

The following shall be the criteria for selection to the posts of Assistant Registrar
(The Main Campus, Bhaderwah & Kathua Campuses) of the University.

1. There shall be a written test consisting of two papers --- Paper I and Paper II.

PAPER-I

Maximum Marks= 160

Duration: 3 Hours

Part (A)

(General Awareness- Objective type)

- i) Test of reasoning (20 questions of one marks each) = 20 Marks
ii) Numerical Ability (20 questions of one mark each) = 20 Marks
iii) General Knowledge Ability (20 questions of one mark each) = 20 Marks

Part (B)

- i) 20 Questions about the Kashmir & Jammu Universities Act, 1969. Statutes and Regulations under the Act (as amended upto 68th University Council,2009) Jammu University Calendar, Vol. I & II, 2010. = 100 Marks (each question shall be of 5 marks)

PAPER-II

(English Comprehension)

Maximum Marks= 100

Duration: 1 ½ Hours

Components:-

- i) Short Essay of 200 words = 30 Marks
ii) Letter Writing = 20 Marks
iii) Precis writing (1/3rd of the length of a given Paragraph) = 20 Marks
iv) Grammer (Antonyms, Synonyms, Prepositions, One word substitution, fill in the blanks, Correct-Incorrect & Idioms) = 30 Marks
30 questions of one mark each.

2. The following percentile weightage of marks shall be awarded while computing the overall merit of the candidates:-

I.	Written Test Component	80%
II.	Viva-Voce Component	20%
	Total	100 %

3. The final merit list shall be prepared strictly in accordance with the performance of the applicants in both the papers. Out of this merit list, the number of candidates equal to six times the number of vacancies shall be called for interview.

4. The University Calendar Volumes I & II (2010), can be obtained from the Assistant Registrar (Forms & Stationery), University of Jammu, on cash payment of Rs. 950/-. The University Calendar Volumes I & II (2010) can also be downloaded from University website www.jammuuniversity.in.