

## **Circular**

As per the approval of the competent Authority, it is circulated for the information of all the concerned that the payment to the employees on account of withdrawal and final payment of GP Fund shall be made through the Bank file system weekly instead of cheque system.

All the employees are required to attach the Bank detail (NEFT) while applying for withdrawal/Final Payment of GP Fund for transfer of amount in their Bank Account.

No:GPF/Adv/25/1441 Dated: 26/03/2025

## Copy to:-

1. Spl. Secretary to Vice-Chancellor.

2. Sr. P.A to Dean Academic Affairs/Dean Research Studies.

3. Sr. P.A to Registrar University of Jammu.

4. Sr. P.A to Controller of Examination University of Jammu.

5. Sr. P.A to Finance officer University of Jammu.

6. Director DDE/CDC/DLL/DIQA/Physical Education/Academic staff Colleges /Center for studies in Msuseology and Sheikn Noor-ul-Noorani Museum of Heritage of Culture of Jammu and Ladakh Region/ ICCCR & HRM /Disaster Management Centre/School of Visual and Performing Arts Design and Architecture/Centre for New Literature Culture and Communication / Centre for women studies Centre for IT Enabled Services & Management.

Finance Officer

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- 7. Director IT Center with request to upload the Circular on University of Jammu website please.
- 8. Dean Student Welfare/Provosts (Boy/Girls Hostels /Dean student Placement
- 9. All Head of the Teaching Departments of the University of Jammu.
- 10. I/C General Zorawar Singh Auditorium.
- 11. Programme Co-ordination NSS.
- 12. Medical officer Health Center.
- 13. All Wardens of University of Jammu.
- 14. All Dy. Registrar/Assistant Registrars.
- 15. Executive Engineer/Manager Guest House.
- 16. Security officer.
- 17. All Sections.
- 18. Guard file.