

MOST URGENT

UNIVERSITY OF JAMMU

CIRCULAR

Through the medium of this circular, all the concerned are informed that the salary for the month of September 2023 and onwards has to be prepared and send to NIC office, Civil Secretariat, Jammu on 25th of every month, therefore, all the Deans/Rectors/Directors/Officers of the University of Jammu are requested to send their attendance alongwith the attendance of their staff working under their control on or before 22.09.2023 so the salary may be prepared and submitted to treasury well in time.

The matter may be treated as **Most Urgent**.


REGISTRAR

No: Salary/23/ 3158-257

Dated: 20-09-2023

Copy to :-

1. Special Secretary to the Vice Chancellor, University of Jammu for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Programme Coordinator, NSS
12. Medical Officer, UHC
13. All Wardens of University Hostels
14. All Joint/Deputy /Assistant Registrars
15. Executive Engineer, UWD
16. Manager Guest House