



OFFICE OF THE DEAN ACADEMIC AFFAIRS
UNIVERSITY OF JAMMU, JAMMU

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C I R C U L A R

All Heads/Directors/Rectors of the University of Jammu/Offsite Campuses are hereby requested to kindly countersign the letter from the concerned Faculty Member/ Dean whom the charge of the Department is being assigned before proceeding on Casual Leave/ Station Leave or any other leave.

Further, a copy of the same be also furnished to the Special Secretary to the Vice-Chancellor for the information of the Vice-Chancellor in advance.

Sumitashama
Deputy Registrar
(Academic Affairs)
15/11/2021

Sh
12/11/21

No: DAA/21/2651-81

Dated: 15/11/2021

Copy to:

1. Special Secretary to the Vice Chancellor, University of Jammu for the kind information of the worthy Vice-Chancellor please
2. Sr. P.A to the Dean Academic Affairs for information of DAA please
3. All Heads/Rectors/Directors/Nodal Departments of the University of Jammu
4. In-charge Website with the request for getting it uploaded on the University website please