

# UNIVERSITY OF JAMMU


## SHORT ADVERTISEMENT NOTICE

Applications complete in all respects, on prescribed form are invited for the various non-teaching positions so as to reach in the office of Assistant Registrar, Estab.(NTW/C&R), First Floor, Administration Block-II, B.R. Ambedkar Road, University of Jammu, Jammu-180006, **on or before 10.01.2017.**

Complete detail of the advertisement is available on the University website [www.jammuuniversity.in](http://www.jammuuniversity.in)

No. Estab. /NTW/C&R/16/ 789-888

Dated: 19.12.2016

  
REGISTRAR  
19/12/16

# UNIVERSITY OF JAMMU

## ADVERTISEMENT NOTICE

Applications complete in all respects, on prescribed form are invited from the permanent residents of the Jammu & Kashmir State for the following posts:

S.NO.	NAME OF THE POST	PAY SCALE	GRADE PAY	NO. OF POST	CAT	STATUS
1	Senior Scientific Officer	15600-39100	7600	01	Open	Main Campus
2	Deputy Director/ Placement Officer	15600-39100	7600	01	Open	Main Campus
3	Assistant Director (DIQA)	15600-39100	5400	01	Open	Main Campus
4	Employment Information Officer	15600-39100	5400	01	Open	Main Campus
5	Patent Officer	9300-34800	5400	01	Open	Main Campus
6	Law Officer	9300-34800	5400	01	Open	Main Campus
7	Museum & Art Gallery Officer	9300-34800	5400	01	Open	Main Campus
8	Assistant Manager (University Guest House)	9300-34800	4600	01	Open	Main Campus
9	Field Zoologist (Zoology)	9300-34800	4200	01	Open	Main Campus

10	Lecture Assistant (Chemistry)	9300-34800	4200	01	Open	Main Campus
11	Lecture Assistant (Zoology)	9300-34800	4200	01	RBA	Main Campus
12	Lecture Assistant (Botany)	9300-34800	4200	01	Open	Main Campus
13	Computer Operator	9300-34800	4200	01	Open	Main Campus
14	Security Officer	9300-34800	4200	01	open	Bhaderwah Campus
15	Junior Engineer(Civil)	9300-34800	4200	03	Open-02, RBA-01	Main Campus
16	Junior Engineer (Electrical)	9300-34800	4200	01	Open	Main Campus
17	Museum cum Lecture Assistant (Geology)	9300-34800	4200	01	Open	Main Campus
18	Micro photographer (Botany)	9300-34800	4200	01	Open	Main Campus
19	Semi Professional Assistant	9300-34800	4200	01	ST	Poonch Campus
20	Laboratory Assistant (Geology)	9300-34800	4200	01	ST	Main Campus

21	Data Entry Operator	5200-20200	2800	08	Open-03, ST-02, RBA-03	Main Campus
22	Field Assistant-cum-Storekeeper (Landscaping Unit)	5200-20200	2800	01	Open	Main Campus
23	Browsing Assistant	5200-20200	2400	02	Open	Main Campus
24	Store Keeper	5200-20200	2400	01	Open	Main Campus
25	Receptionist	5200-20200	2400	02	Open	Kathua Campus-1 Bhaderwah Campus-1
26	Junior Technical Assistant (Chemistry)	5200-20200	2400	01	RBA	Main Campus
27	Junior Technical Assistant (USIC)	5200-20200	2400	01	ST	Main Campus
28	Receptionist	5200-20200	1900	01	RBA	Main Campus
29	Works Supervisor (University Works Department)	5200-20200	1900	02	ST-01, RBA-01	Main Campus
30	Telephone Operator	5200-20200	1900	02	Open-1, RBA-1	Main Campus
31	Electrician	5200-20200	1900	02	ST-1, open-1	Bhaderwah Campus

32	Supervisor	5200-20200	1900	01	ST	Main Campus
33	Field Collector (Geology)	4440-7440	1650	01	RBA	Main Campus
34	Gas Man (Physics)	4440-7440	1650	01	RBA	Main Campus
35	Assistant Technician (USIC)	4440-7440	1650	01	Open	Main Campus
36	Computer Assistant	5200-20200	2400	01	ST	Poonch Campus

**Note:-** 6% of the available posts shall be available for the Ex-servicemen and 3% of the available posts shall be available for the physically challenged persons through horizontal reservation.

**Qualifications: -**

**1. Senior Scientific Officer (USIC)**

Ph.D/M.E/M.Tech. in Instrumentation. Minimum eight years experience in profession

**2. Deputy Director/Placement Officer**

- i) MCA/M.Tech. (Computer Science), B.Tech./B.E(Computer Science) from any recognized University with minimum of 55 % marks in aggregate
- ii) Minimum of 05 years Teaching/Administrative experience in the pay scale of Rs 8000-13500.
- iii) Preference will be given to the candidates having experience in placement related activities.

**3. Assistant Director (DIQA)**

- i) Master's Degree in any discipline with 55 % marks or its equivalent grade of B in UGC Seven Point Scale from a recognize University.
- ii) Atleast one year administrative experience relevant to the post in a Higher Educational Institution

**4. Patent Officer**

- (a) Graduation in Law (3 years or 5 years integrated course) with minimum of 50% marks or equivalent CGPA.
- (b) 03 years experience after enrollment with Bar Council, as a practicing advocate or as a Law Officer in a University/Public Sector Organization/High Court/Autonomous Bodies/Organization of repute.

**Preferable Qualifications/Experience:** Experience in intellectual Property (IP) Law with specialization in filing, prosecution, registration etc. of patents.

5. **Law Officer**

- (a) Graduation in Law (3 years or 5 years integrated course) with minimum of 50% marks or equivalent CGPA.
- (b) Candidate should have minimum three years experience after enrollment with Bar Council, as a practicing advocate or as a Law Officer in a University/Public Sector Organization /High Court/ Autonomous Bodies/Organization of repute.

6. **Employment Information Officer**

- (i) The minimum educational qualification shall be Post-Graduate degree with at least 55% marks or its equivalent grade.
- (ii) Preferential Qualification:-

Ph.D Research Degree in Social Science/Education with 10 years experience in the field of Guidance and Counselling

7. **Museum & Art Gallery Officer**

Master of Fine Arts / Museology with experience in

- i). Organising Art Campus.
- ii). Producing Catalogues ; and
- iii). Knowledge of Art History

8. **Assistant Manager(University Guest House)**

Master's Degree in any discipline preferable MBA/M.Com/Master's Degree in Hospitality Management

9. **Field Zoologist**

M.Sc. in Zoology (with 50% marks) with skill in field of Zoology and Ecology.

10. **Lecture Assistant (Chemistry/Zoology/Botany): -**

**Qualification**

- 1. Master's Degree in the subject concerned with at least 50% marks.
- 2. The candidate must have six months Diploma in computers inclusive of training in M.S. Office, from a recognized Computer Training Institute.
- 3. There shall be a **written Test of 100 Marks**. The candidates shall have to obtain **at least 50 Marks to qualify the written test**. The weightage of marks shall be as under:

50-59%	40 Marks	} 50 Marks
60-69%	45 Marks	
70% & above	50 Marks	

**Written Test (Time Duration: 2 Hrs.)**

50-59%	20 Marks	} 30 Marks
60-69%	25 Marks	
70% and above	30 Marks	

**Interview:** 20 Marks

Total Marks: - (Qualification + Written Test + Interview) = 100 Marks

**11. Computer Operator**

MCA / B.Tech (Computer Science) / B.Tech (IT) / B.E(Computer Science) / B.E(IT) / M.Sc.(Computer Science) / M.Sc.(IT)

**12. Security Officer**

Graduation, Ex-serviceman of the rank of Captain/Ex-Police Personnel of the rank of Dy. S.P.

**13. (i) Junior Engineer (Civil)**

Must hold Diploma in Civil Engineering of a recognized Institute with at least 2-3 years experience as J.E or Bachelor of Engineering

**(ii) Junior Engineer (Electrical)**

Must hold Diploma in Electrical Engineering of a recognized Institute with at least 2-3 years experience as J.E or Bachelor of Engineering

**14. Museum-cum-Lecture Asstt. (Geology): -**

**Qualification**

1. Master's Degree in the subject concerned with at least 50% marks.
2. The candidate must have six months Diploma in computers inclusive of training in M.S. Office, from a recognized Computer Training Institute.
3. There shall be a **written Test of 100 Marks**. The candidates shall have to obtain **at least 50 Marks to qualify the written test**. The weightage of marks shall be as under:

50-59%	40 Marks	} 50 Marks
60-69%	45 Marks	
70% & above	50 Marks	

**Written Test (Time Duration: 2 Hrs.)**

50-59%	20 Marks	} 30 Marks
60-69%	25 Marks	
70% and above	30 Marks	

**Interview:**

20 Marks

Total Marks: - (Qualification + Written Test + Interview) = 100 Marks

15. **Microphotographer**

M.Sc in Life Science subject with skill in Micro-Photography

16. **Semi Professional Assistant**

**Graduate with Bachelors in Library Science**

17. **Laboratory Assistant (Geology)**

M.Sc. in the subject concerned

18. **Data Entry Operator**

BCA/Graduation in any discipline with PGDCA

19. **Field Assistant cum Store Keeper**

B.Sc. Agriculture/Horticulture/Floriculture

20. **Browsing Assistant**

**Essential**

Graduation with one year Diploma in Computer Applications.

**Desirable**

Experience in Browsing/Internet Laboratory/handling/maintenance.

21. **Store Keeper**

B.Sc. with experience of handling stores

22. **Receptionist**

**10+2 Degree in Hotel Management/Graduate with Diploma in Hotel Management**

23. **Junior Technical Assistant (Chemistry)**

Matric with ITI Certificate in the trade from a recognized institution or Matric with five years experience in Glass Blowing workshop and skill in handling various glass equipments.

24. **Junior Technical Assistant (USIC)**

Matric with ITI 2 years Certificate Course in Electrical Trade with 3 years experience in the concerned trade from the recognized Institution / Organization.

25. **Receptionist**

**Essential**

Graduation with 1-2 year's relevant experience.

**Desirable**

Experience in handling EPABX system.



**26 Works Supervisor (UWD)**

Matriculation Examination pass or its equivalent from any recognized Institute/University and having ITI certificate in Building Construction trade/Mason

**27. Telephone Operator**

10+2 with three years experience as Telephone Operator with knowledge of maintenance of EPABX

**28. Electrician**

Matric with Diploma from ITI in relevant trade

**29. Supervisor**

12<sup>th</sup> pass with 1-2 years of experience.

**30. Field Collector**

Middle and certificate course in ITI in the concerned trade Or Middle with skill in the trade

**31. Gasman (Physics)**

Middle Pass and Certificate Course from ITI or Middle Pass with skill in the trade.

**32. Assistant Technician(USIC)**

Middle pass and certificate course from I.T.I or Middle pass with skill in the trade.

**33. Computer Assistant**

Graduate with one year diploma in Computer Applications

**Age as on 01.01.2016: -**

- |     |   |            |
|-----|---|------------|
| i)  | Minimum for all candidates:   | = 18 years |
| ii) | Maximum for:  |            |
|     | a) General Candidates   | = 40 years |
|     | b) Socially and Educationally backward classes<br>viz. weak and under privileged classes<br>(Social Caste)/ALC/SC/ST/RBA candidates | = 43 years |
|     | c) Physically Handicapped   | = 42 years |
|     | d) Ex-Serviceman  | = 48 years |
|     | e) In case of candidates already<br>in Government Service / Contractual employees   | = 40 years |

**Application Form**

1. Prescribed application forms can be obtained from the Forms & Stationery Section, University of Jammu, Jammu, personally on payment of Rs. 1210/- (for the posts enlisted at s.no. 1 to 4) and Rs 730/- for the remaining posts.

2. The application form(s) can also be downloaded from the University Website [www.jammuuniversity.in](http://www.jammuuniversity.in). Those who submit the downloaded application form(s) shall be required to enclose a **Bank Draft worth Rs. 1210-(for the posts given at s.no. 1 to 4) and Rs 730/- for the remaining posts drawn in favour of the Registrar, University of Jammu, Jammu, payable at Jammu.** The candidate shall, however, be required to put his/her signatures with date at the bottom of each page of the downloaded application form.
3. Application forms accompanied with self attested copies of qualification certificates/testimonials including experience certificates issued by the Competent Authority, alongwith self-addressed envelope affixed with postal stamps worth Rs. 50/- be sent only by Registered/Speed Post to the **Assistant Registrar, Estab.(NTW/C&R), First Floor, Administration Block-II, B.R. Ambedkar Road, University of Jammu,180006, so as to reach on or before 10.01.2017.** Employee(s) of the University of Jammu desirous of applying can deposit their form(s) by hand till the last date.

Complete detail is also available on the University Website [www.jammuuniversity.in](http://www.jammuuniversity.in).

**Note**

1. In the seven point scale with letter grades O,A,B,C,D,E & F shall be regarded as equivalent of 55% wherever the grading system is followed.

<b>SEVEN POINT SCALE</b>		
<b>GRADE EQUIVALENT</b>	<b>GRADE POINT</b>	<b>%AGE</b>
O=Outstanding	5.50 – 6.00	75 -100
A=Very Good	4.50 - 5.49	65 - 74
B=Good	3.50 - 4.49	55 - 64
C=Average	2.50 – 3.49	45 – 54
D=Below Average	1.50 – 2.49	35 – 44
E=Poor	0.50 – 1.49	25 – 34
F=Fail	0.00 – 0.49	00 - 24

2. If the number of applications received in response to this advertisement in respect of any of the posts is large, the University may shortlist the candidates on the basis of conducting a screening test.
3. The interview letters shall be sent under Registered/Speed Post. The University shall, however, not be responsible for any postal delay/lapse.
4. The Government Servants should sent their application forms through the Administrative Authority concerned and the University Employees through the Registrars of their respective Universities and by the persons employed in the private Firms and Institutions through the Heads of the Firms/Institutions concerned. Applications not routed through the respective channels are liable to be rejected. Candidates

- may send an advance copy of the application along with the requisite fee (wherever applicable) before the last date of the receipt of the application(s).
5. Applications received late or on plain paper or incomplete in any respect will not be entertained.
  6. Candidates selected for appointment will be placed on probation for one or two years as per the recommendations of the selection committee.
  7. Candidates selected for appointment will have to produce the original documents relating to their age, qualifications, experience and fitness, etc., before joining the post to which they are appointed.
  8. Terms and conditions of appointment of candidates shall be governed by the provisions of the Kashmir and Jammu Universities Act, 1969, and the Statutes and Regulations made thereunder from time to time. Where the University does not have its own service rules, those prescribed by the State Government for its employees are, mutatis mutandis, applicable to the University employees also.
  9. Candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post. The single application form filled in for more than one post shall render the application liable to rejection without notice.
  10. Candidates invited for the interview(s)/Screening test will have to present themselves for interview at Jammu at their own expenses.
  11. Impersonation or submission of false / fabricated / tampered documents or making incorrect / false statements by a candidate, will, in addition to debarring him / her permanently or for a specific period from any employment in the University, shall also render him/her liable for criminal prosecution.
  12. Canvassing in any form by or on behalf of the candidate will lead to disqualification.
  13. For age & relaxation thereof, the norms of the J&K State Govt. shall apply for the posts mentioned in the advertisement. The Maximum age shall be calculated with 01.01.2016 as the cut off date.
  14. This is subject to the outcome of writ petition(s), if any, pending before any Competent Court of Law.
  15. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof and numbers of vacancies may increase or decrease at the time of selection process.
  16. The posts for Baderwah Campus and the Kathua Campus are non- transferable and are exclusively for the Baderwah Campus & the Kathua Campus respectively.
  17. **This advertisement is issued in supersession of all the earlier advertisements for these posts. All the candidates who had earlier applied need to apply afresh and in no case the earlier application form shall be entertained.**

Sd/-  
**REGISTRAR**

*No .Estab./NTW/C&R/16/789-888*

*Dated:19.12.2016*

CASH RECEIPT  
No. \_\_\_\_\_  
Date 22-12-2016

Advertisement Notice No. ESE-1(C+R)/16/789-888  
Date - 19-12-2016  
Category for Which Applied \_\_\_\_\_

JU/F & Sty / 2015 / 1000

Price : Rs. 1100/-

# UNIVERSITY OF JAMMU



Sr. No. \_\_\_\_\_

## FORM OF APPLICATION FOR APPOINTMENT OF TEACHERS / OFFICERS IN THE UNIVERSITY

(To be filled in by the applicant)

**For All Candidates**

Affix Attested  
recent Passport  
Size Photograph

1. Post applied for \_\_\_\_\_
2. Campus/Department for Which Applied \_\_\_\_\_
3. Advertisement No. & date \_\_\_\_\_
4. Name of the applicant (in block letters) \_\_\_\_\_
5. Father's Name \_\_\_\_\_
6. Address  
i) Permanent \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_  
Tel. No. (if any) \_\_\_\_\_ Fax No. (if any) \_\_\_\_\_
- ii) For Correspondence \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_  
Tel. No. (if any) \_\_\_\_\_ Fax No. (if any) \_\_\_\_\_
7. Date of Birth \_\_\_\_\_
8. State of which you belong \_\_\_\_\_
9. Nationality \_\_\_\_\_
10. Do you belong to Scheduled Caste / Scheduled Tribe or backward Class Yes / No  
(Documentary evidence in support is essential)

11. Particulars of examination passed :-

Examination Passed	Subject	%age of total Marks	Year of Passing	University/ Board	Remarks
Matric					
B.A./B.sc / B.Com/BBA / BCA/(Final) Graduate					
M.A./M.sc / M.Com Final Post Graduate					
M. Phil					
Ph. D.					
NET / SLET					
Specialization					
Any other Course					

12. Field of Specialization :

13. Prize, Medal & Scholarship received, if any :

14. Particulars of previous employment :

Name of Employer	Date of Joining	Date of leaving	Postion & Nature of duties	Salary & Grade	Reason for leaving the job, if any

(if the space is not sufficient please attach a separate sheet)

15. Teaching Experience, if any (Indicate period in years)

a) Collage Level :

b) University Level :

16. Research Experience, if any :

(Indicate period in years excluding period spent for completing Ph. D /M. Phil)

17. Published work (State number of publications in each case and attach list of publications)

Books      Papers      Abstract      Articles      Patents      Review

18. Languages (including Indian languages) you can read, write and / or speak. Give particulars of examination (s), if any, passed in each.

Read only	Speak only	Read & Speak	Examination (s) passed

19. Present salary and grade (Basic Pay and allowances to be mentioned separately if employed)

Scale.....

Basic Pay.....DA.....HRA.....CCA.....MA.....Any other.....

20. If appointed, what notice would you required before joining.

21. Are you willing to accept the minimum initial pay offered ? If not. Indicate clearly the initial pay you would accept.

22. Have you ever been disqualified from appearing in any examination or undertaking any University work (Say Yes Or No) :

23. Have you ever been placed under suspension / dismissed from service or stopped to cross efficiency Bar ?

24. Reference :-

(These should be persons residing in India and holder of responsible positions and they should intimately be acquainted with the applicant's character and work but must not be relations).

1. Name.....

Occupation or position.....

Address.....

.....Telephone No./Mob. No.....E-mailID.....

2. Name.....

Occupation or position.....

Address.....

.....Telephone No.....

25. Additional remarks.....

(Applicants may mention here any special qualification or experience which has not been given under the above heads. If the space below is insufficient for this purpose, please give full particulars on a separate sheet and attach it to this application inserting here a reference to the sheet attached).

#### Declaration

I hereby declare that the entries in this form and the particulars furnished are true to the best of my knowledge and belief.

Place.....

Date.....

Signature of the applicant

Remarks of the Employer / Head of the Institution

I hereby declare that the entries in this form and the particulars furnished are true to the best of my knowledge and belief.

Place.....

Date.....

Signature  
with designation Stamp of  
the Employer

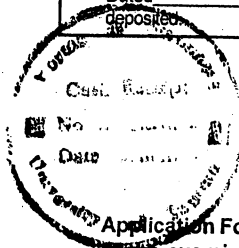
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**IMPORTANT INSTRUCTIONS :**

1. Application should be sent to the Registrar, University of Jammu, Baba saheb Ambedkar Road, Jammu (Tawi) - 180 006, (Jammu & Kashmir) State, so as to reach him not later than the date mentioned in the Advertisement Notice.
2. Any change of address given in Sr. 5 (ii) should at once be communicated to the Registrar. The Candidate, must arrange for redirection of communication to the new address, if necessary. The University will make every effort to take account of change in candidate's address but can not accept any responsibility in this matter.
3. Candidate who apply for more than one post should submit separate application and write a separate letter with each application.
4. In case of published work to be mentioned, only number of publications already published may be mentioned. This publications in press, in preparation etc. will not be taken into account.
5. The application form should be filled up by the candidate himself/herself with neat and clean handwriting and should be sent the University under a registered cover (AD).
6. Incomplete form in any respect will not be entertained.
7. The percentage of marks in Sr. '10' Col. '3' should be out of total aggerate of marks of the examination passed. Percentage in each subject/paper need not be mentioned.
8. The candidate are advised to attach a self addressed envelope of 23cmx10cm size with the application form bearing postage stamp of proper value to cover the cost of letter to be sent for interview.

- To be returned to the Registrar so as to reach him not later than the date mentioned in the advertisement notice.
- Reference to Postal Order or Bank Draft No. \_\_\_\_\_  
University Cash Receipt No. \_\_\_\_\_  
Dated \_\_\_\_\_ under which application as applicable is deposited

Advertisement Notice No. : JU/F&STY./2016-2017  
 Price Rs. 500/-  
 S.No.:



# UNIVERSITY OF JAMMU

## FORM OF APPLICATION FOR APPOINTMENT OF NON-TEACHING STAFF (TO BE FILLED IN BY THE APPLICANT)

Affix recent  
passport size  
Photograph attested  
by a Gazetted  
Officer

**Application Form incomplete or without attested Copies of Certificates or the examination passed together with copies of marks certificate will not be entertained.**

- Post applied for (in block letters) \_\_\_\_\_
- Name (in block letters) \_\_\_\_\_
- Father's Name \_\_\_\_\_
- Nationality \_\_\_\_\_
- Date of Birth (in figures) \_\_\_\_\_  
(in words) \_\_\_\_\_  
(as per entry made in the Matriculation/H.S. Certificate)
- Are you a permanent resident of J&K State ?  
(If so, please attach a copy of the certificate) \_\_\_\_\_
- Whether belong to a Scheduled Caste/Schedule Tribe/Backward Class/ Backward Area/Actual Line of Control  
\_\_\_\_\_ (Please attach a Certificate as per relevant SRO issued and duly signed by the Competent Authority)
- Permanent Home Address \_\_\_\_\_
- Address for Correspondence \_\_\_\_\_  
(Phone No., if any) \_\_\_\_\_

**Note :** Any change of address given in column 9 should at once be communicated to the Registrar. The candidate must arrange for re-direction of communications to the new address, if necessary. The University will make every effort to take account of change in candidate's address, but not accept any responsibility in this matter.

10. Academic qualification : Email ID \_\_\_\_\_  
Mobile Phone No \_\_\_\_\_

Name of Examination Passed	Subject offered	Division & Percentage	University / Board	Year of Passing	Max. Marks	Marks Obtained
1. Matric/Higher Secondary						
2. Higher Secondary Part-II, (12th Class)						
3. B.A/B.Sc./B.Com/ B.B.A/B.C.A Part-I, II, III						
4. M.A/M.Sc./M.Com						
5. P.G.D.B.M/D.O.M & S.P.						
6. M.Phil.						
7. Ph.D.						
8. Any other Exam. Passed						

**Note :** 1. If the space is insufficient for this purpose, please give full particulars on a separate sheet of paper and attach the same with the application form.



**11. Professional /Technical Qualification, if any :**

Name of Examination Passed	Subject offered	Division & Percentage	University / Board	Year of Passing	Max. Marks	Marks Obtained

**Note :** If the space is insufficient for this purpose, please give full particulars on a separate sheet of paper and attach the same with the application, inserting here in a reference to the sheet attached :

12. Do you know Typewriting / Shorthand ?  
 If so mention the speed  
 Typewriting \_\_\_\_\_ W.P.M.  
 Shorthand \_\_\_\_\_ W.P.M.
13. Previous experience, if any,  
 (Professional and Administrative)  
 \_\_\_\_\_  
 \_\_\_\_\_
14. Do you know Computer Applications,  
 \_\_\_\_\_
15. Have you served in any Government Department/  
 Govt. Undertaking / Company / Autonomous  
 Organisation, if so please state :-  
 1. Total service rendered \_\_\_\_\_  
 2. Post held (indicating scale of the post) \_\_\_\_\_  
 3. Date of discharge/termination etc. \_\_\_\_\_  
 4. Reasons for termination of Service \_\_\_\_\_
16. If you are serving, State :  
 1. Department where serving \_\_\_\_\_  
 2. Post held \_\_\_\_\_  
 3. Scale of post held \_\_\_\_\_  
 4. Cadre \_\_\_\_\_  
 5. Are you willing to forego the privilege enjoyed  
 under your cadre, if appointed in the University. \_\_\_\_\_
17. Whether any of your relation is employed  
 in this University. - Yes / No, if so,  
 please state name(s) and relationship. \_\_\_\_\_  
 \_\_\_\_\_
18. Have you ever been arrested / imprisoned /  
 challaned under Law of the country. - Yes / No  
 if so, please state. \_\_\_\_\_  
 \_\_\_\_\_

**Signature of the Applicant**

19. Character Certificate on the following form from the Gazetted Officer / M.P./M.L.A./M.L.C./ Magistrate First Class.  
 Certified that \_\_\_\_\_ Son/ Daughter of \_\_\_\_\_  
 R/o \_\_\_\_\_ is personally known to me. He bears  
 good Moral Character and has never been imprisoned under Law of the Country.

**Signature of the Attesting Authority  
 (with seal)**