

No:- JU/4H/24/185-2E  
Dt:- 20/05/2024




**OFFICE OF THE MANAGER, UNIVERSITY GUEST HOUSE**  
**UNIVERSITY OF JAMMU**  
Email: [guesthouseju@gmail.com](mailto:guesthouseju@gmail.com)

**CIRCULAR**

All the sponsoring Departments/Faculty/Officials are hereby informed that as per revised regulations of the Guest House, the Goods & Service Tax (GST) has been made applicable on the revised tariff. It is therefore requested to all to clear the outstanding bills if any of the Guest House so as to enable the Guest House to deposit the GST well in time i.e. before 7<sup>th</sup> day of every month. Further, it is requested that Guest House shall not accept requests for further booking in cases of Departments/Faculty/Officials whose bills remain outstanding beyond 15 days from the date of the check-out of Guests.

**NOTE:** For Guest House Booking please visit [sujammu.samarth.ac.in](http://sujammu.samarth.ac.in).

  
Manager  
Guest House  


Copy to:-

1. Special Secretary to Vice-Chancellor for information of Hon'ble Vice-Chancellor please.
2. Sr. P.A. to DAA, DRS, Dean Planning for information please.
3. Sr. P.A. to Registrar, COE, CDC, DD&OE, DSW and MMTTC for information please.
4. All Rectors/Directors of the Offsite Campuses for information please.
5. All Head of the Teaching Departments for information please.
6. Incharge Librarian for information please.
7. All the Officers of the University for Information please.
8. President JUTA, JUOWFA, JUNTEU, JUNGEU for information please.
9. Executive Engineer UWD for information please.
10. CMO, University Health Center for information please.
11. Incharge Website with the request for upload the circular in the University website.
12. Chief Security Officer.
13. Guard File.