



OFFICE OF THE DEAN ACADEMIC AFFAIRS

UNIVERSITY OF JAMMU, JAMMU

NAAC Accredited 'A+' Grade University

Website: jammuuniversity.ac.in Phone: 0191-2456892

Tender Notice Inviting Quotations for Printing of Admission Brochure-2021

For and on behalf of the University of Jammu, sealed Quotations addressed to the Dean Academic Affairs, University of Jammu, Baba Saheb Ambedkar Road, New Campus, University of Jammu, Jammu-180006 are invited from the eligible, reputed, registered and professional Printing Houses possessing requisite technical capabilities and the state of the art printing facilities for the printing of the Admission Brochure for the Academic Session 2021-22 as per the following criteria:

1. **SCOPE OF WORK:**

The scope of services to be provided will include designing and printing of Admission Brochure for the Academic Session 2021-22 under the overall supervision and control of the Office of the Dean Academic Affairs, University of Jammu.

2. **SPECIFICATIONS:**

- i. Size & Paper: Spread size: 8.25" x 11" with each Brochure containing **35 leaves (± 5 leaves)** both side printed papers in multi colour on 130 gsm Art Paper, title page 300 gsm, spot UV, Matt Lamination with thread and perfect binding.
Rates shall be decided on the basis of quality. The previous Brochure be collected personally as reference to assess the quality of printing.
- ii. Quantity: 300 ± 50 duly numbered.
- iii. Time of Delivery: Within two weeks (14 days) after the receipt of the work order.

IMPORTANT NOTE:

1. Interested and eligible publishing/printing houses may submit the quotation/ rate (inclusive of all taxes) for each complete copy of the Admission Brochure.
2. The quotation be addressed to the Dean Academic Affairs, 1st Floor, Administration Block-II, Baba Saheb Ambedkar Road, New Campus, University of Jammu, Jammu – 180006 and should reach on or before **November 05, 2021 during office hours**, through Speed Post/ Registered Post / Courier only.

3. **SELECTION PROCEDURE :**

Sealed Quotations will be opened by the Committee on the next working day of the last date of receipt of Tenders i.e. **November 09, 2021 at 02:30 pm** or any other notified date in the Office Chamber of the Dean Academic Affairs in the presence of the Tenderers, who may like to be present.

NOTE: For any query, please contact the Office of the Dean Academic Affairs, First Floor, Administration Block-II, University of Jammu, Jammu. Tel. No. 0191-2456892.

Sd/-

Dean Academic Affairs

No. DAA/21/2353

Dated: 29/10/2021