



OFFICE OF DEAN RESEARCH STUDIES
UNIVERSITY OF JAMMU

C I R C U L A R

The revised Performa for submission of Research Project Proposals, to be submitted in the office of Dean Research Studies, University of Jammu, Jammu is annexed herewith.

This is for the information and adherence of all concerned.

[Handwritten signature]
04/04/2024
Assistant Registrar (R&A)
[Handwritten signature]

No. DRS/24/148-198
Dated: 4/4/2024

Copy to:-

1. Special Secretary to Vice-Chancellor for information.
2. Sr. PA to DRS for information.
3. Sr. PA to Registrar for information.
4. All Faculty Deans.
5. All HODs/Directors/Rectors of Offsite Campuses.
6. Sr. PA to JR (Finance).
7. D.R. (Grants)
8. Guard file.



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Performa for Submission of Research Project Proposal

1. Name of the Applicant/s:-

2. Faculty:-

3. Department:-

4. Name of the Funding Agency:-

(Attach copy of announcement of funding agency)

5. Title of the Project:-

6. Tenure of the Project:-

7. Projected Budget Estimate:-

8. Last date of Submission of application to the funding agency:-

Declaration:-

I/We certify that the proposal submitted herewith is not under consideration with any other funding agency currently.

Signature of applicant/s:

Date:

Recommendation of Head of the Department/Director/Rector:

Recommendation of Dean of Faculty:

NOTES:-

1. Applications as per format should be submitted in the office of DRS under the cover letter addressed to DRS, routed through HOD concerned.
2. Incomplete application will not be processed.
3. Two copies of complete proposal be submitted to the office of DRS. One copy to be retained by the office of DRS.
4. In cases where Co-PI/s is/are from institution other than University of Jammu, the recommendation of Administrative Head of respective department/institution is required.
5. It is mandatory on the part of the applicant to intimate the status of award of project to the office of DRS, once the outcome is declared.
6. If awarded, it is mandatory to submit copy of complete set of guidelines & budget sanctioned for reference & records in the office of DRS.