



## **UNIVERSITY OF JAMMU**

**NAAC Accredited Grade 'A+'**

**Baba Saheb Ambedkar Road, Jammu**

### **ADVERTISEMENT NOTICE**

In continuation to the following Advertisement notices: -

- i) No. Adm/TW/C&R/17/2053-73 dated 30.11.2017, fresh applications are again invited for the posts of Assistant Professors in various Departments of the University of Jammu upto **15.02.2018**. However, those who have applied earlier against above said advertisement, need not apply again.
- ii). No. Adm/TW/C&R/17/2123-35 dated 20.12.2017, the last date of submission of application forms for various faculty positions is also extended upto **15.02.2018**.

The other details, terms and conditions of both the above said Advertisements as already available on the university website. [www.jammuuniversity.in](http://www.jammuuniversity.in) shall however remain the same.

No: Adm/TW/C&R/18/ 2468-78  
Dated: - 24.01.2018

**REGISTRAR**

*[Handwritten Signature]*  
24/1/18

Copy to:-

1. Spl. Secretary to The Vice-Chancellor
2. P.S to the Dean Academic Affairs
3. P.A. to the Dean Research Studies
4. Sr. P.A. to the Registrar/The Controller of Examinations
5. Director, DDE/DIQA/DLL/Computer Centre/Physical Education/HRDC/Centre for Studies in Museology/CSRS/Centre for History of Culture of Jammu & Ladakh Region/CHTM/ICCCR & HRM/Centre for New Literature, Culture & Communications/SVAPADA/Disaster Management/Centre for IT Enabled Services & Management/Convener, Website Monitoring Committee.
6. All Rectors/Directors of the Various Campuses of the University
7. Dean Students Welfare/Provosts (Boys'/Girls' Hostels)
8. All Heads of the Teaching Departments of the University
9. President, JUTA
10. I/C Librarian, Dhanvantri Library
11. Joint Registrar (Finance)
12. Guard file

**UNIVERSITY OF JAMMU**  
**ADVERTISEMENT NOTICE**

In continuation to the earlier Advertisement No. Adm/TW/C&R/17/5031-50 Dated 03.01.2017 and Addendum No. Adm/TW/C&R/17/5156-63 Dated 10.01.2017, application complete in all respects, on prescribed form are invited for the following vacant positions through Speed Posts, so as to reach the Office of Assistant Registrar (TW) on or before **24.01.2018**:

S.No.	DEPARTMENT	POSITION	NO. OF POSTS	CATEGORY	PAY SCALE	GRADE PAY	Desirable Qualifications/ Specialization
1	Bio- Chemistry in Biotechnology	Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
2	Botany	Professor	01	open	Rs. 37400-67000	Rs 10000	Mycology- Plant Pathology/Plant Reproduction/ Taxonomy & Biodiversity Conservation
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	
3	Buddhist Studies	Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
4	Chemistry	Professor	03	Open	Rs. 37400-67000	Rs 10000	Inorganic/.Organic/Physical Chemistry
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	
5	Commerce	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	
6	Computer Science & IT	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	
7	Department of Life Long Learning	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
8	Dhanvantri Library	Librarian	01	Open	Rs. 37400-67000	Rs 10000	
		Deputy Librarian	01	Open	Rs. 37400-67000	Rs 9000	

9	Directorate of Distance Education	Director <sup>*</sup>	01	Open	Rs. 37400-67000	Rs 10000	
		Professor (Economics)	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor (Economics)	01	Open	Rs. 37400-67000	Rs 9000	
10	Directorate of Sports & Physical Education	Director	01	Open	Rs. 37400-67000	Rs 10000	
11	Dogri	Professor	01	Open	Rs. 37400-67000	Rs 10000	
12	Economics	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
13	Education	Professor	02	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
14	English	Professor	02	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
15	Environmental Sciences	Professor	01	Open	Rs. 37400-67000	Rs 10000	Research work in Ecology/Environmental Pollution/EIA
16	Geography	Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
17	Geology	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
		** Assistant Professor ( <b>Lien bound</b> )	01	ST	Rs. 15600-39100	Rs 6000	
18	History	Professor	01	Open	Rs. 37400-67000	Rs 10000	Modern Indian History with ability to teach J&K/Early Medieval Indian History with special reference to Deccan
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	

19	Hindi	Professor	01	Open	Rs. 37400-67000	Rs 10000	
20	Law Department	Professor	02	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	
21	Library & Information Science	Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
22	The Business School	Professor	02	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
23	Mathematics	Professor	03	Open	Rs. 37400-67000	Rs 10000	Complex analysis, algebra, Topology, Differential Geometry. Partial Differential Equations
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
24	Microbiology in School of Biotechnology	Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
25	Political Science	Professor	02	Open	Rs. 37400-67000	Rs 10000	
26	Psychology	Professor	01	Open	Rs. 37400-67000	Rs 10000	
27	Punjabi	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
28	Sanskrit	Professor	01	Open	Rs. 37400-67000	Rs 10000	
29	Sociology	Professor	01	Open	Rs. 37400-67000	Rs 10000	
30	Strategic and Regional Studies	Professor	01	Open	Rs. 37400-67000	Rs 10000	<b>Political, Economy, Society and/or International Relations of Pakistan and /or POK</b>
		Associate Professor	01	Open	Rs. 37400-67000	Rs 9000	
31	Urdu	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	02	Open	Rs. 37400-67000	Rs 9000	
32	Zoology	Professor	01	Open	Rs. 37400-67000	Rs 10000	
		Associate Professor	03	Open	Rs. 37400-67000	Rs 9000	

33	Bhaderwah Campus	Associate Professor (MBA)	01	Open	Rs. 37400-67000	Rs 9000	
		Associate Professor (Computer Science)	01	Open	Rs. 37400-67000	Rs 9000	
		Associate Professor (English)	01	Open	Rs. 37400-67000	Rs 9000	
		Associate Professor (Life Science)	01	Open	Rs. 37400-67000	Rs 9000	
34	Human Resource Development Centre (HRDC)	Director	01	Open	Rs. 37400-67000	Rs 10000	
35	Gandhian Centre for Peace & Conflict Studies	Assistant Director	01	Open	Rs. 37400-67000	Rs 9000	

**NOTE:**

- \*The candidates who have applied for the post of Director, DDE in response to advertisement Notice No.Estab./NTW/C&R/15/149-200 dated 01.09.2015 need not apply again , however they are required to submit their updated CV alongwith duly filled UGC 4<sup>th</sup> Amendment Proforma, annexed herewith.**
- \*\*The position of Assistant Professor in Geology shall however be filled up only in case of the termination of the lien as the position is currently lien bound.**
- Candidates who have applied earlier in response to the advertisement Notice No. Adm/TW/C&R/17/5031-50 dated 03.01.2017 and Addendum No. Adm/TW/C&R/17/5156-63 dated 10.01.2017 are required to submit their Up-dated CV along with duly filled 4<sup>th</sup> Amendment Performa annexed herewith. They shall however be not required to pay any fresh fee.**
- Further, those candidates who have applied in response to the advertisement notices issued prior to the Advertisement Notice No. Adm/TW/C&R/17/5031-50 dated 03.01.2017 and Addendum No. Adm/TW/C&R/17/5156-63 dated 10.01.2017 are required to apply afresh with the payment of the requisite fee.**

**I. PRESCRIBED QUALIFICATIONS: -****PROFESSOR/DIRECTOR**

- An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
  - A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries including experience of guiding candidates for research at doctoral level.
  - Contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process.
  - A minimum Score as stipulated in the Academic Performance Indicator (API) based Performance based Appraisal System (PBAS).

**OR**

- An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

**Note**

Five copies each of latest Bio-data are required to be submitted along with the duly filled Application form, Performance Based Appraisal System (PBAS) Proforma **appended as annexures 'A' & 'B'** of the advertisement notice and five copies of 10 publications as books and/or research/policy papers (which shall not be in any case attached to Bio-data & PBAS Proforma) along with other documents.

**DIRECTOR PHYSICAL EDUCATION**

- i). A Ph.D. in Physical Education
- ii). Experience of at least ten years as University Deputy Director (Physical Education) or fifteen years as University Assistant Director (Physical Education)/College (Selection grade).
- iii). Participation in at least two national/international seminars/conferences.
- iv). Consistently good appraisal reports.
- v). Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration
- vi). Evidence of having produced good performance teams/athletes for competitions like state/national/inter-university/combined university, etc.
- vii) A minimum Score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**Note**

Five copies each of latest Bio-data, along with the duly filled Application form, **Performance Based Appraisal System (PBAS) Proforma appended as annexures 'A' & 'B'** of the advertisement notice and five Nos of research papers (**which shall not be in any case attached to Bio-data & PBAS Proforma**) along with other documents.

**LIBRARIAN**

- (i) A Master's Degree in Library Science/Information Science/Documentation with at least 55% marks or its equivalent B grade in UGC seven points scale and consistently good academic record set out in these regulations.
- (ii) At least thirteen years as a Deputy Librarian in a University library or eighteen years experience as a College Librarian.
- (iii) Evidence of innovative library service and organization of published work.
- (iv) **Desirable:** M.Phil./Ph.D. Degree in library Science/information Science/documentation/Achieves and manuscript-keeping.
- (v) A minimum Score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**Note**

Five copies each of latest Bio-data, along with the duly filled Application form, Performance Based Appraisal System (PBAS) Proforma **appended as annexures 'A' & 'B'** of the advertisement notice and five copies of Library Research Papers (which shall not be in any case attached to Bio-data & PBAS Proforma) along with other documents.

**ASSOCIATE PROFESSOR**

- (i) Good academic record with a Ph.D Degree in the concerned/allied/relevant disciplines.
- (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed)
- (iii) A minimum of eight years of experience of teaching and/or research in and academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/ Industry with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- (iv) Contribution to educational innovation, design of new curricula and courses, and technology- mediated teaching learning process with evidence of having guided doctoral candidates and research students.

- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS).

### **Note**

Five copies each of latest Bio-data, along with the duly filled Application form, Performance Based Appraisal System (PBAS) Proforma **appended as annexures 'A' & 'B'** of the advertisement notice and five copies of 05 publications as books and/or research/policy papers (which shall not be in any case attached to Bio-data & PBAS Proforma) along with other documents.

### **DEPUTY LIBRARIAN**

- (i) A Master's Degree in library science/information science/documentation with at least 55% of the marks or its equivalent Grade of B in the UGC Seven Point Scale and a consistently good academic record.
- (ii) Five years' experience as an Assistant University Librarian/College Librarian.
- (iii) Evidence of innovative library service and organization of published work and professional commitment, computerization of library.
- (iv) **Desirable:** M.Phil./Ph.D. Degree in library Science/information Science/documentation/Achieves and manuscript-keeping/Computerization of library.
- (v) A minimum Score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

### **Note**

Five copies each of latest Bio-data, along with the duly filled Application Form, Performance Based Appraisal System (PBAS) Proforma **appended as annexures 'A' & 'B'** of the advertisement notice and 3 Nos. of Library related Research/Theme papers (which shall not be in any case attached to Bio-data & PBAS Proforma) along with other documents.

### **ASSISTANT DIRECTOR (Gandhian Centre for Peace & Conflict Studies)**

- i Good Academic record with Ph.D. Degree in the subject of Gandhian Studies/Political Science/Peace Studies/Buddhist Studies/Philosophy.
- ii A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed)
- iii A minimum of eight years of experience of teaching and/or research in and academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/ Industry with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- (iv) Contribution to educational innovation, design of new curricula and courses, and technology- mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for the post of Associate Professor.

### **Note**

Five copies each of latest Bio-data, along with the duly filled Application Form Performance Based Appraisal System (PBAS) Proforma **appended as annexures 'A' & 'B'** of the advertisement notice and five copies of 05 publications as books and/or research/policy papers (which shall not be in any case attached to Bio-data & PBAS Proforma) along with other documents.

### **ASSISTANT PROFESSOR**

- i Good Academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- ii NET/SET/SLET shall remain the minimum eligibility condition for recruitment and appointment of Lecturers (Assistant Professors) in University.
- iii Provided, however, that candidates, who are or have been awarded Ph.D. degree in compliance of the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree)

Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions.

**NOTE:**

- (a) However, the award of degrees to candidates registered for the M.Phil./Ph.D. programme prior to July 11,2009, shall be governed by the provisions of the then existing Ordinances/by Laws/Regulations of the Institution awarding the degrees and the Ph.D. candidates shall be exempted from the requirement of the minimum eligibility conditions of "NET/SLET/SET" for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions are required to Produce a bona-fide certificate from the concerned University(s) to the effect that the said candidate has been awarded PhD. Degree in conformity with the UGC Regulations (minimum standards and procedure for Award of PhD. Degree) Regulations, 2009 thereafter amended on May 10, 2016.

**II. PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINTS SCALE FOR THE POSITION OF ASSISTANT PROFESSOR:**

In the Seven Point Scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed:

**SEVEN POINT SCALE**

<u>GRADE</u>	<u>GRADE POINT</u>	<u>%AGE EQUIVALENT</u>
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

**III. IMPORTANT DATES:**

I	Date of Issuance of forms	22/12/2017
II	Last Date for submission of forms	24/01/2018

**IV. The criteria for selection of candidates for the post of Professor/Director/Librarian/Associate Professor/Deputy Librarian/Assistant Directoras per the UGC guidelines as is indicated below: -**

- (a) Academic Background (20%)  
 (b) Research Performance based on API score and quality of publications (40%)  
 (c) Assessment of Domain Knowledge and Teaching Skills (20%)  
 (d) Interview performance (20%)

**Screeningcriteria for Assistant Professor**

**(A)**

S.No.	PARAMETER	POINTS (Total 100)	POINTS SCORED
1.	Percentage of Marks at P.G. Level	25	



2.	NET + JRF	10	
3.	NET / SET+ M.Phil. NET / SET + Ph.D./NET / SET + M.Phil.+ Ph.D.	05 15 (Maximum 15 points)	
4.	Post Doctoral Fellowship (Maximum of one year)	10	
5.	Research Experience (i) As independent Principal investigator of Project funded by National Level funding Agency (ii) As Co-Principal Investigator	05 points/Project  2.5 points/Project (Maximum 10 points)	
6.	Teaching Research Experience at UG/PG Level	(02 points/Academic session & 01 point/6 months) (Maximum 10 points)	
7.	Publication in Journals/Books (i) Paper in referred ISSN journal/Chapter in ASBN Book. (ii) Book by International level Publisher. (iii) Book by National level Publisher.	03  10  05 (Maximum 20 points) (Joint publication points to be shared between first and remaining author @ 6:4)	
	Total Points		

Short listing will be carried out only in case the number of applicants exceeds 20 against 01 advertised post 20 candidates will be short listed against one post, and in case the number of posts exceeds 01, then 05 more applicants shall be shortlisted in the order of merit for every additional post.

### **(B) Selection criteria for Assistant Professor**

- (a) Academic Record and Research Performance (50%)
- (b) Assessment of Domain Knowledge and Teaching Skills (30%)
- (c) Interview performance (20%).

### **V. OTHER CONDITIONS:**

1. For general information, it may be pointed out that in the University Teaching Departments, the medium of instruction and examination is in English in all subjects except in Sanskrit and modern Indian languages where the medium of instruction and examination is in the language concerned.

2. A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (physically and visually differently-abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace marks procedures.
3. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19 September, 1991.
4. NET/SLET/SET shall not be required for such Master's Degree Programmes in disciplines for which NET/SLET/SET accredited test is not conducted.
5. Candidates who have been awarded post graduate/Ph.D degree from Foreign University should enclose "Equivalence Certificate" issued by Association of Indian Universities (AIU), New Delhi without which their candidature will not be considered and application form will be rejected.
6. For the post of Professor/Director/Librarian and Associate Professor/Deputy Librarian/Deputy Director/Assistant Director candidates are required to have a minimum score of 400 and 300 respectively in the API (Academic Performance indicator) based on Performance Based Appraisal System (PBAS), as per UGC Regulations-2010 and 4<sup>th</sup> Amendment, 2016.
7. Candidates must enter the relevant API score in the Performance Based Appraisal System (PBAS) proforma. Each API score must be supported by the documentary evidence, without which no claim on account of API Score will be entertained. It is mandatory that the candidate marks Page No.s on all the supporting documents and those page no.s be quoted against the claimed score. The details with regard to ISSN/ISBN, sole author/Co-authors/Joint publication, refereed/non-refereed/indexed/non-indexed and local/national/ international status etc. must also be reflected in the publication part of PBAS proforma supported by documentary evidence.
8. Candidates who have been awarded post graduate/Ph.D degree from Foreign University should enclose "Equivalence Certificate" issued by Association of Indian Universities (AIU), New Delhi without which their candidature will not be considered and application form will be rejected.
9. The appointment shall be governed by the rules and regulations of the University of Jammu, University Grants Commission and the Union Ministry of Human Resource Development, wherever applicable.
10. Only those candidates should apply for the posts, who fulfil the eligibility criteria on or before the last date of receipt of applications.
11. **If any candidate who has applied for the Post(s) of Professor and/or Associate Professor, is not found suitable for the said post(s) by the Selection Committee, he/she, may be offered the position lower than the advertised one(s) as the case may be provided he/she accepts the said offer & fulfils all the eligibility conditions laid down for the said lower position. Under such circumstances, the higher position against which the said incumbent is being offered appointment, shall not be filled until the same is vacated by the appointee.**
12. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.
13. The number of vacancies indicated in Advertisement notice is tentative. The University reserves the right to increase/decrease the number of posts at the time of Selection.
14. If the number of applications received for any post is large, the University reserves its right to place reasonable limit on the total no. of candidates to be called for interview. Short listing of the applicants shall be made on the basis of criteria to be fixed by the University before interview such as higher academic qualifications, experience, publications and other academic credentials of the candidates or by conducting a written test. The candidates finally approved by the Vice-chancellor shall only be invited for interview. The interview letters shall be sent **"UNDER REGISTERED/SPEED POST". HOWEVER, THE UNIVERSITY SHALL NOT BE RESPONSIBLE FOR ANY POSTAL DELAY/LAPSE.**
15. In addition to pay bands, D.A. as admissible under rules is also payable. Medical Allowance as prescribed by the State Government for its employees is admissible to the University Employees which, at present, is paid at a uniform rate of Rs 300/- p.m. besides coverage under J&K Civil Service Medical (Attendance) Rules 1990. City Compensatory Allowance and House Rent Allowance are also paid to the University employees as is being paid to the J&K State Govt. Employees. Limited residential accommodation at the University Campuses is available which is allotted on turn under rules.
16. It will be open to the University to consider the names of suitable candidates who may not have applied for.

17. Applications by Government servants should be sent through the Administrative Authority concerned. In the case of the University Teachers/Employees, through the Registrar of their respective University and in the case of persons employed in the private firms and Institutions through the Head of the firm/institutions concerned. **APPLICATIONS NOT ROUTED THROUGH THE RESPECTIVE CHANNELS ARE LIABLE TO BE REJECTED.** However, such candidates are advised not to wait for the last date and an advance copy may be sent at the earliest followed by application through proper channel.
18. Applications received late or on plain paper or incomplete or without enclosures in any respect shall be rejected summarily without any Notice.
19. Candidates selected for appointment will be placed on probation for one or two years as per recommendations of the Selection Committee.
20. A suitable higher start can be considered by the Selection Committee for candidates with higher qualifications.
21. Canvassing in any form by or on behalf of the candidate will be a disqualification.
22. Impersonation or submission of false/fabricated/tampered documents or making incorrect/false statements by a candidate, will, in addition to debarring him/her permanently or for a specific period from any employment in the University, also render him/her liable for criminal prosecution.
23. The candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at the time of interview. The Selected candidates shall also be required to produce the said documents before joining the post to which they are appointed.
24. All enclosures attached with the Application Form should be self attested by the candidate and attached in the same order as of the Serial Number generated against each entry.
25. Terms and conditions of appointment of candidates shall be governed by the provisions of the Kashmir and Jammu Universities Act, 1969 and Statutes and Regulations made thereunder from time to time.
26. Where the University does not have its own service rules, those prescribed by the State Government for its employees are, mutatis mutandis, applicable to the University employees also.
27. The candidates are advised to write their names strictly as per Matriculation/Higher Secondary Certificates.
28. Candidates are advised to regularly check University website for latest updates/important instructions, released by the university from time to time.
29. Candidates invited for interview shall not be paid any T.A. and D.A.
30. Candidate must write his/here **e-mail ID's** and valid Telephone Nos in application forms.
31. Addendum/Corrigendum, if issued, to this advertisement shall be uploaded on the University website only.
32. Application form found incomplete in any respect shall be rejected without any notice.
33. Department boundaries for these posts will not confine the applicant to teach/carry research in the department only and they may be required to take up teaching /Research/other assignments in other departments and campuses of the university as well.
34. During the period of probation, the candidate shall be required to make consistent efforts for bringing out the quality publications in UGC approved Journals with ISSN Number etc., Besides pursuing research work of tangible standards they will be required to take one Research Project in the area of their specialization.
35. Candidates are advised to submit the Relation certificate w.r.t. relative/s if any working in the University of Jammu indicating Name, Designation and Department of relative/s.
36. Envelope containing duly filled application form should be superscribed as "Application for the post of.....advertised vide Notice No. ....dated ....."
37. This is subject to the outcome of writ petition(s)/if any, pending before any Competent Courts of Law.

**VI. GENERAL INSTRUCTIONS:**

1. Prescribed application forms and other details like required qualifications etc. can be obtained from Assistant Registrar (Forms and Stationery), University of Jammu, Jammu from **22.12.2017** personally on **payment of Rs. 1330/- or by sending crossed Indian Postal order or Bank Draft worth Rs 1400/-** (if required by post) drawn in favour of the Registrar, University of Jammu, Jammu-180006 encashable at Jammu Post Office/Bank as the case may be.
2. The application form can also be downloaded from the University Website [www.jammuuniversity.in](http://www.jammuuniversity.in). Those who submit the downloaded application form shall be required to enclose crossed Indian Postal Orders or Bank Draft worth **Rs 1330/-** drawn in favour of the Registrar, University of Jammu, Jammu-180006 encashable at Jammu post office/bank, as the case may be. The candidates shall, however, be required to put his/her signatures with date, on the bottom of each page of the downloaded application form.
3. Application form with recent passport size Photograph pasted (not pinned) in the space provided in the form and accompanied with attested copies of qualification certificates, testimonials, publications etc. **BE SENT ONLY THROUGH REGISTERED POST TO THE ASSISTANT REGISTRAR (Teaching Wing), FIRST FLOOR, NEW ADMINISTRATIVE BLOCK, UNIVERSITY OF JAMMU, JAMMU (TAWI)- 180006, J&K STATE SO AS TO REACH ON OR BEFORE 24.01.2018.**
4. Any addition/ deletion/ modification subsequently prescribed by the UGC/any other relevant statutory body in the terms and conditions for appointment including qualification etc. for the aforesaid positions shall be deemed to have been made applicable for recruitment of these positions from the date of notification of any such amendments.

**NOTE:**

Permanent employee(s) of University of Jammu desirous to apply can deposit their forms(s) by hand **through proper channel** till the last date.

**-Sd/-  
REGISTRAR**

**No:Adm/TW/C&R/17/2123-35**

**Dated: - 20.12.2017**

## **DOCUMENTS REQUIRED TO BE ATTACHED WITH THE APPLICATION FORM:**

### **1 Professor**

- a) Self attested copies of all qualification Certificates from 10th onwards.
- b) A Self addressed envelope bearing postage stamp worth Rs. 50/-
- c) Five copies each of latest Bio-data, along with Performance Based Appraisal System (PBAS) based Proforma and five copies of 10 publications as books and/or research/policy papers (which shall not be in any case attached to Bio-data & PBAS based Proforma) along with other documents.
- d) Candidate must write his e-mail ID's and valid Telephone Nos. on their application forms.

### **2. Director**

- a) Self attested copies of all qualification Certificates from 10th onwards.
- b) A Self addressed envelope bearing postage stamp worth Rs. 50/-
- c) Five copies each of latest Bio-data, along with **Performance Based Appraisal System (PBAS) based Proforma** and five Nos of research papers (which shall not be in any case attached to Bio-data & PBAS based Proforma) along with other documents.
- d) Candidate must write his e-mail ID's and valid Telephone Nos. on their application forms.

### **3. Librarian**

- a) Self attested copies of all qualification Certificates from 10th onwards.
- b) A Self addressed envelope bearing postage stamp worth Rs. 50/-
- c) Five copies each of latest Bio-data, along with Performance Based Appraisal System (PBAS) based Proforma and five Nos of Library Research Papers (which shall not be in any case attached to Bio-data & PBAS based Proforma) along with other documents.
- d) Candidate must write his e-mail ID's and valid Telephone Nos. on their application **forms**.

### **4. Associate Professor/Deputy Librarian/Assistant Director**

- a) Self attested copies of all qualification Certificates from 10<sup>th</sup> onwards.
- b) A Self addressed envelope bearing postage stamp worth Rs. 50/-
- c) Five copies each of latest Bio-data, along with Performance Based Appraisal System (PBAS) based Proforma and five copies of 05 publications as books and/or research/policy papers (which shall not be in any case attached to Bio-data & PBAS based Proforma) along with other documents.
- d) Candidate must write his e-mail ID's and valid Telephone Nos. on their application forms.

### **5. Assistant Professor**

- a) Self attested copies of all qualification Certificates from 10<sup>th</sup> onwards.
- b) A Self addressed envelope bearing postage stamp worth Rs. 50/-
- c) Candidates seeking exemption from NET/SLET/SET are required to produce a bona –fide certificate from the concerned University to the effect that the said candidate has been awarded Ph.D. degree in conformity with UGC Regulations 2009, with amendments issued from time to time
- d) **Candidate must write his e-mail ID's and valid Telephone Nos. on their application forms**

# UNIVERSITY OF JAMMU

(NAAC ACCREDITED (UGC) A\* GRADE)

1330

Price : Rs. 400/-

CASH RECEIPT	
No.....	.....
Date.....	.....



JU/F & Sty / 2017/2000

Sr. No.

## APPLICATION FOR APPOINTMENT OF TEACHERS / OFFICERS

**For All Candidates**

Affix Attested  
recent Passport  
Size Photograph

( To be filled in by the applicant)

1. Post applied for : \_\_\_\_\_
2. Campus/Department for which applied : \_\_\_\_\_
3. Advertisement No. & date : \_\_\_\_\_
4. Name of the applicant (in block letters) : \_\_\_\_\_
5. Father's Name : \_\_\_\_\_
6. Address : \_\_\_\_\_  
(i) Permanent : \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_  
\_\_\_\_\_ Fax No. (if any) \_\_\_\_\_
- (ii) For Correspondence : \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_  
Email \_\_\_\_\_ Mobile Phone No \_\_\_\_\_  
Tel. No.(if any) \_\_\_\_\_ Fax No.(if any) \_\_\_\_\_
7. Date of Birth : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (in figure) (in words)
8. State of which you belong : \_\_\_\_\_
9. Nationality : \_\_\_\_\_
10. Do you belong to the category, if Yes, please mention : \_\_\_\_\_  
(documentary evidence in support is essential)

11. Particulars of examinations passed :-

Examination Passed	Subject	Marks Obtained	Total Marks	% of Marks	Year of Passing	University/Board	Remarks
Matric							
B.A./B.sc / B.Com/BBA / BCA(Final) Graduate							
M.A./M.sc /M.Com Final Post Graduate							
M. Phil							
Ph. D.							
NET / SLET							
Specialization							
Any other Course							

12. Field of Specialization : \_\_\_\_\_

13. Prize, Medal & Scholarship received, if any : \_\_\_\_\_

14. Particulars of previous employment :

Name of Employer	Date of Joining	Date of leaving	Position & Nature of duties	Salary & Grade	Reason for leaving the job, if any

(If the space is not sufficient please attach a separate sheet)

15. Teaching Experience, if any (Indicate period in years)

a) College Level : \_\_\_\_\_

b) University Level : \_\_\_\_\_

16. Research Experience, if any : \_\_\_\_\_

(Indicate period in years excluding period spent for completing Ph. D /M. Phil)

17. Detail of Publication (State number of publications in each case and attach list of publications)

Books	Papers	Abstract	Articles	Patents	Review

18. Languages Known :

Give particulars of examination (s), if any, passed in each.

Read only	Speak only	Read & Speak	Examination (s) passed

19. Present Salary and Pay Scale :

Salary.....Pay Scale.....

Basic Pay.....GP.....DA.....HRA.....CCA.....MA.....Any other.....

10

20. If appointed, what notice would you required before joining.....

21. Are you willing to accept the minimum initial pay offered ? If not. Indicate clearly the initial pay you would accept .....

22. Have you ever been disqualified from appearing in any examination or undertaking to cross University work (Yes or No) : .....

23. Have you ever been placed under suspension / dismissed from service or stopped to cross efficiency Bar? (Yes or No) .....

24. Reference :-

(These should be persons residing in India and holder of responsible positions and intimately be acquainted with the applicant's character and work but must not be in relations).

1. Name.....

Occupation or position.....

Address.....

.....Telephone No./Mob. No.....E-mail.....

2. Name.....

Occupation or position.....

Address.....

.....Telephone No.....

25. Additional remarks.....

*(Applicants may mention here any special qualification or experience which has not been given under the above heads. If the space below is insufficient for this purpose, please give full particulars on a separate sheet and attach it to this application inserting here a reference to the sheet attached).*

**DECLARATION**

I hereby declare that the entries in this form and the particulars furnished are true to the best of my knowledge and belief.

Place.....

Date.....

Signature of the applicant

\_\_\_\_\_



**Remarks of the Employer / Head of the Institution**

I hereby declare that the entries in this form and the particulars furnished are true to the best of my knowledge and belief.

Place.....

Date.....

Signature

Designation : \_\_\_\_\_

Seal : \_\_\_\_\_

---

**IMPORTANT INSTRUCTIONS**

1. Application should be sent to the Registrar, University of Jammu, Baba Saheb Ambedkar Road, Jammu (Tawi), Jammu & Kashmir State, Jammu-180006 so as to reach him not later than the last date mentioned in the Advertisement Notice.
2. Any change of address given at Sr. 6 (ii) should at once be communicated to the Registrar. The candidate must arrange for redirection of communication to the new address, if necessary. The University will make every effort to take account of change in candidate's address but will not accept any responsibility in this matter.
3. Candidate who wish to apply for more than one post should submit separate prescribed application form complete in all respect.
4. In case of published work to be mentioned, only number of publications already published may be mentioned. The publications in press, under preparation, etc. Will not be taken into account.
5. The application form should be filled up by the candidate himself/herself with neat and clean handwriting and should be sent to the University under a registered cover(AD).
6. Incomplete Form, in any respect, will not be entertained.
7. The percentage of marks in Sr. '10' Col. '3' should be out of total aggregate of marks of the examinations passed. Percentage in each subject/paper need not be mentioned.
8. The candidate are advised to attach a self addressed envelope of 23cmx10cm size with the application form bearing postage stamp of proper value to cover the cost of letter to be sent for interview.

**Annexure 'A'****University of Jammu, Jammu****DIRECT RECRUITMENT****Performance Based Appraisal System Proforma as per UGC REGULATIONS, 2010(4<sup>TH</sup> AMENDMENT, 2016)****PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

<b>1. Advt. No.</b>
<b>2. Post Applied For:</b>
<b>3. Name (in Block Letter):</b>
<b>4. Father's Name/Mother's Name:</b>
<b>5. Date and Place of Birth:</b>
<b>6. Sex:</b>
<b>7. Marital status:</b>
<b>8. Nationality:</b>
<b>9. Indicate whether belongs to SC/ST/OBC category:</b>
<b>10. Address for correspondence (with Pin code)</b>
<b>11. Permanent Address (with Pin code)</b>
<b>12. Contact No:</b>
<b>13. Email:</b>

#### 14. Academic Qualifications (Matric till Post-Graduation)

Examinations	Name of the Board/ University	Year of Passing	Percentage of Marks obtained	Division/ Class/ Grade	Subject
High School/ Matric					
Intermediate					
Bachelors Degree					
Masters Degree					
Other examination, if any (NET/JRF)					

#### 15. Research Degree(s)

Degrees	Title of Thesis	Date of award	University
M.Phil.			
Ph.D./D.Phil.			
D.Sc./ D.Litt.			

**16. Research Publications****17. Appointments held prior to joining this institution**

Designation	Name of the Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	Leaving		

**Note : Please indicate in a separate sheet attached, whether previous service has to be counted and accordingly attach relevant documents in support of the following:**

- a) The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC.
- b) The post is/was in an equivalent grade or of the pre-revised scale of pay.
- c) Whether applied through proper channel.
- d) Whether possess the same minimum qualifications as prescribed by the UGC for appointment to the post.
- e) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University/State Government/Central Government/Concerned Institution, for such appointments.
- f) The previous appointment was not as guest lecture for any duration, or an ad-hoc or in a leave vacancy of less than one year duration.

**18. Period of Teaching experience (in years): P.G. Classes**

**U.G. Classes**

**19. Research Experience excluding years spent in M.Phil./ Ph.D.**

(in years and months)

**20. Field(s) of Specialization under the Subject/Discipline**

Major		
Minor		

**21. Any other information the applicant wishes to provide:**

**22. Future Plans**

Brief outline of your future plans for teaching and research  
(Not more than 500 words each)

1. Teaching
2. Research

**LIST OF ENCLOSURES:** *(Please attach copies of certificates, research papers and any other documentary evidence alongwith detailed CV)*

- |    |     |
|----|-----|
| 1. | 6.  |
| 2. | 7.  |
| 3. | 8.  |
| 4. | 9.  |
| 5. | 10. |

I certify that the information provided in this proforma is true and correct to the best of my knowledge and the document attached herewith are true copies of the originals. In case anything is found false, fictitious or contrary to record at any stage, I shall be solely responsible for the consequences arising therefrom.

Place:

Date:

Signature of the Candidate

## Annexure 'B'

### PART B:API SCORES DETAILS AS PER UGC REGULATIONS, 2010/UGC (4<sup>TH</sup> AMENDMENT, 2016 AND MODALITIES ADOPTED BY THE UNIVERSITY OF JAMMU ANNEXED HEREWITH)

#### CATEGORY II

#### PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Nature of Activity	2014-2015		2015-2016		2016-2017		Page No.
<b>A Student related co-curricular, extension and field based activities</b>							
(i) Discipline related co-curricular activities	Hours Spent	Score	Hours Spent	Score	Hours Spent	Score	
a) Discipline related activities (6 hours per activity per day)							
b)Scholar/ Student Seminars/ Remedial Classes (UG/PG Seminar=30 mins/Seminar, M.Phil./Ph.D. Seminar=2 hours/scholar)							
(ii) Other co-curricular activities							
(iii) Extension and dissemination activities (Public /Popular lectures/Talks/Seminars etc.) Other than in one's own Department/Centre/Campus(4 hours per activity)							
<b>Sub-Total (II-A)</b> (Max. Score:15 per year)							
<b>B Contribution to corporate life and management of the Department and institution through participation in Academic and administrative committees and responsibilities</b>							
i). Administrative Responsibility							

(Dean/Head/Director=4 hrs/day, Teacher incharge of any activity= 1 hr/day,DIQA Nodal Officer/Academic Counsellor=40 hrs/year, Warden, Chief Proctor, Proctor, Provost, Chief Coordinator, Coordinator, or any other similar duties that requires regular office hours for its discharge=1 hr/day))							
	Hours Spent	Score	Hours Spent	Score	Hours Spent	Score	Page No.
ii)Participation in Committees (Board of Studies, Academic and Administrative Committees)							
Member, Board of Under-Graduate/Post-Graduate studies= 12 hrs/year							
Member, Departmental Committee, Research Committee=20 hrs/year Screening Committee for Recruitment=40 hrs/year							
Member of other Committees Library, Examination etc. =10hrs/year Member Admission Committee =60 hrs/year							
<b>Sub-Total (II-B)</b> (Max. Score:15 per year)							
<b>C Professional Development activities</b>							
(i)Participation in Seminars, Conferences, Workshops, Training Courses, Industrial visits (6 hours/day)							
(ii)Talks, Lectures in Refresher / Faculty Development Courses (4 hrs per talk/lecture)							
(iii)Dissemination and general articles published							



in newspapers, magazines (2 hrs per article/activity)							
iv) Editorial work for Journals/Review work for Books/Chapters in Books/Journal papers and Conference Proceedings							
	Hours Spent	Score	Hours Spent	Score	Hours Spent	Score	Page No.
a) Book/Journal Volume (40 hr per book/Journal Volume)							
b) Book Chapter/Journal Paper/Conference (15 hrs per book/chapter/Journal Paper/Conference)							
v) Any other contribution which the applicant claims under the category (Evaluation as per quality and volume)							
<b>Sub-Total (II-C)</b> (Max. Score:15 per year)							
<b>Grand Total for Category II</b> (Total of II-A,II-B and II-C)							

\*Years are indicative, can be added/modified as per the requirement of PBAS

\*\* For any clarification, refer the Notifications issued by UGC/University of Jammu from time to time





<b>(iii) Project outcome/Output</b>										
<b>S.No.</b>	<b>Title of the Project</b>	<b>Consulting Agency</b>	<b>Amount mobilised of the Project</b>	<b>Whether Int./ Nat./ State/ Central/ Reg.</b>	<b>Patent/ Technology Transfer/ Product/ Process</b>	<b>Major Policy Document prepared</b>	<b>Whether you are the Principal Investigator?</b>	<b>Year</b>	<b>API score</b>	<b>Page Nos.</b>
<b>Sub Total (III-C)</b>										

<b>III-D. RESEARCH GUIDANCE</b>						
	<b>Degree Awarded (Number of students)</b>	<b>Thesis Submitted</b>	<b>Supervisor/Co-supervisor</b>	<b>API Score</b>	<b>Page No.</b>	
<b>(i) M. Phil or Equivalent</b>						
<b>(ii) Ph. D or Equivalent</b>						
<b>Sub Total (III-D )</b>						

<b>III-E. (a) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS/ SYMPOSIA/ WORKSHOP</b>						
<b>S No.</b>	<b>Name of the Award/ Fellowship</b>	<b>Name of the Awarding Body</b>	<b>Whether Int./ Nat. / State/University Level Award</b>	<b>Year</b>	<b>API score</b>	<b>Page No.</b>
1						

2						
<b>Sub Total (III-E (a))</b>						

<b>III-E. (b) Invited lectures / papers in Conferences/Seminars</b>								
<b>S No.</b>	<b>Title of the Paper presented</b>	<b>Title of the invited Lecture</b>	<b>Whether Int./ Nat./State/University Level</b>	<b>Organized by</b>	<b>Title of Conference /Seminar</b>	<b>Year</b>	<b>API score</b>	<b>Page No.</b>
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
<b>Sub Total III-E(b)</b> (Score under this Category restricted to 20% of the minimum fixed for Category III for assessment period)								
<b>Sub Total III-E</b> (Total of III-E(a) and III E(b))								

<b>III-F. DEVELOPMENT OF E- LEARNING DELIVERY PROCESS/MATERIAL</b>					
<b>Sr. No.</b>	<b>Title of Module Developed</b>	<b>Developed For</b>	<b>Year</b>	<b>API Score</b>	<b>Page No.</b>

**Sub Total III-F**

**Grand Total of Category-III**

\*\*For any clarification, refer the Notifications issued by UGC/University of Jammu from time to time

### Summary of API Score

<b>Category</b>	<b>Total API Score Claimed</b>	<b>API Score /Year</b>	<b>API Score/ Assessment Period</b>	<b>Minimum API Score Required</b>
<b>II</b>				
<b>III</b>				
<b>II+III</b>				

# **Modalities for Calculation of API Scores under 4<sup>th</sup> Amendment to UGC Regulations, 2010**

**Modalities for calculation of API scores for appointment/promotion of teachers and other academic staff in the University, pursuant to amendment to UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Measures of Maintenance of Standards in Higher Education).**

UGC recently revised the Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and colleges and measures for maintenance of Standards in Higher Education under its 3<sup>rd</sup> and 4<sup>th</sup> Amendments.

UGC has directed the Universities to detail the activities and adjust the weightages without changing the minimum total API scores required under each category.

As against the earlier guidelines, these amendments lay down the regulations by virtue of which the API score will be calculated as per the time spent in each activity by the teacher under Category I and II of the regulations.

In this regard, DIQA evolved a framework in tune with the guidelines with consultation with all the stakeholders which was later presented before the academic administrators and Vice-Chancellors' Forum of the State. The following three features were the hallmarks of the framework:

**Quantification of API Scores/Weightages**

**Suggestions for Rationalization of Scores**

**Streamlining Performance Assessment of University Teachers**

The category-wise description of the API calculation under this framework is given below:-

## **Category I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES (year-wise)**

### **A. Direct teaching**

Maximum Score allowed: 70 for Assistant Professors and 60 for Associate Professors/ Professors.

Shall include Lectures/ Tutorials/ Practicals/ Project Supervision/ Field work/ Research Guidance/Counseling/Self supporting programmes and Coaching programmes for DLL

In this category the teacher has to score a minimum of 50% in the direct teaching-learning component.

### **B. Examination duties (question paper setting, invigilation, evaluation of answer scripts) as per the allotment**

a) Question paper setting

b) Invigilation/ Inspection / Observer

c) Evaluation of answer scripts

Maximum Score allowed: 20 for Assistant and Associate Professors and 10 for Professors.



**C. Innovative teaching - learning methodologies, updating of subject contents/courses, etc.**

- a) Distribution/providing access to study material among the students
- b) Conduct of interactive sessions, group discussions
- c) Floating of new courses
- d) Revision of courses
- e) Any other student related in this category which will be authorised by the Departmental Committee.

Maximum score allowed: 10 for Assistant Professors, 15 for Associate Professors and 20 for Professors.

**Regulatory Notes:**

1. Teacher shall have to score at least 75% under the sub-category A (Direct Teaching), below which no score shall be assigned in the sub-category.
2. Only those assignments in this category which are carried out by the teacher in his/her own University will be considered for calculating the score. Any such assignment undertaken outside the University shall not be considered in this Category.
3. In case of Category I (b), the maximum limit would be 10% of the maximum score allowed if the activity is performed in any other institution other than the University.
4. Teacher shall submit a Self Declaration, attested by the concerned Head of the Department, in case of such assignments/events/activities, where no formal document is available.
5. 1 point for 1 credit in case of CBCS and 4 points for one full paper in case of the earlier scheme of courses under the programme shall be taken for calculation purposes.
6. For calculation purposes, standard time allocated to various activities shall be as under:-
  - A. **Direct teaching:** Score allocated = Actual hours spent per year divided by 7.5 for Assistant Professors and 7.75 for Associate Professors & Professors.
  - B. **Examination Duties:** [Score allocated = Actual hours spent per year divided by 10]
    - a) Question Paper Setting: Setting of one credit question paper (one set) = 1 hour
    - b) Invigilation/Inspection/acting as Observer: Per assignment = 3.30 hours
    - c) Evaluation of Answer scripts = 30 minutes per answer script for each 4 credit course
  - C. **Innovative teaching:** [Score allocated = Actual hours spent per year divided by 10]
    - a) Distributing /providing access to study material: Per Course = 10 hours
    - b) Conduct of interactive sessions, group discussion & other student related activities: Per activity = 10 hours
    - c) Floating of new courses: Per 4 credit course = 10 hours
    - d) Revision of courses: Per 4 credit course = 10 hours and per 1 credit course = 2.5 hours

**Category II      PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

**A.      Student related co-curricular , extension and field based activities**

- i)      Discipline related co-curricular activities
  - a)      Discipline related activities
  - b)      Scholar/Student Seminars/Remedial classes
- ii)     Other co-curricular activities
- iii)    Extension and dissemination activities (public/ popular lectures/talks, seminars) other than in ones own Department/Centre/Campus

*Maximum API allowed: 15/year*

**B.      Contribution to Corporate Life and management of the Department and institution through participation in Academic and administrative committees and responsibilities**

- i)      Administrative Responsibilities
- ii)     Participation in Committees (Board of Studies, Academic & Administrative Committees)

*Maximum API allowed: 15/year*

**C.      Professional Development activities**

- i)      Participation in Seminars, Conferences, Workshops, Training Courses, Industrial Visits
- ii)     Talks, Lectures in Refresher/Faculty Development courses
- iii)    Dissemination of information/general articles published in newspapers, magazines and any other relevant contribution
- iv)     Any other contribution which the applicant claims under the category

*Maximum API allowed: 15/year*

**Regulatory Notes:**

1. Calculation under the Category shall be carried out as Actual hours spent per academic year on different activities divided\_by 10.
2. Maximum API score capping under the three broad categories under the Category shall be 15 per year in each sub-category for the entire duration of the assessment period.
3. A teacher needs to score a minimum of 50 points in this category for the entire assessment period.
4. For assessment purposes, the following standard shall be observed:-
  - a) For discipline related co-curricular activities, field work, study visit, career counselling = 6 hours per activity per day
  - b) Student/scholar seminars = UG/PG Seminar=30 minutes/ seminar and for M. Phil/Ph.D. Seminar = 2 hours/scholar
  - c) Extension, outreach and dissemination activities= 4 hours per activity
  - d) Administrative responsibilities (fixed allocations) shall be given the following weightage:
    - 1) Dean /Head/Director = 4 hours/day. The same applies in case two positions are simultaneously held.
    - 2) Teacher Incharge of any Departmental activity = 1 hour per day
    - 3) DIQA Nodal Officers/Academic Counsellors = 40 hours per year
    - 4) Warden, Chief Proctor, Proctor, Provost, Chief Coordinator, Coordinator, or any other similar duties that require regular office hours for its discharge = 1 hour per day

- e) Participation in Board of Studies, Academic and Administrative Committees
  - 1) Member, Board of Under-graduate/Post-graduate Studies = 12 hours per year
  - 2) Member Departmental Committee, Research Committee = 20 hours per year
  - 3) Screening Committee for recruitment = 40 hours per year
  - 4) Member of other committees like Library Committee, Admission Committee, Examination Committee, etc. = 10 hours per year for library Committee and Examination Committee, and 60 hours for admission committee per year.
- f) For Professional Development activities, the following weightage will be given:
  - 1) Participation in seminars, conferences, workshops, training courses, industrial visits = 6 hours per day
  - 2) Talks/lectures in Refresher/Orientation/other training courses = 4 hours per talk/lecture
  - 3) Dissemination of general articles in newspapers/magazines = 2 hours per article/ activity.
  - 4) Any other contribution which the applicant claims under the category will be evaluated as per its quality and volume.

### **Category III RESEARCH AND ACADEMIC CONTRIBUTION**

#### **A. RESEARCH PAPERS**

#### **B. PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)**

- a) Full Length Articles Published in Proceedings of Conference/ Seminars Workshops/ Symposia with valid ISBN/ISSN.
- b) Authored Books/ Edited Books/ Proceedings of Conference/ Seminars/ Workshops/ Symposia.
- c) Book Chapters.

#### **C. RESEARCH PROJECTS**

- a) Sponsored projects
- b) Consultancy Projects
- c) Major Policy document /Patent/Technology transfer/ Product/Process

#### **D. RESEARCH GUIDANCE**

#### **E. FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES/SEMINARS/SYMPOSIA/WORKSHOP**

- a) Awards
- b) Invited Lectures/Papers in Conferences/Seminars

#### **F. DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL**

#### **Regulatory Notes**

1. The score under the sub-category E (b) shall be restricted to 20% of the minimum fixed for category III for any assessment period.
2. Scoring points under the Category III shall be the same as reflected in UGC Regulations 2016 (4<sup>th</sup> Amendment).

#### **General Regulatory Notes:**

1. All these regulations shall be regarded as addition/updating/revision of the various clauses of the modalities notified by the UGC adapted by the Universities.

2. Applicants shall have to score the minimum prescribed score in Category II and III together during the assessment period both for Open and promotion under CAS.
3. Other terms and conditions shall remain the same as envisaged in the UGC Regulations 2010 and in subsequent amendments.