
2. Sr. P.A to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A to the Dean Students Welfare
4. All Deans of the various Faculties
5. All Heads/Directors/Rectors of the University of Jammu and Offsite Campuses
6. Sr. P.A to the Registrar/ Controller of Examinations/Colleges Development Council
7. Chief Coordinator Campuses/Coordinator Campuses
8. I/C University Website with the request to kindly get it uploaded on the University Website.
9. Dy. Director DIQA
10. Dy. Registrar (Academic Affairs)

Sumita Sharma
Deputy Registrar 18/12/2020
(Academic Affairs)
Qadon
18/12/2020