

UNIVERSITY OF JAMMU

NOTIFICATION

Applications on prescribed form are invited from the in-service Senior/Junior Assistants of the University for selection against the posts of Steno-Typists in the pay scale of Rs. 5200-20200 with Grade Pay of Rs. 2800/- pre-revised, revised to Level -5 (29200-92300) so as to reach in the office of the Assistant Registrar (C&R-NTW), First Floor, Administration Block-II, University of Jammu on or before 25.08.2021.

The applicants must have a minimum speed of 40 words per minute in typing and atleast 60 words per minute in Shorthand.

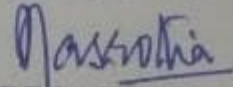
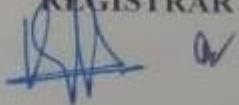
Total Vacant positions = 10

Category -wise break-up of vacant positions

i) Open Category	= 05
ii) Backward Area	= 01
iii) Scheduled Caste	= 01
iv) Scheduled Tribe	= 01
v) Economically Weaker Section	= 01
vi) Line of Actual Control/International Border	= 01

The application forms can be obtained from the Assistant Registrar (Services) on the production of requisite Cash receipt OR can be downloaded from the University website www.jammuuniversity.ac.in. Those who submit the downloaded application forms shall be required to enclose Bank Draft worth Rs. 970/- drawn in favour of the 'Registrar, University of Jammu' encashable at Jammu.

This notification is being issued in supersession of all the earlier notifications. The applicants who have applied earlier for this post in response to different notifications issued from time to time will also need to apply afresh, if eligible, in accordance to this notification. They shall, however, be exempted from paying any application fees, provided they mention in their application form, the details about the fee paid in response to the earlier notifications. In absence of any evidence of fee already paid, the applicant shall be required to pay the fees again.


REGISTRAR


No .Estab./NTW/C&R/21/ 198-297

Dated: 05-08-2021

Copy to: -

1. Spl. Secretary to The Vice-Chancellor
2. Dean Academic Affairs / Dean Research Studies/Dean Planning & Development/ Registrar/ Controller of Examinations/DCD/DDE/Director (DIQA)
3. All Rectors/Directors of the Offsite Campuses of the University.
4. Dean Students Welfare/Provosts (Boys/Girls Hostels)/Dean Students Placement/I/c Librarian (Dhanvantri Library)
5. All Heads /Directors of the Teaching Departments of the University
6. I/c Administrator, General Zocawar Singh Auditoriums
7. Employment Information-cum-Advisory Bureau, University of Jammu
8. Joint Registrar (Finance/ CDC)
9. I/c Computer Centre/Coordinator Campuses
10. Director, Disaster Management Cell/OSD Foreign Collaborations
11. Programme Coordinator, NSS
12. All Wardens of University Hostels
13. All Dy. Registrars/SE/EXEN/I/c Media Cell/Manager Guest House/Chief Accounts Officer (CAO)
14. Chief Medical Officer
15. All Assistant Registrars
16. Chief Security Officer
17. Director, Centre for ITES for uploading the same on the University website.
18. President, JUTA/JUOWA/NTEU/JUNGEA
19. All Sections
20. Forms & Stationery Section
21. Guard file