



**OFFICE FOR INTERNATIONAL AFFAIRS
UNIVERSITY OF JAMMU, JAMMU- 180 006 (INDIA)**

**STATUTES AND REGULATIONS FOR ADMISSION OF FOREIGN STUDENTS
IN THE UNIVERSITY OF JAMMU**

STATUTES: INTERNATIONAL STUDENT ADMISSION

INTRODUCTION: National Education Policy (NEP) - 2020 has emphasised that India is committed towards revamping and reinvigorating the higher education system by taking its rightful place amongst the best higher education systems in the world. The NEP extensively focuses on attaining the highest global standards in the quality of higher education. Further, it reinforces the need to attract a greater number of international students and achieve the goal of “internationalisation at home” which means integrating the dimensions of international learning environment within our higher education institutions. This policy appreciates the critical need to promote India as a “global study destination providing premium education at affordable costs thereby helping to restore its role as “Vishwa Guru”.

University of Jammu is an A+ University and ranks among the top 100 universities in the country. Besides, Commonwealth University Ranking (CWUR) has recently listed the University of Jammu among the top 2000 global universities. Keeping in mind the interest among the foreign students for their admission in Indian universities in general and University of Jammu in particular the students from abroad including Foreign Nationals, Non-Resident Indian (NRI) and Persons of Indian Origin (PIO) will be admitted to the University of Jammu subject to the fulfilment of their eligibility under different graduate, post graduate and doctoral programmes. The candidates shall have to meet the eligibility conditions for admission as laid down for the respective undergraduate, postgraduate and doctoral (Ph. D.) programmes.

A. MEDIUM OF INSTRUCTION

The medium of instruction at University of Jammu is ENGLISH only for all the courses except those which have defined script and instructions.

B. COURSES OFFERED, ELIGIBILITY AND ACADEMIC QUALIFICATIONS

All Programmes of Study running at The Main Campus as well as Offsite Campuses of the University of Jammu

ELIGIBILITY: The students having qualification recognized as equivalent by the Association of Indian Universities (AIU) are eligible for admission to various academic programme in the University as per the following norms:

- (i) A candidate shall have completed 18 years of age on or before 31st December each year;
- (ii) Foreign national having passed the qualifying examination from any reorganized Indian/foreign School / Universities shall only be considered.
- (iii) Student migrating/transferring from other University in India, have to produce the Migration Certificate within the two months of reporting to be considered for final admission.

NOTE: Submitting appropriate documents in time is the responsibility of the student and no complaint or excuse will be entertained thereafter, and the University will not be responsible for any losses incurred in any case and in any form. For other details please refer to the University of Jammu website <http://www.jammuuniversity.ac.in>

SEATS: Maximum 10% Supernumerary seats as of the sanctioned intake capacity of the various programme of the University shall be offered to the Foreign Students. However, the number of these seats can be increased with the prior approval of the competent authority.



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C. CATEGORIES OF ADMISSIONS FOR INTERNATIONAL STUDENTS

The following categories of foreign students can seek admission in different courses offered by the University of Jammu in the following order of preference.

- i) Foreign Students under Cultural Exchange Fellowship Programme, ICCR, Government of India**
Candidates seeking admission under a Cultural Exchange Fellowship programme by the Indian Council for Cultural Relations (ICCR) are required to apply through the Indian High Commission/Embassy in their respective countries. In case the applicant is found suitable for admission, the admission offer letter will be sent to the candidate through the Indian Council for Cultural Relations, New Delhi
- ii) Admission of foreign students visiting under MOU with International Institutions**
Foreign students registered for a degree in an Institute/University abroad can carry out course work and/or project work at the University of Jammu for a period not exceeding two semesters. For students from institutions which have signed MOUs with the University of Jammu, admission will be made under the terms and conditions given in the MOU.
- iii) Self-Financing Foreign Students**
This provision is available for admission to undergraduate, Postgraduate and doctoral Programmes. Applicants can directly apply to the Office for International Affairs, University of Jammu.

D. ADMISSION PROCEDURE

Applications from self financing foreign nationals for admission to the various undergraduate, postgraduate and doctoral programmes at the University of Jammu shall be received directly by the Office for International Affairs, University of Jammu every year by the end of March for the session commencing in July/August of that year. For doctoral (Ph.D.) Programme, applications may be made latest by end of June for the session commencing from October of the year. The interested foreign nationals will submit their complete curricula vitae and credentials with regard to their academic qualifications indicating clearly the following details with all supporting documents:

- (i) Proof of clearance from Ministry of Education MoE / Ministry of External Affairs MEA, GOI as applicable.
- (ii) Proof of all educational qualifications (10+2, Schooling and Pre-university studies)
- (iii) Duration of the undergraduate programme/qualifying examination completed
- (iv) Class obtained/Percentage of marks where marks are awarded
- (v) Cumulative Grade Point Average (CGPA) where grades are awarded
- (vi) Transcripts of all the courses cleared in the undergraduate /qualifying examination (with explanation of assigned grades)
- (vii) Proof of English proficiency (A certificate indicating that the undergraduate courses are taken in English or IELTS Academic score of 5.0 and above or equivalent)
- (viii) Two recommendation letters either from faculty members who have taught the applicant earlier or persons under whom the applicant may have worked.
- (ix) Scanned copy of relevant passport pages showing nationality and personal details
- (x) Statement of purpose (one page maximum) for Ph.D. programme.
- (xi) Applicants are requested to attach a MEDICAL FITNESS CERTIFICATE from a doctor attesting to their physical and medical fitness
- (xii) Two (2) passport size colored photographs.

The online/offline applications containing detailed information and particulars as stated above along with relevant supporting documents should be submitted to **Director, Office for International Affairs, University of Jammu, Jammu 180 006 (INDIA)**. The admission will be subject to clearance from the Govt. of India, New Delhi. The University of Jammu does not charge application/processing fees from foreign applicants.



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E. MODES OF ADMISSIONS:

(i) Students under cultural exchange fellowship programme

Applications received for various undergraduate, Postgraduate and doctoral Programmes from foreign nationals/NRI/PIO, routed through the Indian High Commissions/Embassies, or the Indian Council for Cultural Relations (ICCR) as the case may be, will be considered for admission.

(ii) Students under Memorandum of Understanding

This provision shall be available only for admission to doctoral (Ph.D) Programmes. Admission of foreign nationals to the Ph.D. programme at the University of Jammu, under the Memorandum of Understanding, will be made in accordance with the terms and conditions spelt out in the MOU agreed between University of Jammu and the foreign country / University / Institution concerned.

(iii) Self Financing Foreign National Students

This provision is available for admission to undergraduate, Postgraduate and doctoral Programmes. Applicants can directly apply to the Office for International Affairs, University of Jammu subject to the clearance of MEA/MHA as mentioned in section G.

In all the above-mentioned modes, the University of Jammu will examine each application in accordance with its prescribed eligibility criteria as mentioned in section B and documentation as mentioned in section D. If the applicant is found eligible, he/she will be admitted to the desired programme, as per the rules and guidelines of the University of Jammu, which will be binding on him/her.

F. SELECTION CRITERIA / ADMISSION COMMITTEES

Selection Criteria: Foreign candidates shall be exempted from the Jammu University Entrance Test (JUET). However, they have to qualify a basic proficiency test followed by personal interview as devised and deemed appropriate by the concerned Teaching Department of the University.

The admission to foreign nationals shall be finalised by the following admission committees:

1. Centralised Admission Committee for Foreign Students (UG/PG)

Dean Academic Affairs; Dean of the concerned Faculty; Head of the concerned Department; Director, Office for International Affairs; Deputy/ Assistant Registrar, Academic Affairs

2. Centralised Admission Committee for Foreign Students (Doctoral Programmes)

Dean, Research Studies ; Dean of the concerned Faculty; Head of the concerned Department; Director, Office for International Affairs; Deputy/ Assistant Registrar, Research & Award

Admission offers will be made based on the recommendation of the concerned Admission Committee and the admission offer letters shall be communicated by the Office for International Affairs, University of Jammu.

ADMISSION-CUM-COUNSELLING COMMITTEE / INTERPRETATION COMMITTEE & APPELLATE COMMITTEE SHALL BE THE SAME AS NOTIFIED FOR THE VARIOUS REGULAR COURSES OF THE UNIVERSITY

G. VISA AND NO OBJECTION CERTIFICATE

Only persons with the purpose of studying in India and entering the country on **STUDENT VISA** shall be eligible to apply for admission to a particular course. Foreign students seeking admission to Ph.D. programmes must obtain **RESEARCH VISA** from the MEA / Ministry of Home Affairs, Government of India.



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Every foreign student intending to gain admission into research programmes such as Ph. D. must obtain a “*No Objection Certificate*” (NOC) (No need of NOC for UG and PG courses) from the Ministry of External affairs (MEA), Government of India. One can apply for an NOC from Ministry of External Affairs (MEA) Government of India while applying to the University by sending a copy of the filled-in ‘Application Form for Admission Eligibility’ with the required enclosures. Otherwise they can wait till they get their ‘Provisional Admission Letter’ and then only apply to the MoE, Government of India with a copy of the ‘Provisional Admission Letter’. Without the NOC from MEA, they cannot procure ‘Research Visa’ and consequently, the University cannot finalize their admission.

NOTE: *This condition does not, however, apply to the international students sponsored by ICCR, Ministry of External Affairs, Government of India, since all these students will be issued ‘Research Visa’ at the time of their departure to India.*

H. FEE STRUCTURE

All selected **Self Sponsored** foreign students for different programmes will be required to pay a prescribed tuition fees in addition to the regular fee to be paid by the local students. The food/Mess charges are not covered under the prescribed fee and shall be borne by the candidate.

Table 1 – Fees to be paid by the self financing foreign students (for session 2022-23):

S. No.	Particulars of Fee	Programme wise Fee (US\$)			Mode
		UG	PG	Ph. D.	
1	Tuition Fee	1000	2000	2500	Annual
2	Hostel Accommodation*	1200	1200	1200	Annual
3	Regular Fee	See Admission Brochure			Annual

****Mess Charges are not included and are to be paid by the admitted student***

Note: Extra Fee if any shall be charged by the concerned departments where fieldwork is part of the curriculum. (Fee Structure: Fee to be hiked @ 10% as per the decision of the University Council vide Resolution No. 78.15 dated 13-04-2015.)

The candidate will be required to pay the fees at the time of registration. The fee can be transferred in to the account of the **Director, Office for International Affairs, University of Jammu, Jammu -180 006 INDIA**. The candidate is required to ensure his eligibility, fitness and documentation support for his admission to avoid any future inconvenience. The students selected under cultural exchange programme shall be required to pay a prescribed tuition fees in addition to the regular fee to be paid by the local students. The food/Mess charges are not covered under the prescribed fee and shall be borne by the candidate.

Table 2: Fees to be paid by foreign students admitted under a Cultural Exchange Fellowship programme by the Indian Council for Cultural Relations (ICCR)/ MOU (Session 2022-23)

S. No	Particulars of Fee	Programme wise Fee (Indian Rupees)			Mode
		UG	PG	Ph. D.	
1	Tuition Fee	50000	75000	100000	Annual
2	Hostel Accommodation*	75000	75000	75000	Annual
3	Regular Fee	See Admission Brochure			Annual

****Mess Charges are not included and are to be paid by the admitted student***



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I. GENERAL GUIDELINES

All the interested foreign candidates seeking admission in the University of Jammu must read the rules, regulations and conditions for admission carefully before signing and submitting their applications and documents. No change in the application form would be allowed once the final application is submitted. Please note that the signature of a foreign student comes as an undertaking as part of process and it is mandatory to follow all the rules and regulations as laid down by the University of Jammu from time to time. It is compulsory to maintain the same email and telephone number throughout and during the application process. Any inconvenience or loss of communication will be responsibility of the applicant. No excuse or complaint in this regard would be entertained.

Please note that provisional admission does not guarantee final admission to course. **The admissions will be granted based on the merit and the number of seats available for the said course.** The admission will be confirmed only on reporting of the candidate to the University and Department with original documents, eligibility form (shall be provided at the time of enrolment) and eligibility is cleared by verifying the documents (academic and visa stay documents). Acquiring appropriate visa is the responsibility of the student and reporting without appropriate visa will not be considered for enrolment.

The candidates must ensure that all their documents bear exact name as is written in their passports and academic records. Documents must be written in English or be official certified translations approved by the authorities. For further details please contact at:

The Director, Office for International Affairs, University of Jammu, Jammu- 180006 (India)
Email: directoroiia@jammuuniversity.ac.in

RULES AND REGULATIONS:

For admission process, all the applicants are required to submit all the relevant photocopies of the documents, including passport and the photograph. After preliminary verifying the documents, provisional admission letter would be issued with the condition that the final admission letter would be given only after confirmation of the eligibility. Provisional admission letter along with required documents could be used for obtaining appropriate student/research visa from the Indian Embassy in respective countries. It is to be noted that final admission will be considered and granted only when the candidate reports with appropriate student/research visa endorsed for University of Jammu. Research visa is mandatory for reporting to the University in case of a Ph.D. student.

The provisional admission letter does not warrant admission to the said course in the university. On arrival in University of Jammu, the candidates need to submit and verify their original documents (including passport, student/ research visa, academic documents) at Office for International Affairs in University of Jammu for initiating the admission process.

The international student who's last degree is from a foreign country (outside India) has to produce Association of Indian Universities (AIU) equivalence certificate for the qualifying degree which could be obtained from AIU either prior to submitting the application or after reporting to the University within the period of two months or else the admission will be deemed cancelled. In case a student migrating/transferring from other University in India, it is mandatory to produce the Migration Certificate within the two months of reporting to be considered for final admission. Submitting appropriate documents in time is the responsibility of the student and no complaint or excuse will be entertained thereafter, and the University will not be responsible for any losses incurred in any case and in any form. On arrival in India or University of Jammu, it is necessary to complete the registration process in the "Foreigners Registration Office (FRO)" within 14 days from the date of arrival. The Office for International Affairs, University of Jammu will only provide the required documents for the process only on reporting with original documents and verification of the same. University will not be responsible for any delay in reporting to and registration in FRO, Jammu.



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One time full payment of academic and other fees will have to be paid at the time of joining or in advance from the beginning of the academic year for enrolled students. Please note that, the fees including tuition fees once paid would not be refunded in any case.

Procuring Medical insurance from the date of reporting till valid period of the course is mandatory and has to be procured before or immediately of arrival in India. It is mandatory for all the foreign students to strictly follow the rules and regulation stipulated by the University from time to time. Violation of rules and regulations would result in strict action against the concerned student which might lead to cancellation of the admission and no excuses/objection in this matter would be entertained and the student would be responsible for the consequences.

It is responsibility of the students to submit the updated documents in Office for International Affairs, University of Jammu like change in residence, address, Residential permit, etc. Document with Prior permission from concerned Guide/Head of Department has to be submitted to Office for International Affairs, University of Jammu in case student/Research Scholar is visiting other city for academic/personal reasons during the academic year. Any discrepancy in the record will be reported to the nearest police station, FRO Jammu and respective Embassy for record purpose as per the provisions of the law. Violation of visa rules would not be entertained in any case.

Once admitted for particular course in University of Jammu, it is the responsibility of the student to maintain the required attendance in the class as stipulated by UGC and University rules and regulations. Admissions will be cancelled for students not following the University rules. The students admitted in the university and residing in university hostel have to abide by the rules as per the University Hostel Guidelines available on website of University of Jammu (www.jammuuniversity.ac.in)

Admissions to all the postgraduate and undergraduate courses being offered in the university have been centralized and admission letters to International Students shall be issued by the Office for International Affairs, University of Jammu. An International student wishing to undertake Ph.D. or any other research degree in the University MUST have prior security clearance from the Ministry of External Affairs, New Delhi and MUST BE on "RESEARCH" visa endorsed to University of Jammu only.

DECLARATION BY THE CANDIDATE

I, declare that I fulfil the minimum eligibility requirements as prescribed by the University of Jammu for the admission to the programme of study for which I have applied. I further declare that entries made by me in this form and the documents submitted in support of the information furnished by me in the Application Form are true in all respects and in case any entry or information or documents are found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the University may deem proper. I note that my admission to the University and my continuance on its rolls are subject to the provisions of the Statutes of the University of Jammu. In the event of my selection/joining the University I will pay the required fee and incidental charges and shall not ask for any financial assistance or waiver in fee during the tenure of the Programme of Study. I shall abide by the rules of discipline and proper conduct which may be framed in this regard.

Name and Signature of the candidate

Name and Signature of the parent

Email: _____

Phone/Mobile No.: _____

Place: _____

Date: _____