

**Dated:14/05/2020**

# **University of Jammu**

## **NOTIFICATION**

### **Re: SANITIZATION ACTION PLAN (COVID-19)**

Pursuant to the deliberations made by the 'SANITIZATION COMMITTEE' constituted by the University to prepare action plan regarding its sanitization for ensuring safe working environment in the COVID-19 circumstances, the following sanitization action plan is hereby notified for the information of all the stake holders of the University :-

### **ACTION PLAN DEVELOPED BY SANITIZATION COMMITTEE KEEPING IN VIEW ADVISORIES ISSUED BY VARIOUS AGENCIES FROM TIME TO TIME**

#### **A) DURING LOCKDOWN PERIOD**

<b>Task</b>	<b>Timeline</b>	<b>Executing Authority</b>	<b>Reviewing Authority</b>
Regular cleaning of the campus <i>including</i> disposal of waste	Daily basis	Sanitation wing	CMO
Sanitation and fogging using fogging machines with the help of JMC at regular intervals	As per the period prescribed	Sanitation wing	CMO
Provision of adequate supplies ( <b>Face masks, Sanitizers, Soap and Gloves</b> ) to University staff engaged in essential services	(Already done) within 7 days	CMO + MO	Director CDC

Surveillance and monitoring of health condition of residents of old and new campus in addition to labour families residing in campuses	Continuously	CMO + MO	Registrar
Generating awareness about hand and respiratory hygiene as well as social distancing among stakeholders	Continuously	CMO + MO	DSW
Issue of circulars for circulating information received through various advisories/notifications	As and when advisories received	CMO	Registrar
Sanitization of the campus by preventing entry of outsiders in the campus premises	Continuously	Security Officer	DSW

**B) BEFORE THE LOCKDOWN IS LIFTED (PARTIALLY OR FULLY)**

Task	Timeline	Executing Authority	Reviewing Authority
Full sanitization and cleaning of all buildings (Outside and Inside) shall be undertaken at least two days prior to opening	Two days prior to opening	MO Sanitary+ Health Unit	Registrar
Fogging of the buildings from outside and inside using services of JMC and fogging machines purchased by the university. All rooms of buildings shall be disinfected with chemicals.	Once before opening as per the prescribed gap interval	CMO	Registrar
Thermal scanning of all visitors to the University (including staff members and students)	Ongoing	CMO	DSW
Issue of Circular for making face masks COMPULSORY for all stakeholders while in the University	Before lockdown is lifted	CMO	Registrar
Issue of sanitization materials to all departments and offices	Ongoing	CMO	DSW
Issue of circulars for social distancing and respiratory and oral hygiene	Ongoing	CMO	Registrar

Circular forbidding Visitors' entry to campus will be issued	Before lockdown is lifted	CMO	Registrar
Posters/Flax boards to generate awareness about COVID 19 shall be arranged to be put up in the campus by DSW office	One day before lockdown is lifted	DSW Office	DSW
Student Volunteers (to be provided by DSW and NSS program coordinator) shall be requested to provide services to ensure follow up of health advisories	List to be ready one day before lockdown is lifted	NSS Program Coordinator	DSW

### C) AFTER OPENING OF THE UNIVERSITY

Task	Timeline	Executing Authority	Reviewing Authority
Thermal scanning of all visitors at gates	Ongoing	CMO	Registrar
Regular sanitization and fogging of both campuses including residential areas at regular intervals	As per the prescribed interval	CMO	Registrar
Awareness activities and preventive measures be carried out through social media and online platforms with the help of DSW office, NSS office and Heads of Departments	Ongoing	DSW Office NSS Office HODs	DSW

1. Dr. Bharat Bhushan, Medical Officer, University of Jammu shall be responsible for coordinating with JMC, GMC Jammu and other health agencies for implementation of tasks where such coordination is required.
2. The priority order for disinfection of buildings before lockdown is lifted shall be as under:-

**Level I:** Health center, Administration blocks (old and new), Examination block, Research and Awards building, DSW office, DDE administration block, bank, post office, employee canteens etc.

**Level II:** Hostels, Central Library, Teaching departments (as and when teaching is resumed), DDE buildings, Directorate of PE & sports, USIC etc.

**Level III:** Canteens, Cafeteria (As per the advisories issued)

**Level IV:** Gymnasium, University auditoriums (as per the advisories issued).

**Sd/-  
Registrar,  
University of Jammu,  
Jammu**