



ACADEMIC STAFF COLLEGE UNIVERSITY OF JAMMU

Jammu Tawi - 180 006

APPLICATION FOR ORIENTATION/REFRESHER COURSE

1. Affix PP
2. Appended on more photo

Course for which Application is made	1. Orientation course	2. Refresher course in	3. Workshop for
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Bank Draft No..... Date..... Amount..... Name of the Bank.....

I. PERSONAL INFORMATION

1.1 Name of the Teacher

Mr./Miss/Mrs./Dr.....

1.2 Date of Birth

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1.3 Sex (Tick)

M	F
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1.4 Qualification (Tickmark)

PG	M.Phil.	Ph.D.	B.Ed.	M.Ed.
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Sr. Scale Due on
(Mention Date)

.....

1.5 Residential Address

.....

..... Pin code.....

Phone Number

(O).....(R).....(M).....

E-mail

.....

II. DETAILS OF EMPLOYMENT

2.1 a) Designation

.....

2.2 (b) Department / College

.....

(Please indicate the Discipline)

2.3 c) Affiliated with University

.....

2.4 (d) Official Address

.....

2.5 State

Pin code..... Phone.....

2.6 Zone

North / South

III DETAILS OF TEACHING/EXTENSION EXPERIENCE

3.1 Date of first appointment in College

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3.2 Date of first appointment in University

.....

3.3 Date of regular appointment after confirmation in College/University.....

3.4 Status of present appointment (Tick)

Permanent/Probationer/Temporary/Adhoc/Part-time at

3.5 Teaching / Extension Experience
(in College.....for.....yrs.)

UG level..... PG level.....

.....for.....yrs.)

IV. DETAILS OF RESEARCH EXPERIENCE (IF ANY)

- 4.1 Area of specialization
- 4.2 Title of Research work (if any) _____
- 4.3 No. of Publication _____
- 4.4 No. of the research projects completed (if any) _____

V. DETAILS OF PREVIOUS EXPERIENCE IN ATTENDING ORIENTATION/REFRESHER COURSE

- 5.1 Have you attended any General Orientation Course a) Duration 4 weeks/3 weeks
b) From to
c) Name of the ASC : _____
 if yes, please indicate

- 5.2 Have you attended any Refresher course earlier a) Duration 4 weeks / 3 weeks
b) From to
c) Name of ASC _____
 if yes, please indicate

5.3 Details of Application made for any other Course in the ASC _____

5.4 Would you like that any specific topic having relevance to the modern technology / trend in the subject should be included in the course?

(a) If yes, Please specify
1 2 3

5.5 Would you like to present a paper in any of the session ?
If yes, Please specify the topic of your interest.
I, hereby undertake to participate in the course and do the assignment work during the course under the guidance of Resource Persons and abide by the rules and regulation of University / UGC.

Date _____ Signature of the applicant _____

CERTIFICATE OF RECOMMENDATION FROM THE HEAD / PRINCIPAL

- 1) I, recommend Dr./Mrs./Ms.....

 for the course in..... He / She will be relieved in time to participate in the above mentioned course at Academic Staff College, if selected.
- 2) Certified that this college/Deptt. is affiliated to.....University, for the Last 5 years and is recommended under section 12 (F) of the UGC Act.
- 3) Certified that the Particulars given above are true and correct and nothing has been concealed there to

Date Signature of the Head/Principal _____

Office Seal

For Office	
Allowed	Not Allowed

S.O. _____
Director